

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, JUNE 22, 2020
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL
(Live Streaming Public Access – See Website)

AGENDA

7:00 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- VI. APPROVAL OF MINUTES: June 8, 2020 (BOARD ACTION)
- V. PUBLIC COMMENT
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President’s – next meeting
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 7/14/20 – Summer Workshop
 - 2. 7/14/20 (Tuesday) - Regularly Scheduled Reorganization & Regular Meeting– 5:00 p.m.
 - 3. 7/15/20 – Summer Workshop
 - D. Acceptance of the Record of June 9, 2020 Budget Vote and Board Election (BOARD ACTION)
 - E. Approval of Superintendent’s Contract (BOARD ACTION)
- VII. FINANCIAL REPORT – Darrin Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – May 31, 2020 (BOARD ACTION)
 - 2. Fund Balance Management Letter (BOARD ACTION)
 - 3. 2020-2021 Food Service Budget and Prices (BOARD ACTION)
 - 4. Monroe #1 BOCES Transportation Contracts- School Year 2020-2021 (BOARD ACTION)
 - 5. Siemens Contract Proposal (BOARD ACTION)
 - 6. Bid Awards (See Consent Agenda)
 - a. Student(s) with Special Needs Transportation 1-Year Extension
 - b. Students with Special Needs Transportation
 - c. Custodial Supplies
 - d. Fresh Pizza
 - e. BOCES II Cooperative Bread Supply
 - f. BOCES II Cooperative Food Supply
 - g. BOCES II Cooperative Athletic Supplies
 - B. Discussion:
 - C. Other:

- VIII. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review CPSE to CSE Transition Meetings.
 - 2. Sub-Committee on Special Education: Amendment, Amendments – Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Review.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Reviews.
 - B. Discussion:
 - C. Other:

- X. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - 1. Policy Recommendations – 1st Reading
 - a. #8210-Safety Conditions and Prevention Instruction
 - b. #8240-Instruction in Certain Subjects
 - c. #8241(old)-Patriotism, Citizenship and Character Education
 - d. #8241(new)- Patriotism, Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education
 - C. Other:

- XI. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Awards
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education

- XII. OLD BUSINESS

- XIII. NEW BUSINESS

- XIV. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: **(Tuesday)** July 14, 2020 - Regularly Scheduled Reorganization & Regular Meeting – **5:00 p.m.**



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting
 Monday, June 8, 2020
 Virtual Meeting by way of Zoom
 (Public Access on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m., by way of virtual meeting platform Zoom, on Monday, June 8, 2020 due to mandatory state-wide school closures.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan
 LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods
 OTHERS PRESENT: M. Kwiatkowski, M. Woluchem, T. Thavakumar-Slavin

1. At 6:00 p.m., the Board immediately convened into an Executive Session for the purpose of discussing the employment of a particular person, where no official business was conducted.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Sullivan and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT**
 the adjournment of its Executive Session at 6:51 p.m.
 Vote: Unanimously carried

3. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Mrs. Thomas asked everyone to join the Board in a moment of silence for the recent and horrific death of George Floyd and lives lost in the COVID-19 pandemic.

5. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**
 the agenda for this meeting.
 Vote: Unanimously carried

6. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **MINUTES**
 the minutes of its May 26, 2020, meeting. **5/26/20**
 Vote: Unanimously carried.

7. Public Comment: former student M. Woluchem spoke on a circulating petition and the importance of having conversations regarding racism. Resident T. Thavakumar-Slavin applauded the senior parade this past Saturday. She also commented on the PTSA Diversity and Inclusion meeting that took place last week, where it was brought up that neo-Nazi and white supremacy stickers had been seen on the canal.

8. Board Reports: Mrs. Thomas updated everyone on the MCSBA meeting dates as well as other dates to remember, noting that the Board president's meetings will continue through July. She also noted that she received a letter asking her to participate in a regional task force committee that will cover a wide variety of topics where they plan to address what reopening schools would look like; she will keep everyone updated after attending. Mrs. Thomas also noted that the budget vote/Board of Education election has been moved to June 16, 2020.

94.

9. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following resolution:

**APPROVED:
ANNUAL VOTE
POLL WORKERS**

Vote: Unanimously carried

BE IT RESOLVED, that the Board of Education approves that the Annual Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, that the annual budget vote and election for the Pittsford Central School District will be held on June 9, 2020 and will be conducted solely by absentee ballot for the purpose of voting upon the budget resolution, capital reserve fund-purchase of buses proposition and two Board of Education seats as noted below. (*the proposed budget and proposition have previously been approved by the Board*) AND, BE IT RESOLVED, that the Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Assistant Inspector of Elections and Volunteers as listed below.

I.

BUDGET RESOLUTION

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

RESOLVED, that the Board of Education of the Pittsford Central School District be authorized to expend the amount of \$140,328,172 for the 2020-2021 school year, **AND FURTHER**, that said Board of Education be authorized and directed to levy and collect a tax upon all taxable property in said School District in an amount necessary therefore.

II.

Proposition No. 1

Capital Reserve Fund - Purchase of Buses

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund - Purchase of Buses" a sum of money not to exceed One Million, Five Hundred Seventeen Thousand, Five Hundred Fifty-Three Dollars (\$1,517,553), less trade-in allowance, to be used for the purchase of seven (7) replacement sixty-six passenger buses, three (3) thirty passenger buses without air services, two (2) thirty passenger buses with air services, (1) service truck with utility bed and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund - Purchase of Buses.

III.

**TWO (2) BOARD OF EDUCATION MEMBERS
TWO - THREE YEAR TERMS**

IV.

POLL WORKERS

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this annual district election.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Inspectors of Election:

Dolores Hoffmann, Karen Dumont

Volunteer Election Clerks:

The following are hereby appointed as Volunteer Election Clerks:

Mike Biondi, Kristina Otto (Waldman), Julie Barker, Amy Farmer, Suzanne Graser, John Nally, Shana Cutaia, Elizabeth Carpenter, Barbara Lynch, Amy Pierce, Rich Albano, M. David Shemancik, Jessica Bonadio, Jody DeBell, Rhonda Matthews, Colleen Mehan, Letitia Romas, Madhu Rekhi, Karoline Trojian, Kelly Knight, Laura Penkitis, Stephanie Barg, Molly Kirby, Josh Dougherty, Nancy Reale, Lori Manzella, Mike Falzoi, Aaron Frohm, Rebecca Tan, Kelly Gangloff, Sandy Dyer-Wigg, Martha Pradhan, Anne, Holahan, Kathleen Schumacher, Amy Miller, Cynthia Merrifield, Scott Barker, Erin Molinich, Keith Molinich, Laura Hefner, Megan Labuda-Spring, Anne Rizk, Erin Ciccone, Chrissy Doggett, Julie Testani, Janet Wright, Joani Moffett, Sue Lipari, Kathleen Curtis, Janet Realbuto, Shauna James, Michele Seidel, Joyce Bernard, Sue Burdett, Marla Cain, Sheila Lang, Robin Beel, Jennifer Shelton, Jennifer McLean-Bove, Jessica LeVan, Paul LeVan, Becky Berardino, Daniel Hosey, Tinarose DiPaulo, Dan Judd, Genna Bell, Melinda Pizzo, Jason Bernas and any additional qualified voter(s) of the district that may be needed due to any last minute shortage of helpers. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed. For your information: The **Chief Inspector of Election/Chairperson of Election and Monroe County Trained Inspectors** are the only paid positions. All others are gracious volunteers.*

10. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
SEI DESIGN GROUP
AGREEMENT**

WHEREAS, the Board of Education of the Pittsford Central School District (the District) has determined to proceed with pre-referendum work related to a potential capital project to address high priority Building Condition needs,

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting on June 8, 2020 does hereby accept appoint and approve SEI Design Group Architects in the amount of Thirty Thousand Dollars (\$30,000) to perform design and engineering services related to the project.

11. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Change of Status – Probationary to Tenure

Name: Bari Krull
Position: PRE Speech Language Pathologist
Tenure Area: Speech and Hearing
Probationary Period: 09/01/2017 – 08/31/2020
Certification: Professional

B. Change of Status – Part time to Probationary

Name: Melinda Pizzo
Position: MCE Reading
Type of Position: Probationary

96.

Tenure Area: Reading
Probationary Period: 08/30/2020 – 08/29/2023
Certification: Professional
Effective Date: August 31, 2020

Name: Alexandria Ferington
Position: PRE Grade 2
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 08/30/2020 – 08/29/2023
Certification: Initial
Effective Date: August 31, 2020

C. Appointment – Supervisory and Technical

Name: Jade Rood
Position: Information Specialist
Type of Position: Civil Service
Salary: \$43,000
Effective Date: June 1, 2020

D. Resignation for Retirement Teacher - see attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Kerri	Claffey	JRE	Grade 4	16.0	6/30/2020

E. Resignation – Teacher – Katherine Lane

F. Termination – Position Ending – Regular Sub

Name: Stephanie Cicero
Position: CRMS School Counselor
Type of Position: Regular Sub
Effective Date: June 30, 2020

Name: Murie Gillett
Position: SHS English
Type of Position: Regular Sub
Effective Date: June 30, 2020

Name: Laura Griffone
Position: JRE Grade 2
Type of Position: Regular Sub
Effective Date: June 30, 2020

Name: Andrea Kaminski
Position: CRMS Reading
Type of Position: Regular Sub
Effective Date: June 30, 2020

Name: Karla Kushner
 Position: BRMS Foreign Language .6
 Type of Position: Regular Sub
 Effective Date: June 30, 2020

Name: Stephen Marafino
 Position: CRMS Mathematics
 Type of Position: Regular Sub
 Effective Date: June 30, 2020

Name: Jennifer Naramore
 Position: MCE ESOL
 Type of Position: Regular Sub
 Effective Date: June 30, 2020

Name: Valerie Schubmehl
 Position: BRMS Special Education
 Type of Position: Regular Sub
 Effective Date: June 30, 2020

Name: Katherine Scorsone
 Position: JRE Special Education
 Type of Position: Regular Sub
 Effective Date: June 30, 2020

Name: Lindsey Watters
 Position: CRMS Mathematics
 Type of Position: Regular Sub
 Effective Date: June 30, 2020

12. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

TRANSPORTATION			LENGTH	
<u>RETIREMENT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Charles Davis	Bus Driver	TMF	20 Years	06/26/2020

CUSTODIAL/MAINTENANCE			LENGTH	
<u>RETIREMENT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Robert Parry	Courier	TMF	27.5	07/30/2020

13. Special Education Report: Mrs. Woods noted that all CSE and CPSE recommendations would be acted upon this evening under the Consent Agenda.

14. Superintendent's Report: Mr. Pero noted the second reading of the following policies that would be acted upon this evening under the Consent Agenda.

- a. #7221 - Participation in Graduation Ceremonies and Activities
- b. #7222 - Diploma and Credential Options for Students with Disabilities
- c. #7610 - Special Education: District Plan

15. Mr. Pero noted the donation of \$23,221.00 from Pittsford Education Foundation (PEF) for two 65” Touch Displays for Mendon and Sutherland High Schools.

16. Mr. Pero thanked all the volunteers as well as those who helped to prepare for the amazing parade that celebrated seniors this past Saturday. He also said that he would like to see everyone gather together around the issue of race equality, saying that enough is enough. Mr. Pero said that this is a humanity issue, and that it’s time to do a lot less arguing, a lot less jockeying for position, a lot less manipulating and a lot less of being defensive. He said that it’s time to listen to the stories of those who have endured racism and oppression. He said there needs to be equality to all people regardless of color. He added that there is no room for racism or inequality, and that we need to keep each other accountable. Mr. Pero said that our commitment to equality has never been stronger. Mr. Pero also updated everyone on graduation, summer school and the vote/BOE election, noting the lack of guidance or direction associated with the governor’s Executive Orders that are being placed upon the district daily.

17. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

20-21 Milk & Juice	Upstate Niagara Cooperative, Inc.	\$75,931.44 (estimated)
20-21 Ice Cream	Hershey’s Ice Cream	\$8,186.40 (estimated)
20-21 Fresh Produce	American Fruit & Vegetable Co. Inc.	\$30,013.00
20-21 Beverage	Kimmins Coffee	\$47,342.00 (estimated)
Athletic Supplies & Equipment	Various Vendors	\$24,872.84
Athletic Apparel	Various Vendors	\$48,849.43

Committee on Special Education: Amendment Agreement – No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.

Sub-Committee on Special Education: Annual Reviews, Reevaluation/Annual Reviews.

Committee on Preschool Special Education: Reevaluation/Annual Reviews, Annual Reviews, Initial Eligibility Determination Meeting.

- Policy Approval: #7221 - Participation in Graduation Ceremonies and Activities
 #7222 - Diploma and Credential Options for Students with Disabilities
 #7610 - Special Education: District Plan

Gift to the District: A donation of \$23,221.00 from Pittsford Education Foundation (PEF) for two 65” Touch Displays for Mendon and Sutherland High Schools.

18. Old Business: On behalf of the Board, Mrs. Thomas noted that over the past few months the district has been heavily focused on keeping staff and students safe during the COVID-19 pandemic. She also thanked Miss Woluchem for calling in, stepping forward and providing feedback to the Board. Mrs. Thomas also noted that people need to shift their attention to the senseless death of George Floyd, noting the sadness and anger of the tragic reminder of racial inequity that exists in our society. Mrs. Thomas said that Pittsford Schools stand together in solidarity with members of the community who feel the weight of oppression, systemic racism, hate and a failing system of justice. She said the work will continue to make Pittsford schools an agent of change for all who call our district and community home. Mrs. Thomas also said they look forward to the ongoing commitment of building an equitable learning environment for all, which celebrates differences in all forms. The Board looks forward to reuniting as one Pittsford very soon.

19. New Business: Mr. Pero wanted the community to know that tonight is Mrs. McCluski's birthday. He added that she has been on the Board of Education for several decades doing amazing work for the community, for kids and so many people. He along with the rest of the Board wished her a very happy birthday.

20. Motion was made by Mr. Aroesty, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:54 p.m.

APPROVED:
ADJOURNMENT

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT
MINUTES/RESULTS OF VOTES

June 9, 2020

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 5:00 pm on Tuesday, June 9, 2020

Mrs. Deborah Carpenter, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, bus proposition and school board vacancies.

Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

Monroe County Trained Inspectors of Election:

Dolores Hoffmann.

Volunteer Election Clerks:

The following are hereby appointed as Volunteer Election Clerks:

Mike Biondi, Kristina Otto (Waldman), Julie Barker, Amy Farmer, Suzanne Graser, John Nally, Shana Cutaia, Elizabeth Carpenter, Barbara Lynch, Amy Pierce, Rich Albano, M. David Shemancik, Jessica Bonadio, Jody DeBell, Rhonda Matthews, Colleen Mehan, Letitia Romas, Madhu Rekhi, Karoline Trojian, Kelly Knight, Laura Penkitis, Stephanie Barg, Molly Kirby, Josh Dougherty, Nancy Reale, Lori Manzella, Mike Falzoi, Aaron Frohm, Rebecca Tan, Kelly Gangloff, Sandy Dyer-Wigg, Martha Pradhan, Anne, Holahan, Kathleen Schumacher, Amy Miller, Cynthia Merrifield, Scott Barker, Erin Molinich, Keith Molinich, Laura Hefner, Megan Labuda-Spring, Anne Rizk, Erin Ciccone, Chrissy Doggett, Julie Testani, Janet Wright, Joani Moffett, Sue Lipari, Kathleen Curtis, Janet Realbuto, Shauna James, Michele Seidel, Joyce Bernard, Sue Burdett, Marla Cain, Sheila Lang, Robin Beel, Jennifer Shelton, Jennifer McLean-Bove, Jessica LeVan, Paul LeVan, Becky Berardino, Daniel Hosey, Tinarose DiPaulo, Dan Judd, Genna Bell, Melinda Pizzo, Jason Bernas and any additional qualified voter(s) of the district that may be needed due to any last minute shortage of helpers.

CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the budget, proposition and board election have been properly prepared and placed on tables to begin opening of the official oath envelopes at 5:01 pm.

Mrs. Carpenter and Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Carpenter conducted the training for all Election Inspectors.

Mrs. Carpenter declared the polls closed at 5:00 PM.

After certification of the votes by Mrs. Coleman and Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the balloting as follows:

Budget Resolution:	\$140,328,172	Yes: 6053	No: 2318
Proposition #1:	Capital Reserve Fund	Yes: 6699	No: 1653

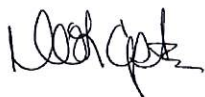
92.

Candidates: Robin Scott: 6243, Ted Aroesty: 5408, Sareer Fazili: 3364

Total write-ins: 50 - the complete list is duly made part of these minutes and kept in the supplemental file for this meeting.

Total Number of Voters: 8401

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Deborah L. Carpenter". The signature is stylized and cursive.

Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

May 31, 2020

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of May 31, 2020.

GENERAL FUND

- The District received their proportionate share of sales tax from Monroe County in the amount of \$1,488,925 for the first quarter of 2020 (see page 4).
- The District received, from other districts, \$81,227 for Health Services for the 2019-20 school year (see page 4).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$53,222) for the month of May (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of May. The first of several scholarship checks were processed. (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of May. An amendment for Teacher Center was submitted and was approved. (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$3,770,993 (see page 13).
- Reserve fund balances total \$33,218,449 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
May 31, 2020

GENERAL FUND

	4/30/2020	Receipts	Disbursements	5/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 23,757,975.60	\$ 1,935,899.50	\$ 13,491,481.02	\$ 12,202,394.08
Money Market Account-Chase	389,408.12	16.42	-	389,424.54
Money Market Account- Key	133,420.32	1.13	-	133,421.45
Money Market Account- M & T	4,600,168.38	390.72	-	4,600,559.10
Money Market Account- CNB	134,996.64	7.67	-	135,004.31
Money Market Account- NYCLASS	126,256.54	52.02	-	126,308.56
Chase Purchasing Card	-	245,693.28	245,693.28	-
Investments (See Schedule)	12,096,745.07	2,604.16	-	12,099,349.23
	\$ 41,238,970.67	\$ 2,184,664.90	\$ 13,737,174.30	\$ 29,686,461.27

RESERVES

	4/30/2020	Receipts	Disbursements	5/31/2020
	Balance			Balance
Unemployment Reserve (Checking)	\$ 364,922.19	\$ 9.28		\$ 364,931.47
Workers' Compensation Reserve	441,279.38	11.22	-	441,290.60
Reserve for Tax Certiorari (Checking)	1,091,969.80	157,338.68	-	1,249,308.48
Employee Retirement Contribution	2,105,843.55	53.53	-	2,105,897.08
Teachers Retirement Contribution	873,727.64	359.78	-	874,087.42
Reserve for Liability (Checking)	1,602,788.75	40.74	-	1,602,829.49
Insurance Reserve (Checking)	1,188,370.70	30.21	-	1,188,400.91
Capital Reserve	16,094,221.00	370.91	-	16,094,591.91
Bus Purchase Reserve	5,134,255.20	130.51	-	5,134,385.71
Employee Benefit Reserve	2,519,005.71	64.03	-	2,519,069.74
Instructional Technology Capital Reserve	2,408,882.28	61.23	-	2,408,943.51
	\$ 33,825,266.20	\$ 158,470.12	\$ -	\$ 33,983,736.32

SCHOOL LUNCH FUND

	4/30/2020	Receipts	Disbursements	5/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 285,886.74	\$ 2,721.29	\$ 113,530.24	\$ 175,077.79
Money Market Account-Chase	228,151.31	5.80	-	228,157.11
Money Market Account-NYCLASS	201,409.62	82.94	-	201,492.56
	\$ 715,447.67	\$ 2,810.03	\$ 113,530.24	\$ 604,727.46

CAPITAL FUND

	4/30/2020	Receipts	Disbursements	5/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 88,864.69	\$ 0.75	\$ 1,070.70	\$ 87,794.74
Capital Reserve	2,305,516.59	500,000.00	576,632.20	2,228,884.39
Bus Purchase Reserve -Capital	-	-	-	-
	\$ 2,394,381.28	\$ 500,000.75	\$ 577,702.90	\$ 2,316,679.13

SPECIAL AID FUND

	4/30/2020	Receipts	Disbursements	5/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 673,370.71	\$ 37,300.90	\$ 183,250.49	\$ 527,421.12
	\$ 673,370.71	\$ 37,300.90	\$ 183,250.49	\$ 527,421.12

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of May 31, 2020

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
5/4/2020	6/3/2020	CNB	2,074,691.61	0.25%	30	426.31
5/10/2020	6/9/2020	CNB	10,024,657.62	0.25%	30	2,059.86
			<u>12,099,349.23</u>			<u>2,486.17</u>

Our current interest rates are as follows:

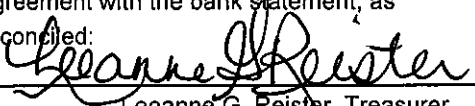
JP Morgan Chase Checking	0.01%-0.03%
JP Morgan Chase Money Market	0.05%
Key Checking	0.01%
Key Money Market	0.01%
NYCLASS Money Market	0.49%
Canandaigua National Bank Money Market	0.07%
M & T Money Market -General Fund	0.10%

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020
General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			<u>29,142,225.60</u>
	Receipts:			
	Taxes & Tax Items	5,394.20		
	Non Property Taxes	1,488,925.04		
	Local Revenues	439,558.07		
	Federal Aid - Medicaid (Both Portions)	1,509.19		
	Interest	980.96		
	Net Transfers			
	Total Receipts:			<u>1,936,367.46</u>
	Disbursements:			
	EFT/Wire Transfers		45,211.90	
	Check #256188-256318		6,235,986.19	
	ACH #00792-000807		2,166.83	
	Void Checks		-	
	Payroll Funding		6,805,100.25	
	Transfer to TRS Reserve (BOE Resolution)		157,307.57	
	Transfer to Trust & Agency (Health Savings Acct)		15.00	
	Transfer to P-Card		245,693.28	
	Net Transfers			
	Total Disbursements:			<u>(13,491,481.02)</u>
31-May	ENDING BALANCE	<u>\$ 1,936,367.46</u>	<u>\$ 13,491,481.02</u>	<u>17,587,112.04</u>

BANK RECONCILIATION

BALANCE PER BANK:	21,012,625.86
ADD:	
NSF ACH	518.35
SUBTRACT:	
Outstanding Checks	(3,084,593.10)
Outstanding Transfer to Special Aid	(339,864.23)
Outstanding Transfer to P-card	<u>(1,574.84)</u>
ADJUSTED BANK BALANCE	<u>17,587,112.04</u>
BALANCE PER BOOKS	<u>17,587,112.04</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

