

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, NOVEMBER 13, 2017
AUDITORIUM and BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

7:00 P.M.

- I. CALL TO ORDER (meeting will begin in the auditorium)
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PITTSFORD PRIDE
- V. APPROVAL OF MINUTES: October 23, 2017 (BOARD ACTION)
- VI. PUBLIC COMMENT
The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern about the District. If you have a question or a statement to make to the Board of Education, we ask that you fill out an index card, available at the sign-in table, and hand it to the School District Clerk. The Board President will recognize those of you who wish to speak. We ask that you raise your hand in order to be recognized and then identify yourself with your name and address.
Those items brought to the attention of the board during this time may be taken under consideration for future response or action. We ask that individual comments be limited to three minutes in order to accomplish the evening's agenda. We respectfully ask that issues related to specific school district personnel or students, be brought to the attention of the superintendent of schools privately.
- VII. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's – next meeting – 1/3/18
 - 2. Executive Committee – next meeting – 12/6/17
 - 3. Information Exchange Committee – next meeting – 1/10/18
 - 4. Labor Relations Committee – next meeting – 11/29/17
 - 5. Legislative Committee – next meeting – 12/6/17
 - 6. Steering Committee – next meeting – 1/24/18
 - B. Other Meeting Reports
 - 1. MCSBA Community Outreach Advisory Committee
 - 2. Legislative Update
 - C. Dates to Remember
 - 1. 11/22/17-11/24/17 – Schools Closed for Thanksgiving Recess
 - 2. 11/27/17 – Next Regularly Scheduled Meeting
- VIII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer's Report – (September 30, 2017) (BOARD ACTION)
 - 2. 1st Quarterly Extraclassroom Activities Report (BOARD ACTION)
 - 3. Bid Award (See Consent Agenda)
 - a. BOCES II Cooperative Electricity Bid
 - B. Discussion:
 - 1. Summer Facilities Update
 - C. Other:

- IX. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - 1. Tenure Recommendations – 1st Reading
 - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items (See Consent Agenda)
 - 1. Committee on Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation CPSE to CSE Transition, Requested Reviews, Requested Review Transfer Students.
 - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Requested Review Transfer Student
 - 3. Committee on Preschool Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews.
 - B. Discussion:
 - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Approval of PCSD Vision Statement (BOARD ACTION)
 - 3. Field Trip Approval to Atlanta, GA (MHS DECA) (BOARD ACTION)
 - 4. Field Trip Approval to Atlanta, GA (SHS DECA) (BOARD ACTION)
 - 5. Field Trip Approval to Orlando, FL (SHS Softball) (BOARD ACTION)
 - 6. Field Trip Approval to Orlando, FL (MHS/SHS Wrestling) (BOARD ACTION)
 - 7. Gifts to the District (See Consent Agenda)
 - a. Donation from KEEP of two Lock N Charge lockers for charging cell phones and other personal devices; one for each high school as a pilot. (total value \$6,900.00)
 - b. Donation from PCLI of 33 Cascade S helmets (valued at \$3,800.00) for the Pittsford boys varsity lacrosse program.
 - c. Donation of \$1,500.00 from PTSA for the purchase of STEM/STEM kits for the Park Road Elementary School library.
 - B. Discussion:
 - C. Other:

- XII. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Gifts to the District

- XIII. OLD BUSINESS
- XIV. NEW BUSINESS
- XV. PUBLIC COMMENT
- XVI. ADJOURNMENT/RECESS (BOARD ACTION)

Next Regularly Scheduled Meeting: November 27, 2017



Mission: The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Monday, October 23, 2017
Board Room - Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Monday, October 23, 2017.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky,
P. Sullivan, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone,
M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: Stephanie Warchol, J. Jean-Gilles, K. Manske, P. Lobe, K. Evans, R. DeBell

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting with the addition of a gift to the District to be added to the Superintendent's Report.

APPROVED:
AGENDA

Vote: Unanimously carried

3. Mr. Roger DeBell and Mrs. Stephanie Warchol, on behalf of the Pittsford Parent, Teacher, Student Association, the Pittsford District Teachers' Association, the Pittsford District Administrators' Association, expressed gratitude to the Board of Education members for their dedication to excellence by donating funds to the K.E.E.P. foundation in their honor. Mrs. Donna Hansen, for their many and varied duties and in grateful recognition of our Board members, presented, on behalf of the Pittsford Educational Office Professionals, a donation of \$100 to the student opportunity fund in their honor.

Mr. Pero acknowledged Board members this evening. He said that to be a good leader you must truly have vision and passion to do the job well. He is proud of the value placed on students and adults alike by our Board members. They do what is right in their heart when handling confidential matters and protecting kids who have no voices...all done with dignity. That is true leadership. He said he is proud to say in so many instances that we are lucky to have this Board. A gift of Pittsford apparel, sponsored through AdPro, was given to each of the Board members along with a very sincere thank you.

Mrs. Thomas said the Board is very grateful for the gifts given to them and that it is privilege and honor to serve in an organization where all stakeholders make the job an easy one.

4. Mrs. Thomas thanked Mr. DeBell for the recent tour/visit and invitation to Thornell Road's Hour of Code.

5. Mr. DeBell, principal, gave a presentation to the Board about the activities taking place at Thornell Road. Students, Campell Kazacos and Gregory Kuzin were present to talk about the book *Honoring Those Who Serve* that was created by Mrs. Stevens-Oliver's 2016/2017 fourth grade class. Mr. Pero thanked Mrs. Stevens-Oliver for this endeavor and gave credit to Campbell and Gregory for adjusting so well to the video problem that came up during their presentation this evening. Mr. DeBell thanked Mrs. Jarvis and Mr. Jurus for their technology expertise.

6. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its October 10, 2017, meeting.

APPROVED:
MINUTES
10/10/17

Vote: Unanimously carried

7. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

APPROVED:
PROFESSIONAL
STAFF REPORT

Vote: Unanimously carried

A. Appointment – School Related Professional

Name: Colleen Bell
 Position: CSE Assigned Paraprofessional
 Type of Position: Civil Service
 Probationary Period: 10/23/2017 – 04/23/2018
 Salary: \$17,658
 Effective Date: October 23, 2017

Name: Jacquelyn Bowser
 Position: Instructional Technology Support Specialist
 Type of Position: Civil Service
 Probationary Period: 11/27/2017 – 05/27/2018
 Salary: \$44,000
 Effective Date: November 27, 2017

**B. Resignation for Retirement – Executive Assistant to the Superintendent of Schools
 School District Clerk**

Veronica M. Walker

Mr. Pero expressed his appreciation for Mrs. Walker’s 34 years of service to the District; 29 of those in the Superintendent’s Office and as School District Clerk.

8. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

APPROVED:
SUPPORT
STAFF REPORT

APPOINTMENTS

| <u>FOOD SERVICE</u> | <u>POSITION</u> | <u>BLDG</u> | <u>HOURS</u> | <u>DATE</u> | <u>SALARY</u> |
|---------------------|-----------------|-------------|--------------|-------------|---------------|
| Catherine Rowley | Fd Svc Help | BRMS | 3.5/day | 10/17/17 | \$10.40/hr. |

RESIGNATIONS

| <u>CUST /MAINT</u> | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH OF SVC</u> | <u>DATE</u> |
|--------------------|-----------------|-------------|--------------------------|-------------|
| Dennis Maher | Security | MHS | 1 yr | 10/20/17 |
| Aaron Pettine | Technology | BR East | Summer | 10/3/17 |

APPOINTMENTS

| <u>TRANSPORTATION</u> | <u>POSITION</u> | <u>BLDG</u> | <u>HOURS</u> | <u>DATE</u> | <u>SALARY</u> |
|-----------------------|-----------------|-------------|--------------|-------------|---------------|
| Laura Behrms | Bus Attend. | BG | AM/PM | 10/17/17 | \$10.95/hr. |
| Gail Bledsoe | Bus Attend. | BG | AM/PM | 10/30/17 | 11.44/hr. |

RESIGNATIONS

| <u>TRANSPORTATION</u> | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH OF SVC</u> | <u>DATE</u> |
|-----------------------|-----------------|-------------|--------------------------|-------------|
| Lisa Adolphson | Bus Attendant | BG | 5 yrs | 10/28/17 |
| Joanne Antinore | Bus Driver | BG | 1+ yrs | 10/6/17 |

9. Mrs. Ward, gave a presentation to the Board regarding the secondary assessment report. Mrs. Ward noted the high level of performance by our students on the 2017 Regents Exam and the high level of student performance on the Common Core exams.

Mr. Pero mentioned the work that was done leading up to Common Core standards, the professionalism involved to bring new standards into our own program and that the results were equal to or better than last year. The slides Mrs. Ward presented represent the work that everyone did to make this a successful journey.

AP exams results were reviewed that included results compared to the state, nation and internationally. Also along with SAT results, Mrs. Ward noted they have been redesigned. A brief discussion took place after the presentation.

10. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following gift to the District: A Viola-Gottfried RAABS, Bubereuth 1985 and a Viola bow-Horst Schicker valued at \$4450. **APPROVED:**
GIFT TO THE
DISTRICT
Vote: Unanimously carried

11. Mr. Pero acknowledged Mrs. Ward's report noting there is a significant amount of information from our data team and gave special thanks to the team and Dr. Cimmerer.

12. Motion was made by Mrs. Baum, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing current litigation, where no official business will be conducted. This session will take place immediately following regular session. **APPROVED:**
EXECUTIVE
SESSION
Vote: Unanimously carried

13. Motion was made by Mrs. Narotsky, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda: **APPROVED:**
CONSENT
AGENDA
Vote: Unanimously carried

Bid Awards:

| | | |
|-------------------------------|-----------------|-------------|
| Athletic Supplies & Equipment | Various Vendors | \$12,791.96 |
|-------------------------------|-----------------|-------------|

Committee on Special Education: Amendment – Agreement No Meetings, Requested Reviews.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Reevaluation Reviews, Transfer Student – Agreement No Meeting

14. Mrs. Thomas thanked Mr. Jeff Beardsley and Mr. Karl Knapp for their work on the new formal table for our four directors.

15. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting at 8:08 p.m. **APPROVED:**
RECESS
Vote: Unanimously carried

16. Motion was made by Mr. Sullivan, seconded by Mrs. Thomas and carried regarding the the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:55 p.m. **APPROVED:**
ADJOURNMENT
Vote: Unanimously carried

Respectfully submitted,



Veronica M. Walker
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

September 30, 2017

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of September 30, 2017.

GENERAL FUND

- Real Property Taxes in the amount of \$23,695,254 were received. The amount collected is 26.18% of the levy (see page 3).
- The District received from NYS Lottery Aid of 4,469,030 (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$26,789) for the month of September (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of September (see page 8).

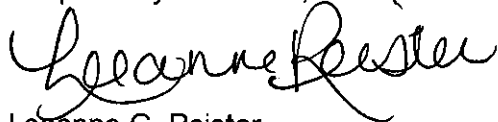
SPECIAL AID FUND

- Activity was normal for the month of September. The District is awaiting SED approvals for IDEA 611, IDEA 619, Title I, Title II, Title III, and Teacher Center Grants (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$4,542,435 (see page 13).
- Reserve fund balances total \$28,309,260 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

September 30, 2017

GENERAL FUND

| | 8/31/2017 Balance | Receipts | Disbursements | 9/30/2017 Balance |
|-----------------------------|------------------------|-------------------------|-------------------------|------------------------|
| Cash in Banks - Checking | \$ 2,314,978.74 | \$ 29,546,603.99 | \$ 21,124,491.34 | \$10,737,091.39 |
| Money Market Account-Chase | 385,184.90 | \$ 47.38 | - | \$385,232.28 |
| Money Market Account- Key | 1,796,199.74 | 147.64 | - | \$1,796,347.38 |
| Money Market Account- M & T | 4,536,414.25 | 372.87 | - | \$4,536,787.12 |
| Money Market Account- CNB | - | 2,500,005.48 | - | \$2,500,005.48 |
| Chase Purchasing Card | - | 1,115.05 | 1,115.05 | - |
| Investments (See Schedule) | - | - | - | - |
| | \$ 9,032,777.63 | \$ 32,048,292.41 | \$ 21,125,606.39 | \$19,955,463.65 |

RESERVES

| | 8/31/2017 Balance | Receipts | Disbursements | 9/30/2017 Balance |
|--|-------------------------|------------------------|---------------|------------------------|
| Insurance Reserve (Checking) | \$ 1,220,837.18 | \$ 150.16 | \$ - | \$1,220,987.34 |
| Reserve for Liability (Checking) | 1,684,765.10 | 207.23 | - | \$1,684,972.33 |
| Reserve for Tax Certiorari (Checking) | 738,602.44 | 90.85 | - | \$738,693.29 |
| Unemployment Reserve (Checking) | 392,585.01 | 48.29 | - | \$392,633.30 |
| Capital Reserve | 12,031,982.77 | 2,071,201.18 | - | \$14,103,183.95 |
| Bus Purchase Reserve | 4,434,506.11 | 700,571.75 | - | \$5,135,077.86 |
| Instructional Technology Capital Reserve | 1,501,998.91 | 184.75 | - | \$1,502,183.66 |
| Employee Benefit Reserve | 1,060,215.15 | 1,000,150.91 | - | \$2,060,366.06 |
| Employee Retirement Contribution | 1,503,805.55 | 500,195.22 | - | \$2,004,000.77 |
| Workers' Compensation Reserve | 130,143.97 | 50,017.03 | - | \$180,161.00 |
| Investments (See Schedule) | - | - | - | - |
| | \$ 24,699,442.19 | \$ 4,322,817.37 | \$ - | \$29,022,259.56 |

