

SAN MATEO UNION HIGH SCHOOL DISTRICT

504 Team Evaluation and Meeting Summary

Student		Student ID		Date	
School				Grade	

Team Members Present	
Name/Title	Signature

Indicate data reviewed by the 504 Team to determine eligibility:
<input type="checkbox"/> Strategies Implemented Prior to 504 Team Request for Assistance <input type="checkbox"/> Individualized Education Plan (IEP) <input type="checkbox"/> Previous Section 504 Plan <input type="checkbox"/> Background Information <input type="checkbox"/> Teacher Observation Report for Section 504 Evaluation <input type="checkbox"/> Recent report cards and previous grade history <input type="checkbox"/> Complete standardized test score history <input type="checkbox"/> Current and previous attendance history <input type="checkbox"/> Discipline history <input type="checkbox"/> Medical documentation <input type="checkbox"/> Psychological Evaluation <input type="checkbox"/> Any additional information available regarding the student <input type="checkbox"/> Presence of an obvious medical condition (i.e. Broken Limb) Other: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

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Based on the 504 Team's evaluation, answer the following eligibility questions:

1. Does the student have a mental or physical impairment Yes No

If yes, describe the student's physical or mental impairment, including the history and prognosis.

If yes, which of the following major life activities is being impacted by the disability? (Check all that apply)

- | | | | |
|--|-----------------------------------|----------------------------------|--|
| <input type="checkbox"/> learning | <input type="checkbox"/> seeing | <input type="checkbox"/> hearing | <input type="checkbox"/> breathing |
| <input type="checkbox"/> walking | <input type="checkbox"/> speaking | <input type="checkbox"/> working | <input type="checkbox"/> caring for self |
| <input type="checkbox"/> performing manual tasks | | | |

2. Does the impairment **substantially limit** one or more of the student's major life activities?
 Yes No

Considerations in determining whether an impairment substantially limits a major life activity:

- ✓ *What is the nature and severity of the impairment?*
- ✓ *How long will it last or is it expected to last?*
- ✓ *What is its permanent or long term impact or expected impact?*
- ✓ *Is the student unable to perform a major life activity that the average student of approximately the same age can perform, or is the student significantly restricted as to the condition, manner, or duration under which a particular major life activity is performed as compared to the average student of approximately the same age?*

If yes, specifically describe the substantial limitation(s).

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Section 504 Eligibility Statement

Please check one of the following based on the 504 Team's answers to the eligibility questions:

Student is ELIGIBLE for Section 504 (Questions 1 and 2 were answered "yes")

✓ The 504 Team will determine the necessary accommodations and write an appropriate 504 Plan.

OR

Student is NOT ELIGIBLE for Section 504 (At least one of the questions was answered "no")

Check one:

- The student does not have a physical or mental impairment and is therefore ineligible.
- The physical or mental impairment does not limit any major life activities.
- The student does have a physical or mental impairment; however the SST's evaluation did not indicate that it **substantially** limits any major life activities.

Give a brief explanation of why the student is NOT eligible and recommended strategies:
