

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
MONDAY, DECEMBER 10, 2018  
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

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AGENDA

6:00 P.M. – Executive Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL'S REPORT – Dr. Mark Balsamo – Park Road Elementary School
- V. APPROVAL OF MINUTES: November 19, 2018 (BOARD ACTION)  
December 3, 2018 – Special Meeting (BOARD ACTION)
- VI. PUBLIC COMMENT  
*The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening's agenda.*
- VII. BOARD OF EDUCATION REPORT
- A. Monroe County School Boards Association Meeting Reports
1. Board President's – next meeting – 1/9/19
  2. Executive Committee – next meeting – 2/27/19
  3. Information Exchange Committee – next meeting – 1/9/19
  4. Labor Relations Committee – next meeting – 1/16/19
  5. Legislative Committee – next meeting – 1/2/19
  6. Steering Committee – next meeting – 1/23/19
  7. Community Outreach Advisory Committee – next meeting – 1/10/19
- B. Other Meeting Reports
- C. Dates to Remember
1. 12/24/18-1/1/19 – Schools Closed for Winter Recess
  2. 1/2/19 – Schools Reopen
  3. 1/10/19 – Board of Education Visit at District Office – 8:00 a.m.
  4. 1/14/19 – Next Regularly Scheduled Meeting
- VIII. FINANCIAL REPORT – Mr. Kenney
- A. Action Items:
1. Tax Certiorari Resolution (BOARD ACTION)
  2. Budget Transfer – Full Day Kindergarten DASNY Grant (BOARD ACTION)
  3. Bid Awards (See Consent Agenda)
    - a. BOCES II Cooperative Lunch Paper and Plastic Supply
    - b. BOCES II Cooperative Multimedia AV
    - c. Surplus Library Books for Disposal
- B. Discussion:
- C. Other
- IX. HUMAN RESOURCE REPORT – Mr. Leone
- A. Action Items;
1. Professional Staff Report (BOARD ACTION)
  2. Support Staff Report (BOARD ACTION)
- B. Discussion:
- C. Other:

- X. CURRICULUM REPORT – Mrs. Ward
  - A. Action Items:
  - B. Discussion:
    - 1. New Course Proposals – First Reading
      - a. AP Computer Science A
      - b. Game Development
  - C. Other:
- XI. SPECIAL EDUCATION REPORT – Ms. Woods
  - A. Action Items: (See Consent Agenda)
    - 1. Committee on Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Transfer Student, Requested Reviews.
    - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Reevaluation Reviews, Requested Reviews.
    - 3. Committee on Preschool Special Education: Amendment – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings.
  - B. Discussion:
  - C. Other:
- XII. SUPERINTENDENT’S REPORT – Mr. Pero
  - A. Action Items:
    - 1. Call for Executive Session (BOARD ACTION)
    - 2. Field Trip Approval to Myrtle Beach, SC (SHS Baseball) (BOARD ACTION)
    - 3. Gifts to the District (See Consent Agenda)
      - a. Donation of \$52,200.00 from Trish & Robert Nelk for a scholarship fund in memory of their son, SPC Joseph Nelk. (\$1,000 awarded to one graduating Senior every year at Sutherland High School)
      - b. Donation of \$5,000.00 from PTSA to go towards the cost of installation for five (5) Smartboards that will be placed in FDK classrooms in all five Elementary schools.
  - B. Discussion:
  - C. Other:
- XIII. CONSENT AGENDA (BOARD ACTION)
  - A. Bid Awards
  - B. Committee on Special Education
  - C. Sub-Committee on Special Education
  - D. Committee on Preschool Special Education
  - E. Gifts to the District
- XIV. OLD BUSINESS
- XV. NEW BUSINESS
- XVI. PUBLIC COMMENT
- XVII. ADJOURNMENT/RECESS (BOARD ACTION)

Next Regularly Scheduled Meeting: January 14, 2019



**Mission:** *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

**For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)**

*For Board  
Approval*

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
Monday, November 19, 2018  
Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Monday, November 19, 2018.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty (7:05 arrival), V. Baum, I. Narotsky,  
R. Sanchez-Kazacos, P. Sullivan.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, E.  
Woods

OTHERS PRESENT: W. Castle, T. Minter, C. Karpovich, S. Warchol, R. Scott, J. Sussman, K. Seaver, R. Antonetti

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda with the following changes: no principal's report, and the district inclusivity committee presentation will take place once everyone arrives later in the meeting.  
Vote: Unanimously carried by those present

**APPROVED:  
AGENDA**

3. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its November 5, 2018, meeting.  
Vote: Unanimously carried by those present

**APPROVED:  
MINUTES  
11/5/18**

4. Mrs. Thomas reviewed the upcoming meeting dates and dates to remember. She noted that at the last Information Exchange meeting an informal vote was taken on whether to have mental health or juuling as the topic for the spring IE meeting. They are awaiting the results of that vote.

5. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepted the Treasurer's Report for the period ending October 31, 2018.  
Vote: Unanimously carried by those present

**ACCEPTED:  
TREASURER'S  
REPORT**

Mr. Aroesty arrived at 7:05 pm

6. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District authorizes the transfer of two hundred fourteen thousand thirty two dollars and eighty-eight cents (\$214,032.88) into the Tax Certiorari Reserve from the General Fund Unrestricted Fund Balance for tax certiorari claims related to currently unsettled Notice of Petitions.  
Vote: Unanimously carried

**ACCEPTED:  
TAX  
CERTIORARI  
RESERVE**

7. Motion was made by Mr. Aroesty, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

51.

