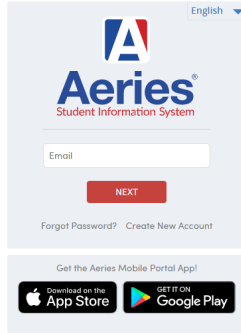


# San Mateo Union High School District

## How to Access Your Transcript

1. Log in to the AERIES Student Portal - <https://aeriesportal.smuhsd.org/Parent/LoginParent.aspx>

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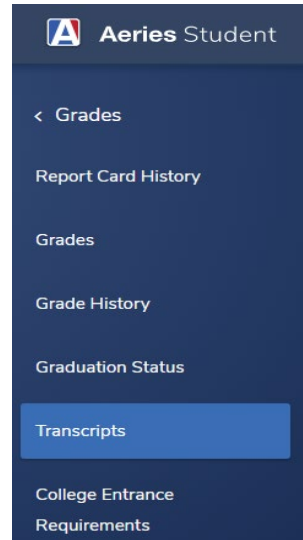
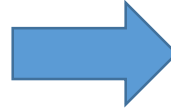
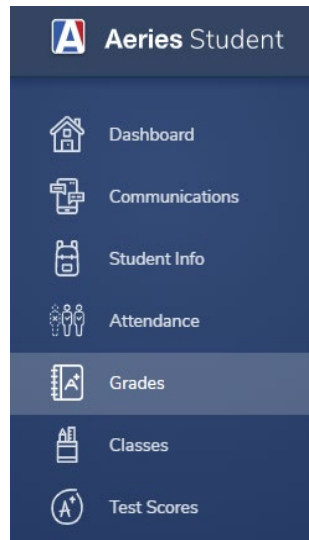
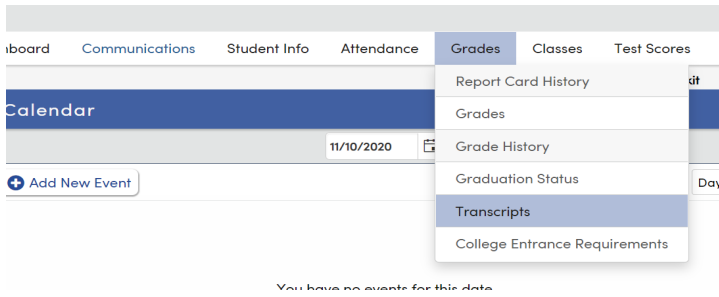


AERIES Mobile View:

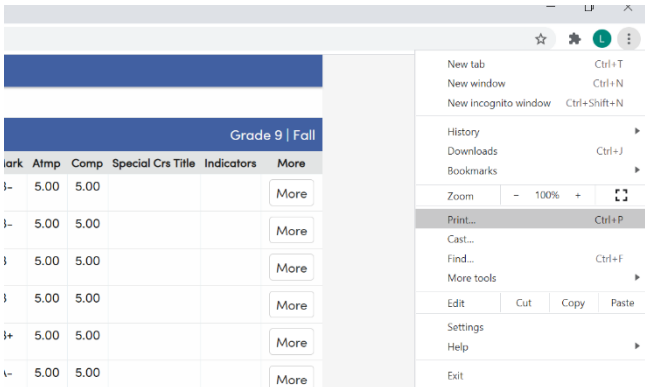
2. Access your transcript:


- A. Select "Grades"
- B. Select "Transcripts"

AERIES Web View:



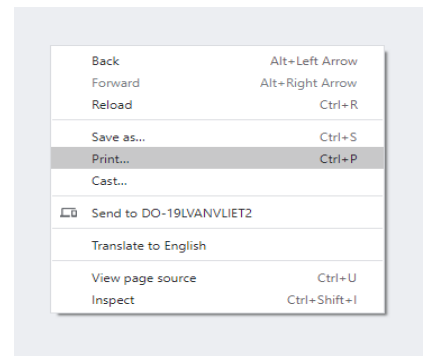
3. Download your transcript:



- A. Go to the top right corner and click 

- B. Select "Print"

