

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
**WEDNESDAY, SEPTEMBER 27, 2017**  
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

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AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL’S REPORT – Mr. Shawn Clark – Jefferson Road Elementary School
- V. APPROVAL OF MINUTES: September 11, 2017 (BOARD ACTION)
- VI. PUBLIC COMMENT  
*The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern about the District. If you have a question or a statement to make to the Board of Education, we ask that you fill out an index card, available at the sign-in table, and hand it to the School District Clerk. The Board President will recognize those of you who wish to speak. We ask that you raise your hand in order to be recognized and then identify yourself with your name and address.*  
*Those items brought to the attention of the board during this time may be taken under consideration for future response or action. We ask that individual comments be limited to three minutes in order to accomplish the evening’s agenda. We respectfully ask that issues related to specific school district personnel or students, be brought to the attention of the superintendent of schools privately.*
- VII. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board President’s – next meeting – 10/4/17
    - 2. Executive Committee – next meeting – 12/6/17
    - 3. Information Exchange Committee – next meeting – 10/18/17
    - 4. Labor Relations Committee – next meeting – 9/27/17
    - 5. Legislative Committee – next meeting – 10/4/17
    - 6. Steering Committee – next meeting – 10/11/17
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 9/14/17 – Board Tour – Jefferson Road Elementary School
    - 2. 10/4/17 – Audit Oversight Committee Meeting – 3:30 pm
    - 3. 10/6/17 – Schools Closed for Superintendent’s Conference Day
    - 4. 10/9/17 – Schools Closed for Columbus Day
    - 5. 10/10/17 – **(Tuesday)** Next Regularly Scheduled Meeting
- VIII. FINANCIAL REPORT – Mr. Kenney
  - A. Action Items:
    - 1. Acceptance of Treasurer’s Report – June, July, August, 2017 (BOARD ACTION)
    - 2. 4<sup>th</sup> Quarter Extraclassroom Activities Report (BOARD ACTION)
    - 3. Auction of Equipment (BOARD ACTION)
    - 4. Bid Award (See Consent Agenda)
      - a. Musical Instruments 2
  - B. Discussion:
  - C. Other
- IX. HUMAN RESOURCE REPORT – Mr. Leone
  - A. Action Items;
    - 1. Professional Staff Report (BOARD ACTION)
    - 2. Support Staff Report (BOARD ACTION)
  - B. Discussion:
  - C. Other:

- X. STUDENT SERVICES – Dr. Vaughan-Brogan
  - A. Action Items: (See Consent Agenda)
    - 1. Emergency Preparedness Guide
  - B. Discussion:
  - C. Other:
  
- XI. CURRICULUM REPORT – Mrs. Ward
  - A. Action Items:
  - B. Discussion:
    - 1. ELA/Math/Science 3-8 Data Presentation
  - C. Other:
  
- XII. SPECIAL EDUCATION REPORT – Ms. Woods
  - A. Action Items (See Consent Agenda)
    - 1. Committee on Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meeting, Requested Reviews, Requested Review Transfer Students, Transfer Student – Agreement No Meetings.
    - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Reevaluation Review, Transfer Student – Agreement No Meetings.
    - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meeting, Reevaluation Reviews.
  - B. Discussion:
  - C. Other:
  
- XIII. SUPERINTENDENT’S REPORT – Mr. Pero
  - A. Action Items:
    - 1. Call for Executive Session (BOARD ACTION)
    - 2. Field Trip Approval to Quebec, Canada (BRMS) (BOARD ACTION)
    - 3. Field Trip Approval to Quebec, Canada (CRMS) (BOARD ACTION)
    - 4. Field Trip Approval to Washington, DC (MHS) (BOARD ACTION)
    - 5. Field Trip Approval to Kissimmee, FL (MHS) (BOARD ACTION)
  - B. Discussion:
    - 1. Advocacy Update
  - C. Other:
  
- XIV. CONSENT AGENDA (BOARD ACTION)
  - A. Bid Award
  - B. Emergency Preparedness Guide
  - C. Committee on Special Education
  - D. Sub-Committee on Special Education
  - E. Committee on Preschool Special Education
  
- XV. OLD BUSINESS
  
- XVI. NEW BUSINESS
  
- XVII. PUBLIC COMMENT
  
- XVIII. ADJOURNMENT/RECESS (BOARD ACTION)

Next Regularly Scheduled Meeting: (Tuesday) October 10, 2017



*Mission: The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

***For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)***

*For Board  
Approval*

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
Monday, September 11, 2017  
Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School, on Monday, September 11, 2017.

BOARD MEMBERS PRESENT: K. McCluski, A. Thomas T. Aroesty, V. Baum, I. Narotsky,  
P. Sullivan. R. Sanchez-Kazacos

LEADERSHIP TEAM PRESENT: M. Pero, M. Ward, M. Leone, J. Cimmerer, P. Vaughan-Brogan,  
N. Wayman, E. Woods.

OTHERS PRESENT: S. Warchol, D. Sanfratello, K. Manske.

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Mrs. Thomas noted that today “marks the 16th year anniversary of the 9/11 terrorist attacks on the World Trade Center, the Pentagon and United Airlines Flight 93 which crashed in suburban Pennsylvania. Patriot Day serves as a remembrance of the lives lost on that September morning. We would like to remember, Todd Pelino, a Mendon High School graduate who passed away in one of the twin towers. Todd was an Academic All-American for the Mendon soccer team.

3. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening’s meeting.

**APPROVED:**  
**AGENDA**

Vote: Unanimously carried

4. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of August 8, 2017.

**APPROVED:**  
**MINUTES**  
**08/08/17**

Vote: Unanimously carried

5. Motion was made by Mrs. Baum, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approved deleting Matt Nelligan’s name from the August 8, minutes as he was going to attend with Senator Funke but was unable to do so.

**APPROVED:**  
**DELETION**

Vote: Unanimously carried

6. Mr. Pero said that at today’s Town/Village/School District Leadership Team Meeting, they talked about a safe walking and biking route that is being worked on where one can get from Brighton all the way to Mendon. The Village is working on codes for its policy manual. Mr. Pero also noted that the Town has asked the school district to become involved in a Clean Energy Grant.

7. Mrs. Thomas talked about some of the items that have come out of Board Retreats which in the past include the Board’s event attendance and the new format for Pittsford Pride. A retreat is a self-improvement mechanism. Mrs. Thomas said that two new areas for self-improvement have been identified this year: *Board Communications* that will be discussed by Mr. Sullivan, Mrs. Narotsky and Mr. Aroesty; and *Building Relationships Among Our Stakeholders* that will be discussed by Mrs. Baum, Mrs. McCluski and Mrs. Sanchez-Kazacos.

Mr. Sullivan reviewed the Communications meeting that took place on September 6. The following were some areas identified for discussion: the absence of clear communications and inconsistency in the Board’s own messaging. Mr. Sullivan said their goals will focus on the Board governing mission; helping to create, review and administer Board communication; contributing to the Superintendent’s new newsletter; getting out budget information; and reporting on the Board’s involvement/attendance at District activities, school visits, athletic events, musicals etc.

Mrs. Baum reviewed discussions held at the Building Relationship meeting noting the task is trying to get the Board accessible outside of Board room... face to face accessibility. The goal discussion was around the desire to bring our residents into the District in large groups and small groups alike; and to have Board members be out in the community outside of Board meetings. Mr. Pero suggested that the Rotary could become a connection.

8. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the APPROVED:  
following amended resolution: PHASE 5 BIDS AMENDMENT

Vote: Unanimously carried

**WHEREAS** the resolution presented to the Board of Education at its June 30, 2017, meeting quoted a bid for Contract #502 – Plumbing from Amering & Johnston in the amount of one hundred sixty-six thousand dollars (\$166,000) while backup documents from Campus Construction indicated actual bid was one hundred sixty-six thousand, nine hundred dollars (\$166,900), therefore:

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District, at its meeting of September 11, 2017 does hereby accept Contract #502 – Plumbing from Amering & Johnston in the amount of one hundred sixty-six thousand, nine hundred dollars (\$166,900). All work and covenants of both parties shall be as set forth in the contract documents.

9. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the APPROVED:  
following resolution: PYS CONTRACTS

Vote: Unanimously carried

AUTHORIZATION

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting held September 11, 2017 does hereby approve and authorize the Superintendent to sign agreements with Pittsford Youth Services for the 2017-18 school year.

10. Motion was made by Mrs. Narotsky, seconded by Mrs. McCluski and carried regarding the APPROVED:  
following resolution: **BE IT RESOLVED**, that the Board of Education, upon the PROFESSIONAL  
Superintendent's recommendation, approves the following Professional Staff Report: STAFF REPORT

Vote: Unanimously carried

#### A. Appointment – Teacher

Name: Rebecca Kemp  
Position: PRE Music  
Type of Position: Probationary  
Tenure Area: Music  
Probationary Period: 09/01/2017 – 08/31/2020  
Certification: Professional  
Salary: \$50,388  
Effective Date: September 1, 2017

Name: Lucas Hagens  
Position: MHS/SHS Business  
Type of Position: Probationary  
Tenure Area: Business  
Probationary Period: 09/01/2017 – 08/31/2021  
Certification: Professional  
Salary: \$56,943  
Effective Date: September 1, 2017

Name: Matthew Smith  
Position: SHS English  
Type of Position: Regular Sub  
Tenure Area: English  
Probationary Period: N/A  
Certification: Initial  
Salary: \$46,146  
Effective Date: September 1, 2017

19.

Name: Sarah Eisenmenger  
Position: CRMS Reading  
Type of Position: Regular Sub  
Tenure Area: Reading  
Probationary Period: N/A  
Certification: Initial  
Salary: \$46,642  
Effective Date: September 1, 2017

Name: Nina Talamo  
Position: MCE ELL  
Type of Position: Regular Sub  
Tenure Area: English for Speakers of Other Languages  
Probationary Period: N/A  
Certification: Initial  
Salary: \$47,732  
Effective Date: September 1, 2017

**B. Appointment – School Related Professional**

Name: Elizabeth Norten  
Position: JRE Educational Assistant – Part time  
Type of Position: Civil Service  
Probationary Period: 09/01/2017 – 03/01/2018  
Salary: \$8,109  
Effective Date: September 1, 2017

Name: Amy Overton  
Position: CRMS Educational Assistant  
Type of Position: Civil Service  
Probationary Period: N/A  
Salary: \$20,374  
Effective Date: September 1, 2017

Name: Bridget Schalabba  
Position: St Louis Nurse  
Type of Position: Civil Service  
Probationary Period: 09/01/2017 – 03/31/2018  
Salary: \$34,868  
Effective Date: September 1, 2017

Name: Christina Johnson  
Position: CRMS CSE Paraprofessional  
Type of Position: Civil Service  
Probationary Period: 09/01/2017 – 03/31/2018  
Salary: \$16,692  
Effective Date: September 1, 2017

Name: Kavita Bhatia  
Position: ACE Educational Assistant – Part time  
Type of Position: Civil Service  
Probationary Period: 09/01/2017 – 03/31/2018  
Salary: \$7,577  
Effective Date: September 1, 2017

Name: Regina Green  
 Position: MHS CSE Assigned Paraprofessional  
 Type of Position: Civil Service  
 Probationary Period: 09/01/2017 – 03/31/2018  
 Salary: \$16,299  
 Effective Date: September 1, 2017

Name: Thomas Gropp  
 Position: MHS Computer Lab Educational Assistant  
 Type of Position: Civil Service  
 Probationary Period: 09/01/2017 – 03/31/2018  
 Salary: \$18,592  
 Effective Date: September 1, 2017

Name: Wendy Mancarella  
 Position: BRMS CSE Assigned Paraprofessional  
 Type of Position: Civil Service  
 Probationary Period: 09/01/2017 – 03/31/2018  
 Salary: \$17,658  
 Effective Date: September 1, 2017

Name: Amy Stern  
 Position: SHS CSE Assigned Paraprofessional – Part time  
 Type of Position: Civil Service  
 Probationary Period: 09/01/2017 – 03/31/2018  
 Salary: \$7,754  
 Effective Date: September 1, 2017

Name: Patricia Harper  
 Position: MHS Health Office Assistant  
 Type of Position: Civil Service  
 Probationary Period: 09/11/2017 – 03/31/2018  
 Salary: \$18,295  
 Effective Date: September 11, 2017

#### C. Change of Status – Part time to Probationary

Name: Hillary Petroske  
 Position: SHS/BRMS Spanish  
 Type of Position: Probationary  
 Tenure Area: Foreign Language  
 Probationary Period: 09/01/2017 – 08/32/2020  
 Certification: Permanent  
 Effective Date: September 1, 2017

Name: Kathryn Phillips  
 Position: MHS/SHS Special Education  
 Type of Position: Probationary  
 Tenure Area: Special Education  
 Probationary Period: 10/08/2016 – 10/07/2020  
 Certification: Professional  
 Effective Date: September 1, 2017

21.

D. Change of Status – Full time to Part time

Name: Teri Backus  
 Position: JRE School Related Professional  
 Effective Date: September 1, 2017

E. Termination – Position Ending

Name: Patricia Bolger  
 Position: SHS School Related Professional  
 Effective Date: June 30, 2017

F. Resignation – Teachers

Khrystin Knox

G. Resignation – School Related Professionals

Mary Boland  
 Kimberly Briggs  
 Vicki Elliott  
 Steevie Hill  
 Nancy Ashbaugh  
 Joanne Miller  
 Julie Testani

H. Coaching Appointments revised

*This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.*

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Sullivan and carried regarding **APPROVED:**  
 the following resolution: BE IT RESOLVED, that the Board of Education, upon the **SUPPORT**  
 Superintendent’s recommendation, approves the following Support Staff Report: **STAFF REPORT**  
 Vote: Unanimously carried

TERMINATIONS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Lisa Troiano	Off Clk 3	PR/TR	1.5 yrs	7/28/17
Ellen VanZandt	Schl Aide	PR	1.5 yrs	8/2/17
Henry Ferraioli	Schl Aide	MCE	3 yrs	8/1/17
Amy Stern	Schl Aide	JR	8 mo	8/30/17
Charlotte Hawes	PT Off Clk 4	JR	12 yrs	8/30/17

APPOINTMENTS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Maria Vanden Brul	Schl Aide	AC	2/day	9/6/17	\$14.10/hr
Lori Manzella	Off Clk 3	BRMS	7.5/day	8/28/17	27,827/yr
Meagan Smith	Schl Aide	PR	2.25/day	9/6/17	12.22/hr
Louis Bianco	Schl Aide	MCE	2.50/day	9/6/17	10.80/hr
Elizabeth Norten	PT Off Clk 4	JR	4/day	9/6/17	12.75/hr

APPOINTMENTS

<u>CUST/MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Brian Szczech	Cleaner	SHS	8/day	8/2/17	\$27,574/yr

RESIGNATIONS

<u>CUST /MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Colin Morey	Cleaner	MHS	4 yrs	8/16/17
Michael Marrocco	Cleaner	MCE	2 mo	8/3/17
Chris McPherson	Stud Help	CM	2 mo	8/3/17

Andrew Bishoping	Stud Help	CM	3 mo	8/31/17
Alex McPherson	Stud Help	CM	3 mo	8/22/17

APPOINTMENTS

<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Haley M Barker	Bus Driver	BG	AM/PM	9/5/17	\$14.85/hr
Christopher Wagner	Bus Driver	BG	AM/PM	9/5/17	14.85/hr
Edward Rhoda	Bus Driver	BG	AM/PM	9/5/17	14.85/hr
Leonard Shebert	Bus Driver	BG	AM/PM	9/5/17	14.85/hr
Louis Bianca	Bus Driver	BG	AM/PM	9/5/17	10.95/hr
Carol Sax	Bus Driver	BG	AM/PM	9/5/17	14.85/hr
John Boufford	Bus Attendant	BG	AM/PM	9/5/17	10.95/hr

APPOINTMENTS

<u>FOOD SERVICE</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Shawta Patterson	Fd Svc Wkr	BRMS	3.5/day	9/1/17	\$10.40/hr

12. Regarding field trips, Mr. Pero said that new regulations have been presented to the Board at the last Board meeting where chaperone background checks and the process for reviewing regulations were among the updates.

13. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the SHS/MHS field trip to Montreal, Canada from 4/20/18-4/23/18.

**APPROVED:**  
**SHS/MHS**  
**FIELD TRIP**

Vote: Unanimously carried

14. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the BRMS/CRMS/MHS/SHS field trip to Toronto, Ontario on 4/27/18.

**APPROVED:**  
**BRMS/CRMS/**  
**MHS/SHS**  
**FIELD TRIP**

Vote: Unanimously carried

15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the CRMS field trip to Washington, DC from 5/24/2018 to 5/26/18.

**APPROVED:**  
**CRMS**  
**FIELD TRIP**

Vote: Unanimously carried

16. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the MHS field trip to Washington, DC from 5/25/18 to 5/27/18.

**APPROVED:**  
**MHS**  
**FIELD TRIP**

Vote: Unanimously carried

17. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the MHS/SHS field trip to Boston, MA from 11/2/17 to 11/3/17.

**APPROVED:**  
**MHS/SHS**  
**FIELD TRIP**

Vote: Unanimously carried

18. Mr. Pero mentioned that at a recent KEEP Foundation meeting among the topics discussed was finding a seamless way to set aside a pool of money for students that cannot afford to pay for activities, trips, etc. Conversations will continue to focus around earmarking funds for student needs and also for technology.

19. Mr. Pero mentioned a letter that he received from one of our graduates expressing his positive experience in the District's music program.

20. Mr. Pero said that from opening day up to now things have been phenomenal in the District. Morale is amazing. Our job now is to keep this momentum. The Board's subcommittee work is important and our challenge is to be able to find our voice and share actions in a timely manner.



23.

21. Mr. Pero said he is working on creating a Student Advisory Council where students with interest will actually apply for a position. He noted that membership will not be determined by an election.

22. Mr. Pero said he has been concerned about recent publicity in the Democrat and Chronicle around institutional exclusion where it was noted that in some shape or form Monroe County schools are excluding students from testing. He said for the record, this was a very offensive article; that we work very hard with communications regarding opt outs. Mr. Pero said he is meeting with the reporter who wrote the article.

23. Mr. Pero announced the second annual KEEP clambake that will take place on Saturday, October 14. Also upcoming is the launch of a Facebook campaign.

24. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried and regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:**  
**CONSENT**  
**AGENDA**

Vote: Unanimously carried

**Bid Awards**

Bus Parts	Various Vendors	\$88,345.13
Musical Instruments	Various Vendors	\$10,876.00

*The bids in their entirety are duly made a part of these minutes and kept in a supplemental file for this meeting.*

Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation Transfer Student, Requested Reviews, Requested Review CPSE to CSE Transitions, Requested Review Transfer Students, Transfer Student –Agreement No Meeting.  
Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Requested Reviews.

Committee on Preschool Special Education: Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Requested Review.

25. Motion was made by Mr. Aroesty, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its September 11, 2017, meeting at 7:35 p.m.

**APPROVED:**  
**ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Veronica M. Walker  
School District Clerk

# PITTSFORD CENTRAL SCHOOL DISTRICT

## TREASURER'S REPORT

### June 30, 2017

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of June 30, 2017.

#### GENERAL FUND

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- General Fund revenues for 2016-17 were 101.6% of budget revenues and expenditures totaled 95.12% of the revised budget including encumbrances of \$1,831,221 (See Pages 3 & 4).

#### SCHOOL LUNCH FUND

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- The School Lunch program finished the year with an operating loss of \$55,143.

#### TRUST & AGENCY FUND

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- Several scholarships were issued to MHS and SHS students from various memorial funds (see page 8).

#### SPECIAL AID FUND

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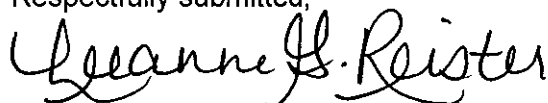
- Expenditures for Special Aid Fund projects totaled \$2,753,365 for the 2016-17 fiscal year (See page 11).

#### CAPITAL, DEBT AND RESERVE FUNDS

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- Capital and Debt Service Funds have an unencumbered balance of \$5,608,265 (See page 13).
- The Capital Fund expenditures totaled \$11,121,285 with \$931,459 in outstanding encumbrances for the 2016-17 fiscal year. Debt Service had expenditures of \$8,180,869 for the 2016-17 fiscal year (See page 13).
- Reserve fund balances total \$29,013,943 (See page 13).

Respectfully submitted,



Leeanne G. Reister  
Director of Finance

**PITTSFORD CENTRAL SCHOOLS**

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**June 30, 2017**

<b>GENERAL FUND</b>	<b>5/31/2017</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>6/30/2017</b>
	<b>Balance</b>			<b>Balance</b>
Cash in Banks - Checking	\$ 20,973,902.18	\$ 2,919,140.27	\$ 14,702,937.34	\$9,190,105.11
Money Market Account-Chase	385,039.65	\$ 47.36	-	\$385,087.01
Money Market Account- Key	1,920,728.98	\$ 156.36	25,000.00	\$1,895,885.34
Money Market Account- M & T	4,535,270.98	372.77	-	\$4,535,643.75
Chase Purchasing Card	-	260,528.57	182,784.98	77,743.59
Investments (See Schedule)	-	-	-	-
	<b>\$ 27,857,827.79</b>	<b>\$ 3,180,245.33</b>	<b>\$ 14,910,722.32</b>	<b>\$16,084,464.80</b>
<b>RESERVES</b>	<b>5/31/2017</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>6/30/2017</b>
	<b>Balance</b>			<b>Balance</b>
Insurance Reserve (Checking)	\$ 1,220,376.79	\$ 150.11	\$ -	\$1,220,526.90
Reserve for Liability (Checking)	1,684,129.76	207.15	-	\$1,684,336.91
Reserve for Tax Certiorari (Checking)	445,483.30	292,931.43	-	\$738,414.73
Unemployment Reserve (Checking)	412,582.48	50.75	-	\$412,633.23
Capital Reserve	12,028,865.53	1,022.76	-	\$12,029,888.29
Bus Purchase Reserve	3,558,387.95	874,702.98	-	\$4,433,090.93
Instructional Technology Capital Reserve	1,501,432.49	184.68	-	\$1,501,617.17
Employee Benefit Reserve	1,339,270.61	164.73	-	\$1,339,435.34
Employee Retirement Contribution	1,706,194.35	209.86	-	\$1,706,404.21
Workers' Compensation Reserve	130,094.89	16.00	-	\$130,110.89
Investments (See Schedule)	-	-	-	-
	<b>\$ 24,026,818.15</b>	<b>\$ 1,169,640.45</b>	<b>\$ -</b>	<b>\$25,196,458.60</b>
<b>SCHOOL LUNCH FUND</b>	<b>5/31/2017</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>6/30/2017</b>
	<b>Balance</b>			<b>Balance</b>
Cash in Banks - Checking	\$ 420,912.51	100,116.70	210,617.20	\$310,412.01
Money Market Account-Chase	404,518.19	49.76	-	\$404,567.95
	<b>\$ 825,430.70</b>	<b>\$ 100,166.46</b>	<b>\$ 210,617.20</b>	<b>\$714,979.96</b>
<b>CAPITAL FUND</b>	<b>5/31/2017</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>6/30/2017</b>
	<b>Balance</b>			<b>Balance</b>
Cash in Banks - Checking	\$ 86,661.97	\$ 25,001.68	\$ 5,714.84	\$105,948.81
Capital-Dec 2012 Proposition-Reserve	\$ 119,231.58	\$ 113,664.13	\$ 181,035.12	\$51,860.59
Capital-Dec 2012 Proposition-BAN	\$ 4,957,731.38	\$ 602.37	\$ 808,958.88	\$4,149,374.87
Bus Purchase Reserve -Capital	\$ 1,309,761.00	\$ -	\$ -	\$1,309,761.00
	<b>\$ 6,473,385.93</b>	<b>\$ 139,268.18</b>	<b>\$ 995,708.84</b>	<b>\$5,616,945.27</b>
<b>SPECIAL AID FUND</b>	<b>5/31/2017</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>6/30/2017</b>
	<b>Balance</b>			<b>Balance</b>
Cash in Banks - Checking	\$ 1,313,871.53	\$ 155,914.25	\$ 386,074.04	\$1,083,711.74
Money Market Account-Chase	-	-	-	-
	<b>\$ 1,313,871.53</b>	<b>\$ 155,914.25</b>	<b>\$ 386,074.04</b>	<b>\$1,083,711.74</b>

# PITTSFORD CENTRAL SCHOOLS

## INVESTMENT SCHEDULES

*As of June 30, 2017*

### GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
			<u>0.00</u>			<u>\$ -</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.07%-0.15%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
M & T Money Market -General Fund	0.10%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