A. Appointment – School Related Professional

Name: Amy Pierce  
 Position: PRE - CSE Paraprofessional  
 Type of Position: Civil Service  
 Probationary Period: 11/13/2018 – 11/12/2019  
 Salary: \$16,113.00  
 Effective Date: November 13, 2018

Name: Sean Spooner  
 Position: MCE - CSE Paraprofessional  
 Type of Position: Civil Service  
 Probationary Period: 11/19/2018 – 11/18/2019  
 Salary: \$14,873.76  
 Effective Date: November 19, 2018

B. Resignation – – School Related Professional

Kim Palumbos – Moving to Assistant Purchasing Clerk position from MHS CSE Paraprofessional position

8. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report: **APPROVED: SUPPORT STAFF REPORT**  
 Vote: Unanimously carried

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Kimberly Palumbos	Asst. Purchasing Clerk	BR East	7.5/day	11/1/18	\$27,300

<u>RESIGNATIONS/ TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Phyllis Johnson	School Aide	CRMS	1 yr	10/26/18

TRANSPORTATION

<u>RESIGNATIONS/ TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Sharon Loria	Bus Driver	Transportation		11/13/18

CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Kevin O’Connor	Custodian	PRE	8 hrs/day	11/19/18	\$51,577

**Moving from BRMS Head Custodian to PRE Day Custodian**

Kevin Overdyk	Cleaner–C Shift	MHS	8 hrs/day	11/19/18	\$27,620
William Bahantka	Cleaner–C Shift	MHS	8 hrs/day	11/26/18	\$27,620

<u>RESIGNATIONS/ TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Jason Schultz	Cleaner	MHS		10/31/18

**Date for Jason modified from 11/12/18 as shown on 11-5-18 BOE Report**

9. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following part time professional/ specialist salaries 2018-2019 as follows:

Vote: Unanimously carried

**APPROVED:  
PART TIME  
PROFESSIONAL/  
SPECIALIST  
SALARIES**

A. Special Salaries – see below

	<u>2017 – 2018</u>	<u>2018-19</u>
Tutors –		
In-hospital students	23.00/hr.*	23.00/hr.*
Life Guards (school year)	12.50/hr.	12.50/hr.
Accompanist	17.50/hr.	17.50/hr.
Substitute Teachers—Itinerant	95.00/day	95.00/day
Substitute Teachers—Short Term	120.00/day	120.00/day
Substitute Paraprofessionals	11.00/hr.	11.80/hr.
Kindergarten Screeners (district and non-district)	27.00/hr.	27.00/hr.
Administrative Substitute	170.00/day	175.00/day
Single Presenter	60.00/hr.	60.00/hr.
Co-Presenter	40.00/hr.	40.00/hr.
Collegial Circle Facilitator (Professional Staff)	10.00/hr.	10.00/hr.
H.S. Concert Coverage (Lights/Sound)	30.18/hr.	30.18/hr.
Administrator Mentor		\$3,800/yr

10. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment history of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

Vote: Unanimously carried

**APPROVED:  
EXECUTIVE  
SESSION**

11. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the MHS DECA field trip to Orlando, FL from 4/26 or 4/27/19 to 4/30 or 5/1/19.

Vote: Unanimously carried

**APPROVED:  
MHS DECA  
FIELD TRIP**

12. Mr. Pero noted that the district is ready to go with Senator Funke's pledge of \$200,000 for smart technology in our kindergarten/elementary classrooms. He said those funds didn't include the contractual fees and will cost \$15,000 to install the technology. Mr. Pero thanked KEEP for approving a donation up to \$10,000 as well as PTSA for donating \$5,000 to help cover the cost of that expense. He also thanked Mr. Cimmerer for his work behind the scenes, the installation and for securing much of the grant as well.

13. Mr. Pero said the Roc2Change Summit that was held at the Wegmans Conference Center was remarkable. This year's theme was about intersectionality and each district is charged with making a plan for their buildings. Mr. Pero noted moving forward, that Wegman's will no longer afford the use of their conference center. He said that due to the size of the summit he is hopeful that the Rochester Convention Center will be secured for next year's event when Pittsford will host. He also noted that the U of R and NYSUT will be contributors of this endeavor, which will reduce the cost for Pittsford to about \$3,000, which is typical for districts that have hosted.

14. Members from the recently formed District Inclusivity Committee presented their work where they shared their process on how they arrived at and defined their Success Statement. The statement was read and unanimously supported by a show of hands from all Board members.

15. Mrs. Ward spoke briefly about the Israeli delegator coming to Pittsford from December 2<sup>nd</sup> - 10<sup>th</sup>.

53.

16. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

**Bid Awards:**

Electricity	Energy Cooperative of America, Inc.	\$1,462,000.00
Building Supplies (Estimated)	VP Supply Corp.	\$37,187.08

*This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.*

Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Requested Review Transfer Student.

Sub-Committee on Special Education: Amendment – Agreement No Meeting, Annual Review, Reevaluation Reviews, Requested Reviews.

Committee on Preschool Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Reviews.

**Gift to the District:**

Donation of \$5,000.00 from K.E.E.P. for the purchase of five (5) Smartboards to be placed in the FDK rooms at all 5 Pittsford Elementary schools.

**Liability Reserve**

**17. Old Business:**

Mrs. Thomas noted that Eric Randall from NYSSBA will be visiting us on February 11<sup>th</sup> 2019 to do an On Board article about the new Board room configuration. Mr. Randall will also be staying for that evening's budget workshop as well as the regular Board meeting.

**18. New Business:**

Mrs. Thomas said that NYSSBA announced that Pittsford has been selected to have a video report done on the Rainbow Classic this year. The video will include interviews from both the McCluski and the Pasley families as well as the Rainbow Classic game on December 21<sup>st</sup>.

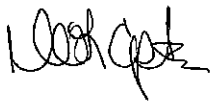
19. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into an Executive Session at 7:39 p.m.  
Vote: Unanimously carried

**APPROVED:  
RECESS**

20. Motion was made by Mr. Sullivan, seconded by Mrs. Thomas and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:25 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted



Deborah L. Carpenter  
School District Clerk

*For Board  
Approval*

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
Board of Education  
Special Meeting  
Monday, December 3, 2018  
Barker Road Middle School

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A SPECIAL MEETING of the Pittsford Central School District Board of Education was held at 8:30 a.m. in Room 410, Barker Road Middle School, on Monday, December 3, 2018.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, V. Baum, I. Narotsky (8:45 arrival)

LEADERSHIP TEAM PRESENT: M. Pero, E. Woods

1. Mrs. Thomas called the meeting to order at approximately 8:45 a.m.

2. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda with the following change: an additional resolution has been walked in and will need separate Board action.

**APPROVED:  
AGENDA**

Vote: Unanimously carried by those present

3. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session at 8:48 am, for the purpose of discussing proposed and/or pending litigation, where no official business will be conducted.

**APPROVED:  
EXECUTIVE  
SESSION**

Vote: Unanimously carried by those present

4. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 9:05 a.m.

