

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, MAY 28, 2019
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

6:30 p.m. – Tenure Reception

7:00 p.m. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. TENURE APPOINTMENTS (BOARD ACTION)
- V. PRINCIPALS REPORT: Ms. Heather Clayton – Mendon Center Elementary School

VI. PUBLIC COMMENT

The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening's agenda.

VII. BOARD OF EDUCATION REPORT

- A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - 7. Communications Outreach Advisory Committee
- B. Other Meeting Reports
- C. Dates to Remember
 - 1. 5/29/19 – MCSBA Annual Meeting – 5:30 p.m. – Webster Schroeder
 - 2. 6/5/19 – Sports Excellence Banquet – 5:30 p.m. – Burgundy Basin Inn
 - 3. 6/10/19 – Next Regularly Scheduled Meeting
- D. Acceptance of the Record of May 21, 2019, Budget Vote and Board Election (BOARD ACTION)

VIII. FINANCIAL REPORT – Mr. Kenney

- A. Action Items:
 - 1. Acceptance of Treasurer's Report – April 30, 2019 (BOARD ACTION)
 - 2. 2019-2020 School Lunch Budget (BOARD ACTION)
 - 3. Campus Construction Proposal (BOARD ACTION)
 - 4. Bid Awards (See Consent Agenda)
 - a. BOCES Cooperative Ice Cream
 - b. BOCES Cooperative Fresh Produce
 - c. BOCES Cooperative Food Supply
 - d. BOCES Cooperative Milk and Juice Supply
 - e. BOCES Cooperative Fresh Bread Supply
 - f. Foods Service Equipment
 - g. Food Service Fresh Pizza
 - h. Health Supplies
 - i. PE Supplies
 - j. Athletic Apparel
 - k. Surplus Book Disposal
- B. Discussion:
- C. Other:

- IX. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendment, Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.
 - 2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meeting, Annual Reviews, Reevaluation/Annual Reviews.
 - 3. Committee on Preschool Special Education: Annual Reviews, Annual Review/ Reevaluation Meetings, Initial Eligibility Determination Meetings.
 - B. Discussion:
 - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- XII. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Awards
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education

- XIII. OLD BUSINESS

- XIV. NEW BUSINESS
 - 1. Board Retreat – New Date

- XV. PUBLIC COMMENT

- XVI. ADJOURNMENT/RECESS (BOARD ACTION)



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

**PITTSFORD CENTRAL SCHOOL DISTRICT
MINUTES/RESULTS OF VOTES**

May 21, 2019

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 7:00 am on Tuesday, May 21, 2019

Mrs. Deborah Carpenter, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, bus proposition, general capital reserve fund proposition and school board vacancies.

Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

Monroe County Trained Inspectors of Election:

Dolores Hoffmann, Rosemarie Burke, Ruth Hedin, Anna Walter, Nancy Chodak, Deborah Cole, Karen Dumont, Holly Foertsch, Krystal Lorenzo, John Pizzutelli, Gary Vaningen, Patricia Costello, James Hughes, John Walsh.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Mackenzie Carpenter, Heather Frank, Marty Walker, Marigrace Piazza, Linda Traynor, Katherine Matychak, Donna Nelson, Tina Maffuci, Judy Weniger, Suzanne Remington, Joel Evans, Marlain Evans, Marilyn Meritt, Judy Wallace, Anna Gorbald, Brenda Gaston, Suzanne Isgrigg, George Isgrigg, Gael Garrity, Alice Silver, Pat Long, Sharon Maragus, Camille Clayton, Karen Newman, Ronald Newman, Margaret Schenkel, Cheryl Barcomb, Barb Chiacchierini, Dan Sanfratello, Roni Walker, Logan Hazen, Liz Norton, Diane Reeve.

CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the proposition and board election have been properly placed on the voting machines and that the machines are in order, and that the public counters are set at 000.

Mrs. Carpenter, on behalf of Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Coleman declared the polls open for voting at 7:00 AM and declared the polls closed at 9:00 PM. All persons within the room who had not voted are entitled to vote.

After certification of the votes by Mrs. Coleman and Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the balloting as follows:

Budget Resolution:	\$136,689,421	Yes: 2758	No: 712
Proposition #1:	Capital Reserve Fund	Yes: 3003	No: 467
	Purchase of Buses		
Proposition #2:	General Capital Reserve Fund	Yes: 3117	No: 354

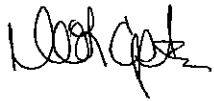
93.

Candidates: Amy Thomas: 2605, Peter Sullivan: 2187, Tharaha Thavakumar-Slavin: 1284

Total write-ins: 531 - the complete list is duly made part of these minutes and kept in the supplemental file for this meeting.

Total Number of Voters: 3504

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Deborah L. Carpenter". The signature is stylized and cursive.

Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

April 30, 2019

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of April 30, 2019.

GENERAL FUND

- Monroe County surrendered \$1,888,630 of unpaid taxes (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$241) for the month of April (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of April (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of April. An amendment for Title III was approved (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$3,602,897 (see page 13).
- Reserve fund balances total \$31,084,934 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

April 30, 2019

GENERAL FUND

	3/31/2019 Balance	Receipts	Disbursements	4/30/2019 Balance
Cash in Banks - Checking	\$ 12,684,727.82	\$ 7,570,343.68	\$ 9,450,286.66	\$ 10,804,784.84
Money Market Account-Chase	387,341.77	216.49	-	387,558.26
Money Market Account- Key	765,159.77	85.69	332,606.00	432,639.46
Money Market Account- M & T	4,563,683.07	3,752.46	-	4,567,435.53
Money Market Account- CNB	500,656.84	35.11	-	500,691.95
Chase Purchasing Card	-	211,670.83	211,670.83	-
Investments (See Schedule)	27,079,190.94	58,060.56	5,000,000.00	22,137,251.50
	\$ 45,980,760.21	\$ 7,844,164.82	\$ 14,994,563.49	\$ 38,830,361.54

RESERVES

	3/31/2019 Balance	Receipts	Disbursements	4/30/2019 Balance
Unemployment Reserve (Checking)	\$ 385,894.96	\$ 47.47	\$ -	\$ 385,942.43
Workers' Compensation Reserve	360,696.30	44.37	-	360,740.67
Reserve for Tax Certiorari (Checking)	1,090,362.93	134.11	-	1,090,497.04
Employee Retirement Contribution	2,305,660.66	283.60	-	2,305,944.26
Reserve for Liability (Checking)	1,600,430.16	196.85	-	1,600,627.01
Insurance Reserve (Checking)	1,186,621.95	145.95	-	1,186,767.90
Capital Reserve	16,140,754.79	1,987.01	-	16,142,741.80
Bus Purchase Reserve	5,392,349.55	45,668.36	-	5,438,017.91
Employee Benefit Reserve	2,665,319.76	327.83	-	2,665,647.59
Instructional Technology Capital Reserve	1,805,785.03	222.11	-	1,806,007.14
Investments (See Schedule)	-	-	-	-
	\$ 32,933,876.09	\$ 49,057.66	\$ -	\$ 32,982,933.75

SCHOOL LUNCH FUND

	3/31/2019 Balance	Receipts	Disbursements	4/30/2019 Balance
Cash in Banks - Checking	\$ 581,162.76	\$ 165,206.42	\$ 502,198.91	\$ 244,170.27
Money Market Account-Chase	207,900.73	300,050.17	-	507,950.90
	\$ 789,063.49	\$ 465,256.59	\$ 502,198.91	\$ 752,121.17

CAPITAL FUND

	3/31/2019 Balance	Receipts	Disbursements	4/30/2019 Balance
Cash in Banks - Checking	\$ 86,261.46	\$ 332,626.38	\$ 334,476.96	\$ 84,410.88
Capital-Dec 2012 Proposition-BAN	1,236,147.09	152.02	5,674.65	1,230,624.46
Bus Purchase Reserve -Capital	44,999.57	-	44,999.57	0.00
	\$ 1,367,408.12	\$ 332,778.40	\$ 385,151.18	\$ 1,315,035.34

SPECIAL AID FUND

	3/31/2019 Balance	Receipts	Disbursements	4/30/2019 Balance
Cash in Banks - Checking	\$ 813,491.45	\$ 17,206.96	\$ 154,642.77	\$ 676,055.64
Money Market Account-Chase	-	-	-	-
	\$ 813,491.45	\$ 17,206.96	\$ 154,642.77	\$ 676,055.64

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of April 30, 2019

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
3/4/2019	5/3/2019	CNB	5,044,586.58	2.18%	60	18,077.59
4/10/2019	6/9/2019	CNB	2,038,164.92	2.15%	60	7,203.38
4/16/2019	5/16/2019	Chase	15,054,500.00	2.15%	30	26,603.16
			22,137,251.50			\$ 51,884.12

Our current interest rates are as follows:

JP Morgan Chase Checking	0.11% -0.25%
JP Morgan Chase Money Market	0.68%
Key Checking	0.15%
Key Money Market	0.15% -0.20%
Canandaigua National Bank Money Market	0.08%
M & T Money Market -General Fund	1.00%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**

General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			<u>18,901,569.27</u>
	Receipts:			
	Taxes & Tax Items	1,893,906.48		
	Non Property Taxes	-		
	Local Revenues	440,740.48		
	State Aid (Grant In Aid)	191,695.00		
	Transfer from CD	5,009,213.89		
	Medicaid	31,750.00		
	Interest	7,127.58		
	Net Transfers	-		
	Total Receipts:			<u>7,574,433.43</u>
	Disbursements:			
	EFT/Wire Transfers		82,238.61	
	Check # 252166-252437		3,375,718.59	
	ACH #000390-000426		4,292.41	
	Transfer to Capital Re: DT/DF		332,606.00	
	Transfer to Debt Service Re: Bond		-	
	Transfer to Health Fund/T&A Re: DT/DF		-	
	Payroll Funding		5,776,366.22	
	Transfer to CD		-	
	Void Checks		-	
	Transfer to P-Card		211,670.83	
	Net Transfers		-	
	Total Disbursements:			<u>(9,782,892.66)</u>
30-Apr	ENDING BALANCE	<u>\$ 7,574,433.43</u>	<u>\$ 9,782,892.66</u>	<u>16,693,110.04</u>

BANK RECONCILIATION

BALANCE PER BANK: 19,430,555.46

ADD:

NSF Payments
Outstanding Deposit (Pittsford Payment Center)

SUBTRACT:

