

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, APRIL 1, 2019
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. APPROVAL OF MINUTES: March 18, 2019 (BOARD ACTION)
- V. PUBLIC COMMENT
The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening's agenda.
- VI. BOARD OF EDUCATION REPORT
- A. Monroe County School Boards Association Meeting Reports
1. Board President's – next meeting – 5/1/19
 2. Executive Committee – next meeting – 4/24/19
 3. Information Exchange Committee – next meeting – 4/10/19
 4. Labor Relations Committee – next meeting – 4/24/19
 5. Legislative Committee – next meeting – 4/3/19
 6. Steering Committee
 7. Community Outreach Advisory Committee
- B. Other Meeting Reports
- C. Dates to Remember
1. 4/2/19 – Board Retreat – 4:30-6:00 p.m.
 2. 4/2/19 – Educate U – 6:30-8:30 p.m.
 3. 4/4/19 – Board Visit/Tour at Barker Road Middle School (visit 7:00 am/tour 7:30)
 4. 4/8/19 – Schools Closed for Superintendent's Conference Day
 5. 4/15/19-4/19/19 – Schools Closed for Spring Break
 6. 4/23/19 – Next Regularly Scheduled Meeting
 7. 4/23/19 – Teacher Center Reception – 6:30 p.m.
- D. PCSD Nominee for BOCES Board (BOARD ACTION)
- VII. FINANCIAL REPORT – Mr. Kenney
- A. Action Items:
1. Budget Transfer for Instructional Technology (BOARD ACTION)
- B. Discussion:
- C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Leone
- A. Action Items:
1. Professional Staff Report (BOARD ACTION)
 2. Support Staff Report (BOARD ACTION)
- B. Discussion:
1. Administrative Tenure Recommendations – 1st Reading
 2. Inclusivity Advisory Committee Update
- C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendment, Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews.
 - 2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Reviews.
 - 3. Committee on Preschool Special Education: Initial Eligibility Meetings, Annual Review/Re-evaluation Meetings, Requested Review Meeting.
 - B. Discussion:
 - C. Other:

- X. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Gift to the District (See Consent Agenda)
 - a. Donation from Pittsford Community Lacrosse of a new All Purpose Carrier (Tow Cart) valued at \$4500.00 to be placed at Sutherland High School to be used to move athletic equipment.
 - B. Discussion:
 - 1. Policy Recommendation – 1st Reading
 - a. #5413-Procurement: Uniform Grant Guidance for Federal Awards
 - C. Other:
 - 1. Elementary Report Card

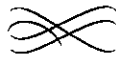
- XI. CONSENT AGENDA (BOARD ACTION)
 - A. Committee on Special Education
 - B. Sub-Committee on Special Education
 - C. Committee on Preschool Special Education
 - D. Gift to the District

- XII. OLD BUSINESS

- XIII. NEW BUSINESS

- XIV. PUBLIC COMMENT

- XV. ADJOURNMENT/RECESS (BOARD ACTION)



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Monday, March 18, 2019
Barker Road Middle School

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the Board Room, Barker Road Middle School on Monday, March 18, 2019. Ms. Elizabeth Woods reported out on the Special Education budget. Dr. Vaughan-Brogan reported out on the Student Services budget. Mrs. Melanie Ward reported out on school budgets. Mr. Kenney reported out on the undistributed budget, which includes debt service and interfund transfers, insurance, judgments and fees and employee benefits.

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Monday, March 18, 2019.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried

3. Principal's Report: Mrs. Thomas welcomed Ms. Melissa Julian, Mendon High School principal, and thanked her for the tour and visit earlier in the month. Ms. Julian thanked everyone for the incredible transition from her previous position of Director of Technology to her current role. Ms. Julian along with Mike Donner and Eric Domroes presented to the Board on the activities taking place at Mendon.

4. Motion was made by Mrs. Baum, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its March 6, 2019, meeting.

**APPROVED:
MINUTES
3/6/19**

Vote: Unanimously carried

5. Public Comment: Residents Tim O'Neil, Kerry DiCesare, Deepak Gupta, Karlie Borrell, John Delate, James Strauch and Renee Mann along with several students introduced themselves as parents and athletes of gymnastics. Previous Pittsford resident Sarah Jane Clifford spoke on her life-long support of gymnastics.

