

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting
 Wednesday, September 26, 2018
 Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, September 26, 2018.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty (7:23 arrival), V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward.

OTHERS PRESENT: R. DeBell, S. Warchol, R. Scott, M. Graham

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried **APPROVED:** regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA** the agenda for this meeting.

Vote: Unanimously carried by those present

3. Mrs. Thomas welcomed Mr. DeBell and thanked him for hosting a tour and breakfast at Thornell Road where the Board was able to visit the kindergarten classrooms.

4. Mr. Roger DeBell, principal, was present to update the Board on the activities taking place at Thornell Road Elementary School. He thanked the Board members and Central Office Team for their amazing leadership and ongoing support, as well as the entire Thornell Road family including staff, students and parents. He also noted that it was a very special year with this being the first year of full day kindergarten and that everyone was off to a great start. Some highlights from Mr. DeBell's presentation were: Full Day Kindergarten, Living the Thornell Road way, Buddy Bench, Best Buddies video as well as displayed art work in the Board room.

5. Mr. Pero said that the Best Buddies video was amazing!

6. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes **APPROVED:** of its September 12, 2018, meeting. **MINUTES**

Vote: Unanimously carried by those present **9/12/18**

7. Board Reports:

Mrs. Thomas noted that there was a time change for the next Information Exchange Committee meeting on 10/17/18. It will now be held from 4:00 – 5:30 pm and the topic will be on school safety.

Mr. Aroesty arrived at this point in the meeting, 7:23 pm.

Mrs. McCluski noted that the Community Outreach Advisory Committee meeting will take place on either 10/10/18 or 10/11/18 as they are waiting to hear from the other co-chair.

Mr. Aroesty reported that the 9/19/18 Labor Relations meeting was awesome, he felt that the presentation on tenure was captivating. Message: tenure is one of the most impactful decisions that a Board member makes

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and that it's an extraordinary benefit that teachers earn. He encouraged the Board members to visit the MCSBA website to view the online power point presentation.

Mr. Aroesty briefly reported on the 9/19/18 Audit Oversight Committee (AOC) meeting where the year end audit report and internal control reports were covered. He deferred to Mr. Kenney for details. Mr. Kenney noted that Dr. Cimmerer attended the AOC meeting and spoke about cyber security and addressed those audits. Mr. Kenney summarized that there were no issues or problems found in the year-end financial audit. He noted that Tom Zuber (managing partner from the firm) was extremely positive when speaking to the committee about the district's management of the reserves, and having a long range financial plan. Due to those positive accolades, Mr. Zuber noted and that our district is being used as a model for other school districts throughout the state. Mr. Kenney said that we are very healthy and that our reserves increased even though we have been using them. He touched on post employee benefits as well. Mr. Aroesty added that it's truly a testament to Darrin, Leeanne and the rest of the staff that when you hear outside people who go through the financial statements, constantly refer to Pittsford as a model, the work that's being done and how easy it is to come in and do the audits. He said that it's a huge credit to our people.

Mrs. Thomas reviewed the dates to remember and noted that the Homecoming football game is this Friday and the parade is on Saturday and asked members if they were ready for the float competition.

Mr. Pero noted that Homecoming is really the whole weekend where Friday night is the football game and Saturday, every other fall sporting event that we have has a home game. He noted that KEEP usually has an alumni tent at the football game, but there won't be one for this year. A new committee member was just approved yesterday to run the alumni association. This new member has many new ideas around Homecoming and they are looking to grow those concepts starting next year.

Mrs. Thomas reminded the Board to save the date for a Board Retreat scheduled for 10/15/18, where she will ask the subcommittees to report on the work that they have been doing. Mr. Pero shared that the first half of the retreat will focus on the code of conduct and restorative practices. Addendums of mental health as well as health & safety may be shared as well.

8. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the months of June, July and August, 2018.

**ACCEPTED:
TREASURER'S
REPORT**

Vote: Unanimously carried

9. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 4th Quarter Extraclassroom Activities Report as presented.

**APPROVED:
4TH QUARTER
EXTRACLASSROOM
ACTIVITIES REPORT**

Vote: Unanimously carried

Mr. Pero noted that athletics has the hardest time regarding the collections of funds, where to store it and when it's deposited. They are looking at and reviewing alternatives.

10. Motion was made by Mrs. Baum, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, at its regular meeting held on September 26, 2018 and on the recommendation of the Audit Oversight Committee accepts the Basic Financial Statements and Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) for the year ended June 30, 2018 as presented.

**APPROVED:
AUDIT REPORTS**

Vote: Unanimously carried

11. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting of September 26, 2018 does hereby declare the above equipment scrap or obsolete and does hereby authorize the auction and receipt of proceeds from the sale of the vehicles and equipment listed on the Consignment Contract from Roy Teitsworth, Inc.

**APPROVED:
AUCTION OF
EQUIPMENT**

Vote: Unanimously carried

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

12. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution:

**APPROVED:
USE OF
INSURANCE
RESERVE**

Vote: Unanimously carried

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby authorize, in accordance with Board of Education Policy and General Municipal Law, the expenditure not to exceed \$50,000 for the purposes of settlement of claims, professional costs and litigation expenses directly associated with the cancelled April 27, 2018 New York City student trip and related lawsuit against the tour provider.

BE IT FURTHER RESOLVED that the Board of Education authorizes the District Treasurer to reimburse parents in a manner similar to the insurance available at that time and as recommended above, and to pay associated professional costs. The Assistant Superintendent of Business will provide the Board of Education a financial summary report as insurance funds are expended.

BE IT FURTHER RESOLVED that the Board of Education instructs the District Treasurer to use any and all potential recoveries related to this issue to replenish the Insurance Reserve Fund as per General Municipal Law.

13. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried

A. Appointment – School Related Professional

Name: Teresa Lamb
Position: JRE - CSE Paraprofessional
Type of Position: Civil Service
Probationary Period: 09/17/2018 – 09/16/2019
Salary: \$16,676.66
Effective Date: September 17, 2018

Name: Marla Cain
Position: CRMS - CSE Paraprofessional
Type of Position: Civil Service
Probationary Period: 09/24/2018 – 09/23/2019
Salary: \$14,654.64
Effective Date: September 24, 2018

B. Modification

Name: Benjamin Wilson
Position: Second Grade - TRE
Type of Position: Probationary
Tenure Area: Elementary Education

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Probationary Period: 08/30/2018 – 08/29/2021
 Certification: Permanent
 Salary: \$60,782
 Effective Date: August 30, 2018

14. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Kathy Brimacomb	School Aid	JRE	2.5 day	9/10/18	\$11.05 per hr
Mary Hingle	School Aid	JRE	2.5 day	9/05/18	\$11.05 per hr
Mary Beth Burke	Office Clerk III	Athletics	37.5 wk	9/11/18	\$21,768.75

<u>RESIGNATIONS/ TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Michael Holahan	School Aid	JRE	2.5 yrs.	09/21/2018

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Diane Badger	Bus Driver	TMF	4.5 day	9/17/18	\$13,252.14
Richard Essen	Bus Driver	TMF	4.5 day	9/06/18	\$14,107.68
Terry Schutt	Bus Driver	TMF	4.5 day	9/21/18	\$13,252.14
Jeffrey Voak	Bus Driver	TMF	4.5 day	9/21/18	\$13,252.14

CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Mark Donovan	Security Worker Substitute	As Needed	Per Diem	9/27/2018	\$14.50 per hr.

<u>RESIGNATIONS/ TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Douglas Bates	Cleaner	MHS	2 yrs.	9/5/2018

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Janice O’Keeffe	Food Service Sub	Varies	As needed	8/30/18	\$11.10 hr.
David Braun	Food Service Sub	Varies	As needed	8/30/18	\$11.10 hr.
Sharon Fitzsimmons	Food service Sub	Varies	As needed	9/10/18	\$11.10 hr.

15. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the CRMS field trip to Quebec City, Canada from 1/18/19 to 1/20/19.
 Vote: Unanimously carried

**APPROVED:
 CRMS
 FIELD TRIP**

16. Mr. Pero thanked Pat Vaughan-Brogan for the work on Policy #7521 – Students with Life-Threatening Health Conditions.

17. Mr. Pero highlighted the year end status reports. He hoped that it provided the Board a sense of accomplishment from the building level all the way through district offices regarding the great work that’s being done in the district.

18. Mr. Pero also noted that 500 popsicles were delivered last Friday to Sutherland High Schools 3rd floor during 8th period by himself, Mrs. Thomas, Mr. Cerbone and Mr. Puma. The students were in awe and so polite, happy and thankful for the refreshing treat.

19. Mr. Pero shared information from his attendance at the Saratoga Fall Conference for Superintendents. The highlights from the conference on Sandy Hook: 1). Have locks on the inside of your doors 2). Practice drills 3). Have accurate rosters 4). Have immediate plans to take kids off site 5). Empower people to use common sense 6). Post tragedy communication 7). PTSD. Mr. Pero noted that they are looking at different safety features that can be considered. He also mentioned that it's about multiple layers of approaches to keep tightening every year and the concept of prevention is huge along with being prepared and being able to survive before someone is contained. The highlights from the Commissioner of Education were: APPR being re-written, 2020 computer based testing, social-emotional learning, loving your bus drivers and bus driver shortages.

20. Mrs. Thomas added that the end of year reports were remarkable and she thanked the Central Office Team and all department leaders for the effort they put forth and for the significant level of detail that is placed in the reports. She noted that they were truly amazing and the information is valuable.

21. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Reevaluation Review, Requested Reviews, Transfer Student – Agreement No Meeting.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Transfer Student – Agreement No Meeting.

Policy Approval: #7521-Students with Life-Threatening Health Conditions

22. Old Business:

Mrs. Thomas reviewed the details regarding NYSSBA membership for next year and noted that it would be roughly \$12,000 to join. Various comments were made and a discussion ensued regarding some of the following: effort that NYSSBA makes to reach out to districts like ours, legal team usage, value of their communications piece, On Board publication, E-Clips, advocacy, training, research, story-telling and testing the value added by targeting some projects and the turn-around time of those projects and research questions. After a lengthy discussion, Mrs. Thomas asked the Board if they were comfortable proceeding at this point or if they needed more time. It was decided that no additional time was needed and by a show of hands it was determined to continue NYSSBA membership for 2019/20.

23. New Business:

Mr. Pero noted that for clarification purposes regarding the Quebec trip that First Choice is the tour company that they are working with and the contract that was reviewed was from them. Mr. Kenney confirmed that they are a tour company as they put together educational packages where they arrange everything from lodging to bus companies. Mr. Pero said that First Choice would probably be the company that they would recommend to the Board for the future.

24. Public Comment:

Mrs. Meredith Graham, resident, asked some questions regarding walking to school safely and had ideas on how to make safer routes to school. Mr. Pero noted that at the Town/Village/School meeting they talked about their extensive plan for sidewalks and solicited feedback regarding the Jefferson Rd. area.

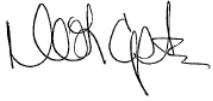
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25. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:19 p.m.

Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Deborah L. Carpenter', written in a cursive style.

Deborah L. Carpenter
School District Clerk