



School Board Recognition Week

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, OCTOBER 23, 2017
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL'S REPORT – Mr. Roger DeBell – Thornell Road Elementary School
- V. APPROVAL OF MINUTES: October 10, 2017 (BOARD ACTION)

VI. PUBLIC COMMENT

The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern about the District. If you have a question or a statement to make to the Board of Education, we ask that you fill out an index card, available at the sign-in table, and hand it to the School District Clerk. The Board President will recognize those of you who wish to speak. We ask that you raise your hand in order to be recognized and then identify yourself with your name and address.

Those items brought to the attention of the board during this time may be taken under consideration for future response or action. We ask that individual comments be limited to three minutes in order to accomplish the evening's agenda. We respectfully ask that issues related to specific school district personnel or students, be brought to the attention of the superintendent of schools privately.

VII. BOARD OF EDUCATION REPORT

- A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's – next meeting – 11/8/17
 - 2. Executive Committee – next meeting – 12/6/17
 - 3. Information Exchange Committee – next meeting – 11/8/17
 - 4. Labor Relations Committee – next meeting – 10/25/17
 - 5. Legislative Committee – next meeting – 11/1/17
 - 6. Steering Committee – next meeting – 1/24/18
- B. Other Meeting Reports
- C. Dates to Remember
 - 1. 11/9/17 - Board Visit/Tour at Park Road Elementary School
(Tour 7:15 am/Visit 7:30 am)
 - 2. 11/10/17 – Schools Closed for Veterans Day
 - 3. 11/13/17 – Next Regularly Scheduled Meeting

- VIII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Bid Award (See Consent Agenda)
 - a. Athletic Supplies and Equipment 2
 - B. Discussion:
 - C. Other

- IX. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items;
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- X. CURRICULUM REPORT – Mrs. Ward
 - A. Action Items:
 - B. Discussion:
 - 1. Secondary Assessment Report
 - C. Other:

- XI. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items (See Consent Agenda)
 - 1. Committee on Special Education: Amendment – Agreement No Meetings, Requested Reviews.
 - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Reevaluation Reviews, Transfer Student – Agreement No Meeting.
 - B. Discussion:
 - C. Other:

- XII. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- XIII. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education

- XIV. OLD BUSINESS

- XV. NEW BUSINESS

- XVI. PUBLIC COMMENT

- XVII. ADJOURNMENT/RECESS (BOARD ACTION)

Next Regularly Scheduled Meeting: November 13, 2017



Mission: The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, October 10, 2017
Board Room - Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Tuesday, October 10, 2017.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky,
P. Sullivan, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E.
Woods.

OTHERS PRESENT: S. Warchol, K. Manske, M. Graham.

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.

APPROVED:
AGENDA

Vote: Unanimously carried

3. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution; BE IT RESOLVED, that the Board of Education approves the minutes of its September 27, 2017, meeting.

APPROVED:
MINUTES
9/27/17

Vote: Carried by all with the exception of Mrs. Thomas who abstained as she was not able to attend the 9/27/17 meeting.

4. Mr. Aroesty reported out on the recent Audit Oversight Committee (AOC) meeting where discussions took place on the External Audit Report, GASB accounting, the parent portal and the new financial reporting system.

5. Mrs. Thomas reviewed the dates to remember noting that Homecoming is this coming weekend and thanked PTSA for all their work on the Super Sale.

6. Mr. Pero took a moment to note that our reserves are ones that others seek to imitate and that our external auditor feels that our District uses reserves in the correct way. In the near future, the AOC will be working with the auditor regarding long range planning. Mr. Aroesty has agreed to be the AOC chair for 2017/2018. We will be asking our internal auditors to look at the flow between Human Resources and the Business office as an area of focus this year.

7. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried regarding the following resolution:

APPROVED:
AUDIT/REPORTS

BE IT RESOLVED, that the Board of Education, at its regular meeting held on October 10, 2017, and on the recommendation of the Audit Oversight Committee, accepts the Basic Financial Statements, Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) and the District Response to that report for the year ended June 30, 2017, as presented.

Vote: Unanimously carried

8. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution:

APPROVED:
RASHP II ARTICLE 47

WHEREAS, the Pittsford Central School District participates in the Rochester Area School Health Plan II (RASHP II), a municipal cooperative under Article 5G of the General Municipal Law;

WHEREAS, the RASHP II Board of Directors has applied to the Department of Financial Services, on behalf of the participating districts, for a Certificate of Authority to operate as a self-funded plan under Article 47 of the State Insurance Law;

WHEREAS, The Department of Financial Services has reviewed and approved the Municipal Cooperation Agreement for RASHP II and requires the approval of each member school district who wishes to participate in the Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Pittsford Central School District hereby agrees to participate in the Rochester Area School Health Plan II Municipal Cooperative Health Benefit Plan, a municipal cooperative under Article 47 of the New York State Insurance Law.

BE IT FURTHER RESOLVED that the Board has reviewed the draft Municipal Cooperation Agreement for the Rochester Area School Health Plan II Municipal Cooperative Health Benefit Plan ("the Agreement") as approved by the New York State Department of Financial Services on September 19, 2017 and hereby expressly agrees to the terms and conditions of that Agreement. The Agreement shall go into effect on the date the Department of Financial Services issues a Certificate of Authority to the Rochester Area School Health Plan II Municipal Cooperative Health Benefit Plan.

BE IT FURTHER RESOLVED, that the Board hereby authorizes Darrin Kenney, Assistant Superintendent for Business, to adopt and sign the agreement on behalf of the Pittsford Central School District.

9. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

APPROVED:
PROFESSIONAL
STAFF REPORT

A. Appointment – Supervisory/Technical

Name: Aaron Pettine
Position: DO Network Technician
Type of Position: Part time
FTE: 0.5
Salary: \$20,000
Effective Date: October 4, 2017

B. Appointment – School Related Professional

Name: Sally Twaits
Position: SHS/MHS CSE Assigned Paraprofessional
Type of Position: Civil Service
Probationary Period: 09/18/2017 – 03/18/2018
Salary: \$17,658
Effective Date: September 18, 2017

C. Resignation for Retirement – Administrator
Karl Thielking, Principal, Mendon High School

D. Resignation for Retirement - Paraprofessional

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Jennifer Lonardo	SHS	Computer Paraprofessional	20.2	11/1/2017

E. Resignation – Paraprofessional
Gail Bledsoe

Mr. Pero noted that Mr. Thielking has been the PDAA president since its inception and said he has the upmost respect for him. Mr. Thielking is a great listener, knows what is best for kids and is one of the best problem solvers.

10. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

APPROVED:
SUPPORT
STAFF REPORT

TERMINATIONS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Janine Peterson	Schl Aide	CRMS	9 mo	10/6/17

APPOINTMENTS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Rebecca Bennett	Payroll Clk	BR East	7.5/day	10/2/17	\$27,300/yr.
Linda McGill	Schl Aide	TR	2/day	9/22/17	14.10/hr.
Phyllis Johnson	Schl Aide	PR	2.25/day	10/2/17	10.80/hr.
Michael Holohan	Schl Aide	JR	2/day	10/12/17	10.80/hr.

APPOINTMENTS

<u>CUST/MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Thongpan Thongphet	Cleaner	MCE	8/day	10/2/17	\$27,575/yr.
Christopher Burdick	Security	MHS	8/day	10/5/17	24,040/yr.

11. Mrs. Ward gave the Board an update on the 2017-2018 Curriculum Projects.

12. Mr. Pero brought up the Constitutional Convention conversation that took place at the last Board meeting noting that our board has three choices: not do anything, vote not support it or take action on a formal resolution regarding the Con Con.

After discussion and for the record, it was unanimous that this Board is not in favor of the Constitutional Convention.

13. Mr. Pero thanked Mrs. Ward for her presentation, noting that secondary assessment results will be brought to the Board at its next regularly scheduled meeting.

14. Mr. Pero noted that today a QUEST (focus on the gifted learner) meeting was held with its representatives, Mrs. Ward and himself. Discussion took place on items such as the value of partnerships, internships and community service. Mr. Pero said that the working relationship is very strong with this group.

15. Mr. Pero shared the amount of work that Dr. Vaughan-Brogan has been involved in; mental health, opioids, drug use, inclusion, diversity, etc.

16. Mr. Pero said that the advocacy work is going very strong. The next meeting is coming up next week. All members have met with a legislator with the thrust of finding out the most effective way to advocate for education, particularly Full Day Kindergarten.

17. Mr. Pero said that Mrs. Wayman and the Central Office Team worked together to create a communication flow chart that will inform and encourage parents to go to the correct source and use the proper steps to voice concerns and compliments for accurate two way communications.

18. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing pending litigation where no official business will be conducted. This session will immediately follow the Regular meeting.

Vote: Unanimously carried

APPROVED:
EXECUTIVE
SESSION

19. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

Vote: Unanimously carried

APPROVED:
CONSENT
AGENDA

31.

Bid Awards:

Athletic Supplies and Equipment	Various Vendors	\$16,888.14
Reconditioning and Laundering of Interscholastic Sports Equipment and Uniforms	Riddell	\$36,157.50
BOCES II Cooperative Fine Paper	Various Low Bidders	

These bids in their entirety are duly made a part of these minutes and kept in a supplemental file for this meeting.

Committee on Special Education: Amendment – Agreement No Meeting, Initial Eligibility Determination Meetings, Requested Review Transfer Student, Transfer Student – Agreement No Meetings, Requested Reviews.

Sub-Committee on Special Education: Amendment – Agreement No Meetings.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Review, Requested Reviews

20. Mrs. Graham, parent and resident, asked about health care costs in relation to last year and updating the slide of information so residents can understand that last year was an anomaly. Mr. Pero responded that the slide will no longer be used as it was taken out of context. The focus now will be on long range planning with information going out in shorter bursts for easy understanding.

21. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular meeting to proceed into an Executive Session at 8:13 p.m. **APPROVED:**
RECESS
Vote: Unanimously carried.

22. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:37 p.m. **APPROVED:**
ADJOURNMENT

Respectfully submitted,



Veronica M. Walker
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

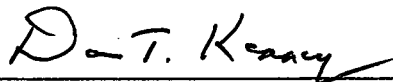
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: October 23, 2017
TOPIC: Athletic Supplies & Equipment 2
Advertised Date: October 10, 2017, *The Daily Record*
Bid Opening Date: October 18, 2017, 11:00 A.M.
FUNDS: Athletic Department Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Athletic Supplies & Equipment 2	Aluminum Athletic Equipment	\$ 6,950.00
	Varsity Brands DBA BSN Sports	\$ 5,841.96
TOTAL:		<u>\$ 12,791.96</u>

Comments: Athletic Supplies & Equipment 2 Bid is valid from date awarded by Board of Education through 6/30/18. The bid was reviewed by Scott Barker, Athletic Director; Jessica Zepp, Purchasing Assistant; and Karen L. Houston, Purchasing Agent. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Bid represents 2-items awarded, 1-item rejected, and 3-items with no bids received.



Darrin Kenney, Assistant Superintendent for Business