**PITTSFORD CENTRAL SCHOOLS**

**GENERAL FUND**

Monthly Statement of Revenues

June 30, 2017

DESCRIPTION	BUDGETED REVENUES	REV. REC'D	REV. REC'D	ESTIMATED	OVER/(UNDER)
	WITH ADJUSTMENTS	6/30/2017	TO DATE	TO 6/30	BUDGET
Real Property Taxes	87,672,626.67	-	87,574,910.58	87,574,910.58	(97,716)
Other Payments in Lieu of Taxes	249,125.00	-	278,850.95	278,850.95	29,726
STAR Tax Relief Program	7,629,328.33	-	7,629,328.33	7,629,328.33	-
Interest & Penalties	515.00	-	1,134.40	1,134.40	619
County Sales Tax	4,912,858.00	1,295,223.00	5,500,546.22	5,500,546.22	587,688
Textbook Charges	650.00	70.00	322.62	322.62	(327)
Tuition - Individuals	-	-	13,859.00	13,859.00	13,859
Other Student Charges	19,000.00	19,631.50	19,805.75	19,805.75	806
Admissions	12,975.00	-	13,521.00	13,521.00	546
Tuition - Other Districts	100,000.00	463,778.27	463,778.27	463,778.27	363,778
Health Services - Other Districts	232,797.00	50,414.92	236,246.66	236,246.66	3,450
Interest Earned on Investments	45,758.00	2,771.63	35,823.18	35,823.18	(9,935)
Rental of Real Property	90,478.00	1,965.75	78,095.11	78,095.11	(12,383)
Rental of Real Property, BOCES	49,015.00	-	16,550.00	16,550.00	(32,465)
Rental of Buses	-	1,036.64	2,176.86	2,176.86	2,177
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	-	880.18	1,966.10	1,966.10	1,966
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	-	-	103,100.00	103,100.00	103,100
Insurance Recoveries	40,000.00	-	111,262.23	111,262.23	71,262
Other Compensation for Loss	2,200.00	1,082.17	2,388.49	2,388.49	188
Refund for BOCES Aided Services	260,155.00	-	650,924.75	650,924.75	390,770
Refund of Prior Years Expense	60,000.00	277.31	110,284.31	110,284.31	50,284
Gifts and Donations	15,000.00	32,929.18	66,477.72	66,477.72	51,478
Unclassified Revenues	55,000.00	43,975.44	301,941.94	301,941.94	246,942
State Aid - General Operating/Foundation Aid	4,869,656.94	1,294,104.47	5,285,342.94	5,285,342.94	415,686
State Aid - Excess Cost	2,753,509.00	787,551.60	2,753,508.99	2,753,508.99	-
State Aid - Building Aid	4,891,029.00	-	4,891,029.00	4,891,029.00	-
State Aid - Lottery Aid	4,312,661.66	-	4,312,661.66	4,312,661.66	-
State Aid - Lottery Grant	856,279.04	-	856,279.04	856,279.04	-
State Aid - Commercial Gaming Grant	72,173.36	21,652.01	72,173.36	72,173.36	-
State Aid - BOCES	2,420,099.00	1,839,581.25	2,450,344.00	2,450,344.00	30,245
State Aid - Textbooks	369,585.00	-	361,849.00	361,849.00	(7,736)
State Aid - Software Aid	89,753.00	-	95,813.00	95,813.00	6,060
State Aid - Hardware Aid	85,622.00	-	85,596.00	85,596.00	(26)
State Aid - Library Mat. Aid	38,282.00	-	39,975.00	39,975.00	1,693
State Aid - Other Bullet Aid	-	-	20,000.00	20,000.00	20,000
State Aid - Other Charter School CSBT	1,750.00	-	1,750.00	1,750.00	-
State Aid - Other Urban Suburban	1,071,629.00	-	1,071,629.00	1,071,629.00	-
Medicaid Assistance	50,000.00	16,706.25	71,624.57	71,624.57	21,625
Interfund Transfers	-	-	5,816.22	5,816.22	5,816
Appropriated Fund Balance	2,961,438.00	-	-	2,961,438.00	-
Reserve for Encumbrances	1,796,131.75	-	-	1,796,131.75	-
Appropriated Reserve: Tax Certiorari	-	-	-	-	-
Appropriated Reserve: EBALR	400,000.00	-	-	279,516.00	(120,484)
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	20,149.89	(19,850)
Appropriated Reserve: Bus Purchase Reserve	1,309,761.00	-	-	1,309,761.00	-
<b>TOTALS:</b>	<b>\$ 130,039,840.75</b>	<b>\$ 5,873,631.57</b>	<b>\$ 125,588,686.25</b>	<b>\$ 132,158,682.89</b>	<b>\$ 2,118,842.15</b>

# PITTSFORD CENTRAL SCHOOLS

## GENERAL FUND

Schedule of Appropriated Expenses  
June 30, 2017

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
<b>School Operations</b>						
Elementary Schools	17,257,505.00	(15,722.45)	17,241,782.55	16,749,535.86	46,503.20	445,743.49
Middle School	13,366,011.00	111,226.09	13,477,237.09	12,971,151.33	24,071.58	482,014.18
High School	18,851,459.00	204,503.53	19,055,962.53	18,500,094.38	76,676.14	479,192.01
<b>Total School Operations</b>	<b>49,474,975.00</b>	<b>300,007.17</b>	<b>49,774,982.17</b>	<b>48,220,781.57</b>	<b>147,250.92</b>	<b>1,406,949.68</b>
<b>Central Student Programs &amp; Services</b>						
Special Education Office	516,404.00	15,027.44	531,431.44	467,594.01	19,446.75	44,390.68
Special Education Services	1,004,362.00	15,555.77	1,019,917.77	1,019,875.50	-	42.27
Out of District Spec. Ed Programs	6,523,284.00	643,978.85	7,167,262.85	6,408,690.77	494,187.85	264,384.23
Special Services	581,544.00	124.42	581,668.42	519,556.54	-	62,111.88
Summer Programs	24,000.00	-	24,000.00	16,078.04	-	7,921.96
Non Public Services	465,450.00	(8,926.55)	456,523.45	377,169.17	53,509.00	25,845.28
BOCES	415,007.00	7,468.00	422,475.00	405,257.80	-	17,217.20
<b>Total Central Programs &amp; Services</b>	<b>9,530,051.00</b>	<b>673,227.93</b>	<b>10,203,278.93</b>	<b>9,214,221.83</b>	<b>567,143.60</b>	<b>421,913.50</b>
<b>Instructional Services</b>						
Curriculum & Instruction Services	649,967.00	55,765.85	705,732.85	646,205.16	5,707.95	53,819.74
Standards of Performance	500,593.00	513.88	501,106.88	472,969.49	-	28,137.39
Pupil Services Office	282,863.00	8,306.72	291,169.72	269,596.65	1,253.68	20,319.39
Instructional Technology Services	1,645,355.00	95,075.56	1,740,430.56	1,615,170.29	78,476.59	46,783.68
Professional Development Services	271,204.00	1,678.97	272,882.97	225,435.83	3,582.28	43,864.86
Data Team	356,991.00	56,849.65	413,840.65	409,670.85	-	4,169.80
<b>Total Instructional Services</b>	<b>3,706,973.00</b>	<b>218,190.63</b>	<b>3,925,163.63</b>	<b>3,639,048.27</b>	<b>89,020.50</b>	<b>197,094.86</b>
<b>Support Services</b>						
Finance Services	913,887.00	(5,934.70)	907,952.30	836,086.72	7,512.20	64,353.38
Personnel Services	366,560.00	2,600.37	369,160.37	347,956.40	3,333.47	17,870.50
Public Information Services	221,492.00	31,119.55	252,611.55	220,485.83	30.00	32,095.72
Operations and Maintenance	7,969,943.00	991,458.18	8,961,401.18	6,795,332.25	874,808.18	1,291,260.75
Printing and Mailing Services	267,164.00	30,296.03	297,460.03	279,241.01	7,257.93	10,961.09
Support Services Technology	1,261,126.00	196,366.99	1,457,492.99	1,417,881.05	32,477.39	7,134.55
Transportation Services	4,451,086.00	42,890.33	4,493,976.33	3,916,643.84	71,467.38	505,865.11
<b>Total Support Services</b>	<b>15,451,258.00</b>	<b>1,288,796.75</b>	<b>16,740,054.75</b>	<b>13,813,627.10</b>	<b>996,886.55</b>	<b>1,929,541.10</b>
<b>Central Administration</b>						
Board of Education	65,461.00	8,721.64	74,182.64	69,585.13	937.28	3,660.23
Superintendent's Office	327,467.00	18,028.60	345,495.60	337,448.11	3,886.25	4,161.24
<b>Total Central Administration</b>	<b>392,928.00</b>	<b>26,750.24</b>	<b>419,678.24</b>	<b>407,033.24</b>	<b>4,823.53</b>	<b>7,821.47</b>
<b>Undistributed Expenses</b>						
Debt Service & Interfund Transfers	8,560,869.00	2,817,141.71	11,378,010.71	11,368,833.68	-	9,177.03
Insurance & Fees	1,670,242.00	20,855.65	1,691,097.65	1,510,751.62	26,095.93	154,250.10
Employee Benefits	36,719,214.00	(811,639.33)	35,907,574.67	33,690,754.34	-	2,216,820.33
<b>Total Undistributed Expenses</b>	<b>46,950,325.00</b>	<b>2,026,358.03</b>	<b>48,976,683.03</b>	<b>46,570,339.64</b>	<b>26,095.93</b>	<b>2,380,247.46</b>
<b>TOTAL</b>	<b>125,506,510.00</b>	<b>4,533,330.75</b>	<b>130,039,840.75</b>	<b>121,865,051.65</b>	<b>1,831,221.03</b>	<b>6,343,568.07</b>

**Transfers and Adjustments Detail:**

Prior Year Encumbrances	1,796,131.75
Transfer to Bus Purchase Reserve	1,309,761.00
BAN Renewal Principal & Interest	1,427,438.00

**Total Transfers and Adjustments** 4,533,330.75

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**


General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>27,814,941.79</u>
	<b>Receipts:</b>			
	Taxes & Tax Items	15,905.42		
	Non Property Taxes			
	Local Revenues	476,362.90		
	State Aid (Lottery, Medicaid & Star Aid)	1,687,893.52		
	Monroe #1 BOCES	736,926.45		
	Interest	2,628.47		
	Transfer-Tax Cert Reserve			
	Net Transfers			
	<b>Total Receipts:</b>			<u>2,919,716.76</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		70,798.48	
	Check # 243738-244246		2,877,509.85	
	Transfer to T&A (DT/DF)		2,184.89	
	Transfer to Capital (DT/DF)		25,000.00	
	Transfer to Tax Certiorari Reserve		292,857.47	
	Transfer to Bus Purchase Reserve		874,025.37	
	Payroll Funding		9,494,059.46	
	Transfer to Debt (Bond Interest)		757,561.00	
	Transfer to Special Aid (20% Funding)		73,412.25	
	Transfer to P-Card		260,528.57	
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(14,727,937.34)</u>
30-Jun	ENDING BALANCE	<u>\$ 2,919,716.76</u>	<u>\$ 14,727,937.34</u>	<u>16,006,721.21</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	16,015,173.01
<b>ADD:</b>	
NSF Payments	
Outstanding Transfer from School Lunch	581.42
Outstanding Transfer from Trust & Agency	114,837.36
<b>SUBTRACT:</b>	
Outstanding Checks	(123,870.58)
Outstanding Transfer to Special Aid	
<b>ADJUSTED BANK BALANCE</b>	<u>16,006,721.21</u>
<b>BALANCE PER BOOKS</b>	<u>16,006,721.21</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk





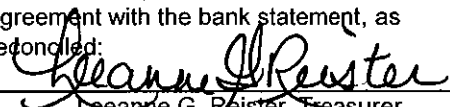
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**

**School Lunch Fund**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 825,430.70</u>
	<b>Receipts:</b>			
	Daily Deposits	20,153.53		
	Prepays- School Lunch Office	8,151.87		
	Prepaid- via NutriKids/Heartland	66,943.96		
	Other Sales-Vending	1,172.96		
	Catering	2,548.00		
	Miscellaneous	1,095.00		
	Interest	101.14		
	Net Transfers			
	<b>Total Receipts:</b>			<u>100,166.46</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 202030-202060		108,799.15	
	Payroll Funding		100,742.81	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax		1,075.24	
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(210,617.20)</u>
30-Jun	ENDING BALANCE	<u>\$ 100,166.46</u>	<u>\$ 210,617.20</u>	<u>714,979.96</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	736,585.22
<b>ADD:</b> Outstanding Deposits NSF Checks	
<b>SUBTRACT:</b>	
Outstanding Checks	(21,023.84)
Outstanding Transfer to General Fund	<u>(581.42)</u>
<b>ADJUSTED BANK BALANCE</b>	<u>714,979.96</u>
<b>BALANCE PER BOOKS</b>	<u>714,979.96</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leeann G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
TRUST & AGENCY  
June 30, 2017**

	5/31/2017			6/30/2017
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	69,109.16	34.28	1,154.00	67,989.44
Special Revenue Funds (Local Grants/Donations)	11,351.83	1,681.74	148.37	12,885.20
Consolidated Payroll	-	6,302,488.88	6,302,488.88	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	26,752.28	31,576.64	26,752.28	31,576.64
Income Protection (LTD)	-	13,308.88	13,308.88	-
Hospital Insurance	-	196,254.59	196,254.59	-
AFLAC	-	1,408.52	1,408.52	-
NYS Income Tax	-	408,661.72	408,661.72	-
Federal Income Tax	-	1,032,865.00	1,032,865.00	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	15,340.53	15,340.53	-
Association Dues	-	43,761.26	43,761.26	-
Social Security	-	1,360,437.04	1,360,437.04	-
Teacher Loans	-	18,732.00	18,732.00	-
Tax Sheltered Annuities	-	290,607.14	290,607.14	-
Bid Deposits	-	-	-	-
Other Liabilities	632.00	2,663.01	635.01	2,660.00
United Way	-	2,540.90	2,540.90	-
Life Insurance	-	7,894.26	7,894.26	-
Flex Benefits-Medical Exp.	31,366.18	44,318.96	44,693.49	30,991.65
Flex Benefits-Dependent Care	39,691.88	32,023.04	53,873.25	17,841.67
Flex Benefits-Management Fee	314.16	82.20	113.35	283.01
529 College Savings	-	-	-	-
Sales Tax	87.63	5,203.21	5,290.84	-
Accounts Receivable	-	-	-	-
Due from Other Funds	-	9,764,089.46	9,764,089.46	-
Due to Other Funds	1,727.17	2,311.51	-	4,038.68
Health Fund Reserve	2,007,127.61	232.89	55,468.51	1,951,891.99
<b>TOTALS:</b>	<b>\$ 2,188,159.90</b>	<b>\$ 19,578,517.66</b>	<b>\$ 19,646,519.28</b>	<b>\$ 2,120,158.28</b>

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**

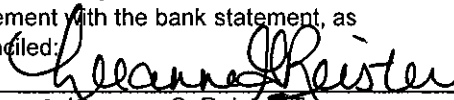
**Trust & Agency Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 2,107,698.91</u>
	<b>Receipts:</b>			
	Payroll Funding	9,764,089.46		
	FSA Deductions	38,212.10		
	General Fund- DT/DF	2,184.89		
	FSA/Health Fund Prefunding Credit			
	Miscellaneous	7,866.22		
	Interest	359.51		
	Net Transfers	2,801,962.76		
	<b>Total Receipts:</b>			<u>12,614,674.94</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers-Taxes		2,801,966.77	
	EFT Withdrawals (FSA/Health Fund Accounts)		111,652.50	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		32,043.12	
	Payroll Checks # 231600-231905		628,060.18	
	Direct Deposits (D265623-D268845)		6,302,488.88	
	T & A Checks #200070		632.00	
	FSA Checks #200088		4,284.00	
	Void Checks			
	Net Transfers		2,801,962.76	
	<b>Total Disbursements:</b>			<u>(12,683,090.21)</u>
30-Jun	ENDING BALANCE	<u>\$ 12,614,674.94</u>	<u>\$ 12,683,090.21</u>	<u>2,039,283.64</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK</b>	2,336,372.51
<b>ADD:</b>	
Deposit in Transit	
<b>SUBTRACT:</b>	
Outstanding Transfer to General Fund	(114,837.36)
Outstanding Checks	(175,776.36)
Benefit Resources - Current Month's transactions taken Next Month	(6,475.15)
<b>ADJUSTED BANK BALANCE</b>	<u>2,039,283.64</u>
<b>BALANCE PER BOOKS</b>	<u>2,039,283.64</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**

Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 80,460.99</u>
	<b>Receipts:</b>			
	Miscellaneous -Dividend & Local Money	1,705.00		
	Interest	11.02		
	Net Transfers			
	<b>Total Receipts:</b>			<u>1,716.02</u>
	<b>Disbursements:</b>			
	Checks 200464-200474		1,302.37	
	Void Checks			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(1,302.37)</u>
30-Jun	ENDING BALANCE	<u>\$ 1,716.02</u>	<u>\$ 1,302.37</u>	<u>80,874.64</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	82,677.01
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	(1,802.37)
<b>ADJUSTED BANK BALANCE</b>	<u>80,874.64</u>
<b>BALANCE PER BOOKS</b>	<u>80,874.64</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**SPECIAL AID FUNDS**  
**SCHEDULE OF APPROPRIATED EXPENSE**  
 June 30, 2017

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
<b>SERVICES FOR FEES</b>						
Driver Education (Cumulative Balance)	139,325.85	-	112,997.96	-	26,327.89	Student Services
Summer Enrichment (Cumulative Balance through 2017)	64,464.40	8,042.09	52,359.82	-	4,062.49	
Summer Enrichment (2017-18)	13,911.23	-	13,911.23	-	-	
<b>IDEA 611 16/17 (07/01/16-06/30/17)</b>	<b>1,361,814.00</b>		<b>1,133,357.78</b>	<b>-</b>	<b>228,456.22</b>	Special Education
Covers special education expenditures						
<b>IDEA 619 16/17 (07/01/16-06/30/17)</b>	<b>30,473.00</b>	<b>-</b>	<b>25,668.90</b>	<b>-</b>	<b>4,804.10</b>	Special Education
Covers pre-school educational expenses.						
<b>TITLE I 16/17 (09/01/16-08/31/17)</b>	<b>272,530.00</b>	<b>-</b>	<b>199,077.61</b>	<b>3,575.00</b>	<b>69,877.39</b>	Student Services
<b>TITLE I 15/16 (09/01/15-08/31/16)</b>	<b>493,613.00</b>	<b>261,810.00</b>	<b>92,513.92</b>	<b>-</b>	<b>139,289.08</b>	
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
<b>TITLE IIA GRANT 16/17 (09/01/16-08/31/17)</b>	<b>181,261.00</b>	<b>-</b>	<b>90,699.36</b>	<b>37,746.89</b>	<b>52,814.75</b>	Student Services
<b>TITLE IIA GRANT 15/16 (09/01/15-08/31/16)</b>	<b>141,886.00</b>	<b>70,659.78</b>	<b>32,370.42</b>	<b>-</b>	<b>38,655.80</b>	
Enhances Teacher/Principal training and recruitment.						
<b>TITLE III GRANT 16/17 (09/01/16-08/31/17)</b>	<b>16,347.00</b>	<b>-</b>	<b>6,639.73</b>	<b>1,350.00</b>	<b>8,357.27</b>	Student Services
<b>TITLE III GRANT 15/16 (09/01/15-08/31/16)</b>	<b>11,556.00</b>	<b>2,542.15</b>	<b>544.40</b>	<b>-</b>	<b>8,469.45</b>	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
<b>TITLE III Immigrant GRANT 16/17 (09/01/16-08/31/17)</b>	<b>27,612.00</b>	<b>-</b>	<b>2,181.51</b>	<b>107.00</b>	<b>25,323.49</b>	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
<b>TEACHER CENTER GRANT 2016-2017</b>	<b>43,907.00</b>	<b>-</b>	<b>42,238.76</b>	<b>-</b>	<b>1,668.24</b>	Teacher Center
Provides staff development opportunities for teachers.						
<b>SPECIAL ED SUMMER PROGRAMS 4408</b>	<b>356,392.33</b>	<b>-</b>	<b>356,392.33</b>	<b>-</b>	<b>-</b>	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
<b>SPECIAL ED SUMMER PROGRAM-In District</b>	<b>354,888.27</b>	<b>-</b>	<b>354,888.27</b>	<b>-</b>	<b>-</b>	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
<b>SPECIAL ED SUMMER PROGRAM-Related Services</b>	<b>16,974.03</b>	<b>-</b>	<b>16,974.03</b>	<b>-</b>	<b>-</b>	Special Education
Payments to outside providers and staff for related services during July and August.						
<b>SCHOOL LIBRARY SYSTEM GRANT 2015-2016</b>	<b>2,698.81</b>	<b>-</b>	<b>2,698.81</b>	<b>-</b>	<b>-</b>	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
<b>STATE SUPPORTED SCHOOLS</b>	<b>217,851.12</b>	<b>-</b>	<b>217,851.12</b>	<b>-</b>	<b>-</b>	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
<b>TOTALS :</b>	<b>3,747,305.04</b>	<b>343,054.02</b>	<b>2,753,365.96</b>	<b>42,778.89</b>	<b>608,106.17</b>	

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**


**Special Aid Funds**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ 1,313,871.53
	<b>Receipts:</b>			
	Local Revenues	82,502.00		
	State Aid/Federal Aid			
	Transfer from General (20% funding)	9,088.72		
	Transfer from General DT/DF	12,008.61		
	Transfer to Special Aid Fund: write offs	52,314.92		
	Net Transfers			
	<b>Total Receipts:</b>			<u>155,914.25</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 204367-204418		98,931.07	
	Transfer to General Fund re: DT/DF		118,676.62	
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		168,466.35	
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(386,074.04)</u>
30-Jun	ENDING BALANCE	<u>\$ 155,914.25</u>	<u>\$ 386,074.04</u>	<u>1,083,711.74</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	1,115,940.11
<b>ADD:</b> Outstanding Deposit	
Interfund Transfer from General Fund	-
<b>SUBTRACT:</b>	
Outstanding Checks	(32,228.37)
Outstanding Payment Center Fees	
<b>ADJUSTED BANK BALANCE</b>	<u>1,083,711.74</u>
<b>BALANCE PER BOOKS</b>	<u>1,083,711.74</u>

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\_\_\_\_\_  
Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE June 30, 2017

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2016-17	1,405,000.00	-	1,405,000.00	-	-
Bus Purchases 2017-18	1,309,761.00	-	-	-	1,309,761.00
Capital 11-12 Funded by General Fund	250,000.00	244,679.88	5,320.12	-	-
Capital 12-13 Funded by General Fund	250,000.00	165,042.52	56.67	84,900.81	-
Capital 13-14 Funded by General Fund	369,200.00	89,604.53	37,471.97	11,173.00	230,950.50
Capital 14-15 Funded by General Fund	250,000.00	-	30,800.00	-	219,200.00
Capital 15-16 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	28,413,411.42	9,642,635.78	835,385.52	3,348,353.28
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
<b>Subtotal - Capital Fund</b>	<b>46,991,147.00</b>	<b>29,330,138.35</b>	<b>11,121,284.54</b>	<b>931,459.33</b>	<b>5,608,264.78</b>
Debt Service	8,180,869.00	-	8,180,869.00	-	-
<b>TOTALS:</b>	<b>55,172,016.00</b>	<b>29,330,138.35</b>	<b>19,302,153.54</b>	<b>931,459.33</b>	<b>5,608,264.78</b>

## RESERVE BALANCES June 30, 2017

DESCRIPTION	FUND BALANCE AT 07/01/2016	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,859,240.37		3,769.97	270,080.59	5,133,090.93
Capital Reserve	12,020,904.62		8,983.67	2,070,150.00	14,100,038.29
Instructional Technology Capital Reserve	1,500,507.69		1,109.48		1,501,617.17
Insurance Reserve	1,219,551.74		975.16		1,220,526.90
Unemployment Insurance Reserve	412,302.12	(20,149.89)	331.11		392,483.34
Reserve for Liability	1,682,991.17		1,345.74		1,684,336.91
Reserve for Tax Certiorari	606,797.97		437.52	131,179.24	738,414.73
Employee Benefit & Accrued Liability Reserve	1,338,354.08	(279,516.00)	1,081.26	1,000,000.00	2,059,919.34
Reserve for Retirement Contributions	1,705,070.17	(203,000.00)	1,334.04	500,000.00	2,003,404.21
Workers' Compensation Reserve	130,025.21		85.68	50,000.00	180,110.89
<b>TOTALS:</b>	<b>25,475,745.14</b>	<b>(502,665.89)</b>	<b>19,453.63</b>	<b>4,021,409.83</b>	<b>29,013,942.71</b>

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**

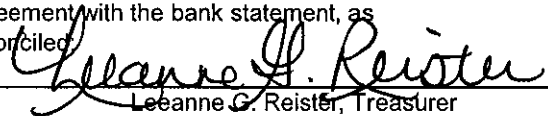
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 6,473,385.93</u>
	<b>Receipts:</b>			
	Transfer from General Fund re: Due to/from	25,000.00		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	604.05		
	Net Transfers	113,664.13		
	<b>Total Receipts:</b>			<u>139,268.18</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Payroll Funding		820.84	
	Capital Checks-# 60085-60086		5,714.84	
	Capital Checks-Dec 2012 Prop # 862-866		180,214.28	
	Capital Checks-Dec 2012 Prop BAN # 4232-4241		695,294.75	
	Bus Purchase Reserve Checks (200025)			
	Transfer to General (Remaining Bus Purchase Reserve)			
	Net Transfers		113,664.13	
	<b>Total Disbursements:</b>			<u>(995,708.84)</u>
30-Jun	ENDING BALANCE	<u>\$ 139,268.18</u>	<u>\$ 995,708.84</u>	<u>5,616,945.27</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	6,053,546.18
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	(436,600.91)
<b>ADJUSTED BANK BALANCE</b>	<u>5,616,945.27</u>
<b>BALANCE PER BOOKS</b>	<u>5,616,945.27</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.