**APPROVED:  
ADJOURNMENT**

Vote: Unanimously carried by those present

5. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the District's counsel, Harris Beach PLLC, is authorized to prepare, serve and file all appropriate papers necessary to initiate an expedited impartial due process hearing on behalf of the District regarding placement of a student in an interim alternative educational setting.

**APPROVED:  
IMPARTIAL  
DUE PROCESS  
HEARING**

Vote: Unanimously carried by those present

6. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the District's counsel, Harris Beach PLLC, is authorized to prepare, serve and file all appropriate papers necessary to initiate an impartial due process hearing on behalf of the District in response to a parental request for an independent educational evaluation at public expense for a student with a disability in the District.

**APPROVED:  
IMPARTIAL  
DUE PROCESS  
HEARING**

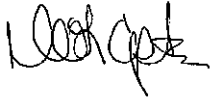
Vote: Unanimously carried by those present

55.

7. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Special Meeting at 9:07 a.m.  
Vote: Unanimously carried by those present

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk



# Pittsford Schools

Administrative Offices  
75 Barker Road – East Wing  
Pittsford, NY 14534  
585.267.1053

fax: 585.381.9368

Darrin\_Kenney@pittsford.monroe.edu

Darrin Kenney  
Assistant Superintendent for Business

Date: December 5, 2018  
To: Michael Pero, Superintendent of Schools  
From: Darrin T. Kenney, Assistant Superintendent for Business *DTK*  
Re: Tax Certiorari Agreement – HUB Properties

Below and attached please find information regarding the disposition of a recent Tax Certiorari proceeding.

### *HUB Properties – various addresses*

Counsels for the parties have reached a settlement to reduce the assessment of the properties listed below as specified in the Stipulation of Settlement. Said reduction and refund is predicated on the following:

Address	2014-15 Previous Assessed Value	2014-15 New Assessed Value with Exemptions	Difference
171 Sully's Trail	6,500,000	5,800,000	700,000
175 Sully's Trail	5,250,000	5,250,000	-
179 Sully's Trail	4,500,000	3,800,000	700,000
345 Woodcliff Dr.	5,500,000	5,350,000	150,000
375 Woodcliff Dr.	4,500,000	4,500,000	-
1000 Pittsford Victor Rd.	4,250,000	3,700,000	550,000
TOTAL Tax Rate = \$25.203320	\$ 768,701.26	\$ 715,774.29	\$ 52,926.97

**TOTAL REFUND DUE**

**\$ 52,926.97**

*I therefore recommend the following resolution to wit:*

**BE IT RESOLVED THAT** the Board of Education of Pittsford Central School District, does hereby authorize the Superintendent to transfer \$52,926.97 from the Tax Certiorari Reserve to the General Fund for payment of refund to the taxpayer in accordance with the Stipulation of Settlement.

DTK:kd

C: L. Reister

# Pittsford Schools

Administrative Offices  
75 Barker Road – East Wing  
Pittsford, NY 14534  
**585.267.1053**

fax: 585.381.9368

Darrin\_Kenney@pittsford.monroe.edu

Darrin Kenney  
*Assistant Superintendent for Business*

Date: December 6, 2018

To: Michael Pero, Superintendent of Schools

From: Darrin T. Kenney, Assistant Superintendent for Business

DTK

Re: Budget Transfer – Instructional Technology

Pursuant to Board Policy 5330, any transfer in excess of \$75,000 requires Board of Education approval. The following transfer is requested to purchase interactive smart boards requested in the DASNY Grant for Full Day Kindergarten technology.

I therefore recommend the following resolution to wit:

**Be It Resolved**, that the Board of Education of the Pittsford Central School District at its regular meeting does hereby approve the budget transfer of funds as stated below:

**\$200,000**

From:  
100-211K-200 Instructional FDK  
Equipment

To:  
100-263K-200 Instructional  
Technology FDK Equipment

*DTK:kd*

*C. L. Reister*

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Karen L. Houston, Purchasing Agent)  
BOE Date: December 10, 2018  
Topic: BOCES II Coop Lunch Paper & Plastic Supply RFB-1876-18  
Date of Legal Notice: October 11, 2018, *Democrat & Chronicle*  
Date of Bid Opening: November 1, 2018  
Time: 2:00PM at BOCES II  
Funds: School Lunch Budget

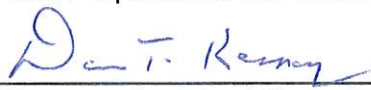
**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
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**LUNCH PAPER AND PLASTIC SUPPLY**

	Regional Distributors, Inc.	\$36,878.34
<b>TOTAL:</b>		<u>\$ 36,878.34</u>
		(Cost Estimated)

**Comments:** The Boces II Cooperative Lunch Paper & Plastic Supply Bid contract is valid 01/01/19-12/31/19. Pittsford and 20 other districts participated. The bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator. The bid for Cooperative Lunch Paper & Plastic Supply was recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.

  
\_\_\_\_\_  
Darrin Kenney, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK


## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Karen L. Houston)  
BOE Date: December 10, 2018  
Topic: BOCES II Cooperative Multi-Media AV Equipment RFB-1863-18  
Date Advertised: October 11, 2018  
Bid Opening Date: November 1, 2018  
Bid Opening Time: 2:00 PM, BOCES II  
Fund: Building/Dept

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
<b>Audio-Visual Equipment</b>		
	Pyramid School Products	\$ 1,135.65
	Troxell Communications	\$ 13,471.56
	B&H Photo Video	\$ 4,191.98
	Camcor	\$ 11,048.15
	Atlaz International	\$ 190.50
		<u>\$ 30,037.84</u>

**Comments:** The BOCES II Cooperative Multimedia Audio Visual Equipment Bid contract is valid from 1/1/19-12/31/19. Pittsford and seven (7) other Districts participated. The bids were reviewed by Rose Brennan, BOCES II Bid Coordinator, Kimberly Palumbos, Purchasing Assistant, and Karen L Houston, Purchasing Agent. It is recommended for award to the lowest responsive and responsible bidders meeting all required bid specifications. Catalog discounts were also obtained from the vendors as part of this bid. Items purchased from this bid are identified on an ongoing basis by budget managers in the AV departments and schools.



