

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, MARCH 18, 2019
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

6:00 P.M. – Budget Work Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL'S REPORT – Ms. Melissa Julian – Mendon High School
- V. APPROVAL OF MINUTES: March 6, 2019 (BOARD ACTION)
- VI. PUBLIC COMMENT
The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening's agenda.
- VII. BOARD OF EDUCATION REPORT
- A. Monroe County School Boards Association Meeting Reports
1. Board President's – next meeting – 5/1/19
 2. Executive Committee – next meeting – 4/24/19
 3. Information Exchange Committee – next meeting – 4/10/19
 4. Labor Relations Committee – next meeting – 3/20/19
 5. Legislative Committee – next meeting – 4/3/19
 6. Steering Committee – next meeting – 3/27/19
 7. Community Outreach Advisory Committee – next meeting – TBD
- B. Other Meeting Reports
- C. Dates to Remember
1. 3/21/19 – Board Visit/Tour at Trans/Central Maint/Food Service (tour 8:15am/visit 8:30)
 2. 3/22/19 – Schools Closed for March Break Day
 3. 4/1/19 – Next Regularly Scheduled Meeting
 4. 4/2/19 – Board Retreat – 4:30-6:00
- VIII. FINANCIAL REPORT – Mr. Kenney
- A. Action Items:
1. Acceptance of Treasurer's Report – February 28, 2019 (BOARD ACTION)
 2. BOCES Capital Project Resolution (BOARD ACTION)
 3. Capital Reserve – Bus Purchase Proposition (BOARD ACTION)
 4. Capital Reserve – General Capital Reserve Fund Proposition (BOARD ACTION)
- B. Discussion:
- C. Other:
- IX. HUMAN RESOURCE REPORT – Mr. Leone
- A. Action Items:
1. Professional Staff Report (BOARD ACTION)
 2. Support Staff Report (BOARD ACTION)
- B. Discussion:
- C. Other:

- X. CURRICULUM REPORT – Mrs. Ward
 - A. Action Items: (See Consent Agenda)
 - 1. Text Book Adoption – 2nd Reading
 - a. AP Computer Science A
 - B. Discussion:
 - C. Other:
- XI. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendments, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews, Requested Review Transfer Student.
 - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Requested Reviews.
 - B. Discussion:
 - C. Other:
- XII. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Policy Approval – 2nd Reading (See Consent Agenda)
 - a. #5761-Drug and Alcohol Testing for School Bus Drivers
 - B. Discussion:
 - C. Other:
- XIII. CONSENT AGENDA (BOARD ACTION)
 - A. Text Book Adoption: AP Computer Science
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Policy Approval: #5761-Drug and Alcohol Testing for School Bus Drivers
- XIV. OLD BUSINESS
- XV. NEW BUSINESS
 - 1. Kicks for Campers Sign-Up Sheet
- XVI. PUBLIC COMMENT
- XVII. ADJOURNMENT/RECESS (BOARD ACTION)



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Wednesday, March 6, 2019

Barker Road Middle School

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, March 6, 2019. Mr. Pero began the workshop with a review of the Central Administration budget. Mr. Kenney reviewed the Support Services budget. Mrs. Ward reviewed the Curriculum and Instruction budget. Dr. Cimmerer reviewed the Technology Department budget.

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at approximately 7:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, March 6, 2019.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: A. Carle, S. Warchol, T. O'Neil, B. O'Neil, K. DiCesare, E. DiCesare, A. Hall, A. Hall, E. Young, M. Graham, M. Spindelman, R. Carrasco, R. Mann, D. Cerbone.

1. Mrs. Thomas called the meeting to order at 7:01 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**
Vote: Unanimously carried

3. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its February 11, 2019, meeting. **APPROVED: MINUTES 2/11/19**
Vote: Unanimously carried

4. Public Comment: Residents Elizabeth Young, Monique Berg-Spindelman, Tim O'Neil as well as students, Emily DiCesare and Avery Hall, spoke on the sport of gymnastics.

5. Mrs. Thomas reviewed the upcoming meeting dates.

6. Board Reports: Mrs. Baum reported out on her recent trip to Albany as well as the legislative meeting that took place earlier today. She noted that most of the meetings were with new legislators or folks in new legislative positions, but it was a good opportunity to share information as well as build relationships. She also noted that typically, negotiations are around policy, but it was made clear that this year's negotiations will be around money.

Mr. Pero noted from his trip to Albany, that Dan Fuller from the governor's office, promised to look at our Full Day Kindergarten program and the promise that was made to our district about receiving reimbursement for it.

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Mrs. McCluski reported that the community outreach advisory committee has worked on the following papers: school safety, student well-being and teacher shortage.

Mr. Aroesty noted from the last labor relations meeting an interesting statistic on the topic of bus driver shortages. County wide, districts are short by 180 bus drivers and in order to fill those positions, they will need over 450 applicants based on the screening process.

7. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending January 31, 2019.

**ACCEPTED:
TREASURER'S
REPORT**

Vote: Unanimously carried

8. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried, regarding the following resolutions:

**APPROVED:
AUDIT
REPORTS**

Vote: Unanimously carried

BE IT RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Single Audit Report for year ended June 30, 2018.

BE IT ALSO RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Extraclassroom Activity Funds Financial Report for year ended June 30, 2018.

9. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried

A. Appointment - Teacher

Name: Edith Linares
Position: MHS - Learning Specialist
Type of Position: Regular Substitute
Tenure Area: Special Education
Probationary Period: N/A
Certification: Permanent
Salary: \$47,732
Effective Date: January 27, 2019 - June 30, 2019

B. Appointment - School Related Professional

Name: Mary Kipferl
Position: MHS - CSE Paraprofessional
Type of Position: Civil Service
Probationary Period: 2/25/2019 - 2/24/2020
Salary: \$16,113.24
Effective Date: February 25, 2019

C. Resignation for Retirement
Retirement Date corrections

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Gail	Hall	PRE	Grade 2	28	6/30/2019
Dianne	Howard	MHS	Music-Instrumental	23	6/30/2019
Ann	Shelp	BRMS	Grade 6	20	6/30/2019

D. Resignation for Retirement– School Related Professional

Kathleen Lewis/Register Nurse – Letter Attached

Debra Mule’/Supervisory Paraprofessional – Letter Attached

10. Motion was made by Mrs. Baum, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Mary Jerabeck	Clerical Substitute	Various		2/1/2019	\$11.10/hr.
Deborah Gippe	Clerical Substitute	Various		2/11/2019	\$11.10/hr.
Patricia Kearns	District Registrar/Clk II	BR-E	7.5/day	3/4/2019	\$41,422.39
	Moved from Spec. Ed. Director’s Asst. position				
Catherine Thomas	Spec. Ed Director’s Asst. – from Spec. Ed. Ofc. Clerical	BR-E	7.5/day	3/4/2019	\$34,424.88
LaTresha Anderson	School Aide	PRE	2.5	3/4/2019	\$11.10/hr.

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Stuart Schollnick	Bus Driver AM/PM	Transp.	4.5/day	3/6/2019	\$13,252.14

TRANSPORTATION

RETIREMENTS	POSITION	BLDG	LENGTH OF SVC	DATE
Craig West	Safety Coordinator	Transp.	16 yrs.	7/3/2019

CUSTODIAL/MAINTANANCE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Dustin Barker	Cleaner – B Shift	CRMS	8 hrs. /day	2/25/2019	\$27,620

FOOD SERVICE

RETIREMENTS	POSITION	BLDG	LENGTH OF SVC	DATE
Josephine Barbieri	Food Svc. Worker	Food Svc.	19 yrs.	6/30/2019

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11. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried, regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Pittsford Educational Office Professional's (PEOP) Contract commencing July 1, 2019 and terminating June 30, 2023.

**APPROVED:
PEOP
CONTRACT**

Vote: Unanimously carried

12. Curriculum Report: Mrs. Ward introduced Kathy Curtis who reviewed the first reading for a new text book proposal: AP Computer Science.

13. Special Education Report: Mrs. Woods noted that they have officially started annual review meetings and as a result, there will be a large increase in the number of recommendations made to the Board over the next several meetings.

14. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2019/2020 school calendar as presented.

**APPROVED:
2019/2020
CALENDAR**

Vote: Unanimously carried

15. Mr. Pero noted Board Policy #7222 - Diploma and Credential Options for Students with Disabilities that will be acted upon this evening, under the Consent Agenda.

16. Mr. Pero noted the first reading of policy #5761 - Drug and Alcohol Testing for School Bus Drivers.

17. Mr. Pero noted the mid-year status reports that were included in the Board packets that contain highlights from each department. Mr. Pero said he is the luckiest Superintendent in the world because of the Central Office Team (COT) that he has. He thanked COT for all the work that they do to support our district. Mrs. Thomas also thanked COT for the comprehensive and thoughtful mid-year reports.

