

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
 Wednesday, September 12, 2018  
 Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, September 12, 2018.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky,  
 R. Sanchez-Kazacos, P. Sullivan.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, M. Ward,  
 N. Wayman, E. Woods.

OTHERS PRESENT: B. Entwistle, A. Hiller, S. Warchol, J. Nagy, R. Scott, K. Ronan, M. Graham, K. Manske.

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED:  
 AGENDA**

Vote: Unanimously carried

3. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its August 7, 2018, meeting. **APPROVED:  
 MINUTES  
 8/7/18**

Vote: Unanimously carried

4. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its August 29, 2018, meeting. **APPROVED:  
 MINUTES  
 8/29/18**

Vote: Unanimously carried

5. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its July 10, 2018, meeting. **APPROVED:  
 MINUTES  
 CLARIFICATION**

Vote: Carried by all except Mrs. Sanchez-Kazacos who abstained as she was not in attendance at the July 10, 2018, meeting. **7/10/18**

6. Public comment:

Mr. Adam Hiller, resident, voiced his concerns about the process that the transportation department uses regarding the policy of bus drop-offs being limited to a maximum of 2 addresses per student.

Mr. Pero thanked Mr. Hiller and noted that he greatly appreciated how he approached his concerns. Mr. Pero mentioned that the financial report, which would be given later in the meeting, would include an overview of the bus transportation process.

## 27.

### 7. NYSSBA Membership Presentation:

Mr. Barry Entwistle, NYSSBA Director of Member Relations presented the value of membership to the Board. Folders were provided that contained in depth information as well as an outline of key features and benefits. Some noted highlights were: 122 yrs. of service, highly ranked by Fact Finders Inc. on the type of information provided, 24/7 availability, On Board and e-Clips subscriptions, unlimited access to staff including 5 attorneys, member surveys, pod-casts, webinars, summits, bill drafting, legal alerts, research analysts, online tool kit to craft letters, as well as an online service for Board presidents and district clerks. Through some questions from the Board, it was learned that NYSSBA does not provide grant writing services, but they do know where to go to get help with it. It was also learned that NYSSBA can draw value from successful districts like Pittsford by showcasing best practices by pushing it out across the state. Mr. Entwistle also noted that NYSSBA staff goes to Washington to keep members up to date with issues at the Federal level. He complimented our Board by saying they do a phenomenal job on the advocacy side of being a school board member and that NYSSBA would like to see more Boards do that.

Mrs. Thomas thanked Mr. Entwistle and said that once the Board assesses all the information, she would be back in touch with him.

### 8. Board Reports:

Mr. Sullivan reported out on today's Information Exchange Committee meeting where there was a presentation on ACT for Education. The message was to share the word about ACT for Education and to promote the good things happening in our district, our communities and our partnerships with businesses and in turn share them back with ACT for Education. He also shared our Board of Education's votes on topic suggestions for the upcoming 2018-19 MCSBA meetings and said that they were very much in line with the 11 other districts that also shared their votes.

Mrs. Narotsky shared that she received good ideas for the next Labor Relations Committee meeting on 9/19/18 and is looking to gather more input. She noted that she would pass along Mrs. Thomas's curiosity that only elementary school diversity teachers were noted but nothing was noted for the secondary level. Mrs. Narotsky won't be able to attend the meeting but Mr. Aroesty will be in attendance. Mrs. Thomas noted that if anyone would like to add additional ideas to please send them to Mrs. Narotsky.

Mrs. Baum reported that she recently met with a new staff member, Christina Gray from Senator Gillibrand's office. They talked about federal issues, ESSA requirements for reporting and the cost of that reporting as well as the format. She noted that Pittsford won't have to report to the State in 2018-19 but will need to report in 2019-20. They also talked about net neutrality, DACA, Medicaid funds and Title 1 funds. The hope was that all this information discussed would be shared with Senator Gillibrand's office.

Mrs. McCluski reported that they are completing the ESSA paperwork to determine the date of the next Community Outreach Advisory Committee meeting. They are waiting for information to come in before they do the talking points. After that they will be looking at 2 papers (school safety and mental health) the Legislative Committee is working on and will be doing talking points for those once they are approved.

