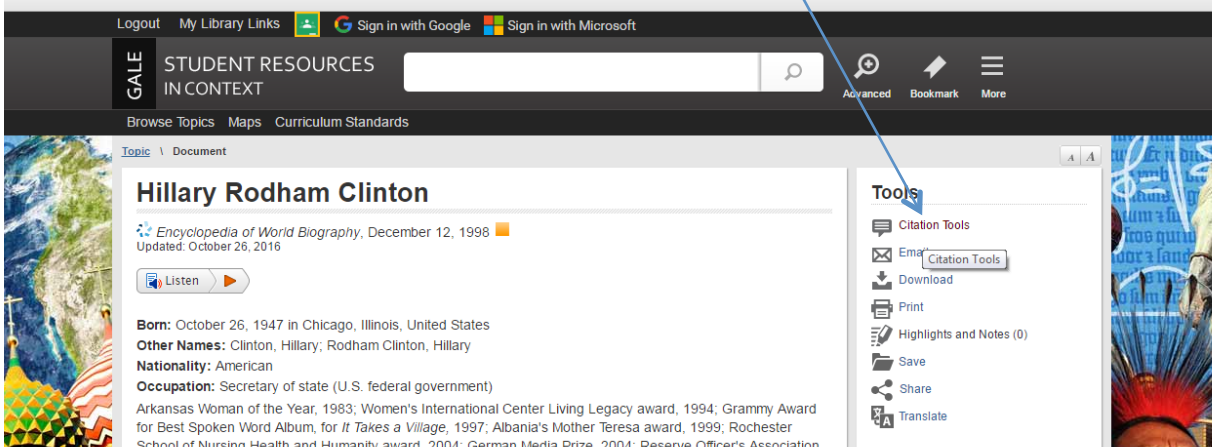


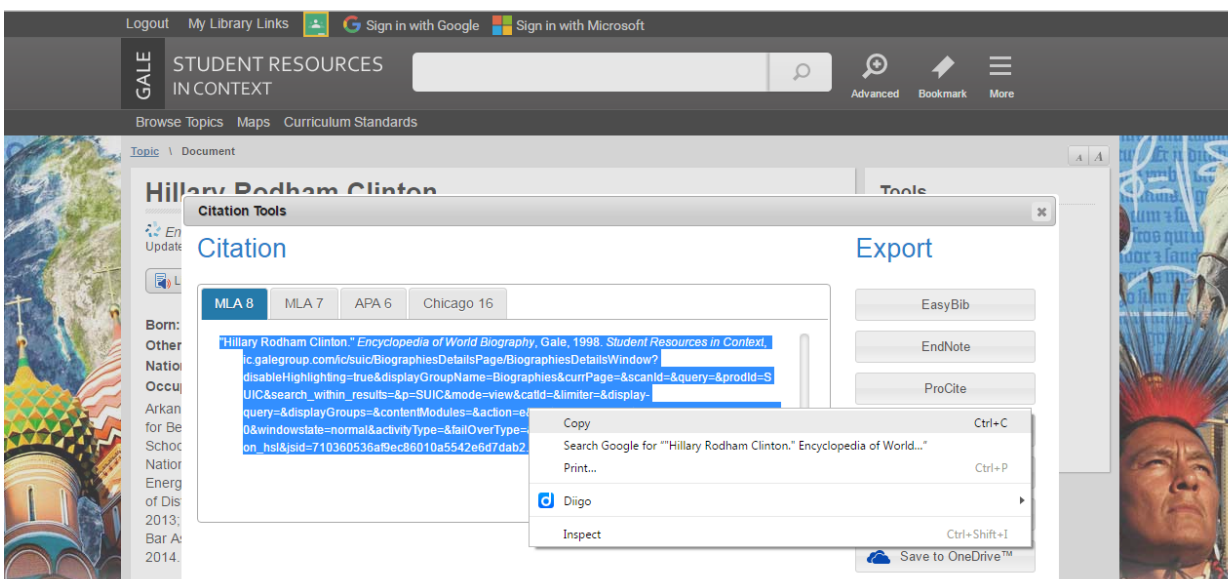
# HOW TO ENTER A DATABASE ARTICLE INTO A NOODLETOOLS PROJECT

Lapid – Fall 2016

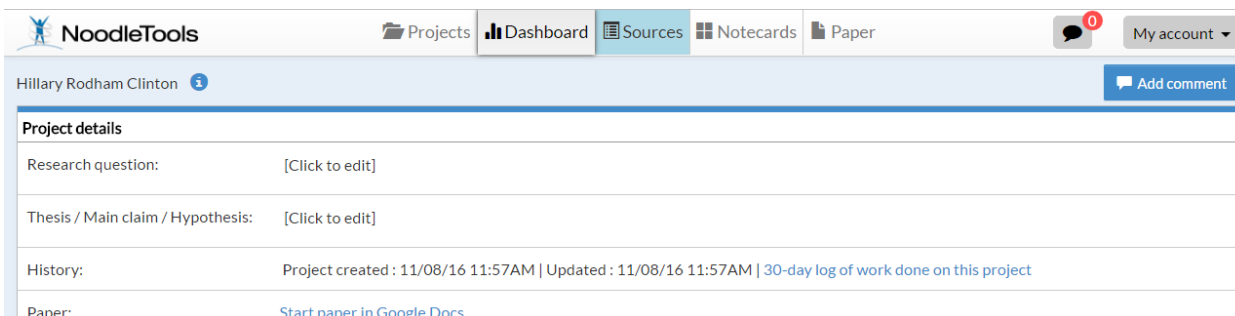
Click under the Tools bar for the article you want to cite on Citation Tools.



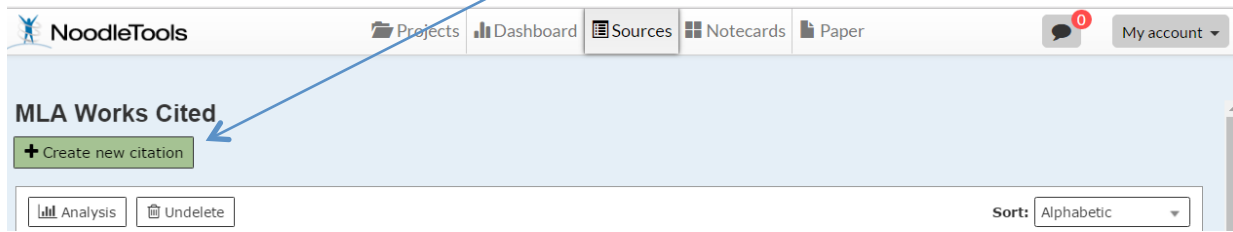
A second window will appear. Highlight the citation and copy (Ctrl C or right click Copy)



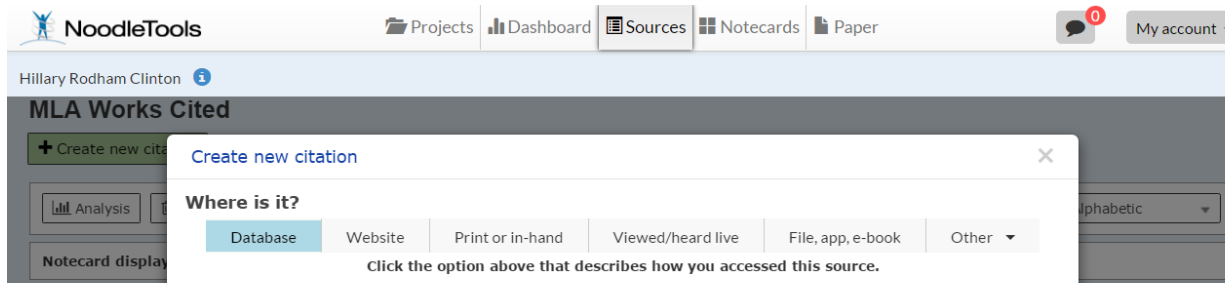
On your NoodleTools project, click on Sources tab at the top



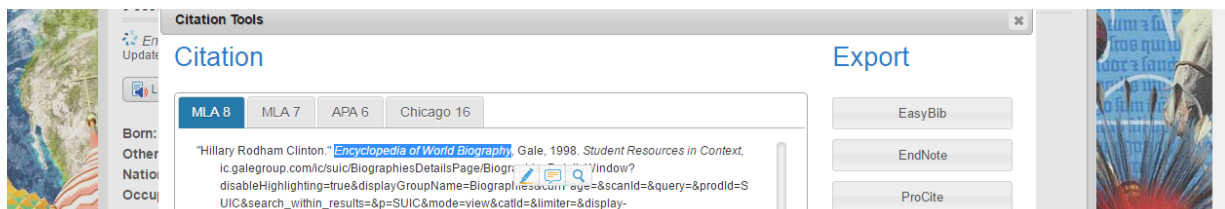
On the Sources page, click the green +Create new citation



Then choose the type of source you're citing, which in this example is a Database and click on it



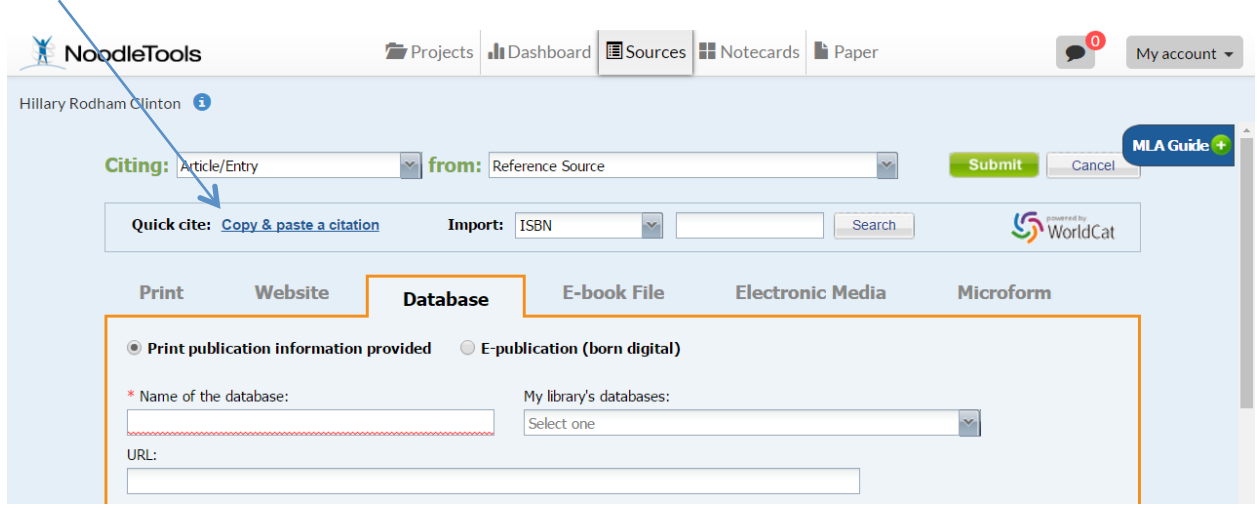
This particular article is from the *Encyclopedia of World Biography*



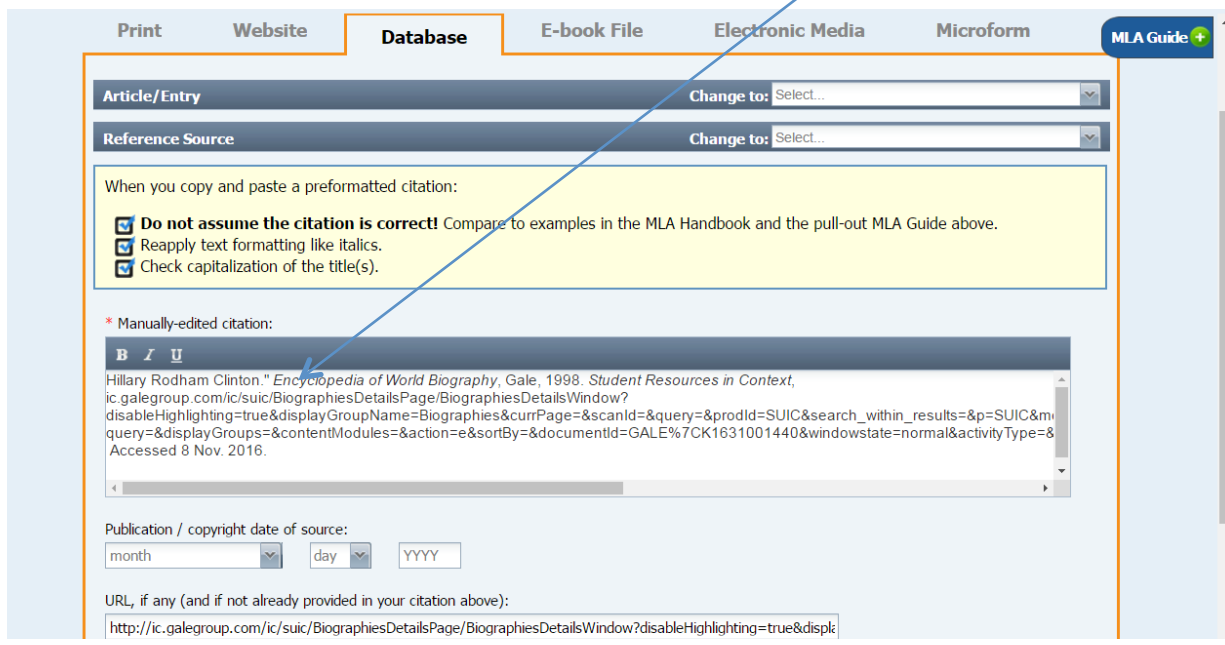
which is a Reference Source



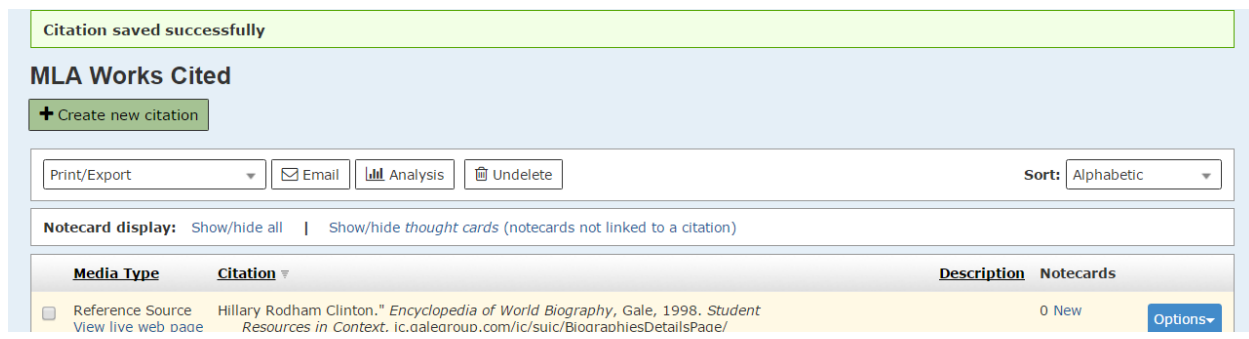
Instead of copying and pasting to all the fields in NoodleTools, click on the Quick Cite: Copy & paste a citation at the upper left of the page.



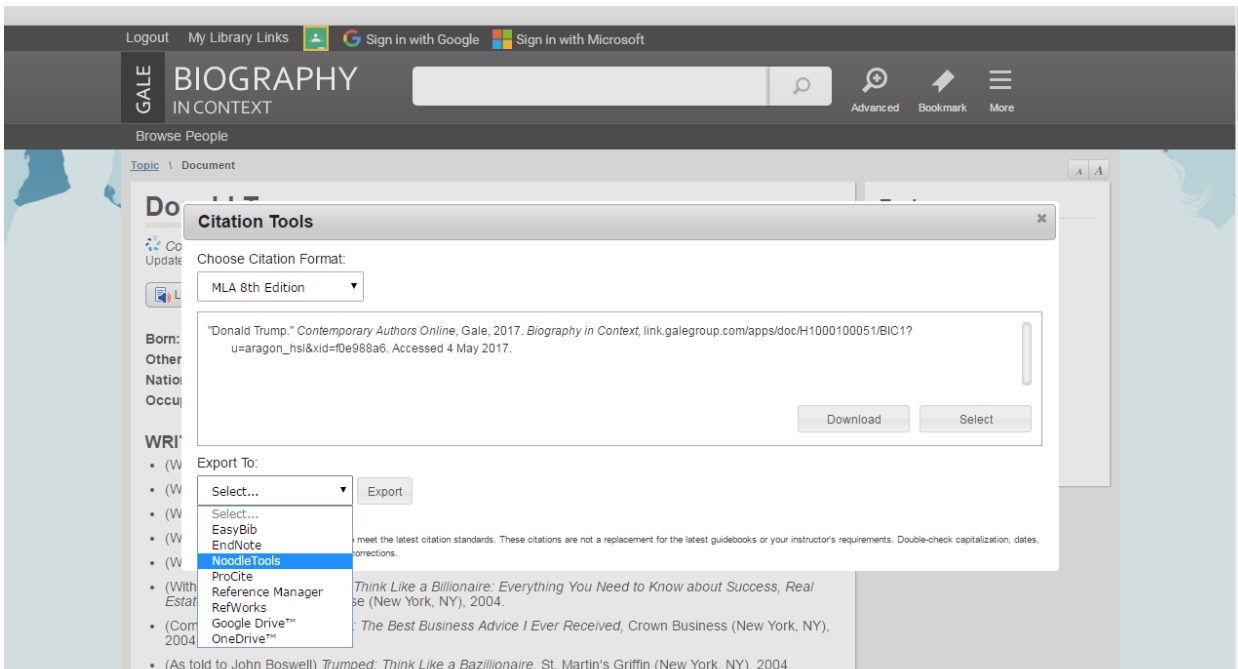
Then move your cursor into the box labeled with the red asterisk Manually-edited citation and paste your citation. Don't forget to also paste again the URL, so that you can more easily revisit the article later. Click the green Submit button at the top or bottom of the page.



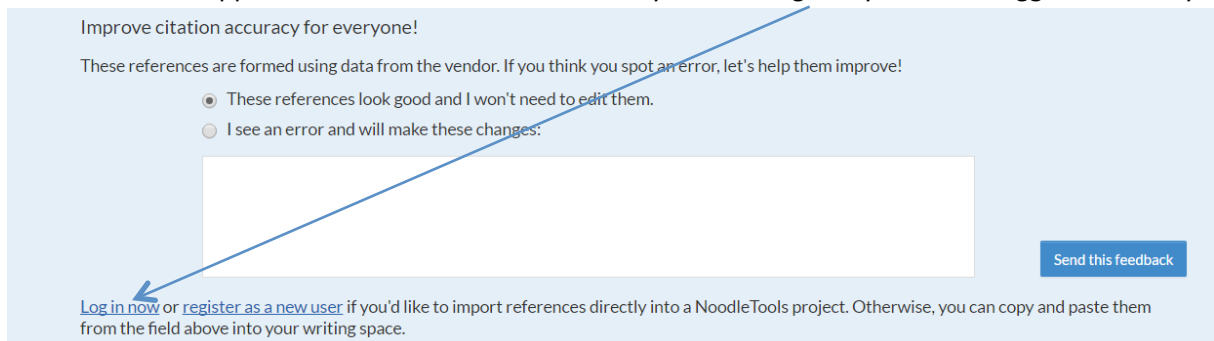
Your citation from the database article is now saved.



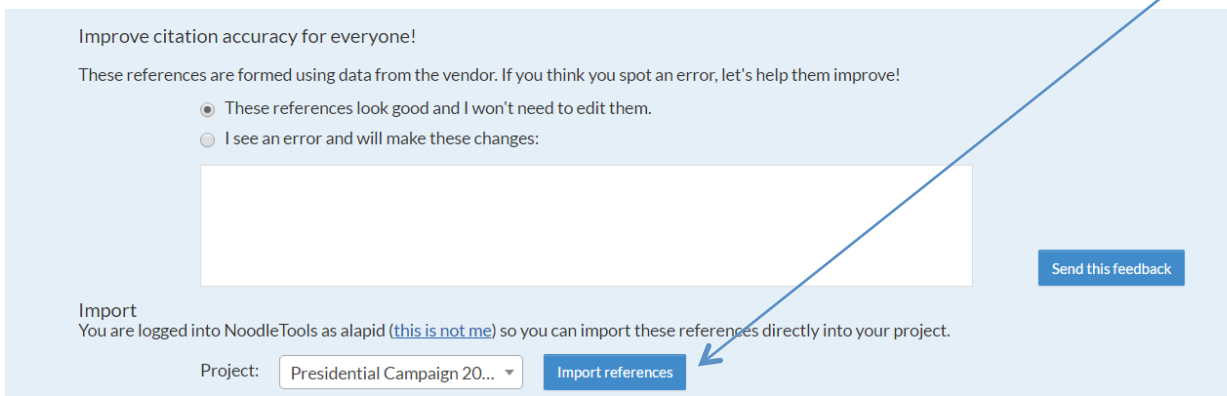
Alternatively, Gale Databases now allow a user to upload directly to NoodleTools. On the window that appears after clicking Citation Tools, click on the roll-down menu of “Export To” at the lower left and click on NoodleTools and then the Export button.



A second tab will appear that looks like below. You may need to log in if you're not logged in already.



After logging in, you'll get the following screen and you can then click on the blue button Import References



and then see your citation in your sources on NoodleTools.