SCHOOL LUNCH FUND

| | 8/31/2017 Balance | Receipts | Disbursements | 9/30/2017 Balance |
|----------------------------|----------------------|----------------------|----------------------|----------------------|
| Cash in Banks - Checking | \$ 268,323.91 | 237,766.15 | 127,557.32 | \$378,532.74 |
| Money Market Account-Chase | 404,670.80 | 40.88 | 197,276.64 | \$207,435.04 |
| | \$ 672,994.71 | \$ 237,807.03 | \$ 324,833.96 | \$585,967.78 |

CAPITAL FUND

| | 8/31/2017 Balance | Receipts | Disbursements | 9/30/2017 Balance |
|--------------------------------------|------------------------|------------------|----------------------|-----------------------|
| Cash in Banks - Checking | \$ 103,852.47 | \$ 1.71 | \$ - | \$103,854.18 |
| Capital-Dec 2012 Proposition-Reserve | \$ 8,807.20 | \$ - | \$ - | \$8,807.20 |
| Capital-Dec 2012 Proposition-BAN | \$ 3,831,240.34 | \$ 443.45 | \$ 623,935.18 | \$3,207,748.61 |
| Bus Purchase Reserve -Capital | \$ 97,228.36 | \$ - | \$ - | \$97,228.36 |
| | \$ 4,041,128.37 | \$ 445.16 | \$ 623,935.18 | \$3,417,638.35 |

SPECIAL AID FUND

| | 8/31/2017 Balance | Receipts | Disbursements | 9/30/2017 Balance |
|----------------------------|----------------------|---------------------|----------------------|----------------------|
| Cash in Banks - Checking | \$ 950,947.67 | \$ 11,498.00 | \$ 943,823.67 | \$18,622.00 |
| Money Market Account-Chase | - | - | - | - |
| | \$ 950,947.67 | \$ 11,498.00 | \$ 943,823.67 | \$18,622.00 |

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of September 30, 2017

GENERAL FUND

| Date Purchased | Maturity Date | Bank of Deposit | Principal Amount | Interest Rate | Number of Days | Interest Income |
|-------------------|------------------|--------------------|---------------------|------------------|-------------------|--------------------|
| | | | - | | | \$ - |

Our current interest rates are as follows:

| | |
|-----------------------------------|--------------|
| JP Morgan Chase Checking | 0.07% -0.15% |
| Key Checking | 0.02% |
| Key Money Market | 0.05% -0.10% |
| M & T Money Market -General Fund | 0.10% |
| Canandaigua National Bank Savings | 0.08% |

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
September 30, 2017

| DESCRIPTION | BUDGETED REVENUES | REV. REC'D | REV. REC'D | ESTIMATED | OVER/(UNDER) |
|--|--------------------------|-------------------------|-------------------------|--------------------------|----------------------|
| | WITH ADJUSTMENTS | 9/30/2017 | TO DATE | TO 6/30 | BUDGET |
| Real Property Taxes | 90,497,962.62 | 23,695,253.99 | 23,695,253.99 | 90,497,962.62 | - |
| Other Payments in Lieu of Taxes | 66,681.00 | 203,498.04 | 203,498.04 | 203,498.04 | 136,817 |
| STAR Tax Relief Program | 7,377,145.38 | - | - | 7,377,145.38 | - |
| Interest & Penalties | 515.00 | - | - | 515.00 | - |
| County Sales Tax | 5,110,000.00 | - | 41,912.84 | 5,110,000.00 | - |
| Textbook Charges | 600.00 | - | 115.00 | 600.00 | - |
| Tuition - Individuals | - | - | - | - | - |
| Other Student Charges | 15,000.00 | 45.00 | 45.00 | 15,000.00 | - |
| Admissions | 12,975.00 | 1,816.00 | 1,816.00 | 12,975.00 | - |
| Tuition - Other Districts | 150,000.00 | - | - | 150,000.00 | - |
| Health Services - Other Districts | 220,346.00 | - | - | 220,346.00 | - |
| Interest Earned on Investments | 45,000.00 | 1,314.08 | 4,123.25 | 45,000.00 | - |
| Rental of Real Property | 80,000.00 | - | 8,453.50 | 80,000.00 | - |
| Rental of Real Property, BOCES | - | - | - | - | - |
| Rental of Buses | - | 3,843.52 | 4,415.84 | 4,415.84 | 4,416 |
| Commissions | - | - | - | - | - |
| Forfeiture of Deposits | - | - | - | - | - |
| Sale of Scrap and Excess Materials | - | 2,242.50 | 2,432.50 | 2,432.50 | 2,433 |
| Sale of Instructional Materials - Textbooks | - | - | - | - | - |
| Sale of Equipment | - | - | - | - | - |
| Insurance Recoveries | 40,000.00 | 2,908.62 | 2,908.62 | 40,000.00 | - |
| Other Compensation for Loss | 2,200.00 | 190.70 | 170.70 | 2,200.00 | - |
| Refund for BOCES Aided Services | 284,804.00 | - | - | 284,804.00 | - |
| Refund of Prior Years Expense | 60,000.00 | - | 2,216.43 | 60,000.00 | - |
| Gifts and Donations | 15,000.00 | - | 516.11 | 15,000.00 | - |
| Unclassified Revenues | 75,000.00 | 11,833.48 | 14,005.54 | 75,000.00 | - |
| State Aid - General Operating/Foundation Aid | 7,472,146.76 | 1,739,620.64 | 1,743,514.39 | 7,472,146.76 | - |
| State Aid - Excess Cost | 938,305.00 | - | - | 938,305.00 | - |
| State Aid - Building Aid | 6,500,330.00 | - | - | 6,500,330.00 | - |
| State Aid - Lottery Aid | 4,386,249.09 | 4,386,249.09 | 4,386,249.09 | 4,386,249.09 | - |
| State Aid - Lottery Grant | 82,781.15 | 82,781.15 | 82,781.15 | 82,781.15 | - |
| State Aid - Commercial Gaming Grant | - | - | - | - | - |
| State Aid - BOCES | 2,632,896.00 | - | - | 2,632,896.00 | - |
| State Aid - Textbooks | 364,936.00 | - | - | 364,936.00 | - |
| State Aid - Software Aid | 97,385.00 | - | - | 97,385.00 | - |
| State Aid - Hardware Aid | 87,000.00 | - | - | 87,000.00 | - |
| State Aid - Library Mat. Aid | 40,631.00 | - | - | 40,631.00 | - |
| State Aid - Other Bullet Aid | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | - |
| State Aid - Other Charter School CSBT | - | - | - | - | - |
| State Aid - Other Urban Suburban | 1,071,629.00 | - | - | 1,071,629.00 | - |
| Medicaid Assistance | 40,000.00 | 8,434.37 | 21,736.84 | 40,000.00 | - |
| Interfund Transfers | - | - | - | - | - |
| Appropriated Fund Balance | 1,534,000.00 | - | - | 1,534,000.00 | - |
| Reserve for Encumbrances | 1,831,221.03 | - | - | 1,831,221.03 | - |
| Appropriated Reserve: Liability | 50,000.00 | - | - | 50,000.00 | - |
| Appropriated Reserve: Workers Compensation | 20,000.00 | - | - | 20,000.00 | - |
| Appropriated Reserve: EBALR | 400,000.00 | - | - | 400,000.00 | - |
| Appropriated Reserve: ERS | 203,000.00 | - | - | 203,000.00 | - |
| Appropriated Reserve: Unemployment Res | 40,000.00 | - | - | 40,000.00 | - |
| Appropriated Reserve: Bus Purchase Reserve | - | - | - | - | - |
| TOTALS: | \$ 131,895,739.03 | \$ 30,190,031.18 | \$ 30,266,164.83 | \$ 132,039,404.41 | \$ 143,665.38 |

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND Schedule of Appropriated Expenses September 30, 2017

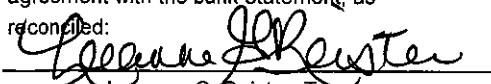
| | ORIGINAL APPROPRIATIONS | TRANSFERS AND ADJUSTMENTS | REVISED APPROPRIATIONS | EXPENDITURES TO DATE | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCES |
|--|----------------------------|------------------------------|---------------------------|-------------------------|-----------------------------|--------------------------|
| School Operations | | | | | | |
| Elementary Schools | 17,306,310.00 | 98,674.12 | 17,404,984.12 | 1,730,732.48 | 14,090,460.33 | 1,583,791.31 |
| Middle School | 13,729,601.00 | 12,929.34 | 13,742,530.34 | 1,372,973.52 | 11,024,512.28 | 1,345,044.54 |
| High School | 19,296,582.00 | 137,746.06 | 19,434,328.06 | 2,165,186.86 | 14,550,598.04 | 2,718,543.16 |
| Total School Operations | 50,332,493.00 | 249,349.52 | 50,581,842.52 | 5,268,892.86 | 39,665,570.65 | 5,647,379.01 |
| Central Student Programs & Services | | | | | | |
| Special Education Office | 453,566.00 | (18,723.26) | 434,842.74 | 105,976.71 | 197,354.18 | 131,511.85 |
| Special Education Services | 1,220,009.00 | - | 1,220,009.00 | 80,161.00 | 797,689.00 | 342,159.00 |
| Out of District Spec. Ed Programs | 6,305,348.00 | 494,187.85 | 6,799,535.85 | 1,282,615.14 | 5,002,539.19 | 514,381.52 |
| Special Services | 633,483.00 | - | 633,483.00 | 62,918.85 | 482,392.88 | 88,171.27 |
| Summer Programs | 24,000.00 | - | 24,000.00 | 4,800.00 | 19,200.00 | 0.00 |
| Non Public Services | 481,666.00 | 53,509.00 | 535,175.00 | 27,129.09 | 375,507.35 | 132,538.56 |
| BOCES | 441,011.00 | (43,584.00) | 397,427.00 | 105,771.01 | 204,228.99 | 87,427.00 |
| Total Central Programs & Services | 9,559,083.00 | 485,389.59 | 10,044,472.59 | 1,669,371.80 | 7,078,911.59 | 1,296,189.20 |
| Instructional Services | | | | | | |
| Curriculum & Instruction Services | 645,693.00 | 5,707.95 | 651,400.95 | 210,208.33 | 300,842.25 | 140,350.37 |
| Standards of Performance | 504,652.00 | - | 504,652.00 | 45,768.08 | 322,521.71 | 136,362.21 |
| Pupil Services Office | 288,905.00 | 1,253.68 | 290,158.68 | 65,148.57 | 177,486.97 | 47,523.14 |
| Instructional Technology Services | 1,627,688.00 | 95,872.19 | 1,723,560.19 | 359,249.85 | 822,216.79 | 542,093.55 |
| Professional Development Services | 234,942.00 | 17,331.08 | 252,273.08 | 59,050.27 | 175,242.59 | 17,980.22 |
| Data Team | 391,536.00 | 1,494.14 | 393,030.14 | 107,537.26 | 279,943.75 | 5,549.13 |
| Total Instructional Services | 3,693,416.00 | 121,659.04 | 3,815,075.04 | 846,962.36 | 2,078,254.06 | 889,858.62 |
| Support Services | | | | | | |
| Finance Services | 904,134.00 | 7,168.80 | 911,302.80 | 225,779.09 | 577,410.14 | 108,113.57 |
| Personnel Services | 379,993.00 | 1,554.99 | 381,547.99 | 101,939.00 | 203,328.25 | 76,280.74 |
| Public Information Services | 299,901.00 | (1,455.00) | 298,446.00 | 70,240.84 | 199,522.27 | 28,682.89 |
| Operations and Maintenance | 7,835,999.00 | 874,808.16 | 8,710,807.16 | 1,544,597.23 | 5,037,951.84 | 2,128,258.11 |
| Printing and Mailing Services | 279,967.00 | 7,257.93 | 287,224.93 | 86,910.90 | 146,738.06 | 53,575.97 |
| Support Services Technology | 1,181,775.00 | 32,477.39 | 1,214,252.39 | 357,596.06 | 490,287.15 | 366,369.18 |
| Transportation Services | 4,468,320.00 | 71,467.38 | 4,539,787.38 | 480,202.25 | 3,351,814.14 | 707,770.99 |
| Total Support Services | 15,350,089.00 | 993,279.67 | 16,343,368.67 | 2,867,265.37 | 10,007,051.85 | 3,469,051.45 |
| Central Administration | | | | | | |
| Board of Education | 65,984.00 | 937.28 | 66,921.28 | 21,707.24 | 17,108.37 | 28,105.67 |
| Superintendent's Office | 338,486.00 | 6,256.59 | 344,742.59 | 91,966.60 | 240,220.59 | 12,555.40 |
| Total Central Administration | 404,470.00 | 7,193.87 | 411,663.87 | 113,673.84 | 257,328.96 | 40,661.07 |
| Undistributed Expenses | | | | | | |
| Debt Service & Interfund Transfers | 10,609,672.00 | - | 10,609,672.00 | 4,819,573.50 | 5,602,248.50 | 187,850.00 |
| Insurance & Fees | 1,711,275.00 | 26,095.93 | 1,737,370.93 | 268,624.90 | 1,320,918.28 | 147,827.75 |
| Employee Benefits | 38,404,020.00 | (51,746.59) | 38,352,273.41 | 6,231,907.22 | 28,487,651.29 | 3,632,714.90 |
| Total Undistributed Expenses | 50,724,967.00 | (25,650.66) | 50,699,316.34 | 11,320,105.62 | 35,410,818.07 | 3,968,392.65 |
| TOTAL | 130,064,518.00 | 1,831,221.03 | 131,895,739.03 | 22,086,271.85 | 94,497,935.18 | 15,311,532.00 |
| Transfers and Adjustments Detail: | | | | | | |
| Prior Year Encumbrances | | 1,831,221.03 | | | | |
| Total Transfers and Adjustments | | 1,831,221.03 | | | | |

