

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 26, 2018
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL’S REPORT – Mr. Roger DeBell – Thornell Road Elementary School
- V. APPROVAL OF MINUTES: September 12, 2018 (BOARD ACTION)
- VI. PUBLIC COMMENT
The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening’s agenda.
- VII. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President’s – next meeting – 10/3/18
 - 2. Executive Committee – next meeting – 12/5/18
 - 3. Information Exchange Committee – next meeting – 10/17/18
 - 4. Labor Relations Committee – next meeting – 10/24/18
 - 5. Legislative Committee – next meeting – 10/3/18
 - 6. Steering Committee – next meeting – 10/10/18
 - 7. Community Outreach Advisory Committee – TBD
 - B. Other Meeting Reports
 - 2. Audit Oversight Committee
 - C. Dates to Remember
 - 1. 9/28/18 – Homecoming Game – 7:00 p.m. – Sutherland High School
 - 2. 9/29/18 – Homecoming Parade – 9:00 a.m. – Pittsford Village
 - 3. 10/5/18 – Schools Closed for Superintendent’s Conference Day
 - 4. 10/8/18 – Schools Closed for Columbus Day
 - 5. 10/9/18 – (**Tuesday**) Next Regularly Scheduled Meeting
 - 6. 10/15/18 – Board Retreat – 4:00-7:00 p.m.
- VIII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Reports – June, July, August, 2018 (BOARD ACTION)
 - 2. 4th Quarter Extraclassroom Activities Report (BOARD ACTION)
 - 3. External Audit Report and Management Letter (BOARD ACTION)
 - 4. Auction of Equipment (BOARD ACTION)
 - 5. Use of Insurance Reserve – Cancelled NYC Trip, 4/27/18 (BOARD ACTION)
 - B. Discussion:
 - C. Other
- IX. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items;
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Reevaluation Review, Requested Reviews, Transfer Student – Agreement No Meeting.
 - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Transfer Student – Agreement No Meeting.
 - B. Discussion:
 - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Field Trip Approval to Quebec City, Canada (CRMS) (BOARD ACTION)
 - 3. Policy Approval – 2nd Reading (see consent agenda)
 - a. #7521-Students with Life-Threatening Health Conditions
 - B. Discussion:
 - 1. Year End Status Reports
 - C. Other:

- XII. CONSENT AGENDA (BOARD ACTION)
 - A. Committee on Special Education
 - B. Sub-Committee on Special Education
 - C. Policy Approval: #7521-Students with Life-Threatening Health Conditions
 - D. Settlement

- XIII. OLD BUSINESS

- XIV. NEW BUSINESS

- XV. PUBLIC COMMENT

- XVI. ADJOURNMENT/RECESS (BOARD ACTION)

Next Regularly Scheduled Meeting: (Tuesday) October 9, 2018



Mission: The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Wednesday, September 12, 2018
Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, September 12, 2018.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky,
R. Sanchez-Kazacos, P. Sullivan.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, M. Ward,
N. Wayman, E. Woods.

OTHERS PRESENT: B. Entwistle, A. Hiller, S. Warchol, J. Nagy, R. Scott, K. Ronan, M. Graham, K. Manske.

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED:
AGENDA**

Vote: Unanimously carried

3. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its August 7, 2018, meeting. **APPROVED:
MINUTES
8/7/18**

Vote: Unanimously carried

4. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its August 29, 2018, meeting. **APPROVED:
MINUTES
8/29/18**

Vote: Unanimously carried

5. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its July 10, 2018, meeting. **APPROVED:
MINUTES
CLARIFICATION**

Vote: Carried by all except Mrs. Sanchez-Kazacos who abstained as she was not in attendance at the July 10, 2018, meeting. **7/10/18**

6. Public comment:

Mr. Adam Hiller, resident, voiced his concerns about the process that the transportation department uses regarding the policy of bus drop-offs being limited to a maximum of 2 addresses per student.

Mr. Pero thanked Mr. Hiller and noted that he greatly appreciated how he approached his concerns. Mr. Pero mentioned that the financial report, which would be given later in the meeting, would include an overview of the bus transportation process.

27.

7. NYSSBA Membership Presentation:

Mr. Barry Entwistle, NYSSBA Director of Member Relations presented the value of membership to the Board. Folders were provided that contained in depth information as well as an outline of key features and benefits. Some noted highlights were: 122 yrs. of service, highly ranked by Fact Finders Inc. on the type of information provided, 24/7 availability, On Board and e-Clips subscriptions, unlimited access to staff including 5 attorneys, member surveys, pod-casts, webinars, summits, bill drafting, legal alerts, research analysts, online tool kit to craft letters, as well as an online service for Board presidents and district clerks. Through some questions from the Board, it was learned that NYSSBA does not provide grant writing services, but they do know where to go to get help with it. It was also learned that NYSSBA can draw value from successful districts like Pittsford by showcasing best practices by pushing it out across the state. Mr. Entwistle also noted that NYSSBA staff goes to Washington to keep members up to date with issues at the Federal level. He complimented our Board by saying they do a phenomenal job on the advocacy side of being a school board member and that NYSSBA would like to see more Boards do that.

Mrs. Thomas thanked Mr. Entwistle and said that once the Board assesses all the information, she would be back in touch with him.

8. Board Reports:

Mr. Sullivan reported out on today's Information Exchange Committee meeting where there was a presentation on ACT for Education. The message was to share the word about ACT for Education and to promote the good things happening in our district, our communities and our partnerships with businesses and in turn share them back with ACT for Education. He also shared our Board of Education's votes on topic suggestions for the upcoming 2018-19 MCSBA meetings and said that they were very much in line with the 11 other districts that also shared their votes.

Mrs. Narotsky shared that she received good ideas for the next Labor Relations Committee meeting on 9/19/18 and is looking to gather more input. She noted that she would pass along Mrs. Thomas's curiosity that only elementary school diversity teachers were noted but nothing was noted for the secondary level. Mrs. Narotsky won't be able to attend the meeting but Mr. Aroesty will be in attendance. Mrs. Thomas noted that if anyone would like to add additional ideas to please send them to Mrs. Narotsky.

Mrs. Baum reported that she recently met with a new staff member, Christina Gray from Senator Gillibrand's office. They talked about federal issues, ESSA requirements for reporting and the cost of that reporting as well as the format. She noted that Pittsford won't have to report to the State in 2018-19 but will need to report in 2019-20. They also talked about net neutrality, DACA, Medicaid funds and Title 1 funds. The hope was that all this information discussed would be shared with Senator Gillibrand's office.

Mrs. McCluski reported that they are completing the ESSA paperwork to determine the date of the next Community Outreach Advisory Committee meeting. They are waiting for information to come in before they do the talking points. After that they will be looking at 2 papers (school safety and mental health) the Legislative Committee is working on and will be doing talking points for those once they are approved.

9. Other Meeting Reports:

Mr. Pero reported out on the Town/Village/School District Leadership meeting on 9/10/18. The district highlighted the following: the successful start of the first day of full day kindergarten; the first meeting of the inclusivity committee to be at the end of September; the end of the capital project with the completion of the multi-purpose room at Sutherland HS. Mr. Pero mentioned that Board Appreciation week is 10/22-10/26, and the Monroe County Superintendent's in conjunction with ACT for Education would like to include in that week, Public Education Celebration week. They have been charged with choosing one day in said week to provide VIP tours of our schools to showcase unique offerings or other highlights that we are proud of. Mr. Pero noted that the town reported on the following: the renovated community center where they thanked PCSD and they hoped to one day to be able to repay our generosity for the use of our facilities during renovation; the approval to build process has been looking to study permits/projects in isolation; they are also working on a RFP regarding a community survey in the spring. He also noted that the Village reported on the following: Jefferson Rd. is being

paved in the next 2 weeks; they talked about their pedestrian safety plan, speeding, adding additional signage and crossing of students and occupancy within businesses.

10. Mrs. Thomas noted the first Board visit/tour of the year at Thornell Rd. on 9/13/18

11. Financial Report:

Mr. Kenney addressed some recent transportation comments/concerns and provided the Board a comparison handout sheet showing what the law requires and what the district actually provides regarding the transportation of students. He noted that the SED has put together a parent portal where parents can get information and requirements. Key elements that were highlighted were: eligible transportation (when transportation is required), maximum distance a student can be made to walk to a pick up point, length of time riding the bus, transportation between school and child care locations, and the transportation of divorced parent to different locations on different days of the week (dual residency). Mr. Kenney also mentioned that they do not go down private roads and that they are very careful where they turn a bus around. He noted that transportation requests by law are due by April 1st but, they do try very hard to accommodate as they know things change.

12. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment - Teacher

Name: Alison Cuchiarale
Position: Music - PRE/TRE/JRE
Type of Position: Part-Time
Tenure Area: Music
Probationary Period: N/A
Certification: Permanent
Salary: \$38,850
Effective Date: August 30, 2018

B. Appointment - School Related Professional

Name: Danielle Warrell
Position: PRE - CSE Paraprofessional
Type of Position: Civil Service
Probationary Period: 08/30/2018 - 08/29/2019
Salary: \$15,942.96
Effective Date: August 30, 2018

Name: Susan Pluta
Position: TRE - Educational Assistant
Type of Position: Civil Service
Probationary Period: 09/10/2018 - 09/09/2019
Salary: \$14,992.56
Effective Date: September 10, 2018

29.

C. Change of Status

Name: Amy Overton
 Position: Physical Education & Health Teacher
 Type of Position: Part-Time to Probationary
 Tenure Areas: Physical Education & Health
 Probationary Period: 08/30/2018 - 08/29/2022
 Certification: Permanent
 Salary: \$57,316
 Effective Date: August 30, 2018

Name: Rachael Weise
 Position: Educational Assistant to Tutor
 Type of Position: Full-Time
 Tenure Areas: N/A
 Probationary Period: N/A
 Certification: N/A
 Salary: \$33,085.80
 Effective Date: August 30, 2018

13. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Rebecca Smith	School Aid	MCE	2.75	8/30/2018	\$13.66 per hr.
Sarah Jacobs	Office Clerk IV	TRE	37.5/wk	9/04/2018	\$20,560.00
Kevin Cass	School Aid	MCE	2.75	9/04/2018	\$11.05 per hr.
Anthony Anderson	School Aid	PRE	2.5	9/05/2018	\$11.05 per hr.

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Stephen Satterwhite	Bus Driver	TMF AM/PM		8/30/2018	\$14,395.77
Gerald DuBois	Bus Driver	TMF AM/PM		8/30/2018	\$14,395.77
Laird Smith	Bus Driver	TMF AM/PM		8/30/2018	\$13,252.14
Anthony Anderson	Bus Driver	TMF AM/PM		8/30/2018	\$14,395.77
Rebecca Smith	Bus Driver	TMF AM/PM		8/30/2018	\$17,774.28

RESIGNATIONS/
 TERMINATIONS

<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Heidi Marie Peppard	Bus Driver	TMF	24 yrs. 9/5/2018
Valerie Conner	Bus Attendant	TMF	1 1/2 yrs. 9/11/2018

CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jason Schultz	Cleaner	MHS	40/wk	09/04/2018	\$31,267.20

<u>RESIGNATIONS/ TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Andrew Bischooping	Summer Help	Grounds	Summer	08/29/2018
Jessica Owlett	Summer Help	Grounds	Summer	08/29/2018
Nicholas Cerbone	Summer Help	Tech.	Summer	08/29/2018
Christopher Fursman	Summer Help	Grounds	Summer	08/29/2018
Krista Kogler	Summer Help	Maint.	Summer	08/29/2018
John Wikiera	Summer Help	Grounds	Summer	08/29/2018

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Hanna Nayrou	Food Service Sub	TMF	As Needed	9/5/2019	\$11.10 per hr.

14. Motion was made by Mrs. Baum, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2018-2019 Professional Development Plan - 2nd Reading.

Vote: Unanimously carried

**APPROVED:
2018-2019
Professional
Development
Plan**

15. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District appoints James Walsh from the Impartial Hearing Officer Rotational List to serve as the Impartial Hearing Officer for a special education impartial hearing matter.

Vote: Unanimously carried

**APPROVED:
J. Walsh
IHO**

16. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed and/or pending litigation, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

Vote: Unanimously carried

**APPROVED:
EXECUTIVE
SESSION**

17. Mr. Pero highlighted the donation of \$21,350.00 from the Pittsford Wrestling Boosters.

18. Mr. Pero thanked the Central Office Team (COT) for their work over the summer. He noted that Mrs. Wayman had many new things happening in the communications department. Opening day work was a multi-media type of performance. He also noted the organization around full day kindergarten was extraordinary. Mr. Pero noted that Ms. Woods efforts with the extended school year work was going smoothly and is safer than it has ever been before, coupled with significant needs during the summer - top notch job!

Mr. Pero said the Mr. Cimmerer took on a dual role of both the old Tech Director and his current COI position. He also noted that the level of quality in the renewed Board room was due to his oversight and that Mr.

Cimmerer even painted the hardware to the speakers so they would meld in. Work would continue in the Board room, walls would be painted and wires would be tucked away and it will really look like a welcoming Board room.

Mr. Pero said that Mr. Leone worked through 36 staff hiring's along with taking on the inclusivity facilitator role.

Mr. Pero also noted that he watched Mrs. Ward pack supplies in between doing professional development. She packaged things for every kindergarten teacher and made calls to make sure tables and furniture were on time, all while facilitating the highest quality of professional development for our teachers.

31.

Mr. Pero said that Mr. Kenney did an amazing job of stretching our funds and keeping people accountable. He noted the closing of the capital project and work with the audit report. He further mentioned that the audit report typically comes back with several pages but this year ours came back with just one page, front and back. His oversight and accountability with our finance department has been outstanding. Mr. Pero said “thank you to COT for the work that you do”.

19. Mr. Pero noted the first reading of Policy Recommendation #7521 – Students with Life-Threatening Health Conditions.

20. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

Bus Parts	Various Vendors	\$97,712.46
Athletic Equipment (Wrestling Scoreboard)	SCOREBOARDS ETC, INC.	\$7,995.00
Reconditioning and Laundering of Interscholastic Sports Equipment and Uniforms	Riddell	\$36,868.00

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation CPSE to CSE Transition, Requested Reviews, Requested Review CPSE to CSE Transitions, Requested Review Transfer Student, Transfer Student – Agreement No Meeting.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Requested Review, Requested Review Transfer Student.

Committee on Preschool Special Education: Amendment - Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review.

Gift to the District:

Donation from the Pittsford Wrestling Boosters of the following items: Jacobs Ladder exercise equipment, washer and dryer for locker room and an LED Scorer’s table, all to be placed in the new wrestling room at Sutherland High School. These items have a total value of \$21, 350.00.

Settlement Agreement

21. New Business: Mrs. Thomas thanked Mr. Cimmerer for all the work that has gone into making the Board room truly incredible and amazing! Mr. Cimmerer thanked maintenance and grounds for all of their help and noted that painting will take place in the next couple of weeks and they will be working Saturday to clean up the wiring. Mrs. Thomas thanked Mr. Entwistle again for his presentation, she asked the Board to collect their thoughts and then she would will follow up with him before the next meeting.

22. Public Comment:

Mrs. Ronan, resident, read excerpts from LH vs. Hamilton County in Tennessee. Mr. Pero responded by saying that very soon they will be meeting with their attorney’s office where they will give a synopsis and debriefing of that ruling.

23. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:17 p.m.

**APPROVED:
RECESS**

Vote: Unanimously carried

24. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:02 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

June 30, 2018

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of June 30, 2018.

GENERAL FUND

- General Fund revenues for 2017-18 were 101.7% of budget revenues and expenditures totaled 95% of the revised budget including encumbrances of \$2,653,050 (See Pages 3 & 4).

SCHOOL LUNCH FUND

- The School Lunch program finished the year with an operating profit of \$14,075 (see page 6).

TRUST & AGENCY FUND

- Several scholarships were issued to MHS and SHS students from various memorial funds (see page 8).

SPECIAL AID FUND

- Expenditures for Special Aid Fund projects totaled \$2,620,686 for the 2017-18 fiscal year (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$4,017,889 (See page 13).
- The Capital Fund expenditures totaled \$4,016,130 with \$626,184 in outstanding encumbrances for the 2017-18 fiscal year. Debt Service had expenditures of \$8,532,340 for the 2017-18 fiscal year (See page 13).
- The DASNY bond proceeds were held by a fiscal agent as of June 30, 2018 (see page 2).
- Reserve fund balances total \$32,813,695 (See page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
June 30, 2018

GENERAL FUND

	5/31/2018 Balance	Receipts	Disbursements	6/30/2018 Balance
Cash in Banks - Checking	\$ 4,893,347.30	\$ 19,210,459.05	\$ 13,738,320.31	\$ 10,365,486.04
Money Market Account-Chase	385,684.93	110.85		385,795.78
Money Market Account- Key	1,797,543.70	147.75		1,797,691.45
Money Market Account- M & T	4,542,091.40	1,680.25		4,543,771.65
Money Market Account- CNB	500,325.57	31.80		500,357.37
Chase Purchasing Card	-	561,612.30	561,612.30	-
Investments (See Schedule)	17,002,005.98	-	15,000,000.00	2,002,005.98
	\$ 29,120,998.88	\$ 19,774,042.00	\$ 29,299,932.61	\$ 19,595,108.27

RESERVES

	5/31/2018 Balance	Receipts	Disbursements	6/30/2018 Balance
Unemployment Reserve (Checking)	\$ 393,024.65	\$ 48.34	\$ -	\$ 393,072.99
Workers' Compensation Reserve	180,340.57	22.18	-	180,362.75
Reserve for Tax Certiorari (Checking)	928,005.99	114.14	-	928,120.13
Employee Retirement Contribution	2,005,998.23	246.74	-	2,006,244.97
Reserve for Liability (Checking)	1,686,651.80	207.46	-	1,686,859.26
Insurance Reserve (Checking)	1,222,204.34	150.33	-	1,222,354.67
Capital Reserve	14,113,414.39	1,263.51	-	14,114,677.90
Bus Purchase Reserve	3,858,201.49	827,753.88	-	4,685,955.37
Employee Benefit Reserve	2,062,419.69	253.68	-	2,062,673.37
Instructional Technology Capital Reserve	1,503,680.95	184.95	-	1,503,865.90
Investments (See Schedule)	-	-	-	-
	\$ 27,953,942.10	\$ 830,245.21	\$ -	\$ 28,784,187.31

SCHOOL LUNCH FUND

	5/31/2018 Balance	Receipts	Disbursements	6/30/2018 Balance
Cash in Banks - Checking	\$ 531,550.46	\$ 97,395.38	\$ 289,516.40	\$ 339,429.44
Money Market Account-Chase	207,641.79	25.54		207,667.33
	\$ 739,192.25	\$ 97,420.92	\$ 289,516.40	\$ 547,096.77

CAPITAL FUND

	5/31/2018 Balance	Receipts	Disbursements	6/30/2018 Balance
Cash in Banks - Checking	\$ 30,538.48	\$ 0.28	\$ 20,275.60	\$ 10,263.16
Cash with Fiscal Agent	-	25,030,000.00	-	25,030,000.00
Capital-Dec 2012 Proposition-BAN	2,023,455.14	56,807.21	314,869.25	1,765,393.10
Bus Purchase Reserve -Capital	1,324,047.00	-	-	1,324,047.00
	\$ 3,378,040.62	\$ 25,086,807.49	\$ 335,144.85	\$ 28,129,703.26

SPECIAL AID FUND

	5/31/2018 Balance	Receipts	Disbursements	6/30/2018 Balance
Cash in Banks - Checking	\$ 425,493.16	\$ 293,712.57	\$ 475,604.83	\$ 243,600.90
Money Market Account-Chase	-	-	-	-
	\$ 425,493.16	\$ 293,712.57	\$ 475,604.83	\$ 243,600.90

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of 6/30/18

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
4/13/2018	7/12/2018	CNB	2,002,005.98	1.32%	90	6,506.52
			<u>2,002,005.98</u>			<u>6,506.52</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.10% -0.35%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
M & T Money Market -General Fund	0.10%
Canandaigua National Bank Savings	0.08%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

General Fund Accounts (Checking and Money Market)

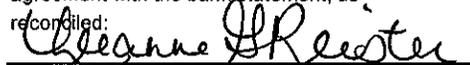
DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>12,118,992.90</u>
	Receipts:			
	Taxes & Tax Items			
	Non Property Taxes			
	Local Revenues	321,538.56		
	State Aid (Lottery, Medicaid & Star Aid)	3,044,546.20		
	Monroe #1 BOCES	704,470.05		
	Interest	4,742.50		
	Transfer - CD	15,047,333.33		
	Transfer - Special Aid Fund DT/DF	16,516.56		
	Transfer - School Lunch Fund DT/DF	72,465.24		
	Transfer - Trust & Agency Fund DT/DF	817.26		
	Net Transfers			
	Total Receipts:			<u>19,212,429.70</u>
	Disbursements:			
	EFT/Wire Transfers		60,758.58	
	Check # 248772-249156		2,792,149.71	
	ACH Check# 000090-000130		3,917.54	
	Payroll Funding		9,726,800.85	
	Void Checks			
	Transfer to P-Card		326,077.41	
	Transfer to Bus Purchase Reserve		827,116.47	
	Transfer to Debt Service (Re: EPC/Bond)			
	Transfer to Memorials & Scholarships (DT/DF)		1,499.75	
	Total Disbursements:			<u>(13,738,320.31)</u>
30-Jun	ENDING BALANCE	<u>\$ 19,212,429.70</u>	<u>\$ 13,738,320.31</u>	<u>17,593,102.29</u>

BANK RECONCILIATION

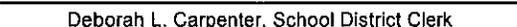
BALANCE PER BANK:	18,474,966.88
ADD:	
NSF Payments	
Outstanding Deposit	
SUBTRACT:	
Outstanding Checks	(54,444.71)
Outstanding Transfer to Bus Purchase Reserve	(827,116.47)
Outstanding Transfer to Special Aid	(303.41)
ADJUSTED BANK BALANCE	<u>17,593,102.29</u>
BALANCE PER BOOKS	<u>17,593,102.29</u>

Note: This reconciliation combined with the P-card reconciliation on page 18 make up the total general fund cash balance (net of investments) shown on page 1

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:


Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
June 30, 2018

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 6/30/2018	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	90,497,962.62	(97,749.64)	90,422,331.55	90,422,331.55	(75,631)
Other Payments in Lieu of Taxes	66,681.00	-	272,813.62	272,813.62	206,133
STAR Tax Relief Program	7,377,145.38	-	7,377,145.40	7,377,145.40	0
Interest & Penalties	515.00	-	1,855.23	1,855.23	1,340
County Sales Tax	5,110,000.00	1,338,834.00	5,588,704.41	5,588,704.41	478,704
Textbook Charges	600.00	60.00	175.00	175.00	(425)
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	18,011.38	18,274.97	18,274.97	3,275
Admissions	12,975.00	140.00	17,132.00	17,132.00	4,157
Tuition - Other Districts	150,000.00	334,895.14	326,713.44	326,713.44	176,713
Health Services - Other Districts	220,346.00	39,411.41	230,586.16	230,586.16	10,240
Interest Earned on Investments	45,000.00	52,231.12	266,588.94	266,588.94	221,589
Rental of Real Property	80,000.00	499.75	82,643.33	82,643.33	2,643
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	-	594.22	5,130.41	5,130.41	5,130
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	-	466.22	1,547.82	1,547.82	1,548
Sale of Instructional Materials - Textbooks	-	-	2,767.00	2,767.00	2,767
Sale of Equipment	-	-	98,111.00	98,111.00	98,111
Insurance Recoveries	40,000.00	-	62,546.32	62,546.32	22,546
Other Compensation for Loss	2,200.00	948.90	1,872.17	1,872.17	(328)
Refund for BOCES Aided Services	284,804.00	-	659,218.08	659,218.08	374,414
Refund of Prior Years Expense	60,000.00	137.66	81,103.05	81,103.05	21,103
Gifts and Donations	15,000.00	30,143.50	82,017.19	82,017.19	67,017
Unclassified Revenues	75,000.00	51,902.14	191,059.08	191,059.08	116,059
State Aid - General Operating/Foundation Aid	4,797,154.26	2,556,118.37	5,008,863.32	5,008,863.32	211,709
State Aid - Excess Cost	2,910,225.00	916,888.53	3,019,923.03	3,019,923.03	109,698
State Aid - Building Aid	6,500,330.00	-	6,756,034.00	6,756,034.00	255,704
State Aid - Lottery Aid	4,293,234.09	-	4,293,234.09	4,293,234.09	-
State Aid - Lottery Grant	827,811.59	-	827,811.59	827,811.59	-
State Aid - Commercial Gaming Grant	48,557.06	20,810.18	69,367.24	69,367.24	20,810
State Aid - BOCES	2,632,896.00	1,699,817.25	2,285,700.00	2,285,700.00	(347,196)
State Aid - Tuition for Students w/ Disabilities	-	-	103,100.00	103,100.00	103,100
State Aid - Textbooks	364,936.00	-	361,150.00	361,150.00	(3,786)
State Aid - Software Aid	97,385.00	-	95,872.00	95,872.00	(1,513)
State Aid - Hardware Aid	87,000.00	-	85,703.00	85,703.00	(1,297)
State Aid - Library Mat. Aid	40,631.00	-	40,025.00	40,025.00	(606)
State Aid - Other Bullet Aid	50,000.00	-	50,000.00	50,000.00	-
State Aid - Other Charter School CSBT	2,500.00	-	2,500.00	2,500.00	-
State Aid - Other Urban Suburban	1,071,629.00	-	1,201,719.00	1,201,719.00	130,090
Medicaid Assistance	40,000.00	-	41,038.96	41,038.96	1,039
Interfund Transfers	-	-	42,000.24	42,000.24	42,000
Appropriated Fund Balance	1,534,000.00	-	-	1,534,000.00	-
Reserve for Encumbrances	1,831,221.03	-	-	1,831,221.03	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	7,611.55	(32,388)
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
TOTALS:	\$ 131,895,739.03	\$ 6,964,160.13	\$ 130,074,377.64	\$ 134,120,210.22	\$ 2,224,471.19

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
June 30, 2018

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	17,306,310.00	229,775.35	17,536,085.35	16,787,125.64	99,995.26	648,964.45
Middle School	13,729,601.00	4,652.06	13,734,253.06	13,372,397.54	20,391.95	341,463.57
High School	19,296,582.00	170,552.67	19,467,134.67	18,562,155.81	157,537.50	747,441.36
Total School Operations	50,332,493.00	404,980.08	50,737,473.08	48,721,678.99	277,924.71	1,737,869.38
Central Student Programs & Services						
Special Education Office	453,566.00	34,630.90	488,196.90	404,808.56	20,026.14	63,362.20
Special Education Services	1,220,009.00	3,071.20	1,223,080.20	1,172,745.88	-	50,334.32
Out of District Spec. Ed Programs	6,305,348.00	466,293.05	6,771,641.05	5,668,714.90	458,138.29	644,787.86
Special Services	633,483.00	500.33	633,983.33	594,575.41	325.00	39,082.92
Summer Programs	24,000.00	-	24,000.00	20,846.00	3,154.00	0.00
Non Public Services	481,666.00	20,046.76	501,712.76	345,884.87	2,000.00	153,827.89
BOCES	441,011.00	(28,573.20)	412,437.80	412,177.77	233.03	27.00
Total Central Programs & Services	9,559,083.00	495,989.04	10,055,052.04	8,619,753.39	483,878.46	951,422.19
Instructional Services						
Curriculum & Instruction Services	645,693.00	98,745.85	744,438.85	655,602.49	4,401.01	84,435.35
Standards of Performance	504,652.00	(170.00)	504,482.00	479,463.49	56.96	24,961.55
Pupil Services Office	288,905.00	4,536.84	293,441.84	271,580.93	1,654.09	20,206.82
Instructional Technology Services	1,627,688.00	754,888.39	2,382,576.39	1,733,976.97	628,328.32	20,271.10
Professional Development Services	234,942.00	21,321.77	256,263.77	248,160.72	3,201.71	4,901.34
Data Team	391,536.00	9,318.07	400,854.07	398,942.23	-	1,911.84
Total Instructional Services	3,693,416.00	888,640.92	4,582,056.92	3,787,726.83	637,642.09	156,688.00
Support Services						
Finance Services	904,134.00	3,920.28	908,054.28	854,546.57	13,810.41	39,697.30
Personnel Services	379,993.00	4,619.43	384,612.43	342,017.74	4,954.83	37,639.86
Public Information Services	299,901.00	17,687.34	317,588.34	257,528.56	716.84	59,342.94
Operations and Maintenance	7,835,999.00	932,097.15	8,768,096.15	7,411,938.87	1,043,119.95	313,037.33
Printing and Mailing Services	279,967.00	7,257.93	287,224.93	253,052.45	4,733.18	29,439.30
Support Services Technology	1,181,775.00	67,877.39	1,249,652.39	1,149,409.84	98,839.62	1,402.93
Transportation Services	4,468,320.00	71,345.38	4,539,665.38	3,966,854.36	69,099.72	503,711.30
Total Support Services	15,350,089.00	1,104,804.90	16,454,893.90	14,235,348.39	1,235,274.55	984,270.96
Central Administration						
Board of Education	65,984.00	3,292.33	69,276.33	61,004.05	1,987.58	6,284.70
Superintendent's Office	338,486.00	19,239.69	357,725.69	348,318.32	3,447.74	5,959.63
Total Central Administration	404,470.00	22,532.02	427,002.02	409,322.37	5,435.32	12,244.33
Undistributed Expenses						
Debt Service & Interfund Transfers	10,609,672.00	1,324,047.00	11,933,719.00	11,885,200.90	-	48,518.10
Insurance & Fees	1,711,275.00	19,493.93	1,730,768.93	1,540,202.52	12,897.08	177,669.33
Employee Benefits	38,404,020.00	(1,105,199.86)	37,298,820.14	34,713,928.62	-	2,584,891.52
Total Undistributed Expenses	50,724,967.00	238,341.07	50,963,308.07	48,139,332.04	12,897.08	2,811,078.95
TOTAL	130,064,518.00	3,155,268.03	133,219,786.03	123,913,162.01	2,653,050.21	6,653,573.81
Transfers and Adjustments Detail:						
Prior Year Encumbrances		1,831,221.03				
Transfer to Bus Purchase Reserve		1,324,047.00				
Total Transfers and Adjustments		3,155,268.03	-			

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

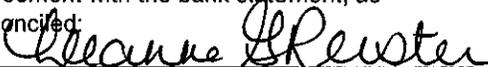
School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 739,192.25</u>
	Receipts:			
	Daily Deposits	22,162.61		
	Prepays- School Lunch Office	297.43		
	Prepaid- via NutriKids/Heartland	70,132.88		
	Other Sales-Vending	1,177.66		
	Catering	1,520.85		
	Miscellaneous	2,042.50		
	Interest	86.99		
	Net Transfers			
	Total Receipts:			<u>97,420.92</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 202288-202318		108,297.29	
	Payroll Funding		107,786.22	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax		967.65	
	Transfer to General re: DT/DF		72,465.24	
	Total Disbursements:			<u>(289,516.40)</u>
30-Jun	ENDING BALANCE	<u>\$ 97,420.92</u>	<u>\$ 289,516.40</u>	<u>547,096.77</u>

BANK RECONCILIATION

BALANCE PER BANK:	548,231.45
ADD: Outstanding Deposits	
NSF Checks	6.00
SUBTRACT:	
Outstanding Checks	(1,140.68)
ADJUSTED BANK BALANCE	<u>547,096.77</u>
BALANCE PER BOOKS	<u>547,096.77</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
June 30, 2018**

	5/31/2018			6/30/2018
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	62,930.42	5,179.30	5,286.50	62,823.22
Special Revenue Funds (Local Grants/Donations)	13,282.69	3,501.71	1,825.17	14,959.23
Consolidated Payroll	-	6,649,771.73	6,649,771.73	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	24,698.23	28,987.50	24,698.23	28,987.50
Income Protection (LTD)	-	13,313.30	13,313.30	-
Hospital Insurance	-	208,986.67	208,986.67	-
AFLAC	-	1,520.46	1,520.46	-
NYS Income Tax	-	419,454.69	419,454.69	-
Federal Income Tax	-	882,038.24	882,038.24	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	13,623.16	13,623.16	-
Association Dues	-	44,732.15	44,732.15	-
Social Security	-	1,395,347.92	1,395,347.92	-
Teacher Loans	-	20,722.56	20,722.56	-
Tax Sheltered Annuities	-	301,406.23	301,406.23	-
Bid Deposits	-	-	-	-
Other Liabilities	3,755.00	785.00	3,895.00	645.00
United Way	-	2,519.94	2,519.94	-
Life Insurance	-	7,922.56	7,922.56	-
Flex Benefits-Medical Exp.	27,186.61	46,529.58	49,779.33	23,936.86
Flex Benefits-Dependent Care	56,140.02	33,507.52	52,714.42	36,933.12
Flex Benefits-Management Fee	492.87	128.78	172.39	449.26
529 College Savings	-	-	-	-
Sales Tax	156.91	5,721.29	5,873.20	5.00
Accounts Receivable	-	-	-	-
Due from Other Funds	-	10,029,972.93	10,029,972.93	-
Due to Other Funds	1,071.84	507.25	1,462.26	116.83
Health Fund Reserve	1,870,991.75	222.02	39,150.85	1,832,062.92
TOTALS:	\$ 2,060,706.34	\$ 20,116,402.49	\$ 20,176,189.89	\$ 2,000,918.94

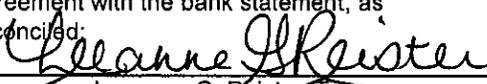
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 1,984,416.73</u>
	Receipts:			
	Payroll Funding	10,030,201.49		
	FSA Deductions	40,082.94		
	General Fund- Health Fund Contribution	-		
	Transfer from School Lunch (Re: Sales Tax)	967.65		
	Miscellaneous	4,982.20		
	Interest	360.71		
	Net Transfers	2,696,840.85		
	Total Receipts:			<u>12,773,435.84</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		2,696,840.85	
	EFT Withdrawals (FSA/Health Fund Accounts)		101,657.55	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		30,571.43	
	Payroll Checks # 233868-234410		836,607.93	
	Direct Deposits (D290451-D296852)		6,467,765.21	
	Void Checks		(140.00)	
	Trust & Agency Check #200080-200081		3,755.00	
	Transfer to General Fund - DT/DF		817.26	
	Transfer FSA Surplus 2016-17 to General Fund		-	
	Transfer to General Fund (Health Fund Contribution)		-	
	Net Transfers		2,696,840.85	
	Total Disbursements:			<u>(12,834,716.08)</u>
30-Jun	ENDING BALANCE	<u>\$ 12,773,435.84</u>	<u>\$ 12,834,716.08</u>	<u>1,923,136.49</u>

BANK RECONCILIATION

BALANCE PER BANK	2,090,320.72
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(157,756.58)
Benefit Resources - Current Month's transactions taken Next Month	(9,427.65)
Outstanding Transfer to General Fund	
ADJUSTED BANK BALANCE	<u>1,923,136.49</u>
BALANCE PER BOOKS	<u>1,923,136.49</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

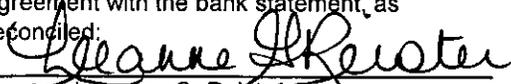
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018
Private Purpose Trusts and Special Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 76,213.11</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	8,670.75		
	Interest	10.26		
	Net Transfers			
	Total Receipts:			<u>8,681.01</u>
	Disbursements:			
	Checks 200535-200546		7,111.67	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>(7,111.67)</u>
30-Jun	ENDING BALANCE	<u>\$ 8,681.01</u>	<u>\$ 7,111.67</u>	<u>77,782.45</u>

BANK RECONCILIATION

BALANCE PER BANK:	79,898.32
ADD:	
SUBTRACT:	
Outstanding Checks	(2,115.87)
ADJUSTED BANK BALANCE	<u>77,782.45</u>
BALANCE PER BOOKS	<u>77,782.45</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
June 30, 2018

DESCRIPTION	CURRENT BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	155,670.72	-	136,581.28	-	19,089.44	
Summer Enrichment (Cumulative Balance through 2017)	56,422.31	52,359.82	-	-	4,062.49	
Summer Enrichment (2017-18)	55,023.88	13,911.82	42,147.16	-	(1,035.00)	
Summer Enrichment (2018-19)	15,366.95	-	15,332.64	34.31	-	
IDEA 611 17/18 (07/01/17-06/30/18) Covers special education expenditures	1,356,294.00	-	1,228,869.03	-	127,424.97	Special Education
IDEA 619 17/18 (07/01/17-06/30/18) Covers pre-school educational expenses.	30,471.00	-	29,407.00	-	1,064.00	Special Education
TITLE I 16/17 (09/01/16-08/31/17)	272,530.00	199,077.61	8,685.26	-	64,767.13	Student Services
TITLE I 17/18 (09/01/17-08/31/18) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.	221,102.00	-	192,683.67	7,100.00	21,318.33	
TITLE IIA GRANT 16/17 (09/01/16-08/31/17)	181,261.00	90,699.36	44,211.20	-	46,350.44	Student Services
TITLE IIA GRANT 17/18 (09/01/17-08/31/18) Enhances Teacher/Principal training and recruitment.	147,730.00	-	57,745.40	21,025.00	68,959.60	
TITLE III GRANT 16/17 (09/01/16-08/31/17)	16,347.00	6,639.73	-	-	9,707.27	
TITLE III GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards	16,593.00	-	3,444.43	5,550.00	7,598.57	
TITLE III Immigrant GRANT 16/17 (09/01/16-08/31/17)	27,612.00	2,181.51	107.00	-	25,323.49	Student Services
TITLE III Immigrant GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards	25,515.00	-	6,934.58	-	18,580.42	
TITLE III Newcomer GRANT 16/17 (09/01/16-08/31/17)	19,990.00	-	19,142.87	-	847.13	Student Services
TITLE III Newcomer GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
TEACHER CENTER GRANT 2017-18 Provides staff development opportunities for teachers.	61,580.00	-	61,580.00	-	-	Teacher Center
SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to BOCES and outside providers of summer special education programs.	380,000.00	-	370,694.34	-	9,305.66	Special Education
SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program.	360,000.00	-	354,295.77	-	5,704.23	Special Education
SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August.	18,000.00	-	9,974.89	-	8,025.11	Special Education
SCHOOL LIBRARY SYSTEM GRANT 2017-18 Mini grants through BOCES for School Library Media Specialists.	3,025.00	-	3,025.00	-	-	Various Schools
STATE SUPPORTED SCHOOLS 4201 Schools for the Blind and Deaf	100,000.00	-	35,824.95	-	64,175.05	Spec Ed/Business Office
TOTALS:	3,520,533.96	364,869.85	2,620,686.47	33,709.31	501,268.33	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

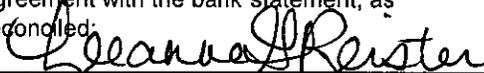
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ 425,493.16
	Receipts:			
	Local Revenues	72,084.50		
	State Aid/Federal Aid	14,379.91		
	Transfer from General (20% funding)			
	Transfer from General DT/DF	303.41		
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>86,767.82</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 204838-204874		56,414.07	
	Transfer to General Fund re: DT/DF		16,516.56	
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		195,729.45	
	Transfer to Trust & Agency re: Sales Tax			
	Total Disbursements:			<u>(268,660.08)</u>
30-Jun	ENDING BALANCE	<u>\$ 86,767.82</u>	<u>\$ 268,660.08</u>	<u>243,600.90</u>

BANK RECONCILIATION

BALANCE PER BANK:	266,423.21
ADD: Interfund Transfer	303.41
Deposit in Transit	580.00
SUBTRACT:	
Outstanding Checks	(23,705.72)
ADJUSTED BANK BALANCE	<u>243,600.90</u>
BALANCE PER BOOKS	<u>243,600.90</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE June 30, 2018

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2017-18	1,309,761.00	-	1,309,761.00	-	-
Bus Purchases 2018-19	1,324,047.00	-	-	-	1,324,047.00
Capital 12-13 Funded by General Fund	250,000.00	165,099.19	84,900.81	-	-
Capital 13-14 Funded by General Fund	369,200.00	127,076.50	104,774.60	137,348.90	-
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	-	51,069.54	168,130.46
Capital 15-16 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	37,176,344.52	2,516,693.91	437,765.34	2,108,982.23
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
Subtotal - Capital Fund	46,910,194.00	37,916,720.21	4,016,130.32	626,183.78	4,351,159.69
Debt Service	8,199,069.00	-	8,532,339.61	-	(333,270.61)
TOTALS:	55,109,263.00	37,916,720.21	12,548,469.93	626,183.78	4,017,889.08

RESERVE BALANCES June 30, 2018

DESCRIPTION	FUND BALANCE AT 07/01/2017	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,133,090.93		7,794.73	245,069.71	5,385,955.37
Capital Reserve	14,100,038.29		14,639.61	2,010,119.00	16,124,796.90
Instructional Technology Capital Reserve	1,501,617.17		2,248.73	300,000.00	1,803,865.90
Insurance Reserve	1,220,526.90		1,827.77		1,222,354.67
Unemployment Insurance Reserve	392,483.34	(7,611.55)	589.65		385,461.44
Reserve for Liability	1,684,336.91	(50,000.00)	2,522.35		1,636,859.26
Reserve for Tax Certiorari	738,414.73		1,162.21	188,543.19	928,120.13
Employee Benefit & Accrued Liability Reserve	2,059,919.34	(400,000.00)	2,754.03	1,000,000.00	2,662,673.37
Reserve for Retirement Contributions	2,003,404.21	(203,000.00)	2,840.76	500,000.00	2,303,244.97
Workers' Compensation Reserve	180,110.89	(20,000.00)	251.86	200,000.00	360,362.75
TOTALS:	29,013,942.71	(680,611.55)	36,631.70	4,443,731.90	32,813,694.76

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

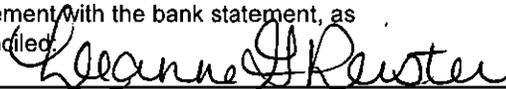
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 3,378,040.62</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	Bond Issuance Proceeds	25,030,000.00		
	Interest	248.61		
	Net Transfers			
	Total Receipts:			<u>25,030,248.61</u>
	Disbursements:			
	EFT/Wire Transfers			
	Payroll Funding		188.38	
	Capital Checks-# 60095-60096		20,275.60	
	Capital Checks-Dec 2012 Prop # 869			
	Capital Checks-Dec 2012 Prop BAN # 4305-4314		239,643.54	
	Bus Purchase Reserve Checks (200027)			
	Transfer to Debt Service re: DT/DF		18,478.45	
	Net Transfers			
	Total Disbursements:			<u>(278,585.97)</u>
30-Jun	ENDING BALANCE	<u>\$ 25,030,248.61</u>	<u>\$ 278,585.97</u>	<u>28,129,703.26</u>

BANK RECONCILIATION

BALANCE PER BANK:	28,354,022.40
ADD: Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(224,319.14)
Outstanding Transfer	
ADJUSTED BANK BALANCE	<u>28,129,703.26</u>
BALANCE PER BOOKS	<u>28,129,703.26</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.



Learanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

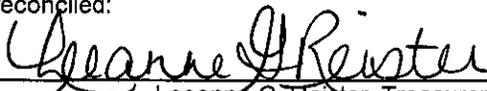
**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$	8,478,645.27
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		207.46		
	Interest -Tax Certiorari		114.14		
	Interest- Unemployment Insurance		48.34		
	Interest- Employee Benefit & Accrued Liabilities		253.68		
	Interest- Employee Retirement Contribution		246.74		
	Interest- Workers' Compensation		22.18		
	Interest- Insurance Reserve		150.33		
	Total Receipts:				<u>1,042.87</u>
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund				
	Total Disbursements:				<u>-</u>
30-Jun	ENDING BALANCE		<u>\$ 1,042.87</u>	\$ -	<u>8,479,688.14</u>

BANK RECONCILIATION

BALANCE PER BANK:	8,479,688.14
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	8,479,688.14
BALANCE PER BOOKS	8,479,688.14

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 LEEANNE G. REISTER, Treasurer

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 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

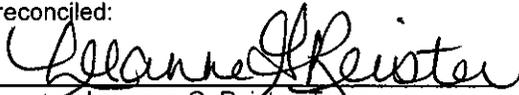
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$19,475,296.83</u>
	Receipts:			
	Interest - Bus Purchase Reserve	637.41		
	Interest - Capital Reserve	1,263.51		
	Interest - Capital IT Reserve	184.95		
	Transfer from General Fund	827,116.47		
	Total Receipts:			<u>829,202.34</u>
	Disbursements:			
	Transfer to Capital Fund			
	Total Disbursements:			<u>-</u>
30-Jun	ENDING BALANCE	<u>\$ 829,202.34</u>	<u>\$ -</u>	<u>20,304,499.17</u>

BANK RECONCILIATION

BALANCE PER BANK:	19,477,382.70
ADD:	
Interfund Transfer	827,116.47
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>20,304,499.17</u>
BALANCE PER BOOKS	<u>20,304,499.17</u>

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 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

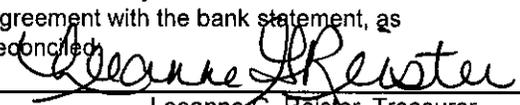
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ 1,961,603.40
	Receipts:			
	Bond Premiums on Obligations	3,065,792.20		
	Transfer from Capital Fund (BAN Interest)	18,478.45		
	Interest	163.51		
	Net Transfers	733,461.00		
	Total Receipts:			<u>3,817,895.16</u>
	Disbursements:			
	Checks (001049)		219,273.50	
	Depository Trust Company (Wires)		514,187.50	
	Fiscal Agent Fees		333,270.61	
	Transfer to General Fund		733,461.00	
	Total Disbursements:			<u>(1,800,192.61)</u>
30-Jun	ENDING BALANCE	<u>\$ 3,817,895.16</u>	<u>\$ 1,800,192.61</u>	<u>3,979,305.95</u>

BANK RECONCILIATION

BALANCE PER BANK:	3,979,305.95
ADD:	
Transfer from General Fund	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>3,979,305.95</u>
BALANCE PER BOOKS	<u>3,979,305.95</u>

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Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2018**

Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	326,077.41		
	Total Receipts:			326,077.41
	Disbursements:			
	JP Morgan Chase Withdrawal		326,077.41	
	Total Disbursements:			(326,077.41)
30-Jun	ENDING BALANCE	\$ 326,077.41	\$ 326,077.41	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD:	-
SUBTRACT:	-
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

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 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION June 30, 2018

SCHOOL	BEGINNING BALANCE 7/1/2017	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 6/30/2018
Allen Creek Elementary	2,229.03	1,303.63	2,270.48	1,262.18
Jefferson Road Elementary	1,667.23	4,583.83	4,602.46	1,648.60
Mendon Center Elementary	8,274.37	18,151.44	15,316.20	11,109.61
Park Road Elementary	4,644.89	7,106.24	8,558.55	3,192.58
Thornell Road Elementary	5,083.16	5,766.00	6,164.60	4,684.56
Barker Road Middle School	29,387.05	118,312.20	111,162.65	36,536.60
Calkins Road Middle School	62,895.28	99,227.81	95,550.28	66,572.81
Sutherland High School	62,707.29	139,829.95	125,178.65	77,358.59
Mendon High School	97,545.98	178,198.61	172,735.35	103,009.24
TOTALS :	274,434.28	572,479.71	541,539.22	305,374.77

BANK RECONCILIATION				
COMBINED BALANCES PER BANK:				321,012.52
ADD:	Outstanding Deposits / Bank Adjustments			
	NSF Checks			200.00
SUBTRACT:	Outstanding Checks			(15,837.75)
ADJUSTED BANK BALANCE				<u>305,374.77</u>
BALANCE PER BOOKS				<u>305,374.77</u>

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 06/01/2018 To: 06/30/2018
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
06/11/2018	022116	TO PROVIDE FUNDS FOR INSTUMENT REPAIRS.				
			A231-2165-500 R	BR Music Vocal Supplies	-1,200.00	
			A231-2164-455 R	BR Music Instr Equip Rpr		1,200.00
06/01/2018	022359	To cover meeting expenses for the BOE at MCSBA.				
			A710-1040-465 R	BOE Travel & Conference	-300.00	
			A710-1010-465 R	BOE Travel & Conference		300.00
06/01/2018	022483	TO COVER DEFICIT IN OFFICIALS' FEES.				
			A200-2855-500 R	MS Athletics Supplies	-46.87	
			A300-2855-406 R	HS Athletics Entry Fees	-2,110.00	
			A300-2855-465 R	HS Athletics Trav Conf	-52.40	
			A300-2855-468 R	HS Athletics Memberships	-2,062.65	
			A200-2855-441 R	MS Athletics Officials Fe		4,009.56
			A300-2855-441 R	HS Athletics Officials Fe		262.36
06/07/2018	022531	For WL AP Latin Training.				
			A511-2034-468 R	STD World Lang Membersh	-140.00	
			A511-2034-465 R	STD World LangTravel Conf		140.00
06/11/2018	022766	TO COVER THE COST OF PRINTER CARTRIDGES, SUPPLIES AND BOCES SERVICES.				
			A340-2020-500 R	SHS Supr RegSch Supplies	-420.00	
			A340-2100-500 R	SHS SchlSuppt Supplies	-15.04	
			A340-2100-490 R	SHS SchlSuppt BOCES		5.53
			A340-2100-505 R	SHS Schl Suppt Prnt Cart		420.00
			A340-2810-500 R	SHS Counseling Supplies		9.51
06/08/2018	022811	To cover supplies for Superintendents office.				
			A710-1060-500 R	BOE Dist Mtg Supplies	-200.00	
			A720-1240-500 R	SUPT Supplies		200.00
06/08/2018	022914	To cover remaining cost of Commemorative Books for Retirees.				
			A710-1040-465 R	BOE Travel & Conference	-200.00	
			A710-1010-500 R	BOE Supplies		200.00
06/11/2018	023294	TO FUND VACATION BUYOUTS.				
			A200-2020-161 R	MS Supr RegSch Clerk Sal	-2,406.05	
			A300-2855-137 R	HS Athletics Coach Salary	-2,942.25	
			A610-1310-161 R	FIN BusAdmn Clerk Salary	-7,069.08	
			A630-1480-490 R	INF Prnt /Elec Comm BOCE	-2,339.85	
			A640-1620-164 R	OM Maintenance/Custodial	-1,943.68	
			A720-1240-492 R	SUPT Copier Rental	-2,262.65	
			A830-9020-800 R	BEN Teachers Retirement	-19,855.30	

PITTSFORD CENTRAL SCHOOL DISTRICT
Budgetary Transfer Report
Current Appropriation - Effective From: 06/01/2018 To: 06/30/2018
Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A200-2020-150 R	MS Supr RegSch Admn Sal		2,406.05
			A300-2855-150 R	HS Athletics Admin Salary		2,942.25
			A410-2251-150 R	SpEd Office Admin Salary		3,186.20
			A530-2630-150 R	ITS Computer Inst AdmSal		2,546.65
			A550-2060-150 R	DAT Admin Salaries		2,930.80
			A550-2060-180 R	DATSupervisory/Technical		1,563.55
			A610-1310-150 R	FIN BusAdmn Salary		4,597.98
			A610-1310-180 R	FIN BusAdmn Sup/Tech Sal		2,471.10
			A630-1480-180 R	INF Supervisory/Technical		2,339.85
			A640-1620-180 R	O & M Sup./Technical Sal.		1,943.68
			A720-1240-150 R	SUPT Admin Salaries		9,628.10
			A720-1240-161 R	SUPT Clerk Salaries		2,262.65
06/11/2018	023306	To cover tutoring, non-public textbook and science curriculum charges from BOCES.				
			A830-9020-800 R	BEN Teachers Retirement	-10,500.00	
			A470-2110-490 R	BOCES Tch RegSch BOCES Sv		10,500.00
06/11/2018	023342	To cover cost of Town/Village/School District Leadership Collaboration Compact Meeting on 6/13/18.				
			A710-1060-400 R	BOE Dist Mtg Expense Con	-1,259.60	
			A710-1010-421 R	BOE Meeting Expense		1,259.60
06/12/2018	023359	NEED TO TRANSFER FUNDS TO COVER THE COST OF OFFICIALS' FEES.				
			A300-2857-400 R	Ath-Unifield Sports-Contr	-1,347.10	
			A200-2855-441 R	MS Athletics Officials Fe		1,347.10
06/12/2018	023367	TO COVER THE COST OF SUPPLIES.				
			A115-2100-500 R	PR SchISuppt Supplies	-38.34	
			A115-2110-500 R	PR Tch RegSch Supplies		38.34
06/12/2018	023374	TO COVER THE COST OF TRAINING ASSOCIATED WITH INFINITE CAMPUS ONLINE REGISTRATION.				
			A830-9020-800 R	BEN Teachers Retirement	-5,300.00	
			A660-2630-490 R	SST Computer Inst BOCES		5,300.00
06/13/2018	023403	TO COVER ADDITONAL COST FOR CULTURAL ARTS ACTIVITY.				
			A117-2110-494 R	TR Visitng Author-BOCES	-41.40	
			A117-2110-493 R	TR Young Aud-Cultural Ar		41.40
06/14/2018	023447	To cover the cost of mileage costs.				
			A113-2110-500 R	JR Tch RegSch Supplies	-20.55	
			A113-2020-466 R	JR Supr RegSch Mileage		20.55
06/14/2018	023461	TO COVER THE COST OF YEAR END SUPPLIES.				
			A830-9020-800 R	BEN Teachers Retirement	-647.24	
			A112-2110-500 R	AC Tch RegSch Supplies		647.24

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 06/01/2018 To: 06/30/2018
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
06/14/2018	023466	TO COVER THE COST OF FITNESSGRAM SOFTWARE UPGRADES.	A530-2630-180 R	ITS Computer Inst Sup/Tec	-4,941.00	
			A530-2630-464 R	ITS Computer Inst Softwar		4,941.00
06/14/2018	023548	To cover the cost for Pneumatic upgrades to BRMS and MHS boilers.	A640-1621-173 R	OM Cust OT/Extra hrs	-30,000.00	
			A640-1621-490 R	OM BOCES Services	-8,500.00	
			A640-1621-500 R	OM Maint/Cust Supplies	-10,000.00	
			A640-1622-420 R	OM Utilities Natural Gas	-31,500.00	
			A640-1621-400 R	OM Contracted Services		80,000.00
06/20/2018	023649	TO COVER THE COST OF ATHLETIC SUPPLIES.	A300-2855-401 R	HS Athletics Chaperones	-106.07	
			A300-2855-500 R	HS Athletics Supplies		106.07
06/20/2018	023855	TO PROVIDE FUNDS TO PAY ATHLETIC OFFICIALS' FEES.	A300-2855-409 R	HS Athletics Hockey Rent	-1,920.00	
			A300-2855-441 R	HS Athletics Officials Fe		1,920.00
06/20/2018	023912	TO COVER THE COST OF HS ART MAC LAB REPLACEMENTS.	A530-2630-180 R	ITS Computer Inst Sup/Tec	-22,000.00	
			A660-2630-490 R	SST Computer Inst BOCES		22,000.00
06/20/2018	023915	TO COVER THE COST OF FULL ROOM UNIVERSAL POWER SUPPLY FOR NOC.	A530-2630-180 R	ITS Computer Inst Sup/Tec	-7,755.00	
			A530-2630-490 R	ITS Computer Inst BOCES	-1,744.00	
			A530-2630-492 R	ITS Computer Inst Copier	-5,956.00	
			A530-2630-491 R	ITS-Comp Equip BOCES		15,455.00
06/22/2018	023965	TO COVER THE COST OF BOOK REBINDING 2017-2018.	A340-2100-500 R	SHS SchlSuppt Supplies	-418.00	
			A340-2100-423 R	SHS SchlSuppt Rebinding		418.00
06/22/2018	023988	TO COVER THE PURCHASE OF AN EMPIRE DIGITAL SIGN FOR BRMS.	A231-2100-492 R	BR SchlSuppt Copier Rnt	-5,600.00	
			A231-2100-400 R	BR SchlSuppt Contr Svc		2,100.00
			A231-2100-500 R	BR SchlSuppt Supplies		3,500.00
06/25/2018	023993	BALANCE TRANSFER TO COVER END OF YEAR FLAG DAY EVENT.	A117-2815-455 R	TR HealthSv Equip Rpr	-25.00	
			A117-2820-500 R	TR PsychSv Supplies	-71.25	
			A117-2100-500 R	TR SchlSuppt Supplies		96.25

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 06/01/2018 To: 06/30/2018
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
06/25/2018	023994	TO PROVIDE FUNDS FOR MILEAGE COSTS.				
			A232-2020-500 R	CR Supr RegSch Supplies	-50.00	
			A232-2020-466 R	CR Supr RegSch Mileage		50.00
06/25/2018	023995	TO PROVIDE FUNDS FOR SUPPLIES.				
			A232-2100-500 R	CR SchlSuppt Supplies	-1.00	
			A232-2153-500 R	CR Reading Supplies		1.00
06/25/2018	023999	TO COVER NEGATIVE BALANCE FROM BOOK ORDERS.				
			A117-2815-465 R	TR HealthSv Trav Conf	-22.72	
			A117-2810-481 R	TR LibraryTextbooks		22.72
06/25/2018	024002	TO COVER ADDITIONAL COST FOR FIELD TRIPS.				
			A117-2810-500 R	TR Counseling Supplies	-9.77	
			A117-2110-493 R	TR Young Aud-Cultural Ar		9.77
06/25/2018	024024	Transfer of funds to cover mileage expenses.				
			A300-2855-443 R	HS Athletics Skiing Fees	-1,000.00	
			A300-2855-466 R	HS Athletics Mileage		1,000.00
06/25/2018	024025	Transferring funds to Officials Fees for any remaining Spring 2018 vouchers.				
			A300-2855-409 R	HS Athletics Hockey Rent	-200.00	
			A300-2855-441 R	HS Athletics Officials Fe		200.00
06/25/2018	024026	TO COVER OVERAGE IN SPRING COACHING SALARIES.				
			A300-2855-137 R	HS Athletics Coach Salary	-2,255.00	
			A200-2855-137 R	MS Athletics Coach Salary		2,255.00
06/25/2018	024027	TO COVER OVERAGE IN CHAPERONE COSTS FOR SPRING SPORTS.				
			A200-2855-139 R	MS Athletics-Other Employ	-5,751.81	
			A300-2855-404 R	HS Athletics St Chmpnshps	-4,946.90	
			A300-2855-139 R	HS Athletics-Other Employ		10,698.71
06/25/2018	024032	Transfer of fund to cover remaining balance due to Varsity Media.				
			A300-2855-407 R	HS Athletics Team Trip	-1,640.00	
			A300-2855-400 R	HS Athletics Contract Sv		1,640.00
06/25/2018	024057	To cover end of year costs for athletic supplies.				
			A300-2855-455 R	HS Athletics Equip Rpr	-6,000.00	
			A300-2855-500 R	HS Athletics Supplies		6,000.00
06/26/2018	024081	Budget Center Transfer for pay for software subscriptions for Special Education Students.				
			A410-2251-465 R	SpEd Office Trav Conf	-2,396.36	
			A410-2251-466 R	SpEd Office Mileage	-1,522.59	
			A410-2251-400 R	SpEd Office Contractual		3,918.95

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06/26/2018	024084	To provide funds for expenses for travel and conference.	A640-1620-400 R	OM Contracted Services	-70.80	
			A640-1620-465 R	Travel and Conference		70.80
06/26/2018	024085	To provide funds for mileage costs.	A640-1620-500 R	OM Supplies	-900.00	
			A640-1620-466 R	OM Mileage		900.00
06/26/2018	024087	TO PROVIDE FUNDS FOR MILEAGE COSTS.	A232-2100-500 R	CR SchISuppt Supplies	-15.00	
			A232-2100-466 R	CR SchISuppt Mileage		15.00
06/26/2018	024091	TO COVER THE COST OF CONTRACTUAL SERVICES.	A340-2100-500 R	SHS SchISuppt Supplies	-95.00	
			A340-2100-400 R	SHS SchISuppt Contr Svc		95.00
06/26/2018	024100	Move funds to cover the cost of science text books and camera equipment for visually impaired.	A410-2251-422 R	SpEd Office Consultants	-7,071.00	
			A410-2251-480 R	SpEd Office Textbooks		1,000.00
			A410-2251-500 R	SpEd Office Supplies		6,071.00
06/28/2018	024200	To cover mileage expenses.	A440-2832-465 R	PrevCoord Trav Conf	-175.00	
			A440-2832-466 R	PrevCoord Mileage		175.00
06/27/2018	024209	TO COVER THE COST OF SANDING, REFINISHING AND REPAIRING HOLES IN THE ACE GYM FLOOR IN 17-18.	A640-1622-420 R	OM Utilities Natural Gas	-23,964.00	
			A640-1620-400 R	OM Contracted Services		23,964.00
06/28/2018	024228	Transfer to cover the cost of computer instructional services.	A530-2630-491 R	ITS-Comp Equip BOCES	-1,476.48	
			A530-2630-490 R	ITS Computer Inst BOCES		1,476.48
06/27/2018	024229	TO COVER THE COST OF ATHLETIC SUPPLIES & REPLACEMENT UNIFORMS.	A300-2855-137 R	HS Athletics Coach Salary	-25,000.00	
			A300-2855-500 R	HS Athletics Supplies		25,000.00
06/27/2018	024237	Transfer of funds to cover the cost of uniforms.	A300-2855-400 R	HS Athletics Contract Sv	-6,098.33	
			A300-2855-406 R	HS Athletics Entry Fees	-185.00	
			A300-2855-407 R	HS Athletics Team Trip	-1,485.00	
			A300-2855-409 R	HS Athletics Hockey Rent	-593.59	
			A300-2855-443 R	HS Athletics Skiing Fees	-679.25	
			A300-2855-455 R	HS Athletics Equip Rpr	-152.45	
			A300-2855-465 R	HS Athletics Trav Conf	-78.98	
			A300-2855-500 R	HS Athletics Supplies		9,272.60

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06/28/2018	024302	TO COVER THE COST OF CONTRACTUAL SERVICES.		A231-2100-500 R	BR SchISuppt Supplies	-192.56
			A231-2100-400 R	BR SchISuppt Contr Svc		192.56
06/28/2018	024303	TRANSFER FUNDS FROM SCHOOL SUPPORT SUPPLIES TO TECHNOLOGY SUPPLIES TO COVER A DEFICIT.		A341-2100-500 R	MHS SchISuppt Supplies	-3.20
			A341-2149-500 R	MHS Technology Supplies		3.20
06/28/2018	024312	To cover BOCES shared services reimbursement.		A510-2010-400 R	CURINS Contracted Service	-1,736.65
			A510-2010-490 R	CURINS BOCES Services		1,736.65
06/28/2018	024313	To cover the cost of BOCES services reimbursements.		A510-2010-465 R	CURINS Travel Conf	-2,800.00
			A510-2010-500 R	CURINS Supplies	-200.00	
			A510-2010-490 R	CURINS BOCES Services		3,000.00
06/28/2018	024315	TO COVER COST OF PCSD PORTION OF ACT FOR EDUCATION BROCHURES AND CAUSEWAVE STAFF SUPPORT FOR THE ACT EDUCATION PR		A720-1240-400 R	SUPT Contracted Services	-479.18
			A720-1240-490 R	SUPT BOCES Services		479.18
06/29/2018	024321	TO COVER THE COST OF A LASER ENGRAVER FOR MHS.		A114-2110-200 R	MC Tch RegSch Equipment	-1,000.00
			A232-2100-200 R	CR SchISuppt Equipment	-1,381.45	
			A300-2855-200 R	HS Athletics Equipment	-173.99	
			A510-2164-200 R	CURINS-Music Equipment	-109.00	
			A530-2630-202 R	ITS Computer Inst Equipmt	-300.00	
			A630-1480-200 R	INF Equipment	-1,701.00	
			A640-1621-200 R	OM Custodial Equipment	-1,400.31	
			A670-5510-200 R	TRN Equipment	-2,724.00	
			A341-2100-200 R	MHS SchISuppt Equipment		8,789.75
06/29/2018	024323	TO COVER THE COST OF SUPPLIES.		A341-2176-500 R	MHS Science Supplies	-261.51
			A341-2100-500 R	MHS SchISuppt Supplies		261.51
06/29/2018	024330	For APC Quote changes		A530-2630-491 R	ITS-Comp Equip BOCES	-1,476.48
			A530-2630-490 R	ITS Computer Inst BOCES		1,476.48
06/30/2018	024351	To provide funds for GVSBI training conference for custodians.		A640-1620-400 R	OM Contracted Services	-1,150.00
			A640-1620-490 R	OM BOCES		1,150.00

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06/29/2018	024354	TO COVER THE COST OF UTILITIES THROUGH YEAR END.				
			A640-1622-444 R	OM Utilities Water Sewer	-25,400.00	
			A640-1622-418 R	OM Utilities Electricity		25,400.00
06/30/2018	024362	TO TRANSFER FUNDS FOR WRITE OFF OF 4408 PROGRAMS.				
			A830-9060-800 R	BEN Hospital Medical	-33,465.99	
			A410-2251-470 R	Tuition		33,465.99
06/30/2018	024452	To correct negative budget accounts.				
			A100-2100-173 R	ES SchISuppt OT/Extra hrs	-254.83	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-900.00	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-447.97	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-1,749.80	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-70.72	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-1,572.15	
			A200-2815-173 R	MS HealthSv OT/Extra hrs	-126.93	
			A300-2020-150 R	HS Supr RegSch Admn Sal	-3,000.00	
			A300-2020-161 R	HS Supr RegSch Clerk Sal	-4,874.32	
			A300-2100-141 R	HS SchISuppt Sub Tchr Sal	-2,655.34	
			A300-2100-148 R	HS SchISuppt Accompanist	-201.26	
			A300-2100-148 R	HS SchISuppt Accompanist	-3,293.76	
			A300-2100-148 R	HS SchISuppt Accompanist	-900.00	
			A300-2152-131 R	HS English Tchr Sal	-5,486.08	
			A300-2610-162 R	HS Library Para Salary	-19.36	
			A300-2610-182 R	HS Library Aux Staff Sal	-2,281.54	
			A300-2810-153 R	HS Counseling Summer Tcl	-766.14	
			A300-2855-137 R	HS Athletics Coach Salary	-14.50	
			A300-2857-400 R	Ath-Unifield Sports-Contr	-528.45	
			A340-2610-500 R	SHS Library Supplies	-39.16	
			A410-2251-150 R	SpEd Office Admin Salary	-3,186.20	
			A510-2010-161 R	CURINS Clerk Salary	-110.95	
			A511-2054-135 R	STD ESOL Inst Ldr Stip	-5,201.00	
			A620-1430-161 R	PER Clerical/Secretarial	-387.15	
			A670-5510-165 R	TRN Bus Drivers Salaries	-16,051.55	
			A720-1240-465 R	SUPT Travel & Conference	-118.10	

