

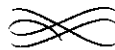
PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, JUNE 8, 2020
VIRTUAL MEETING BY WAY OF ZOOM
(Public Access – See Website)

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- VI. APPROVAL OF MINUTES: May 26, 2020 (BOARD ACTION)
- V. PUBLIC COMMENT
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's – next meeting – 6/10/20
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 6/9/20 – 2020/21 Budget Vote and School Board Election
 - 2. 6/22/20 – Next Regularly Scheduled Meeting
 - D. Approval of Annual Vote and Poll Workers (BOARD ACTION)
- VII. FINANCIAL REPORT – Darrin Kenney
 - A. Action Items:
 - 1. SEI Design Group Agreement (BOARD ACTION)
 - 2. Bid Awards (See Consent Agenda)
 - a. BOCES II Cooperative Milk & Juice Supply
 - b. BOCES II Cooperative Ice Cream Supply
 - c. BOCES II Cooperative Fresh Produce Supply
 - d. BOCES II Cooperative Beverage Supply
 - e. Athletic Supplies & Equipment
 - f. Athletic Apparel
 - B. Discussion:
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
- A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendments Agreements – No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation CPSE to CSE Transition Meetings, Requested Review CPSE to CSE Transition Meetings.
 - 2. Sub-Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews.
 - 3. Committee on Preschool Special Education: Reevaluation/Annual Reviews, Initial Eligibility Determination Meeting.
 - B. Discussion:
 - C. Other:
- X. SUPERINTENDENT’S REPORT – Mr. Pero
- A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Policy Approvals – 2nd Reading (See Consent Agenda)
 - a. #7221-Participation in Graduation Ceremonies and Activities
 - b. #7222-Diploma and Credential Options for Students with Disabilities
 - c. #7610-Special Education: District Plan
 - 3. Gift to the District (See Consent Agenda)
 - a. Donation of \$23,221.00 from PEF for two 65” Touch Displays for Mendon and Sutherland High Schools.
 - B. Discussion:
 - C. Other:
- XI. CONSENT AGENDA (BOARD ACTION)
- A. Bid Awards
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Policy Approvals:
 - #7221-Participation in Graduation Ceremonies and Activities
 - #7222-Diploma and Credential Options for Students with Disabilities
 - #7610-Special Education: District Plan
 - F. Gift to the District
- XII. OLD BUSINESS
- XIII. NEW BUSINESS
- XIV. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: June 22, 2020



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, May 26, 2020
Virtual Meeting by way of Zoom
(Public Access on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:30 p.m., by way of virtual meeting platform Zoom, on Tuesday, May 26, 2020 due to mandatory state-wide school closures.

A RECEPTION for tenure recipients was held at 6:40 p.m. by way of virtual meeting platform Zoom, where friends and family members attended to celebrate the occasion. Mr. Pero welcomed everyone and began by noting that tenure is not a rite of passage but symbolizes hard work, demonstrated success and knowledgeable skills relevant to each position. Mr. Cerbone, president, on behalf of PDTA, gave a warm welcome and congratulations to everyone present noting personal investment and dedication to our students is recognized, appreciated and celebrated at this event.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: M. Kwiatkowski, J. Sussman, T. Thavakumar-Slavin

1. At 5:30 p.m., the Board immediately convened into an Executive Session for the purpose of discussing the employment of a particular person, where no official business was conducted.

2. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:20 p.m. **APPROVED: ADJOURNMENT**
Vote: Unanimously carried

3. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Mrs. Thomas asked everyone to join the Board in a moment of silence for the lives lost and families in our community affected by the world-wide pandemic, COVID-19.

5. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**
Vote: Unanimously carried

6. Mrs. Thomas celebrated our tenure recipients and congratulated them on behalf of the entire Board.

7. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following tenure appointments: **APPROVED: TENURE APPOINTMENTS**
Vote: Unanimously carried

A. Change of Status – Probationary to Tenure

Name: Christina Andre
Position: SHS Mathematics

86.

