

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, MAY 7, 2018
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA

7:00 P.M.

(Will begin in the Auditorium)

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PITTSFORD PRIDE
- V. APPROVAL OF MINUTES: April 16, 2018 (BOARD ACTION)
- VI. PUBLIC BUDGET HEARING
- VII. PUBLIC COMMENT

The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern about the District. If you have a question or a statement to make to the Board of Education, we ask that you fill out an index card, available at the sign-in table, and hand it to the School District Clerk. The Board President will recognize those of you who wish to speak. We ask that you raise your hand in order to be recognized and then identify yourself with your name and address.

Those items brought to the attention of the board during this time may be taken under consideration for future response or action. We ask that individual comments be limited to three minutes in order to accomplish the evening's agenda. We respectfully ask that issues related to specific school district personnel or students, be brought to the attention of the superintendent of schools privately.
- VIII. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - B. Meeting Reports
 - 1. Information Exchange Committee Topic Discussion
 - C. Dates to Remember
 - 1. 5/10/18 – Board Visit/Tour at Mendon High School (visit 7:00 am/Tour 7:30 am)
 - 2. **5/15/18 – School District Budget Vote/Board Election - 7:00 am-9:00 pm**
Barker Road Middle School – Large Gym
 - 3. 5/21/18 – Next Regularly Scheduled Meeting
 - D. Approval of Annual Vote and Poll Workers (BOARD ACTION)
- IX. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer's Report – March 31, 2018 (BOARD ACTION)
 - 2. Extraclassroom Activities Report (BOARD ACTION)
 - 3. Bid Awards (See Consent Agenda)
 - a. Field Maintenance Products
 - b. Playing Field Top Dressing
 - c. Stage Rigging Safety Check
 - d. Swimming Pool Supplies
 - e. Dust Mop and Uniform Service
 - f. Fresh Pizza
 - g. BOCES II Cooperative Fine Paper Bid
 - B. Discussion:
 - C. Other:

- X. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - 1. Tenure Recommendations – 1st Reading
 - C. Other:
- XI. CURRICULUM REPORT – Mrs. Ward
 - A. Action Items:
 - B. Discussion:
 - 1. National Summit for Education Equity Conference Report
 - C. Other:
- XII. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items (See Consent Agenda)
 - 1. Committee on Special Education: Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review.
 - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews.
 - 3. Committee on Preschool Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings.
 - B. Discussion:
 - C. Other:
- XIII. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - C. Other:
- XIV. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Awards
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
- XV. OLD BUSINESS
- XVI. NEW BUSINESS
- XVII. PUBLIC COMMENT
- XVIII. ADJOURNMENT/RECESS (BOARD ACTION)

Next Regularly Scheduled Meeting: May 21, 2018



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Monday, April 16, 2018
Board Room - Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Monday, April 16, 2018.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky,
P. Sullivan. R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, E. Woods.

OTHERS PRESENT: Per sign-up sheet that is duly made a part of these minutes and kept in a supplemental file.

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Aroesty and carried **APPROVED:**
regarding following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**
the agenda for this evening's meeting with the following deletion: Field trip to France approval,
which will be rescheduled for a future meeting.
Vote: Unanimously carried

3. A presentation on the 2018/2019 proposed budget began with Mr. Pero thanking Mrs. Reister, Director of Finance, her staff and Mr. Kenney, Assistant Superintendent for Business, for their outstanding work on the proposed budget. He also thanked all those involved in advocating for full-day kindergarten, noting that state incentives would not have happened without their efforts. No other district has received an incentive like this before and because of this funding, feels that it is prudent that full-day kindergarten be implemented this year. This can be done without going over the tax cap and without cutting programs and opportunities for the rest of our students. Mr. Pero noted positive comments from a Monroe County superintendent whose district recently implemented FDK. Moving forward, should the state count our students as full-day kindergarten, would yield about \$800,000 annually in aid.

Mr. Pero and Mr. Kenney then presented information on the following: the purpose of this evening's 2018-2019 budget presentation, budget guidelines, appropriations and revenues, the impacts of the NYS enacted budget, state aid proposals, the base budget and full-day kindergarten addendum and financial composition. Information was given on how we have measured up since the tax cap; revenue trend data; the tax levy; foundation aid and conversion aid; and the bus purchase reserve. A review of full-day kindergarten implementation costs was given. Mr. Pero recognized the Town leadership for their support. On May 7 a public budget hearing is scheduled and May 15 is the budget vote and Board of Education election. The entire presentation is on our website to include a fast facts slide.

Mr. Pero reiterated that this is an exciting night as we now have FDK within reach. He reminded everyone present of the visual about where we stand in comparison to other Districts regarding the tax cap and tax levy. Board members asked questions about the budget and responses were given.

4. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried, regarding the **APPROVED:**
following resolutions: **2018/2019**
Vote: Unanimously carried **BUDGET**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of April 16, 2018, does hereby adopt and support as a corporate body the Superintendent's 2018-2019 Proposed Budget in the total amount of \$136,544,880 as presented.

69.

BE IT FURTHER RESOLVED, that the Board of Education of the Pittsford Central School District approves the Property Tax Report Card and authorizes the Assistant Superintendent for Business to electronically submit to the New York State Commissioner of Education within 24 hours, as per law.

5. Ms. Heather Clayton, principal, was present to update the Board on the activities taking place at Mendon Center Elementary school. Ms. Clayton thanked the art department for their wonderful displays and Mr. Rich Albano, assistant principal, for his support.

6. Students Alissa Frame, Mattie Rickett and Julie Lanz-Duret, representing the SHS Environmental Club, gave a Power Point presentation and asked for support of a Zero Waste program initiative for Pittsford Schools. This program will be a partnership with Impact Earth and Waste Management. Initial startup funding, composting, pick-up process, oversight and future costs were discussed. The next steps will be to talk to a school district currently involved in this program, then connect with Impact Waste and finally talking to student representatives again. Mrs. Thomas thanked the students for an excellent presentation and their involvement in this initiative.

7. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried regarding **APPROVED:**
the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes **MINUTES**
of its March 26, 2018, minutes.

Vote: Carried by all with Mr. Aroesty abstaining as he was not able to be at the March 26, 2018, meeting.

8. Public Comment Period:

Residents M. Graham, M. Ricks, G. Graziano, S. Pelusio, J. Keating, T. Ketch, C. Emmons, E. Cook and A. Binstock thanked the Board and Mr. Pero for their advocacy work on including full-day kindergarten in the budget.

Other individual comments/questions from residents G. Graziano, J. Keating, S. Gould, M. Sykes, and A. Binstock were around the future budget, reserves and fund balance; ethnic diversity in staffing; sectioning full-day kindergarten grades; FDK funding; secondary scheduling; and exposing more kids to athletics.

9. Mr. Pero, Mrs. Thomas and Mrs. Baum reported that the following topics were discussed at a recent Law Conference: First amendment rights and walk-outs, noting there is no clear pathway; field trips and the Board role; and staff and student investigations – legal and best practice. It was reiterated that there are no concrete answers regarding walk-outs, however, we were different from other districts in that we encouraged student voices to be heard.

10. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding **APPROVED:**
the following resolutions: **BOCES BOARD**
Vote: Unanimously carried **CANDIDATES**

SEAT#1

RESOLVED: to cast one vote for the election of Robert Dickson, resident of West Irondequoit Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2018 and end June 30, 2021.

R. DICKSON

SEAT#2

RESOLVED: to cast one vote for the election of Thomas Nespeca, resident of the Webster Central School District, as a member of the Monroe # 1 BOCES board for a term of office which will begin on July 1, 2018 and end on June 30, 2021.

T. NESPECA

SEAT#3

M. NUPP

RESOLVED: to cast one vote for the election of Maureen Nupp, resident of the Fairport Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2018 and end on June 30, 2021.

Seat #4

S. SACHS

RESOLVED: to cast one vote for the election of Sora Sachs, resident of the Brighton Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2018 and end on June 30, 2021.

Seat #5

N. SEMAL

RESOLVED: to cast one vote for the election of Nancy Semal, resident of the East Irondequoit Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2018 and end on June 30, 2021.

11. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: **BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District votes to approve the proposed BOCES administrative budget in the amount of \$5,647,175 for the 2018/2019 fiscal year.

**APPROVED:
2018/2019
BOCES
BUDGET**

Vote: Unanimously carried by those present except Mrs. McCluski who left for a short time.

12. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Aroesty and carried regarding the following resolution:

**APPROVED:
TAX CERTIORARI
RESOLUTION**

Vote: Unanimously carried by those present except Mrs. McCluski who left for a short time.

BE IT RESOLVED THAT the Board of Education of the Pittsford Central School District authorizes the transfer of one hundred eighty-eight thousand five hundred forty-three dollars and nineteen cents (\$188,543.19) into the Tax Certiorari Reserve Funds from the General Fund Unrestricted Fund Balance for tax certiorari claims related to unsettled Notice of Petitions.

13. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution:

**APPROVED:
BEST VALUE
PURCHASING
RESOLUTION**

Vote: Unanimously carried

WHEREAS, New York State General Municipal Law Section 103(1) requires all purchase contracts with a value over \$20,000 and all public works contracts with a value over \$35,000 let by a school district to be awarded to the lowest responsible bidder, provided, however, that purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract) may be awarded on the basis of "best value," as that term is defined in New York State Finance Law Section 163;

WHEREAS, in order for a school district to award a contract on the basis of value, its Board of Education must adopt a resolution authorizing the same at a public meeting;

WHEREAS, the Board has determined that it is in the best interest of the District to adopt this resolution authorizing "best value" awards in accordance with this General Municipal Law Section 103; and therefore

BE IT RESOLVED THAT, the District may make "best value" awards in accordance with General Municipal Law Section 103(1), all applicable laws, and pursuant to the following:

71.

General Purpose:

This resolution permits the District to award purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract) on the basis of "best value," as that term is defined in New York State Finance Law Section 163.

Basis for award:

Goods and services procured and awarded on the basis of "best value," as that term is defined in New York State Finance Law Section 163, shall be those the District determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified, clearly described, and documented criteria, which may include, but shall not be limited to, any of the following: cost of maintenance, proximity to the end user if distance or response time is a significant term, durability, availability of replacement parts or maintenance contractors, longer product life, product performance criteria, and quality of craftsmanship.

Applicable Contracts:

This resolution applies to purchase contracts involving an expenditure of more than \$20,000, but excludes purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the New York Labor Law. If the monetary threshold for competitive bidding set forth in General Municipal Law Section 103 is increased or decreased in the future, the monetary threshold set forth herein shall be simultaneously amended to match the new monetary threshold.

14. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment – School Related Professional

Name: Kristen Brown
Position: JRE CSE Assigned
Type of Position: Civil Service
Probationary Period: 04/09/2018 – 10/08/2018
Salary: \$15,230
Effective Date: April 9, 2018

Name: Devon Maio
Position: TRE CSE Assigned
Type of Position: Civil Service
Probationary Period: 03/15/2018 – 09/15/2018
Salary: \$14,874
Effective Date: March 15, 2018

B. Resignation for Retirement – School Related Professional

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Marcia Brown	PRE	Educational Assistant	31	06/30/2018
Michelle Cohen	JRE	Educational Assistant	17	06/30/2018
Patricia D'Angelo	ACE	Educational Assistant	18	06/30/2018
Heidi Fjermedal	CRMS	CSE Assigned	11	06/30/2018
Elizabeth Fritz	SHS	CSE Assigned	10.8	06/30/2018
Amy Iserson	MCE	.5 Educational Assistant	14	06/30/2018
Kathleen Kyhos	PRE	CSE Assigned	14.5	06/30/2018
Maryanne Maland	JRE	Educational Assistant	30	06/30/2018
Andrea Patton	MHS	Tutor	23	06/30/2018
Peggy Snyder	JRE	CSE Assigned	18	06/30/2018
Anne Marie Van Patten	MHS	CSE Assigned	23	06/30/2018

15. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

APPOINTMENTS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Sheila Solomon	Off. Clk. 3	MHS	37.5/wk	4/9/18	\$21,263

RETIREMENTS

<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Scott Schumacher	Hd. Mech.	BG	40 yrs	4/27/18
Kenneth Decker	Bus Driver	BG	10 yrs	6/23/18

APPOINTMENTS

<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Aaron Bunce	Head Mech.	BG	40/wk	4/23/18	\$59,000

16. Mr. Leone mentioned Mr. Scott Schumacher’s 40 years of service to Pittsford Schools.

17. Mr. Leone said the first reading of administrative tenures were included in the Board packet and will be brought back for action at the next Board meeting.

18. Motion was made by Mrs. Narotsky, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the charter for the Inclusivity Advisory Committee.
Vote: Unanimously carried

**APPROVED:
INCLUSIVITY
ADVISORY
COMMITTEE**

Mr. Pero noted that this will be taken back to the District Planning Team where discussion about the process will take place.

19. Mr. Pero said that Mrs. Ward and Mrs. Vaughan-Brogan were in attendance at a national summit for educational equity which they will share their experience at a future Board meeting.

20. Mr. Pero reported out on funding that is being provided by the Keeping Education Extraordinary in Pittsford (K.E.E.P.) foundation. Noted was that one-half of United Way donations to K.E.E.P. go to the Student Opportunity Fund; one-half of the Honor and Educator program recognition funds go to the Student Opportunity Fund; the Alumni organization has recently donated \$5000 to K.E.E.P.; and art tablets have been provided for students.

The Kicks for Campers program proceeds will be going toward financial support for students going to Camp Cory in the summer.

21. Motion was made by Mr. Aroesty, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Committee on Special Education: Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews.

Sub-Committee on Special Education: Annual Reviews, Reevaluation Reviews.

Committee on Preschool Special Education: Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews.

22. Public Comment Period:

S. Gould offered that it would be helpful to communicate class size minimums.

K. Manske noted her support of FDK.

E. Bonus noted interest in hearing more about the Inclusivity Advisory Committee. Mr. Pero said the Committee will be quite visible and that there is momentum already happening in conversations with Urban Suburban and other students; attendance at a recent professional development conference; and attendance at Roc the Change. Mr. Pero said we need to listen to kids and we will get to great places together and be a model district.

J. Tills asked about STEM and Odyssey of the Mind and the support of these programs. Mr. Pero said that we do send information to the media about competition results and follow the programs.

B. Ladow thanked all for a detailed budget and asked about sustainability.

M. Delgado noted that State education would be a good AP course and thanked Mr. Pero and the Board for pursuing FDK. Mrs. Thomas thanked him for his advocacy

23. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:** regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT** the adjournment of its Regular Meeting of April 16, 2018, at 9:06 p.m.

Respectfully submitted,



Veronica M. Walker
School District Clerk

**PITTSFORD CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION FOR ANNUAL MEETING AND POLL WORKERS
OF MAY 15, 2018**

At a meeting of the Board of Education of Pittsford Central School District, New York, held at Barker Road Middle School, in the Town of Pittsford, Monroe County, New York, on the 7th day of May 2018, the following were acted upon:

BE IT RESOLVED, that the Board of Education approves that the Annual Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, shall be held in the Barker Road Middle School, 75 Barker Road, Pittsford, New York, in said District, on the 15th day of May, 2018, with the polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the budget resolution, capital reserve fund-purchase of buses proposition, and three Board of Education seats as noted below. *(the proposed budget and proposition have been previously approved by the Board)* AND, BE IT RESOLVED, that the Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Assistant Inspector of Elections and Substitutes as listed below.

I.

BUDGET RESOLUTION

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

RESOLVED, that the Board of Education of the Pittsford Central School District be authorized to expend the amount of \$136,544,880 for the 2018-2019 school year, **AND FURTHER**, that said Board of Education be authorized and directed to levy and collect a tax upon all taxable property in said School District in an amount necessary therefore.

II.

PROPOSITION #1

Capital Reserve Fund - Purchase of Buses

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Three Hundred Twenty-four Thousand, Forty-seven Dollars (\$1,324,047), less trade-in allowance, to be used for the purchase of nine (9) replacement sixty-five passenger buses, one (1) wheel chair bus and two (2) thirty-six passenger buses and communications equipment used in the operation of such buses. State Aid generated on these purchases may be returned to the Capital Reserve Fund – Purchase of Buses.

III.

**THREE (3) BOARD OF EDUCATION MEMBERS
THREE - THREE YEAR TERMS**

**IV.
POLL WORKERS**

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chair Person of Election** for this annual district election.

The following are hereby appointed to act as **Inspectors of Election/Election Clerks**

Inspectors of Election:

Dolores Hoffmann, Rosemarie Burke, Ruth Hedin, Ann Parker, Stacey Freed, Helene Newman, Nancy Wahl.

Election Clerks:

Carol Bradshaw, Rose Marie Carey, Germaine Chaput, Barb Chiacchierini, Camille Clayton, Joel Evans, Marlain Evans, Jeanne Feldman, Anna Gorbald, Mary Hamblin, Margie Hart, Suzanne Isgrigg, Paula Lobe, Sharon Maragus, Marilyn Meritt, Marigrace Piazza, Suzanne Remington, Dan Sanfrantello, Alice Silver, Betsey Soffer, Linda Traynor, Ann VanBork, Judy Weniger, Betsy Whitehouse, Susan Gould, Robin Scott, Sarah Pelusio, Erin Janson, Kim Huels, Laura Schultz, Nahoko Kawakyu O'Connor, Anna Griebel, Carey Sisson, Ann Silkey, Laura Rocca, Jessica Izzo, Leslie Kotalik, Jane McConnichie, Liz Salamone, Beth Garver Beha, Ann Binstock, Mrudula Revankar, Jill Harter Lennox, Julie Swager-Reynolds, Karen McCarthy, Gulnar Raman, Patricia Damon, Marla Cain, Karin Fitch, Sue Spall, Anne Veness-Bell, Cindy Wilson, Cindy Merrifield Tarryn Rosen, Kirsten Manske, Renee McQuillen, Mary Jo Bonin, Margaret Schenkel, Sharon Chen Lin, Logan Hazen, Liz Norton

The following are hereby appointed as Substitute Election Clerks: Victoria Coleman, Heather Frank, Paula Jamison, Sarah Woodward, Natasha Saubermann, Marni Kleper, Deborah Tedrick, Michael Delgado. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

For your information: The **Chief Inspector of Election/Chairperson of Election and Monroe County Trained Inspectors** are the only paid positions. All others are gracious volunteers.

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

March 31, 2018

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of March 31, 2018.

GENERAL FUND

- The District received from New York State the following payments (see page 4):
 - General Aid (Spring Advance) \$1,292,778
 - General Aid (End of State Fiscal Year) \$3,912,071
 - Excess Cost Aid \$1,370,005
 - Lottery Grant \$124,172
 - Commercial Gaming Grant \$48,557
 - Textbook Aid \$361,150
 - Software Aid \$95,872
 - Hardware Aid \$85,703
 - Library Materials Aid \$40,025
 - Chapter School Aid \$103,100
 - Charter School Tuition Aid \$750

- The District received the tax surrenders from Ontario County of \$26,317 (see page 4).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$47,273 for the month of March (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of March (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of March. Amendments for Title I & Title II have been submitted and are awaiting approval (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$3,294,045 (see page 13).

- Reserve fund balances total \$28,328,099 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS March 31, 2018

GENERAL FUND	2/28/2018 Balance	Receipts	Disbursements	3/31/2018 Balance
Cash in Banks - Checking	\$ 3,331,909.92	\$ 11,874,229.04	\$ 4,033,529.81	\$ 11,172,609.15
Money Market Account-Chase	385,470.84	48.99	-	385,519.83
Money Market Account- Key	1,797,090.68	152.63	-	1,797,243.31
Money Market Account- M & T	4,538,664.37	385.49	-	4,539,049.86
Money Market Account- CNB	500,224.70	32.89	-	500,257.59
Chase Purchasing Card	-	257,075.71	257,075.71	-
Investments (See Schedule)	37,065,236.88	-	10,032,368.56	27,032,868.32
	\$ 47,618,597.39	\$ 12,131,924.75	\$ 14,322,974.08	\$ 45,427,548.06
RESERVES	2/28/2018 Balance	Receipts	Disbursements	3/31/2018 Balance
Unemployment Reserve (Checking)	\$ 392,876.44	\$ 49.93	\$ -	\$ 392,926.37
Workers' Compensation Reserve	180,272.56	22.91	-	180,295.47
Reserve for Tax Certiorari (Checking)	739,150.72	93.95	-	739,244.67
Employee Retirement Contribution	2,005,241.75	254.87	-	2,005,496.62
Reserve for Liability (Checking)	1,686,015.75	214.29	-	1,686,230.04
Insurance Reserve (Checking)	1,221,743.45	155.28	-	1,221,898.73
Capital Reserve	14,109,540.48	1,305.20	-	14,110,845.68
Bus Purchase Reserve	5,138,293.99	658.42	-	5,138,952.41
Employee Benefit Reserve	2,061,641.95	262.03	-	2,061,903.98
Instructional Technology Capital Reserve	1,503,113.90	191.05	-	1,503,304.95
Investments (See Schedule)	-	-	-	-
	\$ 29,037,890.99	\$ 3,207.93	\$ -	\$ 29,041,098.92
SCHOOL LUNCH FUND	2/28/2018 Balance	Receipts	Disbursements	3/31/2018 Balance
Cash in Banks - Checking	\$ 434,692.21	\$ 133,632.18	\$ 80,131.88	\$ 488,192.51
Money Market Account-Chase	207,563.49	26.38	-	207,589.87
	\$ 642,255.70	\$ 133,658.56	\$ 80,131.88	\$ 695,782.38
CAPITAL FUND	2/28/2018 Balance	Receipts	Disbursements	3/31/2018 Balance
Cash in Banks - Checking	\$ 57,466.95	\$ 0.98	\$ 10,500.00	\$ 46,967.93
Capital-Dec 2012 Proposition-Reserve	-	-	-	-
Capital-Dec 2012 Proposition-BAN	2,615,207.04	329.20	173,634.12	2,441,902.12
Bus Purchase Reserve -Capital	42,000.24	-	-	42,000.24
	\$ 2,714,674.23	\$ 330.18	\$ 184,134.12	\$ 2,530,870.29
SPECIAL AID FUND	2/28/2018 Balance	Receipts	Disbursements	3/31/2018 Balance
Cash in Banks - Checking	\$ 430,223.34	\$ 464,237.44	\$ 75,778.97	\$ 818,681.81
Money Market Account-Chase	-	-	-	-
	\$ 430,223.34	\$ 464,237.44	\$ 75,778.97	\$ 818,681.81

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of March 31, 2018

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
3/6/2018	6/4/2018	Chase	10,000,000.00	1.67%	90	41,178.08
2/9/2018	4/10/2018	Chase	10,032,868.32	1.31%	60	21,254.81
10/12/2017	4/10/2018	Chase	5,000,000.00	1.04%	180	25,643.84
10/12/2017	4/10/2018	CNB	2,000,000.00	0.20%	180	1,972.60
			<u>27,032,868.32</u>			<u>90,049.33</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.10% -0.15%
Key Checking	0.02%
Key Money Market	0.05% -0.10%
M & T Money Market -General Fund	0.10%
Canandaigua National Bank Savings	0.08%

Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.


PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			<u>10,553,360.51</u>
	Receipts:			
	Taxes & Tax Items	26,316.54		
	Non Property Taxes	-		
	Local Revenues	498,249.46		
	State Aid (Lottery, Medicaid & Star Aid)	7,341,167.23		
	Monroe #1 BOCES	-		
	Interest	1,873.74		
	Transfer - CD	10,072,767.17		
	Transfer - Debt Service	-		
	Transfer - School Lunch Fund DT/DF	-		
	Net Transfers	-		
	Total Receipts:			<u>17,940,374.14</u>
	Disbursements:			
	EFT/Wire Transfers		84,790.11	
	Check # 247782-248088		3,481,957.65	
	ACH Check# 000019-000045		2,128.05	
	Payroll Funding		5,625,152.29	
	Void Checks		-	
	Transfer to P-Card		257,092.10	
	Transfer to Health Fund		454.00	
	Transfer to Debt Service (Re: EPC)		464,200.00	
	Transfer to Special Aid (DT/DF)		183,280.71	
	Total Disbursements:			<u>(10,099,054.91)</u>
31-Mar	ENDING BALANCE	<u>\$ 17,940,374.14</u>	<u>\$ 10,099,054.91</u>	<u>18,394,679.74</u>

BANK RECONCILIATION

BALANCE PER BANK:	20,069,607.84
ADD:	
NSF Payments	460.22
Outstanding Deposit	114,792.51
SUBTRACT:	
Outstanding Checks	(1,366,330.44)
Outstanding Transfer to Special Aid	(423,850.39)
ADJUSTED BANK BALANCE	<u>18,394,679.74</u>
BALANCE PER BOOKS	<u>18,394,679.74</u>

Note: This reconciliation combined with the P-card reconciliation on page 18 make up the total general fund cash balance (net of investments) shown on page 1

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
March 31, 2018

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 3/31/2018	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	90,497,962.62	26,316.54	88,326,583.66	90,497,962.62	-
Other Payments in Lieu of Taxes	66,681.00	-	272,813.62	272,813.62	206,133
STAR Tax Relief Program	7,377,145.38	-	7,377,145.40	7,377,145.40	0
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,110,000.00	-	2,912,047.16	5,110,000.00	-
Textbook Charges	600.00	-	115.00	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	18.00	251.59	15,000.00	-
Admissions	12,975.00	-	16,992.00	16,992.00	4,017
Tuition - Other Districts	150,000.00	-	(8,181.70)	150,000.00	-
Health Services - Other Districts	220,346.00	88,822.73	88,822.73	220,346.00	-
Interest Earned on Investments	45,000.00	42,390.30	145,149.85	145,149.85	100,150
Rental of Real Property	80,000.00	24,349.00	64,367.33	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	-	-	4,415.84	4,415.84	4,416
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	-	119.70	775.00	775.00	775
Sale of Instructional Materials - Textbooks	-	-	2,767.00	2,767.00	2,767
Sale of Equipment	-	-	98,111.00	98,111.00	98,111
Insurance Recoveries	40,000.00	16,456.08	62,546.32	62,546.32	22,546
Other Compensation for Loss	2,200.00	68.29	758.20	2,200.00	-
Refund for BOCES Aided Services	284,804.00	-	659,218.08	659,218.08	374,414
Refund of Prior Years Expense	60,000.00	72,055.90	80,901.39	80,901.39	20,901
Gifts and Donations	15,000.00	6,445.14	45,946.69	45,946.69	30,947
Unclassified Revenues	75,000.00	4,757.00	132,258.55	132,258.55	57,259
State Aid - General Operating/Foundation Aid	6,769,074.26	5,204,848.88	2,452,154.88	4,797,154.26	(1,971,920)
State Aid - Excess Cost	938,305.00	1,370,004.50	2,103,034.50	2,910,225.00	1,971,920
State Aid - Building Aid	6,500,330.00	-	6,756,034.00	6,756,034.00	255,704
State Aid - Lottery Aid	4,293,234.09	(93,015.00)	4,293,234.09	4,293,234.09	-
State Aid - Lottery Grant	827,811.59	124,171.79	827,811.59	827,811.59	-
State Aid - Commercial Gaming Grant	48,557.06	48,557.06	48,557.06	48,557.06	-
State Aid - BOCES	2,632,896.00	-	585,882.75	2,343,531.00	(289,365)
State Aid - Tuition for Students w/ Disabilities	-	103,100.00	103,100.00	103,100.00	103,100
State Aid - Textbooks	364,936.00	361,150.00	361,150.00	364,936.00	-
State Aid - Software Aid	97,385.00	95,872.00	95,872.00	95,872.00	(1,513)
State Aid - Hardware Aid	87,000.00	85,703.00	85,703.00	85,703.00	(1,297)
State Aid - Library Mat. Aid	40,631.00	40,025.00	40,025.00	40,025.00	(606)
State Aid - Other Bullet Aid	50,000.00	-	50,000.00	50,000.00	-
State Aid - Other Charter School CSBT	2,500.00	750.00	2,500.00	2,500.00	-
State Aid - Other Urban Suburban	1,071,629.00	-	1,201,719.00	1,201,719.00	130,090
Medicaid Assistance	40,000.00	-	40,448.90	40,448.90	449
Appropriated Fund Balance	1,534,000.00	-	-	1,534,000.00	-
Reserve for Encumbrances	1,831,221.03	-	-	1,831,221.03	-
Appropriated Reserve: Liability	50,000.00	-	-	50,000.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: ERS	203,000.00	-	-	203,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	15,000.00	(25,000)
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
TOTALS:	\$ 131,895,739.03	\$ 7,622,965.91	\$ 119,331,031.48	\$ 132,989,736.29	\$ 1,093,997.26

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
March 31, 2018

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	17,306,310.00	173,126.74	17,479,436.74	12,116,839.96	5,822,760.44	(460,163.66)
Middle School	13,729,601.00	16,498.17	13,746,099.17	8,491,877.31	4,376,813.56	877,408.30
High School	19,296,582.00	126,076.90	19,422,658.90	10,706,259.10	5,612,176.92	3,104,222.88
Total School Operations	50,332,493.00	315,701.81	50,648,194.81	31,314,976.37	15,811,750.92	3,521,487.52
Central Student Programs & Services						
Special Education Office	453,566.00	(11,261.46)	442,304.54	232,391.67	89,195.64	120,717.23
Special Education Services	1,220,009.00	1,771.20	1,221,780.20	747,294.24	424,315.06	50,170.90
Out of District Spec. Ed Programs	6,305,348.00	494,187.85	6,799,535.85	4,389,899.48	1,832,090.44	577,545.93
Special Services	633,483.00	-	633,483.00	362,295.13	180,119.82	91,068.05
Summer Programs	24,000.00	-	24,000.00	17,623.00	6,377.00	0.00
Non Public Services	481,666.00	50,046.76	531,712.76	100,292.85	245,155.75	186,264.16
BOCES	441,011.00	(91,984.00)	349,027.00	292,867.05	17,132.95	39,027.00
Total Central Programs & Services	9,559,083.00	442,760.35	10,001,843.35	6,142,663.42	2,794,386.66	1,064,793.27
Instructional Services						
Curriculum & Instruction Services	645,693.00	91,590.45	737,283.45	535,435.12	126,644.97	75,203.36
Standards of Performance	504,652.00	(170.00)	504,482.00	266,213.31	133,063.14	105,205.55
Pupil Services Office	288,905.00	1,350.64	290,255.64	193,756.17	68,573.43	27,926.04
Instructional Technology Services	1,627,688.00	105,788.84	1,733,476.84	1,029,656.42	379,645.18	324,175.24
Professional Development Services	234,942.00	17,331.08	252,273.08	178,885.81	61,872.48	11,514.79
Data Team	391,536.00	1,473.31	393,009.31	295,811.99	94,630.29	2,567.03
Total Instructional Services	3,693,416.00	217,364.32	3,910,780.32	2,499,768.82	864,429.49	546,592.01
Support Services						
Finance Services	904,134.00	971.63	905,105.63	642,363.50	201,688.65	61,053.48
Personnel Services	379,993.00	4,697.19	384,690.19	253,446.19	79,667.21	51,576.79
Public Information Services	299,901.00	(1,377.75)	298,523.25	157,877.43	61,333.42	79,312.40
Operations and Maintenance	7,835,999.00	904,592.46	8,740,591.46	5,100,732.76	2,412,749.05	1,227,109.65
Printing and Mailing Services	279,967.00	7,257.93	287,224.93	157,765.03	97,014.21	32,445.69
Support Services Technology	1,181,775.00	32,477.39	1,214,252.39	977,969.18	70,982.03	165,301.18
Transportation Services	4,468,320.00	74,069.38	4,542,389.38	2,674,305.50	1,286,037.71	582,046.17
Total Support Services	15,350,089.00	1,022,688.23	16,372,777.23	9,964,459.59	4,209,472.28	2,198,845.36
Central Administration						
Board of Education	65,984.00	782.28	66,766.28	46,689.22	8,146.99	11,930.07
Superintendent's Office	338,486.00	6,411.59	344,897.59	249,811.18	85,254.21	9,832.20
Total Central Administration	404,470.00	7,193.87	411,663.87	296,500.40	93,401.20	21,762.27
Undistributed Expenses						
Debt Service & Interfund Transfers	10,609,672.00	-	10,609,672.00	9,338,402.92	985,411.00	285,858.08
Insurance & Fees	1,711,275.00	23,493.93	1,734,768.93	1,296,756.41	257,173.19	180,839.33
Employee Benefits	38,404,020.00	(197,981.48)	38,206,038.52	24,655,395.40	9,773,880.77	3,776,762.35
Total Undistributed Expenses	50,724,967.00	(174,487.55)	50,550,479.45	35,290,554.73	11,016,464.96	4,243,459.76
TOTAL	130,064,518.00	1,831,221.03	131,895,739.03	85,508,913.33	34,789,905.51	11,596,920.19

Transfers and Adjustments Detail:

Prior Year Encumbrances 1,831,221.03

Total Transfers and Adjustments 1,831,221.03

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
March 31, 2018**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2017-18 YR-TO-DATE	2016-17 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 78,174.50	\$ 73,456.50	\$ 491,777.75	\$ 496,543.25
OTHER CAFETERIA SALES	132,533.99	105,382.90	\$ 802,786.93	711,423.70
REBATES	-	-	\$ 81.56	644.43
INTEREST INCOME	83.51	66.19	\$ 726.20	362.06
INSURANCE/OTHER COMP	38.00	-	\$ 362.00	-
MISCELLANEOUS INCOME	209.47	-	\$ 663.53	558.57
TOTAL REVENUES:	\$ 211,039.47	\$ 178,905.59	\$ 1,296,397.97	\$ 1,209,532.01

EXPENDITURES

SALARIES	\$ 59,218.81	\$ 63,094.75	\$ 465,362.43	\$ 455,546.82
EQUIPMENT	-	-	-	34,237.02
CONTRACTUAL/BOCES	600.75	1,004.11	\$ 18,254.26	13,536.88
FOOD & MILK USED	70,324.15	68,027.89	\$ 447,406.20	453,290.55
REPAIRS	2,752.19	1,773.30	\$ 13,367.51	10,939.68
TRAVEL/MILEAGE	53.90	-	\$ 540.32	546.28
SUPPLIES	3,450.49	2,664.99	\$ 30,844.98	30,599.84
BENEFITS	27,365.85	36,077.71	\$ 291,785.46	292,891.92
TOTAL EXPENDITURES:	\$ 163,766.14	\$ 172,642.75	\$ 1,267,561.16	\$ 1,291,588.99

NET OPERATIONS:	\$ 47,273.33	\$ 6,262.84	\$ 28,836.81	\$ (82,056.98)
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Surplus Food Inventory	\$ -	\$ (461.07)
Cumulative Change in Reserve for Supplies Inventory	\$ 3,842.13	\$ (1,636.57)

Change in Fund Balance:	32,678.94	(84,154.62)
-------------------------	-----------	-------------

Fund Balance at July 1	\$ 443,215.85	\$ 498,705.03
Fund Balance to date	\$ 475,894.79	\$ 414,550.41

Beginning Inventories	\$	29,020.32
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	179,681.00

Loss of State Aid (National Lunch & Breakfast Program)	\$17,320	Free & Reduced Paid
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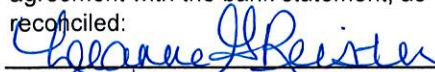
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			<u>\$ 642,255.70</u>
	Receipts:			
	Daily Deposits	44,269.61		
	Prepays- School Lunch Office	2,365.00		
	Prepaid- via NutriKids/Heartland	148,120.22		
	Other Sales-Vending	1,645.64		
	Catering	595.85		
	Miscellaneous	38.00		
	Interest	83.51		
	Net Transfers			
	Total Receipts:			<u>197,117.83</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 202231-202251		80,131.88	
	Payroll Funding		63,459.27	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Transfer to General re: DT/DF		-	
	Total Disbursements:			<u>(143,591.15)</u>
31-Mar	ENDING BALANCE	<u>\$ 197,117.83</u>	<u>\$ 143,591.15</u>	<u>695,782.38</u>

BANK RECONCILIATION	
BALANCE PER BANK:	691,121.77
ADD: Outstanding Deposits	4,717.51
NSF Checks	6.00
SUBTRACT:	
Outstanding Checks	(62.90)
ADJUSTED BANK BALANCE	<u>695,782.38</u>
BALANCE PER BOOKS	<u>695,782.38</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
March 31, 2018**

	2/28/2018			3/31/2018
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	71,247.25	279.92	806.00	70,721.17
Special Revenue Funds (Local Grants/Donations)	11,047.01	2,001.59	324.00	12,724.60
Consolidated Payroll	-	3,586,947.68	3,586,947.68	-
Net 1099R Distributions	-	737.17	737.17	-
NYS Employee Retirement	-	25,099.86	25,099.86	-
Income Protection (LTD)	-	13,384.17	13,384.17	-
Hospital Insurance	-	207,566.30	207,566.30	-
AFLAC	-	1,520.46	1,520.46	-
NYS Income Tax	-	227,632.56	227,632.56	-
Federal Income Tax	-	479,526.88	479,526.88	-
Federal Income Tax-1099R	-	81.91	81.91	-
Earned Income Credit	-	-	-	-
Income Execution	-	10,915.66	10,915.66	-
Association Dues	-	76,756.12	76,756.12	-
Social Security	-	790,109.36	790,109.36	-
Teacher Loans	-	20,700.00	20,700.00	-
Tax Sheltered Annuities	450.00	297,649.83	298,099.83	-
Bid Deposits	-	-	-	-
Other Liabilities	-	6,874.00	6,874.00	-
United Way	-	2,527.94	2,527.94	-
Life Insurance	-	7,945.37	7,945.37	-
Flex Benefits-Medical Exp.	(8,538.75)	46,435.80	37,987.55	(90.50)
Flex Benefits-Dependent Care	49,715.09	34,307.68	26,524.52	57,498.25
Flex Benefits-Management Fee	570.39	128.32	172.16	526.55
529 College Savings	-	-	-	-
Sales Tax	-	2,267.23	2,267.23	-
Accounts Receivable	-	-	-	-
Due from Other Funds	-	5,788,608.01	5,788,608.01	-
Due to Other Funds	654.14	117.95	-	772.09
Health Fund Reserve	2,022,673.30	695.99	57,820.40	1,965,548.89
TOTALS:	\$ 2,147,818.43	\$ 11,630,817.76	\$ 11,670,935.14	\$ 2,107,701.05

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018**

Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			<u>\$ 2,065,524.17</u>
	Receipts:			
	Payroll Funding	5,788,608.01		
	FSA Deductions	40,435.90		
	General Fund- Health Fund Contribution	454.00		
	Transfer from School Lunch (Re: Sales Tax)	994.99		
	Miscellaneous	8,146.24		
	Interest	359.94		
	Net Transfers	1,597,350.71		
	Total Receipts:			<u>7,436,349.79</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,497,350.71	
	EFT Withdrawals (FSA/Health Fund Accounts)		82,068.73	
	EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax)		325,277.00	
	Payroll Checks # 233433-233654		518,869.46	
	Direct Deposits (D282954-D285460)		3,450,567.31	
	Void Checks		(929.16)	
	Trust & Agency Check #200077-200079		7,063.92	
	Transfer to General Fund - DT/DF		-	
	Transfer FSA Surplus 2016-17 to General Fund		-	
	Transfer to General Fund (Health Fund Contribution)		-	
	Net Transfers		1,597,350.71	
	Total Disbursements:			<u>(7,477,618.68)</u>
31-Mar	ENDING BALANCE	<u>\$ 7,436,349.79</u>	<u>\$ 7,477,618.68</u>	<u>2,024,255.28</u>

BANK RECONCILIATION

BALANCE PER BANK	2,280,055.73
ADD:	
Deposit in Transit	20,217.95
SUBTRACT:	
Outstanding Checks	(271,737.15)
Benefit Resources - Current Month's transactions taken Next Month	(4,281.25)
Outstanding Transfer to General Fund	
ADJUSTED BANK BALANCE	<u>2,024,255.28</u>
BALANCE PER BOOKS	<u>2,024,255.28</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

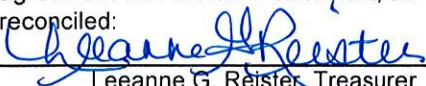
Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018
Private Purpose Trusts and Special Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			<u>\$ 82,294.26</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	2,271.00		
	Interest	10.51		
	Net Transfers			
	Total Receipts:			<u>2,281.51</u>
	Disbursements:			
	Checks 200499-200503		1,130.00	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>(1,130.00)</u>
31-Mar	ENDING BALANCE	<u>\$ 2,281.51</u>	<u>\$ 1,130.00</u>	<u>83,445.77</u>

BANK RECONCILIATION

BALANCE PER BANK:	84,001.77
ADD:	
SUBTRACT:	
Outstanding Checks	(556.00)
ADJUSTED BANK BALANCE	<u>83,445.77</u>
BALANCE PER BOOKS	<u>83,445.77</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 March 31, 2018

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	267,155.85	112,997.96	90,652.46	2,966.09	60,539.34	
Summer Enrichment (Cumulative Balance through 2017)	56,422.31	52,359.82	-	-	4,062.49	
Summer Enrichment (2017-18)	55,023.98	13,911.82	42,147.16	-	(1,035.00)	
Summer Enrichment (2018-19)	17,005.00	-	5,789.00	-	11,216.00	
IDEA 611 17/18 (07/01/17-06/30/18) Covers special education expenditures	1,356,294.00	-	805,131.02	427,372.38	123,790.60	Special Education
IDEA 619 17/18 (07/01/17-06/30/18) Covers pre-school educational expenses.	30,471.00	-	20,629.56	8,841.89	999.55	Special Education
TITLE I 16/17 (09/01/16-08/31/17)	272,530.00	199,077.61	8,685.26	-	64,767.13	Student Services
TITLE I 17/18 (09/01/17-08/31/18) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.	187,459.00	-	112,958.00	77,484.09	(2,983.09)	
TITLE IIA GRANT 16/17 (09/01/16-08/31/17)	181,261.00	90,699.36	44,211.20	-	46,350.44	Student Services
TITLE IIA GRANT 17/18 (09/01/17-08/31/18) Enhances Teacher/Principal training and recruitment.	101,378.00	-	28,975.94	29,483.91	42,918.15	
TITLE III GRANT 16/17 (09/01/16-08/31/17)	16,347.00	6,639.73	(46.96)	-	9,754.23	
TITLE III GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards	16,593.00	-	1,470.61	6,725.81	8,396.58	
TITLE III Immigrant GRANT 16/17 (09/01/16-08/31/17)	27,612.00	2,181.51	(85.00)	-	25,515.49	Student Services
TITLE III Immigrant GRANT 17/18 (09/01/17-08/31/18) Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards	25,515.00	-	-	-	25,515.00	
TITLE III Newcomer GRANT 16/17 (09/01/16-08/31/17) Provides language instructional education programs to assist Limited English Proficient (LEP) immigrant students achieve standards	19,990.00	-	19,142.87	-	847.13	Student Services
TEACHER CENTER GRANT 2017-18 Provides staff development opportunities for teachers.	61,580.00	-	49,840.53	1,037.51	10,701.96	Teacher Center
SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to SOCES and outside providers of summer special education programs.	380,000.00	-	370,711.26	5,345.40	3,943.34	Special Education
SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program.	360,000.00	-	354,295.77	-	5,704.23	Special Education
SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August.	18,000.00	-	9,974.89	-	8,025.11	Special Education
SCHOOL LIBRARY SYSTEM GRANT 2017-18 Mini grants through BOCES for School Library Media Specialists.	3,025.00	-	3,025.00	-	-	Various Schools
STATE SUPPORTED SCHOOLS 4201 Schools for the Blind and Deaf	100,000.00	-	26,487.45	19,505.00	54,007.55	Spec Ed/Business Office
TOTALS:	3,553,662.14	477,867.81	1,993,996.02	578,762.08	503,036.23	

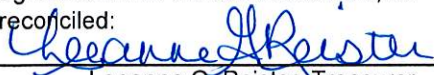
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018**

Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			\$ 430,223.34
	Receipts:			
	Local Revenues	20,030.00		
	State Aid/Federal Aid	440,794.39		
	Transfer from General (20% funding)			
	Transfer from General DT/DF	103,100.00		
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	<u>Total Receipts:</u>			<u>563,924.39</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 204731-204771		75,778.97	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		99,686.95	
	Transfer to Trust & Agency re: Sales Tax			
	<u>Total Disbursements:</u>			<u>(175,465.92)</u>
31-Mar	ENDING BALANCE	<u>\$ 563,924.39</u>	<u>\$ 175,465.92</u>	<u>818,681.81</u>

BANK RECONCILIATION

BALANCE PER BANK:	399,428.36
ADD: NSF Check	
Interfund Transfer from General Fund	423,850.39
SUBTRACT:	
Outstanding Checks	(4,596.94)
Outstanding Payment Center Fees	
ADJUSTED BANK BALANCE	<u>818,681.81</u>
BALANCE PER BOOKS	<u>818,681.81</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE March 31, 2018

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2017-18	1,309,761.00	-	1,267,760.76	-	42,000.24
Capital 12-13 Funded by General Fund	250,000.00	165,099.19	84,900.81	-	-
Capital 13-14 Funded by General Fund	369,200.00	127,076.50	68,068.00	117,486.89	56,568.61
Capital 14-15 Funded by General Fund	250,000.00	30,800.00	-	-	219,200.00
Capital 15-16 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 16-17 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve & Obligations- Dec 11, '12 Proposition	42,239,786.00	37,176,344.52	1,759,730.75	1,077,434.48	2,226,276.25
Capital Funded by Donations - Dec 11, 2012 Proposition (Dec 11, 2012 Total Proposition = \$43,131,786)	417,400.00	417,400.00	-	-	-
Subtotal - Capital Fund	45,586,147.00	37,916,720.21	3,180,460.32	1,194,921.37	3,294,045.10
Debt Service	8,199,069.00	-	7,465,608.00	733,461.00	-
TOTALS :	53,785,216.00	37,916,720.21	10,646,068.32	1,928,382.37	3,294,045.10

RESERVE BALANCES March 31, 2018

DESCRIPTION	FUND BALANCE AT 07/01/2017	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,133,090.93		5,861.48		5,138,952.41
Capital Reserve	14,100,038.29		10,807.39		14,110,845.68
Instructional Technology Capital Reserve	1,501,617.17		1,687.78		1,503,304.95
Insurance Reserve	1,220,526.90		1,371.83		1,221,898.73
Unemployment Insurance Reserve	392,483.34	(40,000.00)	443.03		352,926.37
Reserve for Liability	1,684,336.91	(50,000.00)	1,893.13		1,636,230.04
Reserve for Tax Certiorari	738,414.73		829.94		739,244.67
Employee Benefit & Accrued Liability Reserve	2,059,919.34	(400,000.00)	1,984.64		1,661,903.98
Reserve for Retirement Contributions	2,003,404.21	(203,000.00)	2,092.41		1,802,496.62
Workers' Compensation Reserve	180,110.89	(20,000.00)	184.58		160,295.47
TOTALS :	29,013,942.71	(713,000.00)	27,156.21	-	28,328,098.92

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018**

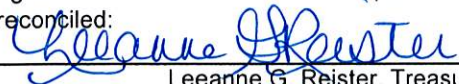
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			<u>\$ 2,714,674.23</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	330.18		
	Net Transfers			
	Total Receipts:			<u>330.18</u>
	Disbursements:			
	EFT/Wire Transfers			
	Payroll Funding		309.50	
	Capital Checks-# 60093		10,500.00	
	Capital Checks-Dec 2012 Prop # 869			
	Capital Checks-Dec 2012 Prop BAN # 4284-4293		173,324.62	
	Bus Purchase Reserve Checks (200027)			
	Transfer to Debt Service (BAN Premium)			
	Net Transfers			
	Total Disbursements:			<u>(184,134.12)</u>
31-Mar	ENDING BALANCE	<u>\$ 330.18</u>	<u>\$ 184,134.12</u>	<u>2,530,870.29</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,599,455.06
ADD: Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(68,584.77)
Outstanding Transfer	
ADJUSTED BANK BALANCE	<u>2,530,870.29</u>
BALANCE PER BOOKS	<u>2,530,870.29</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018**


**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			\$	8,286,942.62
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		214.29		
	Interest -Tax Certiorari		93.95		
	Interest- Unemployment Insurance		49.93		
	Interest- Employee Benefit & Accrued Liabilities		262.03		
	Interest- Employee Retirement Contribution		254.87		
	Interest- Workers' Compensation		22.91		
	Interest- Insurance Reserve		155.28		
	Total Receipts:				1,053.26
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund				
	Total Disbursements:				-
31-Mar	ENDING BALANCE		\$ 1,053.26	\$ -	8,287,995.88

BANK RECONCILIATION

BALANCE PER BANK:	8,287,995.88
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	8,287,995.88
BALANCE PER BOOKS	8,287,995.88

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 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			<u>\$20,750,948.37</u>
	Receipts:			
	Interest - Bus Purchase Reserve	658.42		
	Interest - Capital Reserve	1,305.20		
	Interest - Capital IT Reserve	191.05		
	Transfer from General Fund	-		
	Total Receipts:			<u>2,154.67</u>
	Disbursements:			
	Transfer to Capital Fund			
	Total Disbursements:			<u>-</u>
31-Mar	ENDING BALANCE	<u>\$ 2,154.67</u>	<u>\$ -</u>	<u>20,753,103.04</u>

BANK RECONCILIATION

BALANCE PER BANK:	20,753,103.04
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>20,753,103.04</u>
BALANCE PER BOOKS	<u>20,753,103.04</u>

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 Veronica M. Walker, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018**

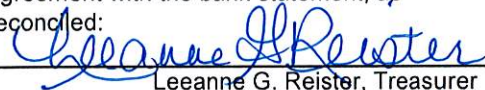
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			\$ 1,446,868.72
	Receipts:			
	Transfer from General Fund (per appropriations)	464,200.00		
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	144.06		
	Net Transfers			
	<u>Total Receipts:</u>			<u>464,344.06</u>
	Disbursements:			
	Checks (001048)		219,273.50	
	Depository Trust Company (Wires)		464,200.00	
	Transfer to General Fund			
	<u>Total Disbursements:</u>			<u>(683,473.50)</u>
31-Mar	ENDING BALANCE	<u>\$ 464,344.06</u>	<u>\$ 683,473.50</u>	<u>1,227,739.28</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,227,739.28
ADD:	
Transfer from General Fund	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>1,227,739.28</u>
BALANCE PER BOOKS	<u>1,227,739.28</u>

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 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2018
Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
28-Feb	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	257,092.10		
Total Receipts:				257,092.10
	Disbursements:			
	JP Morgan Chase Withdrawal		257,092.10	
Total Disbursements:				(257,092.10)
31-Mar	ENDING BALANCE	\$ 257,092.10	\$ 257,092.10	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD:	-
SUBTRACT:	-
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

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Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Veronica M. Walker, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION March 31, 2018

SCHOOL	BEGINNING BALANCE 7/1/2017	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 1/31/2018
Allen Creek Elementary	2,229.03	565.93	759.87	2,035.09
Jefferson Road Elementary	1,667.23	1,572.75	2,531.01	708.97
Mendon Center Elementary	8,274.37	12,779.18	10,762.73	10,290.82
Park Road Elementary	4,644.89	6,135.74	7,453.24	3,327.39
Thornell Road Elementary	5,083.16	5,766.00	4,598.53	6,250.63
Barker Road Middle School	29,387.05	94,925.49	83,757.54	40,555.00
Calkins Road Middle School	62,895.28	74,130.24	67,340.00	69,685.52
Sutherland High School	62,707.29	87,818.77	66,003.20	84,522.86
Mendon High School	97,545.98	133,057.67	125,966.59	104,637.06
TOTALS :	274,434.28	416,751.77	369,172.71	322,013.34

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			341,075.53
ADD:	Outstanding Deposits / Bank Adjustments		
	NSF Checks		1,707.30
SUBTRACT:			
	Outstanding Checks		(20,769.49)
ADJUSTED BANK BALANCE			<u>322,013.34</u>
BALANCE PER BOOKS			<u>322,013.34</u>

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 03/02/2018 To: 03/31/2018
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
03/07/2018	016733	TO MAKE FUNDS AVAILABLE FOR WORKSHOPS THROUGH BOCES.	A231-2100-465 R	BR SchISuppt Trav Conf	-150.00	
			A231-2100-490 R	BR SchISuppt BOCES		150.00
03/07/2018	016860	TRANSFER OF FUNDS TO COVER A WORKSHOP FOR 4TH GRADE TEACHERS.	A117-2110-500 R	TR Tch RegSch Supplies	-180.00	
			A117-2020-490 R	TR Supr RegSch BOCES		180.00
03/02/2018	016873	Budget Transfer for Interpreter Services for IEP Meeting for Student.	A410-2251-422 R	SpEd Office Consultants	-79.00	
			A410-2251-408 R	SpEd Office Interpreter		79.00
03/06/2018	016953	To cover mileage expense.	A720-1240-465 R	SUPT Travel & Conference	-280.43	
			A720-1240-466 R	SUPT Mileage		280.43
03/06/2018	016954	To cover the cost of library books.	A112-2610-500 R	AC Library Supplies	-275.00	
			A112-2610-481 R	AC Library Textbooks		275.00
03/07/2018	016979	To cover the cost of library supplies.	A341-2610-455 R	MHS Library Equip Rpr	-435.00	
			A341-2610-500 R	MHS Library Supplies		435.00
03/07/2018	017036	TRANSFER FUNDS FROM SCIENCE SUPPLIES TO SCIENCE CONTRACTUAL TO COVER FIELD TRIP.	A341-2176-500 R	MHS Science Supplies	-205.00	
			A341-2176-400 R	Contracted Services		205.00
03/07/2018	017119	TO PROVIDE FUNDS FOR CONTRACTUAL SERVICES.	A232-2100-500 R	CR SchISuppt Supplies	-87.50	
			A232-2176-500 R	CR Science Supplies	-87.50	
			A232-2100-400 R	CR SchISuppt Contr Svc		175.00
03/08/2018	017121	TRANSFER FUNDS TO COVER THE COST OF SUPPLIES.	A341-2134-400 R	MHS World Lang Contr Sn	-100.00	
			A341-2134-468 R	MHS World Lang Members	-250.00	
			A341-2134-500 R	MHS World Lang Supplies		350.00
03/08/2018	017123	To pay for paving and fencing services to expand MCE parking lot.	A640-1622-420 R	OM Utilities Natural Gas	-145,000.00	
			A640-1620-400 R	OM Contracted Services		145,000.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 03/02/2018 To: 03/31/2018
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/13/2018	017182	TO COVER VARIOUS MCSBA MEETINGS FOR THE BOARD OF EDUCATION.	A710-1040-465 R	BOE Travel & Conference	-500.00	
			A710-1010-465 R	BOE Travel & Conference		500.00
03/09/2018	017183	TO COVER THE COST OF PRINTER CARTRIDGES FOR PRINTERS IN SOCIAL STUDIES ROOMS	A340-2182-500 R	SHS SocStudies Supplies	-270.00	
			A340-2100-505 R	SHS Schl Suppt Prnt Cart		270.00
03/12/2018	017184	TRANSFER FUNDS FROM WORLD LANGUAGE SUPPLIES TO CULTURAL ARTS BOCES TO COVER A FIELD TRIP.	A341-2100-500 R	MHS SchlSuppt Supplies	-120.11	
			A341-2134-500 R	MHS World Lang Supplies	-529.89	
			A341-2110-493 R	MHS Young Aud-Cultural Ar		650.00
03/08/2018	017185	TO COVER THE COST OF CONTRACTUAL SERVICES.	A830-9060-800 R	BEN Hospital Medical	-675.00	
			A340-2176-400 R	SHS Science Contract Sv		675.00
03/12/2018	017195	To cover the cost of printer cartridges.	A113-2110-403 R	JR Tch RegSch Field Trips	-500.00	
			A113-2100-505 R	JR Schl Suppt Print Cart		500.00
03/15/2018	017579	To cover cost of BOCES workshop.	A640-1620-400 R	OM Contracted Services	-155.00	
			A640-1620-490 R	OM BOCES		155.00
03/12/2018	017585	TO COVER THE COST OF REPLACEMENT OF DIVING BOARDS - CRMS POOL.	A232-2100-200 R	CR SchlSuppt Equipment	-2,772.40	
			A610-1310-200 R	FIN BusAdmn Equipment	-4,258.00	
			A300-2855-200 R	HS Athletics Equipment		7,030.40
03/12/2018	017586	TO COVER THE COST FOR PLAYGROUND MULCH FOR ELEMENTARY SCHOOLS.	A640-1622-418 R	OM Utilities Electricity	-11,750.00	
			A640-1620-500 R	OM Supplies		11,750.00
03/12/2018	017587	FOR HEADPHONES FOR THE MCE COMPUTER LAB TO BE FUNDED BY PTSA.	A830-9060-800 R	BEN Hospital Medical	-375.00	
			A114-2110-500 R	MC Tch RegSch Supplies		375.00
03/13/2018	017614	TO MAKE FUNDS AVAILABLE FOR CONTRACTUAL SERVICES.	A231-2100-500 R	BR SchlSuppt Supplies	-175.00	
			A231-2100-400 R	BR SchlSuppt Contr Svc		175.00

PITTSFORD CENTRAL SCHOOL DISTRICT
Budgetary Transfer Report
Current Appropriation - Effective From: 03/02/2018 To: 03/31/2018
Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/13/2018	017631	To cover the cost of Travel & Conference.	A511-2076-468 R	STD Science Memberships	-30.00	
			A511-2076-465 R	STD Science Trav Conf		30.00
03/14/2018	017669	TO COVER THE COST OF BOCES WORKSHOP.	A710-1040-465 R	BOE Travel & Conference	-155.00	
			A720-1240-490 R	SUPT BOCES Services		155.00
03/14/2018	017720	To pay for contractual services.	A440-2820-500 R	SPSV PsychSv Supplies	-740.00	
			A440-2820-400 R	SPSV PsychSv Contract Sv		740.00
03/16/2018	017756	TRANSFER FUNDS FROM SPECIAL ED SUPPLIES TO LIBRARY SUPPLIES TO COVER THE COST OF LIBRARY SUPPLIES.	A341-2250-500 R	MHS SpEd Supplies	-162.83	
			A341-2610-500 R	MHS Library Supplies		162.83
03/16/2018	017779	To provide funds for grade 5 textbooks.	A112-2110-500 R	AC Tch RegSch Supplies	-627.30	
			A112-2110-480 R	AC Tch RegSch Textbooks		627.30
03/20/2018	017844	Transfer funds to cover the cost of printer cartridges.	A113-2100-506 R	JR SchI Suppt Copy Paper	-86.78	
			A113-2100-505 R	JR SchI Suppt Print Cart		86.78
03/20/2018	017851	Transfer SpEd supplies into School Supplies to purchase tables for first grade.	A113-2250-500 R	JR SpEd Supplies	-334.05	
			A113-2100-500 R	JR SchISuppt Supplies		334.05
03/26/2018	017888	TRANSFER FUNDS TO COVER MATH SUPPLIES.	A341-2158-406 R	MHS Math Entry Fees	-300.00	
			A341-2158-500 R	MHS Math Supplies		300.00
03/22/2018	017895	To cover the cost of Travel & Conference.	A550-2060-466 R	DAT Mileage	-52.22	
			A550-2060-465 R	DAT Travel and Conference		52.22
03/20/2018	017898	To provide funds for library supplies.	A231-2610-400 R	BR Library Contracted Svc	-1,800.00	
			A231-2610-500 R	BR Library Supplies		1,800.00
03/20/2018	017899	TO COVER THE COST OF BOCES WORKSHOP.	A340-2100-465 R	SHS SchISuppt Trav Conf	-155.00	
			A340-2100-490 R	SHS SchISuppt BOCES		155.00

PITTSFORD CENTRAL SCHOOL DISTRICT
Budgetary Transfer Report
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Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/20/2018	017930	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.				
			A232-2158-406 R	CR Math Entry Fees	-284.00	
			A232-2100-465 R	CR SchlSuppt Trav Conf		284.00
03/20/2018	017938	TO COVER REIMBURSEMENT OF FREE/REDUCED MEALS FOR FEBRUARY 2018.				
			A830-9060-800 R	BEN Hospital Medical	-7,560.75	
			A100-2100-500 R	ES Supplies & Materials		2,446.25
			A200-2100-500 R	Supplies & Materials		2,221.25
			A300-2100-500 R	Supplies & Materials		2,893.25
03/20/2018	017940	To pay for School Improvement Trainings through BOCES.				
			A830-9060-800 R	BEN Hospital Medical	-15,000.00	
			A510-2010-490 R	CURINS BOCES Services		15,000.00
03/20/2018	017944	To pay for Paving and Fencing to expand MCE parking lot.				
			A640-1620-400 R	OM Contracted Services	-72,500.00	
			A640-1620-500 R	OM Supplies		72,500.00
03/20/2018	017966	To cover the cost for BOCES trainings.				
			A100-2136-465 R	ES InstrChall Trav Conf	-300.00	
			A511-2064-465 R	STD Music Trav Conf	-170.00	
			A510-2010-490 R	CURINS BOCES Services		470.00
03/22/2018	017977	TO PROVIDE FUNDS FOR YEAR END SUPPLY PURCHASES.				
			A231-2143-455 R	BR HomeCar Equip Rpr	-250.00	
			A231-2143-500 R	BR HomeCar Supplies		250.00
03/22/2018	018023	TO COVER THE COST OF SCIENCE SUPPLIES.				
			A340-2176-400 R	SHS Science Contract Sv	-678.00	
			A340-2176-500 R	SHS Science Supplies		678.00
03/22/2018	018031	To cover the cost of purchasing two tables.				
			A113-2110-400 R	JR Tch RegSch Contract S	-300.00	
			A113-2100-500 R	JR SchlSuppt Supplies		300.00
03/22/2018	018032	TO MAKE FUNDS AVAILABLE FOR BOCES WORKSHOP.				
			A231-2100-465 R	BR SchlSuppt Trav Conf	-75.00	
			A231-2100-490 R	BR SchlSuppt BOCES		75.00
03/22/2018	018034	To provide funds for library supplies.				
			A231-2610-400 R	BR Library Contracted Svc	-200.00	
			A231-2610-500 R	BR Library Supplies		200.00

PITTSFORD CENTRAL SCHOOL DISTRICT
Budgetary Transfer Report
Current Appropriation - Effective From: 03/02/2018 To: 03/31/2018
Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/22/2018	018040	TO COVER THE COST OF END OF THE YEAR STUDENT INSTRUMENT CLEANING.	A117-2164-500 R	TR Music Instr Supplies	-100.00	
			A117-2167-500 R	TR PhysEd Supplies	-100.00	
			A117-2164-455 R	TR Music Instr Equip Rpr		200.00
03/31/2018	018053	Transfer funds to Art Supplies for year end purchases.	A115-2100-500 R	PR SchISuppt Supplies	-48.29	
			A115-2113-500 R	PR Art Supplies		48.29
03/26/2018	018057	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.	A232-2158-468 R	CR Math Memberships	-105.00	
			A232-2100-465 R	CR SchISuppt Trav Conf		105.00
03/22/2018	018061	FOR END OF YEAR FIELD TRIPS FUNDED BY DONATION FROM ICF INTERNATIONAL DUE TO SURVEY PARTICIPATION.	A830-9060-800 R	BEN Hospital Medical	-1,000.00	
			A341-2110-403 R	MHS Tch RegSchField Trip		1,000.00
03/23/2018	018064	TRANSFER FUNDS TO SCHOOL SUPPORT SUPPLIES.	A341-2152-500 R	MHS English Supplies	-25.63	
			A341-2100-500 R	MHS SchISuppt Supplies		25.63
03/22/2018	018067	To purchase a Treadmill for CRMS fitness room.	A640-1621-200 R	OM Custodial Equipment	-2,772.40	
			A232-2100-200 R	CR SchISuppt Equipment		2,772.40
03/23/2018	018072	TO COVER CONTRACTUAL COSTS.	A340-2100-505 R	SHS SchI Suppt Prnt Cart	-1,155.00	
			A340-2100-400 R	SHS SchISuppt Contr Svc		1,000.00
			A340-2100-490 R	SHS SchISuppt BOCES		155.00
03/23/2018	018123	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.	A550-2060-466 R	DAT Mileage	-0.60	
			A550-2060-465 R	DAT Travel and Conference		0.60
03/26/2018	018128	To pay for software upgrade and 2 year service maintenance agreement.	A410-2251-500 R	SpEd Office Supplies	-285.27	
			A410-2251-400 R	SpEd Office Contractual		285.27
03/23/2018	018131	TRANSFER FUNDS TO COVER YEAR END SUPPLIES.	A341-2140-400 R	MHS HealthEd Contract Sv	-100.00	
			A341-2140-500 R	MHS HealthEd Supplies		100.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
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 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/23/2018	018138	TRANSFER FUNDS TO COVER YEAR END SUPPLIES.				
			A341-2815-455 R	MHS HealthSv Equip Rpr	-13.00	
			A341-2815-500 R	MHS HealthSv Supplies		13.00
03/26/2018	018317	TO MAKE FUNDS AVAILABLE FOR BOCES SCIENCE WORKSHOP.				
			A231-2100-465 R	BR SchISuppt Trav Conf	-175.00	
			A231-2100-490 R	BR SchISuppt BOCES		175.00
03/27/2018	018344	TRANSFER FUNDS TO COVER END OF THE YEAR MUSIC EXPENSES.				
			A340-2164-406 R	SHS Music Instr Entry Fee	-160.00	
			A340-2165-468 R	SHS Music Vocal Member	-150.00	
			A340-2164-500 R	SHS Music Instr Supplies		310.00
03/23/2018	018350	TRANSFER FUNDS FOR LIBRARY BOOKS FUNDED BY DONATION FROM CRMS STUDENT COUNCIL BOOK FAIR.				
			A830-9060-800 R	BEN Hospital Medical	-901.14	
			A232-2610-500 R	CR Library Supplies		901.14
03/26/2018	018362	TO COVER THE COST FOR A FIELD TRIP.				
			A341-2100-500 R	MHS SchISuppt Supplies	-15.91	
			A341-2610-500 R	MHS Library Supplies		15.91
03/26/2018	018363	TRANSFER FUNDS FROM CO/CURRICULAR MEMBERSHIP TO CO/CURRICULAR SUPPLIES.				
			A341-2850-468 R	MHS Co-Curric Membershi	-15.00	
			A341-2850-500 R	MHS Co-Curric Supplies		15.00
03/26/2018	018364	TRANSFER FUNDS TO COVER THE COST OF MATH SUPPLIES.				
			A341-2100-500 R	MHS SchISuppt Supplies	-109.83	
			A341-2158-500 R	MHS Math Supplies		109.83
03/29/2018	018395	TO COVER THE COST OF COPY PAPER AND CONTRACTUAL SERVICES.				
			A340-2134-500 R	SHS World Lang Supplies	-440.00	
			A340-2176-500 R	SHS Science Supplies	-675.00	
			A340-2100-506 R	SHS SchI Suppt Copy Pap		440.00
			A340-2176-400 R	SHS Science Contract Sv		675.00
03/27/2018	018396	TO COVER THE COST OF CONTRACTUAL SERVICES.				
			A231-2100-500 R	BR SchISuppt Supplies	-250.00	
			A231-2100-400 R	BR SchISuppt Contr Svc		250.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
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 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/26/2018	018399	To pay for required Speech Testing instruments and supplement APE supplies for the purchase of 2 bicycles.	A410-2251-466 R	SpEd Office Mileage	-1,650.00	
			A420-2255-500 R	SpEd Sv Speech Supplies		1,362.00
			A420-2256-500 R	SpEd Sv Adapt PE Supplies		288.00
03/26/2018	018418	TRANSFER FUNDS TO COVER YEAR END SUPPLIES.	A341-2176-406 R	MHS Science Entry Fees	-225.00	
			A341-2176-500 R	MHS Science Supplies		225.00
03/27/2018	018428	TRANSFER FUNDS TO COVER YEAR END SUPPLIES.	A341-2113-500 R	MHS Art Supplies	-52.13	
			A341-2116-500 R	MHS Business Supplies	-68.79	
			A341-2140-500 R	MHS HealthEd Supplies	-4.19	
			A341-2167-500 R	MHS PhysEd Supplies	-16.31	
			A341-2815-500 R	MHS HealthSv Supplies	-8.54	
			A341-2100-500 R	MHS SchISuppt Supplies		149.96
03/27/2018	018473	TRANSFER FUNDS TO COVER A FIELD TRIP.	A341-2182-500 R	MHS SocStudies Supplies	-498.96	
			A341-2110-403 R	MHS Tch RegSchField Trip		498.96
03/27/2018	018482	TO PROVIDE FUNDS FOR COPY PAPER.	A232-2134-500 R	CR World Lang Supplies	-81.85	
			A232-2100-506 R	CRMS SchI Suppt Copy Pap		81.85
03/27/2018	018486	T cover the cost of supplies.	A113-2100-400 R	JR SchISuppt Contr Svc	-105.20	
			A113-2100-500 R	JR SchISuppt Supplies		105.20
03/28/2018	018502	To cover the cost of print toner.	A540-2173-468 R	ProfDev TC Memberships	-13.03	
			A540-2173-505 R	ProfDev TC Print Cart		13.03
03/28/2018	018514	TO COVER THE COST OF SUPPLIES AND THE YEAR END COPY PAPER ORDER.	A341-2100-500 R	MHS SchISuppt Supplies	-999.15	
			A341-2100-506 R	MHS SchI Suppt Copy Paper		991.02
			A341-2152-500 R	MHS English Supplies		8.13

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 03/02/2018 To: 03/31/2018
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/28/2018	018526	TO COVER MEMBERSHIP RENEWALS.				
			A341-2100-468 R	MHS SchISuppt Membersh	-124.00	
			A341-2020-490 R	MHS Supr RegSch BOCES		124.00
03/28/2018	018566	TRANSFER FUNDS TO COVER THE COST OF INSTRUMENT MUSIC REPAIRS.				
			A341-2164-500 R	MHS Music Instr Supplies	-695.00	
			A341-2164-455 R	MHS Music Instr Equip Rpr		695.00
03/28/2018	018584	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.				
			A232-2100-465 R	CR SchISuppt Trav Conf	-1,852.00	
			A232-2020-465 R	CR Supr RegSch Trav Conf		1,852.00
03/28/2018	018595	TO PROVIDE FUNDS FOR PRINTER CARTRIDGE.				
			A232-2100-506 R	CRMS SchI Suppt Copy Pa	-449.55	
			A232-2100-505 R	CRMS SchI Suppt Prnt Cart		449.55
03/28/2018	018630	To purchase printer cartridges for remainder of school year.				
			A113-2020-468 R	JR Supr RegSch Members	-300.00	
			A113-2100-500 R	JR SchISuppt Supplies	-53.77	
			A113-2810-500 R	JR Counseling Supplies	-21.91	
			A113-2815-500 R	JR HealthSv Supplies	-29.75	
			A113-2100-505 R	JR SchI Suppt Print Cart		405.43
03/29/2018	018647	To cover the cost of supplies.				
			A113-2020-465 R	JR Supr RegSch Trav Conr	-50.00	
			A113-2113-500 R	JR Art Supplies	-16.55	
			A113-2164-500 R	JR Music Instr Supplies	-101.33	
			A113-2165-500 R	JR Music Vocal Supplies	-31.32	
			A113-2167-500 R	JR PhysEd Supplies	-147.70	
			A113-2110-500 R	JR Tch RegSch Supplies		346.90
03/29/2018	018684	TO COVER THE COST OF CONTRACTUAL SERVICES.				
			A830-9060-800 R	BEN Hospital Medical	-810.00	
			A340-2176-400 R	SHS Science Contract Sv		810.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 03/02/2018 To: 03/31/2018
 Fiscal Year: 2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	
03/31/2018	018807	To correct negative budget codes.					
			A100-2100-173 R	ES SchISuppt OT/Extra hrs	-588.57		
			A100-2110-121 R	ES Tch RegSch 1-3	-6,515.45		
			A100-2820-159 R	ES PsychSv Psych Salary	-1,301.80		
			A200-2100-173 R	MS SchISuppt OT/Extra hr:	-14.85		
			A200-2100-173 R	MS SchISuppt OT/Extra hr:	-13.93		
			A200-2152-131 R	MS EnglishTeacher Sal	-187.20		
			A200-2250-131 R	MS SpEd Tchr Salary	-15,447.40		
			A300-2100-173 R	HS SchISuppt OT/Extra hrs	-102.96		
			A300-2100-173 R	HS SchISuppt OT/Extra hrs	-150.23		
			A540-2173-168 R	ProfDev TC Clerk Sub Sal:	-95.10		
			A720-1240-466 R	SUPT Travel & Conference	-523.47		
			A100-2110-123 R	ES Tch RegSch 4-5		6,515.45	
			A100-2250-121 R	ES SpEd Tchr Salary		15,447.40	
			A112-2100-173 R	AC SchISuppt OT/Extra hrs		14.71	
			A113-2100-173 R	JR SchISuppt OT/Extra hrs		11.00	
			A114-2100-173 R	MC SchISuppt OT/Extra hrs		428.18	
			A115-2100-173 R	PR SchISuppt OT/Extra hrs		45.82	
			A117-2100-173 R	TR SchISuppt OT/Extra hrs		88.86	
			A200-2153-131 R	MS Reading/Literacy Tchr		187.20	
			A200-2820-159 R	MS PsychSv Psych Salary		1,301.80	
			A231-2100-173 R	BR SchISuppt OT/Extra hrs		14.85	
			A232-2100-173 R	CR SchISuppt OT/Extra hrs		13.93	
			A300-2815-173 R	HS HealthSv OT/Extra hrs		102.96	
			A341-2100-173 R	MHS SchISuppt OT/Extra hr		150.23	
			A540-2173-161 R	ProfDev TC Clerk Salary		95.10	
			A720-1240-466 R	SUPT Mileage		523.47	
			Total for Fund A - GENERAL FUND		-312,914.82	312,914.82	

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Date of Treasurer's Report for BOE review

Date Completed

Person Completing

Heleanne Reister
D. T. Kenney
5/7/2018
4/9/2018
Chawn Cul-Sroco

**Pittsford Central School District
Annual Report on Extraclassroom Activity Funds**

Allen Creek Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance March 31, 2018
Student Council	\$ 2,229.03	\$ 565.93	\$ 759.87	\$ 2,035.09
Sales Tax Payable	-			-
	<u>\$ 2,229.03</u>	<u>\$ 565.93</u>	<u>\$ 759.87</u>	<u>\$ 2,035.09</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 2,012.79
Less Outstanding Checks	-
Plus NSF Check	22.30
Book Balance at End of Month	<u>\$ 2,035.09</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 2,035.09</u>

Jefferson Road Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance March 31, 2018
Student Council	\$ 1,667.23	\$ 1,572.75	\$ 2,531.01	\$ 708.97
	<u>\$ 1,667.23</u>	<u>\$ 1,572.75</u>	<u>\$ 2,531.01</u>	<u>\$ 708.97</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 735.22
Less Outstanding Checks	(26.25)
Plus Outstanding Receipts	-
Book Balance at End of Month	<u>\$ 708.97</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 708.97</u>

Mendon Center Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance March 31, 2018
Student Council	\$ 784.98	\$ 6,490.64	\$ 5,673.47	\$ 1,602.15
Bookstore	5,327.03	3,396.28	1,708.32	7,014.99
Newspaper Club	-	247.00	247.00	-
Ski Club	2,037.17	1,872.00	2,400.00	1,509.17
Sales Tax	125.19	773.26	733.94	164.51
	<u>\$ 8,274.37</u>	<u>\$ 12,779.18</u>	<u>\$ 10,762.73</u>	<u>\$ 10,290.82</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 10,654.78
Less Outstanding Checks	(363.96)
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Book Balance at End of Month	<u>\$ 10,290.82</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 10,290.82</u>

Park Road Elementary

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2017</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance March 31, 2018</u>
Student Council	\$ 3,400.04	\$ 4,578.42	\$ 5,576.42	\$ 2,402.04
Ski Club	1,226.35	1,313.74	1,647.48	892.61
Sales Tax	18.50	243.58	229.34	32.74
	<u>\$ 4,644.89</u>	<u>\$ 6,135.74</u>	<u>\$ 7,453.24</u>	<u>\$ 3,327.39</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 3,633.39
Less Outstanding Checks	(306.00)
Plus Outstanding Receipts - Deposits in Transit	
Book Balance at End of Month	<u>\$ 3,327.39</u>
<u>Other Accounts</u>	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 3,327.39</u>

Thornell Road Elementary School

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2017</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance March 31, 2018</u>
Student Council	\$ 3,720.62	\$ 3,162.96	\$ 1,793.27	\$ 5,090.31
Ski Club	1,362.54	2,346.15	2,678.00	1,030.69
Sales Tax	-	256.89	127.26	129.63
	<u>\$ 5,083.16</u>	<u>\$ 5,766.00</u>	<u>\$ 4,598.53</u>	<u>\$ 6,250.63</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 6,250.63
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Book Balance at End of Month	<u>\$ 6,250.63</u>
<u>Other Accounts</u>	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 6,250.63</u>

Barker Road Middle School

<u>Club/Activity</u>	Beginning Balance		Ending Balance	
	July 1, 2017	Receipts	Disbursements	March 31, 2018
Adventure Club	\$ 1,002.13	\$ 15,798.50	\$ 15,765.55	\$ 1,035.08
Art Club	71.90	-	-	71.90
Bookstore	3,714.62	2,251.00	1,752.38	4,213.24
Drama Club	7,058.95	16,863.36	15,955.27	7,967.04
Gay Straight Alliance	25.00	-	-	25.00
Science Olympiad	599.79	1,154.00	240.11	1,513.68
Home & Careers	583.24	2,487.58	1,631.83	1,438.99
Latin Club	1.48	200.00	200.00	1.48
Music Activities	4,475.27	19,234.00	19,144.06	4,565.21
Robotics Club	221.42	-	-	221.42
Ski Club	2,052.72	7,210.00	5,010.00	4,252.72
Student Council	6,996.52	27,809.29	23,497.78	11,308.03
Yearbook	2,548.11	1,328.70	12.44	3,864.37
Sales Tax	35.90	589.06	548.12	76.84
	<u>\$ 29,387.05</u>	<u>\$ 94,925.49</u>	<u>\$ 83,757.54</u>	<u>\$ 40,555.00</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 44,115.71
Less Outstanding Checks	(3,590.71)
Plus Outstanding Receipts	-
Plus NSF Check	30.00
Book Balance at End of Month	<u>\$ 40,555.00</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 40,555.00</u>

Calkins Road Middle School

<u>Club/Activity</u>	Beginning Balance		Ending Balance	
	July 1, 2017	Receipts	Disbursements	March 31, 2018
Art Club	\$ 85.16	\$ -	\$ -	\$ 85.16
Best Buddies	84.00	-	-	84.00
Bookstore	1,338.06	827.27	791.26	1,374.07
Drama Club	23,575.79	23,246.65	21,790.44	25,032.00
Home & Careers	3,427.66	1,857.15	1,845.46	3,439.35
Latin Club	1,020.30	700.00	700.00	1,020.30
Music Activities	14,288.53	20,299.45	15,606.35	18,981.63
Ski Club	1,720.98	6,885.00	6,660.00	1,945.98
Spanish Club	1,363.06	-	141.26	1,221.80
Student Council	4,704.39	20,099.38	19,622.31	5,181.46
Yearbook	11,249.05	85.08	26.20	11,307.93
Sales Tax Payable	38.30	130.26	156.72	11.84
	<u>\$ 62,895.28</u>	<u>\$ 74,130.24</u>	<u>\$ 67,340.00</u>	<u>\$ 69,685.52</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 78,036.31
Less Outstanding Checks	(8,350.79)
Plus Outstanding Receipts	-
Plus NSF Check - Stop Payment	-
Plus Bank Service Charges	-
Book Balance at End of Month	<u>\$ 69,685.52</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 69,685.52</u>

Sutherland High School

Club/Activity	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance March 31, 2018
Class of 2017	1,747.43		1,747.43	-
Class of 2018	2,699.93	6,166.57	3,032.34	5,834.16
Class of 2019	1,523.46	2,658.08	334.50	3,847.04
Class of 2020	1,267.03	2,304.15	1,687.27	1,883.91
Class of 2021	-	1,982.54	1,145.50	837.04
Band	718.00	2,372.47	2,340.39	750.08
Best Buddies	242.25	85.23	-	327.48
Debate Club	-	-	-	-
DECA Club	648.60	8,500.00	8,964.60	184.00
Drama	8,439.74	4,495.77	4,007.19	8,928.32
Fine Arts	114.67	77.78	-	192.45
Gay Straight Alliance	320.77	-	-	320.77
Latin Club	659.59	4,814.48	2,546.26	2,927.81
Link Crew	1,334.69	27.00	1,075.98	285.71
MasterMinds	-	-	-	-
Model UN	3,767.07	8,141.08	8,260.08	3,648.07
Musicals	10,828.74	22,529.79	12,068.37	21,290.16
National Honor Society	-	-	-	-
Newspaper-Midnight	208.02	-	-	208.02
Pegasus	1,026.65	1,000.00	1,599.98	426.67
Project Earth	473.74	314.73	238.00	550.47
Runway for Relief	-	3,187.80	-	3,187.80
Show Choir	1,214.11	4,006.50	3,479.00	1,741.61
Ski Club	1,888.53	4,029.42	4,502.00	1,415.95
Student Council	12,648.69	3,769.25	3,571.07	12,846.87
Tri-M	3,542.74	-	3,196.00	346.74
Yearbook	6,560.77	5,933.00	109.58	12,384.19
Sales Tax Payable	832.07	1,423.13	2,097.66	157.54
	\$ 62,707.29	\$ 87,818.77	\$ 66,003.20	\$ 84,522.86

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 87,684.26
Less Outstanding Checks	(3,361.40)
Plus Outstanding Receipts - NSF checks	200.00
Plus Outstanding Receipts - Deposits in Transit	-
Book Balance at End of Month	<u>\$ 84,522.86</u>
Other Accounts	
Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 84,522.86</u>

Mendon High School

<u>Club/Activity</u>	Beginning Balance July 1, 2017	Receipts	Disbursements	Ending Balance March 31, 2018
Class of 2017	4,047.19	-	4,047.19	-
Class of 2018	10,159.61	3,277.03	935.14	12,501.50
Class of 2019	3,835.99	7,216.80	3,805.01	7,247.78
Class of 2020	6,173.69	1,557.85	599.78	7,131.76
Class of 2021	-	2,582.55	1,596.35	986.20
Anime Club	34.50	-	-	34.50
Art Club	20.99	-	-	20.99
ASI Club	246.99	-	-	246.99
Best Buddies	-	195.08	-	195.08
Bookstore	2,943.24	1,268.15	2,469.70	1,741.69
Concert Band	-	594.00	594.00	-
DECA Club	353.70	21,281.56	19,343.93	2,291.33
Diversity Club	11.65	-	5.98	5.67
Drama Club	10,209.46	984.00	1,610.68	9,582.78
Electrathon	217.94	-	-	217.94
Runway for Relief	422.20	408.96	411.76	419.40
French Club	81.65	364.00	91.75	353.90
Latin Club	811.02	160.00	170.00	801.02
Link Crew	3,093.99	1,212.00	1,600.66	2,705.33
Model UN	1,179.89	13,387.97	14,023.97	543.89
Musical Activities	23,849.72	17,305.27	17,504.22	23,650.77
National Honor Society	1,399.53	-	213.42	1,186.11
Orchestra	660.54	246.00	324.73	581.81
Pittsford Girl Up	414.88	144.24	203.81	355.31
Reality Check	185.74	-	14.98	170.76
Science Olympiad	343.77	-	225.00	118.77
Concert Choir	1,357.66	15,989.55	16,532.00	815.21
Spanish Club	17.11	-	-	17.11
Students against Cancer	-	131.71	-	131.71
Student Council	6,453.57	5,186.48	4,299.80	7,340.25
Technology Club	683.85	2,648.37	1,759.03	1,573.19
Virtual Enterprises	1,124.68	480.00	760.85	843.83
Wind Ensemble	2,521.26	23,850.75	25,120.00	1,252.01
Women's A Cappella	435.78	168.05	212.45	391.38
Yearbook	13,631.64	11,571.87	6,361.19	18,842.32
Sales Tax Payable	622.55	845.43	1,129.21	338.77
	\$ 97,545.98	\$ 133,057.67	\$ 125,966.59	\$ 104,637.06

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 107,952.44
Less Outstanding Checks	(4,770.38)
Plus Outstanding Receipts - NSF checks	1,455.00
Book Balance at End of Month	<u>\$ 104,637.06</u>

Other Accounts

Petty Cash Funds	\$ -
CD's	\$ -
Savings	\$ -
Total Cash Balance at End of Month	<u>\$ 104,637.06</u>

TOTAL OF ALL CLUBS

322,013.34

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK


RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE Date: May 7, 2018
Bid Title: Field Maintenance Products
Advertised Date: April 20, 2018, *The Daily Record*
Date of Bid Opening: April 30, 2018
Time of Bid Opening: 11:00 A.M.
FUNDS: O&M Supply Budget A-640-1620-500

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Field Maintenance Products	Lakeside Sod Supply	\$ 29,728.00
TOTAL:		<u><u>\$ 29,728.00</u></u>

Comments: Field Maintenance Products Bid was reviewed by Marcia Holmes, Coordinator of Support Services. Lakeside Sod Supply Co. Inc. was the only vendor to submit a bid response.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE Date: May 7, 2018
Bid Title: Playing Field Top Dressing
Advertised Date: April 20, 2018, *The Daily Record*
Date of Bid Opening: April 30, 2018
Time of Bid Opening: 11:00 A.M.
FUNDS: O&M Supply Budget A-640-1620-500

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Playing Field Top Dressing	Spallina Materials, Inc.	\$ 3,365.00

TOTAL:

\$ 3,365.00

Other Bidders: Lakeside Sod Supply Co Inc: \$4,860

Comments: Playing Field Top Dressing Bid responses were reviewed by Marcia Holmes, Coordinator of Support Services; Cynthia Heagerty, Deputy Purchasing Agent; and Karen Houston, Purchasing Agent. Award recommendation is based on lowest responsive and responsible bidder meeting District specifications.

Darrin T. Kenney

Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK


RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE Date: May 7, 2018
Bid Title: Stage Rigging Safety Check
Advertised Date: April 20, 2018 *The Daily Record*
Date of Bid Opening: April 30, 2018
Time of Bid Opening: 11:00 A.M.
FUNDS: 2018-2019 O&M Contractual Budget A-640-1620-400

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
18-19 Stage Rigging	Reynolds Drapery Service, Inc.	\$ 17,600.00
Safety Check		\$ 17,600.00

Comments: Stage Rigging Safety Check Bid begins July 1, 2018 through June 30, 2019. Reynolds Drapery Service Inc. was the only bidder. Bid response was reviewed by Marcia Holmes, Coordinator of Support Services, Cynthia Heagerty, Deputy Purchasing Agent, and Karen Houston, Purchasing Agent.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

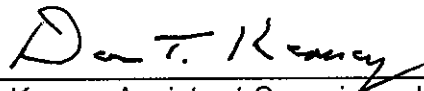
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE Date: May 7, 2018
Bid Title: Swimming Pool Supplies
Advertised Date: April 20, 2018 *The Daily Record*
Date of Bid Opening: April 30, 2018
Time of Bid Opening: 11:00 A.M.
FUNDS: 2018-2019 O&M Supply Budget A-640-1620-500

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
18-19 Swimming Pool Supplies	Professional Pools of Rochester	See attached item list for price per unit.

Comments: Pool Supplies Bid contract runs July 1, 2018 through June 30, 2019. Professional Pools of Rochester was the only bidder. Bid response was reviewed by Marcia Holmes, Coordinator of Support Services, Cynthia Heagerty, Deputy Purchasing Agent, and Karen Houston, Purchasing Agent.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL
 75 BARKER ROAD - EAST OFFICES
 PITTSFORD, NY 14534

BID SHEET FOR POOL SUPPLIES
 2018-2019

Bids will be received at 75 Barker Road East Offices, Pittsford, NY until 11:00 a.m. on Monday, April 30, 2018. Bidders are to use the attached bid form in submitting their bid.

<u>ITEM</u>	<u>PRICE</u>	<u>UNIT</u>
Liquid Chlorine (Sodium Hypochlorite), Gal.	2.75	Gallon
ACCU-TAB Blue 55 lb. PPG calcium Hypochlorite	143.00	pail
Muriatic Acid (Hydrochloric), 4 gal/cs	24.40	Case
Sodium Bicarbonate - 50 lb bag	23.40	Bag
Calcium Chloride Flake - 50 lb bag	21.00	Bag
Super Clarifier (Clear Result)	5.28	
Wipe Out - 25 lb pail	118.34	pail
R-0870-1 DPD Powder. 10 gm	9.57	Each
8100 Filter Bag, Fine	4000.00 48.97	Each
R0871-C FAS DPT Titrating, chlorine	13.42	Each
R-1003J Phenol Red, 2 oz.	6.92	Each
Midget Comparator, pH, 6.8.-8.2	43.60	Each
R-0007-C Thiosulfate N/10	5.58	Each
R0008-C Total Alklnity Indicatoe	5.72	Each
R-0009-C Sulfuric Acid.12N	5.32	Each
R0010-C Calcium Buffer	6.92	Each
R-0012-C Hardness Reagent	6.81	Each
4024 Test Cell, 11.5 mL	5.72	Each
CASE DEPOSIT (4 gal)	8.00	
CASE RETURN (4 gal)	8.00	
Sodium Thiosulfate 20 LB pails	50.00	

BIDDER Professional Pools of Rochester BY Coleston Scheitz

ADDRESS 160 Despatch Drive East Rochester, NY 14445

PHONE 585-381-2136 (office) DATE 4/20/18

585-694-9209 (Mobile)

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

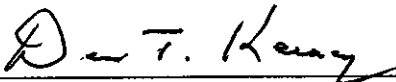
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenny, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: May 7, 2018
TOPIC: Dust Mop and Uniform Service
Advertised Date: April 20, 2018 *The Daily Record*
Date of Bid Opening: April 30, 2018
Time of Bid Opening: 11:00 A.M.
SOURCE OF FUNDS: 2018-2019 O&M and Food Service Contractual Budgets

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
18-19 Dust Mop & Uniform Service	Unifirst	\$ 24,000.00 See attached list.
TOTAL:		<u>\$ 24,000.00</u> (Cost Estimated)

Comments: Dust Mop and Uniform Service Bid contract runs July 1, 2018 through June 30, 2019. Unifirst was the only bidder. Bid response was reviewed by Marcia Holmes, Coordinator of Support Services, Cynthia Heagerty, Deputy Purchasing Agent, and Karen Houston, Purchasing Agent.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL
BID FORM FOR DUST MOP, CLEANING CLOTHS AND
GARMENT RENTAL SERVICE
2018-2019

Bids will be received at the Administrative Offices of the Pittsford Central School District, 75 Barker Road, Pittsford, New York until 11:00 a.m. on Monday, April 30, 2018. Bidders are to use the following bid form in submitting their bids.

DUST MOP SRVC	\$ <u>0.00</u>	
24" MOPS	\$ <u>.39</u>	
36" MOPS	\$ <u>.57</u>	
48" MOPS	\$ <u>.77</u>	
60" MOPS	\$ <u>.96</u>	
CLEANING CLOTHS	\$ <u>.05</u>	\$ <u>#585</u> Annual
Standard Size		
RENTAL GARMENTS		
One (1) pant and shirt	\$ <u>.45</u>	\$ _____
Combination		
Jacket	\$ <u>.37</u>	\$ _____

ESTIMATED TOTAL YEARLY COST
 BASED ON QUANTITIES HEREIN

\$not enough information
provided to complete yearly
cost.

BIDDER UniFirst BY JASON Drummey
 ADDRESS 2085 Brighton Henrietta TL rd 14623 PHONE 585-272-4690
 DATE 4/25/18

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

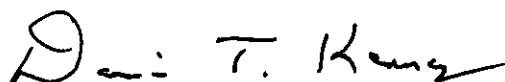
TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE DATE: May 7, 2018
TOPIC: Fresh Pizza
Advertised Date: April 13, 2018, *The Daily Record*
Date of Bid Opening: April 20, 2018
Time of Bid Opening: 11:00 A.M.
Source of Funds: 5/8/18-6/30/19 School Lunch Fund: C94 2860 410
(Approximately 14 Months)

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting District specifications:

Vendor	Item Bid	Cost per Pizza
Dominos	Cheese and Pepperoni Pizza	\$6.95
	Cheese Pizza	\$6.95

Other Bidders: Salvatore's \$8.00/ea Cheese/Pepperoni; \$8.00/ea Cheese; Whole Grain Dough \$9.00/ea Both Cheese/Pepperoni and Cheese
Bay & Goodman No Bid

Comments: The 18-19 Fresh Pizza Bid runs from 05/08/18 - 06/30/19. (Pizza is sold a la carte in the school lunchrooms at all nine Pittsford Schools during the school year.) Domino's Pizza and Salvatore's Pizza submitted bid responses. Bid responses were reviewed by Paulette Vangellow, Food Service Director, Cynthia Heagerty, Deputy (Sub) Purchasing Agent, and Karen L. Houston, Purchasing Agent. After discussion with Ms. Vangellow, Ms. Houston recommends awarding the Fresh Pizza Bid to Domino's who is the lowest bid response.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

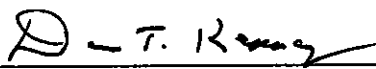
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: May 7, 2018
TOPIC: BOCES II Cooperative Fine Paper Bid RFB-1825-18
Date Advertised: February 21, 2018, *Democrat & Chronicle*
DATE BID OPENING: March 8, 2018
TIME: 2:00 PM
FUNDS: Budget Each Department and Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Duplicating Paper	Economy Paper	\$ 5,394.16
Awarded Vendors	Veritiv Operating Company	\$ 62.00
	Buffalo Envelope Company	\$ 420.60
	W.B. Mason	\$ 61,100.31
		<u>\$ 66,977.07</u>

Comments: The BOCES II Cooperative Fine Paper Bid contract is 5/1/18-10/31/18. Pittsford, BOCES and numerous School Districts participated. The bid was reviewed by Rose Brennan, BOCES II Bid Coordinator, and Karen L Houston, Purchasing Agent. Awards recommended to the responsive bidders meeting all bid specifications. Items purchased are identified on an ongoing basis by budget managers in the departments and schools.



Darrin Kenney, Assistant Superintendent for Business