18. Mr. Pero updated the Board on his recent trip to Albany, where he noted that most of the conversations this year, revolved around money. He said that moving forward our focus would be on foundation aid and driving home the kindergarten portion. Mr. Pero also noted that speakers in Albany touched on APPR, ELA, math, mental health as well as cultural responsiveness.

19. Mr. Pero acknowledged and thanked Stephanie Warchol and Dwayne Cerbone on their commitment to attend Board meetings even after a long day of contract negotiations.

20. Mr. Pero noted that both boys' basketball teams, Mendon H.S. vs. Sutherland H.S., would play each other tonight at the Blue Cross Arena.

21. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:
CONSENT
AGENDA**

Vote: Unanimously carried

Bid Awards:

Magazine Subscriptions	Magazine Subscription Service Agency	\$9,340.95
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Rush-Henrietta Cooperative	New York Bus Sales - 35% from price list
Blue Bird Body and Chassis Parts	

Committee on Special Education: Amendment - Agreement No Meeting, Annual Review, Initial Eligibility Determination Meetings, Requested Reviews, Requested Review Transfer Student.

Sub-Committee on Special Education: Amendment - Agreement No Meetings, Annual Review, Reevaluation Reviews.

Committee on Preschool Special Education: Amendment - Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Reviews.

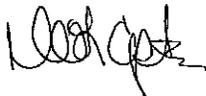
Policy Approval: #7222 - Diploma and Credential Options for Students with Disabilities.

22. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:46 p.m.

Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

February 28, 2019

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of February 28, 2019.

GENERAL FUND

- The District received from NYS the 2018 4th quarter sales tax payment of \$1,449,385 (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$10,756) for the month of February (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of February (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of February. Amendments for IDEA 611, 619, Title I, and Title III have been submitted and are awaiting approval (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$3,648,948 (see page 13).
- Reserve fund balances total \$31,031,683 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
February 28, 2019

GENERAL FUND

	12/31/2018 Balance	Receipts	Disbursements	2/28/2019 Balance
Cash in Banks - Checking	\$ 6,139,980.21	\$ 12,183,135.86	\$ 8,709,398.83	\$ 9,613,717.24
Money Market Account-Chase	386,916.37	201.83	-	387,118.20
Money Market Account- Key	864,886.14	132.71	-	865,018.85
Money Market Account- M & T	4,556,312.21	3,496.55	-	4,559,808.76
Money Market Account- CNB	500,594.30	30.72	-	500,625.02
Chase Purchasing Card	-	193,007.91	193,007.91	-
Investments (See Schedule)	42,118,321.83	-	10,073,601.37	32,044,720.46
	\$ 54,567,011.06	\$ 12,380,005.58	\$ 18,976,008.11	\$ 47,971,008.53

RESERVES

	12/31/2018 Balance	Receipts	Disbursements	2/28/2019 Balance
Unemployment Reserve (Checking)	\$ 385,801.63	\$ 44.29	\$ -	\$ 385,845.92
Workers' Compensation Reserve	360,609.06	41.40	-	360,650.46
Reserve for Tax Certiorari (Checking)	1,090,099.22	125.14	-	1,090,224.36
Employee Retirement Contribution	2,305,103.02	264.63	-	2,305,367.65
Reserve for Liability (Checking)	1,600,043.09	183.68	-	1,600,226.77
Insurance Reserve (Checking)	1,186,334.96	136.19	-	1,186,471.15
Capital Reserve	16,136,847.71	1,854.09	-	16,138,701.80
Bus Purchase Reserve	5,391,034.49	624.06	-	5,391,658.55
Employee Benefit Reserve	2,664,675.14	305.90	-	2,664,981.04
Instructional Technology Capital Reserve	1,805,348.29	207.25	-	1,805,555.54
Investments (See Schedule)	-	-	-	-
	\$ 32,925,896.61	\$ 3,786.63	\$ -	\$ 32,929,683.24

SCHOOL LUNCH FUND

	12/31/2018 Balance	Receipts	Disbursements	2/28/2019 Balance
Cash in Banks - Checking	\$ 505,298.05	\$ 150,822.34	\$ 158,942.90	\$ 497,177.49
Money Market Account-Chase	207,850.45	23.86	-	207,874.31
	\$ 713,148.50	\$ 150,846.20	\$ 158,942.90	\$ 705,051.80

CAPITAL FUND

	12/31/2018 Balance	Receipts	Disbursements	2/28/2019 Balance
Cash in Banks - Checking	\$ 139,080.54	\$ 16.01	\$ -	\$ 139,096.55
Capital-Dec 2012 Proposition-BAN	1,298,649.78	148.03	62,685.82	1,236,111.99
Bus Purchase Reserve -Capital	44,999.57	-	-	44,999.57
	\$ 1,482,729.89	\$ 164.04	\$ 62,685.82	\$ 1,420,208.11

SPECIAL AID FUND

	12/31/2018 Balance	Receipts	Disbursements	2/28/2019 Balance
Cash in Banks - Checking	\$ 275,311.35	\$ 516,042.89	\$ 142,194.39	\$ 649,159.85
Money Market Account-Chase	-	-	-	-
	\$ 275,311.35	\$ 516,042.89	\$ 142,194.39	\$ 649,159.85

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of February 28, 2019

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
1/14/2019	3/15/2019	Chase	10,000,000.00	2.28%	60	37,479.45
2/1/2019	3/4/2019	CNB	5,017,501.37	2.10%	30	8,660.34
1/9/2019	3/11/2019	CNB	2,027,219.09	2.15%	61	7,284.10
2/15/2019	4/16/2019	Chase	15,000,000.00	2.15%	60	53,013.70
			32,044,720.46			\$ 106,437.60

Our current interest rates are as follows:

JP Morgan Chase Checking	0.10% -0.25%
JP Morgan Chase Money Market	0.68%
Key Checking	0.15%
Key Money Market	0.15% -0.20%
Canandaigua National Bank Money Market	0.08%
M & T Money Market -General Fund	1.00%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

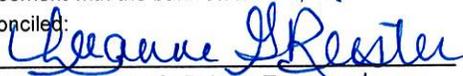
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>12,448,689.23</u>
	Receipts:			
	Taxes & Tax Items			
	Non Property Taxes	1,449,385.18		
	Local Revenues	404,216.09		
	State Aid (VLT Lottery Aid, General Aid Adj.)	128,114.02		
	Transfer from CD	10,155,310.37		
	Medicaid	43,825.98		
	Interest	6,080.36		
	Transfer- FSA Prefunding			
	Transfer-Tax Certiorari Reserve			
	Net Transfers			
	Total Receipts:			<u>12,186,932.00</u>
	Disbursements:			
	EFT/Wire Transfers		68,286.27	
	Check # 251530-251690		2,413,698.57	
	ACH #000310-000344		10,918.18	
	Transfer to Capital Re: DT/DF			
	Transfer to Debt Service Re: EPC		219,273.50	
	Transfer to Health Fund/T&A Re: DT/DF		1,975.00	
	Payroll Funding		5,802,173.73	
	Transfer to CD			
	Void Checks			
	Transfer to P-Card		193,007.91	
	Net Transfers			
	Total Disbursements:			<u>(8,709,333.16)</u>
28-Feb	ENDING BALANCE	<u>\$ 12,186,932.00</u>	<u>\$ 8,709,333.16</u>	<u>15,926,288.07</u>

BANK RECONCILIATION

BALANCE PER BANK:	15,985,280.40
ADD:	
NSF Payments	
Outstanding Deposit (Pittsford Payment Center)	\$1,636.82
SUBTRACT:	
Outstanding Checks	(60,629.15)
Outstanding Transfer to Special Aid Fund	
ADJUSTED BANK BALANCE	<u>15,926,288.07</u>
BALANCE PER BOOKS	<u>15,926,288.07</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