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017
General Fund Accounts (Checking and Money Market)

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|-------------------------|-------------------------|------------------------|
| 31-Aug | BEGINNING BALANCE | | | <u>9,032,777.63</u> |
| | Receipts: | | | |
| | Taxes & Tax Items | 23,898,752.03 | | |
| | Non Property Taxes | | | |
| | Local Revenues | 300,134.25 | | |
| | State Aid (Lottery, Medicaid & Star Aid) | 4,545,661.98 | | |
| | Monroe #1 BOCES | | | |
| | Interest | 1,263.04 | | |
| | Transfer - Special Aid Fund DT/DF | 600,000.00 | | |
| | Transfer - Trust & Agency Fund DT/DF | 197,276.64 | | |
| | Transfer - School Lunch Fund DT/DF | 4,089.42 | | |
| | Net Transfers | 2,500,000.00 | | |
| | Total Receipts: | | | <u>32,047,177.36</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | 85,620.77 | |
| | Check # 244759-245018 | | 4,075,646.83 | |
| | Transfer to Workers Comp Reserve | | 50,000.00 | |
| | Transfer to Employee Retirement Reserve | | 500,000.00 | |
| | Transfer to Capital Reserve | | 2,070,150.00 | |
| | Transfer to Bus Purchase Reserve | | 700,000.00 | |
| | Transfer to Employee Benefit Reserve | | 1,000,000.00 | |
| | Payroll Funding | | 5,541,658.69 | |
| | Transfer to Debt (EPC Payment) | | 4,600,300.00 | |
| | Transfer to P-Card | | 1,115.05 | |
| | Net Transfers | | 2,500,000.00 | |
| | Total Disbursements: | | | <u>(21,124,491.34)</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 32,047,177.36</u> | <u>\$ 21,124,491.34</u> | <u>19,955,463.65</u> |

BANK RECONCILIATION

| | |
|-------------------------------------|----------------------|
| BALANCE PER BANK: | 21,514,958.12 |
| ADD: | |
| NSF Payments | 316.18 |
| Outstanding Deposit | 64.00 |
| SUBTRACT: | |
| Outstanding Checks | (1,559,874.65) |
| Outstanding Transfer to Special Aid | |
| ADJUSTED BANK BALANCE | <u>19,955,463.65</u> |
| BALANCE PER BOOKS | <u>19,955,463.65</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

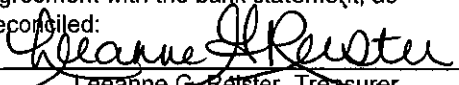
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017**

School Lunch Fund

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|----------------------|----------------------|----------------------|
| 31-Aug | BEGINNING BALANCE | | | <u>\$ 672,994.71</u> |
| | Receipts: | | | |
| | Daily Deposits | 53,700.77 | | |
| | Prepays- School Lunch Office | 2,250.00 | | |
| | Prepaid- via NutriKids/Heartland | 178,509.20 | | |
| | Other Sales-Vending | 322.57 | | |
| | Catering | 2,942.05 | | |
| | Miscellaneous | | | |
| | Interest | 82.44 | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>237,807.03</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | | |
| | Check # 202076-202097 | | 61,956.35 | |
| | Payroll Funding | | 65,318.90 | |
| | Void Checks | | | |
| | Transfer to Trust & Agency re: Sales Tax | | 282.07 | |
| | Transfer to General re: DT/DF | | 197,276.64 | |
| | Total Disbursements: | | | <u>(324,833.96)</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 237,807.03</u> | <u>\$ 324,833.96</u> | <u>585,967.78</u> |

BANK RECONCILIATION

| | |
|------------------------------|-------------------|
| BALANCE PER BANK: | 570,325.10 |
| ADD: | |
| Outstanding Deposits | 15,666.85 |
| NSF Checks | 46.00 |
| SUBTRACT: | |
| Outstanding Checks | (70.17) |
| ADJUSTED BANK BALANCE | <u>585,967.78</u> |
| BALANCE PER BOOKS | <u>585,967.78</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
September 30, 2017**

| | 8/31/2017 | | | 9/30/2017 |
|--|------------------------|-------------------------|-------------------------|------------------------|
| | BALANCE | RECEIPTS | DISBURSEMENTS | BALANCE |
| Private Purpose Funds (Scholarships) | 68,236.19 | 8.39 | 1,047.17 | 67,197.41 |
| Special Revenue Funds (Local Grants/Donations) | 11,976.19 | 1.44 | 451.94 | 11,525.69 |
| Consolidated Payroll | - | 3,500,724.60 | 3,500,724.60 | - |
| Net 1099R Distributions | - | - | - | - |
| NYS Employee Retirement | 13,322.33 | 24,798.12 | 13,323.60 | 24,796.85 |
| Income Protection (LTD) | - | 13,367.35 | 13,367.35 | - |
| Hospital Insurance | - | 188,303.87 | 188,303.87 | - |
| AFLAC | - | 1,227.62 | 1,227.62 | - |
| NYS Income Tax | - | 233,981.62 | 233,981.62 | - |
| Federal Income Tax | - | 599,087.35 | 599,087.35 | - |
| Federal Income Tax-1099R | - | - | - | - |
| Earned Income Credit | - | - | - | - |
| Income Execution | - | 10,567.07 | 10,567.07 | - |
| Association Dues | - | 9,963.65 | 9,963.65 | - |
| Social Security | - | 782,090.34 | 782,090.34 | - |
| Teacher Loans | - | 19,822.33 | 19,822.33 | - |
| Tax Sheltered Annuities | - | 292,420.60 | 292,420.60 | - |
| Bid Deposits | - | - | - | - |
| Other Liabilities | - | - | - | - |
| United Way | - | 2,535.94 | 2,535.94 | - |
| Life Insurance | - | 7,861.71 | 7,861.71 | - |
| Flex Benefits-Medical Exp. | (7,003.68) | 49,519.50 | 49,566.10 | (7,050.28) |
| Flex Benefits-Dependent Care | (2,870.30) | 35,307.68 | 18,403.09 | 14,034.29 |
| Flex Benefits-Management Fee | 867.76 | 122.66 | 241.33 | 749.09 |
| 529 College Savings | - | - | - | - |
| Sales Tax | - | 1,823.58 | 1,823.58 | - |
| Accounts Receivable | - | - | - | - |
| Due from Other Funds | - | 5,727,816.76 | 5,727,816.56 | 0.20 |
| Due to Other Funds | 4,089.42 | 51.04 | 4,089.42 | 51.04 |
| Health Fund Reserve | 1,830,879.78 | 208.38 | 48,217.67 | 1,782,870.49 |
| TOTALS: | \$ 1,919,497.69 | \$ 11,501,611.60 | \$ 11,526,934.51 | \$ 1,894,174.78 |

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017**

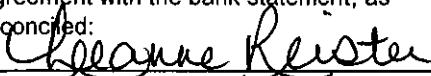
Trust & Agency Accounts

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|------------------------|------------------------|------------------------|
| 31-Aug | BEGINNING BALANCE | | | <u>\$ 1,839,285.31</u> |
| | Receipts: | | | |
| | Payroll Funding | 5,725,629.16 | | |
| | FSA Deductions | 42,474.92 | | |
| | General Fund- DT/DF | | | |
| | FSA/Health Fund Prefunding Credit | | | |
| | Miscellaneous | 1,823.58 | | |
| | Interest | 259.42 | | |
| | Net Transfers | 1,614,525.96 | | |
| | Total Receipts: | | | <u>7,384,713.04</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers-Taxes | | 1,614,525.96 | |
| | EFT Withdrawals (FSA/Health Fund Accounts) | | 68,946.27 | |
| | EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax) | | 15,147.18 | |
| | Payroll Checks # 232102-232283 | | 706,566.20 | |
| | Direct Deposits (D270718-D273015) | | 3,381,149.21 | |
| | Void Checks | | (1,410.53) | |
| | FSA Checks #200090 | | 5,007.00 | |
| | Transfer to General Fund -DT/DF | | 4,089.42 | |
| | Net Transfers | | 1,614,525.96 | |
| | Total Disbursements: | | | <u>(7,408,546.67)</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 7,384,713.04</u> | <u>\$ 7,408,546.67</u> | <u>1,815,451.68</u> |

BANK RECONCILIATION

| | |
|---|---------------------|
| BALANCE PER BANK | 1,910,399.49 |
| ADD: | |
| Deposit in Transit | |
| SUBTRACT: | |
| Outstanding Checks | (88,459.35) |
| Benefit Resources - Current Month's transactions taken Next Month | (6,488.46) |
| ADJUSTED BANK BALANCE | <u>1,815,451.68</u> |
| BALANCE PER BOOKS | <u>1,815,451.68</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Veronica M. Walker, School District Clerk

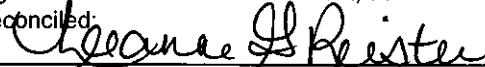
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017
Private Purpose Trusts and Special Revenue Accounts

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|---------------------------------------|----------------|--------------------|---------------------|
| 31-Aug | BEGINNING BALANCE | | | <u>\$ 80,212.38</u> |
| | Receipts: | | | |
| | Miscellaneous -Dividend & Local Money | | | |
| | Interest | 9.83 | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>9.83</u> |
| | Disbursements: | | | |
| | Checks 200479-200481 | | 1,499.11 | |
| | Void Checks | | | |
| | Net Transfers | | | |
| | Total Disbursements: | | | <u>(1,499.11)</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 9.83</u> | <u>\$ 1,499.11</u> | <u>78,723.10</u> |

BANK RECONCILIATION

| | |
|------------------------------|------------------|
| BALANCE PER BANK: | 79,205.04 |
| ADD: | |
| SUBTRACT: | |
| Outstanding Checks | (481.94) |
| ADJUSTED BANK BALANCE | <u>78,723.10</u> |
| BALANCE PER BOOKS | <u>78,723.10</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
September 30, 2017

| DESCRIPTION | ORIGINAL BUDGET/REVENUES | PRIOR YR EXPENDITURES | CURRENT YR EXPENDITURES | O/S ENCUMBRANCES | UNENCUMBERED BALANCES | GRANT ADMINISTRATORS |
|--|-----------------------------|--------------------------|----------------------------|---------------------|--------------------------|-------------------------|
| SERVICES FOR FEES | | | | | | Student Services |
| Driver Education (Cumulative Balance) | 221,875.85 | 112,997.96 | 33,623.18 | 8,898.24 | 66,356.47 | |
| Summer Enrichment (Cumulative Balance through 2017) | 56,422.31 | 52,359.82 | - | - | 4,062.49 | |
| Summer Enrichment (2017-18) | 55,023.98 | 13,911.82 | 41,393.61 | - | (281.45) | |
| IDEA 611 17/18 (07/01/17-06/30/18) | 1,356,294.00 | - | 178,833.06 | 983,630.36 | 193,830.58 | Special Education |
| Covers special education expenditures | | | | | | |
| IDEA 619 17/18 (07/01/17-06/30/18) | 30,471.00 | - | 1,526.28 | 13,737.76 | 15,206.96 | Special Education |
| Covers pre-school educational expenses. | | | | | | |
| TITLE I 16/17 (09/01/16-08/31/17) | 272,530.00 | 199,077.61 | 8,685.26 | - | 64,767.13 | Student Services |
| TITLE I 17/18 (09/01/17-08/31/18) | 187,459.00 | - | 9,990.42 | 109,895.20 | 67,573.38 | |
| Provides program additions at qualifying schools to support students at risk of not passing the required state assessments. | | | | | | |
| TITLE IIA GRANT 16/17 (09/01/16-08/31/17) | 181,261.00 | 90,699.36 | 32,673.88 | 19,040.27 | 38,847.49 | Student Services |
| TITLE IIA GRANT 16/17 (09/01/17-08/31/18) | 187,459.00 | - | 2,535.01 | 4,091.00 | 180,832.99 | |
| Enhances Teacher/Principal training and recruitment. | | | | | | |
| TITLE III GRANT 16/17 (09/01/16-08/31/17) | 16,347.00 | 6,639.73 | - | - | 9,707.27 | |
| TITLE III GRANT 16/17 (09/01/16-08/31/17) | 16,593.00 | - | - | 448.72 | 16,144.28 | |
| Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards | | | | | | |
| TITLE III Immigrant GRANT 16/17 (09/01/16-08/31/17) | 27,612.00 | 2,181.51 | (85.00) | - | 25,515.49 | Student Services |
| Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards | | | | | | |
| TITLE III Newcomer GRANT 16/17 (09/01/16-08/31/17) | 19,990.00 | - | 9,796.87 | 9,346.00 | 847.13 | Student Services |
| Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards | | | | | | |
| TEACHER CENTER GRANT 2017-18 | 61,580.00 | - | 34,588.04 | 3,078.75 | 23,913.21 | Teacher Center |
| Provides staff development opportunities for teachers. | | | | | | |
| SPECIAL ED SUMMER PROGRAMS 4408 | 150,000.00 | - | 146,063.63 | - | 3,936.37 | Special Education |
| Payments for tuition to BOCES and outside providers of summer special education programs. | | | | | | |
| SPECIAL ED SUMMER PROGRAM-In District | 360,000.00 | - | 275,289.69 | - | 84,710.31 | Special Education |
| Expenses for staff and materials for state approved in-district special education summer program. | | | | | | |
| SPECIAL ED SUMMER PROGRAM-Related Services | 18,000.00 | - | 9,974.89 | - | 8,025.11 | Special Education |
| Payments to outside providers and staff for related services during July and August. | | | | | | |
| STATE SUPPORTED SCHOOLS | 265,000.00 | - | - | - | 265,000.00 | Spec Ed/Business Office |
| 4201 Schools for the Blind and Deaf | | | | | | |
| TOTALS : | 3,483,918.14 | 477,867.81 | 784,888.82 | 1,152,166.30 | 1,068,995.21 | |

