



Instructional Leadership Council

Meeting Minutes for March 7, 2019

Attendees: Julie Barker, Stacey Beyer, Dwayne Cerbone, Cindy Chambers, Jeff Cimmerer, Heather Clayton, Kathy Curtis, Maribeth Curran, Paul Cypher, Karen Grace, Anna Griebel, Jessie Keating, Matt Kwiatkowski, Marie LoRe, Jennifer Marren, Kate Milne, Amanda Moon, Betsy Parke, Pam Patton, Sarah Pelusio, Teresa Roets (sub Erin Ciccone), Fish Romas, Toni Stevens-Oliver, Pat Vaughan-Brogan, Joshua Walker, Elizabeth Woods

Chairperson: Melanie Ward

Co-Chairs: Pat Brogan, Julie Barker

Note Taker: Laurie Hummel

Meeting minutes approved for February 7, 2019 with updates to reflect the concerns voiced by the middle schools and struggles that the high schools are reporting around the grading non-negotiables implemented this year.

Constituency sharing related to ILC/ILT work:

Standards Leader feedback for ILC goals work: When setting goals, be mindful of how much work can be feasibly done.

BRMS embarked on the first WIN (What I Need) day and will have a partner day in the next week.

BRMS: Social emotional activities in memory of the student that passed away are taking place in the building.

Update re: Elementary Report Card work:

Report card drafts were shared with teachers through conference days, surveys, steering and building meetings. Parents have given feedback through district meetings, survey and PTSA representatives. Responses from those groups have resulted in multiple revised versions that were then presented to Elementary Academic Council and [Instructional Leadership Council](#) for their feedback.

In February, a draft of the report card was finalized. This is the best work done by the [Elementary Report Card Committee](#) with input from many stakeholder groups. It accomplishes the goals set, which were to produce a tool for teachers to communicate with parents that is clear for parents to understand, more efficient for teachers to fill out, and reflective of the standards.

The ILC studied the finalized elementary report card and discussed plans for next steps to support teachers in its use for the 2019-2020 school year. Parents will be supported as the primary audience in future steps.

- Superintendent's conference day (April 8th) will be devoted to working in district grade levels for

teachers to develop resources for alignment and consistency of reporting indicators.

- ILC made suggestions and gave input for a Guidance Document Draft for teachers and a video communication for the conference day work.
- Thank you to the Elementary Report Card Committee for their patience and stamina for this important work.

ILC Goal Setting Work:

Large Framing Five Year Goal: ILC investigates and champions collaborative instructional systems that drive dynamic, innovative and responsive educational experiences for all learners.

We utilize current research and best practices in:

- Curriculum and assessment
- Instruction practices
- Educational structures
- Community partnerships

The committee considered the ILC Goal grids that were created from the group thinking from previous meetings.

The grids note areas of focus, work on that area in process, and approximate timeline (1, 3, 5 years).

Discussed revisions will be updated on grids for the next ILC meeting.

Next Generation Skills Work:

Goal: Create rubrics as a tool to help teachers embed and assess NGS skills in their learning plans.

Previous work at ILC led to the creation of a model rubric. The Next Generation Skills sub-committee continued the work and set up rubrics for the commencement level students in each of the skill areas outlined and templates for the intermediate and elementary grades.

A full workday is planned for April 4th to fill in the templates. The members have been asked to invite

“friends” from their buildings/areas to give a voice to groups that may not be in attendance at ILC.

This augmented group will work on the rubrics for each skill to show what a student at every grade level would understand when successfully embedded in our academic program.

ILC discussed the draft rubrics and plans for the workday on April 4th.

Roundtable Sharing: The members shared events that are going on in their areas/buildings for information and celebration.

Allen Creek will have their Sock Hop. This is always a fun and highly anticipated event.

BRMS: Unified basketball game is coming up. Be sure to attend this great event.

The MHS Musical is coming up. Students appreciate seeing current and former teachers in attendance.

MCE: International day was a huge experience with over 41 nationalities represented by people in Mendon Center’s school community.

MCE is excited to brag about the full day program at their upcoming Kindergarten Parents Night.

PDTA, BOE and Administrative leaders are going to a teaching summit to attract candidates to the teaching field. This is important to nurture excellence for future PCSD staffing.

Pittsford Students did very well in the math league competitions.

The Pittsford Varsity [Unified Basketball](#) schedule is on the PCSD website.

The CRMS Science Olympiad team attended regional competitions over February break and finished first in our area.

Student Services: ROC Achieve partners will visit MHS and SHS tomorrow. PCSD students partner with Rochester City School students to shadow each other at their respective schools.

Share with constituent groups:

- Ongoing work on ILC’s next big goals.
- Non-negotiable feedback and concerns are being looked at by SAC, ILC, and secondary building ILTs.
- Celebrate the final draft of the elementary report card.
- ILC and invited guests will have a full day together in April to do next generation skills work.