February 28, 2019

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 2/28/2019	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	93,372,931.79	-	91,445,032.66	93,372,931.79	-
Other Payments in Lieu of Taxes	83,570.00	-	74,656.34	83,570.00	-
STAR Tax Relief Program	7,087,623.21	-	7,087,623.21	7,087,623.21	-
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,122,343.00	1,449,385.18	3,013,377.73	5,622,343.00	500,000
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	7,440.00	7,440.00	7,440
Other Student Charges	15,000.00	752.00	987.50	15,000.00	-
Admissions	13,521.00	1,833.00	14,804.85	14,804.85	1,284
Tuition - Other Districts	125,000.00	-	-	125,000.00	-
Health Services - Other Districts	215,000.00	-	-	244,586.73	29,587
Interest Earned on Investments	150,000.00	87,922.41	343,175.68	343,175.68	193,176
Rental of Real Property	80,000.00	1,725.00	37,515.62	80,000.00	-
Rental of Buses	2,000.00	851.50	4,461.30	4,461.30	2,461
Commissions	-	-	82.95	82.95	83
Sale of Scrap and Excess Materials	1,000.00	93.50	1,418.83	1,418.83	419
Sale of Equipment	50,000.00	-	151,395.00	151,395.00	101,395
Insurance Recoveries	40,000.00	4,189.68	17,825.84	40,000.00	-
Other Compensation for Loss	2,000.00	255.25	1,282.12	2,000.00	-
Refund for BOCES Aided Services	285,000.00	-	510,521.98	510,521.98	225,522
Refund of Prior Years Expense	60,000.00	32,746.04	268,612.66	268,612.66	208,613
Gifts and Donations	30,000.00	1,054.00	44,537.47	44,537.47	14,537
Unclassified Revenues	170,000.00	990.45	131,554.62	170,000.00	-
State Aid - General Operating/Foundation Aid	7,361,854.97	21,913.00	4,580,763.21	7,361,854.97	-
State Aid - Excess Cost	899,085.00	-	596,491.75	899,085.00	-
State Aid - Building Aid	7,007,757.00	-	-	7,007,757.00	-
State Aid - Lottery Aid	4,231,408.25	-	4,231,408.25	4,231,408.25	-
State Aid - Lottery Grant	660,744.78	116,602.02	660,744.78	660,744.78	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	2,298,431.00	-	(52,835.00)	2,298,431.00	-
State Aid - Textbooks	360,568.00	-	93,180.00	360,568.00	-
State Aid - Software Aid	96,696.00	-	-	96,696.00	-
State Aid - Hardware Aid	88,572.00	-	-	88,572.00	-
State Aid - Library Mat. Aid	40,344.00	-	-	40,344.00	-
State Aid - Other Charter School CSBT	1,400.00	-	1,400.00	1,400.00	-
State Aid - Grant In Aid	200,000.00	-	-	-	-
State Aid - Other FDK Conversion	649,150.00	-	-	649,150.00	-
State Aid - Other Urban Suburban	950,257.00	-	-	950,257.00	-
Medicaid Assistance	40,000.00	21,912.98	131,470.92	150,000.00	110,000
Interfund Transfers	-	-	-	-	-
Appropriated Fund Balance	2,854,508.00	-	-	2,854,508.00	-
Reserve for Encumbrances	2,653,050.21	-	-	2,653,050.21	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: Capital	575,000.00	-	-	575,000.00	-
Appropriated Reserve: Bus	610,000.00	-	-	610,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
TOTALS:	\$ 139,197,930.21	\$ 1,742,226.01	\$ 113,398,930.27	\$ 140,392,446.66	\$ 1,394,516.45

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,088,557.00	137,768.70	19,226,325.70	10,078,692.31	7,366,878.85	1,780,754.54
Middle School	14,018,513.00	49,323.76	14,067,836.76	7,532,969.88	5,658,450.73	876,416.15
High School	19,559,451.00	321,483.24	19,880,934.24	10,822,234.05	7,507,389.78	1,551,310.41
Total School Operations	52,666,521.00	508,575.70	53,175,096.70	28,433,896.24	20,532,719.36	4,208,481.10
Central Student Programs & Services						
Special Education Office	489,990.00	21,226.14	511,216.14	295,723.12	109,874.57	105,618.45
Special Education Services	1,243,917.00	-	1,243,917.00	607,095.13	514,617.58	122,204.29
Out of District Spec. Ed Programs	6,574,787.00	456,938.29	7,031,725.29	3,507,528.60	2,491,277.22	1,032,919.47
Special Services	651,058.00	(39.79)	651,018.21	345,836.87	267,916.93	37,264.41
Summer Programs	24,000.00	3,154.00	27,154.00	16,800.00	7,200.00	3,154.00
Non Public Services	428,928.00	18,500.00	447,428.00	119,148.44	260,455.03	67,824.53
BOCES	455,240.00	(101,487.97)	353,752.03	231,334.05	113,265.95	9,152.03
Total Central Programs & Services	9,867,920.00	398,290.67	10,266,210.67	5,123,466.21	3,764,607.28	1,378,137.18
Instructional Services						
Curriculum & Instruction Services	715,265.00	34,375.01	749,640.01	489,587.28	162,314.94	97,737.79
Standards of Performance	509,204.00	(152.04)	509,051.96	229,340.93	174,236.36	105,474.67
Pupil Services Office	301,901.00	2,029.09	303,930.09	175,977.75	95,155.84	32,796.70
Instructional Technology Services	1,647,597.00	646,554.38	2,294,151.38	1,713,748.50	451,820.33	128,582.55
Professional Development Services	258,905.00	3,201.71	262,106.71	159,632.56	61,120.15	41,354.00
Data Team	406,019.00	469.86	406,488.86	272,033.24	128,196.02	6,259.60
Total Instructional Services	3,838,891.00	686,478.01	4,525,369.01	3,040,320.26	1,072,843.44	412,205.31
Support Services						
Finance Services	917,391.00	31,289.54	948,680.54	610,491.42	283,137.38	55,051.74
Personnel Services	415,423.00	6,954.83	422,377.83	255,001.24	118,971.71	48,404.88
Public Information Services	354,982.00	1,065.86	356,047.86	162,556.44	91,666.29	101,825.13
Operations and Maintenance	7,947,709.00	1,112,115.73	9,059,824.73	4,823,760.26	3,101,399.75	1,134,664.72
Printing and Mailing Services	285,498.00	4,733.18	290,231.18	144,440.97	131,981.34	13,808.87
Support Services Technology	1,281,386.00	606,339.62	1,887,725.62	1,023,182.47	621,838.40	242,704.75
Transportation Services	4,661,203.00	105,564.72	4,766,767.72	2,213,825.29	1,753,058.45	799,883.98
Total Support Services	15,863,592.00	1,888,063.48	17,731,655.48	9,233,258.09	6,102,053.32	2,396,344.07
Central Administration						
Board of Education	66,002.00	1,987.58	67,989.58	39,429.65	7,654.14	20,905.79
Superintendent's Office	343,203.00	6,849.10	350,052.10	228,169.28	113,775.38	8,107.44
Total Central Administration	409,205.00	8,836.68	418,041.68	267,598.93	121,429.52	29,013.23
Undistributed Expenses						
Debt Service & Interfund Transfers	12,501,690.00	1,231.75	12,502,921.75	9,927,743.87	2,308,837.20	266,340.68
Insurance & Fees	1,683,751.00	141,974.97	1,825,725.97	1,311,573.07	377,048.41	137,104.49
Employee Benefits	39,713,310.00	(832,141.68)	38,881,168.32	22,138,363.84	13,814,724.25	2,928,080.23
Total Undistributed Expenses	53,898,751.00	(688,934.96)	53,209,816.04	33,377,680.78	16,500,609.86	3,331,525.40
TOTAL	136,544,880.00	2,781,309.58	139,326,189.58	79,476,220.51	48,094,262.78	11,755,706.29

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,653,050.21
Transfer from the Tax Certiorari Reserve	52,926.97
Transfer from the Insurance Reserve	37,082.40
Transfer from the Liability Reserve	38,250.00
Total Transfers and Adjustments	2,781,309.58

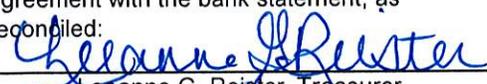
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$ 713,148.50</u>
	Receipts:			
	Daily Deposits	30,027.17		
	Prepays- School Lunch Office	1,080.00		
	Prepaid- via NutriKids/Heartland	118,210.18		
	Other Sales-Vending	1,179.22		
	Catering	250.00		
	Miscellaneous	15.00		
	Interest	84.63		
	Net Transfers			
	Total Receipts:			<u>150,846.20</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 202468-202491		87,331.99	
	Payroll Funding		71,610.91	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	Total Disbursements:			<u>(158,942.90)</u>
28-Feb	ENDING BALANCE	<u>\$ 150,846.20</u>	<u>\$ 158,942.90</u>	<u>705,051.80</u>

BANK RECONCILIATION	
BALANCE PER BANK:	692,454.70
ADD: Outstanding Deposits	12,638.35
NSF Checks	6.00
SUBTRACT:	
Outstanding Checks	(37.25)
Bank Adjustment	(10.00)
ADJUSTED BANK BALANCE	<u>705,051.80</u>
BALANCE PER BOOKS	<u>705,051.80</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
February 28, 2019**