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017**

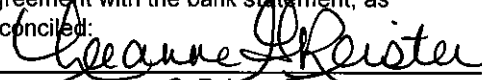
Special Aid Funds

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|---------------------|----------------------|---------------------|
| 31-Aug | BEGINNING BALANCE | | | \$ 950,947.67 |
| | Receipts: | | | |
| | Local Revenues | 7,500.00 | | |
| | State Aid/Federal Aid | 3,998.00 | | |
| | Transfer from General (20% funding) | | | |
| | Transfer from General DT/DF | | | |
| | Transfer to Special Aid Fund: write offs | | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>11,498.00</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | | |
| | Check # 204490-204581 | | 225,450.98 | |
| | Transfer to General Fund re: DT/DF | | 600,000.00 | |
| | Void Checks/Stop Payments/NSF Checks | | | |
| | Payroll Funding | | 118,288.25 | |
| | Transfer to Trust & Agency re: Sales Tax | | 84.44 | |
| | Total Disbursements: | | | <u>(943,823.67)</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 11,498.00</u> | <u>\$ 943,823.67</u> | <u>18,622.00</u> |

BANK RECONCILIATION

| | |
|--------------------------------------|------------------|
| BALANCE PER BANK: | 92,534.26 |
| ADD: NSF Check | 10.00 |
| Interfund Transfer from General Fund | - |
| SUBTRACT: | |
| Outstanding Checks | (73,922.26) |
| Outstanding Payment Center Fees | |
| ADJUSTED BANK BALANCE | <u>18,622.00</u> |
| BALANCE PER BOOKS | <u>18,622.00</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE September 30, 2017

| DESCRIPTION | PRIOR YEAR | | EXPENDITURES | O/S ENCUMBRANCES | UNENCUMBERED BALANCES |
|---|----------------------|----------------------|---------------------|---------------------|--------------------------|
| | APPROPRIATIONS | PROJECT EXPENDITURES | | | |
| Bus Purchases 2017-18 | 1,309,761.00 | - | 1,212,532.64 | 55,228.12 | 42,000.24 |
| Capital 12-13 Funded by General Fund | 250,000.00 | 165,099.19 | 84,900.81 | - | - |
| Capital 13-14 Funded by General Fund | 369,200.00 | 127,076.50 | 11,173.00 | - | 230,950.50 |
| Capital 14-15 Funded by General Fund | 250,000.00 | 30,800.00 | - | - | 219,200.00 |
| Capital 15-16 Funded by General Fund | 250,000.00 | - | - | - | 250,000.00 |
| Capital 16-17 Funded by General Fund | 250,000.00 | - | - | - | 250,000.00 |
| Capital 16-17 Funded by General Fund | 250,000.00 | - | - | - | 250,000.00 |
| Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition | 42,239,786.00 | 37,176,344.52 | 982,788.03 | 780,369.51 | 3,300,283.94 |
| Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786) | 417,400.00 | 417,400.00 | - | - | - |
| Subtotal - Capital Fund | 45,586,147.00 | 37,916,720.21 | 2,291,394.48 | 835,597.63 | 4,542,434.68 |
| Debt Service | 8,199,069.00 | - | 4,819,573.50 | 3,379,495.50 | - |
| TOTALS : | 53,785,216.00 | 37,916,720.21 | 7,110,967.98 | 4,215,093.13 | 4,542,434.68 |

RESERVE BALANCES September 30, 2017

| DESCRIPTION | FUND BALANCE AT 07/01/2017 | APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE | INTEREST/ OTHER REVENUES | APPROVED TRANSFER (In/Out) | FUND BALANCE TO DATE |
|--|-------------------------------|---|-----------------------------|----------------------------------|-------------------------|
| Bus Purchases Funded by Reserve | 5,133,090.93 | | 1,986.93 | | 5,135,077.86 |
| Capital Reserve | 14,100,038.29 | | 3,145.66 | | 14,103,183.95 |
| Instructional Technology Capital Reserve | 1,501,617.17 | | 566.49 | | 1,502,183.66 |
| Insurance Reserve | 1,220,526.90 | | 460.44 | | 1,220,987.34 |
| Unemployment Insurance Reserve | 392,483.34 | (40,000.00) | 149.96 | | 352,633.30 |
| Reserve for Liability | 1,684,336.91 | (50,000.00) | 635.42 | | 1,634,972.33 |
| Reserve for Tax Certiorari | 738,414.73 | | 278.56 | | 738,693.29 |
| Employee Benefit & Accrued Liability Reserve | 2,059,919.34 | (400,000.00) | 446.72 | | 1,660,366.06 |
| Reserve for Retirement Contributions | 2,003,404.21 | (203,000.00) | 596.56 | | 1,801,000.77 |
| Workers' Compensation Reserve | 180,110.89 | (20,000.00) | 50.11 | | 160,161.00 |
| TOTALS : | 29,013,942.71 | (713,000.00) | 8,316.85 | - | 28,309,259.56 |

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017**

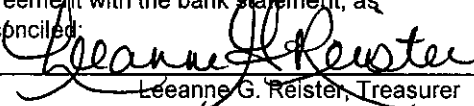
Capital

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|------------------|----------------------|------------------------|
| 31-Aug | BEGINNING BALANCE | | | <u>\$ 4,041,128.37</u> |
| | Receipts: | | | |
| | Transfer from General Fund re: Due to/from | | | |
| | Transfer from General Fund re: Bus Purch. Reserve | | | |
| | BAN Proceeds | | | |
| | Interest | 445.16 | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>445.16</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | | |
| | Payroll Funding | | 363.32 | |
| | Capital Checks # 60088-60089 | | | |
| | Capital Checks-Dec 2012 Prop # 867-868 | | | |
| | Capital Checks-Dec 2012 Prop BAN # 4248-4259 | | 623,571.86 | |
| | Bus Purchase Reserve Checks (200026) | | | |
| | Transfer to General (Remaining Bus Purchase Reserve) | | | |
| | Net Transfers | | | |
| | Total Disbursements: | | | <u>(623,935.18)</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 445.16</u> | <u>\$ 623,935.18</u> | <u>3,417,638.35</u> |

BANK RECONCILIATION

| | |
|------------------------------|---------------------|
| BALANCE PER BANK: | 3,744,421.97 |
| ADD: | |
| SUBTRACT: | |
| Outstanding Checks | (326,783.62) |
| ADJUSTED BANK BALANCE | <u>3,417,638.35</u> |
| BALANCE PER BOOKS | <u>3,417,638.35</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

| DATE | DESCRIPTION | CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|-----------------|-----------------|--------------|-----------------|
| 31-Aug | BEGINNING BALANCE | | | | \$ 6,730,954.40 |
| | Receipts: | | | | |
| | Transfer from General Fund | | 1,550,000.00 | | |
| | Interest - Reserve for Liability | | 207.23 | | |
| | Interest -Tax Certiorari | | 90.85 | | |
| | Interest- Unemployment Insurance | | 48.29 | | |
| | Interest- Employee Benefit & Accrued Liabilities | | 150.91 | | |
| | Interest- Employee Retirement Contribution | | 195.22 | | |
| | Interest- Workers' Compensation | | 17.03 | | |
| | Interest- Insurance Reserve | | 150.16 | | |
| | Total Receipts: | | | | 1,550,859.69 |
| | Disbursements: | | | | |
| | EFT Withdrawals | | | | |
| | Transfer to General Fund | | | | |
| | Total Disbursements: | | | | - |
| 30-Sep | ENDING BALANCE | | \$ 1,550,859.69 | \$ - | 8,281,814.09 |

BANK RECONCILIATION

| | |
|------------------------------|---------------------|
| BALANCE PER BANK: | 8,281,814.09 |
| ADD: | |
| SUBTRACT: | |
| Outstanding Checks | |
| ADJUSTED BANK BALANCE | <u>8,281,814.09</u> |
| BALANCE PER BOOKS | <u>8,281,814.09</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Veronica M. Walker, School District Clerk

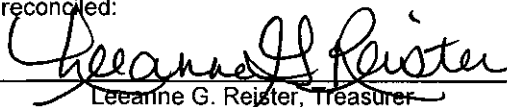
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|---------------------------------|------------------------|--------------|------------------------|
| 31-Aug | BEGINNING BALANCE | | | <u>\$17,968,487.79</u> |
| | Receipts: | | | |
| | Interest - Bus Purchase Reserve | 571.75 | | |
| | Interest - Capital Reserve | 1,051.18 | | |
| | Interest - Capital IT Reserve | 184.75 | | |
| | Transfer from General Fund | 2,770,150.00 | | |
| | Total Receipts: | | | <u>2,771,957.68</u> |
| | Disbursements: | | | |
| | Transfer to Capital Fund | | | |
| | Total Disbursements: | | | <u>-</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 2,771,957.68</u> | <u>\$ -</u> | <u>20,740,445.47</u> |

BANK RECONCILIATION

| | |
|------------------------------|----------------------|
| BALANCE PER BANK: | 20,740,445.47 |
| ADD: | - |
| SUBTRACT: | |
| Outstanding Checks | |
| ADJUSTED BANK BALANCE | <u>20,740,445.47</u> |
| BALANCE PER BOOKS | <u>20,740,445.47</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Lorraine G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017**


Debt Service Fund

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|---|------------------------|------------------------|-----------------------|
| 31-Aug | BEGINNING BALANCE | | | \$ 1,365,034.18 |
| | Receipts: | | | |
| | Transfer from General Fund (per appropriations) | 4,600,300.00 | | |
| | Transfer from Capital Fund (Assuming BAN Premium) | | | |
| | Interest | 134.63 | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>4,600,434.63</u> |
| | Disbursements: | | | |
| | Checks (001046) | | 219,273.50 | |
| | Depository Trust Company (Wires) | | 4,600,300.00 | |
| | Net Transfers | | | |
| | Total Disbursements: | | | <u>(4,819,573.50)</u> |
| 30-Sep | ENDING BALANCE | <u>\$ 4,600,434.63</u> | <u>\$ 4,819,573.50</u> | <u>1,145,895.31</u> |

BANK RECONCILIATION

| | |
|-----------------------|---------------------|
| BALANCE PER BANK: | 1,145,895.31 |
| ADD: | |
| | |
| SUBTRACT: | |
| | |
| ADJUSTED BANK BALANCE | <u>1,145,895.31</u> |
| BALANCE PER BOOKS | <u>1,145,895.31</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Roister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

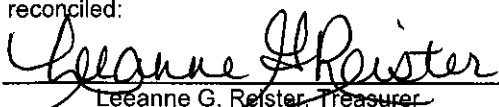
 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF SEPTEMBER 2017
Zero Balance Accounts: Purchasing Card

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|-----------------------------|-------------|--------------|------------|
| 31-Aug | BEGINNING BALANCE | | | \$ - |
| | Receipts: | | | |
| | Transfer from General Fund | 1,115.05 | | |
| | Total Receipts: | | | 1,115.05 |
| | Disbursements: | | | |
| | JP Morgan Chase Withdrawal | | 1,115.05 | |
| | Total Disbursements: | | | (1,115.05) |
| 30-Sep | ENDING BALANCE | \$ 1,115.05 | \$ 1,115.05 | - |

