



Collegial Circle Final Report

Please type in the information on this form, print it and send it to the Teacher Center along with the Collegial Circle copies in the check list below. Also, attach it to an email to Catherine Thomas to share in the Teacher Center's online Collegial Circle Archive. Thank you for being a part in the effort to improve teaching and learning for our students.

COLLEGIAL CIRCLE INFORMATION

Title of Circle: **Tuning Protocol for Lesson Development** Standards Area: Elementary (all subjects), Reading
Facilitator: Allison Schepis School(s): PR, JR, TR
Beginning Date: Nov. 20, 2013 Ending Date: March 28, 2014 # of Hours: 5.25/
Participants (list): Allison Schepis, Kerry Duignan, Samantha St. James, Angie Stewart

Please attach copies of the following to this report:

- ✓ Collegial Circle Attendance Log (required for payment)
- ✓ Collegial Circle Meeting Log
- ✓ Log of Strategies Implemented
- ✓ Samples of implementation strategies or student work samples if applicable
- ✓ Collegial Circle Reflection Sheets (each member fills one out)

COLLEGIAL CIRCLE DESCRIPTION

(Type your answer in the grey box below the question. The size of the box will adjust to the length of your answer.)

What were the anticipated objectives of this Circle?

To implement the Tuning Protocol as presented in the Induction Institute in order to develop lesson plans. We aimed to improve our lessons by working collaboratively. The input of critical peers using the structure of the Tuning Protocol offers a "safe" environment for accepting suggestions from colleagues.

What grade level(s) and or subject area(s) would benefit from this Circle?

The Tuning Protocol is appropriate for anyone who plans lessons for instruction. Groups can be homogenous grade-level teams or heterogeneous, cross grade-level teams. Working with teachers from various levels and departments adds to the dimension of peer input.

FINAL REFLECTIONS

(Type your answer in the grey box below the question.)

Was the outcome/goal of this Collegial Circle met? Explain.

Yes, we were able to revise lessons developed for current instruction. Each member of the circle was able to offer and receive advice on lesson development. The concrete format and structure of the Tuning Protocol helped to improve lesson plans. We all benefited from working collaboratively and learned many new ideas to implement in our own classrooms.

How did the Collegial Circle assess whether the outcome was met?

After implementing the Tuning Protocol, we reflected on the feedback offered in relation to the focus questions. Lessons were revised based on the input received. The Tuning Protocol proved to be a highly effective process for developing quality lessons.

How did your work impact teaching/learning? Include student work samples, lesson plans, peer reviews, etc.

The collaborative reflections of this group helped to design and refine lessons, as well as support higher quality student performance. Working with trusted colleagues, we were able to have increased perspective during the lesson planning process, attention to task analysis, better assessment of student performance, and more effective teaching practices. We were also able to offer each other suggestions for new teaching strategies, formative assessments, and differentiated instruction. The experience was one we all benefited from to improve our teaching. Attached are the timing worksheets from each meeting with outcomes related to key questions and any unexpected learning.

Comments/additional information to share.

It worked really well to have teachers from varying grade levels/disciplines. The group was able to brainstorm many new and different ideas that benefited everyone in improving their teaching practice.