	1/31/2019			2/28/2019
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	121,145.32	633.96	2,119.68	119,659.60
Special Revenue Funds (Local Grants/Donations)	8,604.49	1.00	25.05	8,580.44
Consolidated Payroll	-	3,705,336.79	3,705,336.79	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	24,971.37	26,163.90	50,720.01	415.26
Income Protection (LTD)	-	13,009.03	13,009.03	-
Hospital Insurance	-	210,211.34	210,211.34	-
AFLAC	31.76	1,498.62	1,530.38	-
NYS Income Tax	-	233,566.99	233,566.99	-
Federal Income Tax	-	492,646.89	492,646.89	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	7,845.05	7,845.05	-
Association Dues	-	77,533.86	77,533.86	-
Social Security	-	814,642.34	814,642.34	-
Teacher Loans	-	20,096.00	20,096.00	-
Tax Sheltered Annuities	-	311,411.96	311,411.96	-
Bid Deposits	-	-	-	-
Other Liabilities	871.50	5,176.00	851.50	5,196.00
United Way	-	2,140.60	2,140.60	-
Life Insurance	-	7,263.30	7,263.30	-
Flex Benefits-Medical Exp.	(45,363.89)	52,873.20	40,142.12	(32,632.81)
Flex Benefits-Dependent Care	49,133.76	36,496.56	31,616.62	54,013.70
Flex Benefits-Management Fee	659.36	117.00	153.00	623.36
529 College Savings	-	-	-	-
Sales Tax	-	-	-	-
Accounts Receivable	-	-	-	-
Due from Other Funds	-	5,966,944.79	5,966,944.79	-
Due to Other Funds	805.56	984.55	-	1,790.11
Health Fund Reserve	1,952,570.08	204.45	43,496.09	1,909,278.44
TOTALS:	\$ 2,113,429.31	\$ 11,986,798.18	\$ 12,033,303.39	\$ 2,066,924.10

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019**

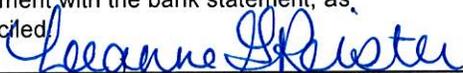
Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Sep	BEGINNING BALANCE			<u>\$ 1,983,679.50</u>
	Receipts:			
	Payroll Funding	5,966,944.79		
	FSA Deductions	44,743.38		
	Miscellaneous	6,341.26		
	Interest	337.50		
	Net Transfers	1,540,856.22		
	Total Receipts:			<u>7,559,223.15</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,540,856.22	
	EFT Withdrawals (FSA/Health Fund Accounts)		70,664.45	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		337,160.60	
	Payroll Checks # 235563-235763		516,102.49	
	Direct Deposits (D311346-D313923)		3,598,578.61	
	Void Checks			
	Net Transfers		1,540,856.22	
	Total Disbursements:			<u>(7,604,218.59)</u>
31-Oct	ENDING BALANCE	<u>\$ 7,559,223.15</u>	<u>\$ 7,604,218.59</u>	<u>1,938,684.06</u>

BANK RECONCILIATION

BALANCE PER BANK	2,083,129.84
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(136,443.70)
Benefit Resources - Current Month's transactions taken Next Month	(8,002.08)
ADJUSTED BANK BALANCE	<u>1,938,684.06</u>
BALANCE PER BOOKS	<u>1,938,684.06</u>

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Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

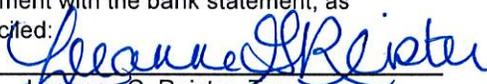
Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019
Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$ 129,749.81</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	620.00		
	Interest	14.96		
	Net Transfers			
	<u>Total Receipts:</u>			<u>634.96</u>
	Disbursements:			
	Checks 200573-200578		2,144.73	
	Void Checks			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>(2,144.73)</u>
28-Feb	ENDING BALANCE	<u>\$ 634.96</u>	<u>\$ 2,144.73</u>	<u>128,240.04</u>

BANK RECONCILIATION

BALANCE PER BANK:	129,427.54
ADD:	
SUBTRACT:	
Outstanding Checks	(1,187.50)
ADJUSTED BANK BALANCE	<u>128,240.04</u>
BALANCE PER BOOKS	<u>128,240.04</u>

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 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
February 28, 2019

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	121,424.50	-	82,706.59	4,563.77	34,154.14	
Summer Enrichment (Cumulative Balance)	93,277.00	15,332.64	64,523.12	9.81	13,411.43	
Summer Enrichment (2019-20)	-	-	4,467.95	-	(4,467.95)	
IDEA 611 18/19 (07/01/18-06/30/19) Covers special education expenditures	1,269,903.00	-	653,370.58	455,468.96	161,063.46	Special Education
IDEA 619 18/19 (07/01/18-06/30/19) Covers pre-school educational expenses.	48,243.00	-	31,360.10	16,882.90	-	Special Education
TITLE I 17/18 (09/01/17-08/31/18)	221,102.00	192,683.67	13,555.21	-	14,863.12	Student Services
TITLE I 18/19 (09/01/18-08/31/19) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.	183,207.00	-	89,256.04	86,861.80	7,089.16	Student Services
TITLE IIA GRANT 17/18 (09/01/17-08/31/18)	147,730.00	57,745.40	28,603.32	-	61,381.28	Student Services
TITLE IIA GRANT 18/19 (09/01/18-08/31/19) Enhances Teacher/Principal training and recruitment.	103,745.00	-	43,796.66	30,557.22	29,391.12	Student Services
TITLE III GRANT 17/18 (09/01/17-08/31/18)	16,593.00	3,444.43	3,561.23	-	9,587.34	
TITLE III GRANT 18/19 (09/01/18-08/31/19) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards	22,050.00	-	13,516.16	1,581.66	6,952.18	
TITLE III Immigrant GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) Immigrant students achieve standards	25,515.00	6,934.58	9,518.23	-	9,062.19	Student Services
TITLE IV SSAE GRANT 18/19 (09/01/18-08/31/19) Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs	13,480.00	-	836.07	-	12,643.93	
TEACHER CENTER GRANT 2018-19 Provides staff development opportunities for teachers.	43,907.00	-	30,040.31	1,870.43	11,996.26	Teacher Center
SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to BOCES and outside providers of summer special education programs.	290,000.00	-	286,835.04	-	3,164.96	Special Education
SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program.	350,000.00	-	340,586.66	-	9,413.34	Special Education
SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August.	18,000.00	-	15,564.38	-	2,435.62	Special Education
SCHOOL LIBRARY SYSTEM GRANT 2018-19 Mini grants through BOCES for School Library Media Specialists.	3,557.16	-	2,332.84	1,200.00	24.32	Various Schools
STATE SUPPORTED SCHOOLS 4201 Schools for the Blind and Deaf	85,000.00	-	57,065.22	27,934.78	-	Spec Ed/Business Office
TOTALS:	3,056,733.66	276,140.72	1,771,495.71	626,931.33	382,165.90	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019**

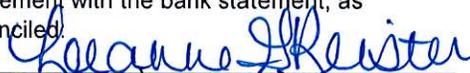
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			\$ 275,311.35
	Receipts:			
	Local Revenues	580.00		
	State Aid/Federal Aid	515,462.89		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	<u>Total Receipts:</u>			<u>516,042.89</u>
	Disbursements:			
	Transfer to Trust & Agency re: Sales Tax Check # 205142-205167		49,653.23	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		92,541.16	
	Net Transfers			
	<u>Total Disbursements:</u>			<u>(142,194.39)</u>
28-Feb	ENDING BALANCE	<u>\$ 516,042.89</u>	<u>\$ 142,194.39</u>	<u>649,159.85</u>

BANK RECONCILIATION

BALANCE PER BANK:	657,579.53
ADD: Outstanding Deposit	
SUBTRACT:	
Outstanding Checks	(8,419.68)
Outstanding Payment Center Fees	
ADJUSTED BANK BALANCE	<u>649,159.85</u>
BALANCE PER BOOKS	<u>649,159.85</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE February 28, 2019

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2018-19	1,324,047.00	-	1,279,047.43	-	44,999.57
Capital 13-14 Funded by General Fund	369,200.00	231,851.10	137,348.90	-	-
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	104,224.25	114,975.75	-
Capital 15-16 Funded by General Fund	250,000.00	-	56,711.44	17,199.10	176,089.46
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 18-19 Funded by General Fund	250,000.00	-	-	-	250,000.00
FDK 18-19 Funded by General Fund	1,185,000.00	-	594,029.83	22,030.00	568,940.17
Smart Schools Bond Act Phase 1	332,606.00	-	-	332,606.00	-
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	39,693,038.43	432,735.35	5,093.60	2,108,918.62
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
Subtotal - Capital Fund	47,118,039.00	40,373,089.53	2,604,097.20	491,904.45	3,648,947.82
Debt Service	13,128,007.33	-	12,040,246.33	1,087,761.00	-
TOTALS :	60,246,046.33	40,373,089.53	14,644,343.53	1,579,665.45	3,648,947.82