  
\_\_\_\_\_  
Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk



**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,  
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE				\$ 6,938,132.18
	<b>Receipts:</b>				
	Transfer from General Fund		292,857.47		
	Interest - Reserve for Liability		207.15		
	Interest -Tax Certiorari		73.96		
	Interest- Unemployment Insurance		50.75		
	Interest- Employee Benefit & Accrued Liabilities		164.73		
	Interest- Employee Retirement Contribution		209.86		
	Interest- Workers' Compensation		16.00		
	Interest- Insurance Reserve		150.11		
	<b>Total Receipts:</b>				<u>293,730.03</u>
	<b>Disbursements:</b>				
	EFT Withdrawals				
	Transfer to General Fund				
	<b>Total Disbursements:</b>				<u>-</u>
30-Jun	ENDING BALANCE		\$ 293,730.03	\$ -	<u>7,231,862.21</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	7,231,862.21
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>7,231,862.21</u>
<b>BALANCE PER BOOKS</b>	<u>7,231,862.21</u>

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 Leeanne G. Reister, Treasurer

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 Veronica M. Walker, School District Clerk

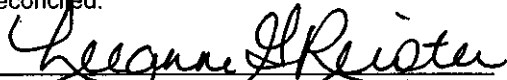
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017  
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$17,088,685.97</u>
	<b>Receipts:</b>			
	Interest - Bus Purchase Reserve	677.61		
	Interest - Capital Reserve	1,022.76		
	Interest - Capital IT Reserve	184.68		
	Transfer from General Fund	874,025.37		
	<u>Total Receipts:</u>			<u>875,910.42</u>
	<b>Disbursements:</b>			
	Transfer to Capital Fund			
	<u>Total Disbursements:</u>			<u>-</u>
30-Jun	ENDING BALANCE	<u>\$ 875,910.42</u>	<u>\$ -</u>	<u>17,964,596.39</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	17,964,596.39
<b>ADD:</b>	-
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>17,964,596.39</u>
<b>BALANCE PER BOOKS</b>	<u>17,964,596.39</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
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 Leanne G. Reister, Treasurer

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\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**


**Debt Service Fund**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ 1,145,361.21
	<b>Receipts:</b>			
	Transfer from General Fund (per appropriations)	757,561.00		
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	134.35		
	Net Transfers			
	<b>Total Receipts:</b>			<u>757,695.35</u>
	<b>Disbursements:</b>			
	Checks (001045)		219,273.50	
	Depository Trust Company (Wires)		538,287.50	
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(757,561.00)</u>
30-Jun	ENDING BALANCE	<u>\$ 757,695.35</u>	<u>\$ 757,561.00</u>	<u>1,145,495.56</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	1,145,495.56
<b>ADD:</b>	
<b>SUBTRACT:</b>	
<b>ADJUSTED BANK BALANCE</b>	<u>1,145,495.56</u>
<b>BALANCE PER BOOKS</b>	<u>1,145,495.56</u>

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\_\_\_\_\_  
Leeanne G. Reister, Treasurer

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\_\_\_\_\_  
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JUNE 2017**

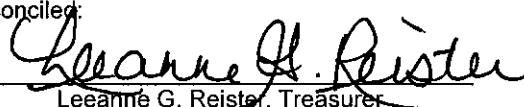
**Zero Balance Accounts: Purchasing Card**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ -
	<b>Receipts:</b>			
	Transfer from General Fund	260,528.57		
	<b>Total Receipts:</b>			<u>260,528.57</u>
	<b>Disbursements:</b>			
	JP Morgan Chase Withdrawal		182,784.98	
	<b>Total Disbursements:</b>			<u>(182,784.98)</u>
30-Jun	ENDING BALANCE	<u>\$ 260,528.57</u>	<u>\$ 182,784.98</u>	<u>77,743.59</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	77,743.59
<b>ADD:</b>	-
<b>SUBTRACT:</b>	-
<b>ADJUSTED BANK BALANCE</b>	<u>77,743.59</u>
<b>BALANCE PER BOOKS</b>	<u>77,743.59</u>

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\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION June 30, 2017

SCHOOL	BEGINNING BALANCE 7/1/2016	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 6/30/2017
Allen Creek Elementary	2,005.71	1,671.39	1,448.07	2,229.03
Jefferson Road Elementary	1,699.92	4,260.00	4,292.69	1,667.23
Mendon Center Elementary	8,148.62	15,485.73	15,359.98	8,274.37
Park Road Elementary	4,304.11	5,107.55	4,766.77	4,644.89
Thornell Road Elementary	5,323.60	5,720.06	5,960.50	5,083.16
Barker Road Middle School	31,240.54	118,386.60	120,240.09	29,387.05
Galkins Road Middle School	61,416.17	92,139.03	90,659.92	62,895.28
Sutherland High School	65,409.59	111,329.33	114,031.63	62,707.29
Mendon High School	81,416.01	241,931.20	225,801.23	97,545.98
<b>TOTALS:</b>	260,964.27	596,030.89	582,560.88	274,434.28

BANK RECONCILIATION			
<b>COMBINED BALANCES PER BANK:</b>			281,511.20
<b>ADD:</b>	Outstanding Deposits / Bank Adjustments		
	NSF Checks		15.00
<b>SUBTRACT:</b>	Outstanding Checks		(7,091.92)
<b>ADJUSTED BANK BALANCE</b>			274,434.28
<b>BALANCE PER BOOKS</b>			274,434.28

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 06/01/2017 To: 06/30/2017

Fiscal Year: 2017

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
<b>Fund: A - GENERAL FUND</b>						
06/01/2017	022251	To cover the cost of security services at SHS.	A640-1625-400 R	OM Security Contractual	-1,000.00	
			A340-2111-400 R	SHS-Security Contractual		1,000.00
06/01/2017	022283	To cover the cost of membership renewal.	A114-2100-465 R	MC SchISuppt Trav Conf	-93.00	
			A114-2020-468 R	MC Supr RegSch Membership		93.00
06/02/2017	022287	<b>TRANSFERS TO COVER BALANCE DEFICITS</b>	A341-2020-465 R	MHS Supr RegSch Trav Conf	-539.00	
			A341-2100-500 R	MHS SchISuppt Supplies	-78.95	
			A341-2020-468 R	MHS Supr RegSch Membershi		539.00
			A341-2100-466 R	MHS SchISuppt Mileage		26.75
			A341-2113-500 R	MHS Art Supplies		50.40
			A341-2250-500 R	MHS SpEd Supplies		1.80
06/01/2017	022290	To cover year-end tech. purchases.	A530-2630-490 R	ITS Computer Inst BOCES	-111,191.00	
			A830-9060-800 R	BEN Hospital Medical	-49,823.02	
			A660-2630-490 R	SST Computer Inst BOCES		161,014.02
06/06/2017	022298	To cover membership renewal.	A112-2020-465 R	AC Supr RegSch Trav Conf	-200.00	
			A112-2020-468 R	AC Supr RegSch Membership		200.00
06/02/2017	022299	For the purchase of computer tablets.	A830-9020-800 R	BEN Teachers Retirement	-44,300.00	
			A530-2630-491 R	ITS-Comp Equip BOCES		44,300.00
06/02/2017	022314	To provide funds for health supplies.	A117-2100-500 R	TR SchISuppt Supplies	-159.90	
			A117-2815-500 R	TR HealthSv Supplies		159.90
06/05/2017	022325	To cover the cost of contractual services.	A640-1622-418 R	OM Utilities Electricity	-30,000.00	
			A640-1620-400 R	OM Contracted Services		30,000.00
06/05/2017	022326	To pay for supplies for year-end maintenance.	A640-1622-420 R	OM Utilities Natural Gas	-10,000.00	
			A640-1620-500 R	OM Supplies		10,000.00

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 06/01/2017 To: 06/30/2017

Fiscal Year: 2017

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06/05/2017	022359	<b>To cover costs associated with travel to State Championships.</b>		A200-2855-455 R	MS Athletics Equip Rpr	-96.45
			A200-2855-500 R	MS Athletics Supplies	-83.10	
			A300-2855-406 R	HS Athletics Entry Fees	-622.00	
			A300-2855-407 R	HS Athletics Team Trip	-882.73	
			A300-2855-443 R	HS Athletics Skiing Fees	-42.00	
			A300-2855-465 R	HS Athletics Trav Conf	-112.02	
			A300-2855-468 R	HS Athletics Memberships	-556.22	
			A300-2855-506 R	HS Athletics Copy Paper	-3.00	
			A300-2857-441 R	Ath-Unifield Sports-Offic	-629.34	
			A300-2857-500 R	Ath-Unifield Sports-Suppl	-37.52	
			A300-2855-404 R	HS Athletics St Chmpnshps		3,064.38
06/06/2017	022375	<b>To cover team going to State Championships.</b>		A300-2855-455 R	HS Athletics Equip Rpr	-773.00
			A300-2857-400 R	Ath-Unifield Sports-Contr	-1,485.00	
			A300-2857-500 R	Ath-Unifield Sports-Suppl	-1,070.00	
			A300-2855-404 R	HS Athletics St Chmpnshps		3,328.00
06/09/2017	022550	<b>TRANSFER FUNDS FROM SCHOOL SUPPORT SUPPLIES TO COVER A DEFICIT IN MUSIC/INST.</b>		A341-2100-500 R	MHS SchISuppt Supplies	-40.21
			A341-2164-500 R	MHS Music Instr Supplies		40.21
06/09/2017	022555	<b>To cover the cost of a sound system for MCE's gymnasium.</b>		A114-2100-465 R	MC SchISuppt Trav Conf	-330.77
			A114-2100-492 R	MC SchISuppt Copier Rnt	-2,151.00	
			A114-2110-500 R	MC Tch RegSch Supplies	-1,669.23	
			A114-2100-500 R	MC SchISuppt Supplies		4,151.00
06/09/2017	022560	<b>To cover the cost of a sound system for gymnasium.</b>		A114-2100-465 R	MC SchISuppt Trav Conf	-360.00
			A114-2100-400 R	MC Contracted Services		360.00
06/09/2017	022561	<b>To cover the cost of printer replacement purchases.</b>		A830-9020-800 R	BEN Teachers Retirement	-7,400.00
			A530-2630-500 R	ITS Computer Inst Supplie		7,400.00
06/09/2017	022562	<b>To pay for the District Website Conversion.</b>		A830-9020-800 R	BEN Teachers Retirement	-14,440.00
			A530-2630-490 R	ITS Computer Inst BOCES		14,440.00

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06/09/2017	022567	To replace ACE stage curtains.	A520-2830-200 R	PS Equipment	-4,000.00	
			A640-1621-200 R	OM Custodial Equipment		4,000.00
06/12/2017	022580	FOR END OF THE YEAR BLDG SUPPLIES & PRINT CARTRIDGES.	A340-2100-500 R	SHS SchlSuppt Supplies	-640.00	
			A340-2100-505 R	SHS Schl Suppt Prnt Cart		460.00
			A340-2113-500 R	SHS Art Supplies		180.00
06/13/2017	022940	Cover year end invoices, deficits in 441 code & cover State Championship expenses.	A300-2855-500 R	HS Athletics Supplies	-6,500.00	
			A200-2855-441 R	MS Athletics Officials Fe		270.00
			A300-2855-404 R	HS Athletics St Chmpnshps		5,200.00
			A300-2855-441 R	HS Athletics Officials Fe		1,030.00
06/13/2017	022951	To cover the cost of modified officials fee.	A300-2855-500 R	HS Athletics Supplies	-550.00	
			A200-2855-441 R	MS Athletics Officials Fe		550.00
06/14/2017	022996	To cover the cost of modified official fee.	A300-2855-500 R	HS Athletics Supplies	-114.96	
			A200-2855-441 R	MS Athletics Officials Fe		114.96
06/14/2017	023010	To pay BOCES phone and technology charges.	A830-9020-800 R	BEN Teachers Retirement	-10,000.00	
			A660-2630-490 R	SST Computer Inst BOCES		10,000.00
06/14/2017	023025	To cover costs associated with year end invoices.	A300-2855-455 R	HS Athletics Equip Rpr	-1,000.00	
			A200-2855-441 R	MS Athletics Officials Fe		300.00
			A300-2855-441 R	HS Athletics Officials Fe		700.00
06/14/2017	023103	To purchase classroom tables and storage.	A114-2113-500 R	MC Art Supplies	-55.05	
			A830-9060-800 R	BEN Hospital Medical	-4,842.00	
			A114-2100-500 R	MC SchlSuppt Supplies		4,842.00
			A114-2110-500 R	MC Tch RegSch Supplies		55.05
06/15/2017	023148	To cover year end expenses.	A300-2855-500 R	HS Athletics Supplies	-5,200.00	
			A300-2855-400 R	HS Athletics Contract Sv		3,200.00
			A300-2855-401 R	HS Athletics Chaperones		200.00
			A300-2855-404 R	HS Athletics St Chmpnshps		1,800.00



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06/16/2017	023267	<b>To cover the cost of equipment.</b>		A114-2110-200 R	MC Tch RegSch Equipment	-1,000.00
			A231-2100-200 R	BR SchISuppt Equipment	-4,859.73	
			A232-2100-200 R	CR SchISuppt Equipment	-5,000.00	
			A300-2855-200 R	HS Athletics Equipment	-3,854.11	
			A340-2100-200 R	SHS SchISuppt Equipment	-480.00	
			A341-2100-200 R	MHS SchISuppt Equipment	-107.17	
			A460-2630-202 R	NonPubSv Computer Hrdwr	-2,505.64	
			A510-2010-200 R	CURINS Equipment	-2,000.00	
			A520-2830-200 R	PS Equipment	-2,400.00	
			A530-2630-200 R	ITS Computer Inst Equipmt		22,206.65
06/19/2017	023314	<b>To cover Consultant contract for website conversion project.</b>		A830-9020-800 R	BEN Teachers Retirement	-10,600.00
			A630-1480-400 R	INF Contracted Services		10,600.00
06/21/2017	023323	<b>TO PROVED FUNDS FOR LIFEGUARD SERVICES.</b>		A232-2100-401 R	CR SchISuppt Chaperones	-54.00
			A232-2100-400 R	CR SchISuppt Contr Svc		54.00
06/20/2017	023412	<b>Transfer money from supplies for membership renewal.</b>		A410-2251-500 R	SpEd Office Supplies	-229.00
			A420-2255-468 R	Memberships		229.00
06/20/2017	023457	<b>To cover expenses for Golf and Track individual athletes participating in State Championships.</b>		A300-2855-137 R	HS Athletics Coach Salary	-6,600.00
			A300-2855-404 R	HS Athletics St Chmpnshps		6,600.00
06/20/2017	023467	<b>FOR U-S YOUTH MEALS BILLED TO GENERAL FUND.</b>		A830-9010-800 R	BEN Employee Retirement	-24,277.25
			A100-2100-500 R	Supplies & Materials		4,890.60
			A200-2100-500 R	Supplies & Materials		8,987.00
			A300-2100-500 R	Supplies & Materials		10,399.65
06/20/2017	023468	<b>FOR ADDITIONAL LOCAL CONTRIBUTION OF 2016-17 4408 PROGRAMS.</b>		A830-9020-800 R	BEN Teachers Retirement	-8,219.84
			A810-9904-950 R	DBT Trnsfr-Special Aided		8,219.84
06/20/2017	023469	<b>TO WRITE OFF UNCOLLECTIBLE 2014, 2015, &amp; 2013 4408 PROGRAM RECEIVABLES.</b>		A830-9010-800 R	BEN Employee Retirement	-19,059.56
			A410-2251-470 R	Tuition		19,059.56

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06/21/2017	023568	<b>TO PROVIDE FUNDS FOR SPECIAL ED SUPPLIES.</b>				
			A232-2100-468 R	CR SchISuppt Memberships	-17.95	
			A232-2250-500 R	CR SpEd Supplies		17.95
06/21/2017	023586	<b>TO COVER THE COST OF BOOKS PURCHASED.</b>				
			A112-2610-500 R	AC Library Supplies	-2,335.53	
			A113-2610-500 R	JR Library Supplies	-1,967.69	
			A112-2610-481 R	AC Library Textbooks		2,335.53
			A113-2610-481 R	JR LibraryTextbooks		1,967.69
06/22/2017	023594	<b>To buy new microscopes for SHS Science Department.</b>				
			A830-9020-800 R	BEN Teachers Retirement	-17,881.49	
			A340-2176-500 R	SHS Science Supplies		17,881.49
06/22/2017	023595	<b>To pay for score board maintenance.</b>				
			A300-2855-137 R	HS Athletics Coach Salary	-1,860.52	
			A300-2855-400 R	HS Athletics Contract Sv		1,860.52
06/23/2017	023673	<b>To pay for Blackboard messenger and app services.</b>				
			A830-9020-800 R	BEN Teachers Retirement	-24,245.00	
			A530-2630-490 R	ITS Computer Inst BOCES		24,245.00
06/23/2017	023709	<b>To cover the cost of audiometers.</b>				
			A113-2110-494 R	JR Visiting Author-BOCES	-65.00	
			A113-2815-455 R	JR HealthSv Equip Rpr		65.00
06/23/2017	023719	<b>To pay for a school notification system subscription.</b>				
			A830-9020-800 R	BEN Teachers Retirement	-7,209.61	
			A530-2630-491 R	ITS-Comp Equip BOCES		7,209.61
06/27/2017	023780	<b>TO PROVIDE FUNDS FOR TEXTBOOK REBINDING.</b>				
			A232-2100-401 R	CR SchISuppt Chaperones	-146.00	
			A232-2100-468 R	CR SchISuppt Memberships	-30.90	
			A232-2100-423 R	CR SchISuppt Rebinding		176.90
06/27/2017	023829	<b>To pay BOCES charges for Homeschooling reporting.</b>				
			A830-9020-800 R	BEN Teachers Retirement	-7,800.00	
			A520-2830-490 R	PS BOCES		7,800.00
06/27/2017	023846	<b>TO COVER THE COST OF BOOK REBINDING.</b>				
			A340-2100-461 R	SHS SchISuppt Commencmt	-410.00	
			A340-2100-423 R	SHS SchISuppt Rebinding		410.00

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06/29/2017	023899	<b>TO COVER THE COST OF PCSD SHARE OF MONROE 2 BOCES INVOICE.</b>	A720-1240-492 R	SUPT Copier Rental	-480.09	
			A720-1240-490 R	SUPT BOCES Services		480.09
06/29/2017	023947	<b>To pay for security camera purchases that generate State Aid.</b>	A640-1620-400 R	OM Contracted Services	-48,468.79	
			A640-1625-400 R	OM Security Contractual		48,468.79
06/29/2017	023950	<b>To cover a deficit in the Library Book Binding budget code.</b>	A340-2100-461 R	SHS SchISuppt Commencmt	-15.00	
			A340-2610-500 R	SHS Library Supplies	-46.00	
			A340-2610-423 R	SHS Library Rebinding		61.00
06/29/2017	023951	<b>To pay tuition for 4 students who moved into the district.</b>	A460-2153-121 R	NonPubSv Reading Tchr Sal	-31,402.33	
			A460-2110-473 R	Payments-Charter Schools		31,402.33
06/30/2017	024001	<b>TO COVER THE COST OF BOOK BINDING.</b>	A341-2100-500 R	MHS SchISuppt Supplies	-24.40	
			A341-2100-423 R	MHS SchISuppt Rebinding		24.40
06/30/2017	024033	<b>TO ADJUST FOR ADD'L LOCAL CONTRIBUTION AS A RESULT OF INCREASE IN SPECIAL AIDED TUITION RATE.</b>	A830-9060-800 R	BEN Hospital Medical	-280.00	
			A810-9904-950 R	DBT Trnsfr-Special Aided		280.00
06/30/2017	024037	<b>To cover the cost of voter ballots.</b>	A710-1060-400 R	BOE Dist Mtg Expense Cont	-18.00	
			A710-1060-500 R	BOE Dist Mtg Supplies		18.00
06/30/2017	024111	<b>To pay BOCES Special Ed. Costs.</b>	A830-9060-800 R	BEN Hospital Medical	-30,000.00	
			A430-2253-490 R	Out District BOCES Placem		30,000.00
06/30/2017	024112	<b>To pay curriculum/instructional PD costs.</b>	A830-9010-800 R	BEN Employee Retirement	-35,000.00	
			A470-2110-490 R	BOCES Tch RegSch BOCES Sv		35,000.00
06/30/2017	024138	<b>To cover the cost of contractual services.</b>	A340-2100-461 R	SHS SchISuppt Commencmt	-233.15	
			A340-2100-400 R	SHS SchISuppt Contr Svc		233.15
06/30/2017	024232	<b>FOR BOCES CURRICULUM &amp; INSTRUCTIONAL CONTRACTUAL EXPENSE</b>	A830-9060-800 R	BEN Hospital Medical	-183.00	
			A510-2010-490 R	CURINS BOCES Services		183.00

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06/30/2017	024316	<b>TO CORRECT BUDGET CODES WITH NEGATIVE BALANCE.</b>				
			A341-2100-500 R	MHS SchISuppt Supplies	-20.98	
			A341-2250-500 R	MHS SpEd Supplies		15.00
			A341-2810-500 R	MHS Counseling Supplies		5.98
06/30/2017	024352	<b>To cover costs of contractual services.</b>				
			A830-9010-800 R	BEN Employee Retirement	-180.00	
			A340-2100-400 R	SHS SchISuppt Contr Svc		180.00
06/30/2017	024438	<b>To cover BOCES technology costs.</b>				
			A530-2630-150 R	ITS Computer Inst AdmSal	-6,300.00	
			A530-2630-400 R	ITS Computer Inst Contr S	-15,000.00	
			A530-2630-490 R	ITS Computer Inst BOCES		21,300.00
06/30/2017	024485	<b>TO COVER THE COST OF 2017 MUSIC INSTRUMENT REPAIRS.</b>				
			A231-2100-500 R	BR SchISuppt Supplies	-750.00	
			A231-2164-455 R	BR Music Instr Equip Rpr		750.00
06/30/2017	024486	<b>To cover the cost of Blackboard training.</b>				
			A630-1480-400 R	INF Contracted Services	-1,485.00	
			A530-2630-490 R	ITS Computer Inst BOCES		1,485.00
06/30/2017	024537	<b>To cover the cost of contractual services.</b>				
			A231-2100-492 R	BR SchISuppt Copier Rnt	-35.66	
			A231-2100-400 R	BR SchISuppt Contr Svc		35.66
06/30/2017	024546	<b>To cover end of year deficits in mileage and supplies accounts.</b>				
			A341-2020-465 R	MHS Supr RegSch Trav Conf	-542.77	
			A341-2100-465 R	MHS SchISuppt Trav Conf	-543.49	
			A341-2020-466 R	MHS Supr RegSch Mileage		87.67
			A341-2100-466 R	MHS SchISuppt Mileage		19.26
			A341-2149-500 R	MHS Technology Supplies		979.33
06/30/2017	024550	<b>To cover mileage costs.</b>				
			A113-2110-480 R	JR Tch RegSch Textbooks	-44.67	
			A113-2020-466 R	JR Supr RegSch Mileage		44.67
06/30/2017	024551	<b>TO COVER THE COST OF MEMBERSHIP RENEWAL.</b>				
			A231-2100-500 R	BR SchISuppt Supplies	-100.00	
			A231-2020-468 R	BR Supr RegSch Membership		100.00
06/30/2017	024552	<b>TO PROVIDE FUNDS FOR MILEAGE REIMBURSEMENT.</b>				
			A232-2020-468 R	CR Supr RegSch Membershi	-67.67	
			A232-2020-466 R	CR Supr RegSch Mileage		67.67

