

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, JANUARY 8, 2018
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. APPROVAL OF MINUTES: December 11, 2017 (BOARD ACTION)

V. PUBLIC COMMENT

The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern about the District. If you have a question or a statement to make to the Board of Education, we ask that you fill out an index card, available at the sign-in table, and hand it to the School District Clerk. The Board President will recognize those of you who wish to speak. We ask that you raise your hand in order to be recognized and then identify yourself with your name and address.

Those items brought to the attention of the board during this time may be taken under consideration for future response or action. We ask that individual comments be limited to three minutes in order to accomplish the evening's agenda. We respectfully ask that issues related to specific school district personnel or students, be brought to the attention of the superintendent of schools privately.

VI. BOARD OF EDUCATION REPORT

- A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's – next meeting – 3/21/18
 - 2. Executive Committee – next meeting – 2/28/18
 - 3. Information Exchange Committee – next meeting – 1/10/18
 - 4. Labor Relations Committee – next meeting – 1/17/18
 - 5. Legislative Committee – next meeting – 2/7/18
 - 6. Steering Committee – next meeting – 1/24/18
- B. Meeting Reports
- C. Dates to Remember
 - 1. 1/9/18 – Board Retreat – 4:00-7:00 p.m.
 - 2. 1/11/18 – Board of Education Visit/Tour at Sutherland High School
(Visit 7:00 am/Tour 7:30 am)
 - 3. 1/15/18 – Schools Closed for Martin Luther King Day
 - 4. 1/22/18 – Next Regularly Scheduled Meeting
 - 5. 1/27/18 – Legislative Breakfast – 9:00-12:00 – Shadow Lake

VII. FINANCIAL REPORT – Mr. Kenney

- A. Action Items:
 - 1. Acceptance of Treasurer's Report – November 30, 2017 (BOARD ACTION)
 - 2. Bid Awards (See Consent Agenda)
 - a. BOCES II Cooperative Multi-Media AV Equipment
 - b. New Bus Tires
- B. Discussion:
 - 1. Professional Service Contracts
- C. Other:

- VIII. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items (See Consent Agenda)
 - 1. Committee on Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews.
 - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Requested Reviews, Reevaluation Reviews, Reevaluation Transfer Student.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Reviews.
 - B. Discussion:
 - C. Other:

- X. TECHNOLOGY/DATA REPORT – Dr. Cimmerer
 - A. Action Items:
 - B. Discussion:
 - 1. Enrollment Presentation
 - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- XII. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Awards
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education

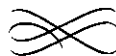
- XIII. OLD BUSINESS

- XIV. NEW BUSINESS

- XV. PUBLIC COMMENT

- XVI. ADJOURNMENT/RECESS (BOARD ACTION)

Next Regularly Scheduled Meeting: January 22, 2018



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

For Board
Approval

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Monday, December 11, 2017
Board Room - Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m. in the Board Room, Barker Road Middle School on Monday, December 11, 2017.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky (7:13 arrival),
P. Sullivan, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan,
M. Ward, E. Woods, N. Wayman, J. Walker, M. Falzoi

OTHERS PRESENT: S. Warchol, K. Ronan, A. Binstock, L. Beckford

1. At 6:00 p.m., the Board immediately convened into an Executive Session for the purpose of discussing a particular person, where no official business was conducted.

2. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:55 p.m.

APPROVED:
ADJOURNMENT

Vote: Unanimously carried by those present

3. Mrs. Thomas called the Regular meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.

APPROVED:
AGENDA

Vote: Unanimously carried by those present

5. Mr. Josh Walker, principal, was present with Mr. Mike Falzoi, assistant principal, to update the Board on the activities taking place at Calkins Road Middle School.

Mrs. Narotsky arrived at this point in the meeting. (7:13 p.m.)

6. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED that the Board of Education approves the minutes of its November 27, 2017, meeting.

APPROVED:
MINUTES
11/27/17

Vote: Unanimously carried

7. Board Reports:

Mrs. Thomas presented Mrs. Sanchez-Kazacos with a certificate of completion from the Monroe County School Boards Association (MCSBA) for six hours of training in board fiduciary responsibilities. Mrs. Sanchez-Kazacos has now completed the Board member training courses required by NYS law.

Mrs. Baum gave a brief synopsis of her trip to Albany sponsored by the MCSBA, noting that a meeting was held with Jamie Frank, NYS Assistant Secretary of Education and other SED representatives. Topics discussed on the trip were items such as: changing the compulsory school age to six-years old and mandatory full-day kindergarten funding; the 180 day attendance requirement; Every Student Succeeds Act (ESSA) transparency with cost reported per building per student, not the aggregate; discrepancy within the budget gap; the fact that it is very clear that education will be a priority this year; and concerns about people leaving NYS because of tax changes.

Mrs. Baum noted the Legislative Breakfast on January 27 and another trip to Albany planned for March.

Mrs. Thomas reported on the recent MCSBA Executive Committee Meeting that she, Mrs. McCluski and Mr. Pero attended where the focus was on the Opioid crisis. Mr. Pero noted that Monroe County Executive, Cheryl Dinolfo is very supportive of dealing with this issue. The District is planning to put a panel of experts together regarding this crisis.

8. Mr. Curt Vader and Mr. Gary Huffman were present to give an update on the options of turning the SHS Natatorium into a working space. It was noted that this is the end of the capital project that has been going on since 2014. Everything has come in under budget which will allow for this next phase which should be completed in the summer of 2018 and would close the project. The natatorium will become an exercise and multiuse room, such as a large group instruction room. The beauty of it is that it is a wide open space. Board members asked questions. Mr. Pero thanked everyone for the quantity and quality of work. He gave Campus Construction and SEI the highest level of gratitude for the high level of work done.

9. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

APPROVED:
PROFESSIONAL
STAFF REPORT

A. Resignation for Retirement – School Related Professional

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Karen Yager	MHS	Supervisory Para	19.4	12/29/2017
Irene Steele	MHS	School Nurse	10.4	12/31/2017

B. Resignation for Retirement – Human Resource Assistant
Jeanne Phillips

C. Coaching Appointments - REVISED

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

10. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

APPROVED:
SUPPORT
STAFF REPORT

RETIREMENTS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH</u> <u>OF SVC</u>	<u>DATE</u>
Susan Doran	Off Clk III	MHS	15 yrs	1/6/03

APPOINTMENTS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Scott Dunshie	Schl Aide	PR	2.25/day	12/4/17	\$10.80/hr.

RESIGNATIONS

<u>CUST /MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH</u> <u>OF SVC</u>	<u>DATE</u>
Joseph Alright	Cleaner	MHS	10 mo.	12/1/17

APPOINTMENTS

<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Robert Turley	Bus Driver	BG	AM/PM/SUB	11/27/17	\$15.85/hr.

