
Calkins Road Middle School Agreement for Academic Honesty

Calkins Road Middle School takes personal and academic integrity seriously. We want you to understand that taking part in cheating in any way is a violation of Calkins Road Middle School's expectations regarding academic honesty. *Put simply, cheating is when you submit work that is not your own or allow another to submit your work as if it were his or her own.*

- You are responsible for completing your own work.
- In the case of group or partner work, you are responsible for completing your own part of the assignment.
- If you are ever unsure about how to properly give credit to another or take credit for yourself, ask a teacher.

Academic Dishonesty can happen with classwork, projects, homework, tests/quizzes and research.

Some examples of academic dishonesty are:

- You copied another person's work and submitted it as your own.
- You shared what was on a test or quiz with someone in another class period.
- You used an online translator to complete a world language assignment.
- You copied text from the Web and pasted it into your paper without quotation marks or without citing the source.
- You presented facts without saying where you found them.
- You have used a picture or image for a project without citing the source.

Good practices to avoid academic dishonesty:

- Be very clear about the expectations for an assignment. In group work, make sure you are clear about your responsibility as a member of the group.
- If a classmate asks to copy a class or homework assignment, say no.
- As you research, identify the sources of all material you borrow – exact wording, paraphrases, ideas, arguments, and facts.
- Don't wait until the night before to complete a larger assignment.
- Be aware of your surroundings when taking a test or quiz and make sure you can't see someone else's paper, and they cannot see yours.
- When in doubt, ASK A TEACHER.