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06/30/2017	024553	TO PROVIDE FUND FOR ENGLISH DEPARTMENT SUPPLIES.				
			A232-2020-465 R	CR Supr RegSch Trav Conf	-7.64	
			A232-2152-500 R	CR English Supplies		7.64
06/30/2017	024557	To correct negative budget codes.				
			A100-2100-162 R	ES SchlSuppt Para Salary	-2,175.16	
			A100-2100-173 R	ES SchlSuppt OT/Extra hrs	-894.92	
			A100-2110-110 R	ES Tch RegSch Kdg Sal	-350.00	
			A100-2810-153 R	ES Counseling Summer Tchr	-6,334.13	
			A200-2100-162 R	MS SchlSuppt Para Salary	-9,017.30	
			A200-2100-173 R	MS SchlSuppt OT/Extra hrs	-73.34	
			A200-2165-131 R	MS Music Vocal Tchr Salar	-148.33	
			A200-2250-131 R	MS SpEd Tchr Salary	-28.83	
			A200-2855-131 R	MS Athletics Tchr Salary	-1,556.62	
			A200-2855-137 R	HS Athletics Coach Salary	-17,006.00	
			A300-2020-161 R	HS Supr RegSch Clerk Sal	-7,642.54	
			A300-2100-169 R	HS SchlSuppt Para Subs	-6,694.26	
			A300-2100-169 R	HS SchlSuppt Para Subs	-917.04	
			A300-2815-173 R	HS HealthSv OT/Extra hrs	-332.50	
			A300-2855-131 R	HS Athletics Tchr Salary	-9,417.46	
			A300-2855-137 R	HS Athletics Coach Salary	-17,006.00	
			A410-2251-422 R	SpEd Office Consultants	-12,706.15	
			A440-2833-161 R	SPSV CareerInt Clerk Sala	-472.00	
			A510-2010-149 R	CURINS Steering Com Pmts	-12,269.66	
			A520-2830-161 R	PS Clerk Salary	-5,457.26	
			A530-2630-465 R	ITS Computer Inst TravCon	-4,966.50	
			A540-2173-144 R	ProfDev TC Int Consultant	-5,944.49	
			A610-1310-161 R	FIN BusAdmn Clerk Salary	-11,328.45	
			A620-1430-161 R	PER Clerical/Secretarial	-1,181.05	
			A630-1480-490 R	INF Prnt /Elec Comm BOCES	-7,125.88	
			A640-1620-164 R	OM Maintenance/Custodial	-4,664.62	
			A650-1670-463 R	Print & Mail Postage	-325.56	
			A670-5510-161 R	TRN Clerical/Secretarial	-1,592.61	
			A670-5530-420 R	TRN Utilities	-2,251.72	
			A710-1010-465 R	BOE Travel & Conference	-264.77	
			A710-1040-465 R	BOE Travel & Conference	-375.25	
			A830-9010-800 R	BEN Employee Retirement	-30,693.65	
			A830-9010-800 R	BEN Employee Retirement	-203,000.00	

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			A830-9020-800 R	BEN Teachers Retirement	-20,130.51	
			A830-9020-800 R	BEN Teachers Retirement	-6,535.39	
			A830-9020-800 R	BEN Teachers Retirement	-1,750.62	
			A830-9050-800 R	BEN Unemployment Insuranc	-20,149.89	
			A830-9060-800 R	BEN Hospital Medical	-13,551.36	
			A830-9089-802 R	BEN Undist Longevity Awd	-279,516.00	
			A100-2020-150 R	ES Supr RegSch Admn Sal		20,130.51
			A100-2100-168 R	ES SchISuppt Clerk Subs		1,875.16
			A100-2100-172 R	ES SchSppt Para Longevity		300.00
			A100-2165-121 R	ES Music Vocal Tchr Salar		148.33
			A112-2100-173 R	AC SchISuppt OT/Extra hrs		231.73
			A115-2100-173 R	PR SchISuppt OT/Extra hrs		518.56
			A117-2100-173 R	TR SchISuppt OT/Extra hrs		144.63
			A200-2020-150 R	MS Supr RegSch Admn Sal		6,535.39
			A200-2100-145 R	MS SchISuppt Proctors		1,855.95
			A200-2100-161 R	MS SchISuppt Clerk Sal		7,011.35
			A200-2100-172 R	MS SchSppt Para Longevity		150.00
			A231-2100-173 R	BR SchISuppt OT/Extra hrs		44.96
			A232-2100-173 R	CR SchISuppt OT/Extra hrs		28.38
			A232-2100-500 R	CR SchISuppt Supplies		1,750.62
			A300-2020-150 R	HS Supr RegSch Admn Sal		7,642.54
			A300-2100-141 R	HS SchISuppt Sub Tchr Sal		3,197.00
			A300-2100-153 R	HS SchISuppt Summer Tch		2,550.79
			A300-2100-168 R	HS SchISuppt Clerk Subs		796.54
			A300-2100-173 R	HS SchISuppt OT/Extra hrs		149.93
			A300-2250-131 R	HS SpEd Tchr Salary		28.83
			A300-2810-153 R	HS Counseling Summer Tchr		6,334.13
			A300-2855-137 R	HS Athletics Coach Salary		17,006.00
			A300-2855-139 R	HS Athletics-Other Employ		12,840.10
			A300-2855-150 R	HS Athletics Admin Salary		13,583.36
			A300-2855-401 R	HS Athletics Chaperones		1,148.56
			A300-2855-441 R	HS Athletics Officials Fe		214.68
			A300-2855-465 R	HS Athletics Trav Conf		133.02
			A300-2857-441 R	Ath-Unifield Sports-Offic		60.36
			A340-2100-173 R	SHS SchISuppt OT/Extra hr		775.78
			A341-2100-173 R	MHS SchISuppt OT/Extra hr		141.26

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			A410-2251-150 R	SpEd Office Admin Salary		1,123.69
			A410-2251-153 R	SpEd Office Summer Tchr		3,981.59
			A410-2251-161 R	SpEd Office Clerk Salary		5,733.10
			A420-2255-151 R	SpEd Sv Speech Tchr Salar		36.76
			A420-2256-151 R	SpEd Sv Adapt PE Tch Sal		1,831.01
			A440-2833-182 R	SPSV CareerInt Aux Staff		472.00
			A460-2815-141 R	NonPubSv Nurse Subs		332.50
			A510-2010-140 R	CURINS Curric Dev Prnts		4,582.86
			A510-2010-150 R	CURINS Admin Salary		7,686.80
			A520-2830-150 R	PS Admin Salary		5,457.26
			A530-2630-161 R	ITS Computer Inst Clerk S		328.47
			A530-2630-173 R	ITS Computer Inst OT/Extr		78.75
			A530-2630-180 R	ITS Computer Inst Sup/Tec		4,559.28
			A540-2173-120 R	ProfDev TC TOSA		656.14
			A540-2173-161 R	ProfDev TC Clerk Salary		4,030.96
			A540-2173-182 R	ProfDev TC Aux Staff Sala		1,257.39
			A550-2060-150 R	DAT Admin Salaries		15,973.44
			A550-2060-180 R	DATSupervisory/Technical		14,720.21
			A610-1310-150 R	FIN BusAdmn Salary		11,328.45
			A620-1430-174 R	PER Interviewing Committe		1,178.19
			A620-1430-500 R	PER Supplies & Materials		2.86
			A630-1480-180 R	INF Supervisory/Technical		6,866.99
			A630-1480-492 R	INF BOCES Services-Copier		218.13
			A630-1480-503 R	INF Media Supplies		40.76
			A640-1620-161 R	OM Clerical Salary		527.09
			A640-1620-180 R	O & M Sup./Technical Sal.		2,462.25
			A640-1620-466 R	OM Mileage		305.28
			A640-1620-490 R	OM BOCES		1,370.00
			A650-1670-161 R	Print & Mail Clerk Salary		325.56
			A670-5510-160 R	TRN NonInstructional Sala		430.81
			A670-5510-176 R	TRN Bus Drivr Sal-Field T		1,149.55
			A670-5510-510 R	TRN Meal Allowance		12.25
			A670-5530-166 R	TRN Mechanic Salaries		2,093.60
			A670-5530-173 R	TRN Overtime/Extra Hours		158.12
			A710-1010-421 R	BOE Meeting Expense		264.77
			A710-1040-161 R	BOE Clerical Salary		375.25

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 06/01/2017 To: 06/30/2017

Fiscal Year: 2017

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A720-1240-150 R	SUPT Admin Salaries		11,945.34
			A720-1240-161 R	SUPT Clerk Salaries		1,303.21
			A720-1240-466 R	SUPT Mileage		302.81
			A830-2110-172 R	BEN Longevity Award NTch		350.00
			A830-9010-8ER R	ERS - Reserve Expense		203,000.00
			A830-9050-80U R	BEN Unemployment RESERVE		20,149.89
			A830-9089-8EB R	BEN Undist EBALR		279,516.00
			<b>Total for Fund A - GENERAL FUND</b>		<b>-1,365,362.92</b>	<b>1,365,362.92</b>

Director of Finance  
 (money is available and allowable)  
 Assistant Superintendent for Business Approval

Rebecca Reister

D. T. Reany

Date of Treasurer's Report for BOE review

9/27/17

Date Completed

7/25/2017

Person Completing

Cheri Cul-Breco



# **PITTSFORD CENTRAL SCHOOL DISTRICT**

## **TREASURER'S REPORT**

### **July 31, 2017**

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of July 31, 2017.

#### **GENERAL FUND**

---

- Interest earned totaled \$1,601 (see page 3).

#### **SCHOOL LUNCH FUND**

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- The school lunch program had net operations of (\$30,027) for the month of July (see page 6).

#### **TRUST & AGENCY FUND**

---

- Activity was normal for the month of July (see page 8).

#### **SPECIAL AID FUND**

---

- Activity was normal for the month of July. The District is awaiting SED approvals for Special Education grants IDEA 611 and IDEA 619, as well as, the Teacher Center Grant (see page 11).

#### **CAPITAL, DEBT AND RESERVE FUNDS**

---

- Capital and Debt Service Funds have an unencumbered balance of \$5,466,843 (see page 13).
- Reserve fund balances total \$28,303,816 (see page 13).

Respectfully submitted,



Leeanne G. Reister  
Director of Finance

**PITTSFORD CENTRAL SCHOOLS**

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**July 31, 2017**

**GENERAL FUND**

	7/1/2017 Balance	Receipts	Disbursements	7/31/2017 Balance
Cash in Banks - Checking	\$ 9,190,105.11	\$ 751,574.69	\$ 4,246,651.82	\$5,695,027.98
Money Market Account-Chase	385,087.01	48.94		\$385,135.95
Money Market Account- Key	1,895,885.34	161.03		\$1,896,046.37
Money Market Account- M & T	4,535,643.75	385.24		\$4,536,028.99
Chase Purchasing Card	77,743.59	290.00	77,743.59	290.00
Investments (See Schedule)	-			-
	<b>\$ 16,084,464.80</b>	<b>\$ 752,459.90</b>	<b>\$ 4,324,395.41</b>	<b>\$12,512,529.29</b>

**RESERVES**

	7/1/2017 Balance	Receipts	Disbursements	7/31/2017 Balance
Insurance Reserve (Checking)	\$ 1,220,526.90	\$ 155.13	\$ -	\$1,220,682.03
Reserve for Liability (Checking)	1,684,336.91	214.08	-	\$1,684,550.99
Reserve for Tax Certiorari (Checking)	738,414.73	93.85	-	\$738,508.58
Unemployment Reserve (Checking)	412,633.23	51.78	20,149.89	\$392,535.12
Capital Reserve	12,029,888.29	1,049.95	-	\$12,030,938.24
Bus Purchase Reserve	4,433,090.93	729.92	-	\$4,433,820.85
Instructional Technology Capital Reserve	1,501,617.17	190.86	-	\$1,501,808.03
Employee Benefit Reserve	1,339,435.34	161.07	279,516.00	\$1,060,080.41
Employee Retirement Contribution	1,706,404.21	210.23	203,000.00	\$1,503,614.44
Workers' Compensation Reserve	130,110.89	16.54	-	\$130,127.43
Investments (See Schedule)	-	-	-	-
	<b>\$ 25,196,458.60</b>	<b>\$ 2,873.41</b>	<b>\$ 502,665.89</b>	<b>\$24,696,666.12</b>

**SCHOOL LUNCH FUND**

	7/1/2017 Balance	Receipts	Disbursements	7/31/2017 Balance
Cash in Banks - Checking	\$ 310,412.01	2,293.89	28,539.11	\$284,166.79
Money Market Account-Chase	404,567.95	51.42	-	\$404,619.37
	<b>\$ 714,979.96</b>	<b>\$ 2,345.31</b>	<b>\$ 28,539.11</b>	<b>\$688,786.16</b>

**CAPITAL FUND**

	7/1/2017 Balance	Receipts	Disbursements	7/31/2017 Balance
Cash in Banks - Checking	\$ 105,948.81	\$ 1.74	\$ 6,026.84	\$99,923.71
Capital-Dec 2012 Proposition-Reserve	\$ 51,860.59	\$ -	\$ -	\$51,860.59
Capital-Dec 2012 Proposition-BAN	\$ 4,149,374.87	\$ 534.42	\$ 3,372.81	\$4,146,536.48
Bus Purchase Reserve -Capital	\$ 1,309,761.00	\$ -	\$ -	\$1,309,761.00
	<b>\$ 5,616,945.27</b>	<b>\$ 536.16</b>	<b>\$ 9,399.65</b>	<b>\$5,608,081.78</b>

**SPECIAL AID FUND**

	7/1/2017 Balance	Receipts	Disbursements	7/31/2017 Balance
Cash in Banks - Checking	\$ 1,083,711.74	\$ 12,590.00	\$ 161,400.51	\$934,901.23
Money Market Account-Chase	-			-
	<b>\$ 1,083,711.74</b>	<b>\$ 12,590.00</b>	<b>\$ 161,400.51</b>	<b>\$934,901.23</b>

**PITTSFORD CENTRAL SCHOOLS**  
**INVESTMENT SCHEDULES**

*As of July 31, 2017*

**GENERAL FUND**

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
			<u>0.00</u>			<u>\$ -</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.07% -0.15%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
M & T Money Market -General Fund	0.10%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

**PITTSFORD CENTRAL SCHOOLS**

**GENERAL FUND**

Monthly Statement of Revenues

July 31, 2017

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 7/31/2017	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	97,875,108.00	-	-	97,875,108.00	-
Other Payments in Lieu of Taxes	66,681.00	-	-	66,681.00	-
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,110,000.00	-	-	5,110,000.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	-	-	15,000.00	-
Admissions	12,975.00	-	-	12,975.00	-
Tuition - Other Districts	150,000.00	-	-	150,000.00	-
Health Services - Other Districts	220,346.00	-	-	220,346.00	-
Interest Earned on Investments	45,000.00	1,600.85	1,600.85	45,000.00	-
Rental of Real Property	80,000.00	-	-	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	-	-	-	-	-
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	-	190.00	190.00	190.00	190
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	-	-	-	-	-
Insurance Recoveries	40,000.00	-	-	40,000.00	-
Other Compensation for Loss	2,200.00	(20.00)	(20.00)	2,200.00	-
Refund for BOCES Aided Services	284,804.00	-	-	284,804.00	-
Refund of Prior Years Expense	60,000.00	2,062.47	2,062.47	60,000.00	-
Gifts and Donations	15,000.00	11.35	11.35	15,000.00	-
Unclassified Revenues	75,000.00	15.00	15.00	75,000.00	-
State Aid - General Operating/Foundation Aid	11,941,177.00	-	-	11,941,177.00	-
State Aid - Excess Cost	938,305.00	-	-	938,305.00	-
State Aid - Building Aid	6,500,330.00	-	-	6,500,330.00	-
State Aid - Lottery Aid	-	-	-	-	-
State Aid - Lottery Grant	-	-	-	-	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	2,632,896.00	-	-	2,632,896.00	-
State Aid - Textbooks	364,936.00	-	-	364,936.00	-
State Aid - Software Aid	97,385.00	-	-	97,385.00	-
State Aid - Hardware Aid	87,000.00	-	-	87,000.00	-
State Aid - Library Mat. Aid	40,631.00	-	-	40,631.00	-
State Aid - Other Bullet Aid	-	-	-	-	-
State Aid - Other Charter School CSBT	1,071,629.00	-	-	1,071,629.00	-
State Aid - Other Urban Suburban	50,000.00	-	-	50,000.00	-
Medicaid Assistance	40,000.00	6,987.72	6,987.72	40,000.00	-
Interfund Transfers	-	-	-	-	-
Appropriated Fund Balance	1,534,000.00	-	-	1,534,000.00	-
Reserve for Encumbrances	1,831,221.03	-	-	1,831,221.03	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
<b>TOTALS:</b>	<b>\$ 131,895,739.03</b>	<b>\$ 10,847.39</b>	<b>\$ 10,847.39</b>	<b>\$ 131,895,929.03</b>	<b>\$ 190.00</b>

# PITTSFORD CENTRAL SCHOOLS

## GENERAL FUND

### Schedule of Appropriated Expenses July 31, 2017

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
<b>School Operations</b>						
Elementary Schools	17,306,310.00	46,503.20	17,352,813.20	112,179.04	15,112,841.45	2,127,792.71
Middle School	13,729,601.00	24,071.58	13,753,672.58	87,554.05	11,932,504.49	1,733,614.04
High School	19,296,582.00	78,996.14	19,375,578.14	207,507.39	15,800,029.58	3,368,041.17
<b>Total School Operations</b>	<b>50,332,493.00</b>	<b>149,570.92</b>	<b>50,482,063.92</b>	<b>407,240.48</b>	<b>42,845,375.52</b>	<b>7,229,447.92</b>
<b>Central Student Programs &amp; Services</b>						
Special Education Office	453,566.00	19,446.75	473,012.75	29,467.08	169,787.98	273,757.69
Special Education Services	1,220,009.00	-	1,220,009.00	-	999,702.10	220,306.90
Out of District Spec. Ed Programs	6,305,348.00	494,187.85	6,799,535.85	43,792.67	6,197,500.00	558,243.18
Special Services	633,483.00	-	633,483.00	14,659.67	342,278.58	276,544.75
Summer Programs	24,000.00	-	24,000.00	-	24,000.00	0.00
Non Public Services	481,666.00	53,509.00	535,175.00	-	445,621.00	89,554.00
BOCES	441,011.00	-	441,011.00	-	300,000.00	141,011.00
<b>Total Central Programs &amp; Services</b>	<b>9,559,083.00</b>	<b>567,143.60</b>	<b>10,126,226.60</b>	<b>87,919.42</b>	<b>8,478,889.66</b>	<b>1,559,417.52</b>
<b>Instructional Services</b>						
Curriculum & Instruction Services	645,693.00	5,707.95	651,400.95	62,506.42	360,830.78	228,063.75
Standards of Performance	504,652.00	-	504,652.00	2,183.06	355,111.95	147,356.99
Pupil Services Office	288,905.00	1,253.68	290,158.68	18,654.48	207,441.86	64,062.34
Instructional Technology Services	1,627,688.00	79,961.59	1,707,649.59	137,035.19	917,529.21	653,085.19
Professional Development Services	234,942.00	3,582.28	238,524.28	9,052.13	198,994.36	30,477.79
Data Team	391,536.00	-	391,536.00	45,018.56	341,346.66	5,170.78
<b>Total Instructional Services</b>	<b>3,693,416.00</b>	<b>90,505.50</b>	<b>3,783,921.50</b>	<b>274,449.84</b>	<b>2,381,254.82</b>	<b>1,128,216.84</b>
<b>Support Services</b>						
Finance Services	904,134.00	7,512.20	911,646.20	104,874.49	723,904.62	82,867.09
Personnel Services	379,993.00	3,333.47	383,326.47	33,046.37	267,273.02	83,007.08
Public Information Services	299,901.00	(1,455.00)	298,446.00	12,797.51	214,645.31	71,003.18
Operations and Maintenance	7,835,999.00	874,808.18	8,710,807.18	521,148.41	5,200,995.82	2,988,662.95
Printing and Mailing Services	279,967.00	7,257.93	287,224.93	4,527.69	219,361.32	63,335.92
Support Services Technology	1,181,775.00	32,477.39	1,214,252.39	-	1,166,660.39	47,592.00
Transportation Services	4,468,320.00	71,467.38	4,539,787.38	85,630.77	3,536,673.48	917,483.13
<b>Total Support Services</b>	<b>15,350,089.00</b>	<b>995,401.55</b>	<b>16,345,490.55</b>	<b>762,025.24</b>	<b>11,329,513.96</b>	<b>4,253,951.35</b>
<b>Central Administration</b>						
Board of Education	65,984.00	937.28	66,921.28	14,310.44	18,797.62	33,813.22
Superintendent's Office	338,486.00	3,886.25	342,372.25	28,371.23	288,413.01	25,588.01
<b>Total Central Administration</b>	<b>404,470.00</b>	<b>4,823.53</b>	<b>409,293.53</b>	<b>42,681.67</b>	<b>307,210.63</b>	<b>59,401.23</b>
<b>Undistributed Expenses</b>						
Debt Service & Interfund Transfers	10,609,672.00	-	10,609,672.00	-	10,421,822.00	187,850.00
Insurance & Fees	1,711,275.00	26,095.93	1,737,370.93	49,200.25	1,483,342.93	204,827.75
Employee Benefits	38,404,020.00	(2,320.00)	38,401,700.00	2,452,900.57	32,002,413.61	3,946,385.82
<b>Total Undistributed Expenses</b>	<b>50,724,967.00</b>	<b>23,775.93</b>	<b>50,748,742.93</b>	<b>2,502,100.82</b>	<b>43,907,578.54</b>	<b>4,339,063.57</b>
<b>TOTAL</b>	<b>130,064,518.00</b>	<b>1,831,221.03</b>	<b>131,895,739.03</b>	<b>4,076,417.47</b>	<b>109,249,823.13</b>	<b>18,569,498.43</b>

**Transfers and Adjustments Detail:**

Prior Year Encumbrances	1,831,221.03
Transfer to Bus Purchase Reserve	
BAN Renewal Principal & Interest	
<b>Total Transfers and Adjustments</b>	<b>1,831,221.03</b>


**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF JULY 2017**  
**General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>16,006,721.21</u>
	<b>Receipts:</b>			
	Taxes & Tax Items	3,604.09		
	Non Property Taxes			
	Local Revenues	230,353.36		
	State Aid (Lottery, Medicaid & Star Aid)	13,975.43		
	Monroe #1 BOCES			
	Interest	1,571.13		
	Transfer- ERS Reserve	203,000.00		
	Transfer-EBLAR Reserve	279,516.00		
	Transfer-Unemployment Reserve	20,149.89		
	<b>Net Transfers</b>			
	<b>Total Receipts:</b>			<u>752,169.90</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		97,776.17	
	Check # 244759-245018		2,888,767.20	
	Transfer to T&A (DT/DF)			
	Transfer to Capital (DT/DF)			
	Transfer to Tax Certiorari Reserve			
	Transfer to Bus Purchase Reserve			
	Payroll Funding		1,260,108.45	
	Transfer to Debt (Bond Interest)			
	Transfer to Special Aid (20% Funding)			
	Transfer to P-Card			
	<b>Net Transfers</b>			
	<b>Total Disbursements:</b>			<u>(4,246,651.82)</u>
31-Jul	ENDING BALANCE	<u>\$ 752,169.90</u>	<u>\$ 4,246,651.82</u>	<u>12,512,239.29</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	12,549,822.10
<b>ADD:</b>	
NSF Payments	
Outstanding Transfer from School Lunch	
Outstanding Transfer from Trust & Agency	
<b>SUBTRACT:</b>	
Outstanding Checks	(37,582.81)
Outstanding Transfer to Special Aid	
<b>ADJUSTED BANK BALANCE</b>	<u>12,512,239.29</u>
<b>BALANCE PER BOOKS</b>	<u>12,512,239.29</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Veronica M. Walker, School District Clerk



**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**

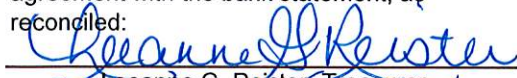
**School Lunch Fund**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 714,979.96</u>
	<b>Receipts:</b>			
	Daily Deposits			
	Prepays- School Lunch Office			
	Prepaid- via NutriKids/Heartland	100.00		
	Other Sales-Vending	1,909.77		
	Catering			
	Miscellaneous	245.64		
	Interest	89.90		
	Net Transfers			
	<b>Total Receipts:</b>			<u>2,345.31</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 202061-202066		16,571.67	
	Payroll Funding		11,967.44	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(28,539.11)</u>
31-Jul	ENDING BALANCE	<u>\$ 2,345.31</u>	<u>\$ 28,539.11</u>	<u>688,786.16</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	688,786.16
<b>ADD:</b> Outstanding Deposits NSF Checks	
<b>SUBTRACT:</b> Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>688,786.16</u>
<b>BALANCE PER BOOKS</b>	<u>688,786.16</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk



**PITTSFORD CENTRAL SCHOOLS  
TRUST & AGENCY  
July 31, 2017**

	7/1/2017			7/31/2017
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	67,989.44	8.96	28.00	67,970.40
Special Revenue Funds (Local Grants/Donations)	12,885.20	785.48	491.86	13,178.82
Consolidated Payroll	-	790,643.32	790,643.32	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	31,576.64	12,284.55	43,862.46	(1.27)
Income Protection (LTD)	-	-	-	-
Hospital Insurance	-	-	-	-
AFLAC	-	-	-	-
NYS Income Tax	-	48,138.35	48,138.35	-
Federal Income Tax	-	124,241.66	124,241.66	-
Federal Income Tax-1099R	-	2,549.10	2,549.10	-
Earned Income Credit	-	-	-	-
Income Execution	-	-	-	-
Association Dues	-	-	-	-
Social Security	-	193,552.80	193,552.80	-
Teacher Loans	-	-	-	-
Tax Sheltered Annuities	-	182,821.46	182,821.46	-
Bid Deposits	-	-	-	-
Other Liabilities	2,660.00	-	2,660.00	-
United Way	-	-	-	-
Life Insurance	-	-	-	-
Flex Benefits-Medical Exp.	30,991.65	53,185.92	56,762.63	27,414.94
Flex Benefits-Dependent Care	17,841.67	9,353.68	22,792.49	4,402.86
Flex Benefits-Management Fee	283.01	1,035.00	589.75	728.26
529 College Savings	-	4,457.00	4,457.00	-
Sales Tax	-	-	-	-
Accounts Receivable	-	-	-	-
Due from Other Funds	-	1,390,475.54	1,390,475.54	-
Due to Other Funds	4,038.68	29.72	-	4,068.40
Health Fund Reserve	1,951,891.99	238.22	56,201.20	1,895,929.01
<b>TOTALS:</b>	<b>\$ 2,120,158.28</b>	<b>\$ 2,813,800.76</b>	<b>\$ 2,920,267.62</b>	<b>\$ 2,013,691.42</b>

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**

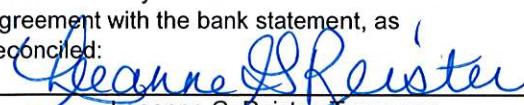
**Trust & Agency Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 2,039,283.64</u>
	<b>Receipts:</b>			
	Payroll Funding	1,390,475.54		
	FSA Deductions	31,787.30		
	General Fund- DT/DF			
	FSA/Health Fund Prefunding Credit			
	Miscellaneous			
	Interest	267.94		
	Net Transfers	465,932.81		
	<b>Total Receipts:</b>			<u>1,888,463.59</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers-Taxes		365,932.81	
	EFT Withdrawals (FSA/Health Fund Accounts)		100,274.77	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		226,683.92	
	Payroll Checks # 231906-232010		38,793.40	
	Direct Deposits (D265623-D268845)		790,643.32	
	T & A Checks #200071		2,660.00	
	FSA Checks #200089		4,284.00	
	Void Checks			
	Net Transfers		465,932.81	
	<b>Total Disbursements:</b>			<u>(1,995,205.03)</u>
31-Jul	ENDING BALANCE	<u>\$ 1,888,463.59</u>	<u>\$ 1,995,205.03</u>	<u>1,932,542.20</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK</b>	1,982,760.46
<b>ADD:</b>	
Deposit in Transit	
<b>SUBTRACT:</b>	
Outstanding Checks	(41,499.61)
Benefit Resources - Current Month's transactions taken Next Month	(8,718.65)
<b>ADJUSTED BANK BALANCE</b>	<u>1,932,542.20</u>
<b>BALANCE PER BOOKS</b>	<u>1,932,542.20</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**

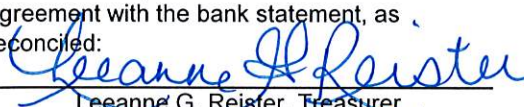
**Private Purpose Trusts and Special Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 80,874.64</u>
	<b>Receipts:</b>			
	Miscellaneous -Dividend & Local Money	783.96		
	Interest	10.48		
	Net Transfers			
	<u>Total Receipts:</u>			<u>794.44</u>
	<b>Disbursements:</b>			
	Checks 200475-200476		519.86	
	Void Checks			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>(519.86)</u>
31-Jul	ENDING BALANCE	<u>\$ 794.44</u>	<u>\$ 519.86</u>	<u>81,149.22</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	82,419.22
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	(1,270.00)
<b>ADJUSTED BANK BALANCE</b>	<u>81,149.22</u>
<b>BALANCE PER BOOKS</b>	<u>81,149.22</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**SPECIAL AID FUNDS**  
**SCHEDULE OF APPROPRIATED EXPENSE**  
 July 31, 2017

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
<b>SERVICES FOR FEES</b>						Student Services
Driver Education (Cumulative Balance)	215,265.85	112,997.96	12,948.39	14,830.41	74,489.09	
Summer Enrichment (Cumulative Balance)	92,353.91	52,359.82	22,882.63	2,016.86	15,094.60	
<b>IDEA 611 17/18 (07/01/17-06/30/18)</b>	1,356,294.00	-	30,397.28	1,082,080.36	243,816.36	Special Education
Covers special education expenditures						
<b>IDEA 619 17/18 (07/01/17-06/30/18)</b>	30,471.00	-	-	15,199.00	15,272.00	Special Education
Covers pre-school educational expenses.						
<b>TITLE I 16/17 (09/01/16-08/31/17)</b>	272,530.00	199,077.61	2,742.00	64,853.00	5,857.39	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
<b>TITLE IIA GRANT 16/17 (09/01/16-08/31/17)</b>	181,261.00	90,699.36	5,238.84	33,864.39	51,458.41	Student Services
Enhances Teacher/Principal training and recruitment.						
<b>TITLE III GRANT 16/17 (09/01/16-08/31/17)</b>	16,347.00	6,639.73	-	1,350.00	8,357.27	
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
<b>TITLE III Immigrant GRANT 16/17 (09/01/16-08/31/17)</b>	27,612.00	2,181.51	-	107.00	25,323.49	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
<b>TEACHER CENTER GRANT 2017-18</b>	61,580.00	-	7,790.12	1,550.50	52,239.38	Teacher Center
Provides staff development opportunities for teachers.						
<b>SPECIAL ED SUMMER PROGRAMS 4408</b>	360,000.00	-	-	177,000.00	183,000.00	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
<b>SPECIAL ED SUMMER PROGRAM-In District</b>	360,000.00	-	42,754.68	26,360.00	290,885.32	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
<b>SPECIAL ED SUMMER PROGRAM-Related Services</b>	18,000.00	-	1,666.14	-	16,333.86	Special Education
Payments to outside providers and staff for related services during July and August.						
<b>STATE SUPPORTED SCHOOLS</b>	265,000.00	-			265,000.00	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
<b>TOTALS :</b>	<b>3,256,714.76</b>	<b>483,955.99</b>	<b>126,420.08</b>	<b>1,419,211.52</b>	<b>1,247,127.17</b>	

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**

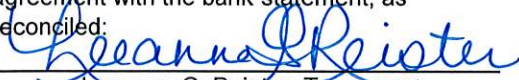
**Special Aid Funds**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$ 1,083,711.74
	<b>Receipts:</b>			
	Local Revenues	4,361.00		
	State Aid/Federal Aid	8,229.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	<b>Total Receipts:</b>			12,590.00
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 204419-204440		43,673.67	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		117,726.84	
	Net Transfers			
	<b>Total Disbursements:</b>			(161,400.51)
31-Jul	ENDING BALANCE	<b>\$ 12,590.00</b>	<b>\$ 161,400.51</b>	<b>934,901.23</b>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	937,118.04
<b>ADD:</b> Outstanding Deposit	
Interfund Transfer from General Fund	-
<b>SUBTRACT:</b>	
Outstanding Checks	(2,216.81)
Outstanding Payment Center Fees	
<b>ADJUSTED BANK BALANCE</b>	<b>934,901.23</b>
<b>BALANCE PER BOOKS</b>	<b>934,901.23</b>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 Leeanna G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE July 31, 2017

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
<b>Bus Purchases 2017-18</b>	1,309,761.00	-	-	1,267,760.76	42,000.24
<b>Capital 12-13 Funded by General Fund</b>	250,000.00	165,099.19	-	84,900.81	-
<b>Capital 13-14 Funded by General Fund</b>	369,200.00	127,076.50	11,173.00	-	230,950.50
<b>Capital 14-15 Funded by General Fund</b>	250,000.00	30,800.00	-	-	219,200.00
<b>Capital 15-16 Funded by General Fund</b>	250,000.00	-	-	-	250,000.00
<b>Capital 16-17 Funded by General Fund</b>	250,000.00	-	-	-	250,000.00
<b>Capital 16-17 Funded by General Fund</b>	250,000.00	-	-	-	250,000.00
<b>Capital Funded by Reserve &amp; Obligations- Dec 11, '12 Proposition</b>	42,239,786.00	37,176,344.52	51,538.47	787,210.42	4,224,692.59
<b>Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)</b>	417,400.00	417,400.00	-	-	-
<b>Subtotal - Capital Fund</b>	<b>45,586,147.00</b>	<b>37,916,720.21</b>	<b>62,711.47</b>	<b>2,139,871.99</b>	<b>5,466,843.33</b>
<b>Debt Service</b>	8,196,269.00	-	-	8,196,269.00	-
<b>TOTALS :</b>	<b>53,782,416.00</b>	<b>37,916,720.21</b>	<b>62,711.47</b>	<b>10,336,140.99</b>	<b>5,466,843.33</b>

## RESERVE BALANCES July 31, 2017

DESCRIPTION	FUND BALANCE AT 07/01/2016	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
<b>Bus Purchases Funded by Reserve</b>	5,133,090.93		729.92		5,133,820.85
<b>Capital Reserve</b>	14,100,038.29		1,049.95		14,101,088.24
<b>Instructional Technology Capital Reserve</b>	1,501,617.17		190.86		1,501,808.03
<b>Insurance Reserve</b>	1,220,526.90		155.13		1,220,682.03
<b>Unemployment Insurance Reserve</b>	392,483.34	(40,000.00)	51.78		352,535.12
<b>Reserve for Liability</b>	1,684,336.91	(50,000.00)	214.08		1,634,550.99
<b>Reserve for Tax Certiorari</b>	738,414.73		93.85		738,508.58
<b>Employee Benefit &amp; Accrued Liability Reserve</b>	2,059,919.34	(400,000.00)	161.07		1,660,080.41
<b>Reserve for Retirement Contributions</b>	2,003,404.21	(203,000.00)	210.23		1,800,614.44
<b>Workers' Compensation Reserve</b>	180,110.89	(20,000.00)	16.54		160,127.43
<b>TOTALS :</b>	<b>29,013,942.71</b>	<b>(713,000.00)</b>	<b>2,873.41</b>	<b>-</b>	<b>28,303,816.12</b>

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**

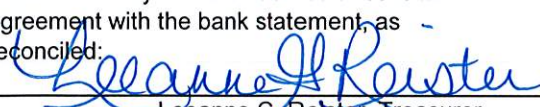
**Capital**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 5,616,945.27</u>
	<b>Receipts:</b>			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	536.16		
	Net Transfers			
	<b>Total Receipts:</b>			<u>536.16</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Payroll Funding		672.81	
	Capital Checks-# 60087		6,026.84	
	Capital Checks-Dec 2012 Prop # 862-866			
	Capital Checks-Dec 2012 Prop BAN # 4242		2,700.00	
	Bus Purchase Reserve Checks (200025)			
	Transfer to General (Remaining Bus Purchase Reserve)			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(9,399.65)</u>
31-Jul	ENDING BALANCE	<u>\$ 536.16</u>	<u>\$ 9,399.65</u>	<u>5,608,081.78</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	5,608,081.78
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>5,608,081.78</u>
<b>BALANCE PER BOOKS</b>	<u>5,608,081.78</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leanne G. Relster, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**


**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,  
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$	7,231,862.21
	<b>Receipts:</b>				
	Transfer from General Fund				
	Interest - Reserve for Liability		214.08		
	Interest -Tax Certiorari		93.85		
	Interest- Unemployment Insurance		51.78		
	Interest- Employee Benefit & Accrued Liabilities		161.07		
	Interest- Employee Retirement Contribution		210.23		
	Interest- Workers' Compensation		16.54		
	Interest- Insurance Reserve		155.13		
	Total Receipts:				902.68
	<b>Disbursements:</b>				
	EFT Withdrawals				
	Transfer to General Fund			502,665.89	
	Total Disbursements:				(502,665.89)
31-Jul	ENDING BALANCE		<u>\$ 902.68</u>	<u>\$ 502,665.89</u>	<u>6,730,099.00</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	6,730,099.00
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	6,730,099.00
<b>BALANCE PER BOOKS</b>	6,730,099.00

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk



**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**


**Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$17,964,596.39</u>
	<b>Receipts:</b>			
	Interest - Bus Purchase Reserve	729.92		
	Interest - Capital Reserve	1,049.95		
	Interest - Capital IT Reserve	190.86		
	Transfer from General Fund			
	<b>Total Receipts:</b>			<u>1,970.73</u>
	<b>Disbursements:</b>			
	Transfer to Capital Fund			
	<b>Total Disbursements:</b>			<u>-</u>
31-Jul	ENDING BALANCE	<u>\$ 1,970.73</u>	<u>\$ -</u>	<u>17,966,567.12</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	17,966,567.12
<b>ADD:</b>	-
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>17,966,567.12</u>
<b>BALANCE PER BOOKS</b>	<u>17,966,567.12</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

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\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**

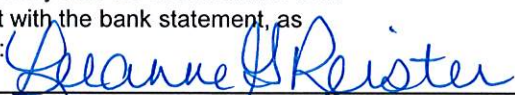
**Debt Service Fund**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$ 1,145,495.56
	<b>Receipts:</b>			
	Transfer from General Fund (per appropriations)			
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	119.20		
	Net Transfers			
	<b>Total Receipts:</b>			<u>119.20</u>
	<b>Disbursements:</b>			
	Checks (001045)			
	Depository Trust Company (Wires)			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>-</u>
31-Jul	ENDING BALANCE	<u>\$ 119.20</u>	<u>\$ -</u>	<u>1,145,614.76</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	1,145,614.76
<b>ADD:</b>	
<b>SUBTRACT:</b>	
<b>ADJUSTED BANK BALANCE</b>	<u>1,145,614.76</u>
<b>BALANCE PER BOOKS</b>	<u>1,145,614.76</u>

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 \_\_\_\_\_  
 Leeanne G. Rejster, Treasurer

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\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JULY 2017**

**Zero Balance Accounts: Purchasing Card**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 77,743.59</u>
	<b>Receipts:</b>			
	Transfer from General Fund			
	<b>Total Receipts:</b>			-
	<b>Disbursements:</b>			
	JP Morgan Chase Withdrawal		77,453.59	
	<b>Total Disbursements:</b>			<u>(77,453.59)</u>
31-Jul	ENDING BALANCE	<u>\$ -</u>	<u>\$ 77,453.59</u>	<u>290.00</u>

<b>BANK RECONCILIATION</b>
----------------------------

BALANCE PER BANK:	290.00
ADD:	-
SUBTRACT:	-
ADJUSTED BANK BALANCE	<u>290.00</u>
BALANCE PER BOOKS	<u>290.00</u>

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 \_\_\_\_\_  
 Leanne G. Reister, Treasurer

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\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION July 31, 2017

SCHOOL	BEGINNING BALANCE 7/1/2017	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 7/31/2017
Allen Creek Elementary	2,229.03	-	-	2,229.03
Jefferson Road Elementary	1,667.23	-	-	1,667.23
Mendon Center Elementary	8,274.37	-	-	8,274.37
Park Road Elementary	4,644.89	-	-	4,644.89
Thornell Road Elementary	5,083.16	-	-	5,083.16
Barker Road Middle School	29,387.05	2,276.29	186.21	31,477.13
Calkins Road Middle School	62,895.28	-	-	62,895.28
Sutherland High School	62,707.29	-	-	62,707.29
Mendon High School	97,545.98	626.50	3,825.78	94,346.70
<b>TOTALS :</b>	<b>274,434.28</b>	<b>2,902.79</b>	<b>4,011.99</b>	<b>273,325.08</b>

BANK RECONCILIATION			
<b>COMBINED BALANCES PER BANK:</b>			278,145.18
<b>ADD:</b>	Outstanding Deposits / Bank Adjustments		
	NSF Checks		
<b>SUBTRACT:</b>	Outstanding Checks		(4,820.10)
<b>ADJUSTED BANK BALANCE</b>			<u>273,325.08</u>
<b>BALANCE PER BOOKS</b>			<u>273,325.08</u>

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
 Budgetary Transfer Report  
 Current Appropriation - Effective From: 07/01/2017 To: 07/31/2017  
 Fiscal Year: 2017

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
<b>Fund: A - GENERAL FUND</b>						
07/05/2017	000019	<b>To cover school supported book binding costs.</b>		A340-2610-500 R	SHS Library Supplies	-100.00
				A340-2610-423 R	SHS Library Rebinding	100.00
07/05/2017	000064	<b>FOR THE PURCHASE OF MHS SUPPLIES AS FUNDED BY DONATION FROM CLASS OF 1977.</b>		A830-9010-800 R	BEN Employee Retirement	-320.00
				A341-2100-500 R	MHS SchiSuppt Supplies	320.00
07/05/2017	000088	<b>To cover cost for library database.</b>		A341-2610-500 R	MHS Library Supplies	-3,050.43
				A341-2610-400 R	MHS Library Contracted Sv	3,050.43
07/05/2017	000116	<b>Move monies from Supplies to Health Services for nursing supplies.</b>		A113-2110-500 R	JR Tch RegSch Supplies	-500.00
				A113-2815-500 R	JR HealthSv Supplies	500.00
07/05/2017	000203	<b>Move funds from Library supplies to Library Contractual budget code for Licensing Renewal.</b>		A113-2610-500 R	JR Library Supplies	-35.00
				A113-2610-400 R	JR Library Contracted Svc	35.00
07/05/2017	000296	<b>To cover cost of contractual services.</b>		A112-2020-500 R	AC Supr RegSch Supplies	-50.00
				A112-2020-400 R	AC Supr RegSch Contract S	50.00
07/10/2017	000369	<b>TO PROVIDE FUNDS FOR COPY PAPER.</b>		A232-2134-500 R	CR World Lang Supplies	-47.55
				A232-2100-506 R	CRMS Schl Suppt Copy Pap	47.55
07/06/2017	000370	<b>Move Monies into the Nursing repair code to cover the cost of repair for equipment.</b>		A113-2810-500 R	JR Counseling Supplies	-65.00
				A113-2815-455 R	JR HealthSv Equip Rpr	65.00
07/06/2017	000373	<b>To provide additional funds for Library supplies.</b>		A511-2062-468 R	STD Library Memberships	-231.45
				A511-2062-500 R	STD Library Supplies	231.45
07/06/2017	000386	<b>To provide funds for PE's 17-18 school year supplies.</b>		A113-2110-500 R	JR Tch RegSch Supplies	-466.69
				A113-2167-500 R	JR PhysEd Supplies	466.69
07/06/2017	000389	<b>To provide funds to purchase music dept. supplies for school year 17-18.</b>		A113-2100-500 R	JR SchiSuppt Supplies	-343.80
				A113-2165-500 R	JR Music Vocal Supplies	343.80

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 07/01/2017 To: 07/31/2017

Fiscal Year: 2017

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
07/07/2017	000416	<b>TO COVER MEMBERSHIP RENEWALS FOR THE YEAR.</b>		A341-2100-500 R	MHS SchISuppt Supplies	-350.00
				A341-2134-468 R	MHS World Lang Membership	350.00
07/07/2017	000515	<b>FOR SOURCES OF STRENGTH FUNDED BY PTSA.</b>		A830-9010-800 R	BEN Employee Retirement	-2,000.00
				A341-2100-500 R	MHS SchISuppt Supplies	2,000.00
07/11/2017	000551	<b>TO COVER THE COST OF EQUIPMENT REPAIR.</b>		A340-2100-500 R	SHS SchISuppt Supplies	-235.00
				A340-2100-455 R	SHS SchISuppt Equip Rpr	235.00
07/11/2017	000864	<b>TO PROVIDE FUNDS FOR BOOK REBINDING.</b>		A231-2100-500 R	BR SchISuppt Supplies	-50.00
				A231-2100-423 R	BR SchISuppt Rebinding	50.00
07/10/2017	000874	<b>To provide funds for HUDL costs through BOCES.</b>		A300-2855-500 R	HS Athletics Supplies	-3,395.00
				A300-2855-490 R	HS Athletics BOCES Srvc	3,395.00
07/11/2017	000953	<b>Transfer for Contractual Service Cost.</b>		A114-2100-465 R	MC SchISuppt Trav Conf	-800.00
				A114-2100-400 R	MC Contracted Services	800.00
07/13/2017	001017	<b>TO PROVIDE FUNDS FOR TECHNOLOGY DEPARTMENT COPY PAPER COSTS.</b>		A232-2149-500 R	CR Technology Supplies	-20.00
				A232-2100-506 R	CRMS SchI Suppt Copy Pap	20.00
07/13/2017	001091	<b>TRANSFER FUNDS FROM MUSIC SUPPLIES TO COVER MUSIC MEMBERSHIP COSTS.</b>		A341-2164-500 R	MHS Music Instr Supplies	-180.00
				A341-2164-468 R	MHS Music Instr Membershi	180.00
07/17/2017	001334	<b>To cover cost of classroom textbooks.</b>		A112-2110-500 R	AC Tch RegSch Supplies	-400.27
				A112-2110-480 R	AC Tch RegSch Textbooks	400.27
07/17/2017	001358	<b>Transfer from Counseling Dept. supplies into general supply code to cover costs.</b>		A115-2810-500 R	PR Counseling Supplies	-100.00
				A115-2110-500 R	PR Tch RegSch Supplies	100.00
07/17/2017	001458	<b>TO PROVIDE FUNDS FOR SOCIAL STUDIES COPY PAPER ORDER.</b>		A232-2182-500 R	CR SocStudies Supplies	-29.98
				A232-2100-506 R	CRMS SchI Suppt Copy Pap	29.98

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
 Budgetary Transfer Report  
 Current Appropriation - Effective From: 07/01/2017 To: 07/31/2017  
 Fiscal Year: 2017

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
07/26/2017	001648	To cover membership renewal.	A231-2100-500 R	BR SchISuppt Supplies	-180.00	
			A231-2164-468 R	BR Music Instr Membership		180.00
07/18/2017	001737	To cover computer instructional costs.	A630-1480-400 R	INF Contracted Services	-1,485.00	
			A530-2630-490 R	ITS Computer Inst BOCES		1,485.00
07/20/2017	001924	To cover computer instructional costs.	A530-2630-400 R	ITS Computer Inst Contr S	-920.55	
			A530-2630-490 R	ITS Computer Inst BOCES		920.55
07/25/2017	002158	To provide funds for student books.	A112-2110-500 R	AC Tch RegSch Supplies	-2,199.25	
			A112-2110-480 R	AC Tch RegSch Textbooks		2,199.25
07/26/2017	002305	TO PROVIDE FUNDS FOR ENGLISH DEPARTMENT COPY PAPER ORDER.	A232-2152-500 R	CR English Supplies	-10.15	
			A232-2100-506 R	CRMS SchI Suppt Copy Pap		10.15
07/25/2017	002381	To cover cost of membership renewal.	A720-1240-500 R	SUPT Supplies	-148.41	
			A720-1240-468 R	SUPT Memberships		148.41
07/31/2017	003670	To correct negative budget codes.	A100-2100-161 R	ES SchISuppt Clerk Sal	-11,577.00	
			A100-2110-110 R	ES Tch RegSch Kdg Sal	-70,886.50	
			A100-2165-121 R	ES Music Vocal Tchr Salar	-29,040.40	
			A100-2610-162 R	ES Library Para Salary	-0.40	
			A100-2810-153 R	ES Counseling Summer Tci	-0.20	
			A200-2149-131 R	MS Technology Tchr Salary	-24,525.00	
			A200-2158-131 R	MS Math Tchr Salary	-43,197.40	
			A200-2610-153 R	MS Library Summer Tchr	-1.00	
			A200-2810-153 R	MS Counseling Summer Tc	-0.80	
			A300-2815-153 R	HS HealthSv Summer Tch	-828.00	
			A410-2251-153 R	SpEd Office Summer Tchr	-23,594.60	
			A511-2059-135 R	STD SpEd InstLdr Stipend	-0.50	
			A530-2630-180 R	ITS Computer Inst Sup/Tec	-4,618.60	
			A550-2060-161 R	DAT Clerical/Secretarial	-591.86	
			A640-1620-164 R	OM Maintenance/Custodial	-901.80	
			A640-1621-164 R	OM Custodial Salary	-4,600.00	
			A820-1420-426 R	FEES Legal Fees	-1,215.00	

