

Pittsford Central School District

Minutes – Safety Council

June 12, 2019
3:30 – 5:00 PM
BRMS – Room 2

Facilitator: Pat Vaughan-Brogan

Note Taker: Tricia Koehn

Attendees: Richard Albano, Jeff Beardsley, Ann Binstock, ~~Elizabeth Carpenter~~, Cindy Chambers, Kelly Cline, ~~Michael Falzoi, Laura Hefner~~, Kathy Herrick, Beth Kecskemety, Kathy Kirwan, Laura Penkitis, Gina Plattos, Joan Reynolds, ~~Caitlin Ullock~~, Pat Vaughan-Brogan, ~~Kelly Wasson~~, Nancy Wayman, Karen Wilson, Ben Winter

Agenda Items:

1. Approved April 10, 2019 minutes
2. Large Scale Emergency Drill
 - This year the busses didn't go off school property
 - There was a drill followed by a lockdown drill
 - Timing and planning went well
 - There were a couple of minor issues that were addressed
3. DUI Simulation
 - Large scale DUI simulation of a car crash, it is a very real simulation, with student actors
 - It was videotaped, Ben will check to see if it will be available for students who missed it
4. Q&A Document will be worked on this fall and updated
5. Threat Assessment Process/Additional safety enhancements that are or will be in place
 - The plan is to have instruction in place for the Fall
 - Additional safety enhancements have been put in place
 - Doors have been numbered on the buildings except for the high schools
 - Window numbering is on hold at this time
 - The process is complex and has a bigger price tag than the doors
 - The doors can be used as a guide point
 - Enhanced internal security
 - Help buttons
 - Updates on the phone with emergency button on phone
 - Push button at main entrances, have to be buzzed in
 - There are controlled entrances at all buildings

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- Emergency button will provide voice technology to 911 will be available in the late Fall
 - Camera Systems, copiers and badges are also in the process of being updated
 - The district has a contract with Ricky's towing company. there is new signage on the buildings with contact information.
6. PTSA Questions
- Parents on PTSA asked if there is a procedure if a child goes missing in school or leaves the school
 - The buildings do have plans in place
 - MCE has had drills related to missing kids in the building
 - In the morning if a student isn't called in, the school calls the parents, if parents don't answer then the school continues to look for student through procedures established at building
 - In elementary school if student is driven to school, the parents have to walk the student in and sign them in
7. Committee Evaluations completed at meeting

We want to thank everyone on the committee; we have been a good influence on implementation of safety procedures

Health & Safety Norms:

1. Starting and ending on time
2. Stay within allotted time frame
3. Work to make decisions in a timely fashions
4. Responsibility to participate- each person represents a group-everyone participates
5. Providing feedback in timely fashion, commit to follow through-put timelines on tasks
6. Identify key take aways to share with groups