### 9. Other Meeting Reports:

Mr. Pero reported out on the Town/Village/School District Leadership meeting on 9/10/18. The district highlighted the following: the successful start of the first day of full day kindergarten; the first meeting of the inclusivity committee to be at the end of September; the end of the capital project with the completion of the multi-purpose room at Sutherland HS. Mr. Pero mentioned that Board Appreciation week is 10/22-10/26, and the Monroe County Superintendent's in conjunction with ACT for Education would like to include in that week, Public Education Celebration week. They have been charged with choosing one day in said week to provide VIP tours of our schools to showcase unique offerings or other highlights that we are proud of. Mr. Pero noted that the town reported on the following: the renovated community center where they thanked PCSD and they hoped to one day to be able to repay our generosity for the use of our facilities during renovation; the approval to build process has been looking to study permits/projects in isolation; they are also working on a RFP regarding a community survey in the spring. He also noted that the Village reported on the following: Jefferson Rd. is being

paved in the next 2 weeks; they talked about their pedestrian safety plan, speeding, adding additional signage and crossing of students and occupancy within businesses.

10. Mrs. Thomas noted the first Board visit/tour of the year at Thornell Rd. on 9/13/18

11. Financial Report:

Mr. Kenney addressed some recent transportation comments/concerns and provided the Board a comparison handout sheet showing what the law requires and what the district actually provides regarding the transportation of students. He noted that the SED has put together a parent portal where parents can get information and requirements. Key elements that were highlighted were: eligible transportation (when transportation is required), maximum distance a student can be made to walk to a pick up point, length of time riding the bus, transportation between school and child care locations, and the transportation of divorced parent to different locations on different days of the week (dual residency). Mr. Kenney also mentioned that they do not go down private roads and that they are very careful where they turn a bus around. He noted that transportation requests by law are due by April 1<sup>st</sup> but, they do try very hard to accommodate as they know things change.

12. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

**A. Appointment – Teacher**

Name: Alison Cuchiarale  
Position: Music – PRE/TRE/JRE  
Type of Position: Part-Time  
Tenure Area: Music  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$38,850  
Effective Date: August 30, 2018

**B. Appointment – School Related Professional**

Name: Danielle Warrell  
Position: PRE - CSE Paraprofessional  
Type of Position: Civil Service  
Probationary Period: 08/30/2018 – 08/29/2019  
Salary: \$15,942.96  
Effective Date: August 30, 2018

Name: Susan Pluta  
Position: TRE – Educational Assistant  
Type of Position: Civil Service  
Probationary Period: 09/10/2018 – 09/09/2019  
Salary: \$14,992.56  
Effective Date: September 10, 2018

## 29.

### C. Change of Status

Name: Amy Overton  
 Position: Physical Education & Health Teacher  
 Type of Position: Part-Time to Probationary  
 Tenure Areas: Physical Education & Health  
 Probationary Period: 08/30/2018 – 08/29/2022  
 Certification: Permanent  
 Salary: \$57,316  
 Effective Date: August 30, 2018

Name: Rachael Weise  
 Position: Educational Assistant to Tutor  
 Type of Position: Full-Time  
 Tenure Areas: N/A  
 Probationary Period: N/A  
 Certification: N/A  
 Salary: \$33,085.80  
 Effective Date: August 30, 2018

13. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

#### CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Rebecca Smith	School Aid	MCE	2.75	8/30/2018	\$13.66 per hr.
Sarah Jacobs	Office Clerk IV	TRE	37.5/wk	9/04/2018	\$20,560.00
Kevin Cass	School Aid	MCE	2.75	9/04/2018	\$11.05 per hr.
Anthony Anderson	School Aid	PRE	2.5	9/05/2018	\$11.05 per hr.

#### TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Stephen Satterwhite	Bus Driver	TMF AM/PM		8/30/2018	\$14,395.77
Gerald DuBois	Bus Driver	TMF AM/PM		8/30/2018	\$14,395.77
Laird Smith	Bus Driver	TMF AM/PM		8/30/2018	\$13,252.14
Anthony Anderson	Bus Driver	TMF AM/PM		8/30/2018	\$14,395.77
Rebecca Smith	Bus Driver	TMF AM/PM		8/30/2018	\$17,774.28

#### RESIGNATIONS/ TERMINATIONS

<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Heidi Marie Peppard	TMF	24 yrs.	9/5/2018
Valerie Conner	TMF	1 1/2 yrs.	9/11/2018

#### CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jason Schultz	Cleaner	MHS	40/wk	09/04/2018	\$31,267.20

<u>RESIGNATIONS/ TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Andrew Bischooping	Summer Help	Grounds	Summer	08/29/2018
Jessica Owlett	Summer Help	Grounds	Summer	08/29/2018
Nicholas Cerbone	Summer Help	Tech.	Summer	08/29/2018
Christopher Fursman	Summer Help	Grounds	Summer	08/29/2018
Krista Kogler	Summer Help	Maint.	Summer	08/29/2018
John Wikiera	Summer Help	Grounds	Summer	08/29/2018

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Hanna Nayrou	Food Service Sub	TMF	As Needed	9/5/2019	\$11.10 per hr.