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			A100-2100-148 R	ES SchISuppt Accompanist		201.26
			A112-2100-173 R	AC SchISuppt OT/Extra hrs		85.50
			A113-2100-173 R	JR SchISuppt OT/Extra hrs		76.45
			A115-2100-173 R	PR SchISuppt OT/Extra hrs		19.08
			A117-2100-173 R	TR SchISuppt OT/Extra hrs		73.80
			A200-2100-141 R	MS SchISuppt Sub Tchr Sal		2,655.34
			A200-2100-148 R	MS SchISuppt Accompanist		3,293.76
			A200-2100-172 R	MS SchSppt Para Longevity		900.00
			A200-2610-162 R	MS Library Para Salary		19.36
			A200-2810-157 R	MS Counselor Salary		766.14
			A231-2100-173 R	BR SchISuppt OT/Extra hrs		174.37
			A232-2100-173 R	CR SchISuppt OT/Extra hrs		273.60
			A300-2100-172 R	HS SchSppt Para Longevity		900.00
			A300-2100-173 R	HS SchISuppt OT/Extra hrs		1,749.80
			A300-2149-131 R	HS Technology Tchr Salary		4,859.08
			A300-2610-131 R	HS Library Tch Salary		627.00
			A300-2815-173 R	HS HealthSv OT/Extra hrs		126.93
			A300-2855-161 R	HS Athletics Clerk Salary		14.50
			A300-2857-145 R	Athletics-Unified Sprts C		528.45
			A340-2100-173 R	SHS SchISuppt OT/Extra hr		70.72
			A340-2250-500 R	SHS SpEd Supplies		24.31
			A340-2810-500 R	SHS Counseling Supplies		14.85
			A341-2100-173 R	MHS SchISuppt OT/Extra hr		1,572.15
			A410-2251-161 R	SpEd Office Clerk Salary		4,874.32
			A511-2055-135 R	STD Psych InstrLdr Stipen		5,201.00
			A520-2830-150 R	PS Admin Salary		3,186.20
			A540-2173-161 R	ProfDev TC Clerk Salary		110.95
			A630-1480-180 R	INF Supervisory/Technical		2,281.54
			A670-5510-175 R	TRN Bus Driver Extra Hour		2,351.43
			A670-5510-176 R	TRN Bus Drivr Sal-Field T		13,700.12
			A710-1040-161 R	BOE Clerical Salary		387.15
			A720-1240-150 R	SUPT Admin Salaries		3,000.00
			A720-1240-466 R	SUPT Mileage		118.10
06/30/2018	024484	To cover consultant services.				
			A520-2830-500 R	PS Supplies & Materials	-256.00	
			A520-2830-422 R	PS Consultants		256.00

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06/30/2018	024569	TO COVER THE COST OF TUTORING, BART, AND ENRICHMENT COSTS THROUGH BOCES.	A430-2253-490 R	Out District BOCES Placem	-10,910.80	
			A470-2110-490 R	BOCES Tch RegSch BOCES Sv		10,910.80
06/30/2018	024570	TO COVER THE COST OF BOCES TECHNOLOGY PURCHASES THROUGH YEAR END.	A820-1420-490 R	FEES Legal Fees BOCES £	-4,000.00	
			A660-2630-490 R	SST Computer Inst BOCES		4,000.00
06/30/2018	024571	TO COVER THE COST OF BOCES COMMUNICATIONS SERVICES THROUGH YEAR END.	A430-2253-490 R	Out District BOCES Placem	-16,984.00	
			A630-1480-490 R	INF Prnt /Elec Comm BOCES		16,984.00
06/30/2018	024595	TO COVER THE COST OF 6 IPADS FOR JEFFERSON RD SCHOOL.	A830-9020-800 R	BEN Teachers Retirement	-2,394.00	
			A113-2250-500 R	JR SpEd Supplies		2,394.00
06/30/2018	024613	TO COVER THE COST OF MEMBERSHIP FEES AS PER DISTRICT ADMIN CONTRACT.	A340-2020-500 R	SHS Supr RegSch Supplies	-200.00	
			A340-2020-468 R	SHS Supr RegSch Membershi		200.00
06/30/2018	024694	TRANSFER FUNDS TO UNEMPLOYMENT RESERVE CODE BASED ON VOTER APPROVED USAGE OF RESERVE TO OFFSET UNEMPLOYMENT CI	A830-9050-800 R	BEN Unemployment Insurai	-7,611.55	
			A830-9050-80U R	BEN Unemployment RESERVE		7,611.55
06/30/2018	024695	FOR LONGEVITY AWARD PAYMENTS ACCRUED AT YEAR END.	A830-9060-800 R	BEN Hospital Medical	-46,982.85	
			A830-9089-802 R	BEN Undist Longevity Awd		46,982.85
06/30/2018	024716	TRANSFER FUNDS TO LIABILITY RESERVE CODE BASED ON VOTER APPROVED USAGED OF RESERVS TO OFFSET LIABILITY CLAIMS.	A430-2252-472 R	PrivSchl Tuition	-50,000.00	
			A430-2252-4LR R	Cntrctd Srvcs-Liability R		50,000.00
06/30/2018	024718	TRANSFER FUNDS TO ERS RESERVE CODE BASED ON VOTER APPROVED USAGED OF RESERVS TO OFFSET ERS EXPENSE.	A830-9010-800 R	BEN Employee Retirement	-203,000.00	
			A830-9010-8ER R	ERS - Reserve Expense		203,000.00
06/30/2018	024720	TRANSFER FUNDS TO EBLAR RESERVE CODE BASED ON VOTER APPROVED USAGED OF RESERVS TO OFFSET EBLAR EXPENSE.	A830-9089-802 R	BEN Undist Longevity Awd	-400,000.00	
			A830-9089-8EB R	BEN Undist EBALR		400,000.00
06/30/2018	024722	TRANSFER FUNDS TO WORKERS COMP RESERVE CODE BASED ON VOTER APPROVED USAGED OF RESERVE TO OFFSET WORKERS COMP I	A830-9040-800 R	BEN Workers Compensatio	-20,000.00	
			A830-9040-8WC R	BEN Workers Comp Reserve		20,000.00

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06/30/2018	024852	To fund contractual services.				
			A540-2173-492 R	ProfDev TC Copier Rntl	-128.65	
			A540-2173-400 R	ProfDev TC Contracted Sv		128.65
06/30/2018	024936	To correct negative budget accounts.				
			A100-2810-153 R	ES Counseling Summer Tcl	-4,690.47	
			A113-2100-465 R	JR SchlSuppt Trav Conf	-34.63	
			A115-2100-492 R	PR SchlSuppt Copier Rnt	-6.50	
			A200-2100-153 R	MS SchlSuppt Summer Tch	-374.57	
			A200-2815-173 R	MS HealthSv OT/Extra hrs	-35.22	
			A231-2100-466 R	BR SchlSuppt Mileage	-68.04	
			A300-2100-161 R	HS SchlSuppt Clerk Sal	-2,271.07	
			A300-2100-161 R	HS SchlSuppt Clerk Sal	-404.00	
			A300-2100-161 R	HS SchlSuppt Clerk Sal	-4,738.39	
			A300-2100-161 R	HS SchlSuppt Clerk Sal	-2,322.90	
			A300-2610-182 R	HS Library Aux Staff Sal	-0.33	
			A300-2610-182 R	HS Library Aux Staff Sal	-1,488.84	
			A300-2610-182 R	HS Library Aux Staff Sal	-851.90	
			A341-2100-505 R	MHS Schl Suppt Prnt Cart	-289.75	
			A510-2010-149 R	CURINS Steering Com Pmt	-1,910.39	
			A510-2010-492 R	CURINS Copier Rental	-1.42	
			A510-2010-492 R	CURINS Copier Rental	-178.77	
			A530-2630-180 R	ITS Computer Inst Sup/Tec	-1,231.29	
			A530-2630-180 R	ITS Computer Inst Sup/Tec	-469.88	
			A530-2630-180 R	ITS Computer Inst Sup/Tec	-112.00	
			A540-2173-135 R	ProfDev TC InstrLdr Stipe	-98.51	
			A540-2173-492 R	ProfDev TC Copier Rntl	-128.65	
			A640-1620-164 R	OM Maintenance/Custodial	-3,536.35	
			A670-5510-177 R	TRN Bus Drvr Sal-Athletic	-649.42	
			A830-9020-800 R	BEN Teachers Retirement	-11,520.27	
			A830-9020-800 R	BEN Teachers Retirement	-2,194.38	
			A830-9020-800 R	BEN Teachers Retirement	-1,442.07	
			A830-9020-800 R	BEN Teachers Retirement	-5,270.73	
			A830-9020-800 R	BEN Teachers Retirement	-2,119.12	
			A830-9020-800 R	BEN Teachers Retirement	-3,258.04	

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			A100-2020-150 R	ES Supr RegSch Admn Sal		11,520.27
			A100-2020-161 R	ES Supr RegSch Clerk Sal		2,271.07
			A113-2020-466 R	JR Supr RegSch Mileage		25.07
			A113-2100-500 R	JR SchISuppt Supplies		9.56
			A115-2100-490 R	PR SchISuppt BOCES		6.50
			A200-2020-150 R	MS Supr RegSch Admn Sal		2,194.38
			A231-2020-466 R	BR Supr RegSch Mileage		68.01
			A231-2100-400 R	BR SchISuppt Contr Svc		0.03
			A300-2100-153 R	HS SchISuppt Summer Tch		374.57
			A300-2810-153 R	HS Counseling Summer Tchr		4,690.47
			A300-2815-173 R	HS HealthSv OT/Extra hrs		35.22
			A300-2855-161 R	HS Athletics Clerk Salary		404.00
			A341-2100-500 R	MHS SchISuppt Supplies		289.75
			A410-2251-150 R	SpEd Office Admin Salary		1,442.07
			A410-2251-161 R	SpEd Office Clerk Salary		4,738.39
			A440-2833-182 R	SPSV CareerInt Aux Staff		0.33
			A510-2010-140 R	CURINS Curric Dev Pmts		1,910.39
			A510-2010-150 R	CURINS Admin Salary		627.44
			A530-2630-150 R	ITS Computer Inst AdmSal		4,643.29
			A530-2630-492 R	ITS Computer Inst Copier		1.42
			A540-2173-120 R	ProfDev TC TOSA		98.51
			A540-2173-182 R	ProfDev TC Aux Staff Sala		1,488.84
			A540-2173-400 R	ProfDev TC Contracted Sv		128.65
			A550-2060-150 R	DAT Admin Salaries		2,119.12
			A550-2060-180 R	DATSupervisory/Technical		1,231.29
			A610-1310-150 R	FIN BusAdmn Salary		2,948.65
			A620-1430-150 R	PER Administrative Salari		309.39
			A630-1480-180 R	INF Supervisory/Technical		469.88
			A630-1480-182 R	INFO Auxil Staff Salaries		851.90
			A630-1480-492 R	INF BOCES Services-Copier		178.77
			A640-1620-180 R	O & M Sup./Technical Sal.		112.00
			A640-1621-164 R	OM Custodial Salary		3,536.35
			A670-5510-175 R	TRN Bus Driver Extra Hour		312.85
			A670-5510-176 R	TRN Bus Drivr Sal-Field T		336.57
			A710-1040-161 R	BOE Clerical Salary		2,322.90

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06/30/2018	024938	TRANSFER FUNDS FROM TONER TO COMMENCMENT TO COVER ADDITIONAL CHARGES FOR GRADUATION AT RIT.	A341-2100-505 R	MHS SchI Suppt Prnt Cart	-3,000.00	
			A341-2100-461 R	MHS SchISuppt Commencmt		3,000.00
06/30/2018	024988	TO COVER THE COST OF DISTANCE LEARNING, BART, AND EXPLORATORY ENRICHMENT COSTS.	A830-9020-800 R	BEN Teachers Retirement	-12,000.00	
			A470-2110-490 R	BOCES Tch RegSch BOCES Sv		12,000.00
06/30/2018	024989	TO COVER THE COST OF WINCAP MAINTENANCE & TECHNOLOGY PARTS.	A830-9060-800 R	BEN Hospital Medical	-4,100.00	
			A660-2630-490 R	SST Computer Inst BOCES		4,100.00
06/30/2018	025060	TO COVER ADMINISTRATIVE COSTS FOR RASHP HEALTH INSURANCE CONSORTIUM DUE TO THE MOVE TO SELF FUNDED AS OF JANUARY 1,	A830-9060-800 R	BEN Hospital Medical	-8,280.02	
			A830-9060-490 R	BEN Health Ins BOCES		8,280.02
06/30/2018	025115	To correct negative budget accounts.	A341-2100-492 R	MHS SchISuppt Copier Rnt	-2.92	
			A341-2100-492 R	MHS SchISuppt Copier Rnt	-38.49	
			A720-1240-465 R	SUPT Travel & Conference	-297.73	
			A341-2020-466 R	MHS Supr RegSch Mileage		2.92
			A341-2100-500 R	MHS SchISuppt Supplies		38.49
			A720-1240-466 R	SUPT Mileage		297.73
			Total for Fund A - GENERAL FUND		-1,261,169.89	1,261,169.89

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Cheranne Roister
D. T. Ramsey

Date of Treasurer's Report for BOE review

9/27/2018

Date Completed

7/23/2018

Person Completing

Chawn Carl-Greco

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

July 31, 2018

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of July 31, 2018.

GENERAL FUND

- Interest earned totaled \$10,523. (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$34,517) for the month of July (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of July (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of July. The District received SED approval of the IDEA 619 Special Education grant. The District is awaiting SED approvals for Special Education grants IDEA 611 and the Teacher Center Grant (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$591,562 (see page 13).
- The DASNY bond proceeds were utilized to pay off the BAN obligations due in July (see page 2).
- Reserve fund balances total \$ 30,918,958 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
July 31, 2018

GENERAL FUND

	6/30/2018 Balance	Receipts	Disbursements	7/31/2018 Balance
Cash in Banks - Checking	\$ 10,365,486.04	\$ 1,045,949.57	\$ 5,450,319.45	\$ 5,961,116.16
Money Market Account-Chase	385,795.78	114.57	-	385,910.35
Money Market Account- Key	1,797,691.45	152.68	-	1,797,844.13
Money Market Account- M & T	4,543,771.65	1,736.91	-	4,545,508.56
Money Market Account- CNB	500,357.37	35.09	-	500,392.46
Chase Purchasing Card	-	235,546.81	235,546.81	-
Investments (See Schedule)	2,002,005.98	6,506.52	-	2,008,512.50
	\$ 19,595,108.27	\$ 1,290,042.15	\$ 5,685,866.26	\$ 15,199,284.16

RESERVES

	6/30/2018 Balance	Receipts	Disbursements	7/31/2018 Balance
Unemployment Reserve (Checking)	\$ 393,072.99	\$ 49.27	\$ 7,611.55	\$ 385,510.71
Workers' Compensation Reserve	180,362.75	21.12	20,000.00	160,383.87
Reserve for Tax Certiorari (Checking)	928,120.13	117.96	-	928,238.09
Employee Retirement Contribution	2,006,244.97	236.68	203,000.00	1,803,481.65
Reserve for Liability (Checking)	1,686,859.26	209.89	50,000.00	1,637,069.15
Insurance Reserve (Checking)	1,222,354.67	155.36	-	1,222,510.03
Capital Reserve	14,114,677.90	1,305.77	-	14,115,983.67
Bus Purchase Reserve	4,685,955.37	750.31	-	4,686,705.68
Employee Benefit Reserve	2,062,673.37	226.09	400,000.00	1,662,899.46
Instructional Technology Capital Reserve	1,503,865.90	191.14	-	1,504,057.04
Investments (See Schedule)	-	-	-	-
	\$ 28,784,187.31	\$ 3,263.59	\$ 680,611.55	\$ 28,106,839.35

SCHOOL LUNCH FUND

	6/30/2018 Balance	Receipts	Disbursements	7/31/2018 Balance
Cash in Banks - Checking	\$ 339,429.44	\$ 2,382.87	\$ 36,058.16	\$ 305,754.15
Money Market Account-Chase	207,667.33	26.39	-	207,693.72
	\$ 547,096.77	\$ 2,409.26	\$ 36,058.16	\$ 513,447.87

CAPITAL FUND

	6/30/2018 Balance	Receipts	Disbursements	7/31/2018 Balance
Cash in Banks - Checking	\$ 10,263.16	\$ 0.18	\$ -	\$ 10,263.34
Cash with Fiscal Agent	25,030,000.00	-	25,030,000.00	-
Capital-Dec 2012 Proposition-BAN	1,765,393.10	248,531.84	347,408.83	1,666,516.11
Bus Purchase Reserve -Capital	1,324,047.00	-	-	1,324,047.00
	\$ 28,129,703.26	\$ 248,532.02	\$ 25,377,408.83	\$ 3,000,826.45

SPECIAL AID FUND

	6/30/2018 Balance	Receipts	Disbursements	7/31/2018 Balance
Cash in Banks - Checking	\$ 243,600.90	\$ 245,003.22	\$ 164,144.04	\$ 324,460.08
Money Market Account-Chase	-	-	-	-
	\$ 243,600.90	\$ 245,003.22	\$ 164,144.04	\$ 324,460.08

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of July 31, 2018

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
7/12/2018	9/10/2018	CNB	2,008,512.50	1.68%	60	5,546.80
			<u>0.00</u>			<u>\$ -</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.10% -0.25%
JP Morgan Chase Money Market	0.38%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
Canandaigua National Bank Money Market	0.08%
M & T Money Market -General Fund	0.45%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

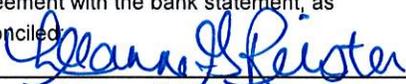
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018
General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>17,593,102.29</u>
	Receipts:			
	Taxes & Tax Items			
	Non Property Taxes			
	Local Revenues	343,437.69		
	State Aid (Building Aid)	19,957.00		
	Monroe #1 BOCES			
	Interest	3,982.58		
	Transfer- ERS Reserve	203,000.00		
	Transfer-EBLAR Reserve	400,000.00		
	Transfer-Liability Reserve	50,000.00		
	Transfer-Workers Comp Reserve	20,000.00		
	Transfer-Unemployment Reserve	7,611.55		
	Net Transfers			
	Total Receipts:			<u>1,047,988.82</u>
	Disbursements:			
	EFT/Wire Transfers		133,886.22	
	Check # 244759-245018		3,503,100.03	
	ACH #000131-000138		3,093.00	
	Transfer to Capital (DT/DF)		248,297.78	
	Payroll Funding		1,326,395.61	
	Transfer to Debt (Bond Interest)			
	Transfer to Special Aid (20% Funding)			
	Transfer to P-Card		235,546.81	
	Net Transfers			
	Total Disbursements:			<u>(5,450,319.45)</u>
31-Jul	ENDING BALANCE	<u>\$ 1,047,988.82</u>	<u>\$ 5,450,319.45</u>	<u>13,190,771.66</u>

BANK RECONCILIATION

BALANCE PER BANK:	13,224,049.65
ADD:	
NSF Payments	
Outstanding Transfer from School Lunch	
Outstanding Transfer from Trust & Agency	
SUBTRACT:	
Outstanding Checks	(33,277.99)
Outstanding Transfer to Special Aid	
ADJUSTED BANK BALANCE	<u>13,190,771.66</u>
BALANCE PER BOOKS	<u>13,190,771.66</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
July 31, 2018

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 7/31/2018	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	100,460,555.00	-	-	100,460,555.00	-
Other Payments in Lieu of Taxes	83,570.00	-	-	83,570.00	-
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,122,343.00	-	-	5,122,343.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	170.00	170.00	15,000.00	-
Admissions	13,521.00	-	-	13,521.00	-
Tuition - Other Districts	125,000.00	-	-	125,000.00	-
Health Services - Other Districts	215,000.00	-	-	215,000.00	-
Interest Earned on Investments	150,000.00	10,522.73	10,522.73	150,000.00	-
Rental of Real Property	80,000.00	-	-	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	-	2,000.00	-
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	-	-	1,000.00	-
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	50,000.00	-	-	50,000.00	-
Insurance Recoveries	40,000.00	-	-	40,000.00	-
Other Compensation for Loss	2,000.00	(0.51)	(0.51)	2,000.00	-
Refund for BOCES Aided Services	285,000.00	-	-	285,000.00	-
Refund of Prior Years Expense	60,000.00	177.14	177.14	60,000.00	-
Gifts and Donations	30,000.00	1,975.00	1,975.00	30,000.00	-
Unclassified Revenues	170,000.00	4,940.00	4,940.00	170,000.00	-
State Aid - General Operating/Foundation Aid	12,255,408.00	19,957.00	19,957.00	12,255,408.00	-
State Aid - Excess Cost	899,085.00	-	-	899,085.00	-
State Aid - Building Aid	7,007,757.00	-	-	7,007,757.00	-
State Aid - Lottery Aid	-	-	-	-	-
State Aid - Lottery Grant	-	-	-	-	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	2,298,431.00	-	-	2,298,431.00	-
State Aid - Textbooks	360,568.00	-	-	360,568.00	-
State Aid - Software Aid	96,696.00	-	-	96,696.00	-
State Aid - Hardware Aid	88,572.00	-	-	88,572.00	-
State Aid - Library Mat. Aid	40,344.00	-	-	40,344.00	-
State Aid - Other Charter School CSBT	200,000.00	-	-	200,000.00	-
State Aid - Other FDK Conversion	649,150.00	-	-	649,150.00	-
State Aid - Other Urban Suburban	950,257.00	-	-	950,257.00	-
Medicaid Assistance	40,000.00	-	-	40,000.00	-
Interfund Transfers	-	-	-	-	-
Appropriated Fund Balance	2,854,508.00	-	-	2,854,508.00	-
Reserve for Encumbrances	2,653,050.21	-	-	2,653,050.21	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: Capital	575,000.00	-	-	575,000.00	-
Appropriated Reserve: Bus	610,000.00	-	-	610,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
TOTALS:	\$ 139,197,930.21	\$ 37,741.36	\$ 37,741.36	\$ 139,197,930.21	\$ -