RESERVE BALANCES February 28, 2019

DESCRIPTION	FUND BALANCE AT 07/01/2018	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,385,955.37	(610,000.00)	5,703.18	-	4,781,658.55
Capital Reserve	16,124,796.90	(575,000.00)	13,904.90	-	15,563,701.80
Instructional Technology Capital Reserve	1,803,865.90	-	1,689.64	-	1,805,555.54
Insurance Reserve	1,222,354.67	-	1,198.88	(37,082.40)	1,186,471.15
Unemployment Insurance Reserve	385,461.44	(40,000.00)	384.48	-	345,845.92
Reserve for Liability	1,636,859.26	(50,000.00)	1,617.51	(36,250.00)	1,550,226.77
Reserve for Tax Certiorari	928,120.13	-	998.32	161,105.91	1,090,224.36
Employee Benefit & Accrued Liability Reserve	2,662,673.37	(400,000.00)	2,307.67	-	2,264,981.04
Reserve for Retirement Contributions	2,303,244.97	(203,000.00)	2,122.68	-	2,102,367.65
Workers' Compensation Reserve	360,362.75	(20,000.00)	287.71	-	340,650.46
TOTALS :	32,813,694.76	(1,898,000.00)	30,214.97	85,773.51	31,031,683.24

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019**

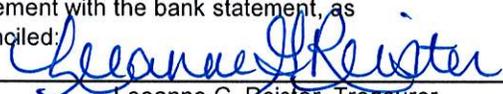
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$ 1,482,729.89</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	164.04		
	Net Transfers			
	Total Receipts:			<u>164.04</u>
	Disbursements:			
	EFT/Wire Transfers			
	Payroll Funding		618.99	
	Capital Checks-# 60104-60107			
	Capital Checks-Dec 2012 Prop # 862-866			
	Capital Checks-Dec 2012 Prop BAN # 4345		62,066.83	
	Bus Purchase Reserve Checks (200025)			
	BAN Redemption			
	Net Transfers			
	Total Disbursements:			<u>(62,685.82)</u>
28-Feb	ENDING BALANCE	<u>\$ 164.04</u>	<u>\$ 62,685.82</u>	<u>1,420,208.11</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,420,208.11
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>1,420,208.11</u>
BALANCE PER BOOKS	<u>1,420,208.11</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE				\$ 9,592,666.12
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		183.68		
	Interest -Tax Certiorari		125.14		
	Interest- Unemployment Insurance		44.29		
	Interest- Employee Benefit & Accrued Liabilities		305.90		
	Interest- Employee Retirement Contribution		264.63		
	Interest- Workers' Compensation		41.40		
	Interest- Insurance Reserve		136.19		
	Total Receipts:				<u>1,101.23</u>
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund				
	Total Disbursements:				<u>-</u>
28-Feb	ENDING BALANCE		<u>\$ 1,101.23</u>	<u>\$ -</u>	<u>9,593,767.35</u>

BANK RECONCILIATION

BALANCE PER BANK:	9,593,767.35
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	9,593,767.35
BALANCE PER BOOKS	9,593,767.35

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

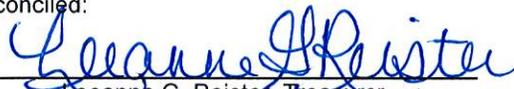
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$23,333,230.49</u>
	Receipts:			
	Interest - Bus Purchase Reserve	624.06		
	Interest - Capital Reserve	1,854.09		
	Interest - Capital IT Reserve	207.25		
	Transfer from General Fund			
	Total Receipts:			<u>2,685.40</u>
	Disbursements:			
	Transfer to Capital Fund			
	Total Disbursements:			<u>-</u>
28-Feb	ENDING BALANCE	<u>\$ 2,685.40</u>	<u>\$ -</u>	<u>23,335,915.89</u>

BANK RECONCILIATION

BALANCE PER BANK:	23,335,915.89
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>23,335,915.89</u>
BALANCE PER BOOKS	<u>23,335,915.89</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019**

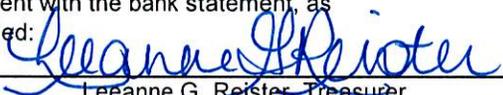
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			\$ 3,429,381.69
	Receipts:			
	Transfer from General Fund (per appropriations)	219,273.50		
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	129.28		
	Net Transfers			
	Total Receipts:			219,402.78
	Disbursements:			
	Checks (001051)			
	Depository Trust Company (Wires)		2,179,038.33	
	Net Transfers			
	Total Disbursements:			(2,179,038.33)
28-Feb	ENDING BALANCE	\$ 219,402.78	\$ 2,179,038.33	1,469,746.14

BANK RECONCILIATION

BALANCE PER BANK:	1,469,746.14
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	1,469,746.14
BALANCE PER BOOKS	1,469,746.14

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2019**

Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	193,007.91		
	Total Receipts:			193,007.91
	Disbursements:			
	JP Morgan Chase Withdrawal		193,007.91	
	Total Disbursements:			(193,007.91)
28-Feb	ENDING BALANCE	\$ 193,007.91	\$ 193,007.91	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD:	-
 SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION February 28, 2019

SCHOOL	BEGINNING BALANCE 7/1/2018	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 2/28/2019
Allen Creek Elementary	1,262.18	733.90	857.09	1,138.99
Jefferson Road Elementary	1,648.60	2,562.65	3,172.27	1,038.98
Mendon Center Elementary	11,109.61	12,670.53	11,239.13	12,741.01
Park Road Elementary	3,192.58	4,812.50	4,731.28	3,273.80
Thornell Road Elementary	4,684.56	4,495.00	4,883.60	4,295.96
Barker Road Middle School	36,536.60	79,451.28	72,474.59	43,513.29
Calkins Road Middle School	66,572.81	65,196.06	57,293.71	74,475.16
Sutherland High School	77,358.59	53,801.61	54,972.42	76,187.78
Mendon High School	103,009.24	77,572.12	75,299.99	105,281.37
TOTALS :	305,374.77	301,495.65	284,924.08	321,946.34

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			335,582.16
ADD:	Outstanding Deposits / Bank Adjustments		
	NSF Checks		245.00
SUBTRACT:	Outstanding Checks		(13,880.82)
ADJUSTED BANK BALANCE			<u>321,946.34</u>
BALANCE PER BOOKS			<u>321,946.34</u>

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 02/01/2019 To: 02/28/2019
 Fiscal Year: 2019

Effective	Trans	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
02/07/2019	017060	TRANSFER FUNDS FROM SCHOOL SUPPORT SUPPLIES TO SCHOOL SUPPORT CONTRACTUAL TO COVER A SERVICE CONTRACT.				
			A341-2100-500 R	MHS SchISuppt Supplies	-100.00	
			A341-2100-400 R	MHS SchISuppt Contr Svc		100.00
02/04/2019	017239	To cover the cost of contractual services.				
			A340-2610-500 R	SHS Library Supplies	-82.00	
			A340-2610-400 R	SHS Library Contracted Sv		82.00
02/04/2019	017243	TO PROVIDE FUNDS FOR BOOK ORDER.				
			A232-2152-500 R	CR English Supplies	-127.33	
			A232-2610-500 R	CR Library Supplies		127.33
02/04/2019	017284	TO COVER ACCOUNT TEMP COST TO FILL THE ACCOUNTS PAYABLE VACANCY.				
			A830-9060-800 R	BEN Hospital Medical	-10,000.00	
			A610-1310-400 R	FIN BusAdmn Contract Serv		10,000.00
02/04/2019	017285	Funds moved for purchase of 20 solar scientific calculators for BRMS.				
			A511-2058-465 R	STD Math Trav Conf	-240.00	
			A511-2058-500 R	STD Math Supplies		240.00
02/04/2019	017287	TO UPGRADE DOOR CARD READERS TO SMART TECHNOLOGY.				
			A830-9060-800 R	BEN Hospital Medical	-31,821.78	
			A640-1620-400 R	OM Contracted Services		31,821.78
02/04/2019	017289	To provide funds for SHAPE membership costs.				
			A511-2040-465 R	STD Health Trav Conf	-109.00	
			A511-2040-468 R	STD Health Memberships		109.00
02/27/2019	017323	TO COVER THE COST FOR MEMBERSHIP.				
			A117-2100-500 R	TR SchISuppt Supplies	-8.00	
			A117-2164-468 R	TR Music Instr Membership		8.00
02/05/2019	017325	TO COVER THE COST FOR CONFERENCE.				
			A117-2110-500 R	TR Tch RegSch Supplies	-30.00	
			A117-2100-465 R	TR SchISuppt Trav Conf		30.00
02/05/2019	017326	To provide funds for conference.				
			A640-1620-506 R	OM Copy Paper	-10.00	
			A640-1620-465 R	Travel and Conference		10.00
02/11/2019	017339	TO PROVIDE FUNDS FOR ALL COUNTY ORCHESTRA MEMBERSHIP.				
			A114-2110-500 R	MC Tch RegSch Supplies	-8.00	
			A114-2164-468 R	MC Music Instr Membership		8.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 02/01/2019 To: 02/28/2019
 Fiscal Year: 2019