BANK RECONCILIATION

| | |
|-----------------------|---|
| BALANCE PER BANK: | - |
| ADD: | - |
| SUBTRACT: | - |
| ADJUSTED BANK BALANCE | - |
| BALANCE PER BOOKS | - |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION September 30, 2017

| SCHOOL | BEGINNING BALANCE 7/1/2017 | RECEIPTS | DISBURSEMENTS | ENDING BALANCE 9/30/2017 |
|----------------------------|----------------------------------|-----------|---------------|--------------------------------|
| Allen Creek Elementary | 2,229.03 | - | - | 2,229.03 |
| Jefferson Road Elementary | 1,667.23 | - | 135.00 | 1,532.23 |
| Mendon Center Elementary | 8,274.37 | 126.00 | 116.37 | 8,284.00 |
| Park Road Elementary | 4,644.89 | - | 379.60 | 4,265.29 |
| Thornell Road Elementary | 5,083.16 | - | - | 5,083.16 |
| Barker Road Middle School | 29,387.05 | 5,355.79 | 7,651.09 | 27,091.75 |
| Calkins Road Middle School | 62,895.28 | 1,272.08 | 4,468.73 | 59,698.63 |
| Sutherland High School | 62,707.29 | 3,215.23 | 6,289.40 | 59,653.12 |
| Mendon High School | 97,545.98 | 8,403.90 | 10,087.76 | 95,862.12 |
| TOTALS: | 274,434.28 | 18,373.00 | 29,107.95 | 263,699.33 |

| BANK RECONCILIATION | | | |
|------------------------------------|---|--|------------|
| COMBINED BALANCES PER BANK: | | | 269,745.44 |
| ADD: | Outstanding Deposits / Bank Adjustments | | 42.00 |
| | NSF Checks | | |
| SUBTRACT: | Outstanding Checks | | (6,088.11) |
| ADJUSTED BANK BALANCE | | | 263,699.33 |
| BALANCE PER BOOKS | | | 263,699.33 |

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 09/01/2017 To: 09/30/2017

Fiscal Year: 2018

| Effective | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred |
|-------------------------------|----------|---|-----------------|---------------------------|-------------------------|--------------------|
| Fund: A - GENERAL FUND | | | | | | |
| 09/07/2017 | 004414 | To provide funds for math workbooks. | | | | |
| | | | A112-2110-500 R | AC Tch RegSch Supplies | -197.93 | |
| | | | A112-2110-480 R | AC Tch RegSch Textbooks | | 197.93 |
| 09/05/2017 | 004678 | To provide funds for Travel & Conference. | | | | |
| | | | A530-2630-465 R | ITS Computer Inst TravCon | -385.00 | |
| | | | A530-2630-490 R | ITS Computer Inst BOCES | | 385.00 |
| 09/05/2017 | 004724 | TO COVER THE COST OF CONTRACTUAL SERVICES. | | | | |
| | | | A340-2152-500 R | SHS English Supplies | -12.00 | |
| | | | A340-2152-400 R | SHS Contracted Services | | 12.00 |
| 09/05/2017 | 004741 | To provide funds for ART SUPPLIES 2017-18. | | | | |
| | | | A117-2110-500 R | TR Tch RegSch Supplies | -80.50 | |
| | | | A117-2113-500 R | TR Art Supplies | | 80.50 |
| 09/05/2017 | 004815 | To cover the cost of Music Therapay for a student attending Montessori. | | | | |
| | | | A410-2251-422 R | SpEd Office Consultants | -500.00 | |
| | | | A410-2251-400 R | SpEd Office Contractual | | 500.00 |
| 09/11/2017 | 004907 | TRANSFER FUNDS TO COVER MILEAGE FOR A CONFERENCE. | | | | |
| | | | A341-2100-465 R | MHS SchISuppt Trav Conf | -17.55 | |
| | | | A341-2100-466 R | MHS SchISuppt Mileage | | 17.55 |
| 09/11/2017 | 005015 | TO PROVIDE BOCES FUNDS FOR COST OF WORKSHOP. | | | | |
| | | | A341-2100-500 R | MHS SchISuppt Supplies | -11.00 | |
| | | | A341-2850-406 R | MHS Co-Curric Entry Fees | -1,100.00 | |
| | | | A341-2850-490 R | MHS Co-Curric BOCES | | 1,111.00 |
| 09/07/2017 | 005021 | TO PROVIDE BOCES FUNDS FOR COST OF WORKSHOP. | | | | |
| | | | A231-2020-465 R | BR Supr RegSch Trav Conf | -100.00 | |
| | | | A231-2020-490 R | BR Supr RegSch BOCES | | 100.00 |
| 09/07/2017 | 005042 | TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE. | | | | |
| | | | A232-2020-465 R | CR Supr RegSch Trav Conf | -100.00 | |
| | | | A232-2020-490 R | CR Supr RegSch BOCES | | 100.00 |
| 09/08/2017 | 005050 | TO COVER THE COST OF REGISTRATION TO BOCES FOR MASTERMINDS/CHESS TEAMS. | | | | |
| | | | A340-2100-500 R | SHS SchISuppt Supplies | -1,040.00 | |
| | | | A340-2100-490 R | SHS SchISuppt BOCES | | 1,040.00 |

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 09/01/2017 To: 09/30/2017

Fiscal Year: 2018

| Effective | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred |
|------------|----------|--|-----------------|---------------------------|--------------------------|--------------------|
| 09/07/2017 | 005135 | TO COVER TSA CBA BENEFIT OF CHOICE. | | A830-9060-800 R | BEN Hospital Medical | -4,457.00 |
| | | | A410-2251-150 R | SpEd Office Admin Salary | | 4,457.00 |
| 09/15/2017 | 005171 | Transfer funds to cover the cost of Library Supplies. | | A340-2610-480 R | SHS Library Textbooks | -5,809.00 |
| | | | A340-2610-500 R | SHS Library Supplies | | 5,809.00 |
| 09/21/2017 | 005528 | To provide funds for Junior Library Guild subscription. | | A115-2610-500 R | PR Library Supplies | -97.24 |
| | | | A115-2610-400 R | PR Library Contracted Svc | | 97.24 |
| 09/08/2017 | 005542 | To allocate Cultural Arts BOCES Aid to schools. | | A470-2110-490 R | BOCES Tch RegSch BOCE | -43,584.00 |
| | | | A112-2110-493 R | AC Young Aud-Cultural Art | | 4,464.00 |
| | | | A113-2110-493 R | JR Young Aud-Cultural Art | | 4,914.00 |
| | | | A114-2110-493 R | MCE Young Aud-Cultural Ar | | 6,241.00 |
| | | | A115-2110-493 R | PR Young Aud-Cultural Ar | | 6,180.00 |
| | | | A117-2110-493 R | TR Young Aud-Cultural Ar | | 5,224.00 |
| | | | A231-2110-493 R | BRMS Young Aud-Cultural A | | 7,211.00 |
| | | | A232-2110-493 R | CRMS Young Aud-Cultural | | 4,354.00 |
| | | | A340-2110-493 R | SHS Young Aud-Cultural Ar | | 1,642.00 |
| | | | A341-2110-493 R | MHS Young Aud-Cultural Ar | | 3,354.00 |
| 09/13/2017 | 005563 | TO PROVIDE BOCES FUNDS FOR COST OF WORKSHOP. | | A232-2100-400 R | CR SchISuppt Contr Svc | -483.00 |
| | | | A232-2100-490 R | CR SchISuppt BOCES | | 483.00 |
| 09/13/2017 | 005682 | TRANSFER FUNDS TO COVER MILEAGE EXPENSE. | | A341-2100-500 R | MHS SchISuppt Supplies | -200.00 |
| | | | A341-2100-466 R | MHS SchISuppt Mileage | | 200.00 |
| 09/13/2017 | 005710 | TO COVER A BOCES CONFERENCE. | | A341-2100-465 R | MHS SchISuppt Trav Conf | -45.00 |
| | | | A341-2100-490 R | MHS SchISuppt BOCES | | 45.00 |
| 09/13/2017 | 005789 | To cover the cost of website services. | | A630-1480-490 R | INF Prnt /Elec Comm BOCE | -19,000.00 |
| | | | A630-1480-400 R | INF Contracted Services | | 19,000.00 |

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 09/01/2017 To: 09/30/2017
 Fiscal Year: 2018

| Effective | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred |
|------------|----------|---|-----------------|---------------------------|-------------------------|--------------------|
| 09/15/2017 | 005845 | TO COVER THE COST OF BUSINESS CONTRACTUAL SERVICES. | A341-2116-500 R | MHS Business Supplies | -350.00 | |
| | | | A341-2116-400 R | MHS Business Contr Serv | | 350.00 |
| 09/19/2017 | 005862 | ANNUAL CONTRACT FOR CONTRACTUAL SERVICES. | A340-2100-500 R | SHS SchISuppt Supplies | -750.00 | |
| | | | A340-2100-400 R | SHS SchISuppt Contr Svc | | 750.00 |
| 09/15/2017 | 005947 | To provide funds for Special Reading program order. | A117-2100-500 R | TR SchISuppt Supplies | -12.91 | |
| | | | A117-2110-480 R | TR Tch RegSch Textbooks | | 12.91 |
| 09/20/2017 | 006092 | To provide funds for STUDENT WRITING BOOKS. | A117-2110-500 R | TR Tch RegSch Supplies | -143.50 | |
| | | | A117-2110-480 R | TR Tch RegSch Textbooks | | 143.50 |
| 09/21/2017 | 006306 | TO COVER CONTRACTUAL SERVICES. | A341-2167-500 R | MHS PhysEd Supplies | -250.00 | |
| | | | A341-2167-400 R | MHS PhysEd Contracted Sv | | 250.00 |
| 09/21/2017 | 006319 | TO PROVIDE FUNDS FOR SCHOOL SUPPORTED BOCES ACTIVITIES. | A231-2100-400 R | BR SchISuppt Contr Svc | -483.00 | |
| | | | A231-2100-490 R | BR SchISuppt BOCES | | 483.00 |
| 09/20/2017 | 006326 | To pay for videotaping services. | A300-2610-173 R | HS Library OT/Extra hrs | -5,000.00 | |
| | | | A530-2630-173 R | ITS Computer Inst OT/Extr | | 5,000.00 |
| 09/25/2017 | 006594 | TO COVER THE COST OF CONTRACTUAL SERVICES. | A341-2116-500 R | MHS Business Supplies | -50.00 | |
| | | | A341-2116-400 R | MHS Business Contr Serv | | 50.00 |
| 09/25/2017 | 006751 | TO COVER SUPPLIES FOR VIDEO CONNECTION TO MONITOR. | A341-2100-500 R | MHS SchISuppt Supplies | -68.13 | |
| | | | A341-2020-500 R | MHS Supr RegSch Supplies | | 68.13 |
| 09/25/2017 | 006823 | TO COVER THE COST OF CONTRACTUAL SERVICES. | A340-2100-500 R | SHS SchISuppt Supplies | -1,000.00 | |
| | | | A340-2100-400 R | SHS SchISuppt Contr Svc | | 1,000.00 |

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 09/01/2017 To: 09/30/2017

Fiscal Year: 2018

| Effective | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred |
|------------|----------|--|-----------------|---------------------------|-------------------------|--------------------|
| 09/27/2017 | 006969 | To cover the cost of copy paper. | A640-1620-500 R | OM Supplies | -167.57 | |
| | | | A640-1620-506 R | OM Copy Paper | | 167.57 |
| 09/27/2017 | 007057 | TO PROVIDE FUNDING FOR MATHCOUNTS COMPETITION. | A231-2158-500 R | BR Math Supplies | -50.00 | |
| | | | A231-2158-406 R | BR Math Entry Fees | | 50.00 |
| 09/29/2017 | 007208 | TO PAY FOR CONTRACTUAL SERVICES. | A341-2167-500 R | MHS PhysEd Supplies | -150.00 | |
| | | | A341-2167-400 R | MHS PhysEd Contracted Sv | | 150.00 |
| 09/29/2017 | 007281 | To cover the cost of Travel & Conference. | A511-2067-468 R | STD PhysEd Memberships | -190.00 | |
| | | | A511-2067-465 R | STD PhysEd Trav Conf | | 190.00 |
| 09/29/2017 | 007302 | To pay for Workshop registrations. | A610-1310-400 R | FIN BusAdmn Contract Serv | -920.00 | |
| | | | A610-1320-465 R | FIN Auditing Trav & Conf | | 920.00 |
| 09/30/2017 | 008377 | To correct negative budget accounts. | A100-2020-150 R | ES Supr RegSch Admn Sal | -3,090.00 | |
| | | | A100-2100-162 R | ES SchlSuppt Para Salary | -11.00 | |
| | | | A100-2100-173 R | ES SchlSuppt OT/Extra hrs | -362.60 | |
| | | | A100-2100-173 R | ES SchlSuppt OT/Extra hrs | -326.36 | |
| | | | A100-2100-173 R | ES SchlSuppt OT/Extra hrs | -394.39 | |
| | | | A100-2250-162 R | ES SpEd Para Salary | -70,538.47 | |
| | | | A100-2610-153 R | ES Library Summer Tchr | -162.00 | |
| | | | A100-2815-153 R | ES HealthSv Summer Tch | -68.18 | |
| | | | A200-2100-153 R | MS SchlSuppt Summer Tch | -205.65 | |
| | | | A200-2100-173 R | MS SchlSuppt OT/Extra hrs | -311.95 | |
| | | | A200-2164-131 R | MS Music Instr Tchr Salar | -24,979.70 | |
| | | | A300-2100-173 R | HS SchlSuppt OT/Extra hrs | -294.11 | |
| | | | A300-2113-131 R | HS Art Teacher Salary | -14,715.30 | |
| | | | A300-2152-131 R | HS English Tchr Sal | -270.00 | |
| | | | A300-2815-162 R | HS HealthSv Para Salary | -269.80 | |
| | | | A410-2251-161 R | SpEd Office Clerk Salary | -42,627.01 | |
| | | | A410-2251-161 R | SpEd Office Clerk Salary | -96.96 | |
| | | | A530-2630-182 R | ITS Computer Inst Aux Sal | -2,171.80 | |
| | | | A620-1430-161 R | PER Clerical/Secretarial | -302.10 | |

