

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting

Tuesday, August 8, 2017

Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Tuesday, August 8, 2017.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky,  
P. Sullivan. R. Sanchez-Kazacos

LEADERSHIP TEAM PRESENT: M. Pero, D. Kenney, M. Ward, M. Leone, J. Cimmerer, P. Vaughan-Brogan,  
N. Wayman, E. Woods.

OTHERS PRESENT: Girls Section Five Class A State Champion Lacrosse Team and their families and friends,  
The Honorable Senator Rich Funke, Kevin Knapp, Scott Barker, Kirsten Manske

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:**  
**AGENDA**

Vote: Unanimously carried

3. Mrs. Thomas announced that the Honorable Senator Rich Funke was present along with his Director of Communications, Kevin Knapp to present a resolution to Lacrosse team members and Coach Lopez.

Mr. Pero said that Senator Funke has helped our District out tremendously advocating for Full Day Kindergarten. The District appreciates everything he has done.

Mr. Pero said to the team members that they have brought a sense of pride to Pittsford and impacted the greater community. They showed such resiliency and perseverance in their choice to fight harder and try harder. Mr. Pero thanked them for adding value to the Pittsford community.

Senator Funke came to the podium and thanked Mrs. Thomas, Mr. Pero, School Board members, students and parents. As he spoke to the team he noted that they will always be the first girls' team to win a Section V title! They will never forget giving up the two goal lead and what it took to bounce back to win in sudden death! The Senator noted the literal explosion of girls' sports on the high school level over the course of him covering Section V sports. He said that it was an honor and a privilege to represent this team on the floor of the New York State Senate before the session was over in June. Senator Funke invited the team to come to Albany anytime. A copy of his resolution was given personally to each member of the team and Coach Lopez.

4. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its July 11, 2017, Reorganization and Regular Meetings.

**APPROVED:**  
**MINUTES**  
**7/11/17**

Vote: Unanimously carried

5. Board Reports: A report was given by Mrs. Narotsky and Mrs. Baum, regarding the recent NYSSBA Law Conference. They noted that among the topics covered were: ADA website compliance, Special Education policies, Health Insurance, career and technology education, and the Rowley Decision.

Mrs. Baum gave a report to the Board on the MCSBA meeting with federal representatives and highly recommended others to meet with legislators as they need to know what is happening in education. The topic of advocacy was discussed at the meeting. Mrs. Baum said residents should contact committee chairs, find out allies and contact those sitting on the fence. Faxing to legislators is better than Email.

6. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2017/2018 Board Governing Mission and Communications Agreement.

**APPROVED:**  
**MISSION/**  
**COMMUNICATIONS**  
**AGREEMENT**

Vote: Unanimously carried

All Board members participated in reading each of the items written on these two documents. Then each document was signed by the Board members.

7. Motion was made by Mrs. McCluski, seconded by Mrs. Thomas and carried regarding the following resolution:

**APPROVED:**  
**TAX LEVY**

Vote: Unanimously carried

**BE IT RESOLVED** that the valuation of the property comprising Pittsford Central School District, State of New York, Counties of Monroe and Ontario, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved; THAT a sum not to exceed \$97,875,108 be levied in the form of a tax on the property set forth on the aforementioned assessment rolls; that the Board of Education has retained up to \$1,534,000 in unexpended surplus funds and, in compliance with the law, such unexpended surplus funds have been applied in determining the amount of the school tax levy; and that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2017, without penalty, and for a period of 31 days thereafter with a two percent (2%) penalty, as provided by the statute.

8. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolutions:

**APPROVED:**  
**YEAR-END**  
**TRANSFERS**

Vote: Unanimously carried

#### **Bus Purchase Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting of August 8, 2017 does hereby authorize the transfer of Seven Hundred Thousand Dollars (\$700,000) of unappropriated fund balance from the General Fund as of June 30, 2017 to the "Capital Reserve Fund - Purchase of Buses" pursuant to its authority under a proposition approved by the voters on May 16, 2017.

#### **General Capital Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting of August 8, 2017 does hereby authorize the transfer of Two Million, Seventy Thousand, One Hundred Fifty Dollars (\$2,070,150) of unappropriated fund balance from the General Fund as of June 30, 2017 to the General Capital Reserve Fund pursuant to its authority under a proposition approved by the voters on May 17, 2011.

#### **Employee Retirement Contribution Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting of August 8, 2017 does hereby authorize the transfer of Five Hundred Thousand Dollars (\$500,000) of unappropriated fund balance from the General Fund as of June 30, 2017 to the Employee Retirement Contribution Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

#### **Employee Benefits Accrued Liability Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting of August 8, 2017 does hereby authorize the transfer of One Million Dollars (\$1,000,000) of unappropriated fund balance from the General Fund as of June 30, 2017 to the Employee Benefits Accrued Liability Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

13.

**Workers' Compensation Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting of August 8, 2017 does hereby authorize the transfer of Fifty Thousand Dollars (\$50,000) of unappropriated fund balance from the General Fund as of June 30, 2017 to the Workers' Compensation Reserve Fund pursuant to its authority unanimously approved by the Board of Education at its regular meeting held on June 23, 2014.

9. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: **BE IT RESOLVED**, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:**  
**PROFESSIONAL**  
**STAFF REPORT**

**A. Appointment – Teacher**

Name: Kelly Daly  
Position: BRMS/MHS Speech Language Pathologist  
Type of Position: Probationary  
Tenure Area: Speech-Language  
Probationary Period: 09/01/2017 – 08/31/2020  
Certification: Professional  
Salary: \$50,878  
Effective Date: September 1, 2017

Name: Christina Andre  
Position: SHS Mathematics  
Type of Position: Probationary  
Tenure Area: Mathematics  
Probationary Period: 09/01/2017 – 08/31/2020  
Certification: Professional  
Salary: \$52,628  
Effective Date: September 1, 2017

Name: Tracy O'Shea  
Position: BRMS Special Education  
Type of Position: Probationary  
Tenure Area: Special Education  
Probationary Period: 09/01/2017 – 08/31/2020  
Certification: Permanent  
Salary: \$60,735  
Effective Date: September 1, 2017

Name: Brian Bohrer  
Position: SHS/CRMS Music  
Type of Position: Probationary  
Tenure Area: Music  
Probationary Period: 09/01/2017 – 08/31/2021  
Certification: Permanent  
Salary: \$61,052  
Effective Date: September 1, 2017

**B. Change of Status – Part time to Probationary**

Name: Kathryn Curtis  
Position: MHS English  
Type of Position: Probationary  
Tenure Area: English  
Probationary Period: 09/01/2017 – 08/32/2021  
Certification: Initial  
Effective Date: September 1, 2017

**C. Change of Status – Probationary to Part time**

Name: Kathryn Phillips \*  
 Position: MHS/SHS Special Education  
 Type of Position: Part time  
 Certification: Professional  
 Effective Date: September 1, 2017

\* Will be placed on Full-Time Preferred Eligibility List (PEL)

**D. Resignation – Teachers**

Steven Vogt

**E. Resignation – School Related Professional**

Jennifer DeBiase

**F. Termination – Position Eliminated**

Name: Amy Overton  
 Position: BRMS Physical Education  
 Type of Position: Part time  
 Effective Date: June 30, 2017

Name: Lauren Pitcher  
 Position: MCE Speech Language Pathologist  
 Type of Position: Part time  
 Effective Date: June 30, 2017

**G. Coaching Appointments REVISED**

*This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.*

10. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education upon the Superintendent's recommendation, approves the following Support Staff Report:

**APPROVED:**  
**SUPPORT**  
**STAFF REPORT**

Vote: Unanimously carried

**TERMINATIONS**

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Catherine Rowley	School Aide	MCE	16 yrs	6/23/17
Patricia Steeley	School Aide	JR	1 yr	6/23/17
Meagan Smith	School Aide	BR/CR	5 yrs	6/23/17

**RETIREMENTS**

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Cheryl Barcomb	Telephone Opr.	BR East	27 yrs	8/31/17

**APPOINTMENTS**

<u>CUST/MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Andrew Bischooping	Stud. Help.	CM	8/day	6/12/17	\$10.00/hr.
Aaron Pettine	Stud. Help.	TECH	8/day	6/17/17	10.75/hr.

15.

<u>RESIGNATIONS</u> <u>CUST /MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH</u> <u>OF SVC</u>	<u>DATE</u>
Eugene Wild	Cleaner	SHS	7 mo	7/24/17

<u>RESIGNATIONS</u> <u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH</u> <u>OF SVC</u>	<u>DATE</u>
James Whitbeck	Bus Driver	BG	5 yrs	8/19/17
Richard Champury	Bus Driver	BG	2 yrs	7/16/17

<u>TERMINATIONS</u> <u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH</u> <u>OF SVC</u>	<u>DATE</u>
Maureen Oser	Bus Monitor	BG	2 yrs	7/31/18

11. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing particular persons, where no official business will be conducted. This session will take place immediately after the Regular Meeting. Vote: Unanimously carried

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

12. Mr. Pero acknowledged the donation of \$2000 from the Pack Swim Team of Pittsford for five new lanes for the Calkins Road pool.

13. Mr. Pero highlighted the year-end status reports that are submitted by our Central Office Team, departments and schools. He noted that the Central Office Team truly cares for kids and never put themselves first. Mrs. Thomas said she is amazed at the level of content that goes unnoticed and thanked everyone for the level of detail.

14. Mrs. Wayman gave an overview of the new web migration/mass communication system. Mrs. Wayman gave kudos to Caroline McPherson (webmaster), Tina Chipouras (previous webmaster), Melissa Julian (Director of Technology) and the entire technology office. She said that Maureen Kempinski and Tina Jarvis are conducting training sessions. Mrs. Wayman said that community feedback, compliance with ADA and our old site being bought out by Blackboard lead to the creation of the new site. An example of what the new website will look like was shown to the Board.

15. Mr. Pero said the District is going through the revamping of our Field Trip Regulations. Dr. Vaughan-Brogan noted changes that have been made to the policy. Comments and suggestions were made by Board members. Mrs. Thomas commented on the amount of work that has been done on this.

16. Mr. Pero said he will be live on WXXI this coming Thursday along with Keven McGowan, Brighton Superintendent, on the Evan Dawson show regarding Full Day Kindergarten.

17. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:**  
**CONSENT**  
**AGENDA**

Bid Awards:

Art Supplies	Various Vendors	\$ 3,992.66
Musical Instruments	Various Vendors	10,876.00

*This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.*

Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Requested Reviews, Requested Review CPSE to CSE Transition.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Requested Reviews

Gift to the District:

A donation from the Pack Swim Team of Pittsford of 5 new Lane Lines for the swimming pool at Calkins Road Middle School valued at approximately \$2000.00, in support of the Pittsford Schools Swim teams

18. Mrs. Kirsten Manske, PTSA co-chair noted that PTSA is also going through web migration. Tarryn Rosen is their web person. Mrs. Manske inquired about the new music teacher at CRMS/SHS.

19. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:23 p.m.  
Vote: Unanimously carried

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,



Veronica M. Walker  
School District Clerk