Outstanding Checks (2,737,445.42)
Outstanding Transfer to Special Aid Fund

ADJUSTED BANK BALANCE

16,693,110.04

BALANCE PER BOOKS

16,693,110.04

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
April 30, 2019

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 4/30/2019	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	93,372,931.79	1,919,177.35	93,292,448.84	93,292,448.84	(80,483)
Other Payments in Lieu of Taxes	83,570.00	-	74,656.34	83,570.00	-
STAR Tax Relief Program	7,087,623.21	-	7,087,623.21	7,087,623.21	-
Interest & Penalties	515.00	795.53	1,422.38	1,422.38	907
County Sales Tax	5,122,343.00	-	3,013,377.73	5,622,343.00	500,000
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	7,440.00	7,440.00	7,440
Other Student Charges	15,000.00	794.72	1,800.22	15,000.00	-
Admissions	13,521.00	-	14,804.85	14,804.85	1,284
Tuition - Other Districts	125,000.00	-	-	125,000.00	-
Health Services - Other Districts	215,000.00	49,608.41	196,459.17	244,586.73	29,587
Interest Earned on Investments	150,000.00	74,550.46	495,885.90	495,885.90	345,886
Rental of Real Property	80,000.00	9,236.00	55,431.37	80,000.00	-
Rental of Buses	2,000.00	118.30	4,579.60	4,579.60	2,580
Commissions	-	-	82.95	82.95	83
Sale of Scrap and Excess Materials	1,000.00	-	1,634.89	1,634.89	635
Sale of Equipment	50,000.00	-	151,395.00	151,395.00	101,395
Insurance Recoveries	40,000.00	800.74	23,502.00	40,000.00	-
Other Compensation for Loss	2,000.00	337.95	1,815.29	2,000.00	-
Refund for BOCES Aided Services	285,000.00	-	510,521.98	510,521.98	225,522
Refund of Prior Years Expense	60,000.00	1,272.46	269,913.54	269,913.54	209,914
Gifts and Donations	30,000.00	918.48	46,473.95	46,473.95	16,474
Unclassified Revenues	170,000.00	2,904.50	137,455.52	170,000.00	-
State Aid - General Operating/Foundation Aid	5,324,265.20	15,875.00	4,596,638.21	5,361,702.20	37,437
State Aid - Excess Cost	2,736,039.00	-	1,782,164.30	2,736,039.00	-
State Aid - Building Aid	7,007,757.00	-	6,459,491.83	6,968,137.00	(39,620)
State Aid - Lottery Aid	4,231,408.25	-	4,231,408.25	4,231,408.25	-
State Aid - Lottery Grant	777,346.86	-	777,346.86	777,346.86	-
State Aid - Commercial Gaming Grant	84,033.69	-	84,033.69	84,033.69	-
State Aid - BOCES	2,298,431.00	-	521,137.75	2,295,891.00	(2,540)
State Aid - Textbooks	360,568.00	-	361,733.00	361,733.00	1,165
State Aid - Software Aid	96,696.00	-	95,513.00	95,513.00	(1,183)
State Aid - Hardware Aid	88,572.00	-	87,488.00	87,488.00	(1,084)
State Aid - Library Mat. Aid	40,344.00	-	39,850.00	39,850.00	(494)
State Aid - Other Charter School CSBT	1,400.00	-	2,000.00	2,000.00	600
State Aid - Grant In Aid	200,000.00	191,695.00	191,695.00	191,695.00	(8,305)
State Aid - Other FDK Conversion	649,150.00	-	-	737,387.00	88,237
State Aid - Other Urban Suburban	950,257.00	-	-	1,287,622.00	337,365
Medicaid Assistance	40,000.00	15,875.00	155,815.35	150,000.00	110,000
Interfund Transfers	-	-	-	-	-
Appropriated Fund Balance	2,854,508.00	-	-	2,854,508.00	-
Reserve for Encumbrances	2,653,050.21	-	-	2,653,050.21	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: Capital	575,000.00	-	-	575,000.00	-
Appropriated Reserve: Bus	610,000.00	-	-	610,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-	44,999.57	44,999.57	44,999.57	45,000
TOTALS:	\$ 139,197,930.21	\$ 2,328,959.47	\$ 124,820,039.54	\$ 141,125,730.60	\$ 1,927,800.39

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,088,557.00	177,886.08	19,266,443.08	13,214,948.73	4,471,649.49	1,579,844.86
Middle School	14,018,513.00	59,253.14	14,077,766.14	9,966,441.68	3,417,108.11	694,216.35
High School	19,559,451.00	361,277.98	19,920,728.98	14,377,516.91	4,438,328.48	1,104,883.59
Total School Operations	52,666,521.00	598,417.20	53,264,938.20	37,558,907.32	12,327,086.08	3,378,944.80
Central Student Programs & Services						
Special Education Office	489,990.00	71,020.54	561,010.54	348,176.71	120,748.68	92,085.15
Special Education Services	1,243,917.00	1,473.99	1,245,390.99	809,549.29	316,267.68	119,574.02
Out of District Spec. Ed Programs	6,574,787.00	406,938.29	6,981,725.29	4,745,725.96	997,985.67	1,238,013.66
Special Services	651,058.00	82.03	651,140.03	456,438.88	164,317.88	30,383.27
Summer Programs	24,000.00	3,154.00	27,154.00	21,311.34	2,688.66	3,154.00
Non Public Services	428,928.00	21,618.00	450,546.00	161,089.39	209,936.77	79,519.84
BOCES	455,240.00	(101,487.97)	353,752.03	283,385.94	61,214.06	9,152.03
Total Central Programs & Services	9,867,920.00	402,798.88	10,270,718.88	6,825,677.51	1,873,159.40	1,571,881.97
Instructional Services						
Curriculum & Instruction Services	715,265.00	68,105.22	783,370.22	567,921.00	128,712.57	86,736.65
Standards of Performance	509,204.00	(39.09)	509,164.91	300,587.52	105,374.07	103,203.32
Pupil Services Office	301,901.00	2,289.27	304,190.27	221,027.32	62,327.42	20,835.53
Instructional Technology Services	1,647,597.00	1,127,506.59	2,775,103.59	1,958,179.14	703,344.37	113,580.08
Professional Development Services	258,905.00	3,201.71	262,106.71	189,081.59	35,321.31	37,703.81
Data Team	406,019.00	662.21	406,681.21	336,948.49	63,865.24	5,867.48
Total Instructional Services	3,838,891.00	1,201,725.91	5,040,616.91	3,573,745.06	1,098,944.98	367,926.87
Support Services						
Finance Services	917,391.00	31,573.62	948,964.62	745,120.06	157,585.61	46,258.95
Personnel Services	415,423.00	6,954.83	422,377.83	319,538.05	66,284.71	36,555.07
Public Information Services	354,982.00	1,150.88	356,132.88	256,244.24	51,440.38	48,448.26
Operations and Maintenance	7,947,709.00	1,159,809.99	9,107,518.99	5,912,937.04	2,308,439.22	886,142.73
Printing and Mailing Services	285,498.00	4,733.18	290,231.18	181,503.81	95,438.15	13,289.22
Support Services Technology	1,281,386.00	623,966.41	1,905,352.41	1,189,601.44	715,750.97	0.00
Transportation Services	4,661,203.00	105,564.72	4,766,767.72	2,951,531.63	1,036,910.46	778,325.63
Total Support Services	15,863,592.00	1,933,753.63	17,797,345.63	11,556,476.27	4,431,849.50	1,809,019.86
Central Administration						
Board of Education	66,002.00	1,216.03	67,218.03	43,101.01	7,751.15	16,365.87
Superintendent's Office	343,203.00	7,620.65	350,823.65	286,378.13	60,788.30	3,657.22
Total Central Administration	409,205.00	8,836.68	418,041.68	329,479.14	68,539.45	20,023.09
Undistributed Expenses						
Debt Service & Interfund Transfers	12,501,690.00	1,231.75	12,502,921.75	10,728,956.49	1,678,822.95	95,142.31
Insurance & Fees	1,683,751.00	141,974.97	1,825,725.97	1,529,623.61	158,997.87	137,104.49
Employee Benefits	39,713,310.00	(1,507,429.44)	38,205,880.56	30,711,169.15	5,018,135.12	2,476,576.29
Total Undistributed Expenses	53,898,751.00	(1,364,222.72)	52,534,528.28	42,969,749.25	6,855,955.94	2,708,823.09
TOTAL	136,544,880.00	2,781,309.58	139,326,189.58	102,814,034.55	26,655,535.35	9,856,619.68

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,653,050.21
Transfer from the Tax Certiorari Reserve	52,926.97
Transfer from the Insurance Reserve	37,082.40
Transfer from the Liability Reserve	38,250.00
Total Transfers and Adjustments	2,781,309.58

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
April 30, 2019**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2018-19 YR-TO-DATE	2017-18 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 69,071.00	\$ 60,184.02	\$ 606,973.50	\$ 551,961.77
OTHER CAFETERIA SALES	108,960.85	91,940.85	\$ 970,829.58	894,727.78
REBATES	303.52	-	\$ 1,506.77	81.56
INTEREST INCOME	98.88	83.36	\$ 817.80	809.56
INSURANCE/OTHER COMP	-	-	-	362.00
MISCELLANEOUS INCOME	-	-	\$ 549.26	663.53
TOTAL REVENUES:	\$ 178,434.25	\$ 152,208.23	\$ 1,580,676.91	\$ 1,448,606.20

EXPENDITURES

SALARIES	\$ 62,405.66	\$ 60,362.15	\$ 538,523.62	\$ 525,724.58
EQUIPMENT	-	-	\$ 6,174.00	-
CONTRACTUAL/BOCES	24.11	800.75	\$ 10,393.89	19,055.01
FOOD & MILK USED	59,988.34	50,163.00	\$ 491,363.20	497,569.20
REPAIRS	3,002.42	1,178.20	\$ 13,265.70	14,545.71
TRAVEL/MILEAGE	-	29.48	\$ 202.98	569.80
SUPPLIES	2,634.25	3,284.74	\$ 34,562.72	34,129.72
BENEFITS	50,620.15	36,121.75	\$ 380,189.96	327,907.21
TOTAL EXPENDITURES:	\$ 178,674.93	\$ 151,940.07	\$ 1,474,676.07	\$ 1,419,501.23

NET OPERATIONS:	\$ (240.68)	\$ 268.16	\$ 106,000.84	\$ 29,104.97
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 2,682.08	\$ 2,417.75
Change in Fund Balance:	108,682.92	31,522.72
Fund Balance at July 1	\$ 457,290.41	\$ 443,215.85
Fund Balance to date	<u>\$ 565,973.33</u>	<u>\$ 474,738.57</u>

Beginning Inventories	\$	26,436.12
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	86,300.25

Loss of State Aid (National Lunch & Breakfast Program)	\$15,560	Free & Reduced Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**


School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			<u>\$ 789,063.49</u>
	Receipts:			
	Daily Deposits	32,336.96		
	Prepays- School Lunch Office	1,195.00		
	Prepaid- via NutriKids/Heartland	129,523.98		
	Other Sales-Vending	1,139.80		
	Catering	658.45		
	Miscellaneous	303.52		
	Interest	98.88		
	Net Transfers	300,000.00		
	Total Receipts:			<u>465,256.59</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 202510-202536		135,280.89	
	Payroll Funding		66,918.02	
	Void Checks		-	
	Transfer to Trust & Agency re: Sales Tax		-	
	Net Transfers		300,000.00	
	Total Disbursements:			<u>(502,198.91)</u>
30-Apr	ENDING BALANCE	<u>\$ 465,256.59</u>	<u>\$ 502,198.91</u>	<u>752,121.17</u>

BANK RECONCILIATION

BALANCE PER BANK:	797,025.23
ADD:	
Outstanding Deposits	12,800.40
NSF Checks	6.00
Bank Adjustment	50.00
SUBTRACT:	
Outstanding Checks	(57,760.46)
ADJUSTED BANK BALANCE	<u>752,121.17</u>
BALANCE PER BOOKS	<u>752,121.17</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
April 30, 2019**