Darrin Kenney, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

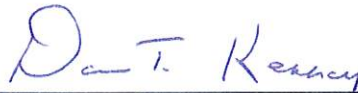
## RECOMMENDATION FOR DISPOSAL OF SCHOOL DISTRICT LIBRARY BOOKS

TO: Board of Education  
FROM: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Karen L. Houston, Purchasing Agent)  
BOE DATE: December 10, 2018  
TOPIC: Disposal of School District Outdated LIBRARY BOOKS

The attached lists of surplus library books was submitted to the Purchasing Department to request quotes for sale or disposal. Melanie Ward, Assistant Superintendent for Instruction, reviewed the lists and approved the textbooks for sale or disposal. Quote requests were emailed November 30, 2018, to the following vendors: Follett School Solutions, K12 Books, K12 Bookbuyer, K12 Savings, Meg Buys Books, Northeast Books, and Textbook Buyer. K12 Books, K12 Bookbuyer, and Northeast Book responded with a no bid, citing the books were too old to be of value.

**Be it resolved**, the Board of Education of the Pittsford Central School District approve the disposal of outdated textbooks with no value.

**Comments:** Please see attached lists of textbook titles to be disposed.



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Darrin Kenney, Assistant Superintendent for Business

# Pittsford Central School District

## Textbook Quote Request

10/15/2018

Calkins Road Middle School Library

Title	Copyright	Publisher	ISBN#	Condition	Quantity	Unit Cost	Total Cost
1000 years of famous people	2002		ISBN: 0-7534-5540-4 (hc.)	FINE			\$0.00
The American book of days	1978		LCCN: 78-16239	FINE			\$0.00
The American Heritage student dictionary.	2003		LCCN: 2002-32949	FINE			\$0.00
American women in science : 1950 to the present : a biographical dictionary	1998		LCCN: 98-22433	FINE			\$0.00
Biography for beginners : presidents of the United States	1998		ISBN: 1-931360-12-X	FINE			\$0.00
The century for young people	1999		LCCN: 00-503301	FINE			\$0.00
The colonial spirit of '76 : the people of the Revolution : the lives of members of the Continental Congresses and other prominent men and women of th	1974		LCCN: 73-91144	FINE			\$0.00
Dictionary of classical mythology.	1964			FINE			\$0.00
Dictionary of music	1983		LCCN: 82-12067	FINE			\$0.00
Goddesses, heroes, and shamans : the young people's guide to world mythology.	1994		LCCN: 94-1374	FINE			\$0.00
The handy science answer book	1994		ISBN: 0-8103-9451-0 (pbk.)	FINE			\$0.00
Illustrated dictionary of place names, United States and Canada	1976		LCCN: 75-26907	FINE			\$0.00
Junior chronicle of the 20th century	1997		LCCN: 97-5212	FINE			\$0.00
The Oxford dictionary of music	1994		LCCN: 94-4539	FINE			\$0.00
Roget's II : the new thesaurus	1995		LCCN: 94-42879	FINE			\$0.00
The Wilson chronology of science and technology	1997		LCCN: 97-22060	FINE			\$0.00

# Pittsford Central School District

## Textbook Quote Request

10/24/2018

Calkins Road Middle School Library

Title	Copyright	Publisher	ISBN#	Condition	Quantity	Unit Cost	Total Cost
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7396-2 (set) (v.1)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7397-0 (v.21)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7398-9 ( v.2)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7399-7 ( v.3)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7400-4 ( v.4)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7401-2 ( v.5)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7402-0 ( v.6)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7403-9 ( v.7)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7404-7 ( v.8)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7405-5 (v.9)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7406-3 ( v.10)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7407-1 ( v.11)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7408-X ( v.12)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7409-8 ( v.13)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7410-1 ( v.14)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7411-X (v. 15)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7412-8 ( v.16)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7413-6 ( v.17)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7414-4 ( v.18)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7415-2 ( v.19)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7416-0 ( v.20)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7418-7 ( v.22)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7419-5 ( v.23)	Fine			\$0.00
<i>Amazing animals of the world</i>	1995		ISBN: 0-7172-7420-9 ( v.24)	Fine			\$0.00
<i>Composers since 1900; a biographical and critical guide.</i>	1969		LCCN: 72-102368	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 1	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 2	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 3	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 4	Fine			\$0.00

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### Textbook Quote Request

<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 5	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 6	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 7	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 8	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 9	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 10	Fine			\$0.00
<i>Insects and spiders of the world.</i>	2003		LCCN: 2001-28882 Vol. 11	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 1	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 2	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 3	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 4	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 5	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 6	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 7	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 8	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 9	Fine			\$0.00
<i>Plants and plant life.</i>	2001		LCCN: 99-56140 Vol. 10	Fine			\$0.00
<i>Popular American composers from Revolutionary times to the present : a biographical and critical guide.</i>	1962		LCCN: 62-9024	Fine			\$0.00



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## Textbook Quote Request

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Title	Copyright	Author	ISBN#	Condition	Quantity	Unit Cost	Total
<i>Asimov's biographical encyclopedia of science and technology : the lives and achievements of 1510 great scientists from ancient times to the present</i>	1982	Asimov, Isaac, 1920-1992.	LCCN: 81-47861	Poor			\$0.00
<i>Encyclopedia of life sciences V. 1</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 2</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 3</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 4</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 5</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 6</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 7</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 8</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 9</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 10</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>Encyclopedia of life sciences V. 11</i>	1996	[editor-in-chief, Anne O'Daly].	LCCN: 95-18950	Fine			\$0.00
<i>International wildlife encyclopedia V. 1</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 2</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 3</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 4</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 5</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 6</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 7</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 8</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 9</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 10</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 11</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 12</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 13</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 14</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00
<i>International wildlife encyclopedia V. 15</i>	2002	Burton, Maurice, 1898-1992	LCCN: 2001-17458	Fine			\$0.00