Ann Binstock spoke on school start times, no sport cuts at the middle school level and diversity and inclusion in our district. Mr. Pero noted that looking at the budget guidelines would be a good starting/reference point when reviewing the districts values in relation to the budget.

79.

6. Board Reports: Mrs. Thomas noted at last week's Board Presidents meeting, that comments were made regarding the historic all time low attendance at the last advocacy trip. They encouraged Boards to discuss the possibility of having one Board member attend these trips to ensure a voice around the table from all of Monroe County. Mrs. Thomas noted that we are already ahead of the curve for representation and expressed thanks to Mrs. Baum for her steadfast attendance as well as her advocacy efforts at these events as our designated legislative liaison. Mrs. Thomas then noted that Mrs. Baum does not always have to be the only one to attend and encouraged other members to attend if they are able.

Mrs. McCluski noted that the Community Outreach Advisory Committee recently had a meeting where they worked on the final draft regarding teacher shortages.

7. Mrs. Thomas reviewed the dates to remember.

8. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending February 28, 2019.

**ACCEPTED:
TREASURER'S
REPORT**

Vote: Unanimously carried

9. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried, regarding the following resolution:

**APPROVED:
BOCES
CAPITAL
PROJECT**

Vote: Unanimously carried

The joint agreement in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT (the "District") (by a vote of not less than a majority of all the members of said Board) AS FOLLOWS:

Section 1. The District is hereby authorized to enter into a certain Joint Agreement in substantially the form attached hereto as Exhibit A and made a part hereof (the "Agreement") with the Board of the BOCES and the nine other Component School Districts for the construction of alterations, renovations and improvements of the BOCES facilities included in the Project. Said Agreement, in addition to providing for all other matters deemed necessary and proper, sets forth (i) the cost of the Project, including all costs incidental thereto (the "Project Cost"), (ii) the basis of allocating and apportioning said Project Cost among the Component School Districts, and (iii) the proportion of the total cost to be provided by each such Component School District in accordance with such allocation and apportionment.

Section 2. The President of the Board, the chief fiscal officer of the District, and in his/her absence, the Vice President of the Board is hereby authorized and directed to execute said Joint Agreement for and on behalf of the District.

Section 3. The District hereby agrees to take any and all actions necessary as required by the Agreement to accomplish the purposes and intent thereof; provided, however, that the Agreement shall not take effect until all the Component School Districts shall have approved and executed the Agreement.

Section 4. This resolution shall take effect immediately.

10. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following bus proposition that will be placed before the voters on May 21, 2019:

**APPROVED:
BUS
PROPOSITION**

Vote: Unanimously carried

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund - Purchase of Buses" a sum of money not to exceed One Million, Twenty-one Thousand, Three Hundred Forty-nine Dollars (\$1,021,349), less trade-in allowance, to be used for the purchase of four (4) replacement sixty-five passenger buses, three (3) thirty-six passenger buses with air, two (2) thirty-six passenger buses without air and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund - Purchase of Buses.

11. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following capital reserve fund proposition that will be placed before the voters on May 21, 2019:
Vote: Unanimously carried

**APPROVED:
CAPITAL
RESERVE FUND
PROPOSITION**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "General Capital Reserve Fund" a sum of money not to exceed Three Million Dollars (\$3,000,000) to perform minor renovations and repair projects.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District does hereby authorize these funds to be used for the partial replacement of the roof at Barker Road Middle School, the partial replacement of the roof at Park Road Elementary, the replacement of the fuel farm storage at the Transportation facility and other incidental work associated with said projects. Work is to be performed in summer 2019.

12. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Resignation for Retirement- School Related Professional - Letters Attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Annie	Disch	SHS	Supervisory Para	21.0	6/29/2019
Elizabeth	Gerlach	JRE	Ed Assist	29.0	6/30/2019
B. Christine	Hall	SHS	Ed Assist	20.0	6/30/2019
Suzanne	Kaier-Tuttle	MCE	Ed Assist	18.0	6/30/2019
Lynn	Lillie	MCE	Ed Assist	26.0	6/30/2019

It was noted that the above retirees represent 114 years of service to Pittsford CSD.