	3/31/2019			4/30/2019
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	119,265.22	111.72	-	119,376.94
Special Revenue Funds (Local Grants/Donations)	8,609.71	1.06	-	8,610.77
Consolidated Payroll	-	3,662,015.81	3,662,015.81	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	24,261.13	24,561.39	24,243.48	24,579.04
Income Protection (LTD)	-	12,972.47	12,972.47	-
Hospital Insurance	-	210,609.98	210,609.98	-
AFLAC	-	1,405.38	1,405.38	-
NYS Income Tax	-	231,000.93	230,984.63	16.30
Federal Income Tax	-	495,041.29	495,015.40	25.89
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	6,774.48	6,774.48	-
Association Dues	-	77,776.97	77,776.97	-
Social Security	-	808,752.10	808,626.86	125.24
Teacher Loans	-	21,199.00	21,199.00	-
Tax Sheltered Annuities	-	328,103.18	328,103.18	-
Bid Deposits	-	-	-	-
Other Liabilities	-	-	-	-
United Way	-	2,139.60	2,139.60	-
Life Insurance	-	7,259.14	7,259.14	-
Flex Benefits-Medical Exp.	(18,368.46)	52,698.20	38,121.48	(3,791.74)
Flex Benefits-Dependent Care	55,493.74	35,959.68	30,444.16	61,009.26
Flex Benefits-Management Fee	591.86	63.00	137.70	517.16
529 College Savings	-	-	-	-
Sales Tax	-	-	-	-
Accounts Receivable	-	-	-	-
Due from Other Funds	-	5,932,815.89	5,933,697.17	(881.28)
Due to Other Funds	1,747.04	128.05	-	1,875.09
Health Fund Reserve	1,841,829.23	1,517.53	59,357.69	1,783,989.07
TOTALS:	\$ 2,033,429.47	\$ 11,912,906.85	\$ 11,950,884.58	\$ 1,995,451.74

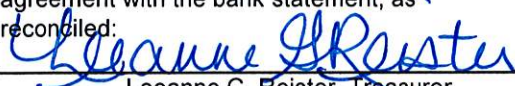
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**

Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			<u>\$ 1,905,554.54</u>
	Receipts:			
	Payroll Funding	5,932,815.89		
	FSA Deductions	44,348.74		
	General Fund- Health Fund Cont.	1,304.00		
	Miscellaneous	28.18		
	Interest	341.58		
	Net Transfers	1,634,626.89		
	Total Receipts:			<u>7,613,465.28</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,534,626.89	
	EFT Withdrawals (FSA/Health Fund Accounts)		83,688.89	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		352,346.66	
	Payroll Checks # 235955-236153		500,972.57	
	Direct Deposits (D316464-D319032)		3,545,529.00	
	T & A Checks #		-	
	Void Checks		(235.11)	
	Net Transfers		1,634,626.89	
	Total Disbursements:			<u>(7,651,555.79)</u>
30-Apr	ENDING BALANCE	<u>\$ 7,613,465.28</u>	<u>\$ 7,651,555.79</u>	<u>1,867,464.03</u>

BANK RECONCILIATION

BALANCE PER BANK	2,018,644.80
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(142,893.97)
Benefit Resources - Current Month's transactions taken Next Month	(8,286.80)
ADJUSTED BANK BALANCE	<u>1,867,464.03</u>
BALANCE PER BOOKS	<u>1,867,464.03</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**

Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			<u>\$ 127,874.93</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	50.00		
	Interest	15.78		
	Net Transfers			
	Total Receipts:			<u>65.78</u>
	Disbursements:			
	Checks			
	Void Checks		(47.00)	
	Net Transfers			
	Total Disbursements:			<u>47.00</u>
30-Apr	ENDING BALANCE	<u>\$ 65.78</u>	<u>\$ (47.00)</u>	<u>127,987.71</u>

BANK RECONCILIATION

BALANCE PER BANK:	128,337.71
ADD:	
SUBTRACT:	
Outstanding Checks	(350.00)
ADJUSTED BANK BALANCE	<u>127,987.71</u>
BALANCE PER BOOKS	<u>127,987.71</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 April 30, 2019

DESCRIPTION	ADJUSTED BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	121,424.50	-	100,300.32	2,091.37	19,032.81	
Summer Enrichment (Cumulative Balance)	93,277.00	15,332.64	64,523.12	-	13,421.24	
Summer Enrichment (2019-20)	4,467.95	-	4,467.95	-	-	
IDEA 611 18/19 (07/01/18-06/30/19)	1,269,903.00	-	847,233.87	265,129.13	157,540.00	Special Education
Covers special education expenditures						
IDEA 619 18/19 (07/01/18-06/30/19)	48,243.00	-	41,982.70	6,260.30	-	Special Education
Covers pre-school educational expenses.						
TITLE I 17/18 (09/01/17-08/31/18)	221,102.00	192,683.67	13,555.21	-	14,863.12	Student Services
TITLE I 18/19 (09/01/18-08/31/19)	198,070.00	-	121,097.74	55,574.60	21,397.66	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
TITLE IIA GRANT 17/18 (09/01/17-08/31/18)	147,730.00	57,745.40	28,603.32	-	61,381.28	Student Services
TITLE IIA GRANT 18/19 (09/01/18-08/31/19)	165,126.00	-	54,883.46	28,553.35	81,689.19	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 17/18 (09/01/17-08/31/18)	18,593.00	3,444.43	3,561.23	-	9,587.34	Student Services
TITLE III GRANT 18/19 (09/01/18-08/31/19)	38,642.00	-	16,344.64	3,646.40	18,650.96	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE III Immigrant GRANT 17/18 (09/01/17-08/31/18)	25,515.00	6,934.58	9,518.23	-	9,062.19	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) Immigrant students achieve standards						
TITLE IV SSAE GRANT 18/19 (09/01/18-08/31/19)	13,480.00	-	2,254.47	426.99	10,798.54	Student Services
Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs						
TEACHER CENTER GRANT 2018-19	43,907.00	-	32,940.41	3,966.28	7,000.31	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	301,042.64	-	301,042.64	-	-	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	375,000.00	-	370,963.91	-	4,036.09	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	30,000.00	-	28,332.92	-	1,667.08	Special Education
Payments to outside providers and staff for related services during July and August.						
SCHOOL LIBRARY SYSTEM GRANT 2018-19	5,673.98	-	5,673.96	-	-	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
STATE SUPPORTED SCHOOLS	85,000.00	-	57,065.22	27,934.78	-	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
TOTALS :	3,204,197.05	276,140.72	2,104,345.32	393,583.20	430,127.81	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**

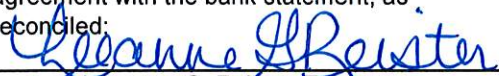
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			\$ 813,491.45
	Receipts:			
	Local Revenues	17,206.96		
	State Aid/Federal Aid			
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>17,206.96</u>
	Disbursements:			
	Transfer to Trust & Agency re: Sales Tax			
	Check # 205212-205242		65,218.77	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		89,424.00	
	Net Transfers			
	Total Disbursements:			<u>(154,642.77)</u>
30-Apr	ENDING BALANCE	<u>\$ 17,206.96</u>	<u>\$ 154,642.77</u>	<u>676,055.64</u>

BANK RECONCILIATION

BALANCE PER BANK:	730,631.54
ADD: Outstanding Deposit	555.00
NSF Checks	145.00
SUBTRACT:	
Outstanding Checks	(55,275.90)
ADJUSTED BANK BALANCE	<u>676,055.64</u>
BALANCE PER BOOKS	<u>676,055.64</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE April 30, 2019

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2018-19	1,324,047.00	-	1,324,047.00	-	-
Capital 13-14 Funded by General Fund	369,200.00	231,851.10	137,348.90	-	-
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	164,393.69	54,806.31	-
Capital 15-16 Funded by General Fund	250,000.00	-	42,142.78	32,092.76	175,764.46
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 18-19 Funded by General Fund	250,000.00	-	-	-	250,000.00
FDK 18-19 Funded by General Fund	1,185,000.00	-	616,059.83	-	568,940.17
Smart Schools Bond Act Phase 1	332,606.00	-	332,606.00	-	-
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	39,693,038.43	438,463.82	91.37	2,108,192.38
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
Subtotal - Capital Fund	47,118,039.00	40,373,089.53	3,055,062.02	86,990.44	3,602,897.01
Debt Service	13,128,007.33	-	12,419,646.33	708,361.00	-
TOTALS :	60,246,046.33	40,373,089.53	15,474,708.35	795,351.44	3,602,897.01

RESERVE BALANCES April 30, 2019

DESCRIPTION	FUND BALANCE AT 07/01/2018	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,385,955.37	(610,000.00)	7,062.97	44,999.57	4,828,017.91
Capital Reserve	16,124,796.90	(575,000.00)	17,944.90		15,567,741.80
Instructional Technology Capital Reserve	1,803,865.90		2,141.24		1,806,007.14
Insurance Reserve	1,222,354.67		1,495.63	(37,082.40)	1,186,767.90
Unemployment Insurance Reserve	385,461.44	(40,000.00)	480.99		345,942.43
Reserve for Liability	1,636,859.26	(50,000.00)	2,017.75	(38,250.00)	1,550,627.01
Reserve for Tax Certiorari	928,120.13		1,271.00	161,105.91	1,090,497.04
Employee Benefit & Accrued Liability Reserve	2,662,673.37	(400,000.00)	2,974.22		2,265,647.59
Reserve for Retirement Contributions	2,303,244.97	(203,000.00)	2,699.29		2,102,944.26
Workers' Compensation Reserve	360,362.75	(20,000.00)	377.92		340,740.67
TOTALS :	32,813,694.76	(1,898,000.00)	38,465.91	130,773.08	31,084,933.75

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**

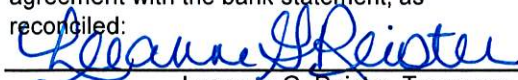
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			<u>\$ 1,367,408.12</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	332,606.00		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	172.40		
	Net Transfers			
	Total Receipts:			<u>332,778.40</u>
	Disbursements:			
	EFT/Wire Transfers			
	Payroll Funding		107.65	
	Capital Checks-# 60108-60111		334,476.96	
	Capital Checks-Dec 2012 Prop # 862-866			
	Capital Checks-Dec 2012 Prop BAN # 4346		5,567.00	
	Bus Purchase Reserve Checks (200025)			
	Transfer to General Fund re: Bus Purch. Reserve		44,999.57	
	Net Transfers			
	Total Disbursements:			<u>(385,151.18)</u>
30-Apr	ENDING BALANCE	<u>\$ 332,778.40</u>	<u>\$ 385,151.18</u>	<u>1,315,035.34</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,317,402.34
ADD:	
SUBTRACT:	
Outstanding Checks	(2,367.00)
ADJUSTED BANK BALANCE	<u>1,315,035.34</u>
BALANCE PER BOOKS	<u>1,315,035.34</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Loreanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**


**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			\$	9,594,986.72
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		196.85		
	Interest -Tax Certiorari		134.11		
	Interest- Unemployment Insurance		47.47		
	Interest- Employee Benefit & Accrued Liabilities		327.83		
	Interest- Employee Retirement Contribution		283.60		
	Interest- Workers' Compensation		44.37		
	Interest- Insurance Reserve		145.95		
	Total Receipts:				1,180.18
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund				
	Total Disbursements:				-
30-Apr	ENDING BALANCE		\$ 1,180.18	\$ -	9,596,166.90

BANK RECONCILIATION

BALANCE PER BANK:	9,596,166.90
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	9,596,166.90
BALANCE PER BOOKS	9,596,166.90

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**

Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			<u>\$23,338,889.37</u>
	Receipts:			
	Interest - Bus Purchase Reserve	668.79		
	Interest - Capital Reserve	1,987.01		
	Interest - Capital IT Reserve	222.11		
	Transfer from Capital Fund	44,999.57		
	Total Receipts:			<u>47,877.48</u>
	Disbursements:			
	Transfer to Capital Fund			
	Total Disbursements:			<u>-</u>
30-Apr	ENDING BALANCE	<u>\$ 47,877.48</u>	<u>\$ -</u>	<u>23,386,766.85</u>