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 09/01/2017 To: 09/30/2017
 Fiscal Year: 2018

| Effective | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred |
|-----------|----------|-------------------------|--|---------------------------|-------------------------|--------------------|
| | | | A100-2113-121 R | ES Art Teacher Salary | | 14,715.30 |
| | | | A100-2164-121 R | ES Music Instr Tchr Salar | | 24,979.70 |
| | | | A100-2250-121 R | ES SpEd Tchr Salary | | 70,538.47 |
| | | | A100-2610-121 R | ES Library Tch Salary | | 162.00 |
| | | | A100-2815-158 R | ES HealthSv NurseTchr Sal | | 269.80 |
| | | | A113-2100-173 R | JR SchlSuppt OT/Extra hrs | | 119.93 |
| | | | A114-2100-173 R | MC SchlSuppt OT/Extra hrs | | 242.67 |
| | | | A115-2100-173 R | PR SchlSuppt OT/Extra hrs | | 326.36 |
| | | | A117-2100-173 R | TR SchlSuppt OT/Extra hrs | | 394.39 |
| | | | A200-2020-150 R | MS Supr RegSch Admn Sal | | 3,090.00 |
| | | | A200-2250-162 R | MS SpEd Para Salary | | 42,627.01 |
| | | | A231-2100-173 R | BR SchlSuppt OT/Extra hrs | | 311.95 |
| | | | A300-2100-153 R | HS SchlSuppt Summer Tch | | 205.65 |
| | | | A300-2100-162 R | HS SchlSuppt Para Sal | | 11.00 |
| | | | A300-2149-131 R | HS Technology Tchr Salary | | 270.00 |
| | | | A300-2815-153 R | HS HealthSv Summer Tch | | 68.18 |
| | | | A340-2100-173 R | SHS SchlSuppt OT/Extra hr | | 219.89 |
| | | | A341-2100-173 R | MHS SchlSuppt OT/Extra hr | | 74.22 |
| | | | A410-2251-151 R | SpEd Office CPSE Coord | | 96.96 |
| | | | A540-2173-182 R | ProfDev TC Aux Staff Sala | | 2,171.80 |
| | | | A720-1240-161 R | SUPT Clerk Salaries | | 302.10 |
| | | | Total for Fund A - GENERAL FUND | | -248,001.71 | 248,001.71 |

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Jeanna DiStefano
Don T. Keany

Date of Treasurer's Report for BOE review

11/13/17

Date Completed

10/12/2017

Person Completing

Channon Carl Greco

**Pittsford Central School District
Annual Report on Extraclassroom Activity Funds**

Allen Creek Elementary School

| <u>Club/Activity</u> | Beginning Balance July 1, 2017 | Receipts | Disbursements | Ending Balance September 30, 2017 |
|----------------------|--------------------------------------|-------------|---------------|---|
| Student Council | \$ 2,229.03 | | | \$ 2,229.03 |
| Sales Tax Payable | - | | | - |
| | <u>\$ 2,229.03</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 2,229.03</u> |

Reconciliation of Cash Balances:

| | | | | |
|---|--|--|--|--------------------|
| Checking Account | | | | |
| Bank Statement Balance at End of Month | | | | \$ 2,229.03 |
| Less Outstanding Checks | | | | - |
| Plus Outstanding Receipts | | | | - |
| Book Balance at End of Month | | | | <u>\$ 2,229.03</u> |
| Other Accounts | | | | |
| Petty Cash Funds | | | | \$ - |
| CD's | | | | \$ - |
| Savings | | | | \$ - |
| Total Cash Balance at End of Month | | | | <u>\$ 2,229.03</u> |

Jefferson Road Elementary School

| <u>Club/Activity</u> | Beginning Balance July 1, 2017 | Receipts | Disbursements | Ending Balance September 30, 2017 |
|----------------------|--------------------------------------|-------------|------------------|---|
| Student Council | \$ 1,667.23 | | \$ 135.00 | \$ 1,532.23 |
| | <u>\$ 1,667.23</u> | <u>\$ -</u> | <u>\$ 135.00</u> | <u>\$ 1,532.23</u> |

Reconciliation of Cash Balances:

| | | | | |
|---|--|--|--|--------------------|
| Checking Account | | | | |
| Bank Statement Balance at End of Month | | | | \$ 1,558.23 |
| Less Outstanding Checks | | | | (26.00) |
| Plus Outstanding Receipts | | | | - |
| Book Balance at End of Month | | | | <u>\$ 1,532.23</u> |
| Other Accounts | | | | |
| Petty Cash Funds | | | | \$ - |
| CD's | | | | \$ - |
| Savings | | | | \$ - |
| Total Cash Balance at End of Month | | | | <u>\$ 1,532.23</u> |

Mendon Center Elementary School

| <u>Club/Activity</u> | Beginning Balance July 1, 2017 | Receipts | Disbursements | Ending Balance September 30, 2017 |
|----------------------|--------------------------------------|------------------|------------------|---|
| Student Council | \$ 784.98 | \$ 116.65 | | \$ 901.63 |
| Bookstore | 5,327.03 | | 40.00 | 5,287.03 |
| Ski Club | 2,037.17 | | | 2,037.17 |
| Sales Tax | 125.19 | 9.35 | 76.37 | 58.17 |
| | <u>\$ 8,274.37</u> | <u>\$ 126.00</u> | <u>\$ 116.37</u> | <u>\$ 8,284.00</u> |

Reconciliation of Cash Balances:

| | | | | |
|---|--|--|--|--------------------|
| Checking Account | | | | |
| Bank Statement Balance at End of Month | | | | \$ 8,282.00 |
| Less Outstanding Checks | | | | (40.00) |
| Plus Outstanding Receipts | | | | 42.00 |
| Plus Outstanding Receipts - NSF checks | | | | - |
| Book Balance at End of Month | | | | <u>\$ 8,284.00</u> |
| Other Accounts | | | | |
| Petty Cash Funds | | | | \$ - |
| CD's | | | | \$ - |
| Savings | | | | \$ - |
| Total Cash Balance at End of Month | | | | <u>\$ 8,284.00</u> |

Park Road Elementary

| <u>Club/Activity</u> | <u>Beginning Balance July 1, 2017</u> | <u>Receipts</u> | <u>Disbursements</u> | <u>Ending Balance September 30, 2017</u> |
|----------------------|---|-----------------|----------------------|--|
| Student Council | \$ 3,400.04 | | \$ 361.10 | \$ 3,038.94 |
| Ski Club | 1,226.35 | | | 1,226.35 |
| Sales Tax | 18.50 | | 18.50 | - |
| | <u>\$ 4,644.89</u> | <u>\$ -</u> | <u>\$ 379.60</u> | <u>\$ 4,265.29</u> |

Reconciliation of Cash Balances:

Checking Account

| | |
|---|--------------------|
| Bank Statement Balance at End of Month | \$ 4,283.79 |
| Less Outstanding Checks | (18.50) |
| Plus Outstanding Receipts - Deposits in Transit | |
| Book Balance at End of Month | <u>\$ 4,265.29</u> |

Other Accounts

| | |
|------------------------------------|--------------------|
| Petty Cash Funds | \$ - |
| CD's | \$ - |
| Savings | \$ - |
| Total Cash Balance at End of Month | <u>\$ 4,265.29</u> |

Thornell Road Elementary School

| <u>Club/Activity</u> | <u>Beginning Balance July 1, 2017</u> | <u>Receipts</u> | <u>Disbursements</u> | <u>Ending Balance September 30, 2017</u> |
|----------------------|---|-----------------|----------------------|--|
| Student Council | \$ 3,720.62 | | | \$ 3,720.62 |
| Ski Club | 1,362.54 | | | 1,362.54 |
| Sales Tax | | | | - |
| | <u>\$ 5,083.16</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 5,083.16</u> |

Reconciliation of Cash Balances:

Checking Account

| | |
|--|--------------------|
| Bank Statement Balance at End of Month | \$ 5,083.16 |
| Less Outstanding Checks | - |
| Plus Outstanding Receipts | - |
| Book Balance at End of Month | <u>\$ 5,083.16</u> |

Other Accounts

| | |
|------------------------------------|--------------------|
| Petty Cash Funds | \$ - |
| CD's | \$ - |
| Savings | \$ - |
| Total Cash Balance at End of Month | <u>\$ 5,083.16</u> |

Barker Road Middle School

| <u>Club/Activity</u> | Beginning Balance | Receipts | Disbursements | Ending Balance |
|-----------------------|----------------------|--------------------|--------------------|---------------------|
| | July 1, 2017 | | | September 30, 2017 |
| Adventure Club | \$ 1,002.13 | \$ 3,079.50 | \$ 3,087.00 | \$ 994.63 |
| Art Club | 71.90 | | | 71.90 |
| Bookstore | 3,714.62 | | 150.89 | 3,563.73 |
| Drama Club | 7,058.95 | | | 7,058.95 |
| Gay Straight Alliance | 25.00 | | | 25.00 |
| Science Olympiad | 599.79 | | | 599.79 |
| Home & Careers | 583.24 | | | 583.24 |
| Latin Club | 1.48 | | | 1.48 |
| Music Activities | 4,475.27 | | 941.45 | 3,533.82 |
| Robotics Club | 221.42 | | | 221.42 |
| Ski Club | 2,052.72 | | | 2,052.72 |
| Student Council | 6,996.52 | 841.29 | 3,353.01 | 4,484.80 |
| Yearbook | 2,548.11 | 1,328.70 | 12.44 | 3,864.37 |
| Sales Tax | 35.90 | 106.30 | 106.30 | 35.90 |
| | <u>\$ 29,387.05</u> | <u>\$ 5,355.79</u> | <u>\$ 7,651.09</u> | <u>\$ 27,091.75</u> |

Reconciliation of Cash Balances:

| | |
|--|---------------------|
| Checking Account | |
| Bank Statement Balance at End of Month | \$ 30,192.20 |
| Less Outstanding Checks | (3,100.45) |
| Plus Outstanding Receipts | - |
| Plus NSF Check | - |
| Book Balance at End of Month | <u>\$ 27,091.75</u> |
| Other Accounts | |
| Petty Cash Funds | \$ - |
| CD's | \$ - |
| Savings | \$ - |
| Total Cash Balance at End of Month | <u>\$ 27,091.75</u> |

Calkins Road Middle School

| <u>Club/Activity</u> | Beginning Balance | Receipts | Disbursements | Ending Balance |
|----------------------|----------------------|--------------------|--------------------|---------------------|
| | July 1, 2017 | | | September 30, 2017 |
| Art Club | \$ 85.16 | | | \$ 85.16 |
| Best Buddies | 84.00 | | | 84.00 |
| Bookstore | 1,338.06 | | 110.92 | 1,227.14 |
| Drama Club | 23,575.79 | | 3,523.00 | 20,052.79 |
| Home & Careers | 3,427.66 | 53.00 | 50.81 | 3,429.85 |
| Latin Club | 1,020.30 | - | - | 1,020.30 |
| Music Activities | 14,288.53 | 1,084.00 | - | 15,372.53 |
| Ski Club | 1,720.98 | - | - | 1,720.98 |
| Spanish Club | 1,363.06 | - | 141.26 | 1,221.80 |
| Student Council | 4,704.39 | 50.00 | 604.44 | 4,149.95 |
| Yearbook | 11,249.05 | 85.08 | - | 11,334.13 |
| Sales Tax Payable | 38.30 | | 38.30 | - |
| | <u>\$ 62,895.28</u> | <u>\$ 1,272.08</u> | <u>\$ 4,468.73</u> | <u>\$ 59,698.63</u> |

Reconciliation of Cash Balances:

| | |
|--|---------------------|
| Checking Account | |
| Bank Statement Balance at End of Month | \$ 60,144.04 |
| Less Outstanding Checks | (445.41) |
| Plus Outstanding Receipts | |
| Plus NSF Check - Stop Payment | |
| Plus Bank Service Charges | |
| Book Balance at End of Month | <u>\$ 59,698.63</u> |
| Other Accounts | |
| Petty Cash Funds | \$ - |
| CD's | \$ - |
| Savings | \$ - |
| Total Cash Balance at End of Month | <u>\$ 59,698.63</u> |