May 31, 2020

DESCRIPTION	BUDGETED REVENUES	REV. REC'D	REV. REC'D	ESTIMATED	OVER/(UNDER)
	WITH ADJUSTMENTS	5/31/2020	TO DATE	TO 6/30	BUDGET
Real Property Taxes	97,237,340.88	-	97,259,346.58	97,259,346.58	22,006
Other Payments in Lieu of Taxes	91,930.00	-	93,708.67	93,708.67	1,779
STAR Tax Relief Program	5,903,695.12	-	5,903,695.12	5,903,695.12	-
Interest & Penalties	515.00	-	35.69	515.00	-
County Sales Tax	5,330,861.00	1,488,925.04	4,748,122.78	5,330,861.00	-
Textbook Charges	600.00	-	12.00	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	-	174.25	15,000.00	-
Admissions	13,450.00	-	13,147.00	13,450.00	-
Tuition - Other Districts	125,000.00	-	-	125,000.00	-
Health Services - Other Districts	215,000.00	81,226.66	81,226.66	215,000.00	-
Interest Earned on Investments	225,000.00	3,606.07	390,417.55	390,417.55	165,418
Rental of Real Property	80,000.00	6,150.25	52,413.71	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	4,253.71	4,253.71	2,254
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	-	1,404.16	1,404.16	404
Sale of Instructional Materials - Textbooks	-	-	539.75	539.75	540
Sale of Equipment	100,000.00	-	32,647.50	100,000.00	-
Insurance Recoveries	40,000.00	7,228.28	14,638.70	40,000.00	-
Other Compensation for Loss	2,000.00	-	1,592.55	2,000.00	-
Refund for BOCES Aided Services	285,000.00	-	511,003.43	511,003.43	226,003
Refund of Prior Years Expense	90,000.00	11.00	248,245.23	248,245.23	158,245
Gifts and Donations	33,855.00	(4,860.00)	26,003.76	33,855.00	-
Unclassified Revenues	170,000.00	53,282.61	220,511.41	220,511.41	50,511
State Aid - General Operating/Foundation Aid	4,210,315.00	754.60	3,189,425.03	4,210,315.00	-
State Aid - Excess Cost	2,861,511.00	-	1,944,645.50	2,861,511.00	-
State Aid - Building Aid	6,594,136.00	-	5,921,275.25	6,617,792.00	23,656
State Aid - Lottery Aid	5,243,068.00	-	5,243,067.70	5,243,068.00	-
State Aid - Lottery Grant	803,382.00	-	803,382.22	803,382.22	0
State Aid - Commercial Gaming Grant	92,265.00	-	92,265.38	92,265.38	0
State Aid - BOCES	2,819,445.00	-	835,990.25	3,763,703.00	944,258
State Aid - Textbooks	358,645.00	-	358,995.00	358,995.00	350
State Aid - Software Aid	90,583.00	-	95,258.00	95,258.00	4,675
State Aid - Hardware Aid	95,198.00	-	90,640.00	90,640.00	(4,558)
State Aid - Library Mat. Aid	39,719.00	-	39,743.00	39,743.00	24
State Aid - Other Charter School CSBT	3,122.00	-	4,460.00	4,460.00	1,338
State Aid - Other FDK Conversion	478,396.00	-	479,301.00	479,301.00	905
State Aid - Other Urban Suburban	1,071,244.00	-	1,366,402.00	1,366,402.00	295,158
Medicaid Assistance	50,000.00	754.59	70,560.84	70,560.84	20,561
Interfund Transfers	-	-	40,799.75	40,799.75	40,800
Appropriated Fund Balance	1,300,000.00	-	-	1,300,000.00	-
Reserve for Encumbrances	1,972,753.53	-	-	1,972,753.53	-
Appropriated Reserve: Liability	114,353.00	-	-	114,353.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: ERS	200,000.00	-	-	200,000.00	-
Appropriated Reserve: Tax Certiorari	30,934.52	-	-	30,934.52	-
TOTALS:	\$ 138,811,317.05	\$ 1,637,079.10	\$ 130,179,351.13	\$ 140,765,643.85	\$ 1,954,326.80

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND Schedule of Appropriated Expenses May 31, 2020

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	18,785,800.00	220,958.42	19,006,756.42	15,169,415.74	3,137,723.79	699,616.89
Middle School	14,487,850.00	325,570.45	14,813,420.45	11,821,025.78	2,348,274.49	644,120.18
High School	20,253,891.00	336,283.90	20,590,174.90	16,626,736.83	2,898,910.58	1,064,527.49
Total School Operations	53,527,541.00	882,810.77	54,410,351.77	43,617,178.35	8,384,908.86	2,408,264.56
Central Student Programs & Services						
Special Education Office	553,941.00	36,373.21	590,314.21	411,351.91	52,885.80	126,076.50
Special Education Services	1,228,511.00	35,256.00	1,263,767.00	974,754.95	228,313.91	60,698.14
Out of District Spec. Ed Programs	6,313,232.00	669,413.62	6,982,645.62	6,297,727.49	529,944.89	154,973.24
Special Services	687,772.00	(16,449.87)	671,322.13	540,134.49	116,698.05	14,489.59
Summer Programs	26,000.00	433.00	26,433.00	24,738.00	262.00	1,433.00
Non Public Services	428,114.00	17,174.90	445,288.90	280,840.95	86,380.92	78,067.03
BOCES	450,355.00	(68,195.49)	382,159.51	308,979.92	35,620.08	37,559.51
Total Central Programs & Services	9,687,925.00	674,005.37	10,361,930.37	8,838,527.71	1,050,105.65	473,297.01
Instructional Services						
Curriculum & Instruction Services	754,251.00	156,006.45	910,257.45	701,266.32	151,284.83	57,706.30
Standards of Performance	501,720.00	50,929.88	552,649.88	442,321.14	91,175.44	19,153.30
Pupil Services Office	328,835.00	62,204.69	390,839.69	313,143.65	42,822.92	34,873.12
Instructional Technology Services	1,648,872.00	281,573.87	1,930,445.87	1,594,574.69	254,963.49	80,907.69
Professional Development Services	261,608.00	4,616.35	266,224.35	209,758.77	22,828.13	33,637.45
Data Team	420,585.00	3,710.10	424,295.10	380,619.59	35,154.19	8,521.32
Total Instructional Services	3,915,671.00	559,041.34	4,474,712.34	3,641,684.16	598,229.00	234,799.18
Support Services						
Finance Services	947,453.00	29,993.59	977,446.59	830,876.14	82,807.86	63,762.59
Personnel Services	426,397.00	53,915.47	480,312.47	386,389.86	45,836.71	48,085.90
Public Information Services	363,098.00	6,991.60	370,089.60	273,706.42	40,799.91	55,583.27
Operations and Maintenance	8,155,228.00	891,250.96	9,046,478.96	6,089,220.53	1,912,069.42	1,045,189.01
Printing and Mailing Services	287,390.00	29,295.56	316,685.56	292,984.56	10,254.59	13,446.41
Support Services Technology	1,481,131.00	1,207,002.04	2,688,133.04	1,203,371.95	1,471,392.25	13,368.84
Transportation Services	4,804,057.00	138,558.44	4,942,615.44	3,225,255.74	650,354.51	1,067,005.19
Total Support Services	16,464,754.00	2,357,007.66	18,821,761.66	12,301,805.20	4,213,515.26	2,306,441.21
Central Administration						
Board of Education	59,400.00	5,760.69	65,160.69	32,306.53	23,431.01	9,423.15
Superintendent's Office	372,525.00	38,462.08	410,987.08	330,098.25	49,745.26	31,143.57
Total Central Administration	431,925.00	44,222.77	476,147.77	362,404.78	73,176.27	40,566.72
Undistributed Expenses						
Debt Service & Interfund Transfers	11,608,669.00	1,385.75	11,610,054.75	11,566,515.39	1,684.50	41,854.86
Insurance & Fees	1,667,676.00	188,429.59	1,856,105.59	1,707,697.40	54,211.32	94,196.87
Employee Benefits	39,385,260.00	(2,585,007.20)	36,800,252.80	33,621,930.18	2,251,528.05	926,794.57
Total Undistributed Expenses	52,661,605.00	(2,395,191.86)	50,266,413.14	46,896,142.97	2,307,423.87	1,062,846.30
TOTAL	136,689,421.00	2,121,896.05	138,811,317.05	115,657,743.17	16,627,358.90	6,526,214.98

Transfers and Adjustments Detail:

Prior Year Encumbrances	1,972,753.53
Tax Certiorari Reserve Appropriation	30,934.52
Athletics Equipment Donation	3,855.00
Liability Reserve Appropriation	114,353.00
Total Transfers and Adjustments	2,121,896.05

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
May 31, 2020**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2019-20 YR-TO-DATE	2018-19 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ -	\$ 93,022.25	\$ 472,967.50	\$ 699,995.75
OTHER CAFETERIA SALES	54,461.26	146,708.37	821,956.07	1,117,537.95
REBATES	343.29	-	1,878.58	1,506.77
INTEREST INCOME	94.98	103.35	2,215.09	921.15
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	-	30.00	493.92	579.26
TOTAL REVENUES:	\$ 54,899.53	\$ 239,863.97	\$ 1,299,511.16	\$ 1,820,540.88

EXPENDITURES

SALARIES	\$ 70,229.64	\$ 65,082.42	\$ 610,251.34	\$ 603,606.04
EQUIPMENT	-	-	1,227.79	6,174.00
CONTRACTUAL/BOCES	-	24.11	7,297.11	10,418.00
FOOD & MILK USED	1,020.12	77,421.42	445,451.78	568,784.62
REPAIRS	969.80	743.25	11,595.55	14,008.95
TRAVEL/MILEAGE	-	97.03	174.56	300.01
SUPPLIES	-	3,187.75	24,737.95	37,750.47
BENEFITS	35,902.25	32,225.08	359,770.46	412,415.04
TOTAL EXPENDITURES:	\$ 108,121.81	\$ 178,781.06	\$ 1,460,506.54	\$ 1,653,457.13

NET OPERATIONS:	\$ (53,222.28)	\$ 61,082.91	\$ (160,995.38)	\$ 167,083.75
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 1,251.07	\$ 1,663.98
Change in Fund Balance:	(159,744.31)	168,747.73
Fund Balance at July 1	\$ 568,518.20	\$ 457,290.41
Fund Balance to date	\$ 408,773.89	\$ 626,038.14

Beginning Inventories	\$	24,857.37
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	45,000.00

Loss of State Aid (National Lunch & Breakfast Program)	\$0	Free, Reduced & Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			<u>\$ 715,447.67</u>
	Receipts:			
	Daily Deposits			
	Prepays- School Lunch Office			
	Prepaid- via NutriKids/Heartland	640.00		
	Other Sales-Vending	906.76		
	Catering			
	Miscellaneous	1,168.29		
	Interest	94.98		
	Net Transfers			
	Total Receipts:			<u>2,810.03</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 202830-202842		38,170.18	
	Payroll Funding		75,360.06	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers		-	
	Total Disbursements:			<u>(113,530.24)</u>
31-May	ENDING BALANCE	<u>\$ 2,810.03</u>	<u>\$ 113,530.24</u>	<u>604,727.46</u>

BANK RECONCILIATION

BALANCE PER BANK:	622,800.24
ADD: Outstanding Deposits NSF Checks	
SUBTRACT: Outstanding Checks	(18,072.78)
ADJUSTED BANK BALANCE	<u>604,727.46</u>
BALANCE PER BOOKS	<u>604,727.46</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
May 31, 2020**

