

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting

Monday, May 21, 2018

Board Room - Barker Road Middle School

A RECEPTION for tenure recipients was held at 6:30 p.m. where friends and family members attended to celebrate the occasion. Mr. Pero welcomed everyone and began by noting that tenure is not a rite of passage but symbolizes hard work, demonstrated success and knowledge skills relevant to each position. Mr. Cerbone, president, on behalf PDTA, gave a warm welcome and congratulations to everyone present noting personal investment and dedication to our students is recognized, appreciated and celebrated at this event.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the Board Room, Barker Road Middle School on Monday, May 21, 2018.

MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, P. Sullivan,  
R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, D. Kenney, M. Leone, P. Vaughan-Brogan,  
M. Ward, N. Wayman, E. Woods, J. Cimmerer, K. Thielking.

OTHERS PRESENT: *The sign-in sheet is duly made a part of these minutes and kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting with the addition of two items: A cross contract with BOCES and an additional Human Resource appointment.

**APPROVED:  
AGENDA**

Vote: Unanimously carried

3. Mrs. Thomas gave warm wishes to friends and family who accompanied tenure recipients and congratulated the recipients on behalf of the entire Board. Mrs. Thomas said that it is most exciting to see them as the future of the District.

4. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following tenure appointments:

**APPROVED  
TENURE  
APPOINTMENTS**

Vote: Unanimously carried

Name:	Carissa Carlsen
Position:	Park Road Elementary School Reading / Special Education
Tenure Area:	Reading / Special Education
Probationary Period:	08/31/2015 – 08/30/2018
Certification:	Professional

Name:	Elizabeth Day
Position:	Park Road Elementary School Reading
Tenure Area:	Reading
Probationary Period:	08/31/2015 – 08/30/2018
Certification:	Professional

Name:	Sara Dehm
Position:	Allen Creek Elementary School Grade 4
Tenure Area:	Elementary
Probationary Period:	08/31/2015 – 08/30/2018
Certification:	Professional

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Name: Tammy Engert  
Position: Mendon Center Elementary School Grade 4  
Tenure Area: Elementary  
Probationary Period: 11/01/2015 – 10/31/2018  
Certification: Permanent

Name: Leslie Hanellin  
Position: Sutherland High School Science  
Tenure Area: Science  
Probationary Period: 08/31/2015 – 08/30/2018  
Certification: Permanent

Name: Dawn Howe  
Position: Sutherland High School Counseling  
Tenure Area: Counseling and Guidance  
Probationary Period: 08/31/2015 – 08/30/2018  
Certification: Permanent

Name: Meghan Hurley  
Position: Thornell Road Elementary School Speech  
Tenure Area: Speech and Hearing  
Probationary Period: 08/31/2015 – 08/30/2018  
Certification: Initial

Name: Christine Lappas  
Position: Barker Road Middle School Reading  
Tenure Area: Reading  
Probationary Period: 08/31/2015 – 08/30/2018  
Certification: Permanent

Name: Matthew Lindstrom  
Position: Mendon High School English  
Tenure Area: English  
Probationary Period: 10/15/2015 – 10/14/2018  
Certification: Professional

Name: Jenna Randisi  
Position: Allen Creek Elementary School Counselor  
Tenure Area: Counseling and Guidance  
Probationary Period: 08/31/2015 – 08/30/2018  
Certification: Permanent

Name: Michele Slominski  
Position: Mendon High School Chemistry  
Tenure Area: Science  
Probationary Period: 08/31/2015 – 08/30/2018  
Certification: Permanent

Name: Nicole Zaromitidis  
Position: Calkins Road Middle School Special Education  
Tenure Area: Special Education  
Probationary Period: 09/01/2014 – 08/31/2018  
Certification: Permanent

5. Certificates and pins were handed out by Mr. Cerbone, Mr. Pero and Ms. Warchol.

6. Short break took place at this time.

7. Mr. Karl Thielking, principal, was present to give a report to the Board on the activities at MHS. Mr. Fred Ricci was present to talk about the “WIN” (What I Need) pilot. Mr. Pero thanked them and others for all the work done on this project.

8. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its Regular Meeting of May 7, 2018. **APPROVED: MINUTES 5/7/18**  
Vote: Unanimously carried

9. Public comment period:

Mrs. Commisso and Mr. Eckhardt, residents, asked questions about the recent MHS music trip that was cancelled. Mr. Pero responded to them.

10. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the following record of the May 15, 2018, Budget Vote/Board of Education election: **ACCEPTED: MAY 15, 2018 VOTE/ELECTION**

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 7:00 AM on Tuesday, May 15, 2018, in the Barker Road Middle School Gymnasium.

Mrs. Veronica Walker, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, bus proposition and school board vacancies.

Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

Inspectors of Election:

Dolores Hoffmann, Rosemarie Burke, Ruth Hedin, Ann Parker, Stacey Freed, Nancy Wahl, Helene Newman.

