

# **SAN MATEO UNION HIGH SCHOOL DISTRICT**

## **Citizens' Oversight Committee Measures M and O Annual Report Presentation October 24, 2019**



# Agenda

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- Letter from COC Chairs
- Bond Measures M and O
- Citizens Oversight Committee
- Bond-Funded Projects
- COC Activities
- Financial Summary 2018 - 2019
- Conclusions

# Letter From COC Chairs

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- I. Citizen's Oversight Committee (COC) for Bond Measures M (2006) & Measure O (2010)
- II. Met four times during the fiscal year to review Financial Reports, project expenditure summaries, project accomplishments, challenges and legal hurdles
- III. Measure M funded major construction projects including eight performing arts centers.
- IV. Measure O funds were used to retire a consolidated certificate of participation, as well as construction of a new science building at Hillsdale High School, new building at Burlingame High School, stadium lights and sound systems, Centrally located Maintenance, Operations and Student Nutrition facility, District Office, technology replenishment and the future Peninsula High School

## Letter From COC Chairs (cont'd)

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### **Accomplishments:**

- Recommended Deferred Maintenance Sinking Fund
- Recommended Operations staffing model to ensure adequately clean facilities
- Recommended mitigating encapsulated asbestos panels at HHS, MHS, and AHS.
- Recommended replacing all remaining non-safety glass
- The COC unanimously supports a capital facilities bond that will fund safety and security systems, educational facilities, sustainability and technology projects.
- The new bond would fund critical safety projects that were previously identified by the COC. This includes replacing the transite panels that contain asbestos at HHS, MHS, and AHS and installing state-of-the-art safety systems to safeguard our students and staff.

# Asbestos Panel

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## Health and Safety



Asbestos (Transite) panel

Encapsulation and/ or replacement

- 60 year old panels are deteriorating and allowing rodents to access the buildings
- Transite panels are single layer with no insulation and result in HVAC inefficiency.

## Letter From COC Chairs (cont'd)

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### **Adequate Facilities Staffing:**

- Capital Facilities Bond Measures:
  - Measure D (2000) is 19 years old
  - Measure M (2006) is 13 years old
  - Measure O (2010) is 9 years old
- Six comprehensive high schools reside on 191 acres
  - 1,464,793 square feet of building space
  - 23 sports fields
  - 48 Tennis Courts
  - 16.5 Outdoor Basketball Courts
  - 5 Outside Volleyball Courts
  - Facilities are technologically sophisticated with complex systems that require highly skilled staff to operate and maintain

## Letter From COC Chairs (cont'd)

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### **Other Facilities:**

- 47 acres
- 271,117 square feet of building

## Letter From COC Chairs (cont'd): Conclusion

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- Measures M and O have received excellent financial audits and performance audits. They are fiscally sound.
- All expenditures are compliant with Proposition 39, Article XIII A, Section 1(b)(3) of the California Constitution as applicable to the approved construction projects.

### Thank you's

- **Voters** of the community, without whom Measures M and O would not exist.
- The **SMUHSD Board of Trustees** for its support of these important facility improvement projects and your responsiveness to our concerns.
- **District staff and construction team**, especially Kevin Skelly, Elizabeth McManus, Debbie Arobio and Todd Lee.

Cindy Montgomery 2018-19 Chair

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# Bond Overview – Measure M

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- Measure M is a Proposition 39 bond initiative and required 55% approval by registered voters in the District.
- The purpose of Measure M is to implement the Capital Facilities Plan to renovate, remodel and expand the existing school facilities to provide safe, healthy and state-of-the-art teaching facilities for academic success.
- On November 7, 2006, the voters of San Mateo Union High School District approved Measure M and an extensive list of projects by a Yes vote of 66.5%.

# Bond Overview – Measure O

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- Measure O is a Proposition 39 bond initiative and required 55% approval by registered voters in the District.
- The purpose of Measure O is to complete the Board approved Capital Facilities Plan.
- On November 2, 2010, the voters of San Mateo Union High School District approved Measure O and an extensive list of projects by a Yes vote of 61.9%

# Proposition 39 Requirements

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- A list of projects was provided to the voters in the ballot measure.
  - A Citizens' Oversight Committee was established and will be in place throughout the life of Measures M and Measure O.
  - An annual report is made by the COC to inform the Board of Trustees and community about Measures M and Measure O expenditures and compliance with Proposition 39 requirements.
  - An annual financial audit is conducted of the funds until all funds have been expended.
  - An annual performance audit is conducted to ensure that funds have been expended only on the projects listed.
  - COC membership includes a minimum of seven members with at least one from each of following categories:
    - Parent
    - PTO member
    - Member of a taxpayers' organization
    - Business organization representative
    - Member of a senior citizen organization
  - Members can serve up to three, two-year terms.
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# **Purpose of Citizens' Oversight Committee**

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- Verify bond proceeds are expended on approved projects specified on the project list
- Inform the public concerning the expenditure of bond proceeds.

## **Oversight Responsibilities include:**

- Report to the Board of Trustees annually on the expenditure of Measure M and Measure O funds
- Inspect school facilities to validate that the bond funds are expended accordingly
- Verify that no funds are expended on teacher or administrator salaries or other school operating expenses.
- Review annual independent financial and performance audits.

# 2018-2019 Citizens' Oversight Committee Members

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## Committee Members as of June 30<sup>th</sup>:

- Cindy Montgomery, Chair      2<sup>nd</sup> term
- Dan Freeman      Ex Officio
- Patricia Griffin      Ex Officio
- Mike Loy      Ex Officio
- Simon Mazzola      2<sup>nd</sup> term
- Sherry Haber      2<sup>nd</sup> term

# Aragon High School Approved Project List

## Measure M-Completed Projects:

- Columbine locks installed
- Air conditioning for classrooms
- Stadium field artificial turf and all-weather track
- Stadium field bleachers and restrooms
- Student services building expansion
- Kitchen renovation
- Roof replacement and solar photovoltaic
- Swimming pool replacement
- 600 seat theatre
- Career Technology Education-Building (matching funds grant from the State of CA)
- Locker room, gyms renovation, weight room modernization
- Career Technology Education Grant-Biotechnology (matching funds grant from State of CA)
- Civil Improvements