Sutherland High School

| <u>Club/Activity</u> | Beginning Balance July 1, 2017 | Receipts | Disbursements | Ending Balance September 30, 2017 |
|------------------------|---|--------------------|----------------------|--|
| Class of 2017 | 1,747.43 | | | 1,747.43 |
| Class of 2018 | 2,699.93 | | | 2,699.93 |
| Class of 2019 | 1,523.46 | 658.08 | 334.50 | 1,847.04 |
| Class of 2020 | 1,267.03 | 932.78 | 700.00 | 1,499.81 |
| Class of 2021 | - | 1,373.08 | | 1,373.08 |
| Band | 718.00 | | | 718.00 |
| Best Buddies | 242.25 | 85.23 | | 327.48 |
| Debate Club | - | | | - |
| DECA Club | 648.60 | | | 648.60 |
| Drama | 8,439.74 | | | 8,439.74 |
| Fine Arts | 114.67 | | | 114.67 |
| Gay Straight Alliance | 320.77 | | | 320.77 |
| Latin Club | 659.59 | | | 659.59 |
| Link Crew | 1,334.69 | | 917.25 | 417.44 |
| MasterMinds | - | | | - |
| Model UN | 3,767.07 | | 40.00 | 3,727.07 |
| Musicals | 10,828.74 | | | 10,828.74 |
| National Honor Society | - | | | - |
| Newspaper-Midnight | 208.02 | | | 208.02 |
| Pegasus | 1,026.65 | | | 1,026.65 |
| Project Earth | 473.74 | | | 473.74 |
| Show Choir | 1,214.11 | | | 1,214.11 |
| Ski Club | 1,888.53 | | | 1,888.53 |
| Student Council | 12,648.69 | 35.00 | 249.58 | 12,434.11 |
| Tri-M | 3,542.74 | | 3,196.00 | 346.74 |
| Yearbook | 6,560.77 | | | 6,560.77 |
| Sales Tax Payable | 832.07 | 131.06 | 832.07 | 131.06 |
| | \$ 62,707.29 | \$ 3,215.23 | \$ 6,269.40 | \$ 59,653.12 |

Reconciliation of Cash Balances:

Checking Account

| | |
|---|---------------------|
| Bank Statement Balance at End of Month | \$ 61,275.82 |
| Less Outstanding Checks | (1,622.70) |
| Plus Outstanding Receipts - NSF checks | - |
| Plus Outstanding Receipts - Deposits in Transit | - |
| Book Balance at End of Month | <u>\$ 59,653.12</u> |

Other Accounts

| | |
|---|----------------------------|
| Petty Cash Funds | \$ - |
| CD's | \$ - |
| Savings | \$ - |
| Total Cash Balance at End of Month | <u><u>\$ 59,653.12</u></u> |

Mendon High School

| <u>Club/Activity</u> | Beginning Balance July 1, 2017 | Receipts | Disbursements | Ending Balance September 30, 2017 |
|--------------------------|---|--------------------|----------------------|--|
| Class of 2017 | 4,047.19 | - | 4,047.19 | - |
| Class of 2018 | 10,159.61 | 1,253.33 | - | 11,412.94 |
| Class of 2019 | 3,835.99 | 1,262.95 | - | 5,098.94 |
| Class of 2020 | 6,173.69 | 1,359.10 | - | 7,532.79 |
| Class of 2021 | - | 1,887.95 | - | 1,887.95 |
| Anime Club | 34.50 | - | - | 34.50 |
| Art Club | 20.99 | - | - | 20.99 |
| ASI Club | 246.99 | - | - | 246.99 |
| Bookstore | 2,943.24 | - | - | 2,943.24 |
| Dance Team | - | - | - | - |
| DECA Club | 353.70 | 200.00 | - | 553.70 |
| Diversity Club | 11.65 | - | - | 11.65 |
| Drama Club | 10,209.46 | - | - | 10,209.46 |
| Electrathon | 217.94 | - | - | 217.94 |
| Environmental Awareness | - | - | - | - |
| Runway for Relief | 422.20 | - | - | 422.20 |
| French Club | 81.65 | - | 26.23 | 55.42 |
| Habitat for Humanity | - | - | - | - |
| Jr. Statesmen of America | - | - | - | - |
| Latin Club | 811.02 | - | - | 811.02 |
| Link Crew | 3,093.99 | 550.00 | 903.66 | 2,740.33 |
| Model UN | 1,179.89 | - | - | 1,179.89 |
| Musical Activities | 23,849.72 | 631.50 | 3,762.40 | 20,718.82 |
| Musical Club | - | - | - | - |
| National Honor Society | 1,399.53 | - | - | 1,399.53 |
| Orchestra | 660.54 | - | - | 660.54 |
| Pittsford Girl Up | 414.88 | - | - | 414.88 |
| Reality Check | 185.74 | - | - | 185.74 |
| Science Olympiad | 343.77 | - | - | 343.77 |
| Select Choir | 1,357.66 | - | - | 1,357.66 |
| Spanish Club | 17.11 | - | - | 17.11 |
| Student Council | 6,453.57 | - | 150.00 | 6,303.57 |
| Technology Club | 683.85 | - | 6.72 | 677.13 |
| Virtual Enterprises | 1,124.68 | 480.00 | 500.00 | 1,104.68 |
| Wind Ensemble | 2,521.26 | - | - | 2,521.26 |
| Women's A Cappella | 435.78 | - | - | 435.78 |
| Yearbook | 13,631.64 | 370.37 | - | 14,002.01 |
| Sales Tax Payable | 622.55 | 121.17 | 404.03 | 339.69 |
| | \$ 97,545.98 | \$ 8,116.37 | \$ 9,800.23 | \$ 95,862.12 |

Reconciliation of Cash Balances:

| | |
|---|----------------------------|
| Checking Account | |
| Bank Statement Balance at End of Month | \$ 96,697.17 |
| Less Outstanding Checks | (835.05) |
| Plus Outstanding Receipts - NSF checks | |
| Book Balance at End of Month | <u>\$ 95,862.12</u> |
| Other Accounts | |
| Petty Cash Funds | \$ - |
| CD's | \$ - |
| Savings | \$ - |
| Total Cash Balance at End of Month | <u><u>\$ 95,862.12</u></u> |

TOTAL OF ALL CLUBS

263,699.33

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE DATE: November 13, 2017
TOPIC: BOCES II Cooperative Electricity Bid RFB-1832-17
Date Advertised: October 12, 2017, *Democrat & Chronicle*
Date of Bid Opening: October 26, 2017
Time of Bid Opening: 2:00 PM at BOCES II
SOURCE OF FUNDS: 640-1622-418 & 670-5530-420

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

| ITEM BID | RECOMMENDED VENDOR | AMOUNT |
|--------------------|-------------------------------------|--|
| <i>Electricity</i> | Energy Cooperative of America, Inc. | <u>\$1,462,000.00</u> (Est: 2018 and 2019 Budget) |

Comments: The BOCES II Cooperative Electricity Bid contract period is 01/01/18-12/31/18. Three bids were received at time of bid opening and reviewed by Rose Brennan, BOCES II Bid Coordinator, and William A. Baker, KB Marketing Associates. Energy Cooperative of America, Inc. submitted the bid with the lowest potential cost while meeting all specifications; therefore, Mr. Baker recommends bid award to Energy Cooperative of America, Inc. See Mr. Baker's attached recommendation letter for further explanation.

Darrin Kenney, Assistant Superintendent for Business



Monroe 2-Orleans
Board of Cooperative Educational Services

Jo Anne L. Antonacci, District Superintendent

**Finance
Office**

Steve Roland
Director of Finance
Tel: (585) 352-2412
Fax: (585) 352-2756
Email:
sroland@monroe2boces.org

Cooperative Bid for Electricity Supply

To: Participating School Districts
From: Rose Brennan, Purchasing Agent, Monroe 2-Orleans BOCES
Consultant: William A. Baker, KB Marketing Associates
Date: October 31, 2017
Re: Award Recommendation for 2018 Electricity Supply Bid

Bids for Cooperative Electricity Supply, RFB-1832-17, were opened on October 26, 2017 at 2:00 P.M. The bid was conducted for the contractual delivery period of 01/01/18 through 12/31/18.

Three bids were received at the time of the bid opening. Energy Cooperative of America, Inc. submitted a bid meeting all specifications with the lowest adder to the variable supply cost. Therefore, Energy Cooperative of America, Inc. has been recommended for award of the bid.

Consultant Bill Baker of KB Marketing Associates has provided his bid advisement letter and the bid analysis, attached here. The contents of the bid analysis have been requested to remain confidential by one of the bidders. Questions regarding should be directed to our office.

RECOMMENDED AWARDED BIDDER

Energy Cooperative of America, Inc.
1408 Sweet Home Rd. Ste. 8
Amherst, NY 14228

Executive Director: Joseph Mascaro
phone: 716-580-3506 x231
fax: 716-932-7337
email: jmascaro@ecamerica.org

All participating school districts should approve the recommended bidder at the next regularly scheduled Board meeting. Please contact my office with any questions regarding this bid recommendation.

Rose Brennan
Purchasing Agent
Monroe 2-Orleans BOCES
3599 Big Ridge Rd.
Spencerport, NY 14559

Phone: 585-352-2418
Fax: 585-352-2756
Email: rbrennan@monroe2boces.org



KB Marketing Associates
Energy Professionals
PO Box 455, Walworth, NY 14568-0455
(585) 507-7451
kbma1@rochester.rr.com

October 27, 2017

Rose Brennan, Purchasing Agent
Monroe 2-Orleans BOCES
3599 Big Ridge Road
Spencerport, NY 14559-1799

Subject: School District Cooperative Bid Advisement for CY2018 Electric Supply

Dear Rose:

After reviewing the three (3) bids received on October 26th for the supply of Electricity to the school districts participating in the Monroe 2-Orleans BOCES bid for the contract period January 1 thru December 31, 2018, I have concluded that the bid submitted by **Energy Cooperative of America, Inc.** for the fixed price Adder would best serve these districts with the potential lowest possible cost while meeting the Bid Specifications.

Electricity supplied via Energy Cooperative of America, Inc. (ECA) will utilize the ESS Price Option contract method from RG&E and National Grid using a variable supply price for all electricity used during this 12-month period. This supply price will be composed of the NYISO Day Ahead Market commodity price + ECA's fixed price Adder + CES Clean Energy Standard + NYISO Supply system losses. This method was chosen for its potential for lowest prices and minimal risk of price escalation. Billing will utilize the dual-billing model with separate monthly billing from ECA and the LDCs.

Attached is my analysis providing the verification calculations for the three (3) bids submitted. The adder price for 2018 will average **\$0.00629/Kwh** which is 34.6% lower than the current CY2017 average adder price. The adder price represents approximately 10% of the total cost of electricity to the Districts. This decrease will save the bid participants approximately \$291,767 annually.

The electric supply prices are anticipated to remain low due to lower cost power generation in the NYS Grid. The NYS Clean Energy Standard (CES) charge will to be charged on all electric supply billings during 2018. This is the NYS & PSC mandated charge which the electric energy suppliers are required to collect from their customers. My monthly electric billing cost analysis breaks down all the charges contained in the electric supply billing.

Thank you for this opportunity to continue serving you in energy related matters.

Sincerely,

A handwritten signature in black ink, appearing to read 'W.A. Baker'.

William A. Baker, Consultant
Attachment: BOCES 2 ELECTRIC BID RESULTS ANALYSIS & CALCULATION - CY2018

Pittsford Schools

Michael Pero
Superintendent of Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1004
Fax: 585.267.1088
Michael_Pero@pittsford.monroe.edu

PCSD Vision

Pittsford Central School District will be the leader in realizing the promise of public education. We will design a transformational partnership among students, families, professionals, and community, based upon a new definition of success for all:

Our students will navigate a journey of self-discovery, leading them to overcome obstacles, pursue balance and wellness, and personalize their education. They will recognize challenges as opportunities for learning and accomplishment. They will have the skills and competence necessary to understand and thrive in a diverse, global society. During and after their time with us, they will be independent, healthy, resilient, and compassionate contributors to our community and beyond.

Our staff will model the joy of learning. The environment of support and collegiality will make our district a magnet for passionate educators. Instead of categorizing students to fit into current structures, we will design systems to meet student needs.

Our families and community will be welcomed and engaged in educational experiences that dissolve the lines between business, society, and schools. Students will not only view adults as resources, but will themselves be recognized as resources to our community, matching their interests with opportunities to create solutions for real needs.

When this vision is realized, every Pittsford student will have access to personalized opportunities, and acquire skills necessary to meet their potential and fulfill their dreams.