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
July 31, 2018

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,088,557.00	99,695.26	19,188,252.26	165,697.73	16,210,512.82	2,812,041.71
Middle School	14,018,513.00	20,391.95	14,038,904.95	84,807.67	12,297,894.00	1,656,203.28
High School	19,559,451.00	157,537.50	19,716,988.50	181,045.52	16,451,635.23	3,084,307.75
Total School Operations	52,666,521.00	277,624.71	52,944,145.71	431,550.92	44,960,042.05	7,552,552.74
Central Student Programs & Services						
Special Education Office	489,990.00	20,026.14	510,016.14	43,318.96	304,832.51	161,864.67
Special Education Services	1,243,917.00	-	1,243,917.00	229.00	832,784.00	410,904.00
Out of District Spec. Ed Programs	6,574,787.00	458,138.29	7,032,925.29	7,951.36	5,349,108.70	1,675,865.23
Special Services	651,058.00	325.00	651,383.00	15,089.41	405,127.84	231,165.75
Summer Programs	24,000.00	3,154.00	27,154.00	-	27,154.00	0.00
Non Public Services	428,928.00	2,000.00	430,928.00	4,689.66	334,408.34	91,830.00
BOCES	455,240.00	233.03	455,473.03	-	394,011.03	61,462.00
Total Central Programs & Services	9,867,920.00	483,876.46	10,351,796.46	71,278.39	7,647,426.42	2,633,091.65
Instructional Services						
Curriculum & Instruction Services	715,265.00	4,851.01	720,116.01	33,759.07	378,010.11	308,346.83
Standards of Performance	509,204.00	(393.04)	508,810.96	626.10	310,957.36	197,227.50
Pupil Services Office	301,901.00	1,654.09	303,555.09	24,865.82	214,184.33	64,504.94
Instructional Technology Services	1,647,597.00	629,649.32	2,277,246.32	150,760.49	1,724,558.18	401,927.65
Professional Development Services	258,905.00	3,201.71	262,106.71	11,563.62	203,234.43	47,308.66
Data Team	406,019.00	-	406,019.00	41,963.31	350,364.98	13,690.71
Total Instructional Services	3,838,891.00	638,963.09	4,477,854.09	263,538.41	3,181,309.39	1,033,006.29
Support Services						
Finance Services	917,391.00	13,810.41	931,201.41	107,235.15	708,952.16	115,014.10
Personnel Services	415,423.00	4,954.83	420,377.83	38,631.64	288,885.18	92,861.01
Public Information Services	354,982.00	716.84	355,698.84	20,852.03	259,367.73	75,479.08
Operations and Maintenance	7,947,709.00	1,043,119.95	8,990,828.95	349,975.42	5,634,969.42	3,005,884.11
Printing and Mailing Services	285,498.00	4,733.18	290,231.18	5,235.19	234,890.11	50,105.88
Support Services Technology	1,281,386.00	98,839.62	1,380,225.62	-	1,275,573.18	104,652.44
Transportation Services	4,661,203.00	69,099.72	4,730,302.72	82,279.73	3,051,349.81	1,596,673.18
Total Support Services	15,863,592.00	1,235,274.55	17,098,866.55	604,209.16	11,453,987.59	5,040,869.80
Central Administration						
Board of Education	66,002.00	1,987.58	67,989.58	13,655.78	13,243.58	41,090.22
Superintendent's Office	343,203.00	3,447.74	346,650.74	37,412.40	295,785.76	13,452.58
Total Central Administration	409,205.00	5,435.32	414,640.32	51,068.18	309,029.34	54,542.80
Undistributed Expenses						
Debt Service & Interfund Transfers	12,501,690.00	-	12,501,690.00	29,302.22	12,201,047.10	271,340.68
Insurance & Fees	1,683,751.00	12,897.08	1,696,648.08	56,732.73	1,538,119.58	101,795.77
Employee Benefits	39,713,310.00	(1,021.00)	39,712,289.00	383,464.98	35,912,901.46	3,415,922.56
Total Undistributed Expenses	53,898,751.00	11,876.08	53,910,627.08	469,499.93	49,652,068.14	3,789,059.01
TOTAL	136,544,880.00	2,653,050.21	139,197,930.21	1,891,144.99	117,203,862.93	20,102,922.29

Transfers and Adjustments Detail:

Prior Year Encumbrances 2,653,050.21

Total Transfers and Adjustments 2,653,050.21

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

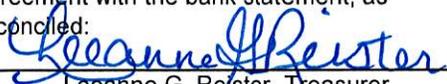
School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 547,096.77</u>
	Receipts:			
	Daily Deposits			
	Prepays- School Lunch Office			
	Prepaid- via NutriKids/Heartland	550.51		
	Other Sales-Vending	1,694.22		
	Catering	96.25		
	Miscellaneous			
	Interest	68.28		
	Net Transfers			
	Total Receipts:			<u>2,409.26</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 202319-202321		24,378.42	
	Payroll Funding		11,679.74	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	Total Disbursements:			<u>(36,058.16)</u>
31-Jul	ENDING BALANCE	<u>\$ 2,409.26</u>	<u>\$ 36,058.16</u>	<u>513,447.87</u>

BANK RECONCILIATION

BALANCE PER BANK:	513,449.87
ADD: Outstanding Deposits	
NSF Checks	6.00
SUBTRACT:	
Outstanding Checks	(8.00)
ADJUSTED BANK BALANCE	<u>513,447.87</u>
BALANCE PER BOOKS	<u>513,447.87</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
July 31, 2018**

	7/1/2018			7/31/2018
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	62,823.22	8.13	15.00	62,816.35
Special Revenue Funds (Local Grants/Donations)	14,959.23	1.91	-	14,961.14
Consolidated Payroll	-	863,645.47	863,645.47	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	28,987.50	10,857.26	39,844.76	-
Income Protection (LTD)	-	-	-	-
Hospital Insurance	-	-	-	-
AFLAC	-	-	-	-
NYS Income Tax	-	52,832.86	52,832.86	-
Federal Income Tax	-	115,304.52	115,304.52	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	2,436.25	2,436.25	-
Association Dues	-	-	-	-
Social Security	-	203,715.60	203,715.60	-
Teacher Loans	-	-	-	-
Tax Sheltered Annuities	-	182,317.54	182,317.54	-
Bid Deposits	-	-	-	-
Other Liabilities	645.00	-	-	645.00
United Way	-	-	-	-
Life Insurance	-	-	-	-
Flex Benefits-Medical Exp.	23,936.86	54,834.24	71,009.77	7,761.33
Flex Benefits-Dependent Care	36,933.12	833.36	27,661.68	10,104.80
Flex Benefits-Management Fee	449.26	927.00	571.50	804.76
529 College Savings	-	10,057.00	10,057.00	-
Sales Tax	5.00	-	-	5.00
Accounts Receivable	-	-	-	-
Due from Other Funds	-	1,469,463.80	1,469,463.80	-
Due to Other Funds	116.83	33.63	-	150.46
Health Fund Reserve	1,832,062.92	218.37	52,845.86	1,779,435.43
TOTALS:	\$ 2,000,918.94	\$ 2,967,486.94	\$ 3,091,721.61	\$ 1,876,684.27

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

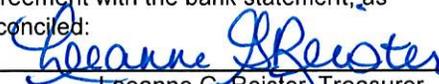
Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 1,923,136.49</u>
	Receipts:			
	Payroll Funding	1,469,463.80		
	FSA Deductions	28,297.30		
	General Fund- DT/DF			
	FSA/Health Fund Prefunding Credit			
	Miscellaneous			
	Interest	252.00		
	Net Transfers	471,852.98		
	Total Receipts:			<u>1,969,866.08</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		371,852.98	
	EFT Withdrawals (FSA/Health Fund Accounts)		123,791.51	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		222,162.30	
	Payroll Checks # 231906-232010		87,478.77	
	Direct Deposits (D265623-D268845)		816,957.25	
	T & A Checks #200071			
	FSA Checks #200089			
	Void Checks			
	Net Transfers		471,852.98	
	Total Disbursements:			<u>(2,094,095.79)</u>
31-Jul	ENDING BALANCE	<u>\$ 1,969,866.08</u>	<u>\$ 2,094,095.79</u>	<u>1,798,906.78</u>

BANK RECONCILIATION

BALANCE PER BANK	1,846,445.16
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(36,770.82)
Benefit Resources - Current Month's transactions taken Next Month	(10,767.56)
ADJUSTED BANK BALANCE	<u>1,798,906.78</u>
BALANCE PER BOOKS	<u>1,798,906.78</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

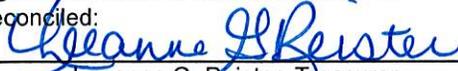
Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 77,782.45</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money			
	Interest	10.04		
	Net Transfers			
	Total Receipts:			<u>10.04</u>
	Disbursements:			
	Checks 200547		15.00	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>(15.00)</u>
31-Jul	ENDING BALANCE	<u>\$ 10.04</u>	<u>\$ 15.00</u>	<u>77,777.49</u>

BANK RECONCILIATION

BALANCE PER BANK:	78,719.49
ADD:	
SUBTRACT:	
Outstanding Checks	(942.00)
ADJUSTED BANK BALANCE	<u>77,777.49</u>
BALANCE PER BOOKS	<u>77,777.49</u>

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 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
July 31, 2018

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	121,424.50	-	15,266.73	13,275.76	92,882.01	
Summer Enrichment (Cumulative Balance)	93,277.00	15,332.64	44,202.07	2,637.29	31,105.00	
IDEA 611 18/19 (07/01/18-06/30/19) Covers special education expenditures	1,269,902.00	-	25,970.24	618,381.23	625,550.53	Special Education
IDEA 619 18/19 (07/01/18-06/30/19) Covers pre-school educational expenses.	48,243.00	-	-	-	48,243.00	Special Education
TITLE I 17/18 (09/01/17-08/31/18) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.	221,102.00	192,683.67	5,000.00	2,100.00	21,318.33	Student Services
TITLE IIA GRANT 17/18 (09/01/17-08/31/18) Enhances Teacher/Principal training and recruitment.	147,730.00	57,745.40	3,516.00	27,353.00	59,115.60	Student Services
TITLE III GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards	16,593.00	3,444.43	498.94	5,762.99	6,886.64	
TITLE III Immigrant GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards	25,515.00	6,934.58	-	-	18,560.42	Student Services
TEACHER CENTER GRANT 2018-19 Provides staff development opportunities for teachers.	43,907.00	-	2,800.00	3,000.00	38,107.00	Teacher Center
SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to BOCES and outside providers of summer special education programs.	360,000.00	-	17,490.00	140,000.00	202,510.00	Special Education
SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program.	360,000.00	-	46,767.11	27,039.97	286,192.92	Special Education
SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August.	18,000.00	-	2,877.67	-	15,122.33	Special Education
STATE SUPPORTED SCHOOLS 4201 Schools for the Blind and Deaf	80,000.00	-			80,000.00	Spec Ed/Business Office
TOTALS :	2,805,693.50	276,140.72	164,388.76	839,550.24	1,525,613.78	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$ 243,600.90
	Receipts:			
	Local Revenues	28,728.00		
	State Aid/Federal Aid	218,015.22		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>246,743.22</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 204875-204904		34,980.01	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		130,904.03	
	Net Transfers			
	Total Disbursements:			<u>(165,884.04)</u>
31-Jul	ENDING BALANCE	<u>\$ 246,743.22</u>	<u>\$ 165,884.04</u>	<u>324,460.08</u>

BANK RECONCILIATION

BALANCE PER BANK:	324,812.27
ADD: Outstanding Deposit	
Interfund Transfer from General Fund	-
SUBTRACT:	
Outstanding Checks	(352.19)
Outstanding Payment Center Fees	
ADJUSTED BANK BALANCE	<u>324,460.08</u>
BALANCE PER BOOKS	<u>324,460.08</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE July 31, 2018

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2018-19	1,324,047.00	-	-	1,279,047.43	44,999.57
Capital 13-14 Funded by General Fund	369,200.00	231,851.10	-	137,348.90	-
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	-	51,069.54	168,130.46
Capital 15-16 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 18-19 Funded by General Fund	250,000.00	-	-	-	250,000.00
FDK 18-19 Funded by General Fund	583,963.57	-	-	583,963.57	-
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	39,693,038.43	418.92	437,896.28	2,108,432.37
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
Subtotal - Capital Fund	46,184,396.57	40,373,089.53	418.92	2,489,325.72	3,321,562.40
Debt Service	10,398,007.33	-	2,730,000.00	10,398,007.33	(2,730,000.00)
TOTALS :	56,582,403.90	40,373,089.53	2,730,418.92	12,887,333.05	591,562.40

RESERVE BALANCES July 31, 2018

DESCRIPTION	FUND BALANCE AT 07/01/2016	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,385,955.37	(610,000.00)	750.31		4,776,705.68
Capital Reserve	16,124,796.90	(575,000.00)	1,305.77		15,551,102.67
Instructional Technology Capital Reserve	1,803,865.90		191.14		1,804,057.04
Insurance Reserve	1,222,354.67		155.36		1,222,510.03
Unemployment Insurance Reserve	385,461.44	(40,000.00)	49.27		345,510.71
Reserve for Liability	1,636,859.26	(50,000.00)	209.89		1,587,069.15
Reserve for Tax Certiorari	928,120.13		117.96		928,238.09
Employee Benefit & Accrued Liability Reserve	2,662,673.37	(400,000.00)	226.09		2,262,899.46
Reserve for Retirement Contributions	2,303,244.97	(203,000.00)	236.68		2,100,481.65
Workers' Compensation Reserve	360,362.75	(20,000.00)	21.12		340,383.87
TOTALS :	32,813,694.76	(1,898,000.00)	3,263.59	-	30,918,958.35

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

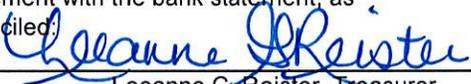
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$28,129,703.26</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	248,297.78		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	234.24		
	Net Transfers			
	Total Receipts:			<u>248,532.02</u>
	Disbursements:			
	EFT/Wire Transfers		248,297.78	
	Payroll Funding		484.42	
	Capital Checks-# 60087			
	Capital Checks-Dec 2012 Prop # 862-866			
	Capital Checks-Dec 2012 Prop BAN # 4315-4320		98,626.63	
	Bus Purchase Reserve Checks (200025)			
	BAN Redemption		25,030,000.00	
	Net Transfers			
	Total Disbursements:			<u>(25,377,408.83)</u>
31-Jul	ENDING BALANCE	<u>\$ 248,532.02</u>	<u>\$ 25,377,408.83</u>	<u>3,000,826.45</u>

BANK RECONCILIATION

BALANCE PER BANK:	3,085,875.42
ADD:	
SUBTRACT:	
Outstanding Checks	(85,048.97)
ADJUSTED BANK BALANCE	<u>3,000,826.45</u>
BALANCE PER BOOKS	<u>3,000,826.45</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

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Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$	8,479,688.14
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		209.89		
	Interest - Tax Certiorari		117.96		
	Interest- Unemployment Insurance		49.27		
	Interest- Employee Benefit & Accrued Liabilities		226.09		
	Interest- Employee Retirement Contribution		236.68		
	Interest- Workers' Compensation		21.12		
	Interest- Insurance Reserve		155.36		
	Total Receipts:				<u>1,016.37</u>
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund			680,611.55	
	Total Disbursements:				<u>(680,611.55)</u>
31-Jul	ENDING BALANCE		<u>\$ 1,016.37</u>	<u>\$ 680,611.55</u>	<u>7,800,092.96</u>

BANK RECONCILIATION

BALANCE PER BANK: 7,800,092.96

ADD:

SUBTRACT:

Outstanding Checks

ADJUSTED BANK BALANCE

7,800,092.96

BALANCE PER BOOKS

7,800,092.96

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Leeanne G. Reister, Treasurer

Deborah L. Carpenter, School District Clerk

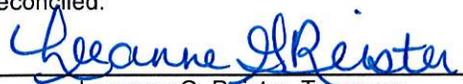
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$20,304,499.17</u>
	Receipts:			
	Interest - Bus Purchase Reserve	750.31		
	Interest - Capital Reserve	1,305.77		
	Interest - Capital IT Reserve	191.14		
	Transfer from General Fund			
	Total Receipts:			<u>2,247.22</u>
	Disbursements:			
	Transfer to Capital Fund			
	Total Disbursements:			<u>-</u>
31-Jul	ENDING BALANCE	<u>\$ 2,247.22</u>	<u>\$ -</u>	<u>20,306,746.39</u>

BANK RECONCILIATION

BALANCE PER BANK:	20,306,746.39
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>20,306,746.39</u>
BALANCE PER BOOKS	<u>20,306,746.39</u>

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 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$ 3,979,305.95
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	133.65		
	Net Transfers			
	<u>Total Receipts:</u>			<u>133.65</u>
	Disbursements:			
	Checks (001045)			
	Depository Trust Company (Wires)		2,730,000.00	
	Net Transfers			
	<u>Total Disbursements:</u>			<u>(2,730,000.00)</u>
31-Jul	ENDING BALANCE	<u>\$ 133.65</u>	<u>\$ 2,730,000.00</u>	<u>1,249,439.60</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,249,439.60
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>1,249,439.60</u>
BALANCE PER BOOKS	<u>1,249,439.60</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JULY 2018**

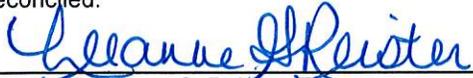
Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	235,546.81		
	Total Receipts:			235,546.81
	Disbursements:			
	JP Morgan Chase Withdrawal		235,546.81	
	Total Disbursements:			(235,546.81)
31-Jul	ENDING BALANCE	\$ 235,546.81	\$ 235,546.81	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD:	-
SUBTRACT:	-
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION July 31, 2018

SCHOOL	BEGINNING BALANCE 7/1/2018	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 7/31/2018
Allen Creek Elementary	1,262.18	-	-	1,262.18
Jefferson Road Elementary	1,648.60	-	-	1,648.60
Mendon Center Elementary	11,109.61	-	-	11,109.61
Park Road Elementary	3,192.58	-	-	3,192.58
Thornell Road Elementary	4,684.56	-	-	4,684.56
Barker Road Middle School	36,536.60	363.44	916.69	35,983.35
Calkins Road Middle School	66,572.81	-	-	66,572.81
Sutherland High School	77,358.59	735.79	20.00	78,074.38
Mendon High School	103,009.24	-	62.98	102,946.26
TOTALS:	305,374.77	1,099.23	999.67	305,474.33

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			308,701.15
ADD:	Outstanding Deposits / Bank Adjustments		
	NSF Checks		200.00
SUBTRACT:	Outstanding Checks		(3,426.82)
ADJUSTED BANK BALANCE			<u>305,474.33</u>
BALANCE PER BOOKS			<u>305,474.33</u>

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 07/01/2018 To: 07/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
07/02/2018	000366	To cover the cost of membership renewals.				
			A720-1240-465 R	SUPT Travel & Conferenc	-1,500.00	
			A720-1240-468 R	SUPT Memberships		1,500.00
07/03/2018	000373	Budget transfer to cover Art Supply cost for he 18-19 school year.				
			A117-2100-500 R	TR SchISuppt Supplies	-141.12	
			A117-2113-500 R	TR Art Supplies		141.12
07/02/2018	000374	Move funds to cover the cost of paper for 18-19 school year.				
			A113-2100-505 R	JR SchI Suppt Print Cart	-1,885.59	
			A113-2100-506 R	JR SchI Suppt Copy Paper		1,885.59
07/03/2018	000546	TO COVER THE COST OF RICOH COPIERS IN THE CORRECT BUDGET CODE.				
			A610-1310-492 R	FIN BusAdmn Print Servs	-250.00	
			A640-1620-492 R	OM Print Services	-150.00	
			A610-1310-429 R	FIN BusAdmn Copier Rental		250.00
			A640-1620-429 R	OM Copier Rental		150.00
07/03/2018	000592	TO PURCHASE LIGHTSPEEDS FOR FDK CLASSROOMS.				
			A100-211K-500 R	Supplies & Materials	-13,374.00	
			A100-211K-490 R	BOCES Services		13,374.00
07/03/2018	000595	FOR SUMMER READING PROGRAM FUNDED BY DONATION FROM PTSA.				
			A830-9060-800 R	BEN Hospital Medical	-200.00	
			A115-2610-500 R	PR Library Supplies		200.00
07/03/2018	000598	FOR SUPPLIES NEEDED FOR INCREASED ENROLLMENT IN KINDERGARTEN CLASSROOMS.				
			A100-211K-500 R	Supplies & Materials	-2,500.00	
			A112-2100-500 R	AC SchISuppt Supplies		500.00
			A113-2100-500 R	JR SchISuppt Supplies		500.00
			A114-2100-500 R	MC SchISuppt Supplies		500.00
			A115-2100-500 R	PR SchISuppt Supplies		500.00
			A117-2100-500 R	TR SchISuppt Supplies		500.00
07/05/2018	000599	FOR THE PURCHASE OF SOFTWARE TO BE USED AS PART OF ART INSTRUCTION PILOT PROGRAM AT CRMS FUNDED BY KEEP DON				
			A830-9060-800 R	BEN Hospital Medical	-821.00	
			A530-2630-464 R	ITS Computer Inst Softwar		821.00
07/06/2018	000697	TO PROVIDE FUND FOR MEMBERSHIP RENEWAL.				
			A232-2152-500 R	CR English Supplies	-50.00	
			A232-2152-468 R	CR English Memberships		50.00

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 07/01/2018 To: 07/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
07/02/2018	000015	TRANSFER FUNDS FROM 465 TO 490 FOR A BOCES CONFERENCE.				
			A341-2100-465 R	MHS SchISuppt Trav Con	-350.00	
			A341-2100-490 R	MHS SchISuppt BOCES		350.00
07/02/2018	000035	Transfer funds for PLTW training.				
			A511-2049-465 R	STD Tech Trav Conf	-300.00	
			A511-2049-500 R	STD Tech Supplies	-150.00	
			A510-2010-490 R	CURINS BOCES Services		450.00
07/02/2018	000105	Move funds to cover the cost of audiometer repair.				
			A113-2100-500 R	JR SchISuppt Supplies	-67.00	
			A113-2815-455 R	JR HealthSv Equip Rpr		67.00
07/02/2018	000292	Move funds to cover the cost of 2018-19 supplies for nurse's office.				
			A113-2110-500 R	JR Tch RegSch Supplies	-208.17	
			A113-2815-500 R	JR HealthSv Supplies		208.17
07/02/2018	000293	To move funds from library supplies to contracted library services to cover the cost of movie licensing.				
			A113-2610-500 R	JR Library Supplies	-55.00	
			A113-2610-400 R	JR Library Contracted Svc		55.00
07/02/2018	000311	TO COVER THE COST OF CONTRACTUAL COSTS FOR WATER COOLERS.				
			A340-2020-500 R	SHS Supr RegSch Suppli	-12.00	
			A340-2152-500 R	SHS English Supplies	-12.00	
			A340-2182-500 R	SHS SocStudies Supplies	-12.00	
			A340-2250-500 R	SHS SpEd Supplies	-12.00	
			A340-2810-500 R	SHS Counseling Supplies	-12.00	
			A340-2815-500 R	SHS HealthSv Supplies	-12.00	
			A340-2020-400 R	SHS Supr RegSch Contract		12.00
			A340-2152-400 R	SHS Contracted Services		12.00
			A340-2182-400 R	SHS SocStudies Contract S		12.00
			A340-2250-400 R	SHS SpEd Contractual		12.00
			A340-2810-400 R	SHS Counseling Contr Svc		12.00
			A340-2815-400 R	Contracted Services		12.00
07/02/2018	000312	To cover the cost for bottles of water for the water machine in the standards office.				
			A510-2010-500 R	CURINS Supplies	-100.00	
			A510-2012-500 R	CURINS Std Office Supplie		100.00
07/02/2018	000339	Move funds to cover the cost of phys. ed. supplies.				
			A113-2110-403 R	JR Tch RegSch Field Trip	-140.54	
			A113-2167-500 R	JR PhysEd Supplies		140.54