Effective	Trans	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
02/11/2019	017345	TO PROVIDE FUNDS FOR BUSING FOR FIELD TRIP.	A114-2100-465 R	MC SchISuppt Trav Conf	-510.00	
			A114-2110-403 R	MCE Tch RegSch Field Trip		510.00
02/05/2019	017370	TO COVER MCWA FEES.	A830-9060-800 R	BEN Hospital Medical	-25.33	
			A610-1310-400 R	FIN BusAdmn Contract Serv		25.33
02/05/2019	017393	To add funds to purchase new vehicle.	A640-1621-200 R	OM Custodial Equipment	-20,000.00	
			A640-1620-200 R	OM Equipment		20,000.00
02/08/2019	017456	TO PROVIDE FUNDS FOR A CULTURAL ARTS EVENT.	A231-2100-500 R	BR SchISuppt Supplies	-133.87	
			A231-2110-493 R	BRMS Young Aud-Cultural A		133.87
02/05/2019	017522	TO COVER ASBO ACCOUNTING II REGISTRATION FEE.	A610-1310-505 R	FIN BusAdmn Print Cart	-275.00	
			A610-1310-465 R	FIN BusAdmn Trav & Conf		275.00
02/05/2019	017527	TO PROVIDE FUNDS FOR STATE COMPETITION.	A232-2158-406 R	CR Math Entry Fees	-402.00	
			A232-2158-468 R	CR Math Memberships	-17.59	
			A232-2100-465 R	CR SchISuppt Trav Conf		419.59
02/05/2019	017539	TO COVER THE ISTE REGISTRATION FEES FOR TECHNOLOGY.	A510-2012-465 R	CURINS Std Office Trav Co	-1,525.00	
			A530-2630-465 R	ITS Computer Inst TravCon		1,525.00
02/07/2019	017571	TO PROVIDE FUNDS FOR STATE COMPETITION.	A232-2158-468 R	CR Math Memberships	-200.00	
			A232-2100-400 R	CR SchISuppt Contr Svc		200.00
02/06/2019	017592	TO COVER FISCAL ADVISOR COSTS FOR CONTINUING DISCLOSURE AND FISCAL PLANNING.	A830-9060-800 R	BEN Hospital Medical	-1,231.75	
			A810-1380-400 R	DBT Contracted Services		1,231.75
02/11/2019	017602	To provide funds for OM supplies.	A640-1621-500 R	OM Maint/Cust Supplies	-10,000.00	
			A640-1620-500 R	OM Supplies		10,000.00
02/08/2019	017671	Transfer request for library books.	A113-2610-500 R	JR Library Supplies	-15.50	
			A113-2610-481 R	JR LibraryTextbooks		15.50

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 02/01/2019 To: 02/28/2019
 Fiscal Year: 2019

Effective	Trans	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
02/11/2019	017674	TRANSFER SOCIAL STUDIES SUPPLIES FUNDS TO SOCIAL STUDIES CONTRACTUAL TO COVER A FIELD TRIP.				
			A341-2182-500 R	MHS SocStudies Supplies	-255.00	
			A341-2182-400 R	MHS SocStudies Contract S		255.00
02/07/2019	017675	TO COVER NURSE TRAVEL MILEAGE.				
			A830-9060-800 R	BEN Hospital Medical	-10.21	
			A440-2815-466 R	SPSV Health Svc Mileage		10.21
02/08/2019	017740	TO COVER BOE MEETING EXPENSES.				
			A710-1040-465 R	BOE Travel & Conference	-900.00	
			A710-1010-421 R	BOE Meeting Expense		900.00
02/08/2019	018094	To cover Travel & Conference expenses.				
			A550-2060-505 R	DAT Print & Toner Cartrid	-310.00	
			A550-2060-465 R	DAT Travel and Conference		310.00
02/11/2019	018163	TO COVER THE COST OF BUSINESS SUPPLIES.				
			A340-2116-468 R	SHS Business Memberships	-2,110.00	
			A340-2116-500 R	SHS Business Supplies		2,110.00
02/20/2019	018216	TO COVER THE COST OF COPY PAPER AND TONER FOR ART DEPT.				
			A340-2113-500 R	SHS Art Supplies	-911.00	
			A340-2134-500 R	SHS World Lang Supplies	-420.00	
			A340-2100-505 R	SHS Schl Suppt Prnt Cart		911.00
			A340-2100-506 R	SHS Schl Suppt Copy Pap		420.00
02/12/2019	018242	To provide funds for copy paper.				
			A112-2110-500 R	AC Tch RegSch Supplies	-63.23	
			A112-2100-506 R	AC Schl Suppt Copy Paper		63.23
02/20/2019	018541	TO COVER MEETING EXPENSE FOR WORKSHOP.				
			A710-1010-465 R	BOE Travel & Conference	-26.00	
			A710-1040-465 R	BOE Travel & Conference		26.00
02/26/2019	018660	TO FUND BOCES TECHNOLOGY PURCHASES FOR SUMMER 19 CONFIGURATION.				
			A830-9060-800 R	BEN Hospital Medical	-500,000.00	
			A660-2630-490 R	SST Computer Inst BOCES		500,000.00
02/27/2019	018664	TO COVER CLICK CHARGES.				
			A830-9060-800 R	BEN Hospital Medical	-3,200.00	
			A113-2100-492 R	JR SchlSuppt Print Servs.		400.00
			A115-2100-492 R	PR SchlSuppt Print Servs.		1,500.00
			A231-2100-492 R	BR SchlSuppt Print Servs.		300.00
			A232-2100-492 R	CR SchlSuppt Print Servs		1,000.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 02/01/2019 To: 02/28/2019
 Fiscal Year: 2019

Effective	Trans	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
02/27/2019	018732	TO COVER PRINTER CLICKS FOR MANAGED PRINT SERVICES.				
			A830-9060-800 R	BEN Hospital Medical	-1,000.00	
			A113-2100-492 R	JR SchISuppt Print Servs.		1,000.00
02/28/2019	018786	To provide funds to purchase library books.				
			A340-2610-505 R	SHS Library Prnt/Tnr Cart	-1,265.68	
			A340-2610-500 R	SHS Library Supplies		1,265.68
02/28/2019	018809	TO COVER REGISTRATION FOR SCIENCE EXPLORATION DAYS.				
			A341-2176-500 R	MHS Science Supplies	-70.00	
			A341-2176-400 R	Contracted Services		70.00
02/28/2019	018813	TO COVER THE COST OF MCWA FEES FOR UTILIZING THE P-CARD.				
			A830-9060-800 R	BEN Hospital Medical	-100.00	
			A610-1310-400 R	FIN BusAdmn Contract Serv		100.00
02/28/2019	018866	To correct negative budget accounts.				
			A100-2100-173 R	ES SchISuppt OT/Extra hrs	-401.36	
			A100-2250-121 R	ES SpEd Tchr Salary	-29,712.71	
			A200-2100-148 R	MS SchISuppt Accompanist	-432.99	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-26.98	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-50.80	
			A300-2100-173 R	HS SchISuppt OT/Extra hrs	-282.66	
			A300-2158-131 R	HS Math Tchr Salary	-28,023.94	
			A410-2251-153 R	SpEd Office Summer Tchr	-2,871.45	
			A630-1480-490 R	INF Prnt /Elec Comm BOCES	-828.60	
			A670-5510-165 R	TRN Bus Drivers Salaries	-1,000.00	
			A830-9060-800 R	BEN Hospital Medical	-1,819.25	
			A100-2100-148 R	ES SchISuppt Accompanist		432.99
			A113-2100-173 R	JR SchISuppt OT/Extra hrs		206.95
			A115-2100-173 R	PR SchISuppt OT/Extra hrs		194.41
			A200-2158-131 R	MS Math Tchr Salary		28,023.94
			A231-2100-173 R	BR SchISuppt OT/Extra hrs		26.98
			A232-2100-173 R	CR SchISuppt OT/Extra hrs		50.80
			A300-2100-500 R	Supplies & Materials		1,819.25
			A300-2250-131 R	HS SpEd Tchr Salary		29,712.71
			A340-2100-173 R	SHS SchISuppt OT/Extra hr		168.86
			A341-2100-173 R	MHS SchISuppt OT/Extra hr		113.80
			A410-2251-142 R	SpEd Office Tutors		2,871.45
			A630-1480-492 R	INF BOCES Services-Prints		828.60

A670-5510-510 R TRN Meal Allowance

1,000.00

Total for Fund A - GENERAL FUND

-652,964.01

652,964.01

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 02/01/2019 To: 02/28/2019

Fiscal Year: 2019

Effective	Trans	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
		Director of Finance (money is available and allowable) Assistant Superintendent for Business Approval		<u>Cheranne Reister</u> <u>Don T. Reaney</u>		
		Date of Treasurer's Report for BOE review		<u>3/18/2019</u>		
		Date Completed		<u>3/8/2019</u>		
		Person Completing		<u>Chad C. D. Greco</u>		

Pittsford Schools

Administrative Offices
75 Barker Road – East Wing
Pittsford, NY 14534
585.267.1053
fax: 585.381.9368

Darrin Kenney
Assistant Superintendent for Business

Darrin_Kenney@pittsford.monroe.edu

Date: March 12, 2019

To: Michael Pero, Superintendent of Schools *DPK*
Board of Education

From: Darrin T. Kenney, Assistant Superintendent for Business

Re: Monroe BOCES 1 Capital Project – Joint Agreement Resolution

As you are aware, Monroe BOCES 1 has embarked on a major capital project spanning several years. All component districts of BOCES have been requested to approve the same attached intermunicipal agreement.