Tenure Area: Mathematics
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Professional

Name: Julie Danella
Position: CRMS French
Tenure Area: Foreign Languages
Probationary Period: 08/31/2015 - 08/31/2020
Certification: Professional

Name: Aaron Frohm
Position: BRMS Industrial Arts/ Technology Education
Tenure Area: Industrial Arts/Technology Education
Probationary Period: 09/01/2016 - 08/31/2020
Certification: Professional

Name: Rebecca Kemp
Position: PRÉ Music
Tenure Area: Music
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Professional

Name: Karen Maslyn
Position: JRE Art
Tenure Area: Art
Probationary Period: 09/01/2016 - 08/31/2020
Certification: Professional

Name: Amanda Measer
Position: SHS/CRMS Art
Tenure Area: Art
Probationary Period: 09/01/2016 - 08/31/2020
Certification: Professional

Name: Tracy O'Shea
Position: CRMS Special Education
Tenure Area: Special Education
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Permanent

Name: Hillary Petroske
Position: SHS/BRMS Foreign Language
Tenure Area: Foreign Language
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Permanent

Name: Kathryn Phillips
Position: MHS Special Education
Tenure Area: Special Education
Probationary Period: 10/08/2016 - 10/07/2020
Certification: Professional

86.

Tenure Area: Mathematics
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Professional

Name: Julie Danella
Position: CRMS French
Tenure Area: Foreign Languages
Probationary Period: 08/31/2015 - 08/31/2020
Certification: Professional

Name: Aaron Frohm
Position: BRMS Industrial Arts/ Technology Education
Tenure Area: Industrial Arts/Technology Education
Probationary Period: 09/01/2016 - 08/31/2020
Certification: Professional

Name: Rebecca Kemp
Position: PRE Music
Tenure Area: Music
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Professional

Name: Karen Maslyn
Position: JRE Art
Tenure Area: Art
Probationary Period: 09/01/2016 - 08/31/2020
Certification: Professional

Name: Amanda Measer
Position: SHS/CRMS Art
Tenure Area: Art
Probationary Period: 09/01/2016 - 08/31/2020
Certification: Professional

Name: Tracy O'Shea
Position: CRMS Special Education
Tenure Area: Special Education
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Permanent

Name: Hillary Petroske
Position: SHS/BRMS Foreign Language
Tenure Area: Foreign Language
Probationary Period: 09/01/2017 - 08/31/2020
Certification: Permanent

Name: Kathryn Phillips
Position: MHS Special Education
Tenure Area: Special Education
Probationary Period: 10/08/2016 - 10/07/2020
Certification: Professional

Name: Tara Schneider
 Position: MHS Mathematics
 Tenure Area: Mathematics
 Probationary Period: 09/01/2017 – 08/31/2020
 Certification: Professional

Name: Mary Scott
 Position: PRE School Nurse Teacher
 Tenure Area: Nurse Teacher
 Probationary Period: 09/01/2016 – 08/31/2020
 Certification: Provisional

Name: Julie Sidou
 Position: MHS Social Studies
 Tenure Area: Social Studies
 Probationary Period: 09/01/2016 – 08/31/2020
 Certification: Professional

Name: Lisa Williams
 Position: JRE Special Education
 Tenure Area: Special Education
 Probationary Period: 09/01/2011 – 08/31/2020
 Certification: Professional

8. A required Public Budget Hearing was conducted by Mr. Pero and Mr. Kenney. Listed below are the Fast Facts shared regarding the 2020-2021 budget:

- The Superintendent's Proposed 2020-21 Budget is balanced, remains within the Property Tax Cap and preserves programs and services
- The Property Tax Cap is calculated to be a 3.76% increase over the approved 2019-20 Tax Levy
- The Proposed 2020-21 Tax Levy is 3.76% (within the Property Tax Cap)
 - The Tax Levy Increase due to the operating budget is 2.18%. The additional 1.6%, per NYS Law is an exclusion to the Tax Levy Limit because "the voters already approved the debt issuance" with the 2003 Capital Project
 - **The Proposed Tax Levy IS within the Property Tax Cap**
- Contained Tax Levy growth within the County average, despite lowest Foundation Aid Per Pupil in the County

Mr. Kenney also reviewed the spending plan, the three-part budget (administrative, program, capital), the NYS Report Card, the proposed total revenue summary, the foundation aid summary, fund balance and reserves. The vote will be held strictly by absentee ballot on June 9, 2020 due to Governor Cuomo's Executive Order 202.26.