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**Textbook Quote Request**

11/14/2018

Calkins Road Middle School Library

Title	Copyright	Publisher	ISBN#	Condition	Quantity	Unit Cost	Total Cost
Health matters! Vol. 1	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Health matters! Vol. 2	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Health matters! Vol. 3	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Health matters! Vol. 4	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Health matters! Vol. 5	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Health matters! Vol. 6	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Health matters! Vol. 7	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Health matters! Vol. 8	2002	general editor, William M. Kane.	LCCN: 2001-4024	Fine			\$0.00
Sick! diseases and disorders, injuries and infections Vol. 1	2000	David E. Newton ... [et al.].	LCCN: 99-44739	Fine			\$0.00
Sick! diseases and disorders, injuries and infections Vol. 2	2000	David E. Newton ... [et al.].	LCCN: 99-44739	Fine			\$0.00
Sick! diseases and disorders, injuries and infections Vol. 3	2000	David E. Newton ... [et al.].	LCCN: 99-44739	Fine			\$0.00
Sick! diseases and disorders, injuries and infections Vol. 4	2000	David E. Newton ... [et al.].	LCCN: 99-44739	Fine			\$0.00

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## Textbook Quote Request

11/19/2018

Jefferson Road School Library

Title	Copyright	Publisher	Standard Number	Condition	Quantity	Unit Cost	Total Cost
Addy's cookbook : a peek at dining in the past with meals you can cook today	1994	Pleasant Company	LCCN: 94-25071	poor	1		\$0.00
Aircraft	1999	lerner publications company	LCCN: 98-49158	used	1		\$0.00
The airplane book	1991	carolrhoda books, inc.	LCCN: 91-10522	poor	1		\$0.00
Animal architecture	1991	orchard books	LCCN: 90-43010	used	1		\$0.00
Animal homes.	1993	dorling kindersley, inc.	LCCN: 92-54271	poor	1		\$0.00
Animal homes and societies	1991	little, brown, and company	LCCN: 91-52590	used	1		\$0.00
Apple trees	1997	lerner publications company	LCCN: 96-27581	good	1		\$0.00
Apples	1999	children's press	LCCN: 98-47327	good	1		\$0.00
Arithme-tickle : an even number of odd riddle-rhymes	2002	harcourt	LCCN: 2001-322	good	1		\$0.00
The art of China.	1973	macmillan publishing company	LCCN: 72-81059	poor	1		\$0.00
The art of the old West.	1971	macmillan publishing company	LCCN: 79-12313	poor	1		\$0.00
Asthma	2003	heinemann	LCCN: 2001-797	good	1		\$0.00
The Atlantic salmon	1992	dutton children's books	LCCN: 91-27990	poor	1		\$0.00
Bees	1999	children's press	LCCN: 99-13835	good	1		\$0.00
Beetles	1982	lerner publications company	LCCN: 82-7230	poor	1		\$0.00
Big Nate : what could possibly go wrong?	2012	harpercollins publishers	ISBN: 978-0-06-20	poor	1		\$0.00
Bigger, better, best!	2002	harpercollins publishers	ISBN: 0-06-02891	good	1		\$0.00
Boats.	1992	dorling kindersley, inc.	LCCN: 91-58216	poor	1		\$0.00
Bravo! brava! a night at the opera : behind the scenes with composers, cast, and crew	2001	oxford university press	LCCN: 2001-212	good	1		\$0.00
The bread book; all about bread and how to make it.	1971	harcourt brace	LCCN: 76-14078	poor	1		\$0.00

**Pittsford Central School District**  
**Textbook Quote Request**

Bridges! : amazing structures to design, build & test	1999	williamson	LCCN: 98-53272	good	1	\$0.00
Bridges connect	1997	carolrhoda books, inc.	LCCN: 96-5406	poor	1	\$0.00
Build it! : activities for setting up super structures	1999	lerner publications company	LCCN: 99-38339	good	1	\$0.00
Calf	1993	dorling kindersley, inc.	LCCN: 92-53486	good	1	\$0.00
Car	2002	thameside press	LCCN: 2002-141	poor	1	\$0.00
A child's book of flowers,	1976	doubleday & company, inc.	LCCN: 74-16146	poor	1	\$0.00
The colonial cookbook	1976	hastings house	LCCN: 76-26550	poor	1	\$0.00
Crafty stamping	2000	gareth stevens publishing	LCCN: 99-42734	used	1	\$0.00
Cuts, scrapes, scabs, and scars	1999	franklin watts	LCCN: 98-36479	good	1	\$0.00
Dams give us power	1997	carolrhoda books, inc.	LCCN: 96-8570	poor	1	\$0.00
Dealing with addition	1998	carolrhoda books, inc.	876147201	used	1	\$0.00
The disease book : a kid's guide	1997	walker and company	LCCN: 97-155	used	1	\$0.00
Do not disturb : the mysteries of animal hibernation and sleep	1989	sierra club books for children	LCCN: 88-10921	used	1	\$0.00
Dragonflies	1982	lerner publications company	LCCN: 82-7221	poor	1	\$0.00
The eagle and the river	1994	macmillan publishing company	LCCN: 92-23240	good	1	\$0.00
Early farm life	1992	crabtree	LCCN: 93-6244	poor	1	\$0.00
Early loggers and the sawmill	1992	crabtree	LCCN: 93-6245	poor	1	\$0.00
Eight hands round : a patchwork alphabet	1991	harpercollins publishers	LCCN: 88-745	used	1	\$0.00
Electric mischief : battery-powered gadgets kids can build	2002	kids can press	ISBN: 1-55074-92	good	1	\$0.00
Elephants : our last land giants	1993	carolrhoda books, inc.	LCCN: 92-35268	used	1	\$0.00
Emergency!	1999	scholastic reference	LCCN: 97-26995	used	1	\$0.00
Experiment with plants	1994	lerner publications company	LCCN: 92-43117	used	1	\$0.00
Eye of the storm : chasing storms with Warren Faidley	1997	G. P. Putnam's Sons	LCCN: 96-19296	used	1	\$0.00
Felicity's cookbook : a peek at dining in the past with meals you can cook today	1994	Pleasant Company	LCCN: 94-19194	good	1	\$0.00
Fill it up! : all about service stations	1985	thomas y. crowell	LCCN: 84-45345	poor	1	\$0.00