BANK RECONCILIATION

BALANCE PER BANK:	23,386,766.85
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>23,386,766.85</u>
BALANCE PER BOOKS	<u>23,386,766.85</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF APRIL 2019**

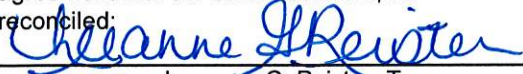
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			\$ 1,630,019.25
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	141.33		
	Net Transfers	289,131.19		
	Total Receipts:			<u>289,272.52</u>
	Disbursements:			
	Checks (001052)		-	
	Transfer to General (DT/DF)		2,521.59	
	Depository Trust Company (Wires)		379,400.00	
	Net Transfers		289,131.19	
	Total Disbursements:			<u>(671,052.78)</u>
30-Apr	ENDING BALANCE	<u>\$ 289,272.52</u>	<u>\$ 671,052.78</u>	<u>1,248,238.99</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,248,238.99
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>1,248,238.99</u>
BALANCE PER BOOKS	<u>1,248,238.99</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF APRIL 2019

Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Mar	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	211,670.83		
	Total Receipts:			211,670.83
	Disbursements:			
	JP Morgan Chase Withdrawal		211,670.83	
	Total Disbursements:			(211,670.83)
30-Apr	ENDING BALANCE	\$ 211,670.83	\$ 211,670.83	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD:	-
 SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION April 30, 2019

SCHOOL	BEGINNING BALANCE 7/1/2018	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 4/30/2019
Allen Creek Elementary	1,262.18	733.90	857.09	1,138.99
Jefferson Road Elementary	1,648.60	3,946.40	4,191.79	1,403.21
Mendon Center Elementary	11,109.61	14,753.50	12,851.41	13,011.70
Park Road Elementary	3,192.58	6,438.10	5,819.35	3,811.33
Thornell Road Elementary	4,684.56	6,182.00	6,328.07	4,538.49
Barker Road Middle School	36,536.60	89,418.98	77,850.27	48,105.31
Calkins Road Middle School	66,572.81	76,640.55	68,324.58	74,888.78
Sutherland High School	77,358.59	78,712.21	74,432.29	81,638.51
Mendon High School	103,009.24	113,005.67	102,181.25	113,833.66
TOTALS :	305,374.77	389,831.31	352,836.10	342,369.98

BANK RECONCILIATION		
COMBINED BALANCES PER BANK:		347,989.45
ADD:	Outstanding Deposits / Bank Adjustments	1,210.00
	NSF Checks	207.00
SUBTRACT:		
	Outstanding Checks	(7,036.47)
	Bank Adjustment	
ADJUSTED BANK BALANCE		<u>342,369.98</u>
BALANCE PER BOOKS		<u>342,369.98</u>

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
04/02/2019	018961	To cover the cost of teaching supplies.	A115-2100-505 R	PR Schl Suppt Print Cart	-4,143.02	
			A115-2110-500 R	PR Tch RegSch Supplies		4,143.02
04/01/2019	020917	TO REPLACE FUNDS FOR SWANK MOVIE LICENSING AGREEMENT.	A114-2110-400 R	MC Tch RegSch Contract Sv	-288.00	
			A114-2610-400 R	MC Library Contracted Svc		288.00
04/01/2019	020966	TRANSFER SCHOOL SUPPORT SUPPLIES TO SCHOOL SUPPORT MILEAGE TO COVER A DEFICIT.	A341-2100-500 R	MHS SchISuppt Supplies	-39.73	
			A341-2100-466 R	MHS SchISuppt Mileage		39.73
04/01/2019	020967	TRANSFERS FROM DEPARTMENT SUPPLIES TO SCHOOL SUPPORT SUPPLIES TO COVER COMMENCEMENT EXPENSES.	A341-2100-490 R	MHS SchISuppt BOCES	-11.31	
			A341-2100-506 R	MHS Schl Suppt Copy Paper	-4.16	
			A341-2116-500 R	MHS Business Supplies	-151.67	
			A341-2134-500 R	MHS World Lang Supplies	-145.11	
			A341-2140-400 R	MHS HealthEd Contract Sv	-200.00	
			A341-2140-500 R	MHS HealthEd Supplies	-23.78	
			A341-2152-500 R	MHS English Supplies	-4.47	
			A341-2158-500 R	MHS Math Supplies	-200.97	
			A341-2182-500 R	MHS SocStudies Supplies	-147.61	
			A341-2250-500 R	MHS SpEd Supplies	-385.39	
			A341-2100-461 R	MHS SchISuppt Commencmt		1,274.47
04/01/2019	020969	TO COVER THE COST OF UKELELES.	A231-2164-500 R	BR Music Instr Supplies	-300.00	
			A231-2165-500 R	BR Music Vocal Supplies		300.00
04/01/2019	020970	TO PROVIDE FUNDS TO COVER PRESENTATION REGARDING CYBERBULLYING.	A231-2100-500 R	BR SchISuppt Supplies	-241.48	
			A231-2100-400 R	BR SchISuppt Contr Svc		241.48
04/01/2019	021005	Funds to cover cost of travel for Music teacher.	A511-2064-500 R	STD Music Supplies	-150.00	
			A511-2064-465 R	STD Music Trav Conf		150.00
04/03/2019	021017	To cover expenses for Education Technogy Day Conference at Ithaca College.	A530-2630-400 R	ITS Computer Inst Contr S	-95.31	
			A530-2630-465 R	ITS Computer Inst TravCon		95.31
04/01/2019	021026	TO HELP COVER BOARD MEETING EXPENSES.	A710-1010-465 R	BOE Travel & Conference	-274.00	
			A710-1010-421 R	BOE Meeting Expense		274.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/01/2019	021027	To cover the cost of library books.	A112-2610-400 R	AC Library Contracted Svc	-354.00	
			A112-2610-500 R	AC Library Supplies		354.00
04/01/2019	021037	TO PURCHASE LNVR STORAGE UNITS FOR SECURITY CAMERAS DISTRICTWIDE.	A640-1621-164 R	OM Custodial Salary	-54,768.64	
			A640-1625-400 R	OM Security Contractual		54,768.64
04/02/2019	021051	TO COVER EXPENSES FOR MILEAGE AND CONFERENCE.	A231-2100-500 R	BR SchISuppt Supplies	-525.69	
			A231-2100-490 R	BR SchISuppt BOCES		525.69
04/02/2019	021092	TO PROVIDE FUNDS FOR MATH SUPPLY ORDERS.	A232-2158-468 R	CR Math Memberships	-87.41	
			A232-2158-500 R	CR Math Supplies		87.41
04/02/2019	021111	TO COVER COST OF REPLACEMENT PRINTERS PER THE TECHNOLOGY REPLACEMENT PLAN.	A830-9020-800 R	BEN Teachers Retirement	-16,350.00	
			A660-2630-490 R	SST Computer Inst BOCES		16,350.00
04/02/2019	021154	TO COVER CAUSEWAVE STAFF SUPPORT THAT IS SPLIT BETWEEN 22 DISTRICTS.	A710-1060-490 R	BOE Dist Mtg BOCES Svcs	-771.55	
			A720-1240-490 R	SUPT BOCES Services		771.55
04/05/2019	021174	To provide funds for pending order for paper needed through the end of the school year.	A117-2100-500 R	TR SchISuppt Supplies	-7.45	
			A117-2100-506 R	TR SchI Suppt Copy Paper		7.45
04/02/2019	021184	Move money from travel and conference to copy paper to make it through year end.	A410-2251-465 R	SpEd Office Trav Conf	-33.30	
			A410-2251-506 R	SpED Office Copy Paper		33.30
04/02/2019	021188	To provide funds for summer instrument repair.	A112-2250-500 R	AC SpEd Supplies	-26.75	
			A112-2815-455 R	AC HealthSv Equip Rpr	-18.00	
			A112-2815-500 R	AC HealthSv Supplies	-85.25	
			A112-2164-455 R	AC Music Instr Equip Rpr		130.00
04/02/2019	021221	TO COVER COSTS FOR INSTRUMENT REPAIRS.	A114-2110-500 R	MC Tch RegSch Supplies	-225.00	
			A114-2164-455 R	MC Music Instr Equip Rpr		225.00
04/02/2019	021222	BOE APPROVED TRANSFER FOR PURCHASE OF INTERACTIVE SMART PANELS FOR GRADES 2 & 3 AND REPLACEMENT IPADS.	A830-906K-800 R	BEN Hospital Medical	-297,270.00	
			A530-2630-490 R	ITS Computer Inst BOCES		297,270.00
04/09/2019	021227	To cover the costs for workshops.	A520-2830-500 R	PS Supplies & Materials	-1,000.00	
			A520-2830-490 R	PS BOCES		1,000.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/03/2019	021235	To cover mileage through the end of the school year.		A550-2060-468 R	DAT Memberships	-10.00
			A550-2060-500 R	DAT Supplies & Materials	-150.00	
			A550-2060-505 R	DAT Print & Toner Cartrid	-184.99	
			A550-2060-466 R	DAT Mileage		344.99
04/04/2019	021297	To provide funds for pending order for end of year musical equipment repairs.		A117-2110-500 R	TR Tch RegSch Supplies	-30.00
			A117-2164-455 R	TR Music Instr Equip Rpr		30.00
04/04/2019	021369	Transfer to cover the cost of mileage.		A113-2100-465 R	JR SchISuppt Trav Conf	-13.15
			A113-2020-466 R	JR Supr RegSch Mileage		13.15
04/04/2019	021373	Funds for Reading/ELA Wilson training for 2 standard leaders.		A511-2056-500 R	STD Reading Supplies	-300.00
			A511-2056-465 R	STD Reading Trav Conf		300.00
04/05/2019	021392	To provide funds for copy paper.		A112-2100-505 R	AC SchI Suppt Print Cart	-179.09
			A112-2100-506 R	AC SchI Suppt Copy Paper		179.09
04/10/2019	021415	TO COVER THE COST OF REPAIRS.		A231-2164-500 R	BR Music Instr Supplies	-903.15
			A231-2164-455 R	BR Music Instr Equip Rpr		903.15
04/11/2019	021497	To cover the cost of library supplies.		A114-2610-400 R	MC Library Contracted Svc	-743.74
			A114-2610-455 R	MC Library Equip Rpr	-250.00	
			A114-2610-500 R	MC Library Supplies		993.74
04/11/2019	021506	FOR END OF YEAR INSTRUMENT CLEANING & REPAIRS.		A117-2100-500 R	TR SchISuppt Supplies	-625.00
			A117-2164-455 R	TR Music Instr Equip Rpr		625.00
04/05/2019	021516	FUNDS TO COVER 4TH GRADE - CULTURAL ART CIVIL WAR PRESENTATION ON MAY 4TH.		A117-2110-500 R	TR Tch RegSch Supplies	-928.28
			A117-2110-493 R	TR Young Aud-Cultural Ar		928.28
04/10/2019	021520	To provide funds for contractual services.		A540-2173-505 R	ProfDev TC Print Cart	-1,300.00
			A540-2173-400 R	ProfDev TC Contracted Sv		1,300.00
04/05/2019	021525	TO PURCHASE PROJECT LEAD THE WAY LAPTOPS FOR TEACHERS.		A830-9060-800 R	BEN Hospital Medical	-19,200.00
			A530-2630-490 R	ITS Computer Inst BOCES		19,200.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/05/2019	021526	TO PURCHASE REPLACEMENT ELMO'S PER THE DISTRICT TECHNOLOGY REPLACEMENT PLAN.	A830-906K-800 R	BEN Hospital Medical	-24,000.00	
			A530-2630-490 R	ITS Computer Inst BOCES		24,000.00
04/08/2019	021531	FOR THE PURCHASE OF BOOKS FUNDED BY CRMS LIBRARY CLUB SCHOLASTIC BOOK FAIR PROFIT DONATION.	A830-9010-800 R	BEN Employee Retirement	-902.53	
			A232-2610-500 R	CR Library Supplies		902.53
04/10/2019	021589	Transfer into supplies for year end purchases.	A113-2113-500 R	JR Art Supplies	-122.21	
			A113-2250-500 R	JR SpEd Supplies	-1,219.00	
			A113-2810-500 R	JR Counseling Supplies	-122.70	
			A113-2100-500 R	JR SchISuppt Supplies		1,463.91
04/10/2019	021598	EXTRA PRINCIPAL FUNDS PUT INTO BLDG SUPPLY FOR NEW STUDENT DESKS.	A340-2020-465 R	SHS Supr RegSch Trav Conf	-50.00	
			A340-2020-500 R	SHS Supr RegSch Supplies	-78.00	
			A340-2100-500 R	SHS SchISuppt Supplies		128.00
04/10/2019	021599	To provide funds to purchase Ink cartridges.	A340-2610-500 R	SHS Library Supplies	-68.25	
			A340-2610-505 R	SHS Library Prnt/Tnr Cart		68.25
04/12/2019	021968	To cover printer expenses.	A520-2830-466 R	PS Mileage	-400.00	
			A520-2830-492 R	PS Print Services		400.00
04/10/2019	021970	To provide funds for Barnes and Noble book purchase - Choice Words.	A540-2173-468 R	ProfDev TC Memberships	-39.24	
			A540-2173-505 R	ProfDev TC Print Cart	-594.36	
			A540-2173-500 R	ProfDev TC Supplies		633.60
04/10/2019	021973	TO COVER COST OF SURVEY MONKEY RENEWAL.	A510-2010-400 R	CURINS Contracted Service	-384.00	
			A530-2630-400 R	ITS Computer Inst Contr S		384.00
04/10/2019	021975	To provide funds for mileage cost.	A640-1625-500 R	OM Security Supplies	-400.00	
			A640-1620-466 R	OM Mileage		400.00
04/10/2019	021976	To provide funds for playground mulch.	A640-1621-500 R	OM Maint/Cust Supplies	-13,000.00	
			A640-1620-500 R	OM Supplies		13,000.00
04/10/2019	021977	TO COVER COST OF REPLACEMENT PROJECTORS FOR CLASSROOMS DISTRICTWIDE.	A830-9060-800 R	BEN Hospital Medical	-60,000.00	
			A530-2630-490 R	ITS Computer Inst BOCES		60,000.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/10/2019	021979	TO COVER COST OF DESKTOP COMPUTERS DISTRICTWIDE AS PER THE DISTRICT TECHNOLOGY REPLACEMENT PLAN.	A830-9060-800 R	BEN Hospital Medical	-36,000.00	
			A530-2630-490 R	ITS Computer Inst BOCES		36,000.00
04/10/2019	021981	TO PROVIDE FUNDS FOR SUPPLY ORDER.	A232-2100-465 R	CR SchISuppt Trav Conf	-1,800.00	
			A232-2100-500 R	CR SchISuppt Supplies		1,800.00
04/11/2019	021983	TO COVER THE COST OF MILEAGE FOR CONFERENCE.	A231-2100-500 R	BR SchISuppt Supplies	-110.25	
			A231-2100-465 R	BR SchISuppt Trav Conf		110.25
04/11/2019	021998	CO-CURRICULAR FINDS NEEDED FOR BLDG SUPPLIES/DESKS & TABLES.	A340-2850-400 R	SHS Co-Curric Contr Serv	-550.00	
			A340-2850-500 R	SHS Co-Curric Supplies	-1,950.00	
			A340-2100-500 R	SHS SchISuppt Supplies		2,500.00
04/10/2019	022016	TO COVER REPAIR/PAINTING COSTS FOR CRMS POOL.	A640-1620-161 R	OM Clerical Salary	-25,000.00	
			A640-1620-400 R	OM Contracted Services		25,000.00
04/10/2019	022019	TO COVER THE COST FOR MUSIC INSTRUMENT SUPPLIES.	A341-2164-455 R	MHS Music Instr Equip Rpr	-575.00	
			A341-2165-468 R	MHS Music Vocal Membershi	-104.00	
			A341-2164-500 R	MHS Music Instr Supplies		679.00
04/10/2019	022020	TO COVER 3RD QUARTER COPIER CHARGES ON SPECIAL ED PRINTER, 409 PRINTER, AND 410 PRINTER BY OTHER DEPARTMENTS.	A830-9010-800 R	BEN Employee Retirement	-810.69	
			A410-2251-492 R	SpEd Office Print Servs.		22.08
			A510-2010-492 R	CURINS Print Services		227.16
			A550-2060-492 R	DAT Print Services		192.35
			A610-1310-492 R	FIN BusAdmn Print Servs.		284.08
			A630-1480-492 R	INF BOCES Services-Prints		85.02
04/10/2019	022040	TO COVER COST OF ATTENDING THE 2019 CLAIMS AUDITOR TRAINING.	A610-1320-400 R	FIN Auditing Contr Servic	-350.00	
			A610-1320-465 R	FIN Auditing Trav & Conf		350.00
04/11/2019	022063	Additional funds needed to cover copier paper order.	A540-2173-505 R	ProfDev TC Print Cart	-142.74	
			A540-2173-506 R	ProfDev TC Copy Paper		142.74
04/12/2019	022066	TO COVER THE COST OF COPY PAPER.	A114-2110-494 R	MCE Visitng Author-BOCES	-1,900.00	
			A114-2100-506 R	MCE SchI Suppt Copy Paper		1,900.00
04/11/2019	022067	TO PROVIDE FUNDS FOR PAPER ORDER.	A232-2152-500 R	CR English Supplies	-177.12	
			A232-2100-506 R	CRMS SchI Suppt Copy Pap		177.12

