



North Clackamas School District Budget Committee Meeting

April 30, 2024 – 6:30 pm

MEETING MINUTES

Members present: Mitzi Bauer, Julie Skarphol, Simona Beattie, Tory McVay, Ankur Doshi, Paul Kemp, Jennifer Pope, Jena Benologa, Kathy Wai, Nicole Woodfill, Angeline Hill, April Dobson

Members absent: Glenn Wachter, Monica Di Pietrantonio

Staff present: Matt Makara, Shay James, Tiffany Shireman, Cindy Detchon, Michelle Riddell, Tammy O’Neill, Kim Wall

Facilitator: Executive Director of Finance & Business Services Matt Makara called the meeting to order at 6:31 p.m.

1. **Call to Order**

- a) Budget Committee member Tory McVay led the committee in the flag salute, and Budget Committee member Mitzi Bauer read the Native Land Acknowledgement.
- b) The April 16, 2023 Budget Committee Informational Meeting notes were reviewed.
- c) Respond to Budget Committee Requests – Executive Director of Finance & Business Services Matt Makara provided written answers to questions asked by the Committee at the April 16, 2024, meeting.

2. **Election of Officers**

Executive Director of Finance & Business Services Matt Makara opened nominations for presiding officer. Jena Benologa nominated Julie Skarphol; Mitzi Bauer seconded the motion. There being no further nominations, present committee members unanimously appointed Julie Skarphol as the presiding officer.

Executive Director of Finance & Business Services Matt Makara asked for nominations for assistant presiding officer. Mitzi Bauer nominated Ankur Doshi. There being no further nominations, present committee members unanimously appointed Ankur Doshi as assistant presiding officer.

3. **District Equity Policy**

Executive Director of Finance & Business Services Matt Makara provided an overview of the NCSD District Equity Policy.

4. **Budget Message**

Superintendent Shay James read the budget message.

5. **Budget Presentation**

Executive Director of Finance & Business Services Matt Makara provided an overview of the 2024-2025 proposed budget document and highlighted the variances between the adopted 2023-2024 budget and the proposed 2024-2025 budget. Matt responded to questions and comments from committee members.

6. **Public Comment**

Presiding Officer Julie Skarphol opened the floor for public comment. No public comments were received.

7. **Committee Questions/Comments**

Presiding Officer Julie Skarphol opened the floor to committee members for questions. Executive Director of Finance & Business Services Matt Makara and Superintendent Dr. Shay James fielded questions from the committee about PERS expenses, Purchased Services, Talented and Gifted funds, and Legal Costs.

Budget Committee Member Mitzi Bauer thanked Dr. James, Mr. Makara, and their teams for all the hard work put into the budget document. She also asked other budget committee members to take this information out into our community so NCSD's families and taxpayers better understand how well NCSD is using its funds to ensure we have adequate staff and resources to provide all its students with the best education possible.

Additional information requested from committee members:

- What percent of contingency does this proposed budget leave?
- The Committee would like specific details explaining the decreases in Variances by Function.

The Committee provided suggestions for how the school district can communicate with the community about the budget in the future.

8. **Adjournment**

As there was no further business before the committee, Presiding Officer Julie Skarphol recessed the Budget Committee meeting at 7:46 p.m.

Minutes submitted by Kim Wall