



# Instructional Leadership Council

## Meeting Minutes for October 4, 2018

**Attendees:** Julie Barker, Stacey Beyer, Dwayne Cerbone, Cindy Chambers, Jeff Cimmerer, Heather Clayton, Kelly Coiro, Kathy Curtis, Maribeth Curran, Paul Cypher, Karen Grace, Anna Griebel, Jessie Keating, Matt Kwiatkowski, Marie LoRe, Jennifer Marren, Kate Milne, Amanda Moon, Betsy Parke, Pam Patton, Linda Polvino, Teresa Roets, Tish Romas, Toni Stevens-Oliver, Pat Vaughan-Brogan, Traci Wachter, Joshua Walker, Elizabeth Woods

**Chairperson:** Melanie Ward

**Co-Chairs:** Pat Brogan, Julie Barker

**Note Taker:** Laurie Hummel

### Welcome to new members:

New member orientation took place prior to this first meeting of the year. New building representatives were introduced. A new business/community member has been added after a few years' absence. This point of view is important to the work of ILC.

**Meeting minutes approved** for June 7, 2018 with small change made.

**Review of committee norms:** The committee revisited the norms for understanding and edits/additions.

After the committee survey discussion, it was decided to add to one of the norms. Stick to the agreed upon items to be shared out and respect the confidentiality of conversations.

### Review and discussion of DPT Survey:

#### Takeaways:

- The committee considered comments about communication between the buildings/constituents and ILC. Members agreed to keep the focus on the work their building ILT is doing. Information about Social Emotional Learning can come from the Student Services Director. The committee will continue to identify what is appropriate to share with the buildings/constituents. If time allows, a roundtable sharing of other items can take place at the end of each meeting.
- Subcommittees are well received as a way to move ILC projects forward.
- Everyone's opinion matters. It is important to keep in mind that ILC is a safe place for discussion.
- A good amount of time is spent reviewing and assessing high school curriculum. Something to think about.

- It is impressive to see the functionality of a committee this large. Survey comments note a well-structured and functioning committee. Well done by this group and its facilitators.
- The ILC structure is a model for other committees to be successful. Our time is well spent here.

Critical feedback from the survey serves to make the committee better.

**ILC Goal Setting Work:** Establishing the next phase of goals for this group.

Members watched an informative video and consulted the District Vision Statement, ILC charter and committee feedback to inform goal setting for the next several years. ILC is the vision group that will guide the future growth of Pittsford Schools.

Members worked in groups using note-catchers to process the thinking and development of goals.

### Next Generation Skills rubric work:

ILC co-chairs processed feedback from an activity at the June ILC meeting.

Proposal: The Next Generation Skills sub-committee will meet the morning of November 1<sup>st</sup> to continue moving this work forward. The off-line work will come back to the larger group. Members interested in working with this sub-committee can contact ILC co-chairs.

**Next meeting:** Two course proposals

### Take back to constituent groups:

- Working on setting goals for the next 3-5 years
- Share the [PCSD Vision Statement](#)

**Roundtable Sharing:** The group shared events that are going on in their buildings for information and celebration.