



Instructional Leadership Council

Meeting Minutes for June 6, 2019

Attendees: Julie Barker, ~~Stacey Beyer~~, Dwayne Cerbone, Cindy Chambers, ~~Jeff Cimmerer~~, Heather Clayton, Kathy Curtis, Maribeth Curran, Paul Cypher, Karen Grace w/Liesa Ehrlich, Anna Griebel, Matt Kwiatkowski, Marie LoRe, ~~Jennifer Marren~~, Kate Milne, Amanda Moon, Betsy Parke, Pam Patton w/ Amanda Kirkebye, Sarah Pelusio, Teresa Roets, Tish Romas, Toni Stevens-Oliver, Pat Vaughan-Brogan, Joshua Walker, Elizabeth Woods

Chairperson: Melanie Ward

Co-Chairs: Pat Brogan, Julie Barker

Note Taker: Laurie Hummel

Meeting minutes approved for May 2, 2019.

Welcome to incoming members for next year, Amanda Kirkebye who will represent Park Road and Liesa Ehrlich who will represent BRMS.

Constituency sharing related to ILC/ILT work:

BRMS: WWII veteran “Harmonica Pete”, who speaks and plays yearly for our middle school students, played the Star Spangled Banner at a women’s national soccer game where he high-fived the US team. He is having a great time.

CRMS updated their 6th grade parent welcome meetings to a 2 hour model that includes mini sessions for parents to learn more about their 6th grader. Session topics: Social Emotional Learning, Social Media and Technology, Executive Function, Infinite Campus tutorials and more.

The Community/Business member shared his experience with a workshop held in California that connects with the social emotional learning and next generation skills work in our district. He would like to share some of the work being done at ILC with his business associates.

BRMS: The Jewish Federation of Rochester interviewed students and teachers to help create a presentation that highlights the immense impact and value their program has on students.

Elementary Standards: Great work on the new elementary report card was done by teachers on Superintendent’s Conference Day. The District has placed an emphasis on this big, important work by setting another full day for teachers to continue the work. The new report will be used in the upcoming 2019-2020 school year.

PDTA: We should congratulate the Teacher Center on the great offerings provided in the Summer Professional Development Catalog. The course topics respond to immediate needs as well as encourage PLC work and inclusivity training.

ASI: Summer Leadership Retreat dates are July 9 and 10. The focus for the work on those two days is Cultural Equity. Leadership groups are encouraged to participate - ILC, BOE, District Administration, DPT and Advisory Committee.

Secondary school libraries are inviting everyone to read this summer (see the Secondary ELA [Reading Page](#)).

School faculty and staff are creating book summaries to display with their pictures. Research shows that kids are more apt to pick up a book if a teacher recommends it.

“Mirrors, Windows, and Doors” is a program at the middle level that discusses books that teachers might read and/or recommend to their students.

PTSA: Parent Susan Leviton has a connection to Laura Schroff, the author who wrote, “An Invisible Thread”, who has offered to present to Pittsford Schools. She has a young person’s edition. There are copies at BRMS Library.

Librarians at MHS and SHS are starting a new literacy initiative called “Twenty or More” in an effort to get secondary kids to read more non-fiction.

<https://libguides.monroe.edu/booklists>

PTSA has given grants to both high schools to boost their library lists.

Next Generation Skills Work:

The Committee reviewed the work done at the April Full Day ILC meeting, discussed the updated rubrics and made clarifying adjustments. Seeking final approval on this revised version.

Outcome: Final adjustments made and approved.

Next Steps: The finalized rubrics will be used to enhance trainings and curriculum writing starting in the summer.

Professional Learning Communities (PLC):

The ASI shared the article *Assessment in a PLC: Affirmations and Discoveries* by Tim Brown as a

framework for discussion of District PLC work and its relationship to ILC goals.

ILC as a group has identified PLCs as an ongoing topic for next year's agenda. After reading the article, the committee broke into groups for conversations facilitated by questions developed by the ASI.

Discussion:

- PLCs are important to build collective consciousness and common philosophies.
- PLCs look different at each school level.
- When we meet together there is so much commonality. We need to find a way to retain the group thinking.
- Making time for PLCs can be a road block.
- We need to find more ways to encourage PLCs throughout the District.
- Ways to promote PLCs:

We are working to put together a module to use technology that will help connect singletons to other buildings.

PLC trainings are offered during the summer and throughout the fall. Attendees are encouraged to come with their PLC group and given time to work together.

A one page document to be handed to PLC groups starting each fall would be beneficial for clear description and direction for PLC best practices.

We could consider asking teams to self-identify as exemplars to allow access for the Communication Dept. to video the team doing their PLC work.

ILC Priority Work

At previous meetings the committee developed a "Goals Roadmap" with areas of focus. ILC used this roadmap to prioritize the work that will be the focus for 2019-20. Topics of focus:

- Roll out the Next Generation Rubrics
- Mental Health
- Alignment of community partnerships
- PLC culture

Committee Survey: Members were asked to complete the DPT Committee Survey. The feedback

from the survey will go to DPT. Recommendations are sent to the facilitator and will be shared with ILC.

Roundtable:

Special Education Advisory (SEAC) has been working through their student trends data. The end result is a written document called the "Special Education Plan".

PDTA: Had a chicken BBQ fundraiser during budget vote. They raised \$2400 dollars for the scholarship awarded to graduates going into the teaching field.

Many PDTA members purchased additional meals that were distributed to families in need through the Pittsford Food Cupboard.

TR ILT/Senior Center partnership: Students and staff lunched with the seniors at the Pittsford Senior Center. There were quite a few retired teachers among the group. The connection was both fun and educational.

MCE enjoyed a day of "Forces and Motion", an event that provided an opportunity for students to explore and learn science concepts.

SHS students are working hard on their presentations for the Project Based Learning event that occurs at St. John Fisher College.

CRMS enjoyed the "Kicks for Campers" event. It was a wonderful experience.

MCE Principal joined a class to watch them take a climate survey. The kids were very serious, asking questions and treating it with importance.

AC students had a blast showing off their work at the second annual ACE open house in May.

Fifth grade students enjoyed lunch with seniors at the Spiegel Center.

High School: The Golisano Children's Hospital teen lounge has fundraising connections with the Pittsford Rainbow Classic. PCSD art students created a mural for the Lounge walls. Art Standards is hoping to continue ways to partner PCSD art students with the hospital.

Share with constituent groups:

- PLC article
- Next Generation Skills rubrics
- Encourage sign up for PLC /Summer PD

Thank you to the outgoing members for their service and contribution to ILC.

Have a great summer!