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 07/01/2018 To: 07/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	
07/17/2018	002190	TO COVER THE COST OF OFFICE CHAIRS.					
			A340-2113-500 R	SHS Art Supplies	-122.00		
			A340-2158-500 R	SHS Math Supplies	-150.00		
			A340-2167-500 R	SHS PhysEd Supplies	-150.00		
			A340-2810-500 R	SHS Counseling Supplies	-600.00		
			A340-2100-500 R	SHS SchlSuppt Supplies		1,022.00	
07/19/2018	002193	TO PROVIDE FUNDS FOR TECHNOLOGY PAPER ORDER.					
			A232-2149-500 R	CR Technology Supplies	-13.15		
			A232-2100-506 R	CRMS Schl Suppt Copy Pap		13.15	
07/17/2018	002213	To cover the cost of vocal music repairs and building textbooks.					
			A112-2110-500 R	AC Tch RegSch Supplies	-471.95		
			A112-2110-480 R	AC Tch RegSch Textbooks		396.95	
			A112-2165-455 R	AC Music Vocal Equip Rpr		75.00	
07/17/2018	002347	TO COVER THE ADMINISTRATIVE COSTS FOR THE RASHP HEALTH INSURANCE CONSORTIUM DUE TO THE MOVE TO SELF-FUNDED ,					
			A830-9060-800 R	BEN Hospital Medical	-17,000.00		
			A830-9060-490 R	BEN Health Ins BOCES Ser		17,000.00	
07/18/2018	002430	To cover costs for contractual services, licensing, Masterminds and Chess teams.					
			A340-2100-465 R	SHS SchlSuppt Trav Conl	-2,500.00		
			A340-2176-455 R	SHS Science Equip Rpr	-100.00		
			A340-2100-400 R	SHS SchlSuppt Contr Svc		1,500.00	
			A340-2100-490 R	SHS SchlSuppt BOCES		1,000.00	
			A340-2176-400 R	SHS Science Contract Sv		100.00	
07/19/2018	002461	TO COVER THE COST OF NECESSARY CABLING FOR PRINTER SETUP AT ALLEN CREEK.					
			A112-2020-500 R	AC Supr RegSch Supplier	-500.00		
			A530-2630-400 R	ITS Computer Inst Contr S		500.00	
07/19/2018	002468	To provide funds for GVSBI School Facilities Personnel Training Conference.					
			A640-1620-400 R	OM Contracted Services	-1,155.00		
			A640-1620-490 R	OM BOCES		1,155.00	
07/23/2018	002722	To provide funds for Pys Ed supplies.					
			A112-2110-500 R	AC Tch RegSch Supplies	-0.97		
			A112-2167-500 R	AC PhysEd Supplies		0.97	
07/23/2018	002734	TO PROVIDE FUNDS FOR MATH PAPER ORDERS.					
			A232-2158-500 R	CR Math Supplies	-27.13		
			A232-2100-506 R	CRMS Schl Suppt Copy Pap		27.13	
07/30/2018	003325	TO PROVIDE FUNDS FOR SOC. ST. PAPER ORDERS.					
			A232-2182-500 R	CR SocStudies Supplies	-55.06		
			A232-2100-506 R	CRMS Schl Suppt Copy Pap		55.06	

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 07/01/2018 To: 07/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	
07/31/2018	004744	To correct negative budget accounts.					
		A100-2100-162 R		ES SchISuppt Para Salary	-2.00		
		A100-2100-162 R		ES SchISuppt Para Salary	-1.00		
		A100-2110-121 R		ES Tch RegSch 1-3	-1,463.90		
		A100-2815-153 R		ES HealthSv Summer Tch	-854.00		
		A200-2113-131 R		MS Art Teacher Salary	-1.80		
		A200-2134-131 R		MS World Lang Tchr Sal	-2,402.40		
		A200-2815-173 R		MS HealthSv OT/Extra hrs	-1,099.60		
		A440-2837-121 R		SPSV ESOL Tchr Salaries	-277.80		
		A511-2052-135 R		STD English Inst Ldr Stip	-823.80		
		A530-2630-150 R		ITS Computer Inst AdmS	-1,900.68		
		A620-1430-161 R		PER Clerical/Secretarial	-79,961.54		
		A630-1480-180 R		INF Supervisory/Technica	-575.00		
		A640-1625-180 R		OM Security Director	-779.80		
		A720-1240-161 R		SUPT Clerk Salaries	-1,405.00		
		A100-2113-121 R		ES Art Teacher Salary		1,184.90	
		A100-2136-121 R		ES InstrChall Tchr Sal		279.00	
		A100-2815-158 R		ES HealthSv NurseTchr Sal		853.00	
		A100-2815-162 R		ES HealthSv Para Salary		1.00	
		A200-2100-162 R		MS SchISuppt Para Salary		2.00	
		A200-2165-131 R		MS Music Vocal Tchr Salar		0.80	
		A200-2610-131 R		MS Library Tch Salary		1.00	
		A200-2810-157 R		MS Counselor Salary		305.10	
		A200-2815-153 R		MS HealthSv Summer Tch		794.50	
		A300-2134-131 R		HS World Lang Tchr Sal		2,401.40	
		A300-2140-131 R		HS HealthEd Tchr Salary		1.00	
		A300-2610-162 R		HS Library Para Salary		1.00	
		A440-2837-131 R		SPSV ESOL Tchr Salaries		277.80	
		A511-2082-135 R		STD SocStudies InstLdr St		823.80	
		A530-2630-180 R		ITS Computer Inst Sup/Tec		1,798.00	
		A530-2630-182 R		ITS Computer Inst Aux Sal		101.68	
		A550-2060-161 R		DAT Clerical/Secretarial		1.00	
		A620-1430-150 R		PER Administrative Salari		79,961.54	
		A630-1480-182 R		INFO Auxl Staff Salaries		575.00	
		A640-1620-180 R		O & M Sup./Technical Sal.		779.80	
		A720-1240-150 R		SUPT Admin Salaries		1,405.00	
		Total for Fund A - GENERAL FUND			-136,708.00	136,708.00	

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 07/01/2018 To: 07/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
		Director of Finance (money is available and allowable) Assistant Superintendent for Business Approval		<u>Yvonne Reister</u> <u>Don T. Kenny</u>		
		Date of Treasurer's Report for BOE review		<u>9/26/2018</u>		
		Date Completed Person Completing		<u>9/5/2018</u> <u>Chairman D. Green</u>		

PITTSFORD CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
August 31, 2018

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of August 31, 2018.

GENERAL FUND

- The District received their proportionate share of Sales Tax from Monroe County in the amount of \$ 1,380,311 (see page 3).
- The District received August Excess Cost Aid of \$454,141 (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$39,955) for the month of August (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of August (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of August. The District is awaiting SED approvals for Special Education grants IDEA 611, as well as, the Teacher Center Grant (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$590,782 (see page 13).
- Reserve fund balances total \$30,922,211 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS August 31, 2018

GENERAL FUND

	7/31/2018 Balance	Receipts	Disbursements	8/31/2018 Balance
Cash in Banks - Checking	\$ 5,961,116.16	\$ 2,082,261.58	\$ 5,499,452.62	\$ 2,543,925.12
Money Market Account-Chase	385,910.35	140.40	-	386,050.75
Money Market Account- Key	1,797,844.13	145.85	100,000.00	1,697,989.98
Money Market Account- M & T	4,545,508.56	1,737.58	-	4,547,246.14
Money Market Account- CNB	500,392.46	34.00	-	500,426.46
Chase Purchasing Card	-	270,156.89	270,156.89	-
Investments (See Schedule)	2,008,512.50	-	-	2,008,512.50
	\$ 15,199,284.16	\$ 2,354,476.30	\$ 5,869,609.51	\$ 11,684,150.95

RESERVES

	7/31/2018 Balance	Receipts	Disbursements	8/31/2018 Balance
Unemployment Reserve (Checking)	\$ 385,510.71	\$ 49.00	-	\$ 385,559.71
Workers' Compensation Reserve	160,383.87	20.38	-	160,404.25
Reserve for Tax Certiorari (Checking)	928,238.09	117.98	-	928,356.07
Employee Retirement Contribution	1,803,481.65	229.22	-	1,803,710.87
Reserve for Liability (Checking)	1,637,069.15	208.07	-	1,637,277.22
Insurance Reserve (Checking)	1,222,510.03	155.38	-	1,222,665.41
Capital Reserve	14,115,983.67	1,305.91	-	14,117,289.58
Bus Purchase Reserve	4,686,705.68	763.97	-	4,687,469.65
Employee Benefit Reserve	1,662,899.46	211.35	-	1,663,110.81
Instructional Technology Capital Reserve	1,504,057.04	191.17	-	1,504,248.21
Investments (See Schedule)	-	-	-	-
	\$ 28,106,839.35	\$ 3,252.43	\$ -	\$ 28,110,091.78

SCHOOL LUNCH FUND

	7/31/2018 Balance	Receipts	Disbursements	8/31/2018 Balance
Cash in Banks - Checking	\$ 305,754.15	\$ 24,077.70	\$ 40,258.05	\$ 289,573.80
Money Market Account-Chase	207,693.72	26.40	-	207,720.12
	\$ 513,447.87	\$ 24,104.10	\$ 40,258.05	\$ 497,293.92

CAPITAL FUND

	7/31/2018 Balance	Receipts	Disbursements	8/31/2018 Balance
Cash in Banks - Checking	\$ 10,263.34	\$ 100,001.28	\$ 39,810.47	\$ 70,454.15
Cash with Fiscal Agent	-	-	-	-
Capital-Dec 2012 Proposition-BAN	1,666,516.11	-	129,446.28	1,537,069.83
Bus Purchase Reserve -Capital	1,324,047.00	-	-	1,324,047.00
	\$ 3,000,826.45	\$ 100,001.28	\$ 169,256.75	\$ 2,931,570.98

SPECIAL AID FUND

	7/31/2018 Balance	Receipts	Disbursements	8/31/2018 Balance
Cash in Banks - Checking	\$ 324,460.08	\$ 596,290.24	\$ 417,288.63	\$ 503,461.69
Money Market Account-Chase	-	-	-	-
	\$ 324,460.08	\$ 596,290.24	\$ 417,288.63	\$ 503,461.69

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of August 31, 2018

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
7/12/2018	9/10/2018	CNB	2,008,512.50	1.68%	60	5,546.80
			<u>2,008,512.50</u>			<u>\$ 5,546.80</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.10% -0.25%
JP Morgan Chase Money Market	0.43%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
Canandaigua National Bank Money Market	0.08%
M & T Money Market -General Fund	0.45%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018

General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>13,190,771.66</u>
	Receipts:			
	Taxes & Tax Items			
	Non Property Taxes	1,380,310.59		
	Local Revenues	109,472.58		
	State Aid (Excess Cost Aid)	454,140.85		
	Monroe #1 BOCES			
	Federal Aid - Medicaid (Both Portions)	138,341.55		
	Interest	3,292.92		
	Transfer- ERS Reserve			
	Transfer-EBLAR Reserve			
	Transfer-Liability Reserve			
	Transfer-Workers Comp Reserve			
	Transfer-Unemployment Reserve			
	Net Transfers			
	Total Receipts:			<u>2,085,558.49</u>
	Disbursements:			
	EFT/Wire Transfers		100,424.92	
	Check # 244759-245018		3,656,747.96	
	ACH #000131-000138		3,623.88	
	Transfer to FSA (DT/DF)		525.00	
	Transfer to Capital (DT/DF)		100,000.00	
	Payroll Funding		1,249,964.23	
	Transfer to Debt (Bond Interest)		219,273.50	
	Void Checks		(44.05)	
	Transfer to P-Card		270,176.26	
	Net Transfers			
	Total Disbursements:			<u>(5,600,691.70)</u>
31-Aug	ENDING BALANCE	<u>\$ 2,085,558.49</u>	<u>\$ 5,600,691.70</u>	<u>9,675,638.45</u>

BANK RECONCILIATION

BALANCE PER BANK:	12,413,847.84
ADD:	
NSF Payments	
Outstanding Transfer from School Lunch	
Outstanding Transfer from Trust & Agency	
SUBTRACT:	
Outstanding Checks	(2,738,209.39)
Outstanding Transfer to Special Aid	
ADJUSTED BANK BALANCE	<u>9,675,638.45</u>
BALANCE PER BOOKS	<u>9,675,638.45</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
August 31, 2018

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 8/31/2018	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	100,460,555.00	-	-	100,460,555.00	-
Other Payments in Lieu of Taxes	83,570.00	-	-	83,570.00	-
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,122,343.00	41,476.59	41,476.59	5,122,343.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	16.00	186.00	15,000.00	-
Admissions	13,521.00	-	-	13,521.00	-
Tuition - Other Districts	125,000.00	-	-	125,000.00	-
Health Services - Other Districts	215,000.00	-	-	215,000.00	-
Interest Earned on Investments	150,000.00	3,323.24	13,845.97	150,000.00	-
Rental of Real Property	80,000.00	-	-	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	-	2,000.00	-
Commissions	-	44.30	44.30	44.30	44
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	96.49	96.49	1,000.00	-
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	50,000.00	-	-	50,000.00	-
Insurance Recoveries	40,000.00	-	-	40,000.00	-
Other Compensation for Loss	2,000.00	17.84	17.33	2,000.00	-
Refund for BOCES Aided Services	285,000.00	-	-	285,000.00	-
Refund of Prior Years Expense	60,000.00	1,217.09	1,394.23	60,000.00	-
Gifts and Donations	30,000.00	-	1,975.00	30,000.00	-
Unclassified Revenues	170,000.00	37,032.56	41,972.56	170,000.00	-
State Aid - General Operating/Foundation Aid	12,255,408.00	64,538.77	84,495.77	12,255,408.00	-
State Aid - Excess Cost	899,085.00	-	-	899,085.00	-
State Aid - Building Aid	7,007,757.00	-	-	7,007,757.00	-
State Aid - Lottery Aid	-	-	-	-	-
State Aid - Lottery Grant	-	-	-	-	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	2,298,431.00	-	-	2,298,431.00	-
State Aid - Textbooks	360,568.00	-	-	360,568.00	-
State Aid - Software Aid	96,696.00	-	-	96,696.00	-
State Aid - Hardware Aid	88,572.00	-	-	88,572.00	-
State Aid - Library Mat. Aid	40,344.00	-	-	40,344.00	-
State Aid - Other Charter School CSBT	200,000.00	-	-	200,000.00	-
State Aid - Other FDK Conversion	649,150.00	-	-	649,150.00	-
State Aid - Other Urban Suburban	950,257.00	-	-	950,257.00	-
Medicaid Assistance	40,000.00	69,170.78	69,170.78	69,170.78	29,171
Interfund Transfers	-	-	-	-	-
Appropriated Fund Balance	2,854,508.00	-	-	2,854,508.00	-
Reserve for Encumbrances	2,653,050.21	-	-	2,653,050.21	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: Capital	575,000.00	-	-	575,000.00	-
Appropriated Reserve: Bus	610,000.00	-	-	610,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
TOTALS:	\$ 139,197,930.21	\$ 216,933.66	\$ 254,675.02	\$ 139,227,145.29	\$ 29,215.08

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
August 31, 2018

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,088,557.00	130,833.22	19,219,390.22	340,407.97	16,401,196.92	2,477,785.33
Middle School	14,018,513.00	(54,143.43)	13,964,369.57	187,022.01	12,428,076.39	1,349,271.17
High School	19,559,451.00	242,955.92	19,802,406.92	451,099.24	16,517,531.05	2,833,776.63
Total School Operations	52,666,521.00	319,645.71	52,986,166.71	978,529.22	45,346,804.36	6,660,833.13
Central Student Programs & Services						
Special Education Office	489,990.00	20,026.14	510,016.14	123,222.22	229,132.31	157,661.61
Special Education Services	1,243,917.00	-	1,243,917.00	229.00	883,627.00	360,061.00
Out of District Spec. Ed Programs	6,574,787.00	458,138.29	7,032,925.29	561,278.57	5,584,752.49	886,894.23
Special Services	651,058.00	325.00	651,383.00	30,316.25	578,059.85	43,006.90
Summer Programs	24,000.00	3,154.00	27,154.00	2,400.00	24,754.00	0.00
Non Public Services	428,928.00	2,000.00	430,928.00	4,395.77	338,928.49	87,603.74
BOCES	455,240.00	(42,787.97)	412,452.03	79,854.53	284,978.50	47,619.00
Total Central Programs & Services	9,867,920.00	440,855.46	10,308,775.46	801,696.34	7,924,232.64	1,582,846.48
Instructional Services						
Curriculum & Instruction Services	715,265.00	4,851.01	720,116.01	164,067.70	389,042.03	167,006.28
Standards of Performance	509,204.00	(393.04)	508,810.96	8,076.99	325,272.74	175,461.23
Pupil Services Office	301,901.00	1,654.09	303,555.09	45,335.97	196,113.47	62,105.65
Instructional Technology Services	1,647,597.00	630,648.32	2,278,245.32	250,745.67	1,787,046.47	240,453.18
Professional Development Services	258,905.00	3,201.71	262,106.71	30,047.15	201,487.17	30,572.39
Data Team	406,019.00	1.00	406,020.00	77,858.33	318,549.96	9,611.71
Total Instructional Services	3,838,891.00	639,963.09	4,478,854.09	576,131.81	3,217,511.84	685,210.44
Support Services						
Finance Services	917,391.00	13,810.41	931,201.41	177,635.47	628,640.80	124,925.14
Personnel Services	415,423.00	4,954.83	420,377.83	68,617.24	269,265.26	82,495.33
Public Information Services	354,982.00	716.84	355,698.84	99,721.80	187,375.42	68,601.62
Operations and Maintenance	7,947,709.00	1,043,119.95	8,990,828.95	973,892.94	5,882,420.20	2,134,515.81
Printing and Mailing Services	285,498.00	4,733.18	290,231.18	21,315.33	223,714.05	45,201.80
Support Services Technology	1,281,386.00	98,839.62	1,380,225.62	74,376.61	1,201,196.57	104,652.44
Transportation Services	4,681,203.00	105,564.72	4,786,767.72	178,414.70	3,441,156.18	1,147,196.84
Total Support Services	15,863,592.00	1,271,739.55	17,135,331.55	1,593,974.09	11,833,768.48	3,707,588.98
Central Administration						
Board of Education	66,002.00	1,987.58	67,989.58	16,366.17	10,232.94	41,390.47
Superintendent's Office	343,203.00	3,447.74	346,650.74	66,165.50	267,992.94	12,492.30
Total Central Administration	409,205.00	5,435.32	414,640.32	82,531.67	278,225.88	53,882.77
Undistributed Expenses						
Debt Service & Interfund Transfers	12,501,690.00	-	12,501,690.00	248,575.72	11,981,773.60	271,340.68
Insurance & Fees	1,683,751.00	12,897.08	1,696,648.08	165,758.00	1,429,094.31	101,795.77
Employee Benefits	39,713,310.00	(37,486.00)	39,675,824.00	2,756,386.60	33,693,850.95	3,225,586.45
Total Undistributed Expenses	53,898,751.00	(24,588.92)	53,874,162.08	3,170,720.32	47,104,718.86	3,598,722.90
TOTAL	136,544,880.00	2,653,050.21	139,197,930.21	7,203,583.45	115,705,262.06	16,289,084.70

Transfers and Adjustments Detail:

Prior Year Encumbrances 2,653,050.21

Total Transfers and Adjustments 2,653,050.21 -

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018**

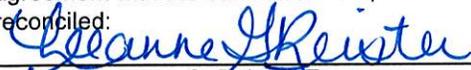
School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 513,447.87</u>
	Receipts:			
	Daily Deposits			
	Prepays- School Lunch Office	1,191.00		
	Prepaid- via NutriKids/Heartland	21,227.40		
	Other Sales-Vending	1,254.43		
	Catering			
	Miscellaneous	366.38		
	Interest	64.89		
	Net Transfers			
	Total Receipts:			<u>24,104.10</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 202322-202334		24,379.96	
	Payroll Funding		15,878.09	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	Total Disbursements:			<u>(40,258.05)</u>
31-Aug	ENDING BALANCE	<u>\$ 24,104.10</u>	<u>\$ 40,258.05</u>	<u>497,293.92</u>

BANK RECONCILIATION

BALANCE PER BANK:	515,698.50
ADD: Outstanding Deposits	3,283.00
NSF Checks	6.00
SUBTRACT:	
Outstanding Checks	(21,693.58)
ADJUSTED BANK BALANCE	<u>497,293.92</u>
BALANCE PER BOOKS	<u>497,293.92</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
August 31, 2018**

	7/31/2018			8/31/2018
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	62,816.35	508.15	150.00	63,174.50
Special Revenue Funds (Local Grants/Donations)	14,961.14	1.74	1,231.42	13,731.46
Consolidated Payroll	-	1,054,186.84	1,054,186.84	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	-	11,842.44	-	11,842.44
Income Protection (LTD)	-	-	-	-
Hospital Insurance	-	-	-	-
AFLAC	-	-	-	-
NYS Income Tax	-	59,836.22	59,836.22	-
Federal Income Tax	-	128,236.18	128,236.18	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	2,556.83	2,556.83	-
Association Dues	-	-	-	-
Social Security	-	216,332.02	216,332.02	-
Teacher Loans	-	-	-	-
Tax Sheltered Annuities	-	62,580.46	62,580.46	-
Bid Deposits	-	-	-	-
Other Liabilities	645.00	-	-	645.00
United Way	-	-	-	-
Life Insurance	-	-	-	-
Flex Benefits-Medical Exp.	7,761.33	11,459.02	54,443.28	(35,222.93)
Flex Benefits-Dependent Care	10,104.80	15,022.58	7,448.68	17,678.70
Flex Benefits-Management Fee	804.76	280.00	229.50	855.26
529 College Savings	-	-	-	-
Sales Tax	5.00	-	-	5.00
Accounts Receivable	-	-	-	-
Due from Other Funds	-	1,547,040.60	1,547,040.60	-
Due to Other Funds	150.46	30.32	-	180.78
Health Fund Reserve	1,779,435.43	206.51	60,019.32	1,719,622.62
TOTALS:	\$ 1,876,684.27	\$ 3,110,119.91	\$ 3,194,291.35	\$ 1,792,512.83

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018**

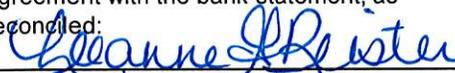
Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 1,798,906.78</u>
	Receipts:			
	Payroll Funding	1,547,040.60		
	FSA Deductions	13,380.30		
	General Fund- DT/DF	525.00		
	FSA/Health Fund Prefunding Credit			
	Miscellaneous			
	Interest	236.83		
	Net Transfers	504,404.42		
	Total Receipts:			<u>2,065,587.15</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		404,404.42	
	EFT Withdrawals (FSA/Health Fund Accounts)		109,284.48	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		62,580.46	
	Payroll Checks # 234513-234551		53,592.06	
	Direct Deposits (D265623-D268845)		1,014,621.22	
	T & A Checks #200071			
	FSA Checks #200089			
	Void Checks			
	Net Transfers		504,404.42	
	Total Disbursements:			<u>(2,148,887.06)</u>
31-Aug	ENDING BALANCE	<u>\$ 2,065,587.15</u>	<u>\$ 2,148,887.06</u>	<u>1,715,606.87</u>

BANK RECONCILIATION

BALANCE PER BANK	1,740,280.93
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(22,019.81)
Benefit Resources - Current Month's transactions taken Next Month	(2,654.25)
ADJUSTED BANK BALANCE	<u>1,715,606.87</u>
BALANCE PER BOOKS	<u>1,715,606.87</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018
Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 77,777.49</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	500.00		
	Interest	9.89		
	Net Transfers			
	Total Receipts:			<u>509.89</u>
	Disbursements:			
	Checks 200548-200549		1,381.42	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>(1,381.42)</u>
31-Aug	ENDING BALANCE	<u>\$ 509.89</u>	<u>\$ 1,381.42</u>	<u>76,905.96</u>

BANK RECONCILIATION

BALANCE PER BANK: 77,982.96

ADD:

SUBTRACT:
Outstanding Checks (1,077.00)

ADJUSTED BANK BALANCE 76,905.96
BALANCE PER BOOKS 76,905.96

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Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 August 31, 2018

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	121,424.50	-	33,234.35	9,956.82	78,233.33	
Summer Enrichment (Cumulative Balance)	93,277.00	15,332.64	63,563.36	660.39	13,720.61	
IDEA 611 18/19 (07/01/18-06/30/19)	1,269,902.00	-	50,995.05	850,254.07	368,652.88	Special Education
Covers special education expenditures						
IDEA 619 18/19 (07/01/18-06/30/19)	48,243.00	-	-	-	48,243.00	Special Education
Covers pre-school educational expenses.						
TITLE I 17/18 (09/01/17-08/31/18)	221,102.00	192,683.67	12,995.00	-	15,423.33	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
TITLE IIA GRANT 17/18 (09/01/17-08/31/18)	147,730.00	57,745.40	22,522.48	3,599.00	63,863.12	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 17/18 (09/01/17-08/31/18)	16,593.00	3,444.43	3,561.23	-	9,587.34	
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE III Immigrant GRANT 17/18 (09/01/17-08/31/18)	25,515.00	6,934.58	5,813.43	2,000.00	10,766.99	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
TEACHER CENTER GRANT 2018-19	43,907.00	-	13,473.59	4,745.08	25,688.33	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	360,000.00	-	87,805.40	45,779.34	226,415.26	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	360,000.00	-	256,915.07	23,632.50	79,452.43	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	18,000.00	-	14,357.94	-	3,642.06	Special Education
Payments to outside providers and staff for related services during July and August.						
STATE SUPPORTED SCHOOLS	80,000.00	-	-	80,000.00	-	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
TOTALS :	2,805,693.50	276,140.72	565,236.90	1,020,627.20	943,688.68	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018**

Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			\$ 324,460.08
	Receipts:			
	Local Revenues	9,370.24		
	State Aid/Federal Aid	586,920.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			596,290.24
	Disbursements:			
	EFT/Wire Transfers			
	Check # 204905-205013		136,870.81	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		280,417.82	
	Net Transfers			
	Total Disbursements:			(417,288.63)
31-Aug	ENDING BALANCE	\$ 596,290.24	\$ 417,288.63	503,461.69

BANK RECONCILIATION

BALANCE PER BANK:	593,732.34
ADD: Outstanding Deposit	
Interfund Transfer from General Fund	-
SUBTRACT:	
Outstanding Checks	(90,270.65)
Outstanding Payment Center Fees	
ADJUSTED BANK BALANCE	503,461.69
BALANCE PER BOOKS	503,461.69

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Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE August 31, 2018

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2018-19	1,324,047.00	-	-	1,279,047.43	44,999.57
Capital 13-14 Funded by General Fund	369,200.00	231,851.10	-	137,348.90	-
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	-	51,069.54	168,130.46
Capital 15-16 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 18-19 Funded by General Fund	250,000.00	-	-	-	250,000.00
FDK 18-19 Funded by General Fund	583,963.57	-	39,810.47	544,153.10	-
Capital Funded by Reserve & Obligations - Dec 11, '12 Proposition	42,239,786.00	39,693,038.43	130,079.74	309,015.92	2,107,651.91
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
Subtotal - Capital Fund	46,184,396.57	40,373,089.53	169,890.21	2,320,634.89	3,320,781.94
Debt Service	10,398,007.33	-	2,949,273.50	10,178,733.83	(2,730,000.00)
TOTALS :	56,582,403.90	40,373,089.53	3,119,163.71	12,499,368.72	590,781.94

RESERVE BALANCES August 31, 2018

DESCRIPTION	FUND BALANCE AT 07/01/2016	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,385,955.37	(610,000.00)	1,514.28	-	4,777,469.65
Capital Reserve	16,124,796.90	(575,000.00)	2,611.68	-	15,552,408.58
Instructional Technology Capital Reserve	1,803,865.90	-	382.31	-	1,804,248.21
Insurance Reserve	1,222,354.67	-	310.74	-	1,222,665.41
Unemployment Insurance Reserve	385,461.44	(40,000.00)	98.27	-	345,559.71
Reserve for Liability	1,636,859.26	(50,000.00)	417.96	-	1,587,277.22
Reserve for Tax Certiorari	928,120.13	-	235.94	-	928,356.07
Employee Benefit & Accrued Liability Reserve	2,662,673.37	(400,000.00)	437.44	-	2,263,110.81
Reserve for Retirement Contributions	2,303,244.97	(203,000.00)	465.90	-	2,100,710.87
Workers' Compensation Reserve	360,362.75	(20,000.00)	41.50	-	340,404.25
TOTALS :	32,813,694.76	(1,898,000.00)	6,516.02	-	30,922,210.78

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018**

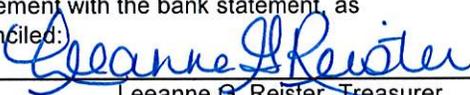
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 3,000,826.45</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	100,000.00		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	215.82		
	Net Transfers			
	Total Receipts:			<u>100,215.82</u>
	Disbursements:			
	EFT/Wire Transfers		780.46	
	Payroll Funding			
	Capital Checks-# 60097-60098		39,810.47	
	Capital Checks-Dec 2012 Prop # 862-866			
	Capital Checks-Dec 2012 Prop BAN # 4321-4327		128,880.36	
	Bus Purchase Reserve Checks (200025)			
	BAN Redemption			
	Net Transfers			
	Total Disbursements:			<u>(169,471.29)</u>
31-Aug	ENDING BALANCE	<u>\$ 100,215.82</u>	<u>\$ 169,471.29</u>	<u>2,931,570.98</u>

BANK RECONCILIATION

BALANCE PER BANK:	3,032,325.88
ADD:	
SUBTRACT:	
Outstanding Checks	(100,754.90)
ADJUSTED BANK BALANCE	<u>2,931,570.98</u>
BALANCE PER BOOKS	<u>2,931,570.98</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018**

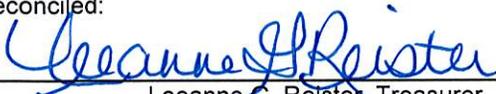
**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			\$	7,800,092.96
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		208.07		
	Interest -Tax Certiorari		117.98		
	Interest- Unemployment Insurance		49.00		
	Interest- Employee Benefit & Accrued Liabilities		211.35		
	Interest- Employee Retirement Contribution		229.22		
	Interest- Workers' Compensation		20.38		
	Interest- Insurance Reserve		155.38		
	Total Receipts:				991.38
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund				
	Total Disbursements:				-
31-Aug	ENDING BALANCE		\$ 991.38	\$ -	7,801,084.34

BANK RECONCILIATION

BALANCE PER BANK:	7,801,084.34
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	7,801,084.34
BALANCE PER BOOKS	7,801,084.34

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 Deborah L. Carpenter, School District Clerk

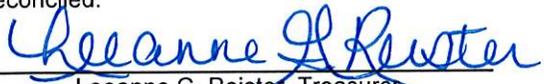
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$20,306,746.39</u>
	Receipts:			
	Interest - Bus Purchase Reserve	763.97		
	Interest - Capital Reserve	1,305.91		
	Interest - Capital IT Reserve	191.17		
	Transfer from General Fund			
	Total Receipts:			<u>2,261.05</u>
	Disbursements:			
	Transfer to Capital Fund			
	Total Disbursements:			<u>-</u>
31-Aug	ENDING BALANCE	<u>\$ 2,261.05</u>	<u>\$ -</u>	<u>20,309,007.44</u>

BANK RECONCILIATION

BALANCE PER BANK:	20,309,007.44
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>20,309,007.44</u>
BALANCE PER BOOKS	<u>20,309,007.44</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

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Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			\$ 1,249,439.60
	Receipts:			
	Transfer from General Fund (per appropriations)	219,273.50		
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	143.72		
	Net Transfers			
	Total Receipts:			<u>219,417.22</u>
	Disbursements:			
	Checks (001050)		219,273.50	
	Depository Trust Company (Wires)			
	Net Transfers			
	Total Disbursements:			<u>(219,273.50)</u>
31-Aug	ENDING BALANCE	<u>\$ 219,417.22</u>	<u>\$ 219,273.50</u>	<u>1,249,583.32</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,468,856.82
ADD:	
SUBTRACT:	
Outstanding Checks	(219,273.50)
ADJUSTED BANK BALANCE	<u>1,249,583.32</u>
BALANCE PER BOOKS	<u>1,249,583.32</u>

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Leeanne G. Reister, Treasurer

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Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2018**

Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	270,176.26		
Total Receipts:				270,176.26
	Disbursements:			
	JP Morgan Chase Withdrawal		270,176.26	
Total Disbursements:				(270,176.26)
31-Aug	ENDING BALANCE	\$ 270,176.26	\$ 270,176.26	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD:	-
SUBTRACT:	-
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

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 Leeanne G. Reister, Treasurer

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 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION August 31, 2018

SCHOOL	BEGINNING BALANCE 7/1/2018	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 8/31/2018
Allen Creek Elementary	1,262.18	-	-	1,262.18
Jefferson Road Elementary	1,648.60	-	-	1,648.60
Mendon Center Elementary	11,109.61	-	0.52	11,109.09
Park Road Elementary	3,192.58	-	13.33	3,179.25
Thornell Road Elementary	4,684.56	-	-	4,684.56
Barker Road Middle School	36,536.60	363.44	2,966.86	33,933.18
Calkins Road Middle School	66,572.81	1,497.62	4,952.92	63,117.51
Sutherland High School	77,358.59	1,067.79	919.90	77,506.48
Mendon High School	103,009.24	525.00	1,875.33	101,658.91
TOTALS :	305,374.77	3,453.85	10,728.86	298,099.76

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			305,844.23
ADD:	Outstanding Deposits / Bank Adjustments		
	NSF Checks		200.00
SUBTRACT:	Outstanding Checks		(7,944.47)
ADJUSTED BANK BALANCE			<u>298,099.76</u>
BALANCE PER BOOKS			<u>298,099.76</u>

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 08/01/2018 To: 08/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
08/02/2018	003577	To cover the costs of audiometers repairs.		A460-2815-500 R	NonPubSv HealthSv Supplie	-272.16
				A460-2815-455 R	NonPubSv Equipment Repair	272.16
08/06/2018	003597	TRANSFER LIBRARY SUPPLY FUNDS TO LIBRARY CONTRACTUAL TO COVER LIBRARY SUBSCRIPTIONS.		A341-2610-500 R	MHS Library Supplies	-4,436.00
				A341-2610-400 R	MHS Library Contracted Sv	4,436.00
08/03/2018	003602	TO COVER COST OF PCSD PORTION OF INVOICE DIVIDED BY 22 SCHOOL DISTRICTS FOR THE FOLLOWING: NEW ACT FOR EDUCATION BROCHURE, ANNUAL WEBSITE HOSTING FEE AND CAUSEWAVE.		A720-1240-492 R	SUPT Print Services	-513.86
				A720-1240-490 R	SUPT BOCES Services	513.86
08/03/2018	003621	To cover a deficit in textbooks for PND-01276.		A115-2110-500 R	PR Tch RegSch Supplies	-632.97
				A115-2110-480 R	PR Tch RegSch Textbooks	632.97
08/06/2018	003690	TO PROVIDE FUNDS FOR LIBRARY NEWSPAPER SUBSCRIPTIONS AND SUPPLIES.		A231-2610-400 R	BR Library Contracted Svc	-1,000.00
				A231-2610-500 R	BR Library Supplies	1,000.00
08/07/2018	003750	TO COVER THE CONTINUED COST OF GRADE CAM AT SHS		A340-2100-500 R	SHS SchISuppt Supplies	-1,000.00
				A530-2630-464 R	ITS Computer Inst Softwar	1,000.00
08/09/2018	003754	TRANSFER FUNDS FROM SCHOOL SUPPPORT TO SCHOOL SUPPORT CONTRACTUAL BOCES FOR A STUDENT EXAM.		A341-2100-500 R	MHS SchISuppt Supplies	-50.00
				A341-2100-490 R	MHS SchISuppt BOCES	50.00
08/08/2018	003819	To allocate Cultural Arts BOCES Aid to schools.		A470-2110-490 R	BOCES Tch RegSch BOCES	-43,021.00
				A112-2110-493 R	AC Young Aud-Cultural Art	4,201.00
				A113-2110-493 R	JR Young Aud-Cultural Art	5,294.00
				A114-2110-493 R	MCE Young Aud-Cultural Ar	8,147.00
				A115-2110-493 R	PR Young Aud-Cultural Ar	4,672.00
				A117-2110-493 R	TR Young Aud-Cultural Ar	6,883.00
				A231-2110-493 R	BRMS Young Aud-Cultural A	4,963.00
				A232-2110-493 R	CRMS Young Aud-Cultural	4,234.00
				A340-2110-493 R	SHS Young Aud-Cultural Ar	1,248.00
				A341-2110-493 R	MHS Young Aud-Cultural Ar	3,379.00
08/16/2018	004466	TO COVER WHITE BOARDS PURCHASED FOR RECONFIGURATION OF ROOM 108.		A341-2182-500 R	MHS SocStudies Supplies	-97.96
				A341-2100-500 R	MHS SchISuppt Supplies	97.96

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 08/01/2018 To: 08/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
08/14/2018	004503	TO PROVIDE FUNDS FOR PAVING PARKING LOT FOR MCE.	A640-1620-500 R	OM Supplies	-25,740.00	
			A640-1620-400 R	OM Contracted Services		25,740.00
08/16/2018	004718	TO COVER THE COST OF TRANSPORTATION CONTRACT AS PER BID RFB-#19-01 AWARDED 08/17/2018.	A830-9020-800 R	BEN Teachers Retirement	-36,465.00	
			A670-5540-400 R	TRN Contr Transportation		36,465.00
08/20/2018	004916	TRANSFER FUNDS FROM TECHNOLOGY SUPPLIES TO REPAIRS AND CONTRACTUAL TO COVER YEARLY BLANKETS.	A341-2149-500 R	MHS Technology Supplies	-500.00	
			A341-2149-400 R	MHS Technology Contr Sv		100.00
			A341-2149-455 R	MHS Technology Equip Rpr		400.00
08/20/2018	004983	TO COVER THE COST OF SUPPLIES.	A720-1240-492 R	SUPT Print Services	-137.50	
			A720-1240-421 R	SUPT Meeting Expense		24.05
			A720-1240-500 R	SUPT Supplies		113.45
08/20/2018	004987	TO PROVIDE CORRECT BUDGET CODE FOR PAPER PURCHASE FOR WORLD LANGUAGE.	A231-2134-500 R	BR World Lang Supplies	-32.70	
			A231-2100-500 R	BR SchISuppt Supplies		32.70
08/21/2018	005162	TRANSFER FUNDS TO COVER BOCES PO TO VARSITY MEDIA. PIP 95211.	A300-2855-400 R	HS Athletics Contract Sv	-4,133.00	
			A300-2855-490 R	HS Athletics BOCES Srvc		4,133.00
08/24/2018	005313	Transfer into textbooks to cover Scholastic News for school year.	A113-2100-400 R	JR SchISuppt Contr Svc	-350.00	
			A113-2100-500 R	JR SchISuppt Supplies	-353.78	
			A113-2110-480 R	JR Tch RegSch Textbooks		703.78
08/24/2018	005319	TRANSFER FUNDS FROM MUSIC SUPPLIES TO COVER THE COST OF MUSIC MEMBERSHIP.	A341-2164-500 R	MHS Music Instr Supplies	-125.00	
			A341-2164-468 R	MHS Music Instr Membershi		125.00
08/28/2018	005441	TO COVER DEFICIT FOR NYSSMA 7/1/8-6/30/19 MEMBERSHIP.	A231-2100-500 R	BR SchISuppt Supplies	-180.00	
			A231-2164-468 R	BR Music Instr Membership		180.00
08/30/2018	005632	To cover costs of Scholastic magazines .	A112-2110-500 R	AC Tch RegSch Supplies	-1,449.01	
			A112-2110-480 R	AC Tch RegSch Textbooks		1,449.01
08/30/2018	005649	TO PROVIDE FUNDS FOR WORLD LANGUAGE PAPER ORDER.	A232-2134-500 R	CR World Lang Supplies	-42.51	
			A232-2100-506 R	CRMS SchI Suppt Copy Pap		42.51

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 08/01/2018 To: 08/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	
08/31/2018	006070	To correct negative budget accounts.					
			A100-2110-121 R	ES Tch RegSch 1-3	-17,730.00		
			A100-211K-110 R	ES Tch RegSch Kdg Sal	-25,559.50		
			A100-211K-110 R	ES Tch RegSch Kdg Sal	-4,190.00		
			A100-211K-110 R	ES Tch RegSch Kdg Sal	-23,327.50		
			A100-211K-110 R	ES Tch RegSch Kdg Sal	-53,760.00		
			A100-211K-110 R	ES Tch RegSch Kdg Sal	-4,799.60		
			A100-2610-153 R	ES Library Summer Tchr	-526.44		
			A200-2158-131 R	MS Math Tchr Salary	-50,000.00		
			A200-2176-131 R	MS Science Tchr Salary	-68,569.50		
			A200-2250-162 R	MS SpEd Para Salary	-34,867.80		
			A300-2149-131 R	HS Technology Tchr Salary	-6,245.00		
			A300-2164-131 R	HS Music Instr Tchr Salar	-6,750.40		
			A300-2182-131 R	HS SocStudies Tchr Sal	-17,132.60		
			A300-2815-153 R	HS HealthSv Summer Tch	-1,186.08		
			A300-2820-159 R	HS PsychSv Psych Salary	-25,000.00		
			A410-2251-153 R	SpEd Office Summer Tchr	-8,140.06		
			A830-9060-800 R	BEN Hospital Medical	-525.00		
			A100-2110-110 R	ES Tch RegSch Kdg Sal		25,559.50	
			A100-2110-123 R	ES Tch RegSch 4-5		4,190.00	
			A100-2153-121 R	ES Reading Tchr Salary		23,327.50	
			A100-2820-159 R	ES PsychSv Psych Salary		78,760.00	
			A200-2110-122 R	MS Tch RegSch Gr.6 Sal		17,730.00	
			A200-2149-131 R	MS Technology Tchr Salary		6,245.00	
			A200-2153-131 R	MS Reading/Literacy Tchr		4,799.60	
			A200-2164-131 R	MS Music Instr Tchr Salar		6,750.40	
			A200-2250-171 R	MS Spec Ed Nurse Sal		34,867.80	
			A200-2610-153 R	MS Library Summer Tchr		526.44	
			A200-2815-153 R	MS HealthSv Summer Tch		1,186.08	
			A300-2113-131 R	HS Art Teacher Salary		68,569.50	
			A300-2152-131 R	HS English Tchr Sal		17,132.60	
			A300-2158-131 R	HS Math Tchr Salary		50,000.00	
			A410-2251-151 R	SpEd Office CPSE Coord		8,140.06	
			A830-9089-800 R	BEN Undist Emp Benefits		525.00	
			Total for Fund A - GENERAL FUND		-468,841.93	468,841.93	

PITTSFORD CENTRAL SCHOOL DISTRICT
Current Appropriation - Effective From: 08/01/2018 To: 08/31/2018
Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Director of Finance (money is available and allowable) Assistant Superintendent for Business Approval				<u>Chloanne Reister</u>		
				<u>D-T-K</u>		
Date of Treasurer's Report for BOE review				<u>9/26/18</u>		
Date Completed				<u>9/7/2018</u>		
Person Completing				<u>Chawn Cul-Verdy</u>		

**Pittsford Central School District
Annual Report on Extraclassroom Activity Funds**

Allen Creek Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance June 30, 2018
Student Council	\$ 2,229.03	\$ 1,303.63	\$ 2,270.48	\$ 1,262.18
Sales Tax Payable	-			-
	<u>\$ 2,229.03</u>	<u>\$ 1,303.63</u>	<u>\$ 2,270.48</u>	<u>\$ 1,262.18</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 2,066.18
Less Outstanding Checks	(804.00)
Plus NSF Check	-
Book Balance at End of Month	<u>\$ 1,262.18</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 1,262.18</u>

Jefferson Road Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance June 30, 2018
Student Council	\$ 1,667.23	\$ 4,583.83	\$ 4,602.46	\$ 1,648.60
	<u>\$ 1,667.23</u>	<u>\$ 4,583.83</u>	<u>\$ 4,602.46</u>	<u>\$ 1,648.60</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 1,674.85
Less Outstanding Checks	(26.25)
Plus Outstanding Receipts	-
Book Balance at End of Month	<u>\$ 1,648.60</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 1,648.60</u>

Mendon Center Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance June 30, 2018
Student Council	\$ 784.98	\$ 10,461.95	\$ 9,316.13	\$ 1,930.80
Bookstore	5,327.03	4,487.76	2,349.65	7,465.14
Newspaper Club	-	247.00	247.00	-
Ski Club	2,037.17	1,872.00	2,400.00	1,509.17
Sales Tax	125.19	1,082.73	1,003.42	204.50
	<u>\$ 8,274.37</u>	<u>\$ 18,151.44</u>	<u>\$ 15,316.20</u>	<u>\$ 11,109.61</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 11,895.83
Less Outstanding Checks	(786.22)
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Book Balance at End of Month	<u>\$ 11,109.61</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 11,109.61</u>

Park Road Elementary

<u>Club/Activity</u>	Beginning Balance			Ending Balance
	July 1, 2017	Receipts	Disbursements	June 30, 2018
Student Council	\$ 3,400.04	\$ 5,477.03	\$ 6,015.43	\$ 2,861.64
Ski Club	1,226.35	1,313.74	2,222.48	317.61
Sales Tax	18.50	315.47	320.64	13.33
	<u>\$ 4,644.89</u>	<u>\$ 7,106.24</u>	<u>\$ 8,558.55</u>	<u>\$ 3,192.58</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 3,320.23
Less Outstanding Checks	(127.65)
Plus Outstanding Receipts - Deposits in Transit	
Book Balance at End of Month	<u>\$ 3,192.58</u>

Other Accounts

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 3,192.58</u>

Thornell Road Elementary School

<u>Club/Activity</u>	Beginning Balance			Ending Balance
	July 1, 2017	Receipts	Disbursements	June 30, 2018
Student Council	\$ 3,720.62	\$ 3,162.96	\$ 3,229.71	\$ 3,653.87
Ski Club	1,362.54	2,346.15	2,678.00	1,030.69
Sales Tax	-	256.89	256.89	-
	<u>\$ 5,083.16</u>	<u>\$ 5,766.00</u>	<u>\$ 6,164.60</u>	<u>\$ 4,684.56</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 4,684.56
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Book Balance at End of Month	<u>\$ 4,684.56</u>

Other Accounts

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 4,684.56</u>

Barker Road Middle School

Club/Activity	Beginning Balance			Ending Balance
	July 1, 2017	Receipts	Disbursements	June 30, 2018
Adventure Club	\$ 1,002.13	\$ 18,210.50	\$ 16,910.55	\$ 2,302.08
Art Club	71.90	-	-	71.90
Bookstore	3,714.62	2,691.51	1,936.20	4,469.93
Drama Club	7,058.95	17,472.06	17,698.03	6,832.98
Gay Straight Alliance	25.00	-	-	25.00
Science Olympiad	599.79	1,619.00	1,705.11	513.68
Home & Careers	583.24	2,493.83	1,631.83	1,445.24
Latin Club	1.48	200.00	200.00	1.48
Music Activities	4,475.27	22,663.51	22,656.69	4,482.09
Robotics Club	221.42	-	-	221.42
Ski Club	2,052.72	7,210.00	5,010.00	4,252.72
Student Council	6,996.52	41,196.29	42,287.77	5,905.04
Yearbook	2,548.11	3,741.66	524.94	5,764.83
Sales Tax	35.90	813.84	601.53	248.21
	\$ 29,387.05	\$ 118,312.20	\$ 111,162.65	\$ 36,536.60

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 43,872.87
Less Outstanding Checks	(7,336.27)
Plus Outstanding Receipts	-
Plus NSF Check	-
Book Balance at End of Month	<u>\$ 36,536.60</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 36,536.60</u>

Calkins Road Middle School

Club/Activity	Beginning Balance			Ending Balance
	July 1, 2017	Receipts	Disbursements	June 30, 2018
Art Club	\$ 85.16	\$ -	\$ 58.06	\$ 27.10
Best Buddies	84.00	71.00	-	155.00
Bookstore	1,338.06	964.32	1,020.79	1,281.59
Drama Club	23,575.79	23,559.95	21,790.44	25,345.30
Home & Careers	3,427.66	2,785.98	2,371.37	3,842.27
Latin Club	1,020.30	1,300.00	1,300.00	1,020.30
Music Activities	14,288.53	23,089.53	22,366.27	15,011.79
Ski Club	1,720.98	6,885.00	6,660.00	1,945.98
Spanish Club	1,363.06	1,297.00	1,354.46	1,305.60
Student Council	4,704.39	38,749.91	37,754.05	5,700.25
Yearbook	11,249.05	362.85	696.50	10,915.40
Sales Tax Payable	38.30	162.27	178.34	22.23
	\$ 62,895.28	\$ 99,227.81	\$ 95,550.28	\$ 66,572.81

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 67,728.81
Less Outstanding Checks	(1,156.00)
Plus Outstanding Receipts	-
Plus NSF Check - Stop Payment	-
Plus Bank Service Charges	-
Book Balance at End of Month	<u>\$ 66,572.81</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 66,572.81</u>

Sutherland High School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance June 30, 2018
Class of 2017	1,747.43	-	1,747.43	-
Class of 2018	2,699.93	31,208.24	29,795.27	4,112.90
Class of 2019	1,523.46	2,658.08	1,634.50	2,547.04
Class of 2020	1,267.03	2,304.15	1,687.27	1,883.91
Class of 2021	-	2,482.54	1,145.50	1,337.04
Band	718.00	3,020.47	3,074.97	663.50
Best Buddies	242.25	435.23	-	677.48
DECA Club	648.60	8,500.00	9,057.13	91.47
Drama	8,439.74	4,495.77	4,007.19	8,928.32
Fine Arts	114.67	77.78	50.00	142.45
Gay Straight Alliance	320.77	-	-	320.77
Latin Club	659.59	5,071.89	5,071.89	659.59
Link Crew	1,334.69	906.81	1,075.98	1,165.52
Model UN	3,767.07	8,141.08	8,260.08	3,648.07
Musicals	10,828.74	39,317.77	26,521.93	23,624.58
Newspaper-Midnight	208.02	-	24.03	183.99
Pegasus	1,026.65	1,000.00	1,599.98	426.67
Project Earth	473.74	314.73	238.00	550.47
Runway for Relief	-	3,187.80	3,187.80	-
Show Choir	1,214.11	4,566.50	4,506.00	1,274.61
Ski Club	1,888.53	4,029.42	4,502.00	1,415.95
Student Council	12,648.69	5,735.25	5,595.46	12,788.48
Tri-M	3,542.74	-	3,296.00	246.74
Yearbook	6,560.77	8,717.31	4,893.75	10,384.33
Sales Tax Payable	832.07	3,659.13	4,206.49	284.71
	\$ 62,707.29	\$ 139,829.95	\$ 125,178.65	\$ 77,358.59

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 78,090.69
Less Outstanding Checks	(932.10)
Plus Outstanding Receipts - NSF checks	200.00
Plus Outstanding Receipts - Deposits in Transit	-
Book Balance at End of Month	<u>\$ 77,358.59</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u><u>\$ 77,358.59</u></u>

Mendon High School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance June 30, 2018
Class of 2017	4,047.19	-	4,047.19	-
Class of 2018	10,159.61	16,093.72	21,596.85	4,656.48
Class of 2019	3,835.99	15,290.86	7,478.75	11,648.10
Class of 2020	6,173.69	2,974.18	1,864.78	7,283.09
Class of 2021	-	2,999.86	1,596.35	1,403.51
Anime Club	34.50	-	34.50	-
Art Club	20.99	-	20.99	-
ASI Club	246.99	-	246.99	-
Best Buddies	-	715.18	350.00	365.18
Bookstore	2,943.24	2,890.24	2,553.49	3,279.99
Concert Band	-	594.00	594.00	-
DECA Club	353.70	21,778.41	20,866.49	1,265.62
Diversity Club	11.65	-	11.65	-
Drama Club	10,209.46	4,359.00	9,459.85	5,108.61
Electrathon	217.94	-	16.18	201.76
Environmental Awareness	-	23.08	19.90	3.18
Runway for Relief	422.20	408.96	411.76	419.40
French Club	81.65	364.00	156.09	289.56
Latin Club	811.02	200.00	250.00	761.02
Link Crew	3,093.99	2,748.29	2,262.87	3,579.41
Model UN	1,179.89	14,499.96	14,076.73	1,603.12
Musical Activities	23,849.72	18,411.23	17,559.41	24,701.54
National Honor Society	1,399.53	-	213.42	1,186.11
Orchestra	660.54	682.00	760.73	581.81
Pittsford Girl Up	414.88	144.24	235.44	323.68
Reality Check	185.74	-	61.14	124.60
Science Olympiad	343.77	-	225.00	118.77
Concert Choir	1,357.66	16,341.55	17,031.00	668.21
Spanish Club	17.11	-	17.11	-
Students against Cancer	-	205.78	205.78	-
Student Council	6,453.57	5,264.75	4,558.10	7,160.22
Technology Club	683.85	6,219.98	5,248.07	1,655.76
Virtual Enterprises	1,124.68	480.00	842.89	761.79
Wind Ensemble	2,521.26	24,180.75	25,950.00	752.01
Women's A Cappella	435.78	168.05	212.45	391.38
Yearbook	13,631.64	16,877.89	8,434.08	22,075.45
Sales Tax Payable	622.55	3,282.65	3,265.32	639.88
	\$ 97,545.98	\$ 178,198.61	\$ 172,735.35	\$ 103,009.24

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 107,678.50
Less Outstanding Checks	(4,669.26)
Plus Outstanding Receipts - NSF checks	
Book Balance at End of Month	<u>\$ 103,009.24</u>

Other Accounts

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 103,009.24</u>

TOTAL OF ALL CLUBS

305,374.77

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: September 20, 2018
To: Michael Pero, Superintendent of Schools
From: Darrin Kenney, Assistant Superintendent for Business
Re: Audit Reports Acceptance Resolution

DTK

As required by law, and consistent with past practice, the Board of Education is required to accept and approve the Basic Financial Statements. Our Audit Committee has reviewed and been given the opportunity to ask questions regarding the reports, financial conditions, fund balances and reserves. In addition, a copy of the Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) and the Financial Executive Summary for Years Ended June 30, 2017 and 2018, as presented by Tom Zuber to the Audit Oversight Committee, are included for your perusal.

Leeanne Reister and I, as well as the Audit Committee, will be available to answer questions. For your convenience I have provided a resolution below:

Be It Resolved that the Board of Education, at its regular meeting held on September 26, 2018 and on the recommendation of the Audit Oversight Committee accepts the Basic Financial Statements and Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) for the year ended June 30, 2018 as presented.

DTK:kd

Attachments

Cc: L. Reister

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: September 13, 2018
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: Auction of Equipment

DTK

Several years ago the District initiated an effort to systematically update our aged Buildings and Grounds fleet. Part of the plan was to test what the Town of Pittsford and some other schools were doing:

- Replace vehicles/equipment at shorter intervals so that we improve safety, minimize long-term maintenance costs, and maximize resale value thereby minimizing net outlay.
- Utilize the services of a large auction company that specializes in county or statewide auctions of municipal vehicles and equipment.

This practice has proven very favorable for the District taxpayers.

Board Policy 5410 states "The Superintendent or designee may dispose of property in such a manner that brings the most financial benefit to the District."

RTI Auctions (Roy Teitsworth Inc.) has inspected the equipment we would request be sent to auction on October 6, 2018. All pieces of equipment have estimates and will be sold to the highest bidder.

The following items will be sent on consignment:

2011 Ford F450SD 4WD Dump	Air Flo SS Slide
2012 Ford F550SD 4WD Dump	2009 X Mark 72" cut Zero Turn Mower
2012 Ford F650SD XLT Dump	2010 Jacobsen HR 9016 4WD Commercial Mower
2013 Ford E350 Cargo Van	1999 John Deere 4300 4WD Tractor with Cab
2013 Ford E350 Cargo Van	

I have discussed this process with the District's auditor, attorney and NYS Ed and all agree we may utilize this process. Therefore, in accordance with Policy 5410 and applicable laws, I recommend the following:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting of September 26, 2018 does hereby declare the above equipment scrap or obsolete and does hereby authorize the auction and receipt of proceeds from the sale of the vehicles and equipment listed on the Consignment Contract from Roy Teitsworth, Inc.

DTK:kd
Attachment

Cc: J. Beardsley

PITTSFORD CENTRAL SCHOOL DISTRICT
Preliminary Field Trip Request

Instructions:
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and _____ for a day trip.

Teacher(s) Initiating Request: Heidi Marafioti School: CRMS

Please check all that apply:

- | | |
|---|---|
| <input type="checkbox"/> Day trip | <input checked="" type="checkbox"/> Extended, overnight for more than one night |
| <input type="checkbox"/> Overnight, one night, without missing instructional time | <input type="checkbox"/> Out of state |
| <input type="checkbox"/> Overnight, one night, with missing instructional time | <input type="checkbox"/> Out of country |

Logistics of Trip

Destination (include exact address): Quebec City, Canada

Estimated Number of Students: 40-45 **Round Trip Mileage:** _____

Departure: Date 1/18/2019 Time 5:30am **Return:** Date 1/20/19 Time 9:30pm

Have both the district and building calendars been checked for conflicts, etc. yes no

Estimated Number of Chaperones: **Teachers:** 4-5 **Parents:** none **Other:** _____

Type of Transportation: Commercial tour bus

Arrangement for meals and lodging (if necessary): Lodging and most meals are included in the price of the trip. Students are responsible to pay for 2 meals.

Cost:

Estimated Cost Per Student:	Estimated Cost from Each Source:
Event Fee: \$535	from district: _____
Travel: included	from student: \$535
Lodging: included	outside source: _____
Meals: \$20	fundraising: _____
Other: _____	other: _____
Total: \$555	Total: \$555

If fundraising is involved, please describe : I am currently researching fundraising opportunities with the possibility of starting next year.

Complete for overnight, extended, out-of-state or out-of-country trips:

Date of parent informational meeting: Tentatively scheduled for October 14, 2018

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Students will drop off their bags one day before departure to have them checked by administration. Carry-on luggage will be inspected by chaperones prior to departure. Rooms will be checked each night by chaperones at curfew. Each chaperone will be assigned a group of students to oversee. There will be private security in the hallways of the hotel each night.

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: January 15, 2019 (Include a copy of chaperone responsibilities and expectations)

Other remarks: The tour company has offered a monetary scholarship that will be used to help a family or families who normally could not afford to send their child on the trip. The exact amount of this scholarship is unknown, it will likely be dependent on how many students sign up to go.


Requesting Teacher(s) Signature


Date

Curricular/Instructional Plan

For what course is this trip required/offered? French 7 and French 8

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

Students will be exposed to Canadian French in a variety of authentic contexts which mirror our curriculum, such as ordering food, shopping and communicating with vendors. Students will be immersed in the language for almost three days. During this time they will hear, read and speak French continually and naturally with native speakers which will reinforce and improve students' checkpoint A proficiency level. In addition, the experience in Quebec promotes the practice of CCS ELA literacy shift 6: Academic Vocabulary. Throughout the weekend students will be associating words with others via cognate recognition as they read road signs, bathroom signs, signs at the hotel front desk, in the elevator, etc. The trip aligns directly with Pittsford Standards for World Languages #1, Interacting in a variety of settings, #2, Awareness of other cultures, and #3, Recognizing similarities and differences among cultures. It also promotes the Common Core standard of understanding cultures and communicating.

Activities

Preparation: How will the student be prepared for the trip as an instructional activity?

Students will prepare for the trip in French Club meetings where we will reinforce via role play specific situations that will very likely occur in Quebec, (such as what to say to a store clerk when shopping, how to order correctly in the restaurants, etc.) Relevant vocabulary and phrases will be practiced and reviewed in these meetings as well. Regular reading, writing, speaking and listening practice is the best preparation for a cultural trip such as this. The French curriculum addresses real-life situations through outcomes such as socializing, providing and obtaining information, and expressing feelings.

On trip: What instructional activities will occur on the trip?

Students will learn about Quebec's history and contemporary importance. They will learn about how Quebec's history connects with early U.S. history and how language influences culture. The students will use French and hear authentic French music and speech. They will be introduced to folktales and learn some expressions and words that are specific to Canadian French. They will use French commands to direct their dogs when dogsledding. They will be encouraged by teachers and chaperones to use their French when interacting with the Quebecois and their fellow classmates.

3 of 3

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

Students will discuss facets of Quebec's history, language and culture. They will compare it to France and the U.S. Students will also share their authentic experiences with their classmates through discussion and a slideshow. This way, the students can make connections between what they experienced and what they have learned and are learning in class. An increased, more natural use of the language and a new excitement for French will determine for me if the outcomes for the trip were achieved.

Provisions for Continuity of School Work

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Students will contact each teacher to get class work and homework. Students will be encouraged to use travel time to complete their work.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

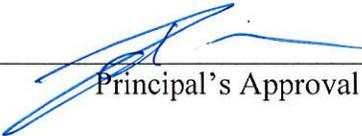
Friday classes will see a film on Quebec's culture and history the day of the trip. Following the trip students will share their experiences with students who did not participate and the teacher will share new

words and offer cultural comparisons with real life examples from the trip. In the past this was very interactive, the students who went on the trip were eager to share what they learned and students who had stayed back were curious and had questions. Each year we are able to discuss not only the cultural differences between the U.S. and Quebec but also the many differences in language between Quebec and France. (Mainly, the French-Canadians do not borrow English words like the French often do, in order to preserve the language they must not let English infiltrate into the culture as the French have with certain words)

TO BE COMPLETED BY THE BUILDING PRINCIPAL AND DIRECTOR WHEN APPROPRIATE

Director's Approval

Date



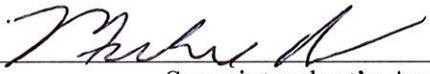
9/19/18

Principal's Approval

Date

Comments: _____

TO BE COMPLETED BY THE SUPERINTENDENT



9/29/18

Superintendent's Approval

Date

Comments: _____

Students

SUBJECT: STUDENTS WITH LIFE-THREATENING HEALTH CONDITIONS

Students come to school with diverse medical conditions which may impact their learning as well as their health. Some of these conditions are serious and may be life-threatening. As a result, students, parents, school personnel, and health care providers must all work together to provide the necessary information and training to allow children with chronic health problems to participate as fully and safely as possible in the school experience. This policy encompasses an array of serious or ~~life-threatening medical conditions~~ **Chronic illnesses** such as ~~anaphylaxis~~, diabetes, seizure disorders, ~~or severe~~ asthma and acute medical conditions **such as allergies with potential for anaphylaxis reactions and substance overdose.** ~~*such as substance overdose.~~ All students within the District with known life-threatening conditions will have a comprehensive plan of care in place: an Emergency Care Plan (ECP) or Individualized Healthcare Plan (IHP) and if appropriate, an Individualized Education Plan (IEP) or Section 504 Plan.

Life-Threatening Conditions

For those students with **serious or chronic** life-threatening **illnesses or medical conditions** ~~conditions such as diabetes, seizure disorders, asthma, and allergies~~, the District must work cooperatively with the parent(s) and the healthcare provider(s) to:

- a) **If appropriate, immediately** develop an ECP for ~~each~~ at risk students to ensure that ~~all~~ appropriate personnel are aware of the student's potential for a life-threatening reaction;
- b) If appropriate, develop an IHP that includes all necessary treatments, medications, training, and educational requirements for the student. If the student is eligible for accommodations based upon the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act, the appropriate procedures will be followed **by the Committee on Special Education** regarding evaluation and identification;
- c) Provide training by licensed medical personnel (e.g., registered professional nurse) for all adults in a supervisory role in the recognition and emergency management of a specific medical condition for specific students;
- d) Obtain specific medical-legal documents duly executed in accordance with New York State law; appropriate health care provider authorization in writing for specific students that includes the frequency and conditions for any testing and/or treatment, symptoms, and treatment of any conditions associated with the health problem; and directions for emergencies;
- e) Secure written parent permission and discuss parental responsibility that includes providing the health care provider's orders, providing any necessary equipment, and participation in the education and co-management of the child as ~~he or she~~ **the child** works toward self-management;

(Continued)

Students

SUBJECT: STUDENTS WITH LIFE-THREATENING HEALTH CONDITIONS (Cont'd.)

- f) Allow supervised students to carry life-saving medication in accordance with relevant laws, regulations, and procedures. The District will also encourage parents and students to provide duplicate life-saving medication to be maintained in the health office in the event the self-carrying student misplaces, loses, or forgets their medication;
- g) Assure appropriate and reasonable building accommodations are in place within a reasonable degree of medical certainty.

In addition, the District will:

- a) Provide training for transportation, instructional, food service, or physical education staff, as appropriate, in the recognition of an anaphylactic reaction;
- b) Have standing emergency medical protocols for nursing or other staff;
- c) Request the school medical director to write a non-patient specific order for anaphylaxis treatment agents for the school's registered professional nurse or other staff, as designated by the administration and allowed under federal and New York State laws and regulations, to administer in the event of an unanticipated anaphylactic episode;
- d) Maintain or ensure the maintenance of a copy of the standing order(s) and protocol(s) that authorizes them to administer emergency medications such as anaphylactic treatment agents;
- e) As permitted by New York State law, maintain stock supplies of life-saving emergency medications such as epinephrine auto-injectors ~~or~~ and Naloxone (Narcan) for use, especially in first time emergencies;
- f) Allow the school registered nurse, nurse practitioner, or physician to train unlicensed school personnel to administer emergency epinephrine via auto-injector, or emergency glucagon, to students with both a written provider order and parent or person in parental relation consent during the school day, on school property, and at any school function. Such training will be done in accordance with specifications outlined in the Commissioner's regulations;
- g) Ensure that building-level and District-wide school safety plans include appropriate accommodations for students with life-threatening health conditions.
- h) **Provide information and resources to families who wish** ~~Encourage families~~ to obtain medic-alert bracelets for at risk students;
- i) Educate students, **families and staff** regarding the importance of immediately reporting symptoms of an allergic reaction.

(Continued)

Students

SUBJECT: STUDENTS WITH LIFE-THREATENING HEALTH CONDITIONS (Cont'd.)**Creating an Allergen-Safe School Environment**

The risk of accidental exposure or cross-contamination is always present in school, particularly for students with food allergies. The school setting is **an environment with risk for a high-risk environment** for accidental ingestion of a food allergen due to the presence of a large number of students, **increased ubiquitous** exposure to food allergens, and cross-contamination of tables, desks, and other surfaces.

In an effort to prevent accidental exposure to allergens, the District will monitor the following **higher-risk** areas and activities:

- a) Cafeteria;
- b) Food sharing;
- c) Hidden ingredients in art, science, and other projects;
- d) Transportation;
- e) Fund raisers and bake sales;
- f) Parties and holiday celebrations;
- g) Field trips;
- h) Before and after school programs.

Medication Self-Management

The District will work toward assisting students in the self-management of their chronic health condition based upon the student's **developmental age**, knowledge level and skill by:

- a) **Collaborating with parents/guardians;**
- b) Adequately training all staff involved in the care of the child, as appropriate;
- b) Assuring the availability of the necessary equipment and/or medications;
- c) Providing appropriately trained licensed persons as required by law;
- d) Developing an emergency plan, **IHP, IEP or 504 plan as appropriate** for the student; and
- e) Providing ongoing staff and student education.

Americans with Disabilities Act, 42 USC § 12101 et seq.
Individuals with Disabilities Education Act (IDEA), 20 USC §§ 1400-1485
Section 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.
34 CFR Part 300
Education Law §§ 6527 and 6908
8 NYCRR §§ 136.6, 136.7
Public Health Law §§ 2500-h, 3000-a, and 3000-c

NOTE: Refer also to Policy #7513 -- Administration of Medication
Adoption Date—**DRAFT 9.28.17, 5/3/18; 9/4/18**