The proposed project is briefly described as follows:

The Career and Technical classrooms are included in the project in order to bring them up to date to industry standards. These renovations will provide students the opportunity to engage and learn in a 21st century environment. The Cosmetology classrooms have not been modernized since their original construction in the 1970s. Additionally, improvements in the Precision Manufacturing and Welding shops will allow more instructional interactions between the two programs and by expanding their square footage additional students will have access to the courses.

The reconfiguration of the teaching kitchen classroom and mechanical trades shop at O'Connor Academy will provide more square footage, a separate and distinct teaching kitchen classroom, a defined "work space" for their culinary program and the opportunity for additional students to participate in this program.

The O' Connor Academy weight room (gym) will be relocated to the space previously occupied by the teaching kitchen. The students will have a larger area in which to exercise and partake in healthy activities. The weight room is used not only as an instructional space, but also as a calming location for students.

The anticipated scope of work for this project includes, but is not limited to the following work:

- Career and technical classrooms including, but not excluding any other: Cosmetology, Culinary, CISCO, Precision Manufacturing and Welding Forman Center Building 1, 2, 3 and Forman Center Building 4,5,6
- O' Connor Academy (Foreman Center Building 9, 10) including, reconfiguration of teaching kitchen, gym, mechanical trades, and other classroom renovations, exterior work of the building envelope, roofs and site work
- Building 1-2-3 "Red entry" or Visitor Entrance reconfiguration, repaving of driveways and parking areas
- Masonry reconstruction throughout campus
- Various interior finish replacement, including but not limited to carpeting, painting, ceiling tile
- Replacement of roof top units HVAC and heat pumps throughout the campus
- Roof replacement at 11 Linden Park and Building 1
- Exterior and interior doors throughout the campus.

I, therefore submit the following resolution for your approval:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT (the "District") (by a vote of not less than a majority of all the members of said Board) AS FOLLOWS:

Section 1. The District is hereby authorized to enter into a certain Joint Agreement in substantially the form attached hereto as Exhibit A and made a part hereof (the "Agreement") with the Board of the BOCES and the nine other Component School Districts for the construction of alterations, renovations and improvements of the BOCES facilities included in the Project. Said Agreement, in addition to providing for all other matters deemed necessary and proper, sets forth (i) the cost of the Project, including all costs incidental thereto (the "Project Cost"), (ii) the basis of allocating and apportioning said Project Cost among the Component School Districts, and (iii) the proportion of the total cost to be provided by each such Component School District in accordance with such allocation and apportionment.

Section 2. The President of the Board, the chief fiscal officer of the District, and in his/her absence, the Vice President of the Board is hereby authorized and directed to execute said Joint Agreement for and on behalf of the District.

Section 3. The District hereby agrees to take any and all actions necessary as required by the Agreement to accomplish the purposes and intent thereof; provided, however, that the Agreement shall not take effect until all the Component School Districts shall have approved and executed the Agreement.

Section 4. This resolution shall take effect immediately.

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: March 18, 2019
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business *DTK*
Re: Capital Reserve - Bus Purchase Proposition

In maintaining the District's focus on long-range planning and fiscal accountability, it has been the practice to replace aging buses before extensive repairs may be needed. Below is the 2019-2020 Capital Reserve – Bus Purchase Resolution for your consideration and Board of Education approval for placement on the May 21, 2019 ballot:

PROPOSITION – Capital Reserve Fund – Purchase of Buses

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Twenty-one Thousand, Three Hundred Forty-nine Dollars (\$1,021,349), less trade-in allowance, to be used for the purchase of four (4) replacement sixty-five passenger buses, three (3) thirty-six passenger buses with air, two (2) thirty-six passenger buses without air and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

DTK:kd

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534

585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: March 18, 2019
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: Capital Reserve – General Capital Reserve Fund Proposition

In maintaining the District's focus on long-range planning and fiscal accountability, several small General Capital Fund projects should be performed this summer to avoid more extensive repairs in the future. All projects will be funded with Capital Reserve and local funds without levying additional tax. All projects are building aid eligible, which will assist in replenishing the Capital Reserve Fund.

I, therefore, offer the following proposition for your consideration and Board of Education approval for placement on the May 21, 2019 ballot:

PROPOSITION – General Capital Reserve Fund

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "General Capital Reserve Fund" a sum of money not to exceed Three Million Dollars (\$3,000,000) to perform minor renovations and repair projects.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District does hereby authorize these funds to be used for the partial replacement of the roof at Barker Road Middle School, the partial replacement of the roof at Park Road Elementary, the replacement of the fuel farm storage at the Transportation facility and other incidental work associated with said projects. Work is to be performed in summer 2019.

DTK:kd

Pittsford Schools

RECOMMENDATION FOR TEXTBOOK ADOPTION

Recommended Text:

Computer Science A

Publisher: Skylight**Copyright Date:** (c)2015**Group / Grade Level:** 11-12

(for which material is intended)

Cost Per Text: \$64**Edition:** 3rd Edition**Author(s):**

Maria Litvin, Gary Litvin

Readability Level: 10th grade

49.9 on the Flesch Reading Score

fairly difficult to read

Leader of Selection Committee: Kathleen Curtis**Members of the Selection Committee:**

Paige LaBarr, Caitlin Colburn

Current Text Used:**Title:** Java Methods**Edition:** Third Edition**Publishers:** Skylight Publishing**Copyright Date:** 2015**Year Adopted by PCSD:** September 2019**Rationale for seeking a new text: (State the weaknesses of the current text and strengths of the new text.)**

The College Board recommends a text to accompany the Computer Science A course. It aligns with the AP curricula and is an excellent resource for students and instructors.

The four top goals identified by the Selection Committee that are met by this text:

1. All of the curricular topics in Computer Science A course are included in the text.
2. The text aligns well with our other math texts, from calculus to statistics in readability.

3. There is an abundance of exercises to allow for differentiation, scaffolding skills, case studies, and lab exercises.
4. The cost and teacher support materials .

Please describe the extent to which this text is better aligned to the most current standards and expectations for this course than the text currently in use as well as other texts considered as part of the selection process.

Effective JAVA is a worthy text as well, but the organization and readability of Java Methods is a better match for our program. The lead author is a teacher at a prestigious private school in Andover, Massachusetts and a College Board instructor.

Please describe the online resources that accompany the text, if applicable.

The on-line tools include auto-graded practice, personalized study plans, designed to provide immediate feedback and support a variety of learning styles. On the companion website, there are suggested projects, powerpoint slides and getting started suggestions.

What training, if any, for students or staff will be needed in order to fully utilize the text and/or online supports?

There is no training specific for the text, however robust text supports are available via email and phone. Resources are on the book's companion web site: <http://wwwlskylit.com/javamethods>

List any auxiliary materials you plan to purchase along with the text. (Teacher's manual, multi media aids, tests for duplication, books, etc.) Indicate the expense involved for each and specify whether that expense is a one-time expense or annual.

Item	Cost	(check one)	
Java Methods Assessment Package	\$290	<input type="checkbox"/> Once	<input checked="" type="checkbox"/> Annual
		<input type="checkbox"/> Once	<input type="checkbox"/> Annual
		<input type="checkbox"/> Once	<input type="checkbox"/> Annual
		<input type="checkbox"/> Once	<input type="checkbox"/> Annual

Has this text been carefully reviewed and found not to discriminate or stereotype with regard to age, national or ethnic origin, race, sex, religion, color or marital status?

The text does not appear to discriminate or stereotype people.

Recommendation from two other districts for this text:

District	Person Contacted	Evaluation

Spackenkill Union Free School District	Jessica Fletcher	Jessica has been teaching Comp Sci for 7 years and enjoys this text for it's rigor and hands on approach to programming.
Nyack High School	Phil Ingber	Mr. Ingber praises this text for its development of difficult topics like classes and objects in chapters 4 and 5.
Townsend Harris HS	Susan Bronstein	The relevant labs and presentation of concepts sets this text apart for the others.