	4/30/2020			5/31/2020
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	125,132.50	3.19	2,326.52	122,809.17
Special Revenue Funds (Local Grants/Donations)	17,422.08	794.76	471.50	17,745.34
Consolidated Payroll	-	4,413,054.49	4,413,054.49	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	26,064.37	25,326.24	50,959.07	431.54
Income Protection (LTD)	-	12,574.24	12,574.24	-
Hospital Insurance	-	228,984.53	228,984.53	-
AFLAC	-	1,306.64	1,306.64	-
NYS Income Tax	-	268,603.49	268,603.49	-
Federal Income Tax	(11,600.23)	598,546.34	586,946.11	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	5,464.46	5,464.46	-
Association Dues	-	79,859.09	79,859.09	-
Social Security	-	956,808.16	956,808.16	-
Teacher Loans	-	20,957.84	20,957.84	-
Tax Sheltered Annuities	-	329,865.26	329,415.26	450.00
Bid Deposits	-	-	-	-
Other Liabilities	-	-	-	-
United Way	-	2,158.10	2,158.10	-
Life Insurance	-	6,363.77	6,363.77	-
Flex Benefits-Medical Exp.	508.73	66,843.72	51,796.66	15,555.79
Flex Benefits-Dependent Care	72,088.80	39,747.76	50,014.06	61,822.50
Flex Benefits-Management Fee	184.16	235.80	243.90	176.06
529 College Savings	-	-	-	-
Sales Tax	-	46.89	74.19	(27.30)
HSA Accounts	-	2,135.00	2,135.00	-
Accounts Receivable	-	-	-	-
Due from Other Funds	11,075.23	6,978,928.15	6,990,528.38	(525.00)
Due to Other Funds	685.86	94.39	-	780.25
Health Fund Reserve	1,445,838.27	33.44	11,995.15	1,433,876.56
TOTALS:	\$ 1,687,399.77	\$ 14,038,735.75	\$ 14,073,040.61	\$ 1,653,094.91

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**

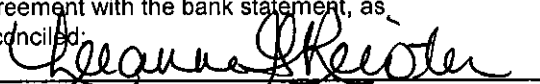
Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			<u>\$ 1,544,845.19</u>
	Receipts:			
	Payroll Funding	6,978,928.15		
	FSA Deductions	53,413.64		
	General Fund- DT/DF	15.00		
	Miscellaneous	1,096.89		
	Interest	53.64		
	Net Transfers	1,800,757.53		
	Total Receipts:			<u>8,834,264.85</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,800,757.53	
	EFT Withdrawals (FSA/Health Fund Accounts)		60,636.13	
	EFT/Wire Transfers (Omni, NYS ERS & HSA Bank)		382,509.33	
	Payroll Checks # 238162-238283		522,185.56	
	Direct Deposits (D347462-D350394)		4,301,951.24	
	T & A Checks #		-	
	Void Checks		(2,227.68)	
	Net Transfers		1,800,757.53	
	Total Disbursements:			<u>(8,866,569.64)</u>
31-May	ENDING BALANCE	<u>\$ 8,834,264.85</u>	<u>\$ 8,866,569.64</u>	<u>1,512,540.40</u>

BANK RECONCILIATION

BALANCE PER BANK	1,678,911.35
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(162,786.25)
Benefit Resources - Current Month's transactions taken Next Month	(3,584.70)
Outstanding Transfer to General Fund	-
ADJUSTED BANK BALANCE	<u>1,512,540.40</u>
BALANCE PER BOOKS	<u>1,512,540.40</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**

Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			<u>\$ 142,554.58</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	794.30		
	Interest	3.63		
	Net Transfers			
	Total Receipts:			<u>797.93</u>
	Disbursements:			
	Checks 200640-200645		2,798.00	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>(2,798.00)</u>
31-May	ENDING BALANCE	<u>\$ 797.93</u>	<u>\$ 2,798.00</u>	<u>140,554.51</u>

BANK RECONCILIATION

BALANCE PER BANK:	142,881.01
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(2,326.50)
ADJUSTED BANK BALANCE	<u>140,554.51</u>
BALANCE PER BOOKS	<u>140,554.51</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 May 31, 2020

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	171,323.13	-	99,800.96	1,795.21	69,726.96	
Summer Enrichment (Cumulative Balance)	105,545.57	13,403.56	89,333.89	258.20	22,549.92	
ROC 2 Change (Cumulative Balance)	14,448.60	-	14,448.60	-	-	
IDEA 611 19/20 (07/01/19-06/30/20)	1,523,616.00	-	1,090,234.24	203,389.05	229,992.71	Special Education
Covers special education expenditures						
IDEA 619 19/20 (07/01/19-06/30/20)	33,007.00	-	31,098.60	1,908.40	-	Special Education
Covers pre-school educational expenses.						
TITLE I 18/19 (09/01/18-08/31/19)	198,070.00	177,809.09	3,560.00	-	16,700.91	Student Services
TITLE I 19/20 (09/01/19-08/31/20)	197,189.00	-	138,229.70	40,424.18	18,535.12	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
TITLE IIA GRANT 18/19 (09/01/18-08/31/19)	165,128.00	87,687.21	22,881.16	-	54,557.63	Student Services
TITLE IIA GRANT 19/20 (09/01/19-08/31/20)	95,897.00	-	26,181.54	45,263.43	24,452.03	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 18/19 (09/01/18-08/31/19)	38,642.00	18,072.95	2,560.00	-	18,009.05	Student Services
TITLE III GRANT 19/20 (09/01/19-08/31/20)	23,692.00	-	1,983.19	17,604.86	4,103.95	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT 18/19 (09/01/18-08/31/19)	13,480.00	4,390.00	1,300.00	-	7,790.00	Student Services
TITLE IV SSAE GRANT 19/20 (09/01/19-08/31/20)	21,403.00	-	5,134.14	7,711.43	8,557.43	
Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs						
TEACHER CENTER GRANT 2019-20	43,907.00	-	35,562.08	3,894.00	4,450.92	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	376,000.00	-	359,582.39	90.00	16,327.61	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	332,413.26	-	332,413.26	-	-	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	6,324.75	-	6,324.75	-	-	Special Education
Payments to outside providers and staff for related services during July and August.						
SCHOOL LIBRARY SYSTEM GRANT 2018-19	5,385.52	-	5,385.52	-	-	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
STATE SUPPORTED SCHOOLS	35,416.15	-	35,124.18	291.97	-	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
TOTALS:	3,400,885.98	301,362.81	2,281,138.20	322,630.73	495,754.24	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**

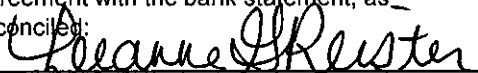
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			\$ 673,370.71
	Receipts:			
	Local Revenues	560.00		
	State Aid/Federal Aid			
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer from General Fund: write offs			
	Net Transfers			
	<u>Total Receipts:</u>			<u>560.00</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 205607-205617		48,041.75	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		98,467.84	
	Net Transfers			
	<u>Total Disbursements:</u>			<u>(146,509.59)</u>
31-May	ENDING BALANCE	<u>\$ 560.00</u>	<u>\$ 146,509.59</u>	<u>527,421.12</u>

BANK RECONCILIATION

BALANCE PER BANK:	202,646.78
ADD: NSF Payments	580.00
Outstanding Transfer- General	339,864.23
SUBTRACT:	
Outstanding Checks	(15,669.89)
ADJUSTED BANK BALANCE	<u>527,421.12</u>
BALANCE PER BOOKS	<u>527,421.12</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE May 31, 2020

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2019-20	1,021,349.00	-	1,021,349.00	-	-
Capital 14-15 Funded by General Fund	250,000.00	111,599.54	108,197.46	30,203.00	-
Capital 15-16 Funded by General Fund	250,000.00	-	207,061.70	42,938.30	-
Capital 16-17 Funded by General Fund	250,000.00	-	107,023.69	106,338.00	36,638.31
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 18-19 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve - May 2019	3,000,000.00	138,580.41	632,535.20	1,828,103.97	400,780.42
BOCES Capital Project	2,833,574.00	-	-	-	2,833,574.00
Subtotal - Capital Fund	5,271,349.00	250,179.95	2,076,167.05	2,007,583.27	3,770,992.73
Debt Service	10,738,669.00	-	10,275,781.50	462,887.50	-
TOTALS:	16,010,018.00	250,179.95	12,351,948.55	2,470,470.77	3,770,992.73

RESERVE BALANCES May 31, 2020

DESCRIPTION	FUND BALANCE AT 07/01/2019	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,087,762.02	-	5,823.94	40,799.75	5,134,385.71
Capital Reserve	16,074,876.07	-	19,715.84	-	16,094,591.91
Instructional Technology Capital Reserve	2,406,458.85	-	2,484.66	-	2,408,943.51
Insurance Reserve	1,187,064.73	-	1,336.18	-	1,188,400.91
Unemployment Insurance Reserve	364,520.26	-	411.21	-	364,931.47
Reserve for Liability	1,601,027.35	(114,353.00)	1,802.14	-	1,488,476.49
Reserve for Tax Certiorari	1,090,769.79	(30,934.52)	1,231.12	157,307.57	1,218,373.96
Employee Benefit & Accrued Liability Reserve	2,516,314.31	(400,000.00)	2,755.43	-	2,119,069.74
Reserve for Retirement Contributions	2,103,521.02	(200,000.00)	2,376.06	-	1,905,897.08
Reserve for Teacher Retirement Contributions	867,535.00	-	6,552.42	-	874,087.42
Workers' Compensation Reserve	440,830.90	(20,000.00)	459.70	-	421,290.60
TOTALS:	33,740,680.30	(765,287.52)	44,948.70	198,107.32	33,218,448.80

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**

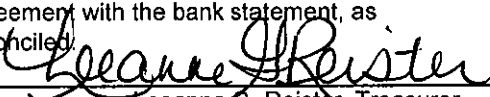
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			<u>\$ 2,394,381.28</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	0.75		
	Net Transfers	500,000.00		
	Total Receipts:			<u>500,000.75</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to General Fund re: Bus Purch. Reserve			
	Capital Checks-# 60133		1,070.70	
	Capital Reserve Checks #891-896		76,632.20	
	Bus Purchase Reserve Checks #200030		-	
	Net Transfers		500,000.00	
	Total Disbursements:			<u>(577,702.90)</u>
31-May	ENDING BALANCE	<u>\$ 500,000.75</u>	<u>\$ 577,702.90</u>	<u>2,316,679.13</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,316,707.73
ADD:	
SUBTRACT:	
Outstanding Checks	(28.60)
ADJUSTED BANK BALANCE	<u>2,316,679.13</u>
BALANCE PER BOOKS	<u>2,316,679.13</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE				\$ 10,187,907.72
	Receipts:				
	Transfer from General Fund		157,307.57		
	Interest - Reserve for Liability		40.74		
	Interest -Tax Certiorari		31.11		
	Interest- Unemployment Insurance		9.28		
	Interest- Employee Benefit & Accrued Liabilities		64.03		
	Interest- Employee Retirement Contribution		53.53		
	Interest- Teachers Retirement Contribution		359.78		
	Interest- Workers' Compensation		11.22		
	Interest- Insurance Reserve		30.21		
	Transfers				
	Total Receipts:				<u>157,907.47</u>
	Disbursements:				
	EFT Withdrawals			-	
	Transfer to General Fund			-	
	Transfers			-	
	Total Disbursements:				<u>-</u>
31-May	ENDING BALANCE		\$ 157,907.47	\$ -	<u>10,345,815.19</u>

BANK RECONCILIATION

BALANCE PER BANK:	10,345,815.19
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>10,345,815.19</u>
BALANCE PER BOOKS	<u>10,345,815.19</u>

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Deborah L. Carpenter, School District Clerk


**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			<u>\$23,637,358.48</u>
	Receipts:			
	Transfer to Capital Fund: DT/DF			
	Interest - Bus Purchase Reserve	130.51		
	Interest - Capital Reserve	370.91		
	Interest - Capital IT Reserve	61.23		
	Net Transfers			
	Total Receipts:			<u>562.65</u>
	Disbursements:			
	Net Transfers		-	
	Total Disbursements:			<u>-</u>
31-May	ENDING BALANCE	<u>\$ 562.65</u>	<u>\$ -</u>	<u>23,637,921.13</u>