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

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Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/12/2019	022069	TO COVER COSTS OF TEACHER SUPPLIES.				
			A114-2100-505 R	MCE Schl Suppt Print Cart	-5,623.86	
			A114-2110-500 R	MC Tch RegSch Supplies		5,623.86
04/11/2019	022070	TO COVER THE COST OF PURCHASING TABLES/DESKS.				
			A341-2100-417 R	MHS SchlSuppt AP Tests	-400.00	
			A341-2100-465 R	MHS SchlSuppt Trav Conf	-650.00	
			A341-2100-468 R	MHS SchlSuppt Memberships	-76.00	
			A341-2164-500 R	MHS Music Instr Supplies	-63.90	
			A341-2176-500 R	MHS Science Supplies	-1,303.99	
			A341-2810-468 R	MHS Counseling Membership	-111.00	
			A341-2810-500 R	MHS Counseling Supplies	-277.93	
			A341-2850-468 R	MHS Co-Curric Membership	-15.00	
			A341-2850-490 R	MHS Co-Curric BOCES	-63.00	
			A341-2850-500 R	MHS Co-Curric Supplies	-400.00	
			A341-2100-500 R	MHS SchlSuppt Supplies		3,360.82
04/11/2019	022079	TO PROVIDE FUNDS NEEDED FOR MISC. BUILDING ITEMS.				
			A340-2100-465 R	SHS SchlSuppt Trav Conf	-275.00	
			A340-2100-468 R	SHS SchlSuppt Memberships	-250.00	
			A340-2100-505 R	SHS Schl Suppt Prnt Cart	-1,550.00	
			A340-2100-500 R	SHS SchlSuppt Supplies		2,075.00
04/11/2019	022094	To cover the cost of teacher supplies and textbooks.				
			A112-2020-465 R	AC Supr RegSch Trav Conf	-668.65	
			A112-2100-455 R	AC SchlSuppt Equip Rpr	-500.00	
			A112-2100-465 R	AC SchlSuppt Trav Conf	-408.85	
			A112-2100-468 R	AC SchlSuppt Memberships	-60.00	
			A112-2100-505 R	AC Schl Suppt Print Cart	-2,200.91	
			A112-2110-494 R	AC Visiting Author-BOCES	-1,421.65	
			A112-2153-500 R	AC Reading Supplies	-44.26	
			A112-2164-468 R	AC Music Instr Membership	-7.00	
			A112-2164-500 R	AC Music Instr Supplies	-100.00	
			A112-2165-500 R	AC Music Vocal Supplies	-54.35	
			A112-2250-500 R	AC SpEd Supplies	-86.56	
			A112-2020-500 R	AC Supr RegSch Supplies		126.79
			A112-2100-500 R	AC SchlSuppt Supplies		197.81
			A112-2110-480 R	AC Tch RegSch Textbooks		4,784.83
			A112-2110-500 R	AC Tch RegSch Supplies		442.80
04/12/2019	022099	TO PAY FOR INSTALLATION OF DISPLAYS AND CABLING WORK THROUGH BOCES.				
			A530-2630-400 R	ITS Computer Inst Contr S	-2,055.69	
			A530-2630-491 R	ITS-Comp Equip BOCES		2,055.69

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/11/2019	022102	TO PROVIDE FUNDS FOR VARIOUS COPY PAPER ORDERS.				
			A232-2100-500 R	CR SchISuppt Supplies	-300.00	
			A232-2100-506 R	CRMS SchI Suppt Copy Pap		300.00
04/15/2019	022103	TO COVER THE COST OF WORKSHOP AND MILEAGE.				
			A231-2020-465 R	BR Supr RegSch Trav Conf	-184.85	
			A231-2100-468 R	BR SchISuppt Memberships	-150.00	
			A231-2100-465 R	BR SchISuppt Trav Conf		184.85
			A231-2100-500 R	BR SchISuppt Supplies		150.00
04/11/2019	022105	To provide funds for library materials.				
			A117-2100-505 R	TR SchI Suppt Print Cart	-750.00	
			A117-2110-403 R	TR Tch RegSch Field Trip	-1,000.00	
			A117-2110-465 R	TR Tch RegSch Trav Conf	-450.00	
			A117-2110-480 R	TR Tch RegSch Textbooks	-160.52	
			A117-2153-500 R	TR Reading Supplies	-200.00	
			A117-2165-500 R	TR Music Vocal Supplies	-250.00	
			A117-2167-500 R	TR PhysEd Supplies	-577.34	
			A117-2176-500 R	TR Science Supplies	-150.00	
			A117-2250-500 R	TR SpEd Supplies	-140.13	
			A117-2610-400 R	TR Library Contracted Svc	-91.17	
			A117-2810-500 R	TR Counseling Supplies	-96.87	
			A117-2815-455 R	TR HealthSv Equip Rpr	-23.00	
			A117-2815-465 R	TR HealthSv Trav Conf	-90.00	
			A117-2815-500 R	TR HealthSv Supplies	-209.86	
			A117-2610-481 R	TR LibraryTextbooks		4,188.89
04/12/2019	022116	TO RETURN BORROWED FUNDS TO SUPPLIES.				
			A232-2110-493 R	CRMS Young Aud-Cultural	-2,045.00	
			A232-2100-500 R	CR SchISuppt Supplies		2,045.00
04/12/2019	022118	TRANSFER FUNDS FROM SCIENCE SUPPLY TO FIELD TRIP TO COVER ZOO TRIP.				
			A341-2176-500 R	MHS Science Supplies	-265.00	
			A341-2110-403 R	MHS Tch RegSchField Trip		265.00
04/12/2019	022119	TRANSFER FUNDS FROM SUPR REG-TRAVEL & CONFERENCE TO SCHOOL SUPPORT SUPPLIES TO COVER SUPPLY ORDER.				
			A341-2020-465 R	MHS Supr RegSch Trav Conf	-200.00	
			A341-2100-500 R	MHS SchISuppt Supplies		200.00
04/12/2019	022124	TO COVER THE COST OF IPAD CART FOR GRADE 2.				
			A117-2110-494 R	TR Visitng Author-BOCES	-2,100.00	
			A117-2110-500 R	TR Tch RegSch Supplies	-1,199.99	
			A117-2110-490 R	TR Tch RegSch BOCES		3,299.99