# Aragon High School Approved Project List

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## Measure O

### Completed Project:

- Drainage improvements project
- Stadium field light and audio system

### Projects Underway:

- Ten years technology hardware upgrade, eight years have been completed



# Aragon High School-CTE Phase 1

## Before the CTE-Phase 1 Addition



After



# Aragon High School-Gym and Locker Room

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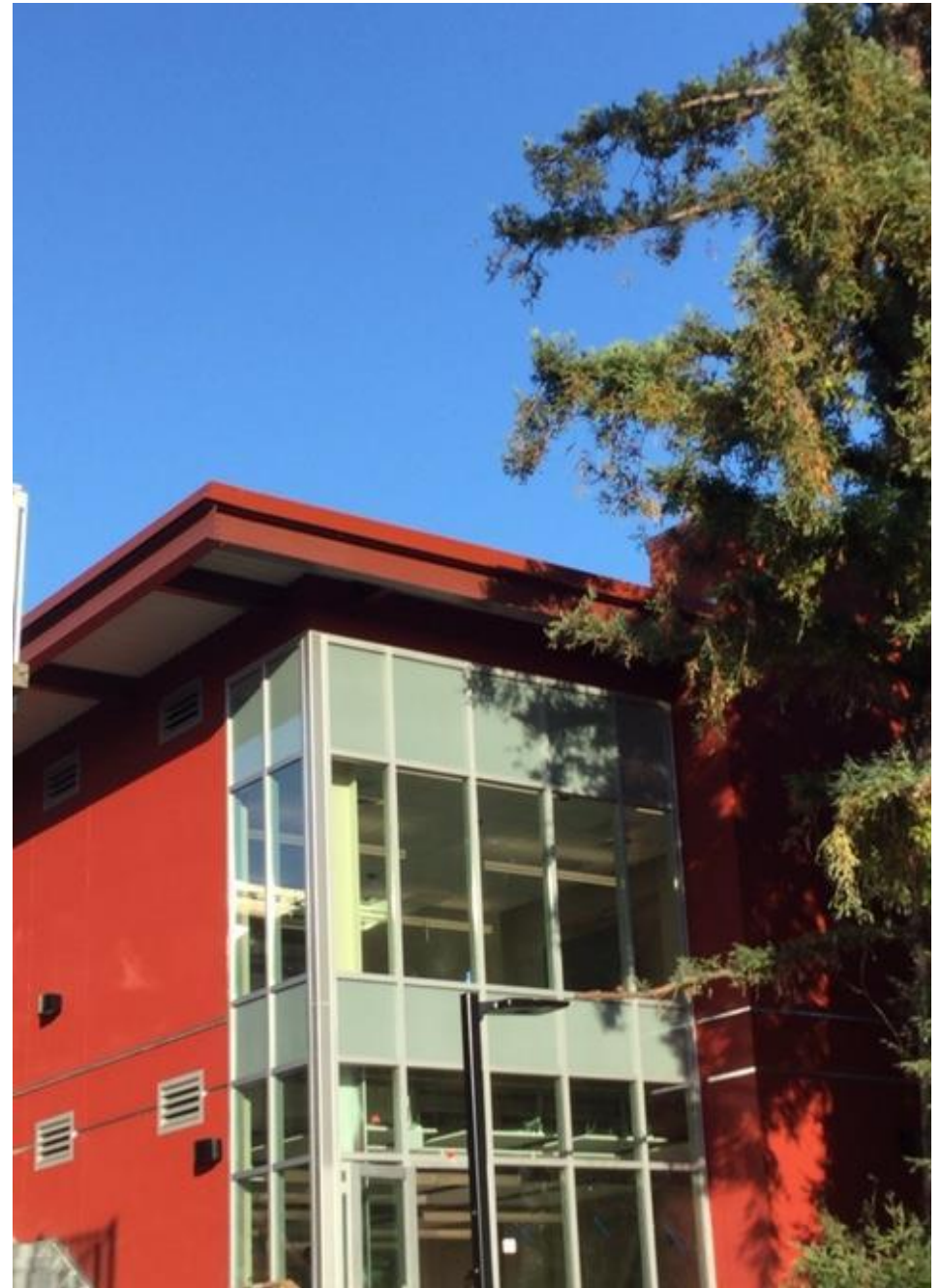
**Before**



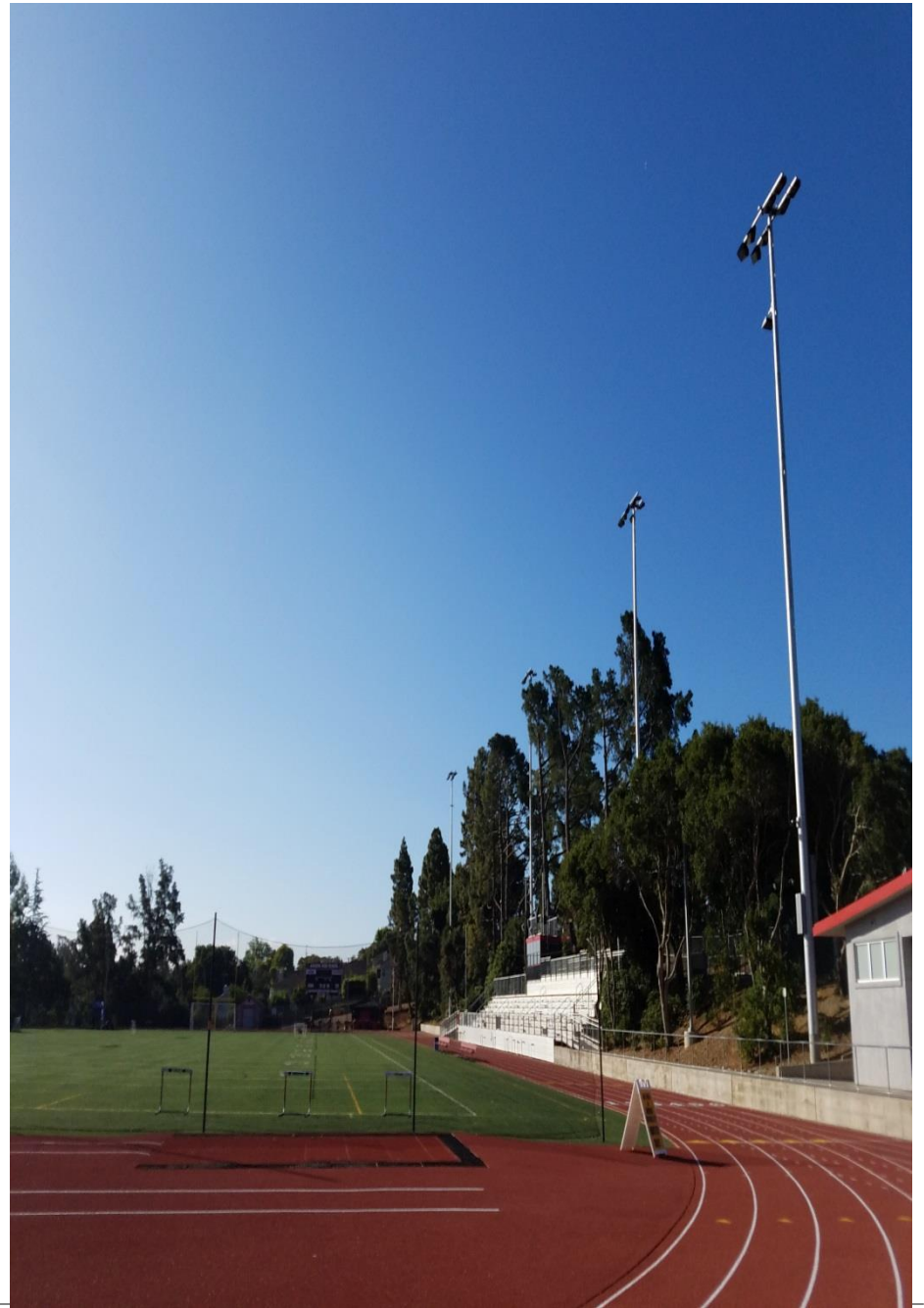
**After**



# Aragon High School-CTE Building (3<sup>rd</sup> Grant)



# Aragon High School-Stadium Field Lights and Audio



# **Burlingame High School Approved Project List**

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## **Measure M**

### **Completed Projects:**

- Modernized small and large gym and locker room renovation
- Career Technology Education-Industrial arts building (matching funds grant)
- Stadium field artificial turf replacement and restrooms
- Stadium field restrooms
- Columbine locks installed
- Theatre renovation
- Civil improvements
- Solar Photovoltaic system
- Replace Swimming pool pump
- Bleacher replacement
- New gym lobby
- Kitchen and cafeteria renovation

### **Projects Underway:**

- New 50 Meter Swimming Pool



# Burlingame High School Approved Project List

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## Measure O

### Completed Projects:

- New two story classroom building (4 special education classrooms, 2 CTE classrooms)
- New stadium field audio system

### Projects Underway:

- Ten years technology hardware upgrade, eight years have been completed

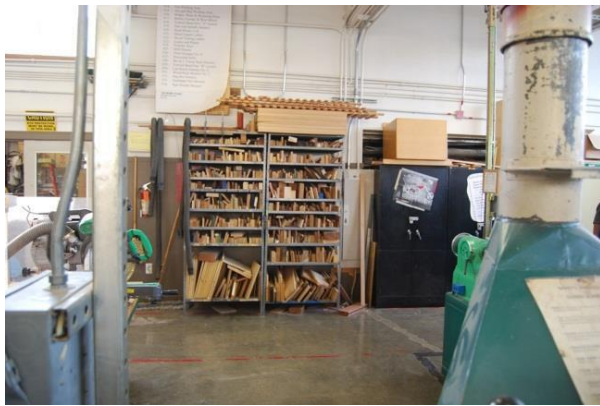
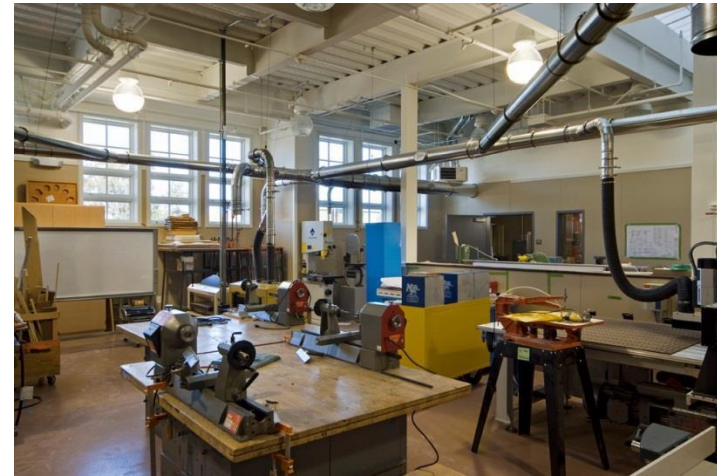


# Burlingame High School-Industrial Arts Building

**Before**



**After**



# BHS/SMHS-Bleacher Projects

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# Burlingame High School Cafeteria

**Before**



**After**



# Burlingame High School Theater

**Before**



**After**



# Burlingame High School-Story Classroom Building

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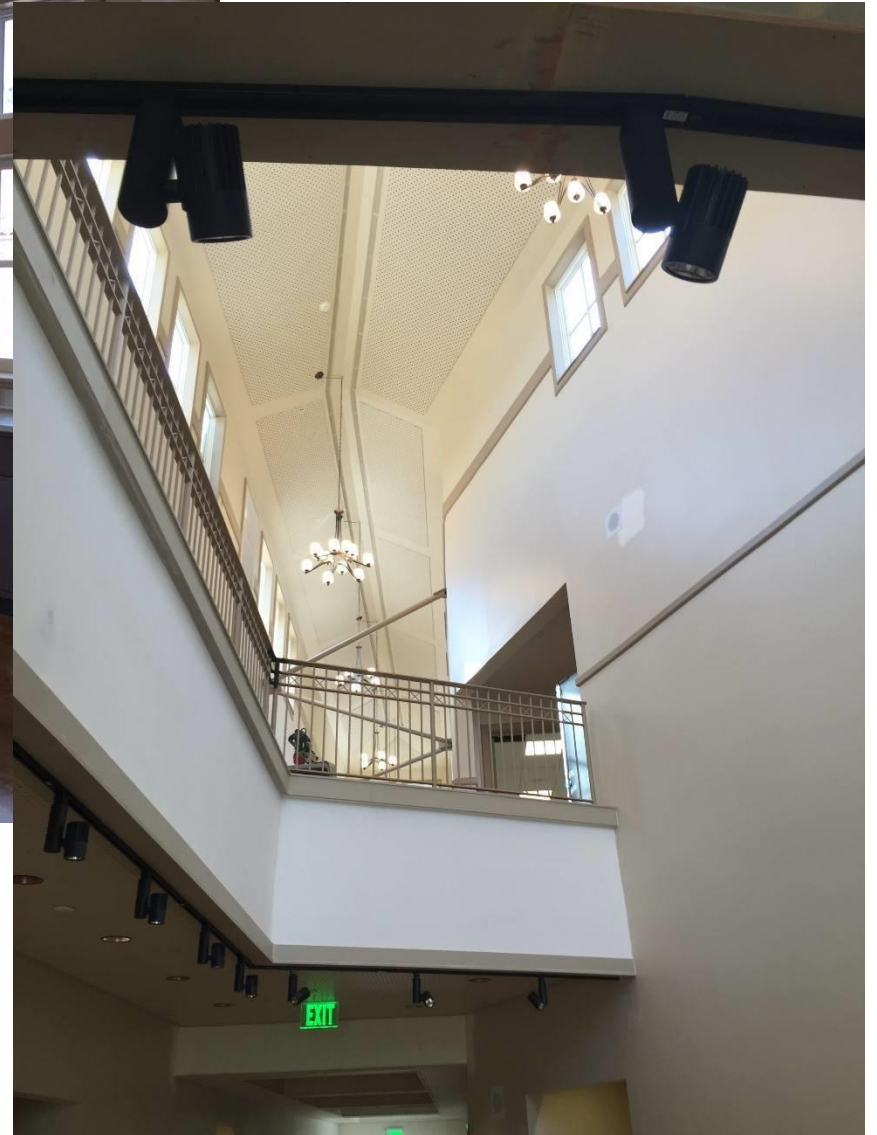
# Burlingame High School-Story Classroom Building

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# Burlingame High School-Story Classroom Building

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# Burlingame High School-New Swimming Pool



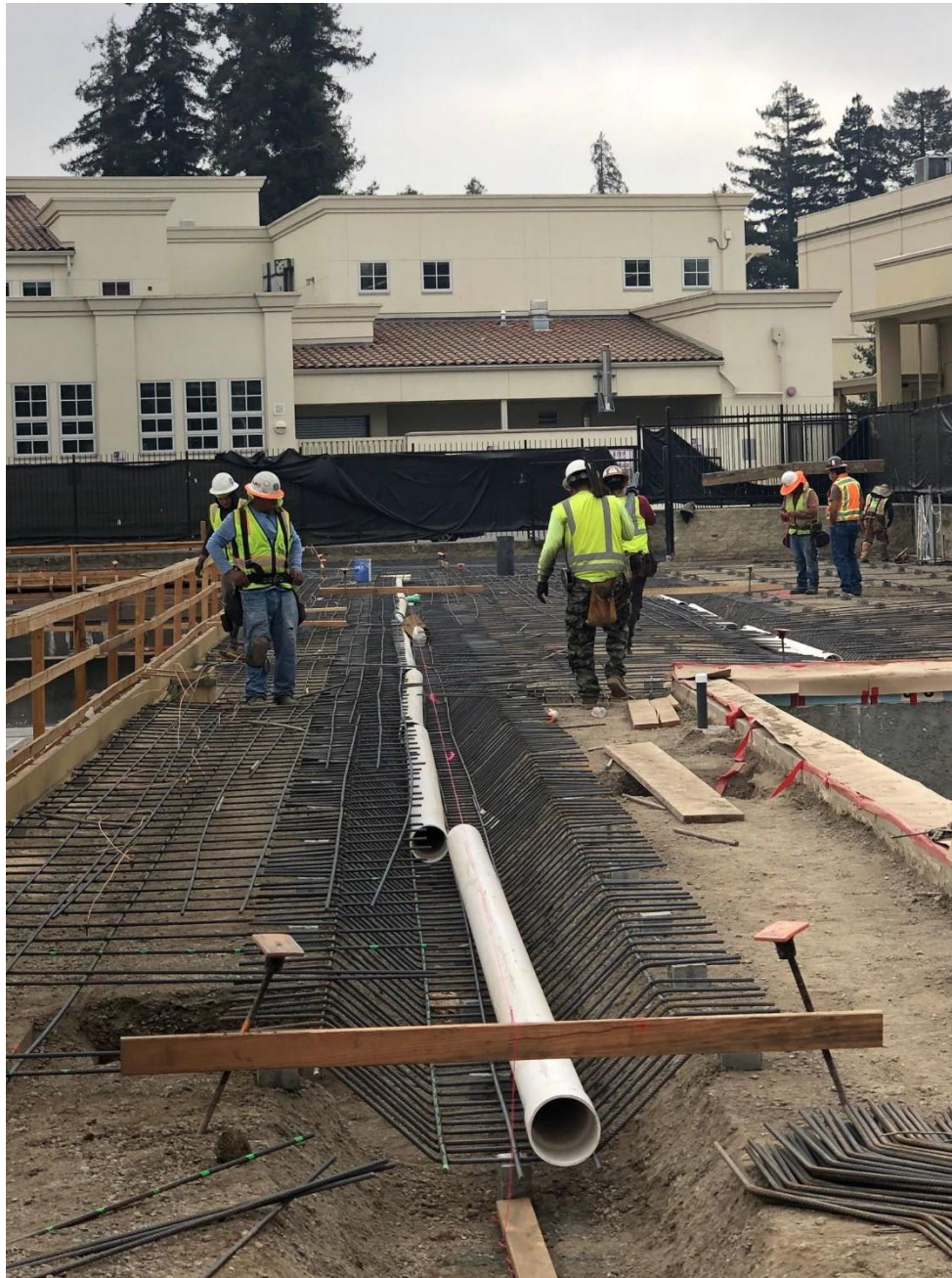
# Burlingame High School-New Swimming Pool



# Burlingame High School-New Swimming Pool



# Burlingame High School-New Swimming Pool



# Burlingame High School-New Swimming Pool



# Burlingame High School-New Swimming Pool



# Burlingame High School-New Swimming Pool



# Burlingame High School-New Swimming Pool



# Capuchino High School Approved Project List

## Measure M

### Projects Completed:

- Career Technology Education Grant-Satellite Humanities Building (Matching State Funds)
- Science building new roof and window replacement
- Stadium field modernization; new turf, all weather track, new bleachers, new restrooms
- New child development facility
- Swimming pool replacement
- New classroom building
- Gyms, locker rooms, court yard renovation
- Solar PV parking structures
- Renovate 2 Theatres
- New music building
- New main electrical service
- Replace electrical switchgear
- Computer equipment
- Civil projects
- Columbine locks installed



# Capuchino High School Approved Project List

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## Measure O

### Completed Project:

- Stadium lighting and audio system

### Projects Underway:

- Ten years technology hardware upgrade, eight years have been completed



# Capuchino High School New Classroom Building

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**Before**



**After**



# Capuchino High School-Stadium Field Lights and System

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# Capuchino High School-Science Classrooms-Not Bond Funded

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**Before**



**After**



# Hillsdale High School Approved Project List

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## Measure M

### Projects Completed:

- Columbine locks installed
- Computer equipment
- Install Chillers and Piping for Air Conditioning
- Replace fire line and gas line
- Student locker replacement
- Swimming pool replacement
- New artificial turf stadium field, bleachers, restrooms, all-weather track and parking lot
- Renovate gyms, wrestling room and dance room
- New roof and solar photovoltaic panels
- Cafeteria/multi-use room renovation
- Industrial arts building, special education classrooms and fine arts modernization
- Small theater renovation
- Large theater renovation
- Civil Projects



# Hillsdale High School Approved Project List

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## Measure O

### Projects Completed:

- New twenty five Science Classroom Building
- Stadium field lights and audio system
- Convert nine science classrooms into flexible classrooms

### Projects Underway:

- Ten years technology hardware upgrade, eight years have been completed



# Hillsdale High School-Cafeteria

**Before**



**After**



# Hillsdale High School-Theaters

**Before**



**After**



# Hillsdale High School Other Improvements



Art Studio



Band & Recording Studio



Special Education



Dance Studio

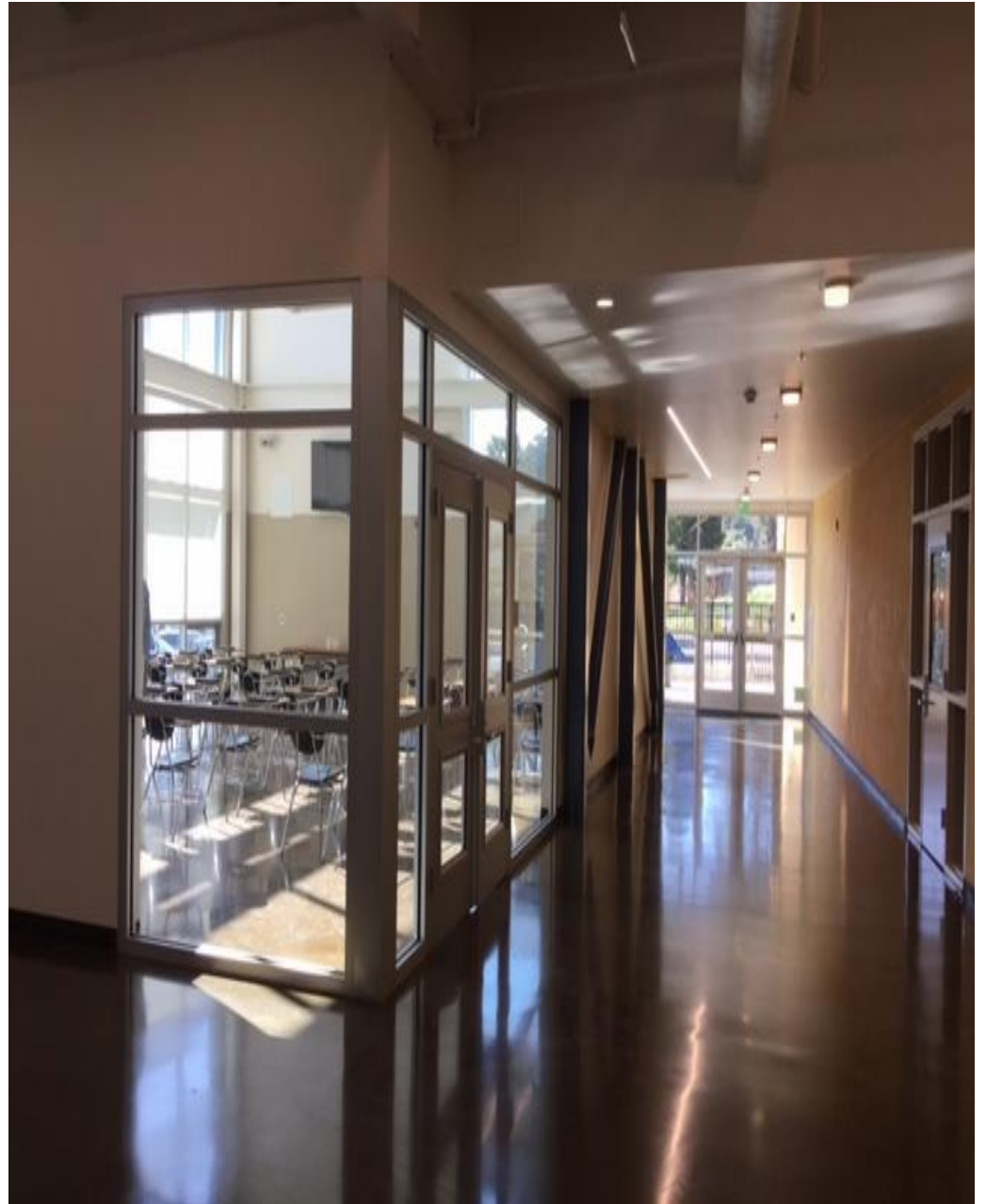
# Hillsdale High School-New Twenty Classroom Science Building

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# Hillsdale High School-New Twenty Classroom Science Building

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# Hillsdale High School-New Twenty Classroom Building



# Mills High School Approved Project List

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## Measure M

### Projects Completed:

- Installed Chillers and Piping for Air Conditioning
- Columbine locks installed
- Career Technical classrooms (biotech, art, industrial arts, fine arts-matching State funds)
- Matching Career Technology Education Grant-Media Arts Center
- Kitchen and cafeteria renovation
- Skylight replacement
- Student locker replacement
- Renovated team room, weight room and locker rooms
- Stadium field renovation with new turf, all weather track, restroom building
- Swimming pool replacement
- New nine-classroom math building
- Boiler, HVAC piping replacement
- New theatre / gyms renovation and expansion
- Roof replacement and solar photovoltaic system installation
- Civil projects



# Mills High School Approved Project List

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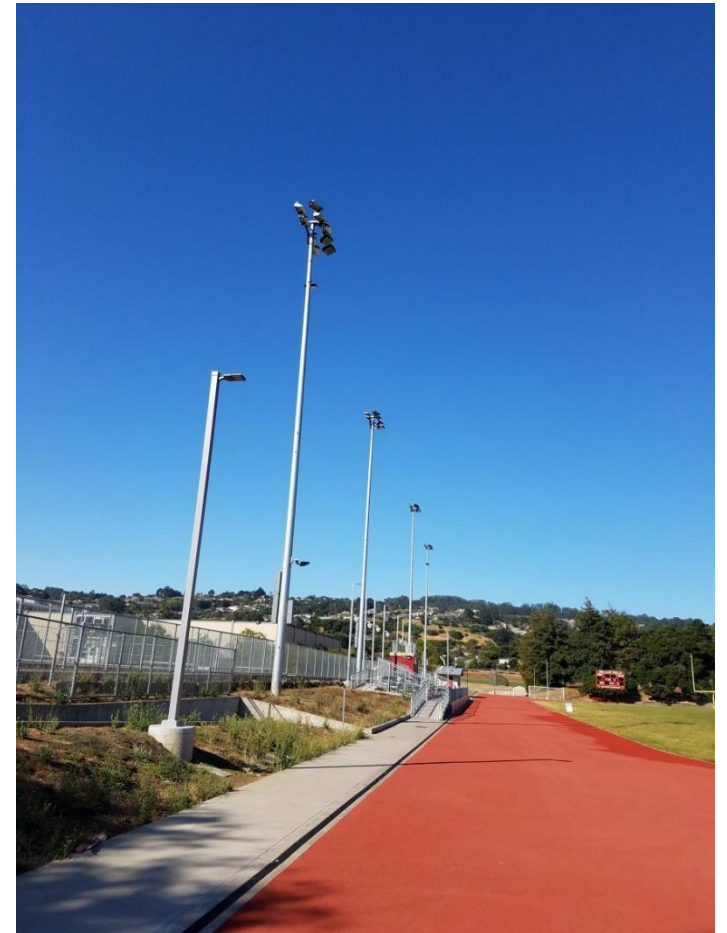
## Measure O

### Projects Completed:

- Stadium field light and audio system

### Projects Underway:

- Ten years technology hardware upgrade, eight years have been completed



# Mills High School-Cafeteria

**Before**



**After**



# Mills High School-Locker Rms. & Weight Room

**Before**



**After**



# Mills High School-Theater, Gym, Lobby & Quad

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**Before**



**After**



# Mills High School-New Classroom Building

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**Before**



**After**



# Peninsula High School

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## Measure M

### Projects Completed:

- Installed Columbine Locks
- Fire-life safety

## Measure O

- Property for new school campus selected and Board approved
- Property acquired at 858 and 860 Hinckley, Burlingame, CA
- New facility programming and schematic design complete
- Construction drawings submitted to the Division of the State Architect
- Existing building at 858 Hinckley demolished.
- Ten years technology hardware upgrade, eight years have been completed

# Peninsula High School

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# Peninsula High School-First Floor



# Peninsula High School-Second Floor



SECOND FLOOR PLAN

1/8" = 1'-0"



# San Mateo High School Approved Project List

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## Measure M

### Projects Completed:

- Music building renovation
- Computer equipment replacement
- Bus wash rack and fuel tank replacement
- Stadium field restroom building
- Solar photovoltaic (parking structures)
- Columbine locks installed
- Civil projects
- Modernized and extended Performing Arts Theater
- Career Technology Education- New Biotech classroom building (matching State funds)
- Biotech Classroom Building-greenhouse addition



## Measure O

### Projects Completed:

- Modernize brick building
- Stadium field lights and audio system
- Ten years technology hardware upgrade, eight years have been completed
- Air conditioning for modernized brick building

# San Mateo High School-Performing Arts Center

**Before**



**After**

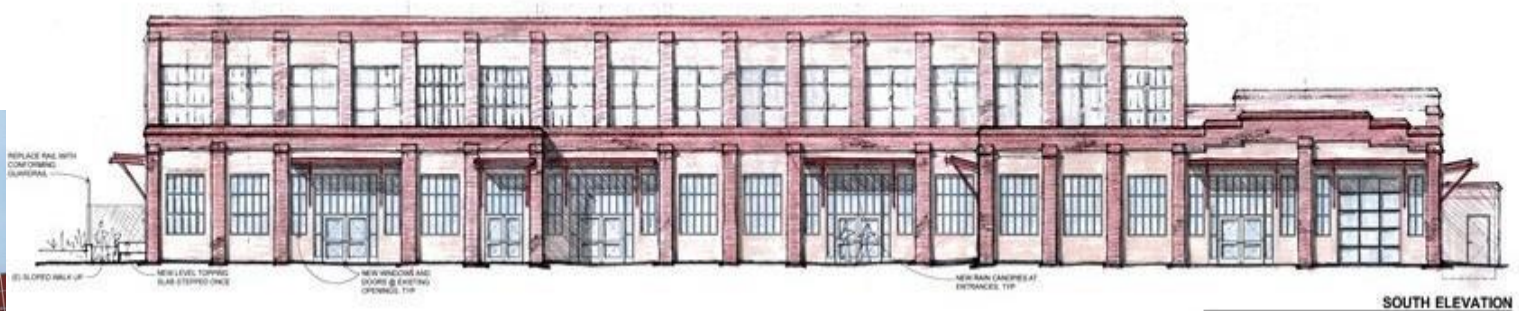
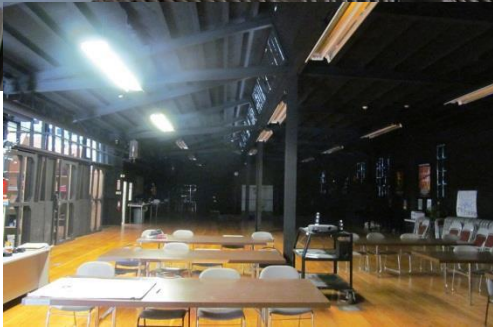


# San Mateo High School-Old Brick Building

**Before**



**After  
In-Design**



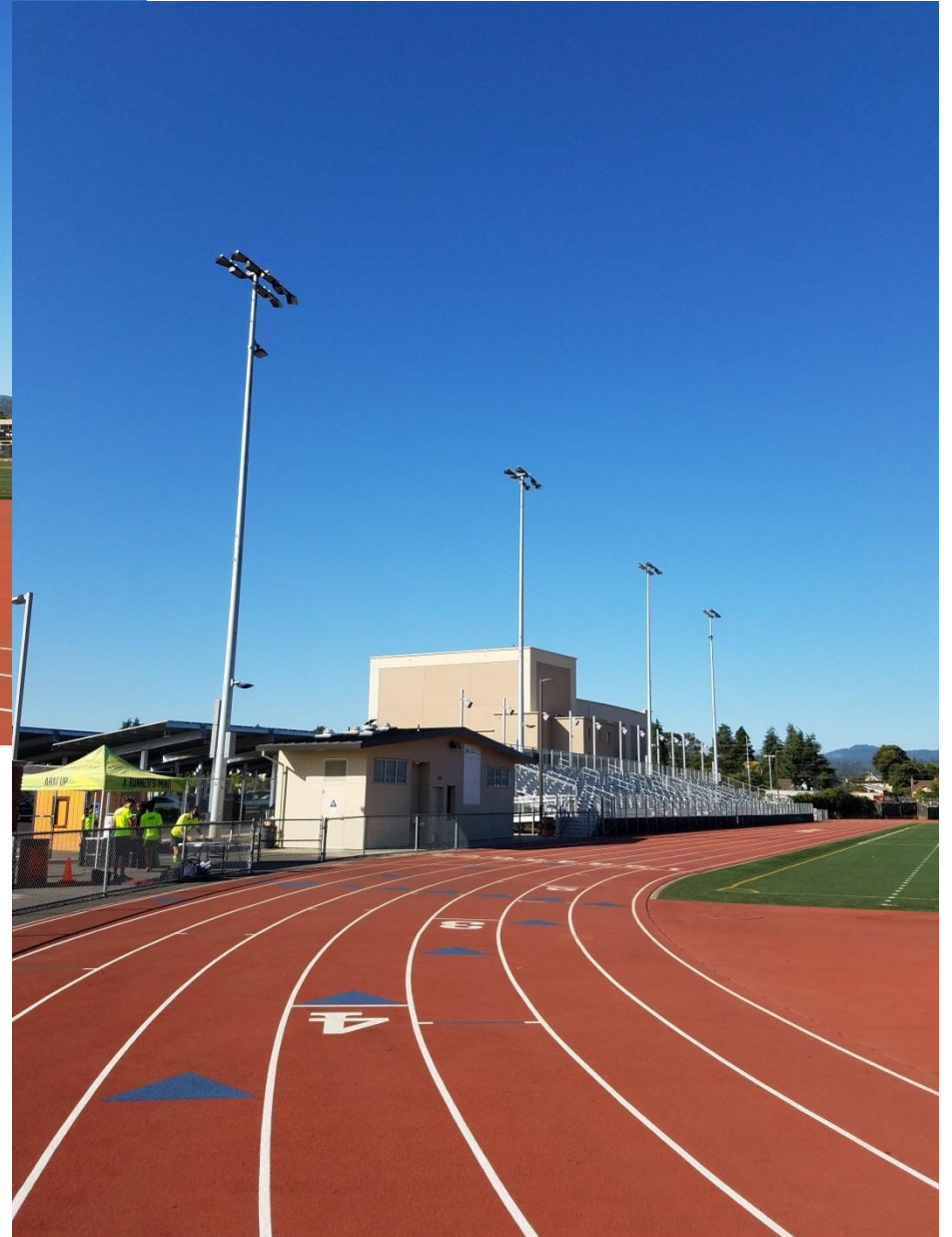
# SMHS Brick Building Modernization

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# SMHS-Stadium Field Lights and Audio System

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# Other Projects-Measure O

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## Projects Completed:

- Paid off \$86M Certificate of Participation
- Purchased a centrally located site at 839 Hinckley to be used as a maintenance, operations, and student nutrition Facility. After it was acquired, it was used as a swing facility for the District Office staff
- Modernized 839 Hinckley for maintenance, operations and Student Nutrition Facility
- District Office with 11 conference rooms

## Projects Underway:

- Solar Voltaic panel reinstallation
- New Peninsula High School

# District Office-Delaware Street

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# District Office

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# District Office-Lobby

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# District Office-2<sup>nd</sup> Floor

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# District Office-2<sup>nd</sup> Floor



# District Office-Cafe

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# District Office-Student Services

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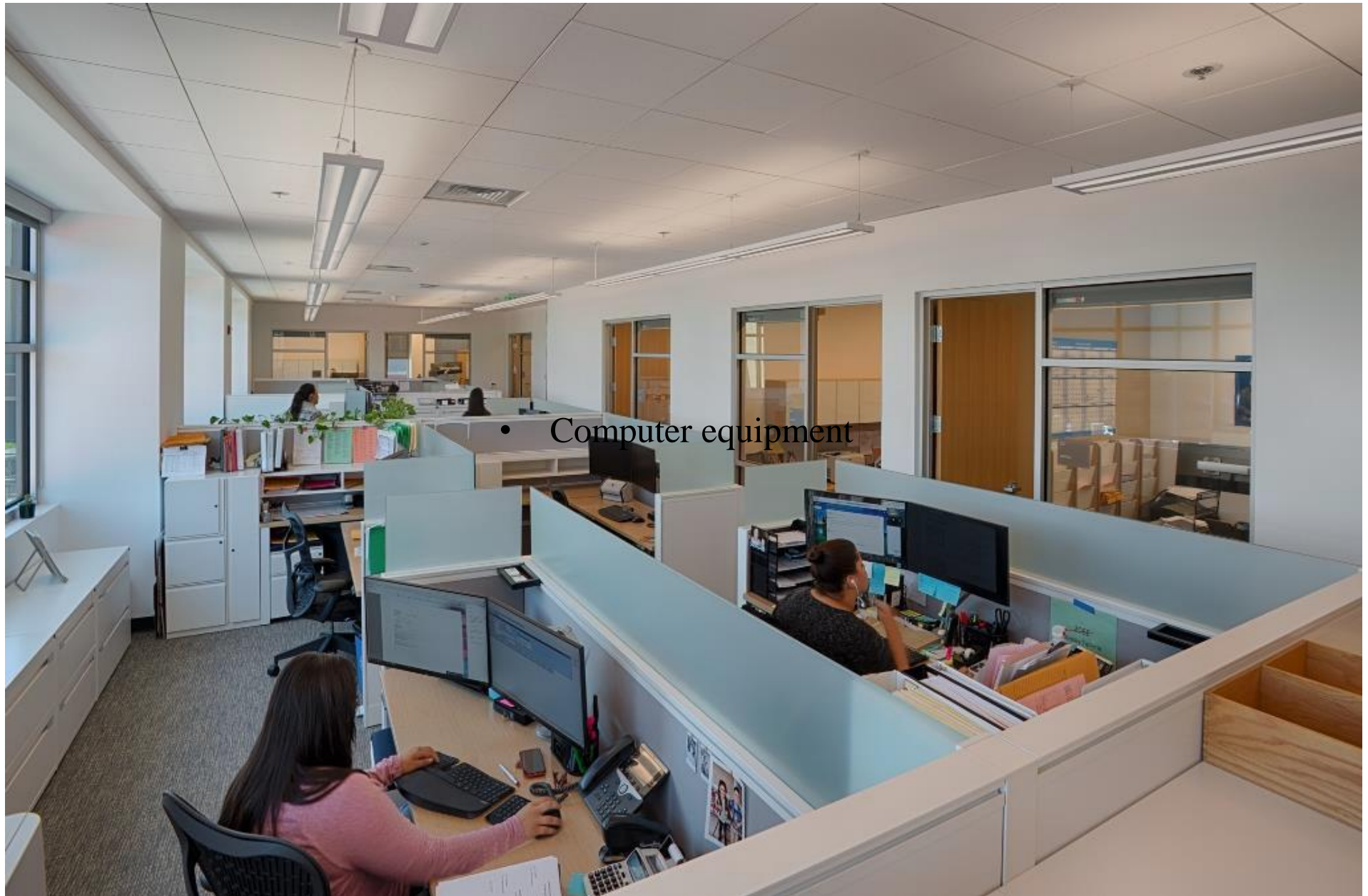
# District Office-Conference Room

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# District Office-Work Stations

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# Maintenance, Operations and Student Nutrition Facility

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# Maintenance, Operations and Student Nutrition Facility

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# Maintenance, Operations and Student Nutrition Facility

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# Maintenance, Operations and Student Nutrition Facility

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# Maintenance, Operations and Student Nutrition Facility

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# Maintenance, Operations and Student Nutrition Facility

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# Current Year Citizens' Oversight Committee Activities

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- Annual independent financial audit and performance audit found the District to be fully compliant
- COC has been on on-site visits to observe completed projects, projects under construction and future projects at all comprehensive high schools
- Special topics on the COC agenda included:
  - Potential new bond
  - Bond refinancing for taxpayer savings
  - Employee housing project
  - Property and recommendation for the centrally located Peninsula High School
  - Maintenance Operations and Student Nutrition Building
  - District Office
  - Asbestos (transite) panel replacement at HHS, MHS, AHS
  - Maintenance and Operations staffing
  - Non-general bond capital facilities projects
- The financial reports, project updates and project schedules were reviewed at each meeting
- Sources of funding for the capital facilities plan for deferred maintenance and the need for sufficient operations and maintenance staff to support the modernized facilities continues to be discussed

# Financial Summary (Estimated) through June 30, 2019

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## Measure M

- Measure M was approved for \$298 million
- It expended \$296M by June 30, 2019
- 2018-19 ending balance is \$1.5M
- \$951K is scheduled to be spent in 2019-20

## Measure O

- Measure O was approved for \$186 million
- It is estimated \$170M (83%) was expended by June 30, 2018
- 2018-19 ending balance projected at \$35M
- \$35M is scheduled to be expended in near future for the District Office, new Peninsula High School (PHS) facility and two years of technology replacement.

# Summer 2019 Capital Projects-Not Bond Funded

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## **Aragon High School**

- Boiler Expansion Tank
- Counseling Suite
- New Locker Addition
- Metal Panel Waterproofing

## **Burlingame High School**

- Press Box Replacement
- Wrestling Light
- Practice Field Artificial Turf replacement

## **Hillsdale High School**

- Concrete Wall Repair
- Locker Addition

## **Mills High School**

- Storm Drain Repair

## **San Mateo High School**

- Painting
- Scoreboards submittal
- Bus Barn Exhaust Systems

# Conclusions

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- **Strong administrative leadership**, experienced and accountable consulting team, streamlined project list and construction schedules, and rigid processes and controls have been implemented to ensure the Measure M and O Capital Facilities Plan remains fiscally sound.
- **Expenditures are compliant** with Proposition 39, Article XIII A, Section 1(b)(3) of the California Constitution and applicable to the approved construction projects.
- **The COC appreciates the Board of Trustees' responsiveness and involvement with our committee.**
- **The COC is pleased with the excellent cooperation of the District's staff and construction team** and wishes to express special thanks to:

Kevin Skelly, Elizabeth McManus,  
Debbie Arobio, Todd Lee and Cindy Montgomery