BANK RECONCILIATION

BALANCE PER BANK:	23,637,921.13
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>23,637,921.13</u>
BALANCE PER BOOKS	<u>23,637,921.13</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**

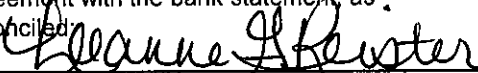
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			\$ 2,990,702.72
	Receipts:			
	Transfer from General Fund (per appropriations)	682,161.00		
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	70.88		
	Net Transfers			
	<u>Total Receipts:</u>			<u>682,231.88</u>
	Disbursements:			
	Checks			
	Depository Trust Company (Wires)			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
31-May	ENDING BALANCE	<u>\$ 682,231.88</u>	<u>\$ -</u>	<u>3,672,934.60</u>

BANK RECONCILIATION

BALANCE PER BANK:	3,672,934.60
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>3,672,934.60</u>
BALANCE PER BOOKS	<u>3,672,934.60</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2020**


Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Apr	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	245,693.28		
Total Receipts:				245,693.28
	Disbursements:			
	JP Morgan Chase Withdrawal		245,693.28	
Total Disbursements:				(245,693.28)
31-May	ENDING BALANCE	\$ 245,693.28	\$ 245,693.28	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD: Outstanding Transfer from General	1,574.84
SUBTRACT: Outstanding Payments	(1,574.84)
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

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 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION May 31, 2020

SCHOOL	BEGINNING BALANCE 7/1/2019	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/2020
Allen Creek Elementary	527.49	530.90	-	1,058.39
Jefferson Road Elementary	1,469.88	2,201.25	1,201.29	2,469.84
Mendon Center Elementary	13,552.41	13,746.22	11,717.72	15,580.91
Park Road Elementary	3,762.21	8,256.90	9,016.28	3,002.83
Thornell Road Elementary	4,282.63	5,977.06	6,302.28	3,957.41
Barker Road Middle School	43,135.02	83,525.45	83,590.81	43,069.66
Calkins Road Middle School	65,939.66	74,258.79	87,510.69	52,687.76
Sutherland High School	75,991.24	51,445.62	68,676.93	58,759.93
Mendon High School	93,429.77	86,092.19	83,384.69	96,137.27
TOTALS:	302,090.31	326,034.38	351,400.69	276,724.00

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			289,831.77
ADD:	Outstanding Deposits / Bank Adjustments		
	NSF Checks		
SUBTRACT:	Outstanding Checks		(13,107.77)
ADJUSTED BANK BALANCE			276,724.00
BALANCE PER BOOKS			276,724.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 05/01/2020 To: 05/31/2020
 Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
05/11/2020	022509	TO PROVIDE FUNDS FOR A BOCES CONFERENCE.	A231-2100-465 R	BR SchISuppt Trav Conf	-32.50	
			A231-2100-490 R	BR SchISuppt BOCES		32.50
05/05/2020	022836	To cover the costs of conference registraions (via zoom).	A520-2830-465 R	PS Travel and Conference	-110.00	
			A520-2830-490 R	PS BOCES		110.00
05/05/2020	022895	TO COVER CLICK CHARGES ON OTHER PRINTERS CHARGED TO DATA TEAM & COMMUNICATIONS.	A510-2010-492 R	CURINS Print Services	-1,047.95	
			A550-2060-492 R	DAT Print Services		760.34
			A630-1480-492 R	INF BOCES Services-Prints		287.61
05/06/2020	022926	FOR POSTAGE FOR BUDGET VOTE MAILINGS.	A670-5510-165 R	TRN Bus Drivers Salaries	-22,000.00	
			A650-1670-463 R	Print & Mail Postage		22,000.00
05/06/2020	022936	TO COVER THE COST OF MEMBERSHIPS.	A340-2158-500 R	SHS Math Supplies	-150.00	
			A340-2158-468 R	SHS Math Memberships		150.00
05/20/2020	022965	TO PAY FOR HIGH SCHOOL UNIFIED BASKETBALL UNIFORMS.	A300-2857-441 R	Ath-Unifield Sports-Offic	-250.00	
			A300-2857-500 R	Ath-Unifield Sports-Suppl		250.00
05/08/2020	022978	To provide funds for library textbooks.	A117-2100-500 R	TR SchISuppt Supplles	-13.35	
			A117-2610-481 R	TR LibraryTextbooks		13.35
05/08/2020	022996	TO COVER COSTS FOR PRINTING OF ABSENTEE BALLOTS FOR JUNE 9,2020 BUDGET VOTE.	A710-1920-400 R	BOE SchI Assoc Dues Contr	-13,000.00	
			A830-9030-800 R	BEN Social Security	-5,000.00	
			A710-1060-400 R	BOE Dist Mtg Expense Cont		18,000.00
05/08/2020	022997	TO PURCHASE REPLACEMENT CLASSROOM FURNITURE FOR BRMS.	A640-1620-200 R	OM Equipment	-14,788.20	
			A231-2100-200 R	BR SchISuppt Equipment		14,788.20
05/11/2020	023030	TO COVER CLASSROOM FURNITURE FOR ACE.	A640-1621-200 R	OM Custodial Equipment	-1,123.00	
			A112-2110-200 R	AC Tch RegSch Equipment		1,123.00
05/11/2020	023079	For purchase of Bridges kits needed for K classes.	A510-2010-422 R	CURINS Consultants	-5,700.00	
			A510-2012-500 R	CURINS Std Office Supplie		5,700.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 05/01/2020 To: 05/31/2020
Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
05/12/2020	023508	TO COVER COST OF EQUIPMENT FOR TRE.	A640-1620-200 R	OM Equipment	-8,321.24	
			A830-9030-800 R	BEN Social Security	-1,572.19	
			A117-2167-200 R	TR PhysEd Equipment		8,321.24
			A117-2250-500 R	TR SpEd Supplies		1,572.19
05/14/2020	023534	To provide funds for BOCES services.	A530-2630-500 R	ITS Computer Inst Supplle	-3.42	
			A530-2630-490 R	ITS Computer Inst BOCES		3.42
05/15/2020	023588	To buy summer supplies, Hand Carts for the Techs, and PPE supplies.	A530-2630-465 R	ITS Computer Inst TravCon	-1,813.35	
			A530-2630-500 R	ITS Computer Inst Supplie		1,813.35
05/20/2020	023705	TO COVER BOCES SERVICES.	A470-2110-490 R	BOCES Tch RegSch BOCES	-7,500.00	
			A510-2010-490 R	CURINS BOCES Services		7,500.00
05/20/2020	023749	To purchase handwash, cleaning supplies.	A550-2060-465 R	DAT Travel and Conference	-1,167.00	
			A550-2060-500 R	DAT Supplies & Materials		1,167.00
05/20/2020	023765	TO COVER COST OF GRADUATE POSTERS.	A630-1480-400 R	INF Contracted Services	-4,910.00	
			A630-1480-500 R	INF Supplies & Materials		4,910.00
05/21/2020	023826	TO COVER SALARIES FOR VIDEOGRAPHY FOR THE SENIOR PARADE.	A530-2630-466 R	ITS Computer Inst Mileage	-1,500.00	
			A530-2630-173 R	ITS Computer Inst OT/Extr		1,500.00
05/21/2020	023828	TO COVER EQUIPMENT PURCHASES FOR SHS.	A340-2100-141 R	SHS SchISuppt Sub Tchr Sa	-896.72	
			A640-1621-200 R	OM Custodial Equipment	-18,936.54	
			A340-2100-200 R	SHS SchISuppt Equipment		4,600.00
			A340-2149-200 R	SHS Technology Equipment		14,336.54
			A340-2149-500 R	SHS Technology Supplies		896.72
05/21/2020	023829	TO COVER COSTS OF MHS EQUIPMENT.	A640-1621-200 R	OM Custodial Equipment	-13,347.22	
			A341-2100-200 R	MHS SchISuppt Equipment		13,347.22
05/21/2020	023830	TO COVER THE COST OF MCE EQUIPMENT.	A640-1621-200 R	OM Custodial Equipment	-9,868.55	
			A114-2100-200 R	MC SchISuppt Equipment		9,868.55

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 05/01/2020 To: 05/31/2020
 Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
05/26/2020	023856	TO COVER COST OF PRE EQUIPMENT.				
			A640-1621-200 R	OM Custodial Equipment	-3,722.41	
			A115-2110-200 R	PR Tch RegSch Equipment		3,722.41
05/26/2020	023859	TO COVER COSTS OF RESOURCE GUIDES FUNDED BY STOP DWI GRANTS.				
			A440-2815-171 R	SPSV HlthSV Register Nurse	-1,000.00	
			A440-2832-400 R	PrevCoord Contracted Serv		1,000.00
05/26/2020	023937	TO COVER COST OF JRE EQUIPMENT.				
			A640-1621-200 R	OM Custodial Equipment	-3,490.00	
			A113-2100-200 R	JR SchISuppt Equipment		3,490.00
05/26/2020	023943	TO COVER REMAINING HEALTH INSURANCE BILLS.				
			A830-9061-800 R	BEN Dental Insurance	-66,857.93	
			A830-9060-800 R	BEN Hospital Medical		66,857.93
05/30/2020	024181	To provide funds for mileage.				
			A640-1620-492 R	OM Print Services	-300.00	
			A640-1620-466 R	OM Mileage		300.00
05/31/2020	024188	To correct negative budget accounts.				
			A100-2100-135 R	ES SchISuppt Inst Ldr Sti	-2,982.31	
			A100-2100-169 R	ES SchISuppt Para Subs	-1,650.00	
			A100-2112-153 R	ES Acad Interv Summer Sal	-1,802.98	
			A102-2110-121 R	ACE Tch RegSch 1-3	-626.33	
			A104-2100-161 R	MCE SchISuppt Clerk Sal	-5,263.96	
			A104-2100-162 R	MCE SchISuppt Para Salary	-1,449.80	
			A105-2100-161 R	PRE SchISuppt Clerk Sal	-7,182.20	
			A105-2100-162 R	PRE SchISuppt Para Salary	-1,864.68	
			A112-2100-141 R	AC SchISuppt Sub Tchr Sal	-4,224.00	
			A200-2855-137 R	MS Athletics Coach Salary	-6,814.48	
			A202-2020-161 R	CR Supr RegSch Clerk Sal	-2,998.60	
			A202-2100-162 R	CR SchISuppt Para Salary	-335.82	
			A202-2167-131 R	CR PhysEd Tchr Salary	-6,894.66	
			A300-2100-135 R	HS SchISuppt Inst Ldr Sti	-5,907.00	
			A300-2100-146 R	HS SchISuppt InSv Paymts	-8,199.00	
			A300-2100-500 R	Supplies & Materials	-4,439.25	
			A310-2250-131 R	SHS SpEd Tchr Salary	-633.12	
			A310-2855-137 R	SHS Athletics Coach Salar	-73,364.00	
			A311-2100-161 R	MHS SchISuppt Clerk Sal	-5,233.42	
			A311-2182-131 R	MHS SocStudies Tchr Sal	-9,563.52	