Election Clerks:

Carol Bradshaw, Rose Marie Carey, Germaine Chaput, Barb Chiacchierini, Camille Clayton, Joel Evans, Marlain Evans, Jeanne Feldman, Anna Gorbald, Mary Hamblin, Margie Hart, Suzanne Isgrigg, Paula Lobe, Sharon Maragus, Marilyn Meritt, Marigrace Piazza, Suzanne Remington, Dan Sanfrantello, Alice Silver, Betsey Soffer, Linda Traynor, Ann VanBork, Judy Weniger, Betsy Whitehouse, Susan Gould, Robin Scott, Sarah Pelusio, Erin Janson, Kim Huels, Laura Schultiz, Nahoko Kawakyu O'Connor, Anna Griebel, Carey Sisson, Ann Silkey, Laura Rocca, Jessica Izzo, Leslie Kotalik, Jane McConnichie, Liz Salamone, Beth Garver Beha, Ann Binstock, Mrudula Revankar, Jill Harter Lennox, Julie Swager-Reynolds, Karen McCarthy, Gulnar Raman, Patricia Damon, Marla Cain, Karin Fitch, Sue Spall, Anne Veness-Bell, Cindy Wilson, Cindy Merrifield Tarryn Rosen, Kirsten Manske, Renee McQuillen, Mary Jo Bonin, Margaret Schenkel, Sharon Chen Lin, Logan Hazen, Liz Norton

The following are hereby appointed as Substitute Election Clerks: Victoria Coleman, Heather Frank, Paula Jamison, Sarah Woodward, Natasha Saubermann, Marni Kleper, Deborah Tedrick, Michael Delgado

**CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:**

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Walker verified that the ballots for the proposition and board election have been properly placed on the voting machines and that the machines are in order, and that the public counters are set at 000.

Mrs. Walker, on behalf of Mrs. Coleman, checked in the Inspectors of Election for the first shift (and did the same for the remainder of the shifts of the day) and directed them to their assignments.

Mrs. Coleman declared the polls open for voting at 7:00 AM. Mrs. Walker declared the polls closed at 9:00 PM. All persons within the room who had not voted are entitled to vote.

# 85.

After certification of the votes by Mrs. Coleman and Mrs. Walker and witnesses, Mrs. Walker announced the results of the balloting as follows:

Budget Proposition:	\$136,544,880	Yes: 2061	No: 701
Proposition #1: Capital Reserve Fund		Yes: 2357	No: 403
Purchase of Buses			

Candidates: Irene Feldman Narotsky: 2187, Valerie Baum: 2171, René Sanchez-Kazacos: 2145

Write-ins: 133 – the complete list is duly made part of these minutes and kept in the supplemental file for this meeting.

Total Number of Voters: 2763

11. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Report for the period ending April 30, 2018.

**ACCEPTED  
TREASURER’S  
REPORT**

Vote: Unanimously carried

12. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution:

**APPROVED:  
IT BUDGET  
TRANSFER**

Vote: Unanimously carried

**Be It Resolved**, that the Board of Education of the Pittsford Central School District at its regular meeting does hereby approve the budget transfer of funds as stated below:

**\$596,473**

From:  
830 9060 800 Health Insurance

To:  
660/530 2630 490 Instruc. Tech BOCES

13. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution:

**APPROVED:  
FDK BUDGET  
TRANSFER**

Vote: Unanimously carried

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting, May 21, 2018 does hereby approve the transfer of \$68,346 **from** unexpended balance in the Health Insurance code **to** Elementary Regular Education Equipment. This transfer is for the ordinary contingent expenditures related to the furniture and equipment necessary for new classrooms to implement Full-Day Kindergarten as approved by a majority of the voters of the Pittsford Central School District.

14. Motion was made by Mrs. Narotsky, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

**A. Change of Status – Part-time to Tenured**

Name:	Sarah Kempster
Position:	PRE Grade 2
Type of Position:	Tenured
Tenure Area:	Elementary
Probationary Period:	N/A
Certification:	Professional
Effective Date:	August 30, 2018

**B. Change of Status – Regular Sub to Probationary**

Name: Sarah Eisenmenger  
 Position: MCE Grade 4  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 01/29/2018 – 01/28/2022  
 Certification: Initial  
 Effective Date: August 30, 2018

Name: Emily Contino  
 Position: MCE Grade 3  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 11/17/2017 – 11/16/2021  
 Certification: Initial  
 Effective Date: August 30, 2018

Name: Michelle Stewart  
 Position: MCE Grade 3  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 1/05/2018 – 1/04/2022  
 Certification: Professional  
 Effective Date: August 30, 2018

**C. Appointment – Teacher**

Name: Hannah Johnson  
 Position: JRE Grade 4  
 Type of Position: Regular Sub  
 Tenure Area: Elementary  
 Probationary Period: N/A  
 Certification: Initial  
 Salary: \$43,576  
 Effective Date: March 24, 2018 – June 30, 2018

Name: Victoria Starr  
 Position: MCE Kindergarten  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 08/30/2018 – 08/29/2022  
 Certification: Initial  
 Salary: \$48,891  
 Effective Date: August 30, 2018