RESIGNATIONS

<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH</u> <u>OF SVC</u>	<u>DATE</u>
Gretta Martz	Bus Driver	BG	3 yrs	11/13/17

11. Mr. Pero thanked the baseball booster clubs for their donation of two batting cages.
12. Mr. Pero shared the recent grant application approvals from our K.E.E.P. Foundation. He also noted the implementation of K.E.E.P. Honor an Educator program which has been great for morale and the K.E.E.P. Foundation fund. Mr. Pero shared a flyer with information about where donations are going to help District programs.
13. Mr. Pero said a scheduled conference call was placed to Ms. Frank, SED Assistant Director of Education, to talk about full-day kindergarten funding, however the call was not able to be connected, therefore he sent a document to that office with regard to the matter to be discussed.
14. Mr. Pero wished all in the room a happy holiday and thanked the Board, Central Office Team and the audience for their commitment to education.
15. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

APPROVED:
CONSENT
AGENDA

Bid Awards

New & Re-cap Tires, Supplies and Service Various Vendors \$69,360.24 (Cost estimated)
This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Review, Requested Reviews, Requested Review Transfer Student.
Sub-Committee on Special Education: Amendment – Agreement No Meetings, Reevaluation Reviews, Requested Review

Gift to the District:

Donation of \$7,350.00 from the Pittsford Mendon & Pittsford Sutherland Baseball Booster Clubs for the purchase of two (2) batting cages for the District.

16. Mr. Pero noted that at 4:00 p.m. today, the Board of Regents had a last minute agenda item having to do with changing pathways for students with disabilities. It would give more local control, which would be great. It is not law yet as it must to out for 45 days to obtain any community feedback.
17. Mrs. Narotsky asked about visitors to our District from Modi'ine, Israel. Mrs. Ward said that this week educators from Israel visited several of our schools. In all cases, folks engaged with students and staff. Then everyone came together to listen to Ms. Woods talk about our Special Education program. Two of our staff members will be going to Israel next year to visit their schools.
18. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:01 p.m.
Vote: Unanimously carried

APPROVED:
ADJOURNMENT

Respectfully submitted,



Veronica M. Walker
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

November 30, 2017

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of November 30, 2017.

GENERAL FUND

- Real Property Taxes in the amount of \$9,491,736 were received. The amount collected so far is 97.57% of the levy (see page 4).
- The District received their proportionate share of Sales Tax from Monroe County in the amount of \$ 1,459,119 (see page 4).
- The District received Lottery Grant Aid of \$124,172 (see page 4).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$26,067 for the month of November (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of November (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of November. The District received SED approval for the Title I & II along with 20% of the funding. The District is awaiting SED approvals for Title III (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$4,444,507 (see page 13).
- Reserve fund balances total \$25,315,580 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
November 30, 2017

GENERAL FUND

	10/31/2017 Balance	Receipts	Disbursements	11/30/2017 Balance
Cash in Banks - Checking	\$ 32,144,819.10	\$ 11,411,638.37	\$ 28,926,890.18	\$ 14,629,567.29
Money Market Account-Chase	385,281.24	\$ 47.39	-	\$ 385,328.63
Money Market Account- Key	1,796,499.95	147.66	-	\$ 1,796,647.61
Money Market Account- M & T	4,537,172.45	372.94	-	\$ 4,537,545.39
Money Market Account- CNB	500,093.15	32.88	-	\$ 500,126.03
Chase Purchasing Card	-	186,497.78	186,497.78	-
Investments (See Schedule)	27,000,000.00	20,003,733.33	-	47,003,733.33
	\$ 66,363,865.89	\$ 31,602,470.35	\$ 29,113,387.96	\$ 68,852,948.28

RESERVES

	10/31/2017 Balance	Receipts	Disbursements	11/30/2017 Balance
Insurance Reserve (Checking)	\$ 1,221,142.53	\$ 150.20	\$ -	\$ 1,221,292.73
Reserve for Liability (Checking)	1,685,186.49	207.28	-	\$ 1,685,393.77
Reserve for Tax Certiorari (Checking)	738,787.18	90.87	-	\$ 738,878.05
Unemployment Reserve (Checking)	392,683.20	48.30	-	\$ 392,731.50
Capital Reserve	14,104,489.48	1,262.54	-	\$ 14,105,752.02
Bus Purchase Reserve	5,135,742.89	640.03	-	\$ 5,136,382.92
Instructional Technology Capital Reserve	1,502,374.59	184.79	-	\$ 1,502,559.38
Employee Benefit Reserve	2,060,627.93	253.46	-	\$ 2,060,881.39
Employee Retirement Contribution	2,004,255.48	246.52	-	\$ 2,004,502.00
Workers' Compensation Reserve	180,183.90	22.16	-	\$ 180,206.06
Investments (See Schedule)	-	-	-	-
	\$ 29,025,473.67	\$ 3,106.15	\$ -	\$ 29,028,579.82

SCHOOL LUNCH FUND

	10/31/2017 Balance	Receipts	Disbursements	11/30/2017 Balance
Cash in Banks - Checking	\$ 396,288.89	171,965.42	169,441.66	\$ 398,812.65
Money Market Account-Chase	207,461.40	25.52	-	\$ 207,486.92
	\$ 603,750.29	\$ 171,990.94	\$ 169,441.66	\$ 606,299.57

CAPITAL FUND

	10/31/2017 Balance	Receipts	Disbursements	11/30/2017 Balance
Cash in Banks - Checking	\$ 103,855.94	\$ 1.71	\$ -	\$ 103,857.65
Capital-Dec 2012 Proposition-Reserve	\$ -	\$ -	\$ -	\$ 0.00
Capital-Dec 2012 Proposition-BAN	\$ 3,146,075.45	\$ 376.30	\$ 263,337.71	\$ 2,883,114.04
Bus Purchase Reserve -Capital	\$ 97,228.36	\$ -	\$ 55,228.12	\$ 42,000.24
	\$ 3,347,159.75	\$ 378.01	\$ 318,565.83	\$ 3,028,971.93

SPECIAL AID FUND

	10/31/2017 Balance	Receipts	Disbursements	11/30/2017 Balance
Cash in Banks - Checking	\$ 146,247.49	\$ 226,097.00	\$ 173,445.17	\$ 198,899.32
Money Market Account-Chase	-	-	-	-
	\$ 146,247.49	\$ 226,097.00	\$ 173,445.17	\$ 198,899.32