9. Public Comment: Resident J. Sussman encouraged everyone to vote yes on the budget and bus proposition. He commended the Board for live streaming their meetings as well as accepting live public comment. He asked to elaborate on the process of the vote and the counting of ballots. Resident T. Thavakumar-Slavin said that she appreciates the Board for live streaming meetings as well as the work that has gone into the budget, she also noted that she is in full support of it. She asked about the budget and about a possible committee to help with the opening of schools, as well as if school had an official end date. Mr. Pero addressed all questions.

10. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 11, 2020, meeting.
 Vote: Unanimously carried.

APPROVED:
MINUTES
5/11/20

11. Board Reports: Mrs. Thomas updated everyone on the MCSBA meeting dates as well as other dates to remember.

12. Approval of 2020-2021 MCSBA Officers:

MONROE COUNTY SCHOOL BOARD ASSOCIATION NOMINATION FOR PRESIDENT

Motion made by the Monroe County School Board Association Nominating Committee and seconded by Pittsford Central School District Board of Education Member Mr. Aroesty to nominate Amy Thomas, President of the Pittsford Central School District Board of Education to the office of President of the Monroe County School Board Association for the 2020-2021 School Year.

Vote: Unanimously carried by all BOE Members & Superintendent M. Pero (8) No Votes: None

MONROE COUNTY SCHOOL BOARD ASSOCIATION NOMINATION FOR VICE-PRESIDENT

Motion made by the Monroe County School Board Association Nominating Committee and seconded by Pittsford Central School District Board of Education Member Mrs. Sanchez-Kazacos to nominate Gary Bracken, Member of the Spencerport Central School District Board of Education to the office of Vice-President of the Monroe County School Board Association for the 2020-2021 School Year.

Vote: Unanimously carried by all BOE Members & Superintendent M. Pero (8) No Votes: None

MONROE COUNTY SCHOOL BOARD ASSOCIATION NOMINATION FOR TREASURER

Motion made by the Monroe County School Board Association Nominating Committee and seconded by Pittsford Central School District Board of Education Member Mr. Sullivan to nominate John Abbott, Member of the Monroe 2-Orleans BOCES Board of Education to the office of Treasurer of the Monroe County School Board Association for the 2020-2021 School Year.

Vote: Unanimously carried by all BOE Members & Superintendent M. Pero (8) No Votes: None

13. Motion was made by Mrs. Baum, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending April 30, 2020.

**ACCEPTED:
TREASURER'S
REPORT**

Vote: Unanimously carried

14. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:

**APPROVED:
SUPPORT
STAFF REPORT**

Vote: Unanimously carried

TRANSPORTATION			LENGTH	
<u>RESIGNATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Thomas McGrath	On-Call Bus Driver	TMF	7 yrs.	05/05/2020

CUSTODIAL/MAINTENANCE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Nicholas Leone	Summer Help	TMF	40 hrs/wk	05/18/2020	\$12.00/hr.
Andrew Bischooping	Summer Help	TMF	40 hrs/wk	05/18/2020	\$12.00/hr.
Christopher Fursman	Summer Help	TMF	40 hrs/wk	05/19/2020	\$12.00/hr.
Jack Whitaker	Summer Help	TMF	40 hrs/wk	05/19/2020	\$12.00/hr.

15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves a Contractual Agreement as presented.

**APPROVED:
CONTRACTUAL
AGREEMENT**

Vote: Unanimously carried

16. Special Education Report: Mrs. Woods noted that all CSE and CPSE recommendations would be acted upon this evening under the Consent Agenda.