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 07/01/2017 To: 07/31/2017

Fiscal Year: 2017

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A100-2110-123 R	ES Tch RegSch 4-5		53,659.50
			A100-2136-121 R	ES InstrChall Tchr Sal		17,227.00
			A100-2610-121 R	ES Library Tch Salary		0.40
			A100-2810-157 R	ES Counselor Salary		0.20
			A200-2610-131 R	MS Library Tch Salary		1.00
			A200-2810-157 R	MS Counselor Salary		0.80
			A300-2140-131 R	HS HealthEd Tchr Salary		1.00
			A300-2149-131 R	HS Technology Tchr Salary		24,524.00
			A300-2158-131 R	HS Math Tchr Salary		43,197.40
			A300-2164-131 R	HS Music Instr Tchr Salar		29,040.40
			A300-2815-162 R	HS HealthSv Para Salary		828.00
			A410-2251-151 R	SpEd Office CPSE Coord		23,594.60
			A511-2052-135 R	STD English Inst Ldr Stip		0.40
			A511-2058-135 R	STD Math InstrLdr Stipend		0.10
			A540-2173-161 R	ProfDev TC Clerk Salary		11,577.00
			A550-2060-180 R	DATSupervisory/Technical		2,086.00
			A610-1310-180 R	FIN BusAdmn Sup/Tech Sal		2,532.60
			A640-1620-161 R	OM Clerical Salary		4,600.00
			A640-1620-180 R	O & M Sup./Technical Sal.		901.80
			A720-1240-161 R	SUPT Clerk Salaries		591.86
			A820-1460-490 R	FEES Records Mgt BOCES		1,215.00
07/31/2017	003742	<b>To provide funds for mileage costs.</b>				
			A231-2020-500 R	BR Supr RegSch Supplies	-75.00	
			A231-2020-466 R	BR Supr RegSch Mileage		75.00
07/31/2017	003759	<b>To correct negative budget codes.</b>				
			A340-2020-500 R	SHS Supr RegSch Supplies	-300.00	
			A340-2182-500 R	SHS SocStudies Supplies	-11.88	
			A340-2250-500 R	SHS SpEd Supplies	-11.88	
			A340-2810-500 R	SHS Counseling Supplies	-11.88	
			A340-2815-500 R	SHS HealthSv Supplies	-11.88	
			A340-2020-466 R	SHS Supr RegSch Mileage		300.00
			A340-2182-400 R	SHS SocStudies Contract S		11.88
			A340-2250-400 R	SHS SpEd Contractual		11.88
			A340-2810-400 R	SHS Counseling Contr Svc		11.88
			A340-2815-400 R	Contracted Services		11.88



PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 07/01/2017 To: 07/31/2017

Fiscal Year: 2017

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
07/31/2017	003761	To correct negative budget codes.				
			A440-2837-121 R	SPSV ESOL Tchr Salaries	-0.20	
			A440-2837-131 R	SPSV ESOL Tchr Salaries		0.20
			<b>Total for Fund A - GENERAL FUND</b>		<b>-233,715.31</b>	<b>233,715.31</b>
			<b>Total Current Approp</b>			<b>233,715.31</b>

Director of Finance  
(money is available and allowable)  
Assistant Superintendent for Business Approval

Cheranne J. Reister  
D-T. K

Date of Treasurer's Report for BOE review

9/27/17

Date Completed

8/9/2017

Person Completing

Chana Cui-Dreco

# PITTSFORD CENTRAL SCHOOL DISTRICT

## TREASURER'S REPORT

### August 31, 2017

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of August 31, 2017.

#### GENERAL FUND

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- The District received their proportionate share of Sales Tax from Monroe County in the amount of \$ 1,337,136 (see page 3).
- The District received August Excess Cost Aid of \$384,595 (see page 3).

#### SCHOOL LUNCH FUND

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- The school lunch program had net operations of (\$38,887) for the month of August (see page 6).

#### TRUST & AGENCY FUND

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- Activity was normal for the month of August (see page 8).

#### SPECIAL AID FUND

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- Activity was normal for the month of August. The District is awaiting SED approvals for Special Education grants IDEA 611 and IDEA 619, as well as, the Teacher Center Grant (see page 11).

#### CAPITAL, DEBT AND RESERVE FUNDS

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- Capital and Debt Service Funds have an unencumbered balance of \$4,542,798 (see page 13).
- Reserve fund balances total \$28,306,592 (see page 13).

Respectfully submitted,



Leeanne G. Reister  
Director of Finance

## PITTSFORD CENTRAL SCHOOLS

### STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS August 31, 2017

#### GENERAL FUND

	8/1/2017 Balance	Receipts	Disbursements	8/31/2017 Balance
Cash in Banks - Checking	\$ 5,695,027.98	\$ 1,781,993.81	\$ 5,162,043.05	\$2,314,978.74
Money Market Account-Chase	385,135.95	\$ 48.95	-	\$385,184.90
Money Market Account- Key	1,896,046.37	153.37	100,000.00	\$1,796,199.74
Money Market Account- M & T	4,536,028.99	385.26	-	\$4,536,414.25
Chase Purchasing Card	290.00	42.49	332.49	-
Investments (See Schedule)	-	-	-	-
	<b>\$ 16,084,464.80</b>	<b>\$ 1,782,623.88</b>	<b>\$ 5,262,375.54</b>	<b>\$9,032,777.63</b>

#### RESERVES

	8/1/2017 Balance	Receipts	Disbursements	8/31/2017 Balance
Insurance Reserve (Checking)	\$ 1,220,682.03	\$ 155.15	\$ -	\$1,220,837.18
Reserve for Liability (Checking)	1,684,550.99	214.11	-	\$1,684,765.10
Reserve for Tax Certiorari (Checking)	738,508.58	93.86	-	\$738,602.44
Unemployment Reserve (Checking)	392,535.12	49.89	-	\$392,585.01
Capital Reserve	12,030,938.24	1,044.53	-	\$12,031,982.77
Bus Purchase Reserve	4,433,820.85	685.26	-	\$4,434,506.11
Instructional Technology Capital Reserve	1,501,808.03	190.88	-	\$1,501,998.91
Employee Benefit Reserve	1,060,080.41	134.74	-	\$1,060,215.15
Employee Retirement Contribution	1,503,614.44	191.11	-	\$1,503,805.55
Workers' Compensation Reserve	130,127.43	16.54	-	\$130,143.97
Investments (See Schedule)	-	-	-	-
	<b>\$ 25,196,458.60</b>	<b>\$ 2,776.07</b>	<b>\$ -</b>	<b>\$24,699,442.19</b>

#### SCHOOL LUNCH FUND

	8/1/2017 Balance	Receipts	Disbursements	8/31/2017 Balance
Cash in Banks - Checking	\$ 284,166.79	19,692.12	35,535.00	\$268,323.91
Money Market Account-Chase	404,619.37	51.43	-	\$404,670.80
	<b>\$ 714,979.96</b>	<b>\$ 19,743.55</b>	<b>\$ 35,535.00</b>	<b>\$672,994.71</b>

#### CAPITAL FUND

	8/1/2017 Balance	Receipts	Disbursements	8/31/2017 Balance
Cash in Banks - Checking	\$ 99,923.71	\$ 100,002.57	\$ 96,073.81	\$103,852.47
Capital-Dec 2012 Proposition-Reserve	\$ 51,860.59	\$ -	\$ 43,053.39	\$8,807.20
Capital-Dec 2012 Proposition-BAN	\$ 4,146,536.48	\$ 503.32	\$ 315,799.46	\$3,831,240.34
Bus Purchase Reserve -Capital	\$ 1,309,761.00	\$ -	\$ 1,212,532.64	\$97,228.36
	<b>\$ 5,616,945.27</b>	<b>\$ 100,505.89</b>	<b>\$ 1,667,459.30</b>	<b>\$4,041,128.37</b>

#### SPECIAL AID FUND

	8/1/2017 Balance	Receipts	Disbursements	8/31/2017 Balance
Cash in Banks - Checking	\$ 934,901.23	\$ 333,550.00	\$ 317,503.56	\$950,947.67
Money Market Account-Chase	-	-	-	-
	<b>\$ 934,901.23</b>	<b>\$ 333,550.00</b>	<b>\$ 317,503.56</b>	<b>\$950,947.67</b>

**PITTSFORD CENTRAL SCHOOLS**  
**INVESTMENT SCHEDULES**

*As of August 31, 2017*

**GENERAL FUND**

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
			-			\$ -

Our current interest rates are as follows:

JP Morgan Chase Checking	0.07% -0.15%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
M & T Money Market -General Fund	0.10%
Canandaigua National Bank Savings	0.08%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

**PITTSFORD CENTRAL SCHOOLS**

**GENERAL FUND**

Monthly Statement of Revenues

August 31, 2017

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 8/31/2017	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	97,875,108.00		-	97,875,108.00	-
Other Payments in Lieu of Taxes	66,681.00		-	66,681.00	-
STAR Tax Relief Program	-		-	-	-
Interest & Penalties	515.00		-	515.00	-
County Sales Tax	5,110,000.00	41,912.84	41,912.84	5,110,000.00	-
Textbook Charges	600.00	115.00	115.00	600.00	-
Tuition - Individuals	-		-	-	-
Other Student Charges	15,000.00		-	15,000.00	-
Admissions	12,975.00		-	12,975.00	-
Tuition - Other Districts	150,000.00		-	150,000.00	-
Health Services - Other Districts	220,346.00		-	220,346.00	-
Interest Earned on Investments	45,000.00	1,208.32	2,809.17	45,000.00	-
Rental of Real Property	80,000.00	8,453.50	8,453.50	80,000.00	-
Rental of Real Property, BOCES	-		-	-	-
Rental of Buses	-	572.32	572.32	572.32	572
Commissions	-		-	-	-
Forfeiture of Deposits	-		-	-	-
Sale of Scrap and Excess Materials	-		190.00	190.00	190
Sale of Instructional Materials - Textbooks	-		-	-	-
Sale of Equipment	-		-	-	-
Insurance Recoveries	40,000.00		-	40,000.00	-
Other Compensation for Loss	2,200.00		(20.00)	2,200.00	-
Refund for BOCES Aided Services	284,804.00		-	284,804.00	-
Refund of Prior Years Expense	60,000.00	153.96	2,216.43	60,000.00	-
Gifts and Donations	15,000.00	504.76	516.11	15,000.00	-
Unclassified Revenues	75,000.00	2,157.06	2,172.06	75,000.00	-
State Aid - General Operating/Foundation Aid	11,941,177.00	3,893.75	3,893.75	11,941,177.00	-
State Aid - Excess Cost	938,305.00		-	938,305.00	-
State Aid - Building Aid	6,500,330.00		-	6,500,330.00	-
State Aid - Lottery Aid	-		-	-	-
State Aid - Lottery Grant	-		-	-	-
State Aid - Commercial Gaming Grant	-		-	-	-
State Aid - BOCES	2,632,896.00		-	2,632,896.00	-
State Aid - Textbooks	364,936.00		-	364,936.00	-
State Aid - Software Aid	97,385.00		-	97,385.00	-
State Aid - Hardware Aid	87,000.00		-	87,000.00	-
State Aid - Library Mat. Aid	40,631.00		-	40,631.00	-
State Aid - Other Bullet Aid	-		-	-	-
State Aid - Other Charter School CSBT	1,071,629.00		-	1,071,629.00	-
State Aid - Other Urban Suburban	50,000.00		-	50,000.00	-
Medicaid Assistance	40,000.00	6,314.75	13,302.47	40,000.00	-
Interfund Transfers	-		-	-	-
Appropriated Fund Balance	1,534,000.00		-	1,534,000.00	-
Reserve for Encumbrances	1,831,221.03		-	1,831,221.03	-
Appropriated Reserve: Liability	50,000.00		-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00		-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00		-	400,000.00	-
Appropriated Reserve: ERS	203,000.00		-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00		-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-		-	-	-
<b>TOTALS:</b>	<b>\$ 131,895,739.03</b>	<b>\$ 65,286.26</b>	<b>\$ 76,133.65</b>	<b>\$ 131,896,501.35</b>	<b>\$ 762.32</b>

# PITTSFORD CENTRAL SCHOOLS

## GENERAL FUND

Schedule of Appropriated Expenses  
August 31, 2017

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
<b>School Operations</b>						
Elementary Schools	17,306,310.00	34,855.50	17,341,165.50	249,544.22	15,421,729.67	1,669,891.61
Middle School	13,729,601.00	(19,167.32)	13,710,433.68	182,944.61	12,075,653.74	1,451,835.33
High School	19,296,582.00	152,450.33	19,449,032.33	470,634.30	16,030,241.63	2,948,156.40
<b>Total School Operations</b>	<b>50,332,493.00</b>	<b>168,138.51</b>	<b>50,500,631.51</b>	<b>903,123.13</b>	<b>43,527,625.04</b>	<b>6,069,883.34</b>
<b>Central Student Programs &amp; Services</b>						
Special Education Office	453,566.00	19,446.75	473,012.75	75,283.64	208,596.43	189,132.68
Special Education Services	1,220,009.00	-	1,220,009.00	-	877,580.00	342,429.00
Out of District Spec. Ed Programs	6,305,348.00	494,187.85	6,799,535.85	744,517.55	5,457,136.78	597,881.52
Special Services	633,483.00	-	633,483.00	29,356.92	360,675.33	243,450.75
Summer Programs	24,000.00	-	24,000.00	2,400.00	21,600.00	0.00
Non Public Services	481,666.00	53,509.00	535,175.00	10,612.79	392,015.65	132,546.56
BOCES	441,011.00	-	441,011.00	81,026.06	228,973.94	131,011.00
<b>Total Central Programs &amp; Services</b>	<b>9,559,083.00</b>	<b>567,143.60</b>	<b>10,126,226.60</b>	<b>943,196.96</b>	<b>7,546,578.13</b>	<b>1,636,451.51</b>
<b>Instructional Services</b>						
Curriculum & Instruction Services	645,693.00	5,707.95	651,400.95	119,754.54	379,311.88	152,334.53
Standards of Performance	504,652.00	-	504,652.00	5,436.28	354,774.95	144,440.77
Pupil Services Office	288,905.00	1,253.68	290,158.68	44,702.21	186,575.87	58,880.60
Instructional Technology Services	1,627,688.00	93,043.99	1,720,731.99	245,233.11	927,332.04	548,166.84
Professional Development Services	234,942.00	15,159.28	250,101.28	29,979.00	195,634.55	24,487.73
Data Team	391,536.00	1,494.14	393,030.14	76,310.92	310,478.04	6,241.18
<b>Total Instructional Services</b>	<b>3,693,416.00</b>	<b>116,659.04</b>	<b>3,810,075.04</b>	<b>521,416.06</b>	<b>2,354,107.33</b>	<b>934,551.65</b>
<b>Support Services</b>						
Finance Services	904,134.00	7,168.80	911,302.80	166,286.26	633,202.06	111,814.48
Personnel Services	379,993.00	1,857.09	381,850.09	70,632.42	206,224.53	104,993.14
Public Information Services	299,901.00	(1,455.00)	298,446.00	27,893.12	211,526.02	59,026.86
Operations and Maintenance	7,835,999.00	874,808.18	8,710,807.18	1,088,849.93	5,403,076.93	2,218,880.32
Printing and Mailing Services	279,967.00	7,257.93	287,224.93	81,603.70	152,824.44	52,796.79
Support Services Technology	1,181,775.00	32,477.39	1,214,252.39	73,895.75	773,987.46	366,369.18
Transportation Services	4,468,320.00	71,467.38	4,539,787.38	170,417.63	3,559,962.37	809,407.38
<b>Total Support Services</b>	<b>15,350,089.00</b>	<b>993,581.77</b>	<b>16,343,670.77</b>	<b>1,679,578.81</b>	<b>10,940,803.81</b>	<b>3,723,288.15</b>
<b>Central Administration</b>						
Board of Education	65,984.00	937.28	66,921.28	18,693.19	19,251.12	28,976.97
Superintendent's Office	338,486.00	5,954.49	344,440.49	65,485.36	264,943.67	14,011.46
<b>Total Central Administration</b>	<b>404,470.00</b>	<b>6,891.77</b>	<b>411,361.77</b>	<b>84,178.55</b>	<b>284,194.79</b>	<b>42,988.43</b>
<b>Undistributed Expenses</b>						
Debt Service & Interfund Transfers	10,609,672.00	-	10,609,672.00	219,273.50	10,202,548.50	187,850.00
Insurance & Fees	1,711,275.00	26,095.93	1,737,370.93	158,881.08	1,430,662.10	147,827.75
Employee Benefits	38,404,020.00	(47,289.59)	38,356,730.41	3,322,234.68	31,464,038.98	3,570,456.75
<b>Total Undistributed Expenses</b>	<b>50,724,967.00</b>	<b>(21,193.66)</b>	<b>50,703,773.34</b>	<b>3,700,389.26</b>	<b>43,097,249.58</b>	<b>3,906,134.50</b>
<b>TOTAL</b>	<b>130,064,518.00</b>	<b>1,831,221.03</b>	<b>131,895,739.03</b>	<b>7,831,882.77</b>	<b>107,750,558.68</b>	<b>16,313,297.58</b>

**Transfers and Adjustments Detail:**

Prior Year Encumbrances	1,831,221.03
Transfer to Bus Purchase Reserve	
BAN Renewal Principal & Interest	

**Total Transfers and Adjustments** 1,831,221.03

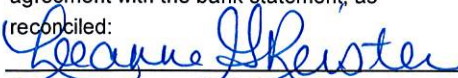
**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**  
**General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>12,512,239.29</u>
	<b>Receipts:</b>			
	Taxes & Tax Items			
	Non Property Taxes	1,337,135.84		
	Local Revenues	47,033.62		
	State Aid (Lottery, Medicaid & Star Aid)	397,224.63		
	Monroe #1 BOCES			
	Interest	1,187.30		
	Transfer- ERS Reserve			
	Transfer-EBLAR Reserve			
	Transfer-Unemployment Reserve			
	<b>Net Transfers</b>			
	<b>Total Receipts:</b>			<u>1,782,581.39</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		100,260.65	
	Check # 244759-245018		3,617,857.20	
	Transfer to T&A (DT/DF)			
	Transfer to Capital (DT/DF)		100,000.00	
	Transfer to Tax Certiorari Reserve			
	Transfer to Bus Purchase Reserve			
	Payroll Funding		1,224,609.21	
	Transfer to Debt (EPC Payment)		219,273.50	
	Transfer to Special Aid (20% Funding)			
	Transfer to P-Card		42.49	
	<b>Net Transfers</b>			
	<b>Total Disbursements:</b>			<u>(5,262,043.05)</u>
31-Aug	ENDING BALANCE	<u>\$ 1,782,581.39</u>	<u>\$ 5,262,043.05</u>	<u>9,032,777.63</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	9,040,996.92
<b>ADD:</b>	
NSF Payments	
Outstanding Transfer from School Lunch	
Outstanding Transfer from Trust & Agency	
<b>SUBTRACT:</b>	
Outstanding Checks	(8,219.29)
Outstanding Transfer to Special Aid	
<b>ADJUSTED BANK BALANCE</b>	<u>9,032,777.63</u>
<b>BALANCE PER BOOKS</b>	<u>9,032,777.63</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Veronica M. Walker, School District Clerk





**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**

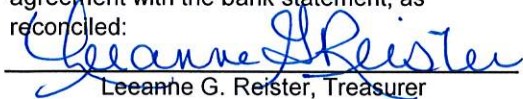
**School Lunch Fund**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 688,786.16</u>
	<b>Receipts:</b>			
	Daily Deposits			
	Prepays- School Lunch Office	1,355.55		
	Prepaid- via NutriKids/Heartland	17,518.40		
	Other Sales-Vending	783.17		
	Catering			
	Miscellaneous			
	Interest	86.43		
	Net Transfers			
	<b>Total Receipts:</b>			<u>19,743.55</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 202067-202075		22,775.51	
	Payroll Funding		12,759.49	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(35,535.00)</u>
31-Aug	ENDING BALANCE	<u>\$ 19,743.55</u>	<u>\$ 35,535.00</u>	<u>672,994.71</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	669,268.36
<b>ADD:</b> Outstanding Deposits	3,726.35
NSF Checks	
<b>SUBTRACT:</b> Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>672,994.71</u>
<b>BALANCE PER BOOKS</b>	<u>672,994.71</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
TRUST & AGENCY  
August 31, 2017**

	7/1/2017			8/31/2017
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	67,970.40	265.79	-	68,236.19
Special Revenue Funds (Local Grants/Donations)	13,178.82	1.54	1,204.17	11,976.19
Consolidated Payroll	-	1,023,595.12	1,023,595.12	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	(1.27)	13,323.60	-	13,322.33
Income Protection (LTD)	-			-
Hospital Insurance	-			-
AFLAC	-			-
NYS Income Tax	-	59,457.17	59,457.17	-
Federal Income Tax	-	152,943.48	152,943.48	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	2,557.96	2,557.96	-
Association Dues	-	-	-	-
Social Security	-	215,177.70	215,177.70	-
Teacher Loans	-	-	-	-
Tax Sheltered Annuities	-	58,027.46	58,027.46	-
Bid Deposits	-	-	-	-
Other Liabilities	-	-	-	-
United Way	-	-	-	-
Life Insurance	-	-	-	-
Flex Benefits-Medical Exp.	27,414.94	14,285.92	48,704.54	(7,003.68)
Flex Benefits-Dependent Care	4,402.86	439.68	7,712.84	(2,870.30)
Flex Benefits-Management Fee	728.26	279.00	139.50	867.76
529 College Savings	-	-	-	-
Sales Tax	-	-	-	-
Accounts Receivable	-	-	-	-
Due from Other Funds	-	1,532,584.79	1,532,584.79	-
Due to Other Funds	4,068.40	21.02	-	4,089.42
Health Fund Reserve	1,895,929.01	227.59	65,276.82	1,830,879.78
<b>TOTALS:</b>	<b>\$ 2,013,691.42</b>	<b>\$ 3,073,187.82</b>	<b>\$ 3,167,381.55</b>	<b>\$ 1,919,497.69</b>

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**

**Trust & Agency Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 1,932,542.20</u>
	<b>Receipts:</b>			
	Payroll Funding	1,532,584.79		
	FSA Deductions	7,502.30		
	General Fund- DT/DF			
	FSA/Health Fund Prefunding Credit			
	Miscellaneous			
	Interest	248.61		
	Net Transfers	527,578.35		
	<b>Total Receipts:</b>			<u>2,067,914.05</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers-Taxes		427,578.35	
	EFT Withdrawals (FSA/Health Fund Accounts)		114,331.40	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		58,027.46	
	Payroll Checks # 232011-232111		75,457.23	
	Direct Deposits (D269669-D270717)		958,198.15	
	T & A Checks #200071			
	FSA Checks #200089			
	Void Checks			
	Net Transfers		527,578.35	
	<b>Total Disbursements:</b>			<u>(2,161,170.94)</u>
31-Aug	ENDING BALANCE	<u>\$ 2,067,914.05</u>	<u>\$ 2,161,170.94</u>	<u>1,839,285.31</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK</b>	1,881,330.74
<b>ADD:</b>	
Deposit in Transit	
<b>SUBTRACT:</b>	
Outstanding Checks	(34,474.77)
Benefit Resources - Current Month's transactions taken Next Month	(7,570.66)
<b>ADJUSTED BANK BALANCE</b>	<u>1,839,285.31</u>
<b>BALANCE PER BOOKS</b>	<u>1,839,285.31</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:


\_\_\_\_\_  
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017  
Private Purpose Trusts and Special Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 81,149.22</u>
	<b>Receipts:</b>			
	Miscellaneous -Dividend & Local Money	207.00		
	Interest	10.33		
	Net Transfers			
	<b>Total Receipts:</b>			<u>217.33</u>
	<b>Disbursements:</b>			
	Checks 200477-200478		1,204.17	
	Void Checks		(50.00)	
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(1,154.17)</u>
31-Aug	ENDING BALANCE	<u>\$ 217.33</u>	<u>\$ 1,154.17</u>	<u>80,212.38</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	80,232.38
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	(20.00)
<b>ADJUSTED BANK BALANCE</b>	<u>80,212.38</u>
<b>BALANCE PER BOOKS</b>	<u>80,212.38</u>