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

**Current Appropriation - Effective From: 05/01/2020 To: 05/31/2020
Fiscal Year: 2020**

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A311-2855-137 R	MHS Athletics Coach Salar	-73,364.00	
			A410-2251-173 R	SpEd Overtime/Extra Hours	-1,937.05	
			A430-2252-471 R	Oth NYS District Tuition	-1,740.90	
			A540-2173-182 R	ProfDev TC Aux Staff Sala	-1,998.06	
			A610-1310-161 R	FIN BusAdmn Clerk Salary	-1,106.83	
			A630-1480-182 R	INFO Auxl Staff Salaries	-402.84	
			A100-2100-500 R	Supplies & Materials		4,439.25
			A100-2850-155 R	ES Co-Curric Stipends		1,802.98
			A102-2250-162 R	ACE SpEd Para Salary		1,449.80
			A103-2100-161 R	JRE SchISuppt Clerk Sal		5,263.96
			A105-2250-162 R	PRE SpEd Para Salary		1,864.68
			A107-2100-161 R	TRE SchISuppt Clerk Sal		7,182.20
			A107-2100-169 R	TRE SchISuppt Para Subs		1,650.00
			A114-2100-141 R	MC SchISuppt Sub Tchr Sal		4,224.00
			A200-2100-135 R	MS SchISuppt Inst Ldr Sti		2,982.31
			A200-2850-155 R	MS Co-Curric Stipends		5,692.00
			A200-2855-131 R	MS Athletics Tchr Salary		1,122.48
			A201-2100-161 R	BR SchISuppt Clerk Sal		5,233.42
			A201-2100-162 R	BR SchISuppt Para Salary		335.82
			A201-2143-131 R	BR HomeCar Teacher Sal		1,945.68
			A201-2149-131 R	BR Technology Tchr Salary		4,940.98
			A202-2100-161 R	CR SchISuppt Clerk Sal		2,998.60
			A300-2850-155 R	HS Co-Curric Stipends		8,199.00
			A300-2855-137 R	HS Athletics Coach Salary		146,728.00
			A311-2250-131 R	MHS SpEd Tchr Salary		9,563.52
			A311-2250-162 R	MHS SpEd Para Salary		633.12
			A410-2251-161 R	SpEd Office Clerk Salary		1,937.05
			A410-2251-470 R	SpEd Tuition		1,740.90
			A440-2837-121 R	SPSV ESOL Tchr Salaries		626.33
			A511-2016-135 R	STD Business InstLead Stl		176.00
			A511-2043-135 R	STD HomeCons Sci InstrLd		4,439.00
			A511-2053-135 R	STD Counseling Inst Ldr S		252.00
			A511-2055-135 R	STD Psych InstrLdr Stipen		201.00
			A511-2064-135 R	STD Music InstrLdr Stipen		373.00
			A511-2067-135 R	STD PhysEd InstrLdr Stipe		373.00
			A540-2173-135 R	ProfDev TC InstrLdr Stipe		93.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 05/01/2020 To: 05/31/2020
Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A540-2173-161 R	ProfDev TC Clerk Salary		1,998.06
			A610-1310-180 R	FIN BusAdmn Sup/Tech Sal		360.00
			A610-1320-161 R	FIN Auditing Clerk Salary		746.83
			A630-1480-180 R	INF Supervisory/Technical		402.84
05/31/2020	024862	TO TRANSFER FUNDS FOR ERS EXPENSE.				
			A830-9030-800 R	BEN Social Security	-30,000.00	
			A830-9010-800 R	BEN Employee Retirement		30,000.00
05/31/2020	024867	To cover overspending in DAT Mileage budget code for end of year.				
			A550-2060-500 R	DAT Supplies & Materials	-4.81	
			A550-2060-466 R	DAT Mileage		4.81
			Total for Fund A - GENERAL FUND		-470,405.19	470,405.19

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval

Cheranne Reister

Don T. Roney

Date of Treasurer's Report for BOE review

6/22/2020

Date Completed

6/12/2020

Person Completing

Cherri Cind Greco

Pittsford Schools

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Pittsford, NY 14534
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Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 1, 2020
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: Fund Balance Management

DTK

As previously discussed, the legal upper limit (cap) for undesignated (retained) Fund Balance is 4% of the subsequent year's budget. This percentage imposed by New York State is contrary to the Governmental Accounting Standards Board (GASB) intent for Fund Balance "to serve as a revenue source to maintain the operations of the non-profit/government entity during a period of delayed revenue for a period of three months." To put this GASB statement into school perspective and remind us of history, or even our current revenue hiatus due to COVID-19, where NYS is late with payment of state aid. According to GASB, in this scenario, we should have enough money set aside to cover our obligations under normal operation for three months. However, the 4% limit or \$5.6 million in our case would not be enough funds to cover one month of payroll. Therefore, it is financially prudent to utilize legal alternatives (Reserves) to fund for specific unusual and unknown events to promote financial stability. The District's independent external auditor spoke to the Audit Committee regarding the importance of Reserve Funds (savings accounts for a legally imposed specific purpose). A district with low debt and sufficient reserves will also obtain a more favorable bond rating (similar to a personal credit rating), which will save costs at times of short and long-term borrowing. Sufficient reserves can also minimize the need for tax spikes.

Currently, we are projecting the 2019-2020 year to close with revenues being slightly under budget at approximately 99.9% of budget (if NYS pays the remaining aid payments) and expenditures at 96.7% of budget, leaving a surplus of approximately 2.2% of next year's budget. Due to the "tightening" of the budget in recent years, the decline of Full Day Conversion and other forms of State Aid the projected 2019-20 surplus is expected to be less than that of previous years. In order to stay within the 4% undesignated fund balance cap, we are fortunate to have some fund balance and reserve planning opportunities as well as some funds (\$1,586,390) that are being used to reduce the 2020-2021 tax levy. Below I have recommended utilizing, in accordance with applicable laws, the 2019-20 Year-End Surplus to fund the following reserves.

Michael Pero, Superintendent of Schools, Pittsford Central School District

Allen Creek Elementary • Jefferson Road Elementary • Mendon Center Elementary • Park Road Elementary • Thornell Road Elementary
Barker Road Middle School • Calkins Road Middle School • Pittsford Mendon High School • Pittsford Sutherland High School

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It is important to realize that all amounts are specified as an “UP TO AMOUNT,” since the year-end closing of the books and final audit will not be completed until late August, but to comply with the law, we must project and obtain approval for the estimated amounts prior to June 30.

Capital Reserve for Bus Purchases – The fund was re-established by the voters in May 2015 for the purpose of purchasing buses without the need to issue debt or pose an additional tax levy. This reserve was established to accumulate a maximum of \$15 million over a period of ten years. The current reserve balance is \$5,087,762. It is therefore recommended that the state aid received (\$818,755) for the purchase of buses and up to \$500,000 of year-end surplus be transferred to the Bus Purchase Reserve.

Capital Reserve for Facilities– A proposition was approved by the voters in May 2011 to re-establish a reserve to be used for the purpose of renovation, improvement and maintenance of facilities and infrastructure as permitted by NYSED Law Sec. 3651. The proposition approved specified maximum accumulated funding of \$39 million plus interest earnings and transfer of funds from the old capital reserve. The new capital reserve is to exist for a term not to exceed May 2027. To date the reserve has a balance of \$16,074,876. The last NYS Building Condition Survey estimated in excess of \$100 million in facility maintenance needs over the next ten years. It is recommended that up to \$2,800,000 of year-fund balance be transferred to the Capital Reserve.

Capital Instructional Technology Reserve – On May 20, 2014 the voters approved the establishment of a Capital Instructional Technology Reserve; the ultimate amount not to exceed \$10,000,000, plus interest, for a term of 10 years. The current reserve balance is \$2,406,459. It is recommended that we fund this reserve with a contribution of up to \$500,000.

Retirement Contribution Reserve – On October 14, 2008 the Board of Education, upon the recommendation of the District’s Audit Oversight Committee (AOC) and External Auditor, Raymond Wager, established this reserve to afford the District budget stability for Employee Retirement System costs. The current reserve balance is \$2,103,521 with \$200,000 allocated to offset costs in this year’s budget and another \$300,000 in the 2020-21 budget. It is recommended that we fund this reserve with up to \$1,000,000 of year-end surplus be transferred to the Retirement Contribution Reserve.

Liability Reserve - On June 26, 2006, pursuant to Ed Law 1709 (8) c, the Board of Education established an Insurance reserve to fund property loss, liability

claims, litigation and legal judgements. This fund cannot exceed 3% of the budget. The current balance of this reserve is \$1,601,027. It is recommended that we fund this reserve with up to \$300,000.

Teachers' Retirement System Reserve (New) – The NYS budget enacted for the 2019-20 fiscal year allows Districts to establish a sub fund for NYS Teachers' Retirement Contributions within the Retirement Contribution Reserve. On June 10, 2019 the Board of Education approved a resolution establishing this new reserve for the Pittsford Central School District effective immediately. By law a district can contribute up to 2% of the prior year TRS salaries to this reserve with a maximum of 10%. The current reserve balance is \$867,535. For the 2019-20 year, it is recommended that we fund this reserve up to the 2% limit of \$903,092.

Employee Benefit Accrued Liability Reserve (EBALR) – On October 14, 2008 the Board of Education established the Employee Benefit Accrued Liability Reserve to pay for unused sick day and longevity awards at the time of retirement. The current reserve balance is \$2,516,314 with \$400,000 in the 2019-120 budget to cover this year's retiree costs and another \$450,000 in the 2020-21 budget to cover retiree costs. This reserve is used in the budget annually and recently has not been replenished to the extent that it is used. It is recommended that we fund this reserve up to \$1,000,000 of year-end surplus.

Workers Compensation Reserve – On June 23, 2014 the Board of Education approved the establishment of a Workers Compensation Reserve. The current reserve balance is \$440,831 with \$20,000 in the 2019-20 budget and \$75,000 in the 2020-21 budget to help offset these costs. It is recommended that we fund this reserve with a contribution of up to \$200,000 of year-end surplus.

Unemployment Reserve – In June 2006 the Board of Education approved the establishment of an Unemployment Reserve. The current reserve balance is \$440,831. This reserve is used regularly to offset unemployment costs incurred by the District. With COVID-19 and the possibility of State Aid reductions in 2020-21, it is recommended to fund this reserve with up to \$2,000,000 of year end surplus.

School Lunch Fund – With the COVID-19 virus closing schools since mid-March the School Lunch Program has incurred a substantial amount of loss. Boards of Education are legally permitted to approve a transfer to the School Lunch Fund for the program loss due to the pandemic. It is recommended to transfer up to \$300,000 to the School Lunch Fund to cover debt incurred as a result of the COVID-19 pandemic.