17. Superintendent's Report: Mr. Pero noted the second reading of policy #7680 – Independent Educational Evaluations that would be acted upon this evening under the Consent Agenda.

18. Mr. Pero noted the first reading of the following policy recommendations:

- a. #7221 - Participation in Graduation Ceremonies and Activities
- b. #7222 - Diploma and Credential Options for Students with Disabilities
- c. #7610 - Special Education: District Plan

19. Mr. Pero extended a huge thank you to BOE and COT members who have helped to support kids and families during this time of great need. He also thanked Dr. Cimmerer for his work on the Pittsford Education Foundation to bring the district an additional 150 refurbished laptops. He also thanked Mr. Kwiatkowski for his support and help and making sure all of the Zoom meetings work and are secure. Mr. Pero again thanked the Board for their genuine support and for helping him to delivery \$60,000 worth of grocery gift cards to families. Mr. Pero also updated everyone on the extended school year program, graduation, the June 6th celebration for seniors, as well as the plan to bring students and staff back to retrieve their belongings and return materials. He added that the district is planning to be creative for the new future and he wished the community good health.

20. Motion was made by Mrs. Narotsky, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:
CONSENT
AGENDA**

Vote: Unanimously carried

Bid Awards:

BOCES II Cooperative Natural Gas Supply	2020-2021 Budget	\$790,000.00
Dust Mop & Uniform Service	Aramark	\$23,305.51 (estimated)
Field Maintenance	Lakeside Sod Supply	\$30,013.00
Swimming Pool Supplies	Aqua Brothers Services, LLC	attached list of price per item in supplemental file
	DMJ Crystal Waters	

Committee on Special Education: Amendment Agreement – No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.

Sub-Committee on Special Education: Annual Reviews, Reevaluation/Annual Reviews.

Committee on Preschool Special Education: Reevaluation/Annual Reviews, Annual Reviews, Initial Eligibility Determination Meeting.

Policy Approval: #7680 – Independent Educational Evaluations

21. Old Business: On behalf of the Board, Mrs. Thomas recognized and thanked those in our community serving on the front lines of the crisis by sending continued prayers of safety and wellness to all. Mrs. Thomas said that while operating in a pandemic, it is important to recognize that we are currently in a state of flux which results in making decisions a challenge. Mrs. Thomas also spoke on how local Boards are facing a critical budget vote where they have been given little to no control by NYS. She thanked Mr. Kenney for his hard work on the budget and noted our good financial standing that is within the tax cap as well as having solid reserves that will assist us through this crisis. Mrs. Thomas closed by saying that we need to remain steadfast and look forward to a brighter future.

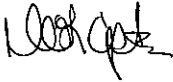
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22. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:45 p.m.

Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

**PITTSFORD CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION FOR ANNUAL MEETING AND POLL WORKERS
OF June 9, 2020**

At a meeting of the Board of Education of Pittsford Central School District, New York, held at Barker Road Middle School, in the Town of Pittsford, Monroe County, New York, on the 8th day of June 2020, the following were acted upon:

BE IT RESOLVED, that the Board of Education approves that the Annual Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, that the annual budget vote and election for the Pittsford Central School District will be held on June 9, 2020 and will be conducted solely by absentee ballot for the purpose of voting upon the budget resolution, capital reserve fund-purchase of buses proposition and two Board of Education seats as noted below. (the proposed budget and proposition have previously been approved by the Board) AND, BE IT RESOLVED, that the Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Assistant Inspector of Elections and Volunteers as listed below.

I.

BUDGET RESOLUTION

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

RESOLVED, that the Board of Education of the Pittsford Central School District be authorized to expend the amount of \$140,328,172 for the 2020-2021 school year, **AND FURTHER**, that said Board of Education be authorized and directed to levy and collect a tax upon all taxable property in said School District in an amount necessary therefore.

II.