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 Leanne G. Reister, Treasurer

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 \_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**SPECIAL AID FUNDS**  
**SCHEDULE OF APPROPRIATED EXPENSE**  
**August 31, 2017**

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
<b>SERVICES FOR FEES</b>						Student Services
Driver Education (Cumulative Balance)	215,535.85	112,997.96	31,415.49	9,886.94	61,235.46	
Summer Enrichment (Cumulative Balance through 2017)	56,422.31	52,359.82	-	-	4,062.49	
Summer Enrichment (2017-18)	55,108.42	13,911.82	39,728.11	210.57	1,257.92	
<b>IDEA 611 17/18 (07/01/17-06/30/18)</b>	1,356,294.00	-	79,204.53	1,063,748.78	213,340.69	Special Education
Covers special education expenditures						
<b>IDEA 619 17/18 (07/01/17-06/30/18)</b>	30,471.00	-	-	15,199.00	15,272.00	Special Education
Covers pre-school educational expenses.						
<b>TITLE I 16/17 (09/01/16-08/31/17)</b>	272,530.00	199,077.61	6,993.82	1,945.00	64,513.57	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
<b>TITLE IIA GRANT 16/17 (09/01/16-08/31/17)</b>	181,261.00	90,699.36	31,032.48	6,540.45	52,988.71	Student Services
Enhances Teacher/Principal training and recruitment.						
<b>TITLE III GRANT 16/17 (09/01/16-08/31/17)</b>	16,347.00	6,639.73	-	1,350.00	8,357.27	
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
<b>TITLE III Immigrant GRANT 16/17 (09/01/16-08/31/17)</b>	27,612.00	2,181.51	(192.00)	107.00	25,515.49	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
<b>TITLE III Newcomer GRANT 16/17 (09/01/16-08/31/17)</b>	19,990.00	-	150.00	18,992.87	847.13	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
<b>TEACHER CENTER GRANT 2017-18</b>	61,580.00	-	19,900.22	89.00	41,590.78	Teacher Center
Provides staff development opportunities for teachers.						
<b>SPECIAL ED SUMMER PROGRAMS 4408</b>	360,000.00	-	98,696.19	85,071.79	176,232.02	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
<b>SPECIAL ED SUMMER PROGRAM-In District</b>	360,000.00	-	248,351.90	23,582.50	88,065.60	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
<b>SPECIAL ED SUMMER PROGRAM-Related Services</b>	18,000.00	-	9,974.89	-	8,025.11	Special Education
Payments to outside providers and staff for related services during July and August.						
<b>STATE SUPPORTED SCHOOLS</b>	265,000.00	-	-	-	265,000.00	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
<b>TOTALS :</b>	<b>3,296,151.58</b>	<b>477,867.81</b>	<b>565,255.63</b>	<b>1,226,723.90</b>	<b>1,026,304.24</b>	

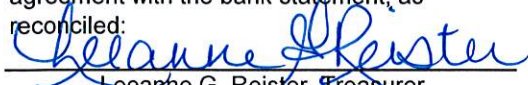
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**

**Special Aid Funds**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			\$ 934,901.23
	<b>Receipts:</b>			
	Local Revenues	5,810.00		
	State Aid/Federal Aid	327,740.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	<b>Total Receipts:</b>			333,550.00
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 204441-204489		23,337.05	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		294,166.51	
	Net Transfers			
	<b>Total Disbursements:</b>			(317,503.56)
31-Aug	ENDING BALANCE	\$ 333,550.00	\$ 317,503.56	950,947.67

<b>BANK RECONCILIATION</b>
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<b>BALANCE PER BANK:</b>	951,854.31
<b>ADD:</b> NSF Check	10.00
Interfund Transfer from General Fund	-
<b>SUBTRACT:</b>	
Outstanding Checks	(916.64)
Outstanding Payment Center Fees	
<b>ADJUSTED BANK BALANCE</b>	950,947.67
<b>BALANCE PER BOOKS</b>	950,947.67

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 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Veronica M. Walker, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE August 31, 2017

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2017-18	1,309,761.00	-	1,212,532.64	55,228.12	42,000.24
Capital 12-13 Funded by General Fund	250,000.00	165,099.19	84,900.81	-	-
Capital 13-14 Funded by General Fund	369,200.00	127,076.50	11,173.00	-	230,950.50
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	-	-	219,200.00
Capital 15-16 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	37,176,344.52	612,210.21	1,150,584.01	3,300,647.26
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
<b>Subtotal - Capital Fund</b>	<b>45,586,147.00</b>	<b>37,916,720.21</b>	<b>1,920,816.66</b>	<b>1,205,812.13</b>	<b>4,542,798.00</b>
Debt Service	8,196,269.00	-	219,273.50	7,976,995.50	-
<b>TOTALS :</b>	<b>53,782,416.00</b>	<b>37,916,720.21</b>	<b>2,140,090.16</b>	<b>9,182,807.63</b>	<b>4,542,798.00</b>

## RESERVE BALANCES August 31, 2017

DESCRIPTION	FUND BALANCE AT 07/01/2016	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,133,090.93		1,415.18		5,134,506.11
Capital Reserve	14,100,038.29		2,094.48		14,102,132.77
Instructional Technology Capital Reserve	1,501,617.17		381.74		1,501,998.91
Insurance Reserve	1,220,526.90		310.28		1,220,837.18
Unemployment Insurance Reserve	392,483.34	(40,000.00)	101.67		352,585.01
Reserve for Liability	1,684,336.91	(50,000.00)	428.19		1,634,765.10
Reserve for Tax Certiorari	738,414.73		187.71		738,602.44
Employee Benefit & Accrued Liability Reserve	2,059,919.34	(400,000.00)	295.81		1,660,215.15
Reserve for Retirement Contributions	2,003,404.21	(203,000.00)	401.34		1,800,805.55
Workers' Compensation Reserve	180,110.89	(20,000.00)	33.08		160,143.97
<b>TOTALS :</b>	<b>29,013,942.71</b>	<b>(713,000.00)</b>	<b>5,649.48</b>	<b>-</b>	<b>28,306,592.19</b>

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**

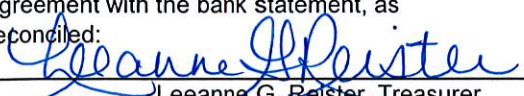
**Capital**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 5,608,081.78</u>
	<b>Receipts:</b>			
	Transfer from General Fund re: Due to/from	100,000.00		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	505.89		
	Net Transfers			
	<b>Total Receipts:</b>			<u>100,505.89</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Payroll Funding		1,049.58	
	Capital Checks-# 60088-60089		96,073.81	
	Capital Checks-Dec 2012 Prop # 867-868		43,053.39	
	Capital Checks-Dec 2012 Prop BAN # 4243-4247		314,749.88	
	Bus Purchase Reserve Checks (200026)		1,212,532.64	
	Transfer to General (Remaining Bus Purchase Reserve)			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(1,667,459.30)</u>
31-Aug	ENDING BALANCE	<u>\$ 100,505.89</u>	<u>\$ 1,667,459.30</u>	<u>4,041,128.37</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	4041128.37
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>4,041,128.37</u>
<b>BALANCE PER BOOKS</b>	<u>4,041,128.37</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Veronica M. Walker, School District Clerk



**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,  
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			\$	6,730,099.00
	<b>Receipts:</b>				
	Transfer from General Fund				
	Interest - Reserve for Liability		214.11		
	Interest -Tax Certiorari		93.86		
	Interest- Unemployment Insurance		49.89		
	Interest- Employee Benefit & Accrued Liabilities		134.74		
	Interest- Employee Retirement Contribution		191.11		
	Interest- Workers' Compensation		16.54		
	Interest- Insurance Reserve		155.15		
	Total Receipts:				855.40
	<b>Disbursements:</b>				
	EFT Withdrawals				
	Transfer to General Fund				
	Total Disbursements:				-
31-Aug	ENDING BALANCE		\$ 855.40	\$ -	6,730,954.40

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	6,730,954.40
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	6,730,954.40
<b>BALANCE PER BOOKS</b>	6,730,954.40

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk


**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**  
**Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$17,966,567.12</u>
	<b>Receipts:</b>			
	Interest - Bus Purchase Reserve	685.26		
	Interest - Capital Reserve	1,044.53		
	Interest - Capital IT Reserve	190.88		
	Transfer from General Fund			
	<b>Total Receipts:</b>			<u>1,920.67</u>
	<b>Disbursements:</b>			
	Transfer to Capital Fund			
	<b>Total Disbursements:</b>			<u>-</u>
31-Aug	ENDING BALANCE	<u>\$ 1,920.67</u>	<u>\$ -</u>	<u>17,968,487.79</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	17,968,487.79
<b>ADD:</b>	-
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>17,968,487.79</u>
<b>BALANCE PER BOOKS</b>	<u>17,968,487.79</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**

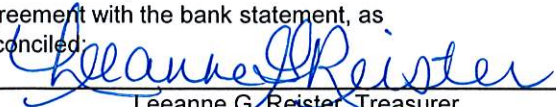
**Debt Service Fund**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			\$ 1,145,614.76
	<b>Receipts:</b>			
	Transfer from General Fund (per appropriations)	219,273.50		
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	145.92		
	Net Transfers			
	<u>Total Receipts:</u>			<u>219,419.42</u>
	<b>Disbursements:</b>			
	Checks (001045)			
	Depository Trust Company (Wires)			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
31-Aug	ENDING BALANCE	<u>\$ 219,419.42</u>	<u>\$ -</u>	<u>1,365,034.18</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	1,365,034.18
<b>ADD:</b>	
<b>SUBTRACT:</b>	
<b>ADJUSTED BANK BALANCE</b>	<u>1,365,034.18</u>
<b>BALANCE PER BOOKS</b>	<u>1,365,034.18</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2017**


**Zero Balance Accounts: Purchasing Card**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jul	BEGINNING BALANCE			<u>\$ 290.00</u>
	<b>Receipts:</b>			
	Transfer from General Fund	42.49		
	<b>Total Receipts:</b>			<u>42.49</u>
	<b>Disbursements:</b>			
	JP Morgan Chase Withdrawal		332.49	
	<b>Total Disbursements:</b>			<u>(332.49)</u>
31-Aug	ENDING BALANCE	<u>\$ 42.49</u>	<u>\$ 332.49</u>	<u>-</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	-
<b>ADD:</b>	-
<b>SUBTRACT:</b>	-
<b>ADJUSTED BANK BALANCE</b>	<u>-</u>
<b>BALANCE PER BOOKS</b>	<u>-</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Veronica M. Walker, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION August 31, 2017

SCHOOL	BEGINNING BALANCE 7/1/2017	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 8/31/2017
Allen Creek Elementary	2,229.03	-	-	2,229.03
Jefferson Road Elementary	1,667.23	-	135.00	1,532.23
Mendon Center Elementary	8,274.37	-	-	8,274.37
Park Road Elementary	4,644.89	-	-	4,644.89
Thornell Road Elementary	5,083.16	-	-	5,083.16
Barker Road Middle School	29,387.05	2,763.79	2,914.79	29,236.05
Calkins Road Middle School	62,895.28	50.00	3,702.56	59,242.72
Sutherland High School	62,707.29	35.00	4,095.80	58,646.49
Mendon High School	97,545.98	4,388.90	8,822.20	93,112.68
<b>TOTALS:</b>	<b>274,434.28</b>	<b>7,237.69</b>	<b>19,670.35</b>	<b>262,001.62</b>

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			267,200.95
ADD:	Outstanding Deposits / Bank Adjustments NSF Checks		
SUBTRACT:	Outstanding Checks		(5,199.33)
ADJUSTED BANK BALANCE			262,001.62
BALANCE PER BOOKS			262,001.62

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
 Budgetary Transfer Report  
 Current Appropriation - Effective From: 08/01/2017 To: 08/31/2017  
 Fiscal Year: 2018

Effective	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred Transferred From	Amount Transferred To
<b>Fund: A - GENERAL FUND</b>						
08/07/2017	000912	To provide funds for TR Health Services Supplies.				
			A117-2110-500 R	TR Tch RegSch Supplies	-118.13	
			A117-2815-500 R	TR HealthSv Supplies		118.13
08/01/2017	002389	TO COVER COST OF MEMBERSHIP RENEWAL.				
			A720-1240-500 R	SUPT Supplies	-89.00	
			A720-1240-468 R	SUPT Memberships		89.00
08/01/2017	002461	TO PROVIDE FUNDS FOR MATH DEPT PAPER ORDER.				
			A232-2158-500 R	CR Math Supplies	-3.21	
			A232-2100-506 R	CRMS Schl Suppt Copy Pap		3.21
08/01/2017	002537	To provide funds for phys ed supplies for 17-18.				
			A113-2100-500 R	JR SchlSuppt Supplies	-34.66	
			A113-2167-500 R	JR PhysEd Supplies		34.66
08/01/2017	002617	To cover the cost of technology supplies.				
			A830-9060-800 R	BEN Hospital Medical	-969.59	
			A341-2149-500 R	MHS Technology Supplies		969.59
08/02/2017	002622	REISSUE B/T FROM TECHNOLOGY SUPPLIES TO TECHNOLOGOY REPAIRS.				
			A341-2149-500 R	MHS Technology Supplies	-625.00	
			A341-2149-400 R	MHS Technology Contr Sv		225.00
			A341-2149-455 R	MHS Technology Equip Rpr		400.00
08/14/2017	003026	TO COVER THE COST OF GRADE CAM SUBSCRIPTION.				
			A340-2100-400 R	SHS SchlSuppt Contr Svc	-1,000.00	
			A340-2630-464 R	SHS Computer Inst Softwar		1,000.00
08/14/2017	003146	TRANSFER FUNDS FROM WORLD LANGUAGE TO PAPER TO COVER DEPARTMENT PAPER PURCHASE.				
			A341-2134-500 R	MHS World Lang Supplies	-32.10	
			A341-2100-506 R	MHS Schl Suppt Copy Paper		32.10
08/18/2017	003155	To cover the cost of membership dues.				
			A720-1240-500 R	SUPT Supplies	-200.00	
			A720-1240-468 R	SUPT Memberships		200.00

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 08/01/2017 To: 08/31/2017

Fiscal Year: 2018

Effective	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred Transferred From	Amount Transferred To
08/18/2017	003762	<b>To cover the cost of workbooks due to increased enrollment.</b>	A112-2110-500 R	AC Tch RegSch Supplies	-65.98	
			A112-2110-480 R	AC Tch RegSch Textbooks		65.98
08/21/2017	003960	<b>FOR 17-18 TUTORING SERVICES.</b>	A830-9060-800 R	BEN Hospital Medical	-44,000.00	
			A300-2100-470 R	HS SchISuppt Tuition		44,000.00
08/24/2017	004161	<b>To cover the costs of Family ID for school nurses to use in clearing students for athletics.</b>	A231-2100-400 R	BR SchISuppt Contr Svc	-622.00	
			A232-2100-500 R	CR SchISuppt Supplies	-622.00	
			A340-2100-400 R	SHS SchISuppt Contr Svc	-622.00	
			A341-2100-500 R	MHS SchISuppt Supplies	-622.00	
			A530-2630-490 R	ITS Computer Inst BOCES		2,488.00
08/25/2017	004184	<b>To provide funds for social studies curriculum school wide.</b>	A117-2110-500 R	TR Tch RegSch Supplies	-535.23	
			A117-2110-480 R	TR Tch RegSch Textbooks		535.23
08/25/2017	004304	<b>To provide funds for daily math practice workbooks.</b>	A112-2110-500 R	AC Tch RegSch Supplies	-329.89	
			A112-2110-480 R	AC Tch RegSch Textbooks		329.89
08/29/2017	004510	<b>TO COVER COSTS OF WINCAP LICENSE AND TECH SUPPORT - PIP 23678.</b>	A610-1310-492 R	FIN BusAdmn Copier Rental	-2,876.00	
			A530-2630-490 R	ITS Computer Inst BOCES		2,876.00
08/29/2017	004548	<b>TO COVER THE COST OF NYS DISTRICT TUITION.</b>	A430-2252-400 R	PrivSchl Contracted Servi	-3,500.00	
			A430-2252-471 R	Oth NYS District Tuition		3,500.00

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 08/01/2017 To: 08/31/2017

Fiscal Year: 2018

Effective	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred Transferred From	Amount Transferred To	
08/31/2017	005541	To correct negative budget accounts.					
		A100-2110-121 R		ES Tch RegSch 1-3	-46,700.00		
		A100-2250-162 R		ES SpEd Para Salary	-36,047.00		
		A100-2250-162 R		ES SpEd Para Salary	-56,015.00		
		A200-2134-131 R		MS World Lang Tchr Sal	-14,064.80		
		A200-2152-131 R		MS EnglishTeacher Sal	-1.00		
		A200-2153-131 R		MS Reading/Literacy Tchr	-20,000.00		
		A200-2164-131 R		MS Music Instr Tchr Salar	-24,038.40		
		A200-2167-161 R		MS PhysEd Clerk Sal	-5,120.25		
		A200-2176-131 R		MS Science Tchr Salary	-40,946.30		
		A300-2116-131 R		HS Business Tchr Salary	-1,865.24		
		A300-2152-131 R		HS English Tchr Sal	-68,762.00		
		A300-2152-131 R		HS English Tchr Sal	-8,136.20		
		A300-2158-131 R		HS Math Tchr Salary	-12,337.00		
		A620-1430-161 R		PER Clerical/Secretarial	-1,476.38		
		A100-2110-123 R		ES Tch RegSch 4-5		46,700.00	
		A100-2153-121 R		ES Reading Tchr Salary		20,000.00	
		A100-2165-121 R		ES Music Vocal Tchr Salar		24,038.40	
		A100-2176-121 R		ES Science Tchr Salary		40,946.30	
		A100-2250-121 R		ES SpEd Tchr Salary		36,047.00	
		A200-2110-122 R		MS Tch RegSch Gr.6 Sal		68,762.00	
		A200-2143-131 R		MS HomeCar Teacher Sal		1.00	
		A200-2250-162 R		MS SpEd Para Salary		56,015.00	
		A200-2810-161 R		MS Counseling Clerk Salar		5,120.25	
		A300-2134-131 R		HS World Lang Tchr Sal		15,930.04	
		A300-2165-131 R		HS Music Vocal Tchr Salar		8,136.20	
		A530-2630-151 R		Teacher Salaries		12,337.00	
		A720-1240-161 R		SUPT Clerk Salaries		1,476.38	
		<b>Total for Fund A - GENERAL FUND</b>			<b>-392,376.36</b>	<b>392,376.36</b>	

Director of Finance  
 (money is available and allowable)  
 Assistant Superintendent for Business Approval

Heather Reister

D. T. Kenny

Date of Treasurer's Report for BOE review

9/27/17

Date Completed

9/13/2017

Person Completing

Chau Cui, Director



**Pittsford Central School District  
Annual Report on Extraclassroom Activity Funds**

**Allen Creek Elementary School**

<u>Club/Activity</u>	Beginning Balance July 1, 2016	Receipts	Disbursements	Ending Balance June 30, 2017
Student Council	\$ 2,005.71	\$ 1,671.39	\$ 1,448.07	\$ 2,229.03
Sales Tax Payable	-			-
	<u>\$ 2,005.71</u>	<u>\$ 1,671.39</u>	<u>\$ 1,448.07</u>	<u>\$ 2,229.03</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 2,965.03
Less Outstanding Checks	(736.00)
Plus Outstanding Receipts	-
Book Balance at End of Month	<u>\$ 2,229.03</u>

**Other Accounts**

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 2,229.03</u>

**Jefferson Road Elementary School**

<u>Club/Activity</u>	Beginning Balance July 1, 2016	Receipts	Disbursements	Ending Balance June 30, 2017
Student Council	\$ 1,699.92	\$ 4,260.00	\$ 4,292.69	\$ 1,667.23
	<u>\$ 1,699.92</u>	<u>\$ 4,260.00</u>	<u>\$ 4,292.69</u>	<u>\$ 1,667.23</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 1,693.23
Less Outstanding Checks	(26.00)
Plus Outstanding Receipts	-
Book Balance at End of Month	<u>\$ 1,667.23</u>

**Other Accounts**

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 1,667.23</u>

**Mendon Center Elementary School**

<u>Club/Activity</u>	Beginning Balance July 1, 2016	Receipts	Disbursements	Ending Balance June 30, 2017
Student Council	\$ 55.48	\$ 9,730.44	\$ 9,000.94	\$ 784.98
Bookstore	5,826.88	2,429.39	2,929.24	5,327.03
Newspaper Club	-	159.70	159.70	-
Ski Club	2,175.16	2,358.76	2,496.75	2,037.17
Sales Tax	91.10	807.44	773.35	125.19
	<u>\$ 8,148.62</u>	<u>\$ 15,485.73</u>	<u>\$ 15,359.98</u>	<u>\$ 8,274.37</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 8,487.60
Less Outstanding Checks	(213.23)
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Book Balance at End of Month	<u>\$ 8,274.37</u>

**Other Accounts**

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 8,274.37</u>

**Park Road Elementary**

<u>Club/Activity</u>	<b>Beginning Balance July 1, 2016</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance June 30, 2017</b>
Student Council	\$ 3,041.81	\$ 4,086.20	\$ 3,727.97	\$ 3,400.04
Ski Club	1,243.80	682.55	700.00	1,226.35
Sales Tax	18.50	338.80	338.80	18.50
	<u>\$ 4,304.11</u>	<u>\$ 5,107.55</u>	<u>\$ 4,766.77</u>	<u>\$ 4,644.89</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 4,644.89
Less Outstanding Checks	-
Plus Outstanding Receipts - Deposits in Transit	
Book Balance at End of Month	<u>\$ 4,644.89</u>

**Other Accounts**

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
<b>Total Cash Balance at End of Month</b>	<u>\$ 4,644.89</u>

**Thornell Road Elementary School**

<u>Club/Activity</u>	<b>Beginning Balance July 1, 2016</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance June 30, 2017</b>
Student Council	\$ 3,750.39	\$ 2,955.39	\$ 2,985.16	\$ 3,720.62
Ski Club	1,573.21	2,550.00	2,760.67	1,362.54
Sales Tax	-	214.67	214.67	-
	<u>\$ 5,323.60</u>	<u>\$ 5,720.06</u>	<u>\$ 5,960.50</u>	<u>\$ 5,083.16</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 5,083.16
Less Outstanding Checks	-
Plus Outstanding Receipts	
Book Balance at End of Month	<u>\$ 5,083.16</u>

**Other Accounts**

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
<b>Total Cash Balance at End of Month</b>	<u>\$ 5,083.16</u>

**Barker Road Middle School**

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2016</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance June 30, 2017</u>
Adventure Club	\$ 706.35	\$ 22,352.00	\$ 22,056.22	\$ 1,002.13
Art Club	71.90	-	-	71.90
Bookstore	3,313.43	1,403.55	1,002.36	3,714.62
Drama Club	9,014.13	16,891.06	18,846.24	7,058.95
Gay Straight Alliance	25.00	-	-	25.00
Science Olympiad	659.28	90.00	149.49	599.79
Home & Careers	224.42	2,553.24	2,194.42	583.24
Latin Club	1.48	200.00	200.00	1.48
Music Activities	2,281.23	23,611.75	21,417.71	4,475.27
Robotics Club	221.42	-	-	221.42
Ski Club	2,987.72	7,995.00	8,930.00	2,052.72
Student Council	9,410.41	42,663.15	45,077.04	6,996.52
Yearbook	2,116.11	432.00	-	2,548.11
Sales Tax	207.66	194.85	366.61	35.90
	<u>\$ 31,240.54</u>	<u>\$ 118,386.60</u>	<u>\$ 120,240.09</u>	<u>\$ 29,387.05</u>

**Reconciliation of Cash Balances:****Checking Account**

Bank Statement Balance at End of Month	\$ 29,532.48
Less Outstanding Checks	(145.43)
Plus Outstanding Receipts	-
Plus NSF Check	-
Book Balance at End of Month	<u>\$ 29,387.05</u>
<b><u>Other Accounts</u></b>	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
<b>Total Cash Balance at End of Month</b>	<u><u>\$ 29,387.05</u></u>

**Calkins Road Middle School**

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2016</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance June 30, 2017</u>
Art Club	\$ 197.87	\$ -	\$ 112.71	\$ 85.16
Best Buddies	-	84.00	-	84.00
Bookstore	1,105.07	480.67	247.68	1,338.06
Drama Club	17,104.47	31,481.11	25,009.79	23,575.79
Home & Careers	3,361.33	932.55	866.22	3,427.66
Latin Club	1,450.30	1,040.00	1,470.00	1,020.30
Music Activities	18,372.07	16,075.52	20,159.06	14,288.53
Ski Club	1,640.98	5,665.00	5,585.00	1,720.98
Spanish Club	906.72	1,237.78	781.44	1,363.06
Student Council	6,835.29	33,228.34	35,359.24	4,704.39
Yearbook	10,442.07	1,749.10	942.12	11,249.05
Sales Tax Payable	-	164.96	126.66	38.30
	<u>\$ 61,416.17</u>	<u>\$ 92,139.03</u>	<u>\$ 90,659.92</u>	<u>\$ 62,895.28</u>