Received

OCT 11 2017

PITTSFORD CENTRAL SCHOOL DISTRICT

Superintendent's Office

Secondary Preliminary Field Trip Request

Instructions:
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Romas School: MHS

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

Logistics of Trip

Destination (include exact address): Atlanta, GA

Estimated Number of Students: depends upon State qualifiers Round Trip Mileage: N/A

Departure: Date April 21, 2018 Time 12:00 noon Return: Date April 24, 2018 Time 12 noon

Have both the district and building calendars been checked for conflicts, etc. yes no

Estimated Number of Chaperones: Teachers: 1-2 Parents Other:

Type of Transportation:

District bus: Please complete *Special Trip Request Card*
Commercial Carrier: AIRLINE Please complete form (8460F.7 - Trans)

Arrangement for meals and lodging (if necessary):

* date specific competition & amount of students vary based upon regional qualifiers *

Cost:

| | |
|--|---|
| Estimated Cost Per Student: | Estimated Funds from Each Source: |
| Event Fee: <u>\$900+</u> | from District: <u> </u> |
| Travel: <u> </u> | from student: <u>\$900</u> |
| Lodging: <u> </u> | outside source: <u> </u> |
| Meals: <u> </u> | fundraising: <u> </u> |
| Other: <u> </u> | other: <u> </u> |
| Total: <u>\$900 +</u> | Total: <u> </u> |

Describe fundraising or outside sources: Fundraising has been planned to help offset costs for all

Complete for overnight, extended, out-of-state or out-of-country trips:

Date of parent informational meeting: approx 2-3 weeks before trip

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Bag checks in morning BEFORE boarding has plan

Curfew : as outlined by State DECA; room checks – immediately after curfew; chaperones with students during all tours, etc.;

Security on duty overnight at hotel. NYDECA Code of Conduct followed.

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: TBA (Include a copy of chaperone responsibilities and expectations)

Other remarks: _____



Requesting Teacher(s) Signature

9/25/17

Date

Curricular/Instructional Plan

For what course is this trip required? DECA Nationals

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

Students are participating at National level competitions & co-curricular events

Activities

Preparation: How will the student be prepared for the trips as an instructional activity?

Students will prepare & practice for competitive events for several months in preparation for International Career Conference.

On trip: What instructional activities will occur on the trip?

Students will take exams, present projects & compete in co-curricular events based on entrepreneurship, marketing, hospitality & management.

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

Upon return students will continue to prepare for next year, as well as share their experience with members and other classes..

Provisions for Continuity of School Work - to be completed for any missed instructional.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Prior to trip, all students will be held responsible for receiving work they might miss while they're gone and completing any make-up work they to do.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

Sub plans will continue instruction as normal.

TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE


Principal Approval

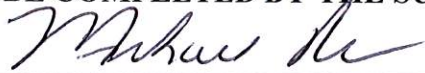
10/11/17
Date

Director/ASI Approval

Date

Comments: _____

TO BE COMPLETED BY THE SUPERINTENDENT


Superintendent's Approval

10/2/17
Date

Comments: _____

*If commercial carrier is the mode of transportation, form **8460F.7-Trans** should be forwarded to the Transportation Department.

Board Approval Date: _____

Sent to Transportation: _____

PITTSFORD CENTRAL SCHOOL DISTRICT
Secondary Preliminary Field Trip Request

Instructions:
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Keller School: SHS

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

Logistics of Trip

Destination (include exact address): Georgia World Congress Center
285 Andrew Young International Blvd Atlanta, GA 303

Estimated Number of Students: # depends on state qualifiers Round Trip Mileage: _____

Departure: Date 4/20/18 Time AM Return: Date 4/25/18 Time AM

Have both the district and building calendars been checked for conflicts, etc. yes no

Estimated Number of Chaperones: Teachers: 1-2 Parents _____ Other: _____

Type of Transportation:

District bus: _____ Please complete *Special Trip Request Card*
Commercial Carrier: _____ Please complete form (8460F.7 - Trans) flight

Arrangement for meals and lodging (if necessary): Students are responsible for their own meals, lodging is included in registration

Cost:

Estimated Cost Per Student:

Event Fee: \$ 900
Travel: \$ 300
Lodging: _____
Meals: \$ 100
Other: _____
Total: \$ 1300

Estimated Funds from Each Source:

from District: NA
from student: _____
outside source: _____
fundraising: _____
other: _____
Total: _____

Describe fundraising or outside sources: _____

Complete for overnight, extended, out-of-state or out-of-country trips:

Date of parent informational meeting: Saturday, March 10, 2018

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

There will be baggage checks prior to departure, parents sign off on luggage as well. DECA enforces an 11:30pm curfew and provides a security guard on each floor. All students will have access to their chaperones' phone number.

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: NA (Include a copy of chaperone responsibilities and expectations)

Other remarks: _____

Christin Keeler
Requesting Teacher(s) Signature

10/6/17
Date

Curricular/Instructional Plan

For what course is this trip required? DECA

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

DECA'S mission is to prepare emerging leaders to be college and career ready.

Activities

Preparation: How will the student be prepared for the trips as an instructional activity?

Students will individually prepare for self-selected competition events

On trip: What instructional activities will occur on the trip?

Students will take a test, compete in role plays or defend business manuals and attend seminars while at the competition.

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

Students will share their experiences with other club members at our next club meeting.

Provisions for Continuity of School Work - to be completed for any missed instructional.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Students are responsible for obtaining their work from classes prior to departure. Students should bring their work with them as there is some down time.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

N/A - Club

TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE

[Signature] _____
Principal Approval Date

Director/ASI Approval Date

Comments: _____

TO BE COMPLETED BY THE SUPERINTENDENT

[Signature] _____
Superintendent's Approval Date

10/12/17
Date

Comments: _____

*If commercial carrier is the mode of transportation, form 8460F.7-Trans should be forwarded to the Transportation Department.

Board Approval Date: _____

Sent to Transportation: _____

Received

OCT 26 2017

8460F.3

1 of 3

Superintendent's Office

PITTSFORD CENTRAL SCHOOL DISTRICT

Secondary Preliminary Field Trip Request

Instructions: Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Lisa Nazarenko School: Sutherland Girls Softball

Please check all that apply:

- Day trip, Overnight, one night, without missing instructional time, Overnight, one night, with missing instructional time, Extended, overnight for more than one night, Out of state, Out of country

Logistics of Trip

Destination (include exact address): Walt Disney World Resort Orlando FL 32830

Estimated Number of Students: 16 Round Trip Mileage: 2500

Departure: Date 4/1/18 Time 11 AM Return: Date 4/6/18 Time 4 PM

Have both the district and building calendars been checked for conflicts, etc. yes no

Estimated Number of Chaperones: Teachers: 2 Parents 0 Other:

Type of Transportation:

District bus: Commercial Carrier: Southwest Please complete form (8460F.7 - Trans)

Arrangement for meals and lodging (if necessary): Disney Resort for lodging & meal plan

Cost:

Estimated Cost Per Student: Event Fee: \$20, Travel: \$570, Lodging: \$800, Meals: \$275, Other: Total: \$1670

Estimated Funds from Each Source:

from District: from student: outside source: fundraising: 1670, other: Total: 1670

Describe fundraising or outside sources: Sponsorship sales are primary fundraiser. Out of \$250 being asked to be raised, \$200 will go towards cost of trip. Any funds over the \$250 also go toward that individual's trip

Complete for overnight, extended, out-of-state or out-of-country trips:

Date of parent informational meeting: 10/4/17

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Bag check before departure, hotel room curfews with room checks, non-direct activities will have multiple check in points

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: _____ (Include a copy of chaperone responsibilities and expectations)

Other remarks: 3 games, 1 scrimmage have been requested. Inefforts to prepare for season with full game experience

Sean M. Nazarek
Requesting Teacher(s) Signature

10/18/17
Date

Curricular/Instructional Plan

For what course is this trip required? _____

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

Activities

Preparation: How will the student be prepared for the trips as an instructional activity?

On trip: What instructional activities will occur on the trip?

Study hall will be offered for players

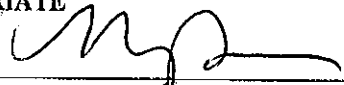
Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

Provisions for Continuity of School Work - to be completed for any missed instructional.

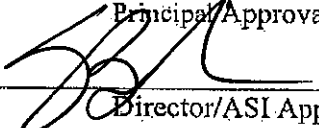
What instructional provisions have been made to help participants keep up with other classes that they will miss?

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

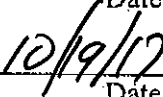
TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE



Principal Approval




Director/ASI Approval

Date


Date

Comments: _____

TO BE COMPLETED BY THE SUPERINTENDENT



Superintendent's Approval

Date


Date

Comments: _____

*If commercial carrier is the mode of transportation, form 8460F.7-Trans should be forwarded to the Transportation Department,

Board Approval Date: _____

Sent to Transportation: _____

PITTSFORD CENTRAL SCHOOL DISTRICT
Secondary Preliminary Field Trip Request

Instructions:
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Keith Pittinaro School: Mendon/Sutherland

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

Logistics of Trip

Destination (include exact address): 7680 Universal BLVD, Suite 640*Orlando, FL *32819

Estimated Number of Students: 15 Round Trip Mileage: 2064

Departure: Date 12-27-17 Time TBD Return: Date 12-31-17 Time TBD

Have both the district and building calendars been checked for conflicts, etc. yes no

Estimated Number of Chaperones: Teachers: 2 Parents 10 Other: 2

Type of Transportation:

District bus: _____ Please complete *Special Trip Request Card*
Commercial Carrier: Flying Please complete form (8460F.7 – Trans)

Arrangement for meals and lodging (if necessary): Part of KSA Tournament Package. Stay at Disney resort and

Includes meal plan. www.KSAevents.com

Cost:

Estimated Cost Per Student:

| | |
|------------|--------------|
| Event Fee: | <u>0</u> |
| Travel: | <u>\$499</u> |
| Lodging: | _____ |
| Meals: | _____ |
| Other: | _____ |
| Total: | <u>1,558</u> |

Estimated Funds from Each Source:

| | |
|-----------------|--------------|
| from District: | <u>0</u> |
| from student: | <u>0</u> |
| outside source: | <u>0</u> |
| fundraising: | <u>1,558</u> |
| other: | _____ |
| Total: | <u>1,558</u> |

Describe fundraising or outside sources: The booster club has multiple fundraising events each year:

Lyric Theater Concert, Gals For Grapplers, Pizza Fundraiser, and donations.

Complete for overnight, extended, out-of-state or out-of-country trips:

Date of parent informational meeting: TBD

Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

Coaches will conduct bag checks before leaving for the airport. Coaches will also set nightly curfews and are with

the team throughout the duration of the trip.

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: TBD (Include a copy of chaperone responsibilities and expectations)

Other remarks:

Keith Pittinas
Requesting Teacher(s) Signature

9-6-17
Date

Curricular/Instructional Plan

For what course is this trip required? Pittsford Wrestling

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

N/A

Activities

Preparation: How will the student be prepared for the trips as an instructional activity?

N/A

On trip: What instructional activities will occur on the trip?

N/A

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

N/A

Provisions for Continuity of School Work - to be completed for any missed instructional.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

No school work will be missed. Trip is over winter break.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

N/A

TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE

M. Puma [Signature]
Principal Approval

9/27/17

Date

[Signature]
Director/ASI Approval

9/28/17

Date

Comments:

TO BE COMPLETED BY THE SUPERINTENDENT

[Signature]
Superintendent's Approval

11/2/17
Date

Comments:

*If commercial carrier is the mode of transportation, form 8460F.7-Trans should be forwarded to the Transportation Department.

Board Approval Date:

Sent to Transportation:

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Jeff Cimmerer Phone 267-1084

Address 75 Barker Road (From KEEP)

School: MHS and SHS

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

Two (2) Lock N Charge 15 unit lockers for charging cell phones and other
personal devices; one for each school as a pilot. (\$6,900.00 Total)

2. Describe any conditions or restrictions for its use.

Administrators will monitor usage for future consideration

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

N/A

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Melissa Julian. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval:  Date 11/8/17

(When appropriate)

Principal's Approval: N/A Date _____

Superintendent's Approval:  Date 11/8/17

Board Action: Date: _____

Received

OCT 26 2017

5230F

Superintendent's Office

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name PCLT (Brian Avery) Phone 705-1298

Address 65 Starbridge Lane Pittsford, NY 14534

School: Pittsford

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

Cascade S Helmets for Pittsford
Boys Varsity Lacrosse. Helmets
are brand new as of September 2017.
33 Helmets (VALUE \$3800.00)

2. Describe any conditions or restrictions for its use.

None

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

N/A

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

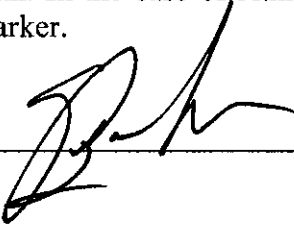
Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Melissa Julian. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval:  Date 10/24/17
(When appropriate)

Principal's Approval: _____ Date _____

Superintendent's Approval:  Date 10/24/17

Board Action: Date: _____

Received

OCT 25 2017

Superintendent's Office

5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Autumn Hayes-Allen Phone _____

Address Aedra Miller 50 Park Road Pittsford 14534

School: PRE (PTSA)

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

\$1500

2. Describe any conditions or restrictions for its use.

~~BAABA~~ To purchase STEM/STEAM kits for the PRE library

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Jeff Cimmerer. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval: _____ Date _____
(When appropriate)

Principal's Approval: Michi Rea Date 10/24/17

Superintendent's Approval: Mark Rea Date 10/27/17

Board Action: Date: _____