Proposition No. 1

Capital Reserve Fund - Purchase of Buses

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Five Hundred Seventeen Thousand, Five Hundred Fifty-Three Dollars (\$1,517,553), less trade-in allowance, to be used for the purchase of seven (7) replacement sixty-six passenger buses, three (3) thirty passenger buses without air services, two (2) thirty passenger buses with air services, (1) service truck with utility bed and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

III.

**TWO (2) BOARD OF EDUCATION MEMBERS
TWO - THREE YEAR TERMS**

IV.

POLL WORKERS

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this annual district election.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Inspectors of Election:

Dolores Hoffmann, Karen Dumont

Volunteer Election Clerks:

The following are hereby appointed as Volunteer Election Clerks:

Mike Biondi, Kristina Otto (Waldman), Julie Barker, Amy Farmer, Suzanne Graser, John Nally, Shana Cutaia, Elizabeth Carpenter, Barbara Lynch, Amy Pierce, Rich Albano, M. David Shemancik, Jessica Bonadio, Jody DeBell, Rhonda Matthews, Colleen Mehan, Letitia Romas, Madhu Rekhi, Karoline Trojian, Kelly Knight, Laura Penkitis, Stephanie Barg, Molly Kirby, Josh Dougherty, Nancy Reale, Lori Manzella, Mike Falzoi, Aaron Frohm, Rebecca Tan, Kelly Gangloff, Sandy Dyer-Wigg, Martha Pradhan, Anne, Holahan, Kathleen Schumacher, Amy Miller, Cynthia Merrifield, Scott Barker, Erin Molinich, Keith Molinich, Laura Hefner, Megan Labuda-Spring, Anne Rizk, Erin Ciccone, Chrissy Doggett, Julie Testani, Janet Wright, Joani Moffett, Sue Lipari, Kathleen Curtis, Janet Realbutto, Shauna James, Michele Seidel, Joyce Bernard, Sue Burdett, Marla Cain, Sheila Lang, Robin Beel, Jennifer Shelton, Jennifer McLean-Bove, Jessica LeVan, Paul LeVan, Becky Berardino, Daniel Hosey, Tinarose DiPaulo, Dan Judd, Genna Bell, Melinda Pizzo, Jason Bernas and any additional qualified voter(s) of the district that may be needed due to any last minute shortage of helpers. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

For your information: The Chief Inspector of Election/Chairperson of Election and Monroe County Trained Inspectors are the only paid positions. All others are gracious volunteers.

Pittsford Schools

Administrative Offices
75 Barker Road – East Wing
Pittsford, NY 14534
585.267.1053
fax: 585.381.9368

Darrin Kenney
Assistant Superintendent for Business

Darrin_Kenney@pittsford.monroe.edu

Date: June 1, 2020
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: SEI Design Group Agreement

DTK

At the yearly Reorganization Meeting held July 9, 2019, the Board of Education appointed SEI Design Group Architects, P.C. as the architects for the District. The most recent Building Condition Survey, as required by New York State, highlights a number of systems that should be considered for updating/replacement. The firm is working with the District to bring a Capital Improvement proposition for repairs and renovations to vote later this year. SEI will assist the District in the determination of scope for the project work and development of project specifications. The attached agreement is for Pre-Referendum services in the amount of Thirty Thousand Dollars (\$30,000).

I have reviewed the attached finalized agreement/contract with legal counsel, as well as compared it to PCSD and other school district contracts, and recommend the following resolution:

WHEREAS, the Board of Education of the Pittsford Central School District (the District) has determined to proceed with pre-referendum work related to a potential capital project to address high priority Building Condition needs,

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting on June 8, 2020 does hereby accept appoint and approve SEI Design Group Architects in the amount of Thirty Thousand Dollars (\$30,000) to perform design and engineering services related to the project.