**Pittsford Central School District**  
**Textbook Quote Request**

Fire Station Number 4 : the daily life of firefighters	1998	carolrhoda books, inc.	LCCN: 97-25891	poor	1		\$0.00
Flowers a guide to familiar American wildflowers	1950	golden press		poor	1		\$0.00
Flying	1986	holiday house	LCCN: 85-27022	poor	1		\$0.00
Flying	1986	greenwillow books	LCCN: 85-22027	poor	1		\$0.00
Giant sequoia trees	1995	lerner publications company	LCCN: 94-32733	used	1		\$0.00
Gorilla walk	1999	lothrop, lee & shepard books	LCCN: 98-44727	used	1		\$0.00
Great northern diver : the loon	1990	little, brown, and company	LCCN: 89-31571	used	1		\$0.00
Harbor	1982	greenwillow books	LCCN: 81-6607	poor	1		\$0.00
Hasty pudding, johnnycakes, and other good stuff : cooking in colonial America	1998	millbrook press	LCCN: 97-47094	good	1		\$0.00
Hérons	1997	lerner publications company	LCCN: 96-36609	poor	1		\$0.00
How a book is made	1986	thomas y. crowell	LCCN: 85-48156	poor	1		\$0.00
Human body	1994	dorling kindersley, inc.	LCCN: 93-31076	poor	1		\$0.00
Hummingbirds : jewels in the sky	1992	crown publishers, inc.	LCCN: 91-40857	used	1		\$0.00
I spy a lion : animals in art	1994	greenwillow books	LCCN: 93-30017	used	1		\$0.00
In your face : the facts about your features	2004	viking	LCCN: 2003-263	good	1		\$0.00
Insects	1992	dorling kindersley, inc.	LCCN: 91-58212	poor	1		\$0.00
Interrupted journey : saving endangered sea turtles	2001	candlewick press	LCCN: 99-57126	poor	1		\$0.00
A is for-- ? : a photographer's alphabet of animals	1999	gulliver books	LCCN: 98-31424	good	1		\$0.00
Italian food and drink	1987	bookwright press	LCCN: 86-71546	good	1		\$0.00
The Kingfisher young people's book of music.	1996	kingfisher	LCCN: 96-3532	good	1		\$0.00
Kirsten's cookbook : a peek at dining in the past with meals you can cook today	1994	Pleasant Company	LCCN: 94-8424	good	1		\$0.00
The KnowHow book of batteries and magnets.	1989	usborne	ISBN: 0-88110-45	poor	1		\$0.00
Koalas	1993	The Child's World	LCCN: 92-38807	used	1		\$0.00

**Pittsford Central School District**  
**Textbook Quote Request**

The life cycle of a bee	1990	The Bookwright Press	LCCN: 89-34734	used	1		\$0.00
Lines	1991	delacorte press	LCCN: 90-38283	used	1		\$0.00
Living in a prairie	2003	heinemann	LCCN: 2002-113	good	1		\$0.00
Living on a mountain	2004	heinemann	LCCN: 2003-154	good	1		\$0.00
Lizards	2001	benchmark books	LCCN: 99-58088	good	1		\$0.00
Looking for life in the universe : the search for extraterrestrial intelligence	2002	houghton mifflin company	LCCN: 2001-513	used	1		\$0.00
Lots and lots of zebra stripes : patterns in nature	1998	Boyd's Mills Press	LCCN: 97-77909	good	1		\$0.00
The M & M's brand counting book	1994	charlesbridge	LCCN: 93-35619	poor	1		\$0.00
The magic school bus at the waterworks	1986	scholastic	LCCN: 86-6672	good	1		\$0.00
The magic school bus explores the senses	1999	scholastic	LCCN: 98-18662	poor	1		\$0.00
The magic school bus lost in the solar system	1990	scholastic	ISBN: 978-0-590-4	poor	1		\$0.00
The magic school bus lost in the solar system	1990	scholastic	ISBN: 978-0-590-4	poor	1		\$0.00
Mighty tree	1992	gulliver books	LCCN: 91-12904	good	1		\$0.00
My pet fish	1998	lerner publications company	LCCN: 97-10861	poor	1		\$0.00
My pet hamster & gerbils	1997	lerner publications company	LCCN: 96-37908	poor	1		\$0.00
A nest full of eggs	1995	harpercollins publishers	LCCN: 93-43804	good	1		\$0.00
New road!	1983	thomas y. crowell	LCCN: 82-45917	poor	1		\$0.00
Night reef : dusk to dawn on a coral reef	1991	franklin watts	LCCN: 91-18526	poor	1		\$0.00
Paisano, the roadrunner	2002	the millbrook press	LCCN: 2001-444	good	1		\$0.00
Pick, pull, snap! : where once a flower bloomed	2003	greenwillow books	LCCN: 2002-668	good	1		\$0.00
A polar bear can swim : what animals can and cannot do	1998	viking	LCCN: 97-27542	good	1		\$0.00
Pond & river	1988	alfred a. knopf	LCCN: 88-1575	poor	1		\$0.00

**Pittsford Central School District**  
**Textbook Quote Request**

The Pooh get-well book; recipes and activities to help you recover from wheezles and sneezles	1973	e.p.dutton and company	LCCN: 73-80203	poor	1		\$0.00
Pop art	2000	peter bedrick books	LCCN: 99-86941	good	1		\$0.00
Prairie dogs kiss and lobsters wave : how animals say hello	1998	henry holt and company	LCCN: 96-44255	good	1		\$0.00
The quilt-block history of pioneer days : with projects kids can make	1995	millbrook press	LCCN: 94-9279	used	1		\$0.00
Rainforest animals	1992	random house	LCCN: 91-53143	poor	1		\$0.00
Rescue of the stranded whales	1989	simon and schuster books for young readers	LCCN: 88-26408	poor	1		\$0.00
Rousseau : still voyages	1995	chelsea house	LCCN: 94-47281	good	1		\$0.00
Samantha's cookbook : a peek at dining in the past with meals you can cook today	1994	Pleasant Company	LCCN: 94-12059	good	1		\$0.00
Satellites	1997	raintree	LCCN: 96-27730	good	1		\$0.00
The science book of the senses	1992	gulliver books	LCCN: 91-20587	good	1		\$0.00
The science of soil	1999	gareth stevens publishing	LCCN: 99-26929	good	1		\$0.00
Seashore	1989	alfred a. knopf	LCCN: 88-27173	poor	1		\$0.00
Seashore babies	2002	walker and company	ISBN: 978-0-8027	good	1		\$0.00
The seasons sewn : a year in patchwork	1996	browndeer press	LCCN: 94-35358	good	1		\$0.00
See inside a castle	1986	warwick press	LCCN: 85-52284	poor	1		\$0.00
Seeds and seedlings	1997	blackbirch press, inc.	LCCN: 95-25178	used	1		\$0.00
Shapes	1991	delacorte press	LCCN: 90-38985	good	1		\$0.00
Sheep	2000	children's press	LCCN: 99-32312	good	1		\$0.00
Sir Cumference and the first round table : a math adventure	1997	charlesbridge	LCCN: 97-5820	good	1		\$0.00
The Smithsonian book of flight for young people	1988	atheneum	LCCN: 87-35912	poor	1		\$0.00
Smokejumpers	2002	millbrook press	LCCN: 2001-309	good	1		\$0.00
Spot a cat	1995	dorling kindersley, inc.	ISBN: 0-7894-014	good	1		\$0.00
Spot a dog	1995	dorling kindersley, inc.	LCCN: 94-48608	good	1		\$0.00
Stamps! : a young collector's guide	1991	lodestar books	LCCN: 90-6522	used	1		\$0.00

