



Burlingame School Advisory Council  
 March 8, 2017  
 3:30-5:00

Single Plan for Student Achievement/ School Goals:

- Prepare all students for college & career
- Prepare all students to be self directed and persistent learners
- All students demonstrate civic and socially responsible behavior
- Build positive school culture based on student well-being, inclusivity, and school spirit

Time	Agenda Item	Speaker	Objective and/or notes
3:30-3:40	Welcome and Introductions	Mrs. Feder and Mrs. Beswick, all	<ul style="list-style-type: none"> <li>• Welcome participants and Council Members.</li> <li>• Approve minutes from last meeting</li> </ul>
3:40-3:45	Public Comment	Open Forum	
3:45-4:00	Student Report Parent Report Staff Report		<ul style="list-style-type: none"> <li>• Hear from different members of school community regarding BHS activities and interests</li> </ul>
4:00-4:10	Data previewed at SAC Meetings	Belzer, Arbizu	<ul style="list-style-type: none"> <li>• UC A-G</li> <li>• CAASPP Math and English</li> <li>• Student Survey</li> <li>•</li> </ul>
4:10-4:25	District and BHS Priority Goal	Belzer, Arbizu, all	<ul style="list-style-type: none"> <li>• Review priority goal #1.</li> <li>• Question: What are we doing well/can we do to help all students meet class/school expectations?</li> <li>• Data: Demographic and Students with D and F's and below 2.0</li> </ul>
4:25-4:35	Office hours and Flex Time		<ul style="list-style-type: none"> <li>• Discuss idea of "Office Hours" imbedded in the day</li> </ul>
4:40-4:45	PD Requests (\$9,000 remaining)	Mr. Lien	<ul style="list-style-type: none"> <li>• English - AP Conference - \$2760.00</li> <li>• Dean - CSJOA conference - \$1037.28</li> </ul>

			<ul style="list-style-type: none"> <li>• Athletics - AD conference - \$609.31</li> </ul>
4:45-4:55	Announcements		<ul style="list-style-type: none"> <li>• Letters to Sala, Friday, S and S</li> <li>• Planning for next year, SAC Reps</li> <li>• Course selection process taking place</li> </ul>
4:55-5:00	Future Agenda Items	All	<ul style="list-style-type: none"> <li>• Meeting Norms</li> <li>• District LCAP (and LCFF)</li> <li>• Student Wellness and Support Services</li> <li>• School projects input</li> </ul>
	Meeting dates		9/14, 10/5 11/9, 1/11, 2/8, 3/8, 4/12, 5/10
	Previously shared information		
	Purpose and responsibilities of School Site Council		<ul style="list-style-type: none"> <li>• Provide Site based input for for school goals and District LCAP</li> <li>• Approve and monitor Single Plan For Student Achievement</li> <li>• Allocate Resources according to school priorities</li> <li>• Provide council and feedback regarding school issues and practices</li> </ul>
	School Goals (SPSA) and WASC Process		<ul style="list-style-type: none"> <li>• Prepare all students for college and career</li> <li>• Prepare all students to be self-directed and persistent learners</li> <li>• All students demonstrate civic and socially responsible behavior</li> </ul>

**SAC Responsibilities:**

To provide input, monitor and evaluate the Single Plan for Student Achievement (SPSA).  
 Allocate professional development funds according to school goals.  
 Provide input/feedback for fundraising priorities.

The California *Education Code* requires the school site councils to:

1. Measure effectiveness of improvement strategies at the school.
2. Seek input from school advisory committees.
3. Reaffirm or revise school goals.
4. Revise improvement strategies and expenditures.
5. Recommend the approved Single Plan for Student Achievement (SPSA) to the governing board.
6. Monitor implementation of the SPSA.

[Note: CDE Website](#)