DTK:kd

Attachment

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

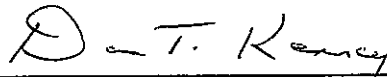
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: June 8, 2020
Bid Title: BOCES II Cooperative Milk & Juice Supply RFB-1925-20
Date of Legal Notice: April 15, 2020, *Democrat & Chronicle*
Date of Bid Opening: May 6, 2020
Time of Bid Opening: 2:00 P.M. BOCES II
Source of Funds: C94 2860 413 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
20-21 Milk and Juice	Upstate Niagara Cooperative, Inc (cost estimated)	\$ 75,931.44
TOTAL:		<u>\$ 75,931.44</u>

Comments: The BOCES II Cooperative Milk & Juice Supply Bid contract runs July 1, 2020 through June 30, 2021. Pittsford and 18 other districts participated. The bid responses were reviewed by Deborah Hartung, BOCES II Assistant Purchasing Agent, and Paulette Vangellow, Director of Food Service. Bid represents 18 items. The bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

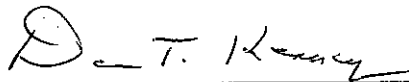
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: June 8, 2020
Bid Title: BOCES II Cooperative Ice Cream Supply RFB-1927-20
Date of Legal Notice: April 15, 2020, *Democrat & Chronicle*
Date of Bid Opening: May 6, 2020
Time of Bid Opening: 2:00 pm, BOCES II
Source of Funds: C94 2860 412 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District extend the contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
20-21 Ice Cream	Hershey's Ice Cream (cost estimated)	\$8,186.40
TOTAL:		<u>\$ 8,186.40</u>

Comments: BOCES II Cooperative Ice Cream bid contract runs July 1, 2020 through June 30, 2021. Pittsford and 18 other districts participated. The bid responses were reviewed by Deborah Hartung, BOCES II Assistant Purchasing Agent, and Paulette Vangellow, Director of Food Services. Bid represents 18 items. The bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

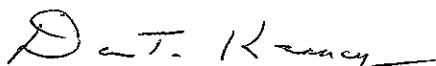
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: June 8, 2020
TOPIC: BOCES II Cooperative Beverage Supply RFB-1923-20
Date of Legal Notice: April 15, 2020, *Democrat & Chronicle*
Date of Bid Opening: May 6, 2020
Time of Bid Opening: 2:00 PM at BOCES II
FUNDS: C94 2860 410 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
20-21 Beverage (Juice, Gatorade, and Water)	Kimmins Coffee	\$ 47,342.00
TOTAL:		<u>\$ 47,342.00</u> (cost estimated)

Comments: The BOCES II Cooperative Beverage bid contract runs July 1, 2020 through June 30, 2021. Pittsford and 17 other districts and BOCES participated. The bid responses were reviewed by Deborah A. Hartung, BOCES II Assistant Purchasing Agent and Paulette Vangellow, Director of Food Services. The bid is recommended for award on a line by line basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

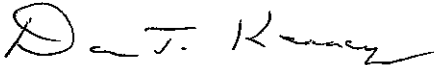
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: June 8, 2020
TOPIC: Athletic Supplies & Equipment
Advertised Date: April 23, 2020, The Daily Record
Bid Opening Date: May 14, 2020 11:00 A.M.
FUNDS: Athletic Department Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Athletic Supplies & Equipment	Bill Fritz Sports Corporation	\$ 8,758.50
	MFAC LLC	\$ 4,886.30
	Porta Phone	\$ 750.00
	Pyramid Paper Company	\$ 4,384.31
	Varsity Brands DBA BSN Sports	\$ 6,093.73
TOTAL:		<u>\$ 24,872.84</u>

Comments: Athletic Supplies & Equipment Contract is from date awarded by Board of Education through 6/30/21. The bid was reviewed by Scott Barker, Athletic Director; and Leslie Pawluckie, Purchasing Agent. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. The bid represents 82 items awarded. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

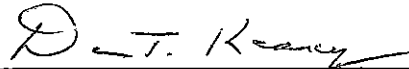
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: June 8, 2020
TOPIC: Athletic Apparel
Advertised Date: April 23, 2020, The Daily Record
Bid Opening Date: May 14, 2020
FUNDS: 2020-2021 Athletic Department Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Athletic Apparel	ADPRO Sports	\$ 6,963.25
	Laux Sporting Goods, Inc	\$ 5,254.66
	Varsity Brands Holding Co, Inc	\$ 36,631.52
	TOTAL:	\$ 48,849.43

Comments: Contract period for the 20-21 Athletic Apparel bid is from date awarded by Board of Education through 6/30/21. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director. The bid was reviewed by Scott Barker, Athletic Director; and Leslie Pawluckie, Purchasing Agent. Bid represents 13 items.



