

# Collegial Circle Final Report

Please complete all information on this form. After it is complete, send it to the Teacher Center along with other supporting documentation. Electronic copies are preferred whenever possible.

## COLLEGIAL CIRCLE INFORMATION

Title of Circle: 21<sup>st</sup> Century Counseling Office Standards Area: Counseling  
Facilitator: Counseling School(s): SHS/MHS  
Beginning Date: 11/15 Ending Date: 5/19/16 # of Hours: 12

Please submit copies of the following to this report:

- ✓ Collegial Circle Attendance Log
- ✓ Collegial Circle Meeting Log
- ✓ Samples of strategies implemented, materials created, or student work samples where applicable
- ✓ Collegial Circle Reflection Sheets - completed by each participant

## COLLEGIAL CIRCLE DESCRIPTION

**What was the anticipated goal(s) of this Collegial Circle?**

Gain knowledge of new FAFSA process and its implications to the admissions process nationally and to change Pittsford's delivery of college process services accordingly.

**What grade level(s) and or subject area(s) will benefit from this Circle?**

Grades 11-12

## FINAL REFLECTIONS

**Was the goal of your Collegial Circle met? Please explain.**

Yes, we gathered information on both the new FAFSA process and the new College Application through reading, talking with college reps individually and reporting back and by having college representatives come to our circles. We created a new timeline for both our junior and senior presentations and financial aid presentations, updated our publications to families, added communication pieces for families, created the materials for and planned a senior seminar for late Spring and summer.

**How did the members of this Collegial Circle assess whether the outcome was met? What evidence was utilized to assess your progress?**

Review of information collected and creation and or updates of new processes and materials.

**How did your work impact teaching and learning? [include student work samples, lesson plans, peer reviews, etc.]**

We have added an additional presentation or our seniors, updated our current one, moved our financial aid presentation and added an expert to deliver that information. In essence, it is improving and expanding timing, content, and quantity of service provided.

**Did your work align with the Level of Evaluation you identified in your proposal? Please explain.** [Refer to the document, *5 Levels of Professional Development Evaluation*, on the TC webpage.

Directly. We created a plan of implementation to be rolled out to seniors this summer, added information about the changes in the FAFSA process and hence the potential for changes in college application process into our junior conferences and created the materials to be utilized, identified experts to be added for implantation, and created a timeline for implementation. This work will continue beyond our 12 hours as we came up with some additional communication we'd like to send out but need more time to put it together. We will do those specific pieces this summer.

**Please include any additional comments you would like to share with the Collegial Circle Committee. This may include unanticipated outcomes, next steps, new learning, etc.**

We feel that this is some of the most important work we do each year and having the time to do this together with both buildings is extremely valuable. Thank you for the opportunity.