PITTSFORD CENTRAL SCHOOL DISTRICT

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Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/12/2019	022150	TO COVER THE COST OF ASBO EDUCATION SUMMIT CONFERENCE.	A610-1320-400 R	FIN Auditing Contr Servic	-1,226.13	
			A610-1310-465 R	FIN BusAdmn Trav & Conf		1,226.13
04/16/2019	022170	To provide funds for purchase of vehicle.	A640-1621-200 R	OM Custodial Equipment	-34,000.00	
			A640-1620-200 R	OM Equipment		34,000.00
04/12/2019	022173	TO REPAIR TENNIS COURTS AT MHS AND SHS.	A830-9030-800 R	BEN Social Security	-41,106.00	
			A640-1620-400 R	OM Contracted Services		41,106.00
04/15/2019	022177	TO PROVIDE FUNDS FOR RADIO'S NEEDED IN IDP/DPP.	A117-2610-505 R	TR Library Prnt/Tnr Cartr	-908.38	
			A117-2100-500 R	TR SchISuppt Supplies		908.38
04/15/2019	022181	TRANSFER FUNDS FROM SCHOOL SUPRVISION TRAVEL & CONF TO SCHOOL SUPPORT TO COVER WHITE BOARD PURCHASE.	A341-2020-465 R	MHS Supr RegSch Trav Conf	-5.00	
			A341-2100-500 R	MHS SchISuppt Supplies		5.00
04/15/2019	022218	TRANSFERING BALANCES TO COVER THE COST OF SUPPLIES.	A117-2020-465 R	TR Supr RegSch Trav Conf	-200.00	
			A117-2020-466 R	TR Supr RegSch Mileage	-100.00	
			A117-2020-468 R	TR Supr RegSch Membership	-151.00	
			A117-2020-500 R	TR Supr RegSch Supplies	-200.00	
			A117-2100-400 R	TR SchISuppt Contr Svc	-36.00	
			A117-2164-500 R	TR Music Instr Supplies	-100.00	
			A117-2610-505 R	TR Library Prnt/Tnr Cartr	-69.62	
			A117-2815-500 R	TR HealthSv Supplies	-193.69	
			A117-2820-500 R	TR PsychSv Supplies	-75.00	
			A117-2110-500 R	TR Tch RegSch Supplies		1,125.31
04/16/2019	022220	To move funds to correct code for Elmo order.	A530-2630-490 R	ITS Computer Inst BOCES	-21,399.20	
			A530-2630-500 R	ITS Computer Inst Supplie		21,399.20
04/15/2019	022223	To provide funds for calendars.	A112-2164-500 R	AC Music Instr Supplies	-4.52	
			A112-2110-500 R	AC Tch RegSch Supplies		4.52
04/16/2019	022250	TO COVER EXPENSES FOR CLASSROOM FURNISHINGS.	A231-2020-465 R	BR Supr RegSch Trav Conf	-400.00	
			A231-2020-468 R	BR Supr RegSch Membership	-111.00	
			A231-2020-500 R	BR Supr RegSch Supplies	-274.83	
			A231-2100-506 R	BRMS Schl Suppt Copy Pap	-700.00	
			A231-2110-493 R	BRMS Young Aud-Cultural A	-575.00	
			A231-2167-500 R	BR PhysEd Supplies	-650.00	
			A231-2100-500 R	BR SchISuppt Supplies		2,710.83

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/18/2019	022354	To cover increase to Town of Pittsford for salt.		A830-9060-800 R	BEN Hospital Medical	-6,588.26
				A640-1620-500 R	OM Supplies	6,588.26
04/22/2019	022414	Move funds into supplies to pay for chairs needed by BRMS 12+1+4.		A410-2251-465 R	SpEd Office Trav Conf	-300.00
				A410-2251-500 R	SpEd Office Supplies	300.00
04/26/2019	022473	TRANSFER FUNDS TO INSTRUMENTAL MUSIC SUPPLY FROM SCHOOL SUPPORT SUPPLY TO COVER ATLAS MUSIC ORDER.		A341-2100-500 R	MHS SchISuppt Supplies	-20.56
				A341-2164-500 R	MHS Music Instr Supplies	20.56
04/26/2019	022474	TRANSFER FUNDS FROM SUPR. TRAVEL & CONFERENCE TO CO-CURRICULAR TO COVER DEFICIT.		A341-2020-465 R	MHS Supr RegSch Trav Conf	-59.12
				A341-2850-490 R	MHS Co-Curric BOCES	59.12
04/24/2019	022610	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.		A232-2100-500 R	CR SchISuppt Supplies	-9.85
				A232-2100-465 R	CR SchISuppt Trav Conf	9.85
04/24/2019	022625	TO COVER BOCES PRINTER COSTS.		A830-9060-800 R	BEN Hospital Medical	-25,740.52
				A112-2100-492 R	AC SchISuppt Print Servs.	1,415.31
				A113-2100-492 R	JR SchISuppt Print Servs.	3,000.00
				A114-2100-492 R	MC SchISuppt Print Servs.	1,499.94
				A115-2100-492 R	PR SchISuppt Print Servs.	4,432.14
				A117-2100-492 R	TR SchISuppt Print Servs.	6,471.11
				A231-2100-492 R	BR SchISuppt Print Servs.	5,499.28
				A232-2100-492 R	CR SchISuppt Print Servs	3,422.74
04/24/2019	022781	To purchase testing tables.		A510-2010-411 R	CURINS - Rental	-1,750.00
				A510-2010-500 R	CURINS Supplies	1,750.00
04/25/2019	022846	TO COVER BOCES PRINTER COSTS.		A830-9060-800 R	BEN Hospital Medical	-13,120.95
				A113-2100-492 R	JR SchISuppt Print Servs.	3,000.00
				A114-2100-492 R	MC SchISuppt Print Servs.	1,507.00
				A117-2100-492 R	TR SchISuppt Print Servs.	2,500.00
				A231-2100-492 R	BR SchISuppt Print Servs.	1,540.00
				A340-2100-492 R	SHS SchISuppt Print Servs	1,575.93
				A341-2100-492 R	MHS SchISuppt Print Servs	1,501.71
				A410-2251-492 R	SpEd Office Print Servs.	1,496.31

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/25/2019	022861	To pay for Survey Monkey subscription.	A530-2630-491 R	ITS-Comp Equip BOCES	-648.00	
			A530-2630-400 R	ITS Computer Inst Contr S		648.00
04/26/2019	022914	TO COVER COST OF A TRAPEZE AND VARIOUS OTHER SPECIAL ED EQUIPMENT.	A410-2251-465 R	SpEd Office Trav Conf	-250.00	
			A117-2250-500 R	TR SpEd Supplies		250.00
04/26/2019	022916	TRANSFER SCHOOL SUPPORT CONTRACTUAL TO SCHOOL SUPPORT SUPPLIES TO COVER THE COST OF TABLES/AP EXAMS.	A341-2100-400 R	MHS SchISuppt Contr Svc	-560.00	
			A341-2100-500 R	MHS SchISuppt Supplies		560.00
04/26/2019	022917	To provide funds for BOCES services.	A530-2630-490 R	ITS Computer Inst BOCES	-1,276.79	
			A660-2630-490 R	SST Computer Inst BOCES		1,276.79
04/30/2019	023050	TO PROVIDE FUNDS FOR BOCES WORKSHOP.	A231-2020-500 R	BR Supr RegSch Supplies	-75.00	
			A231-2100-490 R	BR SchISuppt BOCES		75.00
04/30/2019	023165	To cover the cost of travel & conference.	A530-2630-500 R	ITS Computer Inst Supplie	-0.70	
			A530-2630-465 R	ITS Computer Inst TravCon		0.70
04/30/2019	023166	To cover the cost of music supplies..	A510-2010-500 R	CURINS Supplies	-112.95	
			A511-2064-500 R	STD Music Supplies		112.95
04/30/2019	023167	To cover the cost of supplies.	A112-2100-505 R	AC SchI Suppt Print Cart	-12.03	
			A112-2110-500 R	AC Tch RegSch Supplies		6.93
			A112-2153-500 R	AC Reading Supplies		5.10
04/30/2019	023173	To cover the cost of workshops.	A720-1240-465 R	SUPT Travel & Conference	-4.45	
			A720-1240-421 R	SUPT Meeting Expense		4.45
04/30/2019	023174	TO COVER THE COST OF NYSCOSS REGIONAL WORKSHOP.	A720-1240-421 R	SUPT Meeting Expense	-229.00	
			A720-1240-490 R	SUPT BOCES Services		229.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 04/01/2019 To: 04/30/2019

Fiscal Year: 2019

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
04/30/2019	023320	To correct negative budget accounts.				
			A100-2100-173 R	ES SchISuppt OT/Extra hrs	-926.58	
			A200-2100-148 R	MS SchISuppt Accompanist	-201.26	
			A200-2100-173 R	MS SchISuppt OT/Extra hrs	-239.54	
			A200-2176-131 R	MS Science Tchr Salary	-24,648.54	
			A200-2250-131 R	MS SpEd Tchr Salary	-2,967.35	
			A300-2100-173 R	HS SchISuppt OT/Extra hrs	-744.24	
			A300-2100-173 R	HS SchISuppt OT/Extra hrs	-362.24	
			A300-2158-131 R	HS Math Tchr Salary	-1,265.27	
			A410-2251-153 R	SpEd Office Summer Tchr	-5,136.55	
			A620-1430-161 R	PER Clerical/Secretarial	-5,428.00	
			A720-1240-492 R	SUPT Print Services	-2,747.00	
			A100-2100-148 R	ES SchISuppt Accompanist		201.26
			A100-2815-173 R	ES HealthSv OT/Extra hrs		404.67
			A112-2100-173 R	AC SchISuppt OT/Extra hrs		47.14
			A113-2100-173 R	JR SchISuppt OT/Extra hrs		250.46
			A115-2100-173 R	PR SchISuppt OT/Extra hrs		224.31
			A200-2153-131 R	MS Reading/Literacy Tchr		24,648.54
			A200-2815-173 R	MS HealthSv OT/Extra hrs		127.08
			A231-2100-173 R	BR SchISuppt OT/Extra hrs		66.61
			A232-2100-173 R	CR SchISuppt OT/Extra hrs		45.85
			A300-2152-131 R	HS English Tchr Sal		1,265.27
			A300-2250-131 R	HS SpEd Tchr Salary		2,967.35
			A340-2100-173 R	SHS SchISuppt OT/Extra hr		744.24
			A341-2100-173 R	MHS SchISuppt OT/Extra hr		362.24
			A410-2251-142 R	SpEd Office Tutors		1,496.00
			A410-2251-161 R	SpEd Office Clerk Salary		2,614.43
			A410-2251-173 R	SpEd Overtime/Extra Hours		1,026.12
			A620-1430-150 R	PER Administrative Salari		5,428.00
			A720-1240-161 R	SUPT Clerk Salaries		2,747.00
			Total for Fund A - GENERAL FUND		-801,207.99	801,207.99

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Deanne Reister

D. T. Kenny

Date of Treasurer's Report for BOE review

5/28/2019

Date Completed

5/9/2019

Person Completing

Chow Cul Greco

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: May 23, 2019
To: Michael Pero, Superintendent of Schools
From: Darrin Kenney, Assistant Superintendent for Business
Re: 2019-2020 Food Service Budget and Prices

DK

Seven years ago, the District took on a daunting and unusual challenge, to separate from the NYS and Federal subsidized Child Nutrition Program and function on our own. The challenge was further heightened by continuing to operate a Free/Reduced meal program that mirrored the Federal/State program and do so with a totally "self-supporting operation." Upon conversion to a self-sustaining program, the Board objectives were and remain today:

- Provide all students with a healthy meal option commensurate with the Federal program
- Afford students options they would eat, rather than serve mandatory portions
- Reduce waste from students disposing food they did not want
- Provide meals free of charge or at a reduced price, as if we were in the Federal program
- Do all of the above at a reasonable meal price (Federal program was requiring substantial increases) in a self-sustaining program

For the last seven years we have accomplished the first four bullets with self-sustaining being a close but elusive goal. I am pleased to report that the 2018-19 fiscal year will accomplish ALL of the goals. The Food Service Director and staff have taken numerous measures to assure success, and the addition of Full Day Kindergarten participation bolstered elementary participation. Secondary participation continues to be more unpredictable due to external forces such as open campus and online delivery services. The Director is working with various stakeholder groups, providing education on program challenges and working to find additional popular healthy options.

