

Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes

Meeting Date: June 6, 2015
Place: Tour of Burlingame and San Mateo High Schools,
District Office, Conference Room A
Time: 9:00 a.m. Tour
10:30 a.m. Meeting
Prepared By: Pam Chavez, Exec. Coordinator to the Deputy Supt. Business Services

Citizen Oversight Committee members in attendance:

Pat Griffin (PG) Lori Whitney (LW)
Don Freeman (DF) Mike Loy (ML)
Jonathan Ng (JN)

Citizen Oversight Committee members not in attendance:

Brian Beswick (BB) Lee Manus-McNutt (LM)

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Linda Lees Dwyer, Board President (LD)
Bob Griffin, Board Trustee (BG)
Pam Chavez, Executive Coordinator (PC)

Others in attendance:

Adam Coll, Greystone West (AC)
John Dilena, Greystone West (JD)

NOTES:

- A. Greystone West led tours at Burlingame and San Mateo High Schools, starting at 9:00 a.m.**
- B. Meeting was called to order at 10:30 a.m.**
- C. Projects Update**
 - 1. (AC) reviewed new construction at Hillsdale High School, plans are out of DSA, District met with City of San Mateo to discuss potential traffic issues. Project should take 12 – 15 months to complete
 - 2. (AC) discussed Mahler site for potential District Office. Owner is asking \$16M. Failed ADA requirements.
 - 3. (EM) discussed options for Maintenance, Transportation and Technology offices. Options are: existing bus yard, building on Hinckley in Burlingame. Also discussed keeping PAHS and Sp Ed at Crestmoor. Would need to demolish old building and build new, cost around \$32 M. (LLD) stated that these issues need to be brought before the Board, they need constant reminders that decisions need to be made.
 - 4. (EM) stated that Aragon High School’s \$2.4 M grant was funded, but the District needs to match it. (LLD) asked if this money could be used for transite panels, (EM) answered the money could only be used for specific classrooms that have already been identified in the project.

D. COC Yearly Report

1. (DF) stated that the Deferred Maintenance Fund needs to be addressed in the report. Also recommend that the Board needs to make a timely decision regarding the District Office and Peninsula Alternative High School.
2. COC will make a last review of report and send corrections/approvals to (PC) via email.
3. Need a visual/slide for Board meeting showing how much money is being lost by delaying construction projects.
4. (ML) will read a letter drafted by (DF) to the Board regarding the cost of project delays and recommendation that the Board make timely decisions.
5. (PG) will write a paragraph to be inserted into the COC report

E. Approval of Minutes

1. Edits were made to minutes, per (PG) recommendations
2. 02/05/15 minutes were approved with edits.

F. Review Measure M&O Budgets and Actuals

1. (EM) reviewed budget summary, estimated \$3.5 M remaining in Measure M. The Aragon matching grant may be taken from here.
2. (PG) stated that she would like to commend the staff and Greystone West for managing projects so well that all projects came in on time and under budget.
3. (ML) asked if the COC could make recommendations to the Board for spending the remaining funds. (EM) said yes, recommendations could be made.
4. (EM) stated that the remaining balance in Measure O is around \$46 M.

G. Status of Ongoing Concerns – (EM) provided updates

1. Transite Panels: the cost to replace all the transite panels at Hillsdale and Mills would be around \$24 M. No options to make it easier or a smaller project.
 - i. (PG) stated that the panels need to be addressed somewhere in the COC report.
2. AHS Flood: the District's civil engineers have designed the fix for free. Drawings are done, bid is done, City of San Mateo has agreed to pay \$280,000 for their part of the fix. The San Mateo Foster City School District's Superintendent and CBO have stated that they would not pay for what was determined as their part. We have asked our Superintendent to talk with their Superintendent regarding this matter.
3. Stadium Lights: Project will cost around \$5 M, Board very interested in pursuing this.
 - i. (PG) stated that the Board needs to not get sidetracked from the main mission of Measure O.
4. West Bay – lawsuit has been settled
5. Jeff Luchetti Construction – lawsuit has been settled

H. Misc

1. COC Report will be presented to the Board at the June 25, 2015 Board meeting

I. Items for Next Agenda

1. Measure O – District Office and PAHS
2. Discuss results of the letter read to the Board and the COC Report
3. COC members may submit any topics that they would like placed on the agenda to Pam Chavez, 650.558.2204 or pchavez@smuhdsd.org

J. Set Next Regular Meeting Date

1. (PC) will send an email in September regarding setting up next meeting in late September of early October

K. Adjournment

1. Meeting was adjourned at 11:50 A.M.

END OF MEETING MINUTES