Were you able to negotiate with the vendor for lower costs, free additional materials, training for staff, other?

Compared to other textbooks, \$118 for precalculus most recently, \$64 is very reasonable. This is a small publishing company, and they have held the text costs down for high schools.

How long did the publisher ensure that this text and all associated materials would be available?

6 years

Cost of new texts:

Building	Quantity Needed	Cost per Text	Total Cost
Mendon High School	20		
Sutherland High School	20		
			with shipping

Date texts will be implemented: September 2019

Date Board approval is requested: Spring 2019

Date staff will be trained on new text: Spring/Summer 2019

Date of new text evaluation (one year from adoption): August 2020

Other texts considered:

Title	Publisher
Effective Java	Pearson
Fundamentals of Java	Cengage Learning
Big Java	Wiley

We have 2 hard copies of JAVA Methods and 5 access codes for your perusal.

Here are 5 access codes for the JAVA Methods text.

7QTVPH5PAJ985CD6

U9RRJH8EBD2GKA42

WW6QMKAM9NB521MQ

8W7YBJGH4D3CYSV9

P6RSEETQ6HP7YX94 (I tested this one, so the login will be my email
kathleen_curtis@pittsford.monroe.edu, password: PittsfordCompSci)

To access the e-book, create an account at www.redshelf.com ("Login" ==> "New Account"; it takes a few minutes), (check the box, not a student) and redeem one of the codes. The book will be added to the user's "bookshelf." You can read online on any computer, iPad, or any other device with a browser (one logged-in device at a time). Your access will remain active until June 30.

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS

In order to help prevent accidents and injuries resulting from the misuse of drugs and/or alcohol by school bus drivers, the Board adopts this policy in compliance with federal and state law and regulation.

The District has designated the following individual to answer driver questions about this policy and related materials:

Director of Transportation

Drug and Alcohol Testing Program

School bus drivers are subject to drug and/or alcohol testing in a variety of circumstances. The District will comply with all federal and state law and regulation regarding the implementation of a drug and alcohol testing program for school bus drivers.

The District will either establish and manage its own drug and alcohol testing program or by contract have a consortium/third-party administrator manage all, or part of, its drug and alcohol testing program for school bus drivers.

Under federal law and regulation, individuals who operate a Commercial Motor Vehicle (CMV) designed to transport 16 or more occupants (including the driver) and are subject to commercial driver's license (CDL) requirements established by the United States Department of Transportation are safety-sensitive employees and are subject to the following drug and/or alcohol testing:

- a) **Pre-employment drug testing** which will be conducted after a conditional offer to hire has been extended, but before the actual performance of safety-sensitive functions for the first time. This pre-employment testing will also be required when employees transfer to a safety-sensitive position.
- b) **Random drug and/or alcohol testing** which will be conducted on an unannounced basis.
- c) **Reasonable suspicion drug and/or alcohol testing** which will be conducted when reasonable suspicion exists that a driver has engaged in prohibited use of drugs and/or alcohol. The required observation for reasonable suspicion drug and/or alcohol testing must be made by a supervisor or official who has been trained in accordance with federal law and regulation.

(Continued)

Non-Instructional/Business
Operations

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (Cont'd.)

- d) **Post-accident drug and/or alcohol testing** which will be conducted as soon as practicable following certain occurrences involving a CMV operating on a public road.
- e) **Return-to-duty drug and/or alcohol testing** which will be conducted on a driver who has engaged in prohibited drug and/or alcohol conduct before the driver returns to perform a safety-sensitive function.
- f) **Follow-up drug and/or alcohol testing** which will be conducted on a driver who has engaged in prohibited drug and/or alcohol conduct and has returned to performing a safety-sensitive function. This testing will be conducted on an unannounced basis in accordance with a written follow-up testing plan developed by a substance abuse professional (SAP).

All procedures used to test for the presence of drugs and/or alcohol will conform to the requirements outlined in federal law and regulation for protecting the driver, ensuring the integrity of the testing process, safeguarding the validity of the test results, and ensuring that all test results are attributed to the correct driver.

Under New York State law and regulation, all school bus drivers are subject to pre-employment and random drug and alcohol testing in accordance with the provisions and requirements of federal regulations, regardless of commercial driver's license endorsement. Every school bus driver will be included in the random testing pool and must submit to testing when selected.

Prohibitions and Consequences for School Bus Drivers

Under federal law and regulation, individuals who operate a CMV designed to transport occupants (including the driver) and are subject to CDL requirements established by the United States Department of Transportation are prohibited from:

- a) Reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater. If testing shows an alcohol concentration of 0.02 or greater but less than 0.04, the employee must be removed from performing safety-sensitive activities for not less than 24 hours, but no punitive action will be taken by the employer;
- b) When required to take a post-accident alcohol test, using alcohol within eight hours following the accident or prior to undergoing a post-accident alcohol test, whichever comes first;
- c) Refusing to submit to a drug or alcohol test required by post-accident, random, reasonable suspicion, return-to-duty, or follow-up testing requirements;

(Continued)

Non-Instructional/Business
Operations**SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (Cont'd.)**

- d) Refusing to submit to a pre-employment drug test;
- e) Reporting for duty or remaining on duty, requiring the performance of safety-sensitive functions, when the driver uses any drugs, as defined by federal law and regulation. This prohibition does not apply when the use is pursuant to the instructions of a licensed medical practitioner who is familiar with the driver's medical history and has advised the driver that the substance will not adversely affect the driver's ability to safely operate a CMV; or
- f) Reporting for duty, remaining on duty, or performing a safety-sensitive function, if the driver tests positive for drugs.

Additionally, under New York State law, all school bus drivers are prohibited from:

- a) Consuming a drug or intoxicating liquor, regardless of its alcoholic content, or be under the influence of a drug or intoxicating liquor, within six hours before going on duty or operating, or having physical control of a bus;
- b) Consuming a drug or intoxicating liquor, regardless of its alcoholic content while on duty, or operating, or in physical control of a bus; or
- c) Possessing a drug or intoxicating liquor, regardless of its alcoholic content while on duty, operating or in physical control of a bus. However, this paragraph does not apply to the possession of a drug or intoxicating liquor which is transported as part of a shipment or personal effects of a passenger or to alcoholic beverages which are in sealed containers.

It is the employer's responsibility to ensure that no school bus driver:

- a) Violates any of the above listed provisions of New York State law; or
- b) Be on duty or operate a school bus if, by a person's general appearance or by a person's conduct or by other substantiating evidence, a person appears to have consumed a drug or intoxicating liquor within the preceding eight hours.

Any violation of this policy and/or District procedures, and applicable federal and state law and regulation by a school bus driver will be grounds for disciplinary action and penalties including, but not limited to, fines, suspension, and/or discharge in accordance with the District's and/or the vendors' or contract bus companies' policies, collective bargaining agreements, and applicable law.

(Continued)

Non-Instructional/Business
Operations**SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (Cont'd.)**

Drivers who are found to have engaged in prohibited conduct under federal law and regulation will be removed immediately from safety-sensitive functions and will not be allowed to return to perform safety-sensitive functions until they:

- a) Are evaluated by a SAP;
- b) Complete any requirements for rehabilitation as set by the employer and the SAP; and
- c) Pass a return-to-duty test with the result below 0.02 if the conduct involved alcohol, or a drug test with a verified negative result if the conduct involved drug use.

Employee Notification

The Superintendent or designee will ensure that each school bus driver receives a copy of District policy, educational materials that explain the requirements of drug and alcohol testing law and regulation, and any regulations and/or procedures developed by the District with respect to meeting those requirements. The Superintendent or designee will ensure that a copy of these materials is distributed to each school bus driver, who will sign for receipt of all of the above documents, as well as other appropriate personnel, prior to the start of any drug and/or alcohol testing as well as at the beginning of each school year or at the time of hire for any school bus driver. Representatives of applicable collective bargaining units will be notified of the availability of this information.

The Superintendent or designee will further ensure that each school bus driver receives educational materials concerning: the effects of drug and alcohol use on an individual's health, work, and personal life; signs and symptoms of a drug or alcohol problem (the driver's or a co-worker's); and available methods of intervening when a drug or alcohol problem is suspected, including confrontation, referral to any employee assistance program and/or referral to management.

The Superintendent or designee will arrange for training of all supervisors who may be utilized to determine whether reasonable suspicion exists to test a driver for prohibited conduct involving drugs and/or alcohol.

Records Management and Retention

Employee records relating to drug and/or alcohol testing, as well as to substance abuse and/or alcohol prevention programs, will be maintained in accordance with law and regulation. All employee drug and/or alcohol testing will be kept confidential and will only be revealed as required or authorized by law or regulation.

49 USC §§ 31136 and 31306
49 CFR Parts 40, 382, and 383
Vehicle and Traffic Law §§ 142, 509-g, 509-l
Adoption Date