Therefore, the enclosed budget will continue our current program as operated, meeting the prescribed goals AND maintaining "eligible meal" prices with no increases. Ala Carte items may be adjusted due to price fluctuation in the market charged to the program.

As the Board of Education considers the attached budget, please also take a moment to reflect on a very unique fact. Our Food Service Program is the ONLY operation in the District that operates **without** some community income or property tax support. Less than a handful of schools in NYS have attempted this and of those, none other than Pittsford, have achieved "self-support" status.

THEREFORE BE IT RESOLVED that the Board of Education of the Pittsford Central School District hereby approves the 2019-2020 School Food Service budget and meal prices detailed below:

Grade Level	2018-2019	2019-2020	Change
Elementary	\$3.25	\$3.25	\$0.00
Secondary	\$3.50	\$3.50	\$0.00
Breakfast	\$2.25	\$2.25	\$0.00
Adult Ala Carte	\$5.25	\$5.25	\$0.00
Annual Budget	\$1,928,209	\$1,943,132	0.77%

DTK:kd

Attachments

- C: H. Evans*
- L. Reister*
- P. Vangellow*

PITTSFORD CSD SCHOOL LUNCH BUDGET 2019-20

REVENUES:	Adopted Revenue 2017-18	Estimated Revenue 2017-18	Adopted Revenue 2018-19	Estimated Revenue 2018-19	Proposed Revenue 2019-20	Percent Change
Student Sales	702,990	745,199	731,699	735,344	747,687	
Adult Sales	52,296	50,120	54,607	53,425	56,825	
Adult/Ala Carte Sales	920,404	976,883	956,643	972,444	1,073,352	
Vending Sales	15,910	14,834	15,515	12,955	13,316	
Catering	7,500	8,626	5,500	8,323	5,992	
State and Federal Aid	-	-	-	-	-	
Interest/Other/Commodities	1,000	6,295	-	3,008	960	
Appropriated Fund Balance	178,981	-	164,245	-	45,000	
	\$ 1,879,081	\$ 1,801,957	\$ 1,928,209	\$ 1,785,499	\$ 1,943,132	0.77%

APPROPRIATIONS:	Estimated Appropriation 2017-18	Estimated Appropriation 2017-18	Estimated Appropriation 2018-19	Estimated Appropriation 2018-19	Estimated Appropriation 2019-20	Percent Change
Salaries	690,812	693,266	719,573	661,234	725,234	
Food Inventory/Supplies	679,162	647,580	668,355	613,772	691,173	
Contractual/Repairs	47,940	30,665	40,100	35,332	40,100	
Equipment	25,000	-	35,000	32,493	35,000	
Benefits	436,167	416,372	465,181	423,063	451,625	
	\$ 1,879,081	\$ 1,787,883	\$ 1,928,209	\$ 1,765,894	\$ 1,943,132	0.77%

NET OPERATIONS:	\$ -	\$ 14,074	\$ -	\$ 19,605	\$ -	
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BREAKFAST & LUNCH PRICES:

	2015-16	2016-17	2017-18	2018-19	2019-20
	Lunch	Lunch	Lunch	Lunch	Lunch
Elementary	\$2.75	\$3.00	\$3.00	\$3.25	\$3.25
Middle School	\$3.00	\$3.25	\$3.25	\$3.50	\$3.50
High School	\$3.00	\$3.25	\$3.25	\$3.50	\$3.50
Adult	Ala Carte	\$5.00	\$5.00	\$5.25	\$5.25

ALA CARTE Prices – 2019-2020

<u>HOT SANDWICHES</u>	\$2.75
<u>COLD SANDWICHES</u>	\$2.75
<u>SUB OR WRAP</u>	\$4.25

<u>HOT ENTREES</u>	\$2.75
<u>PIZZA SLICE</u>	\$2.75
<u>CHICKEN BOWL</u>	\$3.75

<u>CONDIMENTS</u>	
Margarine	\$0.10
Cream Cheese	\$0.60
Peanut Butter	\$0.60
Dressing	\$0.60

<u>PLASTIC/PAPER PRODUCTS</u>	
Plastic Utensil	\$0.05
Napkin	\$0.05
Straw	\$0.05
Water Cup	\$0.05
Cutlery Kit	\$0.10
Tray with Compartments	\$0.10
Dish – 5 oz.	\$0.10
Coffee Cup	\$0.25

<u>SALADS</u>	
Yogurt – 4 oz.	\$0.75
Fruit and Yogurt Parfait	\$2.75
Gourmet Salad	\$4.25

<u>SIDE DISHES</u>	
String Cheese	\$0.75
Fruit Cup/Vegetable Side	\$0.75
Fresh Fruit (1 piece)	\$0.90
Potato/Rice/Pasta	\$1.00
Soup with 1 Pack Crackers	\$1.50
Chowder with 1 Pack Crackers	\$2.00

<u>BAKED GOODS</u>	
Graham Crackers	\$0.25
Animal Crackers	\$0.50
Small Cookie	\$0.50
Muffin	\$0.75
Cereal	\$0.90
Bagel	\$1.25
Rice Krispy Treat	\$1.50
Pop Tart	\$1.50

<u>SNACKS</u>	
Baked Chips	\$0.90
Scooby Doo Snacks	\$0.75
Fruit Roll-Ups	\$0.90

<u>BEVERAGES</u>	
Milk – ½ Pint	\$0.60
Fruit Juice – 4 oz.	\$0.60
Bottled Water	\$1.25
G2/Ice	\$2.00
Coffee/Tea – 12 oz.	\$1.50
Coffee – 16 oz.	\$1.75
Canned Beverages/ Capri Sun	\$1.50
Hot Cocoa - 12 oz.	\$2.50
Hot Cocoa – 16 oz.	\$3.00

<u>ICE CREAM</u>	
Cups	\$0.90
Bars	\$0.90
Premium	\$1.50

Adult Lunch=Main Entrée
plus 3 sides. \$5.25

NOT Wrap or Salad
Taxes WILL apply

STUDENTS ARE
NOT ALLOWED TO
PURCHASE ALA
CARTE ITEMS IF
THEY HAVE
OUTSTANDING
CHARGES.

**Pittsford
Schools**

Pittsford Schools

Administrative Offices
75 Barker Road – East Wing
Pittsford, NY 14534
585.267.1053

fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: May 22, 2019
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: Campus Construction Proposal

DTK

The voters have approved the Capital Project for partial replacement roofs at Barker Road Middle School and Park Road Elementary School, and the replacement of the fuel storage at the transportation facility.

Campus Construction Management has offered the attached proposal for their services. Similar to previous projects, Campus Construction Management will provide overall project management and contractor coordination on a daily basis. The attached proposal summarizes services, personnel assigned, timeline and cost. I am pleased to note that Mr. Gary Huffman will continue as the Project Executive. Gary has a rich history with the District and a deep understanding of our facilities.

I therefore recommend the acceptance of the project management proposal of services from Campus Construction Management. For your convenience, I have provided the following resolution for consideration:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby accept the Proposal for Construction Management Services – Roofing and Fuel Island Project from Campus Construction Management in the total amount of One Hundred Fifty-Nine Thousand, Eight Hundred Dollars (\$159,800) for services in conjunction with the Capital Project approved by voters on May 21, 2019.

DTK:kd
Attachments

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

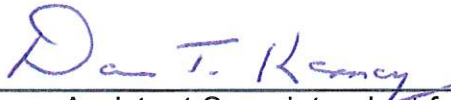
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE Date: May 28, 2019
Bid Title: BOCES II Cooperative Ice Cream Supply RFB-1889-19
Date of Legal Notice: March 7, 2019, *Democrat & Chronicle*
Date of Bid Opening: April 10, 2019
Time of Bid Opening: 2:00 pm, BOCES II
Source of Funds: C94 2860 412 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District extend the contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
19-20 Ice Cream	Hershey's Ice Cream (cost estimated)	\$7,195.20
TOTAL:		<u>\$ 7,195.20</u>

Comments: BOCES II Cooperative Ice Cream bid contract runs July 1, 2019 through June 30, 2020. Pittsford and 18 other districts participated. The bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator and Paulette Vangellow, Director of Food Services. Bid represents 13 items. The bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

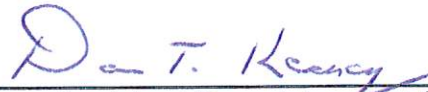
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE Date: May 28, 2019
Bid Title: BOCES II Cooperative Fresh Produce Supply RFB-1886-19
Date of Legal Notice: March 7, 2019, *Democrat & Chronicle*
Date of Bid Opening: April 10, 2019
Time of Bid Opening: 2:00 P.M., BOCES II
Source of Funds: C94 2860 410 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
19-20 Fresh Produce	American Fruit & Vagtable Co. Inc.	\$19,794.05
TOTAL:		<u>\$ 19,794.05</u> (cost estimated)

Comments: The BOCES II Cooperative Fresh Produce Supply Bid contract runs 7/1/19 - 6/30/20. Pittsford and 21 other districts participated. Bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator, and Paulette Vangellow, Director of Food Service. Bid represents 39 items. The bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications. The vendor supplied a 21% markup over cost for full cases, and 30% for split cases.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

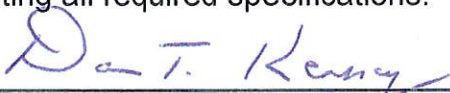
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: May 28, 2019
TOPIC: BOCES II Cooperative Food Supply RFB-1885-19
Date of Legal Ad: March 7, 2019, *Democrat & Chronicle*
Date of Bid Opening: April 10, 2019
Time of Bid Opening: 2:00 P.M., BOCES II
SOURCE OF FUNDS: C 94-2860-410 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
19-20 Food Supply	Palmer Food Service (cost estimated)	\$293,913.01
TOTAL:		\$ 293,913.01

Comments: The BOCES II Cooperative Food Supply Bid contract runs July 1, 2019 - June 30, 2020. Pittsford and 15 other districts participated. Bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator, and Paulette Vangellow, Director of Food Service. Bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