## Pittsford Central School District

### Textbook Quote Request

State flowers	1978	thomas y. crowell	LCCN: 78-51927	poor	1		\$0.00
Stegosaurus	2001	bridgestone books	LCCN: 00-21737	used	1		\$0.00
Sugar was my best food : diabetes and me	1998	albert whitman and company	LCCN: 97-27869	poor	1		\$0.00
Surrealism	2000	peter bedrick books	LCCN: 00-58546	good	1		\$0.00
Symbiosis: a book of unusual friendships.	1970	charles scribner's sons	LCCN: 77-10652	poor	1		\$0.00
Take a look around : photography activities for young people	1999	the millbrook press	LCCN: 98-32431	good	1		\$0.00
To every season : a family holiday cookbook	1999	simon and schuster books for young readers	LCCN: 98-35393	good	1		\$0.00
Towers reach high	1997	carolrhoda books, inc.	LCCN: 96-22109	used	1		\$0.00
Trees	1995	harpercollins publishers	LCCN: 93-3136	good	1		\$0.00
Turtles	1999	benchmark books	LCCN: 97-40464	good	1		\$0.00
Ultimate field trip 5 : blasting off to Space Academy	2001	atheneum	LCCN: 00-38082	good	1		\$0.00
The United States cookbook : fabulous foods and fascinating facts from all 50 states	2000	john wiley and sons	LCCN: 99-39548	good	1		\$0.00
A walk on the Great Barrier Reef	1988	carolrhoda books, inc.	LCCN: 87-27746	poor	1		\$0.00
Water insects	1989	lerner publications company	LCCN: 89-12372	poor	1		\$0.00
What do you do at a petting zoo?	1990	morrow junior books	LCCN: 89-34478	used	1		\$0.00
What is a bird?	1997	sierra club books for children	ISBN: 0-87156-53	good	1		\$0.00
What is a fish?	1993	sierra club books for children	LCCN: 93-6495	good	1		\$0.00
What is an insect?	1993	sierra club books for children	ISBN: 0-87156-54	good	1		\$0.00
What makes a Degas a Degas?	1993	viking	LCCN: 93-7580	used	1		\$0.00
What makes a Rembrandt a Rembrandt?	1993	viking	LCCN: 93-7581	used	1		\$0.00
The wonder of loons	1992	gareth stevens publishing	LCCN: 92-16945	good	1		\$0.00
A young person's guide to music	1995	dorling kindersley, inc.	LCCN: 95-19595	good	1		\$0.00
Zzz-- : the most interesting book you'll ever read about sleep	2002	kids can press	ISBN: 1-55074-94	good	1		\$0.00
The Journey	2003	scholastic	439405580	poor	1		\$0.00



PITTSFORD CENTRAL SCHOOL DISTRICT  
Secondary Preliminary Field Trip Request

**Instructions:**  
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Brandon DeRosa School: Sutherland

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

Logistics of Trip

Destination (include exact address): Cal Ripken Baseball Complex - 3051 Ripken Way Blvd. Myrtle Beach, SC 29577

Estimated Number of Students: 23 Round Trip Mileage: 1,650 miles

Departure: Date 4/12/19 Time 5 pm Return: Date 4/18 or 4/19 Time TBD

Have both the district and building calendars been checked for conflicts, etc.  yes  no

Estimated Number of Chaperones: Teachers: 2 Parents \_\_\_\_\_ Other: 2 Beard approved Volunteer Coaches

Type of Transportation:

District bus: \_\_\_\_\_ Please complete *Special Trip Request Card*  
Commercial Carrier: X Please complete form (8460F.7 - Trans)

Arrangement for meals and lodging (if necessary): Meals - Eat as a team at local restaurants

Lodging - Stay at Myrtlewood Villas as a team

Cost:

Estimated Cost Per Student:

Event Fee: 200

Travel: 400

Lodging: 400

Meals: \_\_\_\_\_

Other: \_\_\_\_\_

Total: 1,000

Estimated Funds from Each Source:

from District: \_\_\_\_\_

from student: \_\_\_\_\_

outside source: \_\_\_\_\_

fundraising: 450-900

other: \_\_\_\_\_

Total: \_\_\_\_\_

Describe fundraising or outside sources: Students have the opportunity to fundraise for their trip by working Little League Clinics, selling Royal car wash tickets, selling Pontillos pizza coupons, and at least one more fundraiser still TBD.

Most of the players fundraise \$400-\$500 and their parents cover the rest. (400-500)

Complete for overnight, extended, out-of-state or out-of-country trips:

Date of parent informational meeting: TBD usually week after tryouts in March

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Baggage checks - In Lomb Lot before we board the bus.

Room checks - Every night at 10 pm unless we have a night game, then we would check 30 minutes after we arrive at the hotel.

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: 3/2019 (Include a copy of chaperone responsibilities and expectations)

Other remarks:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Requesting Teacher(s) Signature

10/19/18  
Date

**Curricular/Instructional Plan**

For what course is this trip required? N/A

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

N/A  
\_\_\_\_\_  
\_\_\_\_\_

**Activities**

Preparation: How will the student be prepared for the trips as an instructional activity?

N/A  
\_\_\_\_\_  
\_\_\_\_\_

On trip: What instructional activities will occur on the trip?

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

N/A

Provisions for Continuity of School Work - to be completed for any missed instructional.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

N/A

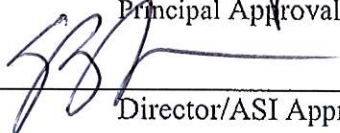
What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

N/A

**TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE**

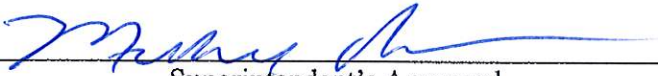
  
Principal Approval

Date  
10/29/18  
Date

  
Director/ASI Approval

Comments:

**TO BE COMPLETED BY THE SUPERINTENDENT**

  
Superintendent's Approval

11/25/18  
Date

Comments:

\*If commercial carrier is the mode of transportation, form 8460F.7-Trans should be forwarded to the Transportation Department.

Board Approval Date: \_\_\_\_\_

Sent to Transportation: \_\_\_\_\_

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Trish & Robert Nelk Phone Robert: 737-6671 Trish 737-6935

Address 9 Littlebrook Dr 14534

School: SHS

- 1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

a scholarship in honor of

SPC Joseph Nelk. See

attached Total \$52,200 Scholarship Fund  
( \$1000.00 to one graduating senior  
every year @ SHS

- 2. Describe any conditions or restrictions for its use.

see attached

- 3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

see attached

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

**PLEASE NOTE:**

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Melissa Julian. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval:  Date 11/16/18  
(When appropriate)

Principal's Approval:  Date \_\_\_\_\_

Superintendent's Approval:  Date 12/3/18

Board Action: Date: \_\_\_\_\_

Good morning Ms. Nelk,

I am reaching out to you as a follow up to our conversation on Friday regarding your recent request to set up a scholarship at Sutherland High School. First, thank you for your generosity to Pittsford Central School District. In order to set the scholarship up, we will need to know some criteria for the award. If you could take some time to answer the questions below and return them to my attention in writing at your earliest convenience, it will help us set up the scholarship.

1. Please provide us with the name of the scholarship honoring your late son

SPC JOSEPH J. NELK

2. You mentioned a graduating Sutherland High School with an IEP who has shown substantial progress who plans to attend college or trade school. Can you please confirm these details and let us know of any other qualifications

504 plan/IEP...most improved over the four years. Enrolled in college or a trade school. School counselors will decide.

3. Is there a minimum/maximum amount of scholarship that you would like to award annually? From our conversation, the award was to be \$1,000 except the final scholarship which may be less than \$1,000 to pay out remaining funds.

\$1,000. And, correct, as to the final payment.

4. Are there any restrictions on the amount of years this award is to be presented or will the award be presented annually until funds are used fully?

Until the funds run out. Currently, I know that some people are adding to the scholarship.

5. Are there particular individuals that you would like to select the winner of the award each year? (Usually this is a combination of the counseling office with the administration)

In the year 2020, we'd like to know who the candidates are and then choose. It's the twins' graduation year.

6. Would you like this award to be presented at the annual awards night in the Spring or at some other time? ANNUAL AWARDS NIGHT

7. Are there any restrictions on the scholarship funds? (For Instance, only interest of donations can be utilized for the scholarship)

Can we chat about this in person? I'm not sure what the interest rates are or how much the interest would be. Also, we currently have \$2,200 extra this year.

8. If the school is unable to find a suitable candidate during the year, how would you like them to proceed?

Please pick a student that has enlisted in the US military. We'd prefer a student in the Army National Guard. That being said, any branch of the military that a student has signed up for that the counselors and administration choose.

9. If you are unable to attend the award ceremony, would you like a letter mailed to you letting you know of the recipient?

Yes, please

10. If we are unable to reach you regarding this award, is there an alternative contact that you could provide that would be able to provide assistance on how the funds should be handled?

Once the twins are older, it would be Emma and Anthony Nelk. Currently, it is just us.

Again, I am sorry for the loss of your son. Pittsford CSD appreciates you taking the time to reach out to us, as well as to consider these questions. We greatly appreciate your generosity and I look forward to hearing from you.

Please feel free to contact me with any questions or concerns.

Leeanne Reister  
Director of Finance  
Pittsford Central Schools  
[Leeanne\\_reister@pittsford.monroe.edu](mailto:Leeanne_reister@pittsford.monroe.edu)  
585-267-1036

THE FACE OF THIS DOCUMENT IS LIGHT BLUE. WATERMARK EMBEDDED IN PAPER. HOLD TO LIGHT TO VIEW. ADDITIONAL SECURITY FEATURES ON BACK.



Corporate Headquarters  
225 Chestnut Street  
Rochester, NY 14604-2424

**CASHIER'S CHECK**

692734  
50-7186/2223

NOT VALID AFTER 90 DAYS

Date: November 16, 2018

Fifty-Two Thousand Two Hundred and 00/100\*\*\*\*\*

\$\*\*\*\*\*52,200.00

TO THE ORDER OF **PITTSFORD CSD SCHOLARSHIP FUND**

SPC JOSEPH NEUK

Remitter

  
Authorized Signature

⑈692734⑈ ⑆222371863⑆ 1357305310⑈



\* \*

Business Office has check

5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

ATTN: Kim Huels

Name PTSA Phone \_\_\_\_\_

Address 25 Northfield Gate, Pittsford

School: All 5 Elementary Schools

- Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

\$5000 <sup>towards cost of</sup> ~~for~~ installation of FDK  
Smartboards

- Describe any conditions or restrictions for its use.

All 5 Elementary Schools

- If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. Which of the following conditions does the gift fulfill?

\_\_\_ Is it in support of and a benefit to all district schools or to a particular district school?

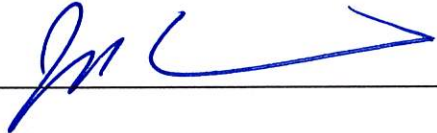
\_\_\_ Is it for a purpose for which the district could legally expend its own funds?

\_\_\_ Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

**PLEASE NOTE:**

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Melissa Julian. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval:  Date 12/6/18  
(When appropriate)

Principal's Approval: N/A Date \_\_\_\_\_

Superintendent's Approval:  Date 12/7/18

Board Action: Date: \_\_\_\_\_