Darrin Kenney, Assistant Superintendent for Business

Students

SUBJECT: PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES

The District permits students who have completed the requirements for a Skills and Achievement Commencement Credential or a Career Development and Occupational Studies (CDOS) Commencement Credential, but have not otherwise qualified to receive a Regents or local diploma, to participate in the graduation ceremony and all related graduation activities with the graduating class at the time of their certificate completion. Alternatively, students who are working toward either credential are permitted, although not required, to participate in the graduation ceremony or related graduation activities of their high school graduating cohort. For purposes of this policy, a student's high school graduating cohort is the twelfth grade class with which the student entered into ninth grade.

The District will provide annual written notice of this policy and any related procedures to all students and their parents or guardians.

Education Law § 3204(4-b)

Adoption Date

Students

7222 – DIPLOMA AND CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

The District will provide students with disabilities appropriate opportunities to earn a diploma or other exiting commencement credential in accordance with Commissioner’s regulations. ~~During the student’s annual review, the District will evaluate graduation opportunities and identify the means to achieve them. As part of the process, the District:~~

- ~~a) Will coordinate activities with the appropriate personnel to ensure that students meet credit and sequence requirements, and to consider them for vocational opportunities.~~
- ~~b) May modify instructional techniques and accommodate instructional materials. Any modifications or accommodations will be included on a student’s Individualized Education Program (IEP) so that they can be implemented consistently throughout the student’s program.~~
- ~~c) Will review special education instructional programs to ensure equivalency with the same courses taught in the general education program.~~
- ~~d) Will coordinate communication between special and general education staff so that all staff members understand required skills and competencies required to obtain a diploma or credential, and to establish equivalency of instruction in special education classes.~~

~~Graduation and transition plans will take into account the various pathways available to students. For students with IEPs, the District will begin to plan for the transition to post-secondary life as early as possible, but no later than the school year in which the student turns age 15. Transition activities will focus on improving both the student’s academic and functional achievement. The plan will explore post-secondary opportunities and employment options, and, if applicable, connections with adult service agencies that may provide the student with services after exiting school.~~

The District may award these diplomas and/or credentials:

- ~~a) Regents Diploma: including with honors, an advanced designation, a career and technical education endorsement, and/or any other designation or endorsement as may be available.~~
- ~~a) b) Local diploma: available to all students with an IEP and any students with a Section 504 accommodation plan that specifies safety net eligibility, in accordance with Part 100 regulations.~~
- ~~b) c) Career Development and Occupational Studies Commencement Credential (CDOS): which may be earned as a supplement to a Regents or local diploma or as a student’s only exiting credential. any student who is not assessed using the New York State Alternate Assessment (NYSAA) may earn the CDOS Commencement Credential as a supplement to a Regents or local diploma or as the only existing credential if the student attended school for at least 12 years,~~

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~~excluding kindergarten. The student must meet criteria specified by the State Education Department confirming that the student has attained the standards-based knowledge, skills, and abilities necessary for entry-level employment.~~

~~d) Skills and Achievement (SA) Commencement Credential: students with severe disabilities who are assessed using the NYSAA may earn the Skills and Achievement Commencement Credential. They must attend school for at least 12 years, excluding kindergarten. The District must document the student's skills, strengths, and levels of independence in academic, career development, and foundation skills needed for post-secondary life.~~

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Specific requirements and detailed information for each diploma and non-diploma high school exiting credential are specified in the Commissioner's regulations and various guidance materials issued by the New York State Department of Education.