**D. Appointment - Confidential Staff**

Name: Deborah Carpenter  
 Position: Executive Assistant to the Superintendent of Schools  
 Type of Position: Confidential – Exempt  
 Salary: \$50,000.00  
 Effective Date: July 1, 2018

15. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:

**APPROVED:  
 SUPPORT STAFF  
 REPORT**

Vote: Unanimously carried

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<u>RETIREMENTS</u>			<u>LENGTH</u>	
<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Nora Sponholz	Bus Driver	BG	11 yrs	5/26/18

<u>APPOINTMENTS</u>					
<u>CUST/MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Andrew Bishoping	Summer Help	Grounds	8/day	6/14/18	\$10.50/hr.
Alex McPherson	Summer Help	Tech	7.5/day	5/21/18	10.50/hr.
Christopher Fursman	Summer Help	Grounds	8/day	6/25/18	10.50/hr.

<u>RESIGNATIONS</u>			<u>LENGTH</u>	
<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Ronald Garwood	Bus Driver	BG	6 yrs	6/22/18

16. Mr. Al DeCarlo was present to talk to the Board about the Drivers Education program noting the purchase of two new cars this summer and one more in the near future. Mr. DeCarlo said that it has been five years since a tuition hike. He stated that the focus of our program is on defensive driving and the #1 distraction for drivers is the navigation system.

17. Dr. Vaughan-Brogan presented information to the Board on the current Youth Risk Behavior Survey which is done in the spring of each year. The total participants this year was 1613. Dr. Vaughan-Brogan showed comparative data which is in percentages. It was noted that this is student perception and that not every student answered every question. All answers are anonymous. Mrs. Kane, Dr. Cimmerer and Mrs. Pawluckie were thanked for their work on the survey. The bottom line is that all levels are looked at and that guides the District priorities. A brief discussion ensued with members asking questions.

18. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing a particular person, where no official business will be conducted. This session will take place immediately following Regular Session.  
Vote: Unanimously carried

**APPROVED:  
EXECUTIVE  
SESSION**

19. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution:  
Vote: Unanimously carried

**APPROVED:  
LAWSUIT  
REIMBURSEMENT  
OF FUNDS**

BE IT RESOLVED, that the Board of Education hereby directs the Superintendent of Schools to take the steps necessary to obtain reimbursement of all funds paid pursuant to a contract with Student Tours and Travel and authorizes the District’s legal counsel to commence all legal proceedings as are necessary to secure the return of such funds.

20. Mr. Pero thanked Mrs. Jeanne Strazzabosco for her work on the Kicks For Campers program which raised \$17,000 for scholarships going to students attending overnight camp. Mr. Pero also thanked Board members, audience members, and the Central Office team for their participation. Around 600 students participated this year.

Mr. Pero noted the Unified Basketball game taking place on Thursday.

Mr. Pero said that over \$2000 has been transferred into the Student Opportunity Fund and that many future donations will go into this fund.

21. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

*Bid awards:*

Athletic Apparel	Various Vendors	\$46,995.60
Ice Cream 18/19	Hershey's Ice Cream (est.)	13,997.76
Beverage 18/19	Various Vendors	44,556.50
Bread Supply 18/19	Midstate Bakery Distributors, Inc.	4,242.00
Fresh Produce 18/19	American Fruit & Vegetable Co, Inc.	29,387.60
Milk and Juice 18/19	Upstate Niagara Cooperative, Inc. (est.)	\$ 67,322.33
Natural Gas –(cooperative bid)	2018-2019 Budget	796,000.00 (budgeted)
Industrial Arts Supplies	Various Vendors	2,736.66
Custodial Supplies	Various Vendors	65,558.86

*All bids in their entirety are duly made a part of these minutes and kept in a supplemental file for this meeting.*

#### Joint Municipal Cooperative Bidding Program

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Pittsford Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in *Newsday*, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law § 119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law § 119-o.2.j.

89.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

*Committee on Special Education:* Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review, Requested Review Transfer Students.

*Sub-Committee on Special Education:* Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review.

*Committee on Preschool Special Education:* Initial Eligibility Determination Meetings, Reevaluation Review  
*Gifts to the District:*

Donation of homework folders from PTSA for students at Mendon Center Elementary School for the 2018-2019 school year. (Total cost is \$1705.00)

Donation of \$2,400.00 from K.E.E.P. for 14 tablet computers to be used as a pilot at Calkins Road Middle School for potential use in all Art rooms in the District.

Donation of \$1,650.00 from K.E.E.P. for the Student Opportunity Fund in the Pittsford School District.

22. Public comment:

Mrs. Commisso asked another question about the MHS cancelled field trip. Mr. Pero responded

23. Mr. Cerbone, president of PDTA noted a \$350 surplus in their account that they will donate to the Student Opportunity Fund.

24. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting to enter into Executive Session at 8:39 p.m.

**APPROVED:  
RECESS**

Vote: Unanimously carried

25. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 10:55 p.m.

**APPROVED:  
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Veronica M. Walker  
School District Clerk