14. Motion was made by Mrs. Baum, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2018-2019 Professional Development Plan – 2<sup>nd</sup> Reading.  
Vote: Unanimously carried

**APPROVED:  
2018-2019  
Professional  
Development  
Plan**

15. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District appoints James Walsh from the Impartial Hearing Officer Rotational List to serve as the Impartial Hearing Officer for a special education impartial hearing matter.  
Vote: Unanimously carried

**APPROVED:  
J. Walsh  
IHO**

16. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed and/or pending litigation, where no official business will be conducted. This session will take place immediately after the Regular Meeting.  
Vote: Unanimously carried

**APPROVED:  
EXECUTIVE  
SESSION**

17. Mr. Pero highlighted the donation of \$21,350.00 from the Pittsford Wrestling Boosters.

18. Mr. Pero thanked the Central Office Team (COT) for their work over the summer. He noted that Mrs. Wayman had many new things happening in the communications department. Opening day work was a multi-media type of performance. He also noted the organization around full day kindergarten was extraordinary. Mr. Pero noted that Ms. Woods efforts with the extended school year work was going smoothly and is safer than it has ever been before, coupled with significant needs during the summer – top notch job! Mr. Pero said the Mr. Cimmerer took on a dual role of both the old Tech Director and his current COI position. He also noted that the level of quality in the renewed Board room was due to his oversight and that Mr. Cimmerer even painted the hardware to the speakers so they would meld in. Work would continue in the Board room, walls would be painted and wires would be tucked away and it will really look like a welcoming Board room. Mr. Pero said that Mr. Leone worked through 36 staff hiring's along with taking on the inclusivity facilitator role. Mr. Pero also noted that he watched Mrs. Ward pack supplies in between doing professional development. She packaged things for every kindergarten teacher and made calls to make sure tables and furniture were on time, all while facilitating the highest quality of professional development for our teachers.

# 31.

Mr. Pero said that Mr. Kenney did an amazing job of stretching our funds and keeping people accountable. He noted the closing of the capital project and work with the audit report. He further mentioned that the audit report typically comes back with several pages but this year ours came back with just one page, front and back. His oversight and accountability with our finance department has been outstanding. Mr. Pero said “thank you to COT for the work that you do”.

19. Mr. Pero noted the first reading of Policy Recommendation #7521 – Students with Life-Threatening Health Conditions.

20. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **CONSENT**  
the following items per the Consent Agenda: **AGENDA**  
Vote: Unanimously carried

### Bid Awards:

Bus Parts	Various Vendors	\$97,712.46
Athletic Equipment (Wrestling Scoreboard)	SCOREBOARDS ETC, INC.	\$7,995.00
Reconditioning and Laundering of Interscholastic Sports Equipment and Uniforms	Riddell	\$36,868.00

*This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.*

Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation CPSE to CSE Transition, Requested Reviews, Requested Review CPSE to CSE Transitions, Requested Review Transfer Student, Transfer Student – Agreement No Meeting.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Requested Review, Requested Review Transfer Student.

Committee on Preschool Special Education: Amendment - Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review.

### Gift to the District:

Donation from the Pittsford Wrestling Boosters of the following items: Jacobs Ladder exercise equipment, washer and dryer for locker room and an LED Scorer’s table, all to be placed in the new wrestling room at Sutherland High School. These items have a total value of \$21, 350.00.

### Settlement Agreement

21. New Business: Mrs. Thomas thanked Mr. Cimmerer for all the work that has gone into making the Board room truly incredible and amazing! Mr. Cimmerer thanked maintenance and grounds for all of their help and noted that painting will take place in the next couple of weeks and they will be working Saturday to clean up the wiring. Mrs. Thomas thanked Mr. Entwistle again for his presentation, she asked the Board to collect their thoughts and then she would will follow up with him before the next meeting.

### 22. Public Comment:

Mrs. Ronan, resident, read excerpts from LH vs. Hamilton County in Tennessee. Mr. Pero responded by saying that very soon they will be meeting with their attorney’s office where they will give a synopsis and debriefing of that ruling.

23. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:17 p.m.  
Vote: Unanimously carried

**APPROVED:  
RECESS**

24. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:02 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk