

**Program Team Review: SMCOE LCAP Clarification Table
2021-22 LCAP**

District: San Mateo Union High School District

By August 31:

The following items need clarification in your 2021-22 LCAP. If the response you submit is determined to be sufficient, you will be notified, and a copy of this clarification table will be posted with your LCAP on the SMCOE website.

The components of the LCAP for the 2021-2022 LCAP year must be posted as one document assembled in the following order:

1. LCFF Budget Overview for Parents
2. Annual Update with instructions
3. Plan Summary
4. Stakeholder Engagement
5. Goals and Actions
6. Increased or Improved Services for Foster Youth, English Learners, and Low-income students
7. Expenditure Tables
8. Instructions

19-20 Annual Update					
Page # in LCAP	Item	Clarification needed/question	District response	COE response to District	Additional District response (if needed)

24-25	Annual Measurable Outcomes	For Goal 3, Metric D, explain whether actuals are for “D1. Increased AP Achievement” or “D2. Increased IB Achievement” and either provide information for the other metric or explain why you are only reporting one of the two metrics.	Correction (This is Goal 1 not 3) This is the overall percentage of students in either IB/AP courses. One of our schools offers IB and other have AP classes. We are reporting on these metrics in the aggregate.	Approved.	
55	Goal Analysis	For Goal 3, Goal Analysis Prompt 1, describe how funds budgeted for Actions and Services that were not implemented were used to support students, families, teachers, and staff.	While the resources that were not expended from this goal area (approximately \$300,000) were not <i>LCAP Supplemental Resources</i> (intended for historically underserved groups of students), they were redirected to the General Fund to support the academic and health/wellness programs implemented during the 2019-20 school year.	Approved.	
55	Goal Analysis	For Goal 3, Goal Analysis Prompt 2, describe successes and challenges in implementing the actions/services to achieve the goal.	<p>The District saw improvements overall in this goal area. We have been able to implement a strong and supportive mental health and wellness program; successful alternative to suspension and substance abuse programs. These efforts have yielded improvements in the related outcomes, as evidenced by the metrics update above.</p> <p>The area of continued challenge continues to be around Chronic absenteeism. While we have implemented strategies to address it, students continue to in greater numbers than we had hoped continued to miss significant numbers of days of school. These issues were only exacerbated by the</p>	Approved.	

			Pandemic, so the District looks to redouble its efforts by implementing the strategies articulated in the new 2021-2024 LCAP.		
20-21 LCP Annual Update					
58	Actions Related to In-Person Instructional Offerings	Copy information verbatim from the 2019-20 Learning Continuity and Attendance Plan into the table and provide Estimated Actual Expenditures.	This has been revised: “In-person learning pods protective equipment”		
Plan Summary					
		No need for clarification.			
Stakeholder Engagement					
		No need for clarification.			
Goals and Actions					
12-15	Goal 1	Please include a metric to address State Priority 1 (<i>Basic Services</i>) in Goal 1.	The District will add the Following metric during the 21-22 school year - <i>All schools will continue to meet 100% of the Williams requirements as measured as “good or excellent” on the Facilities Inspection Tool (FIT) and instructional materials inventory conducted annually</i>		

			<i>and monitored via quarterly reports to the Board of Education.</i>		
17-20	Goal 2	Please include a metric to address State Priority 3 (<i>Parental Involvement</i>) in Goal 2.	The District will add the Following metric during the 21-22 school year - <i>The District will establish a baseline (and annual improvement targets) using the Panorama Family Survey related to the following question: The District/Our student's school provides my family multiple opportunities for involvement and/or school governance.</i>		
Increased or Improved Services					
32-34	Prompt 1	Answer the questions below for the listed actions. <ol style="list-style-type: none"> 1. What are the unique needs of the unduplicated groups for the listed actions? 2. How was it determined that the listed actions were the most effective use of funds to meet the needs of unduplicated pupils? 3. For the listed actions carried over from the 2017-20 LCAP, how was it determined whether or not the action was effective as expected? 			
		Goal 1, Action 9: Continue to provide each school community with a family engagement coordinator (LEA-wide)	See Revised LCAP	Approved.	
32-34	Prompt 1	Answer the questions below for the listed actions. <ol style="list-style-type: none"> 1. What are the unique needs of the unduplicated groups for the listed actions? 2. How do the listed actions help unduplicated pupil groups achieve the associated measurable outcome for the related goal? 			
		Goal 3, Action 6: MTSS Consulting support for Tier III program implementation	See Revised LCAP	Approved.	

32-34	Prompt 1	<p>Answer the questions below for the listed actions.</p> <ol style="list-style-type: none"> 1. What are the unique needs of the unduplicated groups for the listed actions? 2. How was it determined that the listed actions were the most effective use of funds to meet the needs of unduplicated pupils? 			
		Goal 1, Action 11: Develop families helping families program (LEA-wide)	See Revised LCAP	Approved.	
		Goal 2, Action 2: Revise Family Handbook (LEA-wide)	See Revised LCAP	Approved.	
		Goal 3, Action 9: Implement new Student success coordinator role (LEA-wide)	See Revised LCAP	Approved.	
32-34	Prompt 1	<p>Answer the questions below for the listed actions.</p> <ol style="list-style-type: none"> 1. What are the unique needs of the unduplicated groups for the listed actions? 			
		Goal 1, Action 10: Provide district-wide family events in Spanish (LEA-wide)	See Revised LCAP	Approved.	
		Goal 1, Action 12: Offer at least one family education event in languages that are popular but not dominant (LEA-wide)	See Revised LCAP	Approved.	
		Goal 3, Action 8: Continue to provide English Learner Specialists at all comprehensive school sites (LEA-wide)	See Revised LCAP	Approved.	
		Goal 3, Action 10: Continued implementation of intervention sections across all school sites.	See Revised LCAP	Approved.	

35	Prompt 2	How are each of the contributing actions expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the applicable LCAP year?			
			See Revised LCAP	Approved.	
Data Entry Table					
40-41	Contributing Expenditures	Provide the location the services are being provided for the following actions: <ul style="list-style-type: none"> • Goal 1, Action 8: Hire District EL Social Worker (LEA-wide) • Goal 1, Action 9: Continue to provide each school community with a family engagement coordinator (LEA-wide) • Goal 1, Action 11: Develop Families Helping Families Program (LEA-wide) 	<ul style="list-style-type: none"> • Goal 1, Action 8: LEA-Wide • Goal 1, Action 9: LEA-wide • Goal 1, Action 11: LEA-wide 	Approved.	

**Budget Team Review: SMCOE LCAP Clarification Table
2021-22 LCAP**

District: San Mateo Union High School District

By August 15:

The following items need clarification in your 2021-22 LCAP. If the response you submit is determined to be sufficient, you will be notified, and a copy of this clarification table will be posted with your LCAP on the SMCOE website.

Budget Overview for Parents					
Page # in LCAP	Item	Clarification needed/question	District response	COE response to District	Additional District response (if needed)
Data input table	Data input table	<ol style="list-style-type: none"> 1. All General Fund Revenue amounts in the BOP differ from SACS Fund 01. Please align BOP with SACS Fund 01. 2. Total Budgeted General Fund Expenditures in the BOP differ from SACS Fund 01. Please align BOP with SACS Fund 01. 3. BOP's Total Budgeted Expenditures in the LCAP does not match with Total Funds in the Total Expenditures table. Please align BOP with LCAP Total Expenditures table. 4. Total Budgeted Expenditures and Actual Expenditures for High Needs Students does not align with the 20-21 Learning Continuity Plan Annual Update. Please align BOP with LCP Annual Update. 5. Make sure to complete the third prompt in the narratives section once the LCP Annual Update amounts are inputted because what's budgeted for high needs students is higher than the actual expenditure amount. <p>Please refer to the BOP crosswalk for guidance on completing the BOP.</p>	Fixed	Approved	
Plan Summary					
		NA			

Goals, Actions					
		<p>Education Code 52060(d) identifies eight state priorities that shall be addressed annually in the district's goals. 1. Basic Education Code 52060(d)(1) – Teachers are appropriately assigned and fully credentialed in the subject area for the pupils they teach, every pupil has sufficient access to standards-aligned instructional materials, and school facilities are maintained in good repair.</p> <p>I could not find goals and actions related to sufficient instructional materials and facilities in good repair. Please advise on where the expenditures are located in the LCAP.</p>	Fixed	Approved	
Expenditure Table					
		NA			
Contributing Table					
		NA			
Miscellaneous					
		Please post the 21-22 LCAP to your LEA's website.	Fixed	Approved	