B. 2019 Spring Coaching appointments - see attached list

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

13. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

TRANSPORTATION RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Judith Baker	Bus Attendant	Transp.	1.8 yrs.	3/8/2019

14. Mrs. Ward noted the 2nd reading for a new text book adoption - AP Computer Science A, that will be acted upon this evening under the Consent Agenda.

81.

15. Mr. Pero shared and offered congratulations to Mrs. Ward, as she will be receiving the Genesee Valley ASCD curriculum award.

16. Mr. Pero acknowledged the Mendon girls basketball team for their win at the States. He also mentioned that the Mendon boys basketball team had a perfect season until their final game at the state level. Mr. Pero also noted the great performance (Chicago) at Mendon HS, as he said it was phenomenal.

17. Mr. Pero noted to save the date on March 27 as a forum on safety and security that will take place at 6:30 pm at Calkins Rd. Middle School.

18. Mr. Pero asked everyone to keep Park Rd. Elementary School bus driver in their thoughts and prayers as the driver suffered a stroke while waiting for children to board the bus.

19. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Text Book Adoption: AP Computer Science

Committee on Special Education: Amendments, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews, Requested Review Transfer Student.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Requested Reviews.

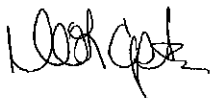
Policy Approval: #5761 – Drug and Alcohol Testing for School Bus Drivers.

20. New Business: Mrs. Thomas asked those who could contribute time to please sign up for Kicks for Campers to be held on May 11, 2019. The sign-up sheet was passed around the table.

21. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:02 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: March 27, 2019
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: Budget Transfer – Instructional Technology

DTK

The Finance and Technology offices have been working closely on synchronizing replacement and funding plans. Often we are able to assist the plan when favorable opportunities exist, both in the realm of expenditure efficiencies and/or additional revenue. When we developed the current budget, we anticipated the health insurance premium increase to be substantially more than actual for the second half of the year. Therefore, we recommend utilizing the unexpended funds to improve our instructional infrastructure for our students, along with replacing identified aging iPads and accessories.

The DASNY grant was instrumental in implementing smart interactive panels into FDK classrooms and the District was able to supplement this effort in the first grade classrooms. To continue with cohesive and consistent technology throughout all of the elementary schools, we are recommending the use of the unexpended health insurance budget to implement this technology in grades two and three, and for replacement technology in the amount of \$297,270. The technology will be acquired through BOCES and as a result will generate commensurate BOCES Aid, assisting in balancing the 2019-20 budget.

Pursuant to Board Policy 5330, any transfer between function codes in excess of \$75,000 requires Board of Education approval.

I therefore recommend the following resolution to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its April 1, 2019 regular meeting does hereby approve the budget transfer of funds as stated below:

Transfer \$297,270

From:
830-9060/906K-800 Health Insurance

To:
660/530-2630-490 Instruct Tech – BOCES

DTK:kd

Received

Athletics
RECEIVED MAR 27 REC'D

MAR 28 2019

5230F

Superintendent's Office PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Pittsford Community Lacrosse Inc. Phone 585 738 2699

Address Sean Lucey 1 Chipmunk Tr Pittsford, NY 14534

School: Sutherland High School

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

(All Purpose Cart)
LOW CART FOR SUTHERLAND High School Turf AND Track
FOR LARGE LACROSSE GOALS AND Jumping MAT / Other Athletic
Equipment. For use with GATOR.
* New * \$4,500.00

2. Describe any conditions or restrictions for its use.

NONE - School District Discretion

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

Not Applicable

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

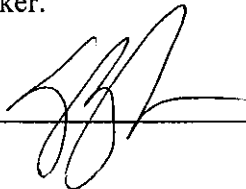
Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?


Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval:  Date 3/28/19
(When appropriate)

Principal's Approval: _____ Date _____

Superintendent's Approval:  Date 3/28/19

Board Action: Date: _____