Educational Law § § 3203 and 4402
8 NYCRR § § 100.1, 100.2, 100.5m 100.6, 200.4, and 200.5

Students

SUBJECT: SPECIAL EDUCATION: DISTRICT PLAN

A District plan will be developed ~~and updated every two (2) years~~ describing the Special Education program in the Pittsford Central School District. The District plan will include the following:

- a) A description of the nature and scope of special education programs and services currently available to students residing in the District, including but not limited to descriptions of the District's resource room programs and each special class program provided by the District in terms of group size and composition.
- b) Identification of the number and age span of students (school age and preschool) to be served by type of disability and recommended setting.
- c) The method to be used to evaluate the extent to which the objectives of the program have been achieved.
- d) A description of the policies and practices of the Board to ensure the allocation of appropriate space within the District for special education programs that meet the needs of students and preschool children with disabilities.
- e) A description of the policies and practices of the Board to ensure that appropriate space will be continually available to meet the needs of resident students and preschool students with disabilities who attend special education programs provided by Boards of Cooperative Educational Services.
- f) A description of how the District intends to ensure that all instructional materials to be used in the schools of the District will be made available in a usable alternative format for each student with a disability at the same time as such instructional materials are available to non-disabled students. The alternative format must meet the National Instructional Materials Accessibility Standard defined in federal law.
- g) The estimated budget to support such plan.
- h) The date on which such plan was adopted by the Board.
- i) A description of how the District plan is consistent with the special education space requirements plan for the region as developed by the Board of Cooperative Educational Services.

The District plan, with personally identifiable student information deleted, shall be filed and available for public inspection and review by the Commissioner.

20 USC 1474(e)(3)(B)

8 NYCRR Part 155 and Section 200.2(c)

Pittsford Central School District Adopted: 4/25/05

Revised:

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name PITTSFORD EDUCATION Phone 267-3587

FOUNDATION

Address BOX 243 PITTSFORD, NJ 14534

School: SHS/MHS

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

2 - 65" TOUCH DISPLAYS W/ INSTALLATION

\$ 23,221 TOWARDS PROJECT

2. Describe any conditions or restrictions for its use.

NONE

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval: Jeff Curran Date 6/2/2020
(When appropriate)

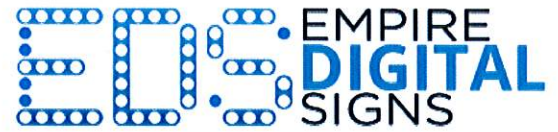
Principal's Approval: N/A Date _____

Superintendent's Approval: _____ Date _____

Board Action: Date: _____

Empire Digital Signs, LLC
 200 W Ridge Road, Office 212
 Rochester, NY 14615 US
 +1 5854155640
 w@empiredigitalsigns.com

Invoice



BILL TO
 Pittsford CSD
 C/O Scott Barker, KEEP
 42 W Jefferson Road
 Pittsford 14534
 5852613712

SHIP TO
 Pittsford CSD Mendon HS &
 Sutherland HS

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
10201-513	05/14/2020	\$30,300.00	05/18/2020	HW Deposit Due on Receipt	

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
HW/Lic	2-65" Touch Display 1-Custom Brushed Aluminum Enclosure (65")* 1-Custom Wood Frame 1-Media Player, i5, Windows IOT 2-Touch Screen Software License(1 yr) (Annual \$695/Media Player) 2-Flat Wall Mount 2-HDMI 1080p Cables	1	18,145.00	18,145.00T
Services	6 hrs. Installation 2 hrs. Config Media Players, Network Integ. 80 hrs. Touch Screen User Interface Design and Development	1	11,450.00	11,450.00
Shipping	Shipping	1	705.00	705.00T

HARDWARE DEPOSIT DUE ON RECEIPT TO BEGIN PROJECT:
 \$18,145.00; BALANCE DUE ON COMPLETION: \$11,450.

SUBTOTAL	30,300.00
TAX	0.00
TOTAL	30,300.00
BALANCE DUE	\$30,300.00