

**3017**  
**Press Releases**

Only individuals who have prior administrative approval may issue press releases regarding school-related activities and events. The superintendent may delegate responsibility for communicating with the media to building principals, the activities director, event sponsors, and other staff on an ad hoc basis.

Adopted on: May 11, 2010  
Revised on: November 14, 2017  
Reviewed on: 1/14/2020