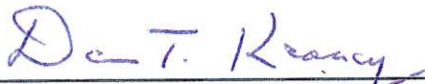
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE Date: May 28, 2019
Bid Title: BOCES II Cooperative Milk & Juice Supply RFB-1888-19
Date of Legal Notice: March 7, 2019, *Democrat & Chronicle*
Date of Bid Opening: April 10, 2019
Time of Bid Opening: 2:00 P.M. BOCES II
Source of Funds: C94 2860 413 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
19-20 Milk and Juice	Upstate Niagara Cooperative, Inc (cost estimated)	\$ 96,315.53
TOTAL:		<u>\$ 96,315.53</u>

Comments: The BOCES II Cooperative Milk & Juice Supply Bid contract runs July 1, 2019 through June 30, 2020. Pittsford and 19 other districts participated. The bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator and Paulette Vangellow, Director of Food Service. Bid represents 18 items. The bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE Date: May 28, 2019
Bid Title: BOCES II Cooperative Bread Supply RFB-1887-19
Date of Legal Notice: March 7, 2019, *Democrat & Chronicle*
Date of Bid Opening: April 10, 2019
Time of Bid Opening: 2:00 P.M., BOCES II
Source of Funds: C94 2860 411 School Lunch Budget

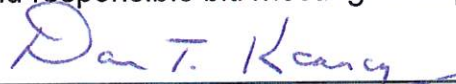
BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
19-20 Bread Supply	Midstate Bakery Distributors Inc.	9,183.49

TOTAL:

\$ 9,183.49
(cost estimated)

Comments: The BOCES II Cooperative Bread supply bid contract runs July 1, 2019 through June 30, 2020. Pittsford and 19 other districts participated. Bid responses were reviewed by Rose Brennan, BOCES II Bid Coordinator, and Paulette Vangellow, Director of Food Service. Bid represents 5 items. The bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE Date: May 28, 2019
TOPIC: Kitchen Equipment
Advertised Date: May 1, 2019, *The Daily Record*
Date of Bid Opening: May 8, 2019
Time of Bid Opening: 11:00 A.M.
SOURCE OF FUNDS: C94 2860 200 PCSD Food Service Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

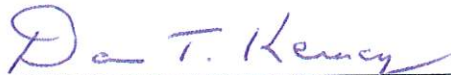
ITEM BID	RECOMMENDED VENDOR	AMOUNT
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19-20 FS Equipment		
Proofer/Hot Cabinet	BHS FoodService Solutions	\$ 2,070.00

Other Bidders:
Rochester Store Fixture Co.: \$2150.00
Main Ford General Supply: 2650.00

TOTAL: \$ 2,070.00

Comments: Food Service Cafeteria Equipment represents one items. Three bid responses were received. The bid responses were reviewed by Paulette Vangellow, Director of Food Service; Kimberly Palumbos, Assistant Purchasing Agent; and Karen L. Houston, Purchasing Agent. Ms. Vangellow recommends awarding the bid on a line by line basis to the vendor submitting the lowest responsive and responsible bid meeting all required



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

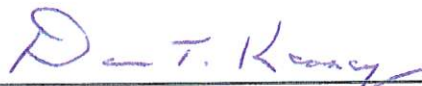
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE DATE: May 28, 2019
TOPIC: Fresh Pizza
Advertised Date: April 8, 2019, *The Daily Record*
Date of Bid Opening: May 15, 2019
Time of Bid Opening: 11:00 A.M.
Source of Funds: School Lunch Fund: C94 2860 410

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting District specifications:

Vendor	Item Bid	Cost per Pizza
Fat Dough, Inc	Cheese and Pepperoni Pizza	\$6.95
DBA: Domino's	Cheese Pizza	\$6.95

Comments: The 19-20 Fresh Pizza Bid runs from 08/01/19 - 06/30/20. (Pizza is sold a la carte in the school lunchrooms at all nine Pittsford Schools during the school year.) Fat Dough, Inc. DBA Domino's is the only bidder. Only one bid was received at the time of bid opening making it unnecessary to conduct blind taste test per Bid Terms and Conditions. Bid responses were reviewed by Paulette Vangellow, Food Service Director, Kimberly Palumbos, Assistant Purchasing Agent, and Karen L. Houston, Purchasing Agent.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: May 28, 2019
BID TITLE: Nurse & Medical Trainer Supplies
DATE ADVERTISED: February 15, 2019, *The Daily Record*
DATE BID OPENING: March 8, 2019
FUNDS: 2019-2020 Budget, Athletic Department and Each Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications.

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Nurse & Trainer Supplies	Dash Medical Gloves	49.50
	Epic Medical Supply Corp	1,095.53
	Henry Schein Inc.	3,686.09
	Endure Industries, Inc	45.44
	Metco Supply Inc.	30.78
	Medco Supply Co	2,093.36
	School Health Corporation	1,677.69
	School Nurse Corporation	235.00
TOTAL:	\$	8,913.39

Comments: Nurse & Medical Trainer Supplies Bid runs from Board award date through January 31, 2020. Bid represents 229-items; 225-items awarded. Bid responses were reviewed by Cynthia Chambers, District Leader for School Nurses; Kimberly Palumbos, Assistant Purchasing Agent; and Karen Houston, Purchasing Agent. Bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting required specifications. Items purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK


RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: May 28, 2019
BID TITLE: Physical Ed Supplies & Equipment
DATE ADVERTISED: March 1, 2019 *The Daily Record*
DATE BID OPENING: March 15, 2019
FUNDS: 2019-2020 Budget, Each Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications.

ITEM BID	RECOMMENDED VENDOR	AMOUNT
<i>Physical Ed Supplies</i>		
	Nasco Education LLC	268.08
	Palos Sports Inc.	748.22
	The Prophet Corp (DBA: Gopher Sport)	836.95
	Pyramid Paper Company	318.26
	School Specialty	3,108.73
	Varsity Brands Holding Co. (DBA: BSN Sports)	2,472.20
	TOTAL:	\$ 7,752.44

Comments: PE Supplies Bid runs from Board award date through May 31, 2020. Bid represents 61 items. Bid responses were reviewed by Esther Marino, District Leader for Physical Education; Kimberly Palumbos, Assistant Purchasing Agent; and Karen Houston, Purchasing Agent. Bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting required specifications. Vendors offered catalog discounts for items ordered during the 19-20 school year.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: May 28, 2019
TOPIC: Athletic Apparel
Advertised Date: April 12, 2019, The Daily Record
Bid Opening Date: April 25, 2019
FUNDS: 2019-2020 Athletic Department Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Athletic Apparel	ADPRO Sports	\$ 3,162.50
	Deep End Swim & Sprotwear, LLC	\$ 1,926.00
	Varsity Brands Holding Co, Inc	\$ 64,158.28
	TOTAL:	\$ 69,246.78

Comments: Contract period for the 19-20 Athletic Apparel bid is from date awarded by Board of Education through 6/30/20. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director. The bid was reviewed by Scott Barker, Athletic Director; Kimberly Palumbos, Assistant Purchasing Agent; and Karen Houston, Purchasing Agent. Bid represents 26 items.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR DISPOSAL OF SCHOOL DISTRICT LIBRARY BOOKS

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: May 28, 2019
TOPIC: Disposal of School District Outdated Library Books

The attached list of surplus library books was submitted to the Purchasing Department to request quotes for sale or disposal. Melanie Ward, Assistant Superintendent for Instruction, reviewed the list and approved the Library Books for sale or disposal. Quote requests were emailed May 7, 2019, to the following vendors: Earthlink, Follett School Solutions, K12 Books, K12 Bookbuyer, K12 Savings, Meg Buys Books, Northeast Books, and Textbook Buyer. Earthlink, K12 Bookbuyer, K12 Books, and Follett responded with a no bid.

Be it resolved, the Board of Education of the Pittsford Central School District approve the disposal of outdated Library Books with no value.

Comments: Please see attached list of library titles to be disposed.



Darrin Kenney, Assistant Superintendent for Business

Pittsford Central School District

Textbook Quote Request

3/26/2019

Calkins Road Middle School Library

Title	Copyright	Publisher	ISBN#	Condition	Quantity	Unit Cost	Total Cost
The Mysterious Case of Sirr Arthur Conan Doyle	1999	Morgan Reynolds	9781883846343	Good	1		\$0.00
Johannes Brahms and the Twilight of Romanticism	2004	Morgan Reynolds	9781931798211	Good	1		\$0.00
Lost Star: the ttory of Amelia Erhart	1988	Scholastic Inc.	9780590411594	Fair	1		\$0.00
Louisa May Alcott	1999	Lerner Publishing	9780822549383	Good	1		\$0.00
Bill Peet: An Autobiography	1989	Houghton Mifflin	9780395509327	Fair	1		\$0.00
Cleopatra	1994	Morrow Junior Bo	9780688104146	Fair	1		\$0.00
Fancisco Goya	1994	Chelsea House Pu	9780791017807	Good	1		\$0.00
The Double Life of Pocohontas	1983	G.P. Putnam's Sor	9780399210164	Good	1		\$0.00
Mary Cassatt	1989	Chelsea House Pu	9781555466478	Fair	1		\$0.00
Jane Addams	1988	Chelsea House Pu	9781555466362	Fair	1		\$0.00
Traveling Man:the journey of Ign Battuta, 1325-1354	2001	Houghton Mifflin	9780618083664	Good	1		\$0.00
Joan of Arc	1998	Morrow Junior Bo	9780688143305	Fair	1		\$0.00
The Pigman and Me	1991	Harper Collins	9780060208578	Good	1		\$0.00
Sacagawea	1997	G.P. Putnam's Sor	9780399231612	Fair	1		\$0.00
Onward: a photobiography of African American polar e	2006	National Geograp	9780792279143	Good	1		\$0.00
Alexander Grahan Bell: making connections	1996	Oxford University	9780195099087	Poor	1		\$0.00
Muhammad Ali: the world's champion	1998	Franklin Watts	9780531114377	Fair	1		\$0.00
Romare Bearden: celebrating the victory	1999	Franklin Watts	9780531113875	Fair	1		\$0.00
Katherine Dunham: pioneer of black dance	2000	Carolrhoda Books	9781575053530	Fair	1		\$0.00
The True Story of J. Edgar Hoover and the FBI	1993	Scholastic Inc.	9780590431682	Fair	1		\$0.00
Grace Hooper: programming pioneer	1995	Scientific America	9780716765981	Fair	1		\$0.00
Vasco da Gama and the Portuguese Explorers	1993	Chelsea House Pu	9780791013030	Fair	1		\$0.00
Queen Elizabeth I	1981	McGraw Hill	978007072721X	Poor	1		\$0.00
Ghandi	1995	Antheneum Books	9780689803376	Fair	1		\$0.00
Captain Kid and the War Against the Pirates	1986	Harvard Universit	9780674085014	Good	1		\$0.00
Click: A Story about George Eastman	1986	Carolrhoda Books	9780876142897	Poor	1		\$0.00

Books to be Discarded

Name: Amy Pelletier
 School: Allen Creek Elementary

Grade: 2

ISBN	Title	Copyright Date	Quantity
0-395-37884-2	Webster's II Riverside Children's Dictionary – Riverside Pub	1984	1
0-395-40417-7	The American Heritage Student's Dictionary -- Houghton Mifflin	1972, 1977, 1986	1
0-618-28007-3	The American Heritage First Dictionary – Houghton Mifflin	2003	1
0-7534-5217-0	Kingfisher Your World – A First Encyclopedia – Angela Wilkes	1999	1
0-395-85739-2	American Heritage Children's Dictionary – Houghton Mifflin	1998	6