As we continue to experience the recent uncertainties with COVID-19 and state and local revenue sources, prudent reserve and fund balance management becomes even more paramount to financial stability during difficult times. Judicious fund balance and reserve planning are cornerstones of financial health and sustainability as referenced in our recent audits. Also our healthy financial position was a hallmark with Moody's in determining our "pristine" bond rating. In late August the books will be closed and the audit should be complete. We will then revisit this fund balance and reserve management strategy and provide an update with actual amounts. However, to be in compliance with the law, as well as afford the Board of Education options in September, I recommend the following resolutions based on projections and "not to exceed" amounts:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the maximum estimated allocation of 2019-2020 fiscal year undesignated unreserved fund balance to the following reserve funds and transfer to the School Lunch Fund as permitted by the applicable General Municipal and New York State Education Laws as set forth below:

Reserve	Deposit no more than:
Capital Reserve for Bus Purchases	\$ 1,318,755
Capital Reserve for Facilities	\$ 2,800,000
Capital Reserve for Technology	\$ 500,000
Liability Reserve	\$ 300,000
Retirement Contribution Reserve	\$ 1,000,000
Retirement Contribution Reserve TRS Sub-fund	\$ 903,092
Employee Benefit Accrued Liability Reserve	\$ 1,000,000
Workers Compensation Reserve	\$ 200,000
Unemployment Reserve	\$ 2,000,000
Transfer to School Lunch Fund	\$ 300,000

Cc: L. Reister

Pittsford Schools

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Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 17, 2020

To: Michael Pero, Superintendent of Schools

From: Darrin Kenney, Assistant Superintendent for Business

DK

Re: 2020-2021 Food Service Budget and Prices

Seven years ago, the District took on a daunting and unusual challenge, to separate from the NYS and Federal subsidized Child Nutrition Program and function on our own. The challenge was further heightened by continuing to operate a Free/Reduced meal program that mirrored the Federal/State program and do so with a totally “self-supporting operation.” Upon conversion to a self-sustaining program, the Board objectives were and remain today:

- Provide all students with a healthy meal option commensurate with the Federal program
- Afford students options they would eat, rather than serve mandatory portions
- Reduce waste from students disposing food they did not want
- Provide meals free of charge or at a reduced price, as if we were in the Federal program
- Do all of the above at a reasonable meal price (Federal program was requiring substantial increases) in a self-sustaining program

For the last seven years we have accomplished the first four bullets. The first five years being self-sustaining was an elusive goal we could not quite accomplish. The 2018-19 year was the start of accomplishing all the goals. The implementation of Full Day Kindergarten further enhanced our program's participation. Maintaining staffing levels continues to be a challenge, further enhanced by the NYS minimum wage increases in the fast food industry. As we stand today in the midst of the COVID-19, there are many unknown factors directly and indirectly related to the program that could have drastic impacts on School Food Service Operations. The 2020-21 year may have costly unusual expenses, increased food costs or shortages, decreased participation, changes in how the school operates or a combination of all, that makes budgeting nearly impossible. The budget presented below reflects providing the services we traditionally have while infusing historical trend, the substantial COVID related operating loss of the 2019-20 year and the best information we have at this time. It has been two years since a meal price increase, and the financial challenges of the 2019-20 year indicate a price increase is due. However, we are hopeful of a better 2020-21 year and feel our community, who also has experienced challenging financial times, would find a meal price increase difficult. Therefore, we are not recommending an increase to eligible meal prices.

Michael Pero, Superintendent of Schools, Pittsford Central School District

Allen Creek Elementary • Jefferson Road Elementary • Mendon Center Elementary • Park Road Elementary • Thornell Road Elementary
Barker Road Middle School • Calkins Road Middle School • Pittsford Mendon High School • Pittsford Sutherland High School
www.pittsfordschools.org

Therefore the enclosed budget includes the following highlights:

- Provides Breakfast and Lunch service to all District students commensurate with the prior year (barring NYS or DOH imposed changes)
- The budget is a 0.77% increase in Appropriations and Anticipated Revenue
 - Food, Personal Protective Equipment and Personnel Costs are the main contributors to the 0.77% increase
 - The Appropriations increase is supported by an expected and supported by trend increase in Ala Carte sales
- The program will continue to provide Free and Reduced price meals to students that meet the same Federal Guidelines as if we were still in the program. It is important to note, that unlike any other School Food Service Program, or the Food Service Industry, we absorb the costs of the Free/Reduced participation.

As the Board of Education considers the attached budget, please also take a moment to reflect on a very unique fact. Our Food Service Program is the ONLY operation in the District that does so **without** some form of State, Federal or property Tax income to support it. Less than a handful of schools in NYS have attempted a self-funded operation and Pittsford has achieved it.

THEREFORE BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the 2020-2021 School Food Service budget and meal prices detailed below:

<i>Grade Level</i>	<i>2019-2020</i>	<i>2020-2021</i>	<i>Change</i>
Elementary	\$3.25	\$3.25	\$0.00
Secondary	\$3.50	\$3.50	\$0.00
Breakfast	\$2.25	\$2.25	\$0.00
Adult Ala Carte	\$5.25	\$5.50	\$0.00
Annual Budget	\$1,943,132	\$2,004,684	0.77%

DTK:kd

Attachments

C: *H. Evans*
L. Reister
P. Vangellow

PITTSFORD CSD SCHOOL LUNCH BUDGET 2020-21.

REVENUES:	Adopted Revenue 2018-19	Actual Revenue 2018-19	Adopted Revenue 2019-20	Estimated Revenue 2018-19	Proposed Revenue 2020-21	Percent Change
Student Sales	731,698	802,763	747,687	472,968	759,768	
Adult Sales	54,607	53,425	56,825	-	60,566	
Adult/Ala Carte Sales	956,643	1,080,084	1,073,352	752,866	1,128,010	
Vending Sales	15,515	13,975	13,316	10,265	15,750	
Catering	5,500	8,948	5,992	5,271	7,000	
State and Federal Aid	-	-	-	-	-	
Interest/Other/Commodities	-	3,901	960	4,693	1,800	
Appropriated Fund Balance	164,245	-	45,000	-	31,790	
	\$ 1,928,208	\$ 1,963,095	\$ 1,943,132	\$ 1,246,062	\$ 2,004,684	0.77%
APPROPRIATIONS:	Adopted Expenditures 2018-19	Actual Expenditures 2018-19	Adopted Expenditures 2019-20	Estimated Expenditures 2018-19	Proposed Expenditures 2020-21	
Salaries	719,572	701,252	725,234	653,944	743,298	
Food Inventory/Supplies	668,355	691,194	691,173	500,095	760,684	
Contractual/Repairs	40,100	30,379	40,100	19,067	20,300	
Equipment	35,000	9,563	35,000	1,228	35,000	
Benefits	465,181	419,480	451,625	368,033	445,402	
	\$ 1,928,208	\$ 1,851,867	\$ 1,943,132	\$ 1,542,368	\$ 2,004,684	0.77%
NET OPERATIONS:	\$ -	\$ 111,228	\$ -	\$ (296,305)	\$ -	

Pittsford Schools

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Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 15, 2020
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business *DTK*
Re: Monroe #1 BOCES Transportation Contract –School Year 2020-2021

I recommend the enclosed State Education Department Transportation Contract for approval. The contract is with Monroe #1 BOCES to transport students with needs, as well as provide for a bus attendant(s)/monitor(s). The contract is to serve our students during the 2020-2021 school year. Attached is information from BOCES detailing the anticipated costs of the service. Please be advised that the total charge may vary throughout the year as student placements/IEPs and enrollments may change.

Please also be advised that despite BOCES providing the service BOCES aid will not be guaranteed, but excess cost (Special Education) and transportation aid will. Therefore, your signature, the Board of Education president and SED approval of the contracts is required to secure the aid, just as it would be if we were to contract with another provider.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education does hereby approve the transportation contract with the Monroe #1 BOCES estimated to be One Hundred Seven Thousand, Eight Hundred Forty Dollars and Twenty Cents (\$107,840.20) to transport and provide attendant/aide services to Pittsford Central School District students with disabilities for the 2020-21 School Year.

DTK:kd

Attachment

*Cc: L. Reister
K. Herrick
E. Woods*

Pittsford Schools

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Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 18, 2020

To: Michael Pero, Superintendent of Schools

From: Darrin T. Kenney, Assistant Superintendent for Business

DTK

Re: Siemens Proposal

For the past 20 plus years the District has been working with Siemens, our HVAC controls contractor. We are currently running HVAC control software (Insight) that is over 20 years old, and have been advised that Microsoft and Siemens will no longer be supporting the existing outdated software. This HVAC software controls all of our HVAC units at all of our buildings. Siemens has developed a new platform (Desigo CC upgrade) which will enable better graphics, more controls and will run in our windows environment. This new program utilizes the latest operating systems of Microsoft; it will also allow more efficient access to the software, even remotely. The new graphics are scalable and can also operate on iPads, iPhones and tablets. We have known that this transition to the new software would be required for a while, but wanted it to be fully tested at other school districts, which has been done. As a result, the consensus is it is time to move forward with this upgrade. The proposed cost of this upgrade is \$91,090.

NYSERTA is offering a grant associated with the new Desigo CC platform. Our plan is to apply for the grant and we have been advised we would receive between \$25,000-\$30,000 in rebates or approximately 30% of the cost. It would also reduce the cost of our annual service contract with Siemens.

Since this proposal exceeds the limit set by Board of Education Policy 5412 it needs Board consent. Therefore, I am recommending approval of the Siemens cost proposal and am offering the following resolution:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting held on June 22, 2020 does hereby approve and accept the proposal by Siemens for Desigo Upgrade as presented in the amount of Ninety One Thousand, Ninety Dollars (\$91,090).

DTK:kd

Attachment

SIEMENS

Ingenuity for Life

PROPOSAL

Pittsford CSD Design Upgrade

PREPARED BY

Siemens Industry, Inc.

PREPARED FOR

Pittsford Central Schools

DELIVERED ON

May 18, 2020



Adventures for learning begin in safe, comfortable classrooms.

Creating perfect places to learn. That's ingenuity for life.

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Scope of Work

The Insight graphical workstation that is in use across the school district has been in place for many years and with the end of support of old operating systems by Microsoft, Siemens has prepared an upgrade proposal that will upgrade the graphical workstation to the new Desigo CC platform which uses the latest operating systems supported by Microsoft.

Scope of work:

Barker Rd MEC 2 – Flash firmware

Barker Rd MEC 5 – Panel Upgrade to PXCM

CRMS MEC 5 – Flash firmware

CRMS MEC 4 – Panel Upgrade to PXCM

High Sch PXCM 3 – Add VAEM

High Sch MEC 8 – Flash firmware

High Sch MEC 9 – Flash firmware

Jefferson Rd MEC 2 – Panel Upgrade

Jefferson Rd MEC 3 – Flash firmware

Jefferson Rd MEC 5 – Flash firmware

SHS MEC 5 – Panel Upgrade

SHS MEC 6 – Flash firmware

SHS MEC 9 – Flash firmware

SHS MEC 10 – Flash firmware

Coordinate with the IT team and Install Desigo Software on the virtual server. Configure the software to work with the existing controls panels and update to new graphics which will have a consistent look and feel throughout the system. The new graphics are scalable and can be accessed on devices like ipads, iphones, and tablets in addition to the workstations in the facility now. One new IT drop will be needed in the Barker Rd, Calkins Road, Jefferson Rd, Mendon High and Sutherland High buildings. This will add a second connection to the controls to allow access by the old Insight system to continue to function alongside Desigo CC while people get used to the new system.



Exclusions

Excludes any and all asbestos related work

Per project aggregate insurance is excluded**, If required then ADD to base per the below schedule

** Upon your request in lieu of Per Project Aggregate Insurance Siemens will provide, at no additional cost, \$2,000,000.00 Umbrella coverage. If you require PPA insurance please issue your contract or PO to include the appropriate dollar amount for annual PPA coverage as required by your firm.

<u>General Liability Aggregate Insurance Limit</u>	<u>Cost Per Year</u>
\$1.00 - \$2,000,000.00	\$1,500.00

Clarifications

- Siemens Standard Terms and Conditions are applicable to this proposal.
- The additional IT Drops that are needed are being provided by others
- Our scope of work is to be included as part of any contract/PO which results from our proposal for this project
- All Siemens labor will be provided during normal Siemens working hours. Premium hours (OT, DT and or Holidays) are specifically excluded.
- All Material will be provided utilizing normal ordering and ground delivery. Expediting fees and/or air freight are specifically excluded.
- Order must include required tax certificates and is subject to credit approval. Sales/use tax is not included
- Payment terms are 30 days from receipt of invoice
- Order acceptance shall be contingent upon your company successfully passing our credit approval process. You are advised that a deposit may be required before the commencement of work.

Sell Price

Total Quote Price	\$91,090.00
-------------------	-------------



Ingenuity for life

Payment Terms

Payment Terms Acceptance Agreement

The total price of: \$91,090.00 and the estimated return on investment are based on the items outlined in this proposal. ANY statements made herein regarding savings that may be achieved by implementing the services offered in this proposal are estimates only. No warranty, either expressed or implied, shall be construed to arise from such statements, nor shall such statements be construed as constituting a guarantee by Siemens that such savings will occur if the services are implemented.

Terms and Conditions Disclaimer

The Customer acknowledges that when approved by the Customer and accepted by Siemens Industry, Inc.: (i) the Proposal and the Contract Terms and Conditions, (together with any other documents incorporated into the forgoing) shall constitute the entire agreement of the parties with respect to its subject matter (collectively, hereinafter referred to as the "Agreement") and (ii) in the event of any conflict between the terms and conditions of the Proposal and the terms and conditions of The Contract Terms and Conditions, the Contract Terms and Conditions shall control.

BY EXECUTION HEREOF, THE SIGNER CERTIFIES THAT (S)HE HAS READ ALL OF THE TERMS AND CONDITIONS AND DOCUMENTS, THAT SIEMENS OR ITS REPRESENTATIVES HAVE MADE NO AGREEMENTS OR REPRESENTATIONS EXCEPT AS SET FORTH THEREIN, AND THAT (S)HE IS DULY AUTHORIZED TO EXECUTE THE SIGNATURE PAGE ON BEHALF OF THE CUSTOMER.

This Proposal is based on the Siemens Industry, Inc. Standard Terms and Conditions and the "Scope of Work" and are to be considered part of this proposal. Proposal is valid for thirty (30) days from the delivery date of May 18, 2020. Payment is due within 30 days of invoice date.

Payment Terms: 25% mobilization in advance, progress payments
Total: \$91,090.00

Terms & Conditions Link(s)

Terms and Conditions (Click to download)

[Terms & Conditions](#)

(www.siemens.com/download?A6V10946842)

As a result of the global Covid-19 Virus outbreak, temporary delays in delivery, labor or services from Siemens and its sub-suppliers or subcontractors may occur. Among other factors, Siemens' delivery is subject to the correct and punctual supply from sub-suppliers or subcontractors, and Siemens reserves the right to make partial deliveries or modify its labor or services. While Siemens shall make every commercially reasonable effort to meet the delivery or service or completion date mentioned above, such date is subject to change.

Attachment A

Riders (Click on rider below to download)

[SI Monitoring Rider](#)

(www.siemens.com/download?A6V10946171)

[SI Online Backup and Data Protection](#)

(www.siemens.com/download?A6V10946174)

[SI UBM or Utility Procurement](#)

(www.siemens.com/download?A6V10946178)

[SI Software License Warranty](#)

(www.siemens.com/download?A6V10946180)

[SI Consulting Rider](#)

(www.siemens.com/download?A6V10946838)



Ingenuity for life

Signature Page

Proposed by:

Siemens Industry, Inc.

Company

Scott McKee

Name

4849194

Proposal #

\$91,090.00

Proposal Amount

May 18, 2020

Date

Accepted by:

Pittsford Central Schools

Company

Name (Printed)

Signature

Title

Date

Purchase Order #

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

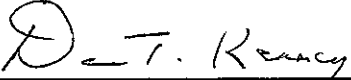
RECOMMENDATION FOR BID EXTENSION

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: June 22, 2020
TOPIC: 19-01 Student(s) w/Special Needs Transportation 1-Year Extension
LEGAL AD: *The Daily Record*, July 23, 2018
BID OPENING: July 31, 2018, 11:00 A.M.
BUDGET: Transportation Budget A-670-5540-400

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District approve a one (1) year extension contract to Apple Transportation, vendor originally awarded bid for the 18-19 school year.

ITEM BID	RECOMMENDED VENDOR	AMOUNT
2018-19 Student(s) with Special Needs Transportation RFB #19-01 2nd One (1) Year Extension	Apple Transportation, Inc.	\$37,531.00
TOTAL:		<u>\$37,531.00</u> (Total Annual Cost Estimated)

Comments: Apple Transportation agreed to extend bid RFB #19-01 Student(s) with Special Needs Transportation for the 2020-2021 school year. Total annual cost includes round trip transportation, bus attendant and safety vest. The extension is allowed by 19-01 bid terms and conditions.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

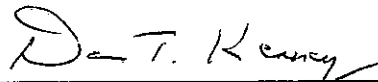
TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: June 22, 2020
TOPIC: RFB 20-01 Students with Special Needs Transportation
LEGAL AD: May 21, 2020, *The Daily Record*
BID OPENING: June 11, 2020, 11:00 A.M.
BUDGET: Transportation Budget A-670-5540-400

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting all district specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
20-21 Students with Special Needs Transportation	Rochester Medical Transportation	\$52,416.00
TOTAL:		<u>\$52,416.00</u>
		(Total Annual Estimated Cost)

No Bids Received
Apple Transportation
First Student

Comments: 20-01 Students with Special Needs Transportation bid contract is valid from Board of Education award through last day of school 2021. One bid was received and reviewed by LEEANNE REISTER, Director of Finance; KATHLEEN HERRICK, Director of Transportation; ELIZABETH WOODS, Director of Special Education; and LESLIE PAWLUCKIE, Purchasing Agent. Bid is recommended for award to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

APPENDIX A
PROPOSAL AND BID FORM
RFB #20-01

Alternative Student Transportation Services 2020-2021 School Year

Board of Education
PittsfordCentral School District
75 Barker Road
Pittsford, NY 14534

Date June 11, 2020

The undersigned, having fully read and understanding the specifications as set forth in RFB #20-01 agrees to provide alternative transportation for students in the PittsfordCentralSchool District at the following rates:

1. Transportation to/from aPittsfordCentralSchool District address to/fromMary Cariola Children's Center, 182 days:

1. a. Total Cost for Round Triptransportation in a bus* (see definition p10): \$228.00

1.b. Total Cost for Round Trip Bus Attendant \$60.00

1. c. Total Cost for Round Trip-Additional1:1 Attendant (if necessary) \$120.00

1 d. Total Cost for Round Trip additional student (if necessary) \$20.00

Total Annual Cost for daily Round Trip Small Bus and Attendant \$52,416.00

Bidder Rochester Medical Transportation dba RMT

Address 150 Josons drive Rochester, NY 14623

Bidder's signature Zoya Yefraimov

Print signature Zoya Yefraimov

Title Owner

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

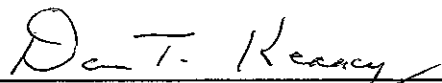
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
DATE: June 22, 2020
TOPIC: Custodial Supplies
Date of Advertisement: April 23, 2020, *The Daily Record*
Date of Bid Opening: May 14, 2020
Time of Bid Opening: 11:00 A.M.
SOURCE OF FUNDS: Custodial Supplies

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDORS	AMOUNT
Custodial Supplies		
	CORR Distributers, Inc.	\$ 582.67
	Economy Products & Solutions Inc	\$ 5,299.09
	Interboro Packaging	\$ 4,835.06
	Pyramid Paper Company	\$ 5,546.76
	Regional Distributers	\$ 232.95
	TOTAL:	<u>\$ 16,496.53</u>

Comments: Custodial Supplies Bid runs from time of Board award through 4/30/21. Forty-eight (48) items awarded. Additional items may be ordered through 4/30/21. Bid was reviewed by Joan Reynolds, OM Office Assistant; Dan Fursman, Head of Maintenance/Grounds; Kimberly Palumbos, Assistant Purchasing Agent; and Leslie Pawluckie, Purchasing Agent. Bid awarded on a line by line basis to the lowest responsive and responsible bidder meeting District specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

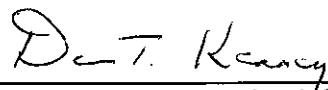
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: June 22, 2020
TOPIC: Fresh Pizza
Advertised Date: June 4, 2020, *The Daily Record*
Date of Bid Opening: June 12, 2020
Time of Bid Opening: 11:00 A.M.
Source of Funds: School Lunch Fund: C94 2860 410

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting District specifications:

Vendor	Item Bid	Cost per Pizza
Fat Dough, Inc	Cheese and Pepperoni Pizza	\$7.75
DBA: Domino's	Cheese Pizza	\$7.75

Comments: The 20-21 Fresh Pizza Bid runs from 08/01/20 - 06/30/21. (Pizza is sold a la carte in the school lunchrooms at all nine Pittsford Schools during the school year.) Fat Dough, Inc. DBA Domino's is the only bidder. Only one bid was received at the time of bid opening making it unnecessary to conduct blind taste test per Bid Terms and Conditions. Bid response was reviewed by Paulette Vangellow, Food Service Director, and Leslie Pawluckie, Purchasing Agent.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

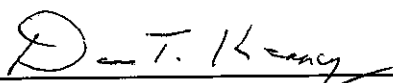
To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: June 22, 2020
Bid Title: BOCES II Cooperative Bread Supply RFB-1924-20
Date of Legal Notice: April 15, 2020, *Democrat & Chronicle*
Date of Bid Opening: May 6, 2020
Time of Bid Opening: 2:00 P.M., BOCES II
Source of Funds: C94 2860 411 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
20-21 Bread Supply	Midstate Bakery Distributors Inc.	3,371.30

TOTAL: \$ 3,371.30
(cost estimated)

Comments: The BOCES II Cooperative Bread supply bid contract runs July 1, 2020 through June 30, 2021. Pittsford and 20 other districts participated. Bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator, and Paulette Vangellow, Director of Food Service. Bid represents 6 items. The bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

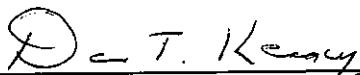
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: June 22, 2020
TOPIC: BOCES II Cooperative Food Supply RFB-1926-20
Date of Legal Ad: April 15, 2020, *Democrat & Chronicle*
Date of Bid Opening: May 6, 2020
Time of Bid Opening: 2:00 P.M., BOCES II
SOURCE OF FUNDS: C 94-2860-410 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
20-21 Food Supply	Palmer Food Service (cost estimated)	\$288,175.67
TOTAL:		\$ 288,175.67

Comments: The BOCES II Cooperative Food Supply Bid contract runs July 1, 2020 - June 30, 2021. Pittsford and 18 other districts participated. Bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator, and Paulette Vangellow, Director of Food Service. Bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

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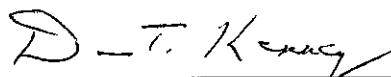
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: June 22, 2020
Topic: BOCES II Cooperative Athletic Supplies RFB-1914-20
Date Advertised: April 15, 2020, *Democrat & Chronicle*
Bid Opening Date: May 6, 2020
Bid Opening Time: 2:00 PM, BOCES II
Fund: 2020-2021 Athletic and PE Supply Budgets

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
Athletic Supplies		
	All American Sports Corp	2,382.10
	Jim Dalberth Sporting Goods	11,535.69
	Laux Sporting Goods	7,726.45
	Pyramid School Products	227.64
	School Specialty Inc.	1,439.92
	Scholastic Sports Sales	2,913.54
	Triple Crown Sports, Inc	1,076.60
	Varsity Spirit Fashions	2,202.19
	TOTAL:	\$ 29,504.13

Comments: BOCES II Cooperative Athletic Supplies Bid contract is 07/01/20 - 06/30/21. Pittsford and fifteen (15) districts participated. The bid was reviewed by Rose Brennan, BOCES II Bid Coordinator, Kimberly Palumbos, Assistant Purchasing Agent, and Leslie Pawluckie, Purchasing Agent. Bid represents 62 awarded items. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director and Physical Education Staff.



Darrin Kenney, Assistant Superintendent for Business