

# Pittsford Central School District

## Minutes – Safety Council

April 10, 2019  
3:30 – 5:00 PM  
BRMS – Room 2

**Facilitator:** Pat Vaughan-Brogan

**Note Taker:** Tricia Koehn

**Attendees:** Richard Albano, Jeff Beardsley, Ann Binstock, ~~Elizabeth Carpenter~~, Cindy Chambers, ~~Kelly Cline~~, ~~Michael Falzoi~~, Laura Hefner, Kathy Herrick, Beth Kecskemety, Kathy Kirwan, ~~Laura Penkitis~~, Gina Plattos, Joan Reynolds, ~~Caitlin Ullock~~, Pat Vaughan-Brogan, ~~Kelly Wasson~~, ~~Nancy Wayman~~, Karen Wilson, Ben Winter

## Agenda Items:

1. Approved February 27, 2019 minutes
2. Follow Up discussion and Tasks
  - School Community Safety Forum
    - 30- 40 people attended, but no parents attended
    - It was advertised: tweeted, flyers posted at buildings and it was sent????? Town of Pittsford advertised, Any other way???
  - It would be nice if the whole staff could hear the presentations
    - We have talked about doing a podcast
    - Q&A will be posted on the website
    - Will a summary and overview also be posted
  - A week later there was also an EducateU Night at Mendon High School
    - Topics Include: Hidden in Plain Sight, Vaping, Practicing Difficult Conversations, Mental Health Panel
    - About 40 people attended this event
      - ✓ Flyers were posted in buildings, sent out via email to parents???, Town of Pittsford also advertised this event
      - ✓ If anyone has more ideas of how to advertise let Pat know
3. April 8<sup>th</sup> Run, Hide, Fight training for Clerical Staff – feedback
  - Training was very informative and had hands on training
  - There was training as to how to put on a tourniquet and how to pack a deep wound
  - Ideas were give as to how/where to hide, items to use to defend group/yourself in a classroom/or any location, we were also taught how to divert someone with a gun
  - Given explanations as to when it is best to run, hide or fight
    - If possible run should be the first action
    - If shooter is close, hide

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- Fight is a last resort
- 4. Reviewed selection of Run/Hide/Fight videos
  - Selected a video to share with schools in September
  - The Sheriff's office and PayChecks is releasing a video but it is more around the corporate world
- 5. Next steps for ongoing training
  - Continue to review options for Monroe County Sheriff's Department training
- 6. Other Items
  - Entry doors and windows are being labeled at each building
  - The badges system is in the process of being updated
    - Have to hold badge a bit longer at the reader when entering a building
    - The copier readers will also be changed
    - New badges will be distributed to staff

## Items to share with constituents

- Purchases are in the process for door stops and other recommended items
- Schools will be provided a brief Run/Hide/Fight video for staff
- Update on door and windows labeling
- Staff badges updated to enhance safety
- DUI simulation
- Large scale evacuation drill at CRMS in May

### **Health & Safety Norms:**

1. Starting and ending on time
2. Stay within allotted time frame
3. Work to make decisions in a timely fashions
4. Responsibility to participate- each person represents a group-everyone participates
5. Providing feedback in timely fashion, commit to follow through-put timelines on tasks
6. Identify key take aways to share with groups