**Reconciliation of Cash Balances:****Checking Account**

Bank Statement Balance at End of Month	\$ 63,397.52
Less Outstanding Checks	(502.24)
Plus Outstanding Receipts	-
Plus NSF Check - Stop Payment	-
Plus Bank Service Charges	-
Book Balance at End of Month	<u>\$ 62,895.28</u>
<b><u>Other Accounts</u></b>	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
<b>Total Cash Balance at End of Month</b>	<u><u>\$ 62,895.28</u></u>

**Sutherland High School**

<b><u>Club/Activity</u></b>	<b>Beginning Balance July 1, 2016</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance June 30, 2017</b>
Class of 2016	2,924.36	-	2,924.36	-
Class of 2017	4,603.41	29,417.94	32,273.92	1,747.43
Class of 2018	1,840.46	2,827.75	1,968.28	2,699.93
Class of 2019	1,105.28	3,063.78	2,645.60	1,523.46
Class of 2020	-	2,375.00	1,107.97	1,267.03
Band	824.41	2,161.00	2,267.41	718.00
Best Buddies	-	242.25	-	242.25
SHS Cow	245.02	-	245.02	-
Debate Club	77.82	-	77.82	-
DECA Club	80.60	8,750.00	8,182.00	648.60
Drama	8,776.68	4,977.23	5,314.17	8,439.74
Fine Arts	1.48	113.19	-	114.67
Gay Straight Alliance	-	495.23	174.46	320.77
Latin Club	599.59	60.00	-	659.59
Link Crew	1,156.08	937.50	758.89	1,334.69
MasterMinds	321.45	-	321.45	-
Model UN	3,077.91	7,324.00	6,634.84	3,767.07
Musicals	11,393.09	19,749.35	20,313.70	10,828.74
National Honor Society	147.42	-	147.42	-
Newspaper-Midnight	208.02	-	-	208.02
Pegasus	1,026.65	-	-	1,026.65
Project Earth	333.73	330.56	190.55	473.74
Runway for Relief	-	3,460.60	3,460.60	-
Show Choir	1,214.11	-	-	1,214.11
Ski Club	2,460.37	5,221.16	5,793.00	1,888.53
Student Council	9,593.73	8,043.19	4,988.23	12,648.69
Tri-M	1,778.43	3,048.00	1,283.69	3,542.74
Yearbook	10,527.35	5,600.00	9,566.58	6,560.77
Sales Tax Payable	1,092.14	3,131.60	3,391.67	832.07
	<b>\$ 65,409.59</b>	<b>\$ 111,329.33</b>	<b>\$ 114,031.63</b>	<b>\$ 62,707.29</b>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 66,056.51
Less Outstanding Checks	(3,364.22)
Plus Outstanding Receipts - NSF checks	15.00
Plus Outstanding Receipts - Deposits in Transit	
Book Balance at End of Month	<u>\$ 62,707.29</u>

**Other Accounts**

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
<b>Total Cash Balance at End of Month</b>	<u><b>\$ 62,707.29</b></u>

**Mendon High School**

<b><u>Club/Activity</u></b>	<b>Beginning Balance July 1, 2016</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance June 30, 2017</b>
Class of 2016	6,228.73	39.72	6,268.45	-
Class of 2017	7,865.46	25,439.63	29,257.90	4,047.19
Class of 2018	3,220.86	15,931.16	8,992.41	10,159.61
Class of 2019	3,233.35	2,442.34	1,839.70	3,835.99
Class of 2020	-	7,775.52	1,601.83	6,173.69
Anime Club	67.21	-	32.71	34.50
Art Club	38.72	-	17.73	20.99
Bookstore	2,903.76	4,008.82	3,969.34	2,943.24
Concert Band	-	3,493.26	3,493.26	-
Concert Choir (Select Choir)	204.76	26,121.33	24,968.43	1,357.66
Dance Team	1,583.83	-	1,583.83	-
DECA Club	729.93	17,944.04	18,320.27	353.70
Diversity Club	17.65	-	6.00	11.65
Drama Club	11,074.88	4,162.00	5,027.42	10,209.46
Electrathon	110.84	107.10	-	217.94
Environmental Awareness	92.37	-	92.37	-
Fashion Club	839.31	470.78	887.89	422.20
French Club	116.04	-	34.39	81.65
Habitat for Humanity	218.84	-	218.84	-
Jr. Statesmen of America	277.44	-	30.45	246.99
Latin Club	811.02	380.00	380.00	811.02
Link Crew	1,751.37	2,944.37	1,601.75	3,093.99
Model UN	2,096.06	8,312.28	9,228.45	1,179.89
Musical Activities	320.70	-	320.70	0.00
Musical Club	17,007.46	27,647.01	20,804.75	23,849.72
National Honor Society	1,640.86	-	241.33	1,399.53
Orchestra	414.57	20,407.16	20,161.19	660.54
Pittsford Girl Up	372.78	856.36	814.26	414.88
Reality Check	349.25	-	163.51	185.74
Science Olympiad	298.82	539.95	495.00	343.77
Spanish Club	-	103.75	86.64	17.11
Student Council	3,320.47	8,511.92	5,378.82	6,453.57
Technology Club	1,144.73	6,392.44	6,853.32	683.85
Virtual Enterprises	820.34	1,153.78	849.44	1,124.68
Wind Ensemble	46.34	37,648.60	35,173.68	2,521.26
Women's A Cappella	289.48	146.30	-	435.78
Yearbook	10,475.01	15,300.39	12,143.76	13,631.64
Sales Tax Payable	1,432.77	3,651.19	4,461.41	622.55
	<b>\$ 81,416.01</b>	<b>\$ 241,931.20</b>	<b>\$ 225,801.23</b>	<b>\$ 97,545.98</b>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 99,650.78
Less Outstanding Checks	(2,104.80)
Plus Outstanding Receipts - NSF checks	-
Book Balance at End of Month	<b>\$ 97,545.98</b>

**Other Accounts**

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<b>\$ 97,545.98</b>

TOTAL OF ALL CLUBS

274,434.28

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# Pittsford Schools

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Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534

585.267.1053

Fax: 585.381.9368

Darrin\_Kenney@pittsford.monroe.edu

Darrin Kenney  
Assistant Superintendent for Business

Date: September 12, 2017  
To: Michael Pero, Superintendent of Schools  
From: Darrin T. Kenney, Assistant Superintendent for Business *DTK*  
Re: Auction of Equipment

Several years ago the District initiated an effort to systematically update our aged Buildings and Grounds fleet. Part of the plan was to test what the Town of Pittsford and some other schools are doing:

- Replace vehicles/equipment at shorter intervals so that we improve safety, minimize long-term maintenance costs, and maximize resale value thereby minimizing net outlay.
- Utilize the services of a large auction company that specializes in county or statewide auctions of municipal vehicles and equipment.

This practice has proven very favorable for the District taxpayers.

Board Policy 5410 states "The Superintendent or designee may dispose of property in such a manner that brings the most financial benefit to the District."

On September 11, 2017, RTI Auctions (Roy Teitsworth Inc.) inspected equipment we would request be sent to auction on October 7, 2017. All pieces of equipment have estimates and will be sold to the highest bidder.

The following items will be sent on consignment:

2010 Ford F650 Salt Dump Truck	2009 Ford E350 Flatbed Truck
2009 John Deere 4 WD Tractor	John Deere Mower Deck (2)
Erskine HP Snow Blower	1994 Chevy Truck with Plow
2009 Ford E 350 Truck	2003 Chevy Impala 4 DR (2)
210 Ford F150 XL Truck	2004 Chevy Impala 4 DR

I have discussed this process with the District's auditor, attorney and NYS Ed and all agree we may utilize this process. Therefore, in accordance with Policy 5410 and applicable laws, I recommend the following:

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District at its regular meeting of September 27, 2017 does hereby declare the above equipment scrap or obsolete and does hereby authorize the auction and receipt of proceeds from the sale of the vehicles and equipment listed on the Consignment Contract from Roy Teitsworth, Inc.

*DTK:kd*

Cc: *J. Beardsley*

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

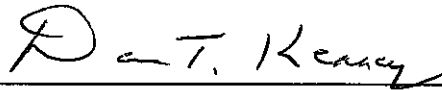
## RECOMMENDATION FOR COMPETITIVE BID AWARD

**To:** Board of Education  
**From:** Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Karen L. Houston, Purchasing Agent)  
**BOE Date:** September 27, 2017  
**Topic:** Musical Instruments 2  
**Paper of Record:** *The Daily Record*  
**Advertised Date:** August 11, 2017  
**Date of Bid Opening:** August 18, 2017  
**Time of Bid Opening:** 11:00 A.M.  
**Funds:** Curriculum 510 2164 200

**BE IT RESOLVED,** That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting District specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
<b>Musical Instruments</b>	K&S Music	4,475.00
	Music & Arts	2,540.00
	Total	<u>\$ 7,015.00</u>

**Comments:** The 17-18 Musical Instrument 2 Bid contract begins from date awarded by Board of Education through 02/28/18. It represents 3-musical instruments which were rebid after those items were not awarded on the 17-18 Musical Instrument bid. The bid was reviewed by Tammy Sutliff, Standards Leader for Music, Jessica Zepp, Purchasing Assistant, and Karen L. Houston, Purchasing Agent. Award is based on lowest responsive and responsible bidder meeting District specifications.



Darrin Kenney, Assistant Superintendent for Business

Received

SEP 13 2017

8460F.3

1 of 3

Superintendent's Office PITTSFORD CENTRAL SCHOOL DISTRICT  
Secondary Preliminary Field Trip Request

**Instructions:**  
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Jennifer Simons & Heidi Marafioti School: Barker Road Calkins Road Middle School

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

**Logistics of Trip**

Destination (include exact address): Quebec City, Quebec, CANADA

Estimated Number of Students: 40 per building Round Trip Mileage: \_\_\_\_\_

Departure: Date 1/12/18 Time 5:30 AM Return: Date 1/14/18 Time 10:00 PM

Have both the district and building calendars been checked for conflicts, etc.  yes  no

Estimated Number of Chaperones: Teachers: 3 Parents \_\_\_\_\_ Other: 1 Administrator

Type of Transportation:

District bus: \_\_\_\_\_ Please complete *Special Trip Request Card*  
Commercial Carrier: X Please complete form (8460F.7 - Trans)

Arrangement for meals and lodging (if necessary): Four Points by Sheraton, 7900 Rue du Marigot, Quebec, Quebec

Lodging and all but 2 meals are paid for in trip cost

Cost:

Estimated Cost Per Student:

Event Fee:	<u>\$525</u>
Travel:	_____
Lodging:	_____
Meals:	<u>\$25</u>
Other:	<u>souvenir \$</u>
Total:	<u>\$550 +</u>

Estimated Funds from Each Source:

from District:	_____
from student:	<u>\$550</u>
outside source:	_____
fundraising:	_____
other:	_____
Total:	_____

Describe fundraising or outside sources: NONE



**Complete for overnight, extended, out-of-state or out-of-country trips:**

Date of parent informational meeting: October 2017

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Student baggage will be brought in the Thursday before departure for administrator check

Carry-on luggage will be inspected by chaperones prior to departure. Curfews set by chaperones each night with room check at lights out.

Rooms checked each evening at lights out, private security on duty all night in the hallways of the hotel

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: January 2018 (Include a copy of chaperone responsibilities and expectations)

Other remarks:

Jennifer Simons  
Requesting Teacher(s) Signature

9/6/2017  
Date

**Curricular/Instructional Plan**

For what course is this trip required? The trip is open to 7th and 8th grade French students

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

\*Please see attached sheet for objectives

Activities

Preparation: How will the student be prepared for the trips as an instructional activity?

Students are being prepared every day in French class as they read, write, speak and listen to the language.

They learn about Quebec as a Francophone region and city as a part of their curriculum on French culture.

On trip: What instructional activities will occur on the trip?

Students will use the language in authentic situations such as with hotel clerks, store clerks and in restaurant settings with waiters/waitresses. Students will learn about the history of Quebec.

They will experience the culture directly by walking the streets and interacting with native speakers, dogsledding, eating authentic foods, hearing traditional music and visiting culturally significant sites.

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

Students will discuss facets of Quebec's history, language and culture. They will compare it to France and the U.S. Students may also share their experiences via a slide show.

This way, students can make connections between what they experienced and what they have learned/are learning in class.

An increased, more natural use of the language and a new excitement for French will determine for me if the outcomes for the trip were achieved.

Provisions for Continuity of School Work - to be completed for any missed instructional.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Students will miss one day of classes. They know they are responsible for all work they miss and they are encouraged to reach out to teachers in advance.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

A substitute teacher will follow plans for regular student activities in the classroom, usually a video on Quebec and interesting activities about its culture.

**TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE**

BRMS: [Signature]  
Principal Approval

9/8/17  
Date

\_\_\_\_\_  
Director/ASI Approval

\_\_\_\_\_  
Date

Comments: \_\_\_\_\_

**TO BE COMPLETED BY THE SUPERINTENDENT**

[Signature]  
Superintendent's Approval

9/14/17  
Date

Comments: Please familiarize yourself w new field trip regulations. Thank you

\*If commercial carrier is the mode of transportation, form 8460F.7-Trans should be forwarded to the Transportation Department.

Board Approval Date: \_\_\_\_\_

Sent to Transportation: \_\_\_\_\_

Received

SEP 13 2017 PITTSFORD CENTRAL SCHOOL DISTRICT

Secondary Preliminary Field Trip Request

Superintendent's Office

**Instructions:**  
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Heidi Marafioti School: Calkins Road Middle School / CMS

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

**Logistics of Trip**

Destination (include exact address): Quebec City, Quebec, CANADA

Estimated Number of Students: 40 Round Trip Mileage: \_\_\_\_\_

Departure: Date 1/12/18 Time 5:30 AM Return: Date 1/14/18 Time 10:00 PM

Have both the district and building calendars been checked for conflicts, etc.  yes  no

Estimated Number of Chaperones: Teachers: 3 Parents \_\_\_\_\_ Other: 1 Administrator

Type of Transportation:

District bus: \_\_\_\_\_ Please complete *Special Trip Request Card*  
 Commercial Carrier: X Please complete form (8460F.7 – Trans)

Arrangement for meals and lodging (if necessary): Four Points by Sheraton, 7900 Rue du Marigot, Quebec, Quebec

Lodging and all but 2 meals are paid for in trip cost

Cost:

Estimated Cost Per Student:

Event Fee: \$525  
 Travel: \_\_\_\_\_  
 Lodging: \_\_\_\_\_  
 Meals: \$25  
 Other: souvenir \$  
 Total: \$550 +

Estimated Funds from Each Source:

from District: \_\_\_\_\_  
 from student: \$550  
 outside source: \_\_\_\_\_  
 fundraising: \_\_\_\_\_  
 other: \_\_\_\_\_  
 Total: \_\_\_\_\_

Describe fundraising or outside sources: NONE

**Complete for overnight, extended, out-of-state or out-of-country trips:**

Date of parent informational meeting: October 2017

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Student baggage will be brought in the Thursday before departure for administrator check

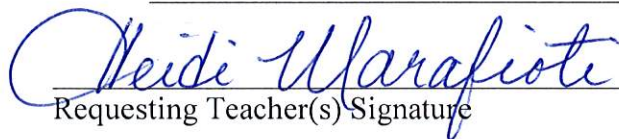
Carry-on luggage will be inspected by chaperones prior to departure. Curfews set by chaperones each night with room check at lights out.

Rooms checked each evening at lights out, private security on duty all night in the hallways of the hotel

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: January 2018 (Include a copy of chaperone responsibilities and expectations)

Other remarks: \_\_\_\_\_

  
Requesting Teacher(s) Signature

9/6/2017

Date

**Curricular/Instructional Plan**

For what course is this trip required? The trip is open to 7th and 8th grade French students

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

\*Please see attached sheet for objectives

**Activities**

Preparation: How will the student be prepared for the trips as an instructional activity?

Students are being prepared every day in French class as they read, write, speak and listen to the language.

They learn about Quebec as a Francophone region and city as a part of their curriculum on French culture.

On trip: What instructional activities will occur on the trip?

Students will use the language in authentic situations such as with hotel clerks, store clerks and in restaurant settings with waiters/waitresses. Students will learn about the history of Quebec.

They will experience the culture directly by walking the streets and interacting with native speakers, dogsledding, eating authentic foods, hearing traditional music and visiting culturally significant sites.

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

Students will discuss facets of Quebec's history, language and culture. They will compare it to France and the U.S. Students may also share their experiences via a slide show.

This way, students can make connections between what they experienced and what they have learned/are learning in class.

An increased, more natural use of the language and a new excitement for French will determine for me if the outcomes for the trip were achieved.

Provisions for Continuity of School Work - to be completed for any missed instructional.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Students will miss one day of classes. They know they are responsible for all work they miss and they are encouraged to reach out to teachers in advance.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

A substitute teacher will follow plans for regular student activities in the classroom, usually a video on Quebec and interesting activities about its culture.

**TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE**

  
Principal Approval

9/2/17  
Date

\_\_\_\_\_  
Director/ASI Approval

\_\_\_\_\_  
Date

Comments: \_\_\_\_\_  
\_\_\_\_\_

**TO BE COMPLETED BY THE SUPERINTENDENT**

  
Superintendent's Approval

9/14/17  
Date

Comments: Please familiarize yourself w new  
trip regulations. Thank you

\*If commercial carrier is the mode of transportation, form **8460F.7-Trans** should be forwarded to the Transportation Department.

Board Approval Date: \_\_\_\_\_

Sent to Transportation: \_\_\_\_\_

### PITTSFORD CENTRAL SCHOOL DISTRICT Secondary Preliminary Field Trip Request

**Instructions:**

Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and \_\_\_\_\_ for a day trip.

Teacher(s) Initiating Request: Mindy Johnston School: MHS

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

**Logistics of Trip**

Life Weekend for Journalism Conference.  
Residence Inn 333 E. Street SW

Destination (include exact address): Washington DC, 20024

Estimated Number of Students: 3 Round Trip Mileage: X

Departure: Date 10/13/17 Time 5:00 AM Return: Date 10/15/17 Time 11:00 pm

Have both the district and building calendars been checked for conflicts, etc.  yes  no

Estimated Number of Chaperones: Teachers: 1 (me) Parents: 0 Other: 0

Type of Transportation: District bus  Commercial Carrier Air - Yearbook is covering this.

\*If using a commercial carrier, please complete form 8460F - Trans and attach it to this document

Arrangement for meals and lodging (if necessary): \_\_\_\_\_

<b>Cost:</b>		<b>Estimated Cost from Each Source:</b>	
Estimated Cost Per Student:		from district: <u>0</u>	
Event Fee:	<u>150.-</u>	from student:	<u>200.-</u>
Travel:	<u>400.-</u>	outside source:	<u>0</u>
Lodging:	<u>585.-</u>	fundraising:	<u>Yearbook club sales 935.-</u>
Meals:	<u>0</u> <i>student responsibility</i>	other:	<u>0</u>
Other:	<u>0</u>	Total:	<u>0</u>
Total:	<u>1135.-</u>		

If fundraising is involved, please describe: Yearbook sales, baby ad sales, blanket & mug sales with a small parent contribution

**Complete for overnight, extended, out-of-state or out-of-country trips:**

Date of parent informational meeting: 10/5/17

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

There will be a baggage check and room check. Other than sleeping the 4 of us will be together the entire time

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: NA (Include a copy of chaperone responsibilities and expectations)

Other remarks: \_\_\_\_\_

M. Johnston (M. Johnston) 9/20/17  
Requesting Teacher(s) Signature Date

**Curricular/Instructional Plan**

For what course is this trip required? Yearbook

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

The 3 editors of this years MHS yearbook will be attending this intensive leadership and preparation retreat to learn exactly what's necessary to lead the yearbook staff to creating an award winning journalistic book.

Preparation: How will the student be prepared for the trips as an instructional activity?

Students have already begun preparation by choosing a theme and a design plan. They have discussed marketing, organizing staff, and set up workshops for design, <sup>graphic</sup> photo journalism and journalism

On trip: What instructional activities will occur on the trip?

The trip is one big intensive weekend where students will be attending workshops and actively working on the plans for the year and discussing how to improve our journalism and planning for the year.

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

We will meet with the entire yearbook staff to implement the plan designed at the workshop.

Provisions for Continuity of School Work

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Students will get work ahead of time for the 1 day they will miss.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

NA - Yearbook is a club. My Chemistry students will have a structured assignment.

TO BE COMPLETED BY THE BUILDING PRINCIPAL AND DIRECTOR WHEN APPROPRIATE

Director's Approval

[Signature]

Principal's Approval

Date

9/21/17

Date

Comments:

TO BE COMPLETED BY THE SUPERINTENDENT

Superintendent's Approval

[Signature]

Date

9/21/17

Comments:

\*If commercial carrier is the mode of transportation, form 8460F-Trans should be forwarded to the Director of Transportation.

Board Approval Date: \_\_\_\_\_

Sent to Transportation: \_\_\_\_\_



Received

8460F  
1 of 3

SEP 14 2017

Superintendent's Office **PITTSFORD CENTRAL SCHOOL DISTRICT**  
Secondary Preliminary Field Trip Request

**Instructions:**  
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and \_\_\_\_\_ for a day trip.

Teacher(s) Initiating Request: Jeffrey Amoroso School: Mendon HS  
Mendon Varsity Baseball Coach

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

**Logistics of Trip**

ESPN Wide World of Sports Walt Disney

Destination (include exact address): 700 S Victory Way Kissimmee FL 34747

Estimated Number of Students: 20 Round Trip Mileage: 2540 miles

Departure: Date 3/31/18 Time 10AM Return: Date 4/6/18 Time 5pm

Have both the district and building calendars been checked for conflicts, etc.  yes  no

Estimated Number of Chaperones: Teachers: 3 Parents 0 Other: 0  
Coaches

Type of Transportation: District bus TO/FROM Buffalo Commercial Carrier South West - departure  
\*If using a commercial carrier, please complete form 8460F - Trans and attach it to this document arrival from Buffalo

Arrangement for meals and lodging (if necessary): Disney Caribbean Beach Resort  
Meal Plan and box lunches Int'l Airport

Cost:

Estimated Cost Per Student:

Event Fee: \_\_\_\_\_

Travel: 700

Lodging: 850

Meals: \_\_\_\_\_

Other: \_\_\_\_\_

Total: 1550

Estimated Cost from Each Source:

from district: 0

from student: 0

outside source: 0

fundraising: 1550

other: \_\_\_\_\_

Total: 1550/pp

If fundraising is involved, please describe: Pittsford Mendon Baseball  
Booster dose a variety of fundration, activiel  
Bristial giftcard sales, parent social,  
pancake and donations

**Complete for overnight, extended, out-of-state or out-of-country trips:**

Date of parent informational meeting: TBD

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Coaches will conduct bag checks at Mendon prior to leaving for the airport. Coaches set nightly curfews and are with the students during to enter trip

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: NA (Include a copy of chaperone responsibilities and expectations)

Other remarks: \_\_\_\_\_

Jurallalinen Boosters  
Requesting Teacher(s) Signature

8/27/16  
Date

**Curricular/Instructional Plan**

For what course is this trip required? Mendon Baseball

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

Team and skill building for Spring Season

**Activities**

Preparation: How will the student be prepared for the trips as an instructional activity?

4 to 5 games and practices

On trip: What instructional activities will occur on the trip?

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

NA

Provisions for Continuity of School Work

What instructional provisions have been made to help participants keep up with other classes that they will miss?

no school days will be missed over spring break

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

NA

**TO BE COMPLETED BY THE BUILDING PRINCIPAL AND DIRECTOR WHEN APPROPRIATE**

*[Signature]*  
Director's Approval

9/7/17  
Date

*[Signature]*  
Principal's Approval

9/12/17  
Date

Comments:

Have attended 5 years in a row  
3 section V sanctioned games will be played. 60-70%  
of Monroe Cnty baseball + softball teams attend south trips during  
this time!

**TO BE COMPLETED BY THE SUPERINTENDENT**

*[Signature]*  
Superintendent's Approval

9/22/17  
Date

Comments:

\*If commercial carrier is the mode of transportation, form 8460F-Trans should be forwarded to the Director of Transportation.

Board Approval Date: \_\_\_\_\_

Sent to Transportation: \_\_\_\_\_