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of November 30, 2017

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
11/13/2017	12/15/2017	Chase	5,003,733.33	0.84%	32	3,813.70
11/4/2017	12/4/2017	Chase	20,000,000.00	0.87%	32	15,254.79
10/12/2017	12/11/2017	Chase	10,000,000.00	0.87%	60	14,630.14
10/12/2017	1/10/2018	Chase	5,000,000.00	0.96%	90	12,082.19
10/12/2017	4/10/2018	Chase	5,000,000.00	1.04%	180	25,643.84
10/12/2017	4/10/2018	CNB	2,000,000.00	0.20%	180	1,972.60
			<u>47,003,733.33</u>			<u>73,397.26</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.07% -0.15%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
M & T Money Market -General Fund	0.10%
Canandaigua National Bank Savings	0.08%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017

General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			<u>39,363,865.89</u>
	Receipts:			
	Taxes & Tax Items	9,491,735.50		
	Non Property Taxes	1,459,119.30		
	Local Revenues	315,174.01		
	State Aid (Lottery, Medicaid & Star Aid)	143,551.75		
	Monroe #1 BOCES	-		
	Interest	2,658.68		
	Net Transfers	-		
	Total Receipts:			<u>11,412,239.24</u>
	Disbursements:			
	EFT/Wire Transfers		64,811.43	
	Check # 246231-246582		3,116,697.74	
	ACH Check# 000001-000004		224.96	
	Payroll Funding		5,556,973.27	
	Transfer to CD's		20,000,000.00	
	Transfer to Health Fund		1,685.00	
	Transfer to P-Card		186,497.78	
	Net Transfers		-	
	Total Disbursements:			<u>(28,926,890.18)</u>
31-Nov	ENDING BALANCE	<u>\$ 11,412,239.24</u>	<u>\$ 28,926,890.18</u>	<u>21,849,214.95</u>

BANK RECONCILIATION

BALANCE PER BANK:	21,948,872.90
ADD:	
NSF Payments	948.54
Outstanding Deposit	13.95
SUBTRACT:	
Outstanding Checks	(31,232.44)
Outstanding Transfer to Special Aid	(69,388.00)
ADJUSTED BANK BALANCE	<u>21,849,214.95</u>
BALANCE PER BOOKS	<u>21,849,214.95</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
November 30, 2017

DESCRIPTION	BUDGETED REVENUES	REV. REC'D	REV. REC'D	ESTIMATED	OVER/(UNDER)
	WITH ADJUSTMENTS	11/30/2017	TO DATE	TO 6/30	BUDGET
Real Property Taxes	90,497,962.62	9,491,735.50	88,301,087.12	90,497,962.62	-
Other Payments in Lieu of Taxes	66,681.00	-	272,813.62	272,813.62	206,133
STAR Tax Relief Program	7,377,145.38	-	-	7,377,145.38	-
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,110,000.00	1,459,119.30	1,501,032.14	5,110,000.00	-
Textbook Charges	600.00	-	115.00	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	171.59	222.59	15,000.00	-
Admissions	12,975.00	960.00	9,306.00	12,975.00	-
Tuition - Other Districts	150,000.00	(5,958.26)	(5,958.26)	150,000.00	-
Health Services - Other Districts	220,346.00	-	-	220,346.00	-
Interest Earned on Investments	45,000.00	6,529.18	15,199.64	45,000.00	-
Rental of Real Property	80,000.00	5,687.00	15,466.50	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	-	-	4,415.84	4,415.84	4,416
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	-	217.60	2,650.10	2,650.10	2,650
Sale of Instructional Materials - Textbooks	-	524.50	524.50	524.50	525
Sale of Equipment	-	-	98,111.00	98,111.00	98,111
Insurance Recoveries	40,000.00	4,640.67	42,054.24	42,054.24	2,054
Other Compensation for Loss	2,200.00	171.77	389.35	2,200.00	-
Refund for BOCES Aided Services	284,804.00	-	-	284,804.00	-
Refund of Prior Years Expense	60,000.00	2,414.80	8,447.66	60,000.00	-
Gifts and Donations	15,000.00	27,850.00	31,866.55	31,866.55	16,867
Unclassified Revenues	75,000.00	7,728.00	21,833.54	75,000.00	-
State Aid - General Operating/Foundation Aid	7,223,803.30	1,731,099.30	5,199,648.79	7,223,803.30	-
State Aid - Excess Cost	938,305.00	-	-	938,305.00	-
State Aid - Building Aid	6,500,330.00	-	-	6,500,330.00	-
State Aid - Lottery Aid	4,386,249.09	-	4,386,249.09	4,386,249.09	-
State Aid - Lottery Grant	331,124.61	124,171.73	331,124.61	331,124.61	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	2,632,896.00	-	-	2,632,896.00	-
State Aid - Textbooks	364,936.00	-	-	364,936.00	-
State Aid - Software Aid	97,385.00	-	-	97,385.00	-
State Aid - Hardware Aid	87,000.00	-	-	87,000.00	-
State Aid - Library Mat. Aid	40,631.00	-	-	40,631.00	-
State Aid - Other Bullet Aid	50,000.00	-	50,000.00	50,000.00	-
State Aid - Other Charter School CSBT	-	-	-	-	-
State Aid - Other Urban Suburban	1,071,629.00	-	-	1,071,629.00	-
Medicaid Assistance	40,000.00	9,690.01	35,038.68	40,000.00	-
Interfund Transfers	-	-	-	-	-
Appropriated Fund Balance	1,534,000.00	-	-	1,534,000.00	-
Reserve for Encumbrances	1,831,221.03	-	-	1,831,221.03	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
TOTALS:	\$ 131,895,739.03	\$ 12,866,752.69	\$ 100,321,638.30	\$ 132,226,493.88	\$ 330,754.85

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
November 30, 2017

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	17,306,310.00	127,341.35	17,433,651.35	4,760,006.53	11,222,436.80	1,451,208.02
Middle School	13,729,601.00	21,209.03	13,750,810.03	3,783,153.73	8,803,496.62	1,164,159.68
High School	19,296,582.00	154,259.88	19,450,841.88	5,545,748.38	11,741,277.58	2,163,815.92
Total School Operations	50,332,493.00	302,810.26	50,635,303.26	14,088,908.64	31,767,211.00	4,779,183.62
Central Student Programs & Services						
Special Education Office	453,566.00	(18,723.26)	434,842.74	152,341.78	148,783.91	133,717.05
Special Education Services	1,220,009.00	-	1,220,009.00	319,430.97	847,613.58	52,964.45
Out of District Spec. Ed Programs	6,305,348.00	494,187.85	6,799,535.85	2,183,388.34	4,151,255.29	464,892.22
Special Services	633,483.00	-	633,483.00	195,132.11	352,544.56	85,806.33
Summer Programs	24,000.00	-	24,000.00	9,600.00	-	0.00
Non Public Services	481,666.00	50,046.76	531,712.76	53,481.43	351,586.93	126,644.40
BOCES	441,011.00	(91,984.00)	349,027.00	165,941.55	144,058.45	39,027.00
Total Central Programs & Services	9,559,083.00	433,527.35	9,992,610.35	3,079,316.18	6,010,242.72	903,051.45
Instructional Services						
Curriculum & Instruction Services	645,693.00	5,707.95	651,400.95	377,146.11	162,273.86	111,980.98
Standards of Performance	504,652.00	-	504,652.00	121,928.79	246,626.41	136,098.80
Pupil Services Office	288,905.00	3,300.64	292,205.64	106,722.42	145,282.40	40,200.82
Instructional Technology Services	1,627,688.00	103,235.73	1,730,923.73	633,728.49	883,142.60	414,052.64
Professional Development Services	234,942.00	17,331.08	252,273.08	98,025.07	142,923.90	11,324.11
Data Team	391,536.00	1,473.31	393,009.31	170,150.92	217,466.74	5,391.65
Total Instructional Services	3,693,416.00	131,048.71	3,824,464.71	1,507,701.80	1,597,715.91	719,047.00
Support Services						
Finance Services	904,134.00	7,180.63	911,314.63	372,308.59	454,203.49	84,802.55
Personnel Services	379,993.00	4,697.19	384,690.19	155,712.21	168,099.20	60,878.78
Public Information Services	299,901.00	(1,455.00)	298,446.00	151,500.72	118,588.13	28,357.15
Operations and Maintenance	7,835,998.00	874,817.18	8,710,816.18	2,691,903.11	4,375,245.18	1,643,667.89
Printing and Mailing Services	279,967.00	7,257.93	287,224.93	87,700.12	170,061.54	29,463.27
Support Services Technology	1,181,775.00	32,477.39	1,214,252.39	630,384.23	218,566.98	365,301.18
Transportation Services	4,468,320.00	74,069.38	4,542,389.38	1,244,955.84	2,624,696.71	672,736.83
Total Support Services	15,350,089.00	999,044.70	16,349,133.70	5,334,464.82	8,129,461.23	2,885,207.65
Central Administration						
Board of Education	65,984.00	937.28	66,921.28	38,188.82	13,395.77	15,336.69
Superintendent's Office	338,486.00	6,256.59	344,742.59	143,965.83	188,752.82	12,023.94
Total Central Administration	404,470.00	7,193.87	411,663.87	182,154.65	202,148.59	27,360.63
Undistributed Expenses						
Debt Service & Interfund Transfers	10,609,672.00	-	10,609,672.00	4,819,573.50	5,602,248.50	187,850.00
Insurance & Fees	1,711,275.00	23,493.93	1,734,768.93	810,421.21	757,356.04	166,991.68
Employee Benefits	38,404,020.00	(65,897.79)	38,338,122.21	12,519,179.32	21,971,953.59	3,846,989.30
Total Undistributed Expenses	50,724,967.00	(42,403.86)	50,682,563.14	18,149,174.03	28,331,558.13	4,201,830.98
TOTAL	130,064,518.00	1,831,221.03	131,895,739.03	42,341,720.12	76,038,337.58	13,515,681.33
Transfers and Adjustments Detail:						
Prior Year Encumbrances		1,831,221.03				
Total Transfers and Adjustments		1,831,221.03	-			

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
November 30, 2017**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2017-18 YR-TO-DATE	2016-17 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 67,676.50	\$ 70,189.00	\$ 217,271.50	\$ 222,327.75
OTHER CAFETERIA SALES	115,423.54	99,654.82	\$ 346,516.26	311,555.43
REBATES	-	119.50	\$ -	239.00
INTEREST INCOME	74.62	39.97	\$ 408.26	168.97
INSURANCE/OTHER COMP	-	-	\$ -	-
MISCELLANEOUS INCOME	-	-	\$ 245.96	380.58
TOTAL REVENUES:	\$ 183,174.66	\$ 170,003.29	\$ 564,441.98	\$ 534,671.73

EXPENDITURES

SALARIES	\$ 65,953.77	\$ 65,251.55	\$ 212,614.63	\$ 205,698.17
EQUIPMENT	-	-	\$ -	25,502.58
CONTRACTUAL/BOCES	2,823.85	2,298.75	\$ 15,392.74	8,674.21
FOOD & MILK USED	54,046.62	64,195.35	\$ 196,588.52	210,948.05
REPAIRS	-	1,735.14	\$ 9,028.64	5,665.51
TRAVEL/MILEAGE	188.84	69.17	\$ 433.44	449.59
SUPPLIES	2,957.73	4,173.31	\$ 17,451.47	17,587.72
BENEFITS	31,136.95	35,345.10	\$ 135,057.01	143,062.05
TOTAL EXPENDITURES:	\$ 157,107.76	\$ 173,068.37	\$ 586,566.45	\$ 617,587.88

NET OPERATIONS: \$ 26,066.90 \$ (3,065.08) \$ (22,124.47) \$ (82,916.15)

OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Surplus Food Inventory		\$ -	\$ (243.52)
Cumulative Change in Reserve for Supplies Inventory		\$ 1,355.76	\$ (1,282.91)
Change in Fund Balance:		(20,768.71)	(84,442.58)
Fund Balance at July 1		\$ 443,215.85	\$ 498,705.03
Fund Balance to date		\$ 422,447.14	\$ 414,262.45

Beginning Inventories	\$	29,020.32
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	179,681.00

Loss of State Aid (National Lunch & Breakfast Program)	\$14,656	Free & Reduced Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017**

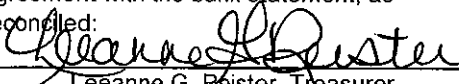
School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			<u>\$ 603,750.29</u>
	Receipts:			
	Daily Deposits	39,190.90		
	Prepays- School Lunch Office	1,395.00		
	Prepaid- via NutriKids/Heartland	127,538.33		
	Other Sales-Vending	3,219.34		
	Catering	572.75		
	Miscellaneous			
	Interest	74.62		
	Net Transfers			
	Total Receipts:			<u>171,990.94</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 202118-202152		98,842.33	
	Payroll Funding		70,599.33	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Transfer to General re: DT/DF			
	Total Disbursements:			<u>(169,441.66)</u>
30-Nov	ENDING BALANCE	<u>\$ 171,990.94</u>	<u>\$ 169,441.66</u>	<u>606,299.57</u>

BANK RECONCILIATION

BALANCE PER BANK:	600,259.02
ADD: Outstanding Deposits	7,859.55
NSF Checks	6.00
SUBTRACT:	
Outstanding Checks	(1,825.00)
ADJUSTED BANK BALANCE	<u>606,299.57</u>
BALANCE PER BOOKS	<u>606,299.57</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
November 30, 2017**

	10/31/2017			11/30/2017
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	66,912.96	4,483.57	-	71,396.53
Special Revenue Funds (Local Grants/Donations)	11,527.16	1,001.44	460.74	12,067.86
Consolidated Payroll	-	3,471,563.42	3,471,563.42	-
Net 1099R Distributions	-			-
NYS Employee Retirement	(1.27)	25,754.57	25,753.30	-
Income Protection (LTD)	-	13,439.47	13,439.47	-
Hospital Insurance	-	190,852.66	190,852.66	-
AFLAC	-	1,227.62	1,227.62	-
NYS Income Tax	-	229,269.45	229,269.45	-
Federal Income Tax	-	582,054.78	582,054.78	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	11,120.76	11,120.76	-
Association Dues	-	75,697.72	75,697.72	-
Social Security	-	774,921.88	774,921.88	-
Teacher Loans	-	20,636.46	20,636.46	-
Tax Sheltered Annuities	-	292,675.98	292,675.98	-
Bid Deposits	-	-	-	-
Other Liabilities	12,650.00	-	12,650.00	-
United Way	-	2,535.94	2,535.94	-
Life Insurance	-	7,890.70	7,890.70	-
Flex Benefits-Medical Exp.	(3,742.46)	46,115.80	61,483.12	(19,109.78)
Flex Benefits-Dependent Care	24,226.63	43,457.66	27,223.88	40,460.41
Flex Benefits-Management Fee	718.75	128.32	158.66	688.41
529 College Savings	-	-	-	-
Sales Tax	18.50	102.89	-	121.39
Accounts Receivable	-	-	-	-
Due from Other Funds	-	5,736,346.60	5,736,346.60	-
Due to Other Funds	131.37	137.17	-	268.54
Health Fund Reserve	2,250,739.71	6,942.28	59,905.79	2,197,776.20
TOTALS:	\$ 2,363,181.35	\$ 11,538,357.14	\$ 11,597,868.93	\$ 2,303,669.56

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
November 30, 2017

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	221,875.85	112,997.96	55,248.35	6,920.86	46,708.68	
Summer Enrichment (Cumulative Balance through 2017)	56,422.31	52,359.82	-	-	4,062.49	
Summer Enrichment (2017-18)	55,023.98	13,911.82	42,147.16	-	(1,035.00)	
IDEA 611 17/18 (07/01/17-06/30/18)	1,356,294.00	-	364,631.39	866,251.30	125,411.31	Special Education
Covers special education expenditures						
IDEA 619 17/18 (07/01/17-06/30/18)	30,471.00	-	4,578.84	24,893.20	998.96	Special Education
Covers pre-school educational expenses.						
TITLE I 16/17 (09/01/16-08/31/17)	272,530.00	199,077.61	8,685.26	-	64,767.13	Student Services
TITLE I 17/18 (09/01/17-08/31/18)	187,459.00	-	49,862.59	128,255.88	9,340.53	
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
TITLE IIA GRANT 16/17 (09/01/16-08/31/17)	181,261.00	90,699.36	44,211.20	-	46,350.44	Student Services
TITLE IIA GRANT 17/18 (09/01/17-08/31/18)	187,459.00	-	8,768.67	11,431.77	167,258.56	
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 16/17 (09/01/16-08/31/17)	16,347.00	6,639.73	(46.96)	-	9,754.23	
TITLE III GRANT 17/18 (09/01/16-08/31/17)	16,593.00	-	984.26	750.00	14,858.74	
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE III Immigrant GRANT 16/17 (09/01/16-08/31/17)	27,612.00	2,181.51	(85.00)	-	25,515.49	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
TITLE III Newcomer GRANT 16/17 (09/01/16-08/31/17)	19,990.00	-	19,142.87	-	847.13	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards						
TEACHER CENTER GRANT 2017-18	61,580.00	-	42,821.14	1,546.84	17,212.02	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	300,000.00	-	297,849.23	-	2,150.77	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	360,000.00	-	354,274.30	-	5,725.70	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	18,000.00	-	9,974.89	-	8,025.11	Special Education
Payments to outside providers and staff for related services during July and August.						
SCHOOL LIBRARY SYSTEM GRANT 2017-18	1,825.00	-	1,777.28	-	47.72	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
STATE SUPPORTED SCHOOLS	100,000.00	-	39,010.00	39,010.00	21,980.00	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
TOTALS :	3,470,743.14	477,867.81	1,343,835.47	1,079,059.85	569,980.01	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017**

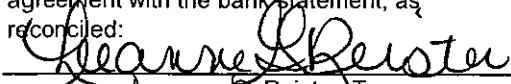
Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			<u>\$ 2,287,512.96</u>
	Receipts:			
	Payroll Funding	5,732,275.89		
	FSA Deductions	40,775.90		
	General Fund- Health Fund Contribution	1,685.00		
	Miscellaneous	102.89		
	Interest	394.45		
	Net Transfers	1,728,104.69		
	Total Receipts:			<u>7,503,338.82</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,578,104.69	
	EFT Withdrawals (FSA/Health Fund Accounts)		94,845.57	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		318,429.28	
	Payroll Checks # 232509-232742		495,738.29	
	Direct Deposits (D275510-D277993)		3,341,317.36	
	Trust & Agency Check #200074-200076		11,890.00	
	Transfer to General Fund - DT/DF		760.00	
	Net Transfers		1,728,104.69	
	Total Disbursements:			<u>(7,569,189.88)</u>
30-Nov	ENDING BALANCE	<u>\$ 7,503,338.82</u>	<u>\$ 7,569,189.88</u>	<u>2,221,661.90</u>

BANK RECONCILIATION

BALANCE PER BANK	2,377,062.61
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(143,237.32)
Benefit Resources - Current Month's transactions taken Next Month	(12,163.39)
ADJUSTED BANK BALANCE	<u>2,221,661.90</u>
BALANCE PER BOOKS	<u>2,221,661.90</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk


**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017
Private Purpose Trusts and Special Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			<u>\$ 78,440.12</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	5,475.00		
	Interest	10.01		
	Net Transfers			
	Total Receipts:			<u>5,485.01</u>
	Disbursements:			
	Checks 200482		460.74	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>(460.74)</u>
30-Nov	ENDING BALANCE	<u>\$ 5,485.01</u>	<u>\$ 460.74</u>	<u>83,464.39</u>

BANK RECONCILIATION

BALANCE PER BANK:	83,494.39
ADD:	
SUBTRACT:	
Outstanding Checks	(30.00)
ADJUSTED BANK BALANCE	<u>83,464.39</u>
BALANCE PER BOOKS	<u>83,464.39</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017**


Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			\$ 146,247.49
	Receipts:			
	Local Revenues	320.00		
	State Aid/Federal Aid	225,777.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			226,097.00
	Disbursements:			
	EFT/Wire Transfers			
	Check # 204605-204637		70,572.27	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks		10.00	
	Payroll Funding		102,862.90	
	Transfer to Trust & Agency re: Sales Tax		-	
	Total Disbursements:			(173,445.17)
30-Nov	ENDING BALANCE	<u>\$ 226,097.00</u>	<u>\$ 173,445.17</u>	<u>198,899.32</u>

BANK RECONCILIATION

BALANCE PER BANK:	140,196.26
ADD: NSF Check	
Interfund Transfer from General Fund	69,388.00
SUBTRACT:	
Outstanding Checks	(10,684.94)
Outstanding Payment Center Fees	
ADJUSTED BANK BALANCE	<u>198,899.32</u>
BALANCE PER BOOKS	<u>198,899.32</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE November 30, 2017

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2017-18	1,309,761.00	-	1,267,760.76	-	42,000.24
Capital 12-13 Funded by General Fund	250,000.00	165,099.19	84,900.81	-	-
Capital 13-14 Funded by General Fund	369,200.00	127,076.50	11,173.00	96,407.00	134,543.50
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	-	-	219,200.00
Capital 15-16 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	37,176,344.52	1,317,016.76	447,661.81	3,298,762.91
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
Subtotal - Capital Fund	45,586,147.00	37,916,720.21	2,680,851.33	544,068.81	4,444,506.65
Debt Service	8,199,069.00	-	4,819,573.50	3,379,495.50	-
TOTALS :	53,785,216.00	37,916,720.21	7,500,424.83	3,923,564.31	4,444,506.65

RESERVE BALANCES November 30, 2017

DESCRIPTION	FUND BALANCE AT 07/01/2017	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,133,090.93		3,291.99		5,136,382.92
Capital Reserve	14,100,038.29		5,713.73		14,105,752.02
Instructional Technology Capital Reserve	1,501,617.17		942.21		1,502,559.38
Insurance Reserve	1,220,526.90		765.83		1,221,292.73
Unemployment Insurance Reserve	392,483.34	(40,000.00)	248.16		352,731.50
Reserve for Liability	1,684,336.91	(50,000.00)	1,056.86		1,635,393.77
Reserve for Tax Certiorari	738,414.73		463.32		738,878.05
Employee Benefit & Accrued Liability Reserve	2,059,919.34	(400,000.00)	962.05		1,660,881.39
Reserve for Retirement Contributions	2,003,404.21	(203,000.00)	1,097.79		1,801,502.00
Workers' Compensation Reserve	180,110.89	(20,000.00)	95.17		160,206.06
TOTALS :	29,013,942.71	(713,000.00)	14,637.11	-	28,315,579.82

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017**

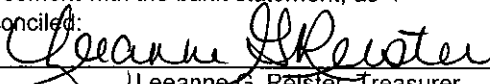
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			<u>\$ 3,347,159.75</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	378.01		
	Net Transfers	55,228.12		
	Total Receipts:			<u>55,606.13</u>
	Disbursements:			
	EFT/Wire Transfers			
	Payroll Funding		955.39	
	Capital Checks-# 60088-60089			
	Capital Checks-Dec 2012 Prop # 869			
	Capital Checks-Dec 2012 Prop BAN # 4265-4270		262,382.32	
	Bus Purchase Reserve Checks (200027)		55,228.12	
	Transfer to General (Remaining Bus Purchase Reserve)			
	Net Transfers		55,228.12	
	Total Disbursements:			<u>(373,793.95)</u>
30-Nov	ENDING BALANCE	<u>\$ 55,606.13</u>	<u>\$ 373,793.95</u>	<u>3,028,971.93</u>

BANK RECONCILIATION

BALANCE PER BANK:	3,152,720.93
ADD: Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(123,749.00)
Outstanding Transfer	
ADJUSTED BANK BALANCE	<u>3,028,971.93</u>
BALANCE PER BOOKS	<u>3,028,971.93</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017**

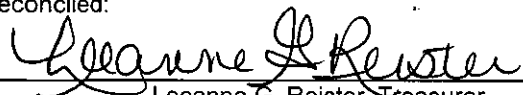
**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			\$	8,282,866.71
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		207.28		
	Interest -Tax Certiorari		90.87		
	Interest- Unemployment Insurance		48.30		
	Interest- Employee Benefit & Accrued Liabilities		253.46		
	Interest- Employee Retirement Contribution		246.52		
	Interest- Workers' Compensation		22.16		
	Interest- Insurance Reserve		150.20		
	Total Receipts:				1,018.79
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund				
	Total Disbursements:				-
30-Nov	ENDING BALANCE		\$ 1,018.79	\$ -	8,283,885.50

BANK RECONCILIATION

BALANCE PER BANK:	8,283,885.50
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	8,283,885.50
BALANCE PER BOOKS	8,283,885.50

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			<u>\$20,742,606.96</u>
	Receipts:			
	Interest - Bus Purchase Reserve	640.03		
	Interest - Capital Reserve	1,262.54		
	Interest - Capital IT Reserve	184.79		
	Transfer from General Fund	-		
	Total Receipts:			<u>2,087.36</u>
	Disbursements:			
	Transfer to Capital Fund			
	Total Disbursements:			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 2,087.36</u>	<u>\$ -</u>	<u>20,744,694.32</u>

BANK RECONCILIATION

BALANCE PER BANK:	20,744,694.32
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>20,744,694.32</u>
BALANCE PER BOOKS	<u>20,744,694.32</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Ledanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017**

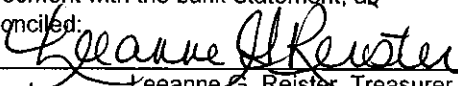
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			\$ 1,146,014.56
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	115.42		
	Net Transfers			
	<u>Total Receipts:</u>			<u>115.42</u>
	Disbursements:			
	Checks (001046)			
	Depository Trust Company (Wires)			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 115.42</u>	<u>\$ -</u>	<u>1,146,129.98</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,146,129.98
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>1,146,129.98</u>
BALANCE PER BOOKS	<u>1,146,129.98</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne C. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2017**

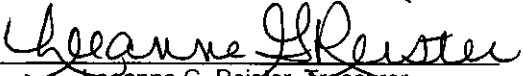
Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Oct	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	186,497.78		
	Total Receipts:			186,497.78
	Disbursements:			
	JP Morgan Chase Withdrawal		186,497.78	
	Total Disbursements:			(186,497.78)
30-Nov	ENDING BALANCE	\$ 186,497.78	\$ 186,497.78	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD:	-
SUBTRACT:	-
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION November 30, 2017

SCHOOL	BEGINNING BALANCE 7/1/2017	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2017
Allen Creek Elementary	2,229.03	51.63	629.40	1,651.26
Jefferson Road Elementary	1,667.23	-	905.55	761.68
Mendon Center Elementary	8,274.37	6,336.80	3,541.06	11,070.11
Park Road Elementary	4,644.89	2,771.00	2,579.99	4,835.90
Thornell Road Elementary	5,083.16	4,016.00	4,169.83	4,929.33
Barker Road Middle School	29,387.05	71,242.91	47,181.53	53,448.43
Galkins Road Middle School	62,895.28	41,925.16	31,593.77	73,226.67
Sutherland High School	62,707.29	31,520.49	20,706.44	73,521.34
Mendon High School	97,545.98	48,026.76	29,635.96	115,936.78
TOTALS :	274,434.28	205,890.75	140,943.53	339,381.50

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			349,951.01
ADD:	Outstanding Deposits / Bank Adjustments		
	NSF Checks		96.30
SUBTRACT:	Outstanding Checks		(10,665.81)
ADJUSTED BANK BALANCE			<u>339,381.50</u>
BALANCE PER BOOKS			<u>339,381.50</u>

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 11/01/2017 To: 11/30/2017

Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
11/02/2017	009989	To cover the cost of classroom magazines.	A112-2110-500 R	AC Tch RegSch Supplies	-1,362.98	
			A112-2110-480 R	AC Tch RegSch Textbooks		1,362.98
11/02/2017	010031	TO PROVIDE FUNDS FOR A TRAVEL & CONFERENCE EXPENSE.	A231-2134-500 R	BR World Lang Supplies	-59.00	
			A231-2100-465 R	BR SchISuppt Trav Conf		59.00
11/02/2017	010036	To cover the cost of a BOCES 2 workshop.	A520-2830-505 R	PS Print & Toner Cartridg	-20.00	
			A520-2830-490 R	PS BOCES		20.00
11/07/2017	010106	TO MAKE FUNDS AVAILABLE FOR A MEMBERSHIP RENEWAL.	A231-2134-500 R	BR World Lang Supplies	-40.00	
			A231-2100-468 R	BR SchISuppt Memberships		40.00
11/03/2017	010116	To cover the cost of classroom magazines.	A115-2110-500 R	PR Tch RegSch Supplies	-101.19	
			A115-2110-480 R	PR Tch RegSch Textbooks		101.19
11/03/2017	010119	TO PROVIDE FUNDS FOR A TRAVEL & CONFERENCE EXPENSE.	A511-2062-468 R	STD Library Memberships	-232.45	
			A511-2062-465 R	STD Library Trav Conf		232.45
11/07/2017	010138	TO COVER COSTS ASSOCIATED WITH UP COMING SUPPLIES.	A200-2855-441 R	MS Athletics Officials Fe	-3,000.00	
			A300-2855-441 R	HS Athletics Officials Fe	-3,000.00	
			A300-2855-500 R	HS Athletics Supplies		6,000.00
11/07/2017	010204	To cover the cost of staff mileage.	A113-2020-500 R	JR Supr RegSch Supplies	-150.00	
			A113-2020-466 R	JR Supr RegSch Mileage		150.00
11/09/2017	010206	To cover the cost of classroom textbook expenses for school year.	A113-2810-500 R	JR Counseling Supplies	-150.03	
			A113-2110-480 R	JR Tch RegSch Textbooks		150.03

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 11/01/2017 To: 11/30/2017

Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
11/08/2017	010394	To allocate District PTSA funds for Cultural Arts.		A470-2110-490 R	BOCES Tch RegSch BOCES S	-8,000.00
			A112-2110-493 R	AC Young Aud-Cultural Art		512.00
			A113-2110-493 R	JR Young Aud-Cultural Art		521.00
			A114-2110-493 R	MCE Young Aud-Cultural Ar		1,047.00
			A115-2110-493 R	PR Young Aud-Cultural Ar		613.00
			A117-2110-493 R	TR Young Aud-Cultural Ar		555.00
			A231-2110-493 R	BRMS Young Aud-Cultural A		1,014.00
			A232-2110-493 R	CRMS Young Aud-Cultural		945.00
			A340-2110-493 R	SHS Young Aud-Cultural Ar		1,349.00
			A341-2110-493 R	MHS Young Aud-Cultural Ar		1,444.00
11/08/2017	010397	To allocate Building PTSA funds for Cultural Arts.		A470-2110-490 R	BOCES Tch RegSch BOCES S	-40,400.00
			A112-2110-493 R	AC Young Aud-Cultural Art		4,000.00
			A113-2110-493 R	JR Young Aud-Cultural Art		4,000.00
			A114-2110-493 R	MCE Young Aud-Cultural Ar		10,200.00
			A115-2110-493 R	PR Young Aud-Cultural Ar		4,000.00
			A117-2110-493 R	TR Young Aud-Cultural Ar		4,000.00
			A231-2110-493 R	BRMS Young Aud-Cultural A		2,500.00
			A232-2110-493 R	CRMS Young Aud-Cultural		4,500.00
			A340-2110-493 R	SHS Young Aud-Cultural Ar		6,000.00
			A341-2110-493 R	MHS Young Aud-Cultural Ar		1,200.00
11/09/2017	010420	TO COVER THE COST FOR MEMBERSHIP RENEWAL.		A420-2255-500 R	SpEd Sv Speech Supplies	-15.00
			A420-2255-468 R	Memberships		15.00
11/09/2017	010421	TO COVER THE REGISTRATION FEES FOR VIRTUAL ENTERPRISE.		A341-2116-500 R	MHS Business Supplies	-500.00
			A341-2116-400 R	MHS Business Contr Serv		500.00
11/09/2017	010744	To provide funds for instrument repair.		A112-2110-500 R	AC Tch RegSch Supplies	-270.00
			A112-2164-455 R	AC Music Instr Equip Rpr		270.00
11/14/2017	010865	To cover the cost of copy paper.		A550-2060-500 R	DAT Supplies & Materials	-20.83
			A610-1310-506 R	FIN BusAdmn Copy Paper		20.83

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 11/01/2017 To: 11/30/2017
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
11/14/2017	010890	TO COVER THE COST OF COPY PAPER.	A620-1430-500 R	PER Supplies & Materials	-150.00	
			A620-1430-506 R	PER Copy Paper		150.00
11/14/2017	010939	To cover the cost of copy paper.	A630-1480-500 R	INF Supplies & Materials	-20.83	
			A630-1480-506 R	INF Copy Paper		20.83
11/17/2017	011187	To cover membership renewal fees.	A114-2110-500 R	MC Tch RegSch Supplies	-325.00	
			A114-2110-468 R	MC Tch RegSch Membership		325.00
11/17/2017	011285	To cover the cost of Print Cartridges.	A540-2173-500 R	ProfDev TC Supplies	-768.91	
			A540-2173-505 R	ProfDev TC Print Cart		768.91
11/17/2017	011327	FOR MUSIC STANDS AT MCE FUNDED BY PTSA DONATION.	A830-9060-800 R	BEN Hospital Medical	-1,400.00	
			A114-2165-500 R	MC Music Vocal Supplies		1,400.00
11/20/2017	011348	FOR CHARGER STATIONS FUNDED BY KEEP DONATION.	A830-9060-800 R	BEN Hospital Medical	-6,950.00	
			A530-2630-500 R	ITS Computer Inst Supplie		6,950.00
11/29/2017	011366	FUNDS FOR CONTRACTUAL SERVICES.	A231-2100-500 R	BR SchISuppt Supplies	-150.00	
			A231-2100-400 R	BR SchISuppt Contr Svc		150.00
11/21/2017	011395	To cover the cost of library supplies.	A115-2100-465 R	PR SchISuppt Trav Conf	-220.92	
			A115-2610-500 R	PR Library Supplies		220.92
11/28/2017	011514	For OM Rochester & State Team fees.	A115-2100-465 R	PR SchISuppt Trav Conf	-220.00	
			A115-2110-406 R	PR Tch RegSch Entry Fees		220.00
11/30/2017	011519	To cover the cost of Odessey of the Mind registration team fees.	A117-2110-500 R	TR Tch RegSch Supplies	-220.00	
			A117-2110-400 R	TR Tch RegSch Contract Sv		220.00
11/28/2017	011563	To cover the balance of summer paving projects.	A640-1622-418 R	OM Utilities Electricity	-50,000.00	
			A640-1620-400 R	OM Contracted Services		50,000.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 11/01/2017 To: 11/30/2017

Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
11/30/2017	012328	To correct negative budget accounts.				
		A100-2100-162 R		ES SchISuppt Para Salary	-6,725.75	
		A100-2100-173 R		ES SchISuppt OT/Extra hrs	-370.72	
		A200-2100-162 R		MS SchISuppt Para Salary	-7,191.00	
		A200-2100-173 R		MS SchISuppt OT/Extra hrs	-139.67	
		A200-2113-131 R		MS Art Teacher Salary	-3,765.53	
		A200-2113-131 R		MS Art Teacher Salary	-32,095.36	
		A300-2100-161 R		HS SchISuppt Clerk Sal	-8,712.50	
		A300-2100-173 R		HS SchISuppt OT/Extra hrs	-339.49	
		A300-2100-173 R		HS SchISuppt OT/Extra hrs	-315.97	
		A300-2112-153 R		HS Acad Interv Summer Sal	-28.56	
		A300-2815-162 R		HS HealthSv Para Salary	-3,650.00	
		A530-2630-180 R		ITS Computer Inst Sup/Tec	-4,503.96	
		A100-2100-500 R		Supplies & Materials		6,725.75
		A100-2113-121 R		ES Art Teacher Salary		3,765.53
		A100-2815-158 R		ES HealthSv NurseTchr Sal		3,650.00
		A112-2100-173 R		AC SchISuppt OT/Extra hrs		36.87
		A113-2100-173 R		JR SchISuppt OT/Extra hrs		76.20
		A115-2100-173 R		PR SchISuppt OT/Extra hrs		82.18
		A117-2100-173 R		TR SchISuppt OT/Extra hrs		175.47
		A200-2100-500 R		Supplies & Materials		7,191.00
		A200-2134-131 R		MS World Lang Tchr Sal		27.70
		A200-2250-131 R		MS SpEd Tchr Salary		32,067.66
		A231-2100-173 R		BR SchISuppt OT/Extra hrs		139.67
		A300-2100-500 R		Supplies & Materials		8,712.50
		A300-2112-131 R		HS Acad Interv Salary Tch		28.56
		A340-2100-173 R		SHS SchISuppt OT/Extra hr		339.49
		A341-2100-173 R		MHS SchISuppt OT/Extra hr		315.97
		A520-2830-151 R		PS Teacher Salaries		46.96
		A530-2630-150 R		ITS Computer Inst AdmSal		4,457.00
		Total for Fund A - GENERAL FUND			-185,585.65	185,585.65

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Jeannette Reister
Don T. Kr

Date of Treasurer's Report for BOE review

1/8/2017

Date Completed

12/13/2017

Person Completing

Cheryl Cml - Greco

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

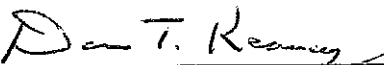
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE Date: January 8, 2018
Topic: BOCES II Cooperative Multi-Media AV Equipment RFB-1818-17
Date Advertised: October 12, 2017
Bid Opening Date: October 26, 2017
Bid Opening Time: 2:00 PM, BOCES II
Fund: Building/Dept

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
Audio-Visual Equipment		
	Fusion Digital	\$ 17,052.00
	Pyramid School Products	\$ 7,637.75
	Troxell Communications	\$ 8,261.79
	B&H Photo Video	\$ 899.70
		<u>\$ 33,851.24</u>

Comments: The BOCES II Cooperative Multimedia Audio Visual Equipment Bid contract is valid from 1/1/18-12/31/18. Pittsford and seven (7) other Districts participated. The bids were reviewed by Rose Brennan, BOCES II Bid Coordinator, and Karen L. Houston, Purchasing Agent. It is recommended for award to the lowest responsive and responsible bidders meeting all required bid specifications. Catalog discounts were also obtained from the vendors as part of this bid. Items purchased from this bid are identified on an ongoing basis by budget managers in the AV departments and schools.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

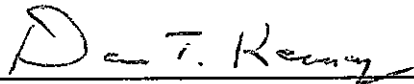
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: January 8, 2018
TOPIC: 2018 New Bus Tires
LEGAL AD: *The Daily Record*, December 22, 2017
BID OPENING: January 2, 2018, 11:00 A.M.
BUDGET: 670 5510 593

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting all district specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
New & Re-cap Tires, Supplies & Service	McCarthy Tire	\$22,830.00
TOTAL:		<u>\$22,830.00</u>
		(Cost Estimated)

Comments: The 2018 Transportation New Bus Tires Bid contract is valid from 1/1/18 through 12/31/18. This is an award for new tires for the PCSD Transportation Department. Vendor totals reflect the purchase of estimated quantities. Kathleen Herrick, Director of Transportation; Scott Schumacher, Head Mechanic; Jessica Zepp, Purchasing Assistant; and Karen L. Houston, Purchasing Agent reviewed all bid responses.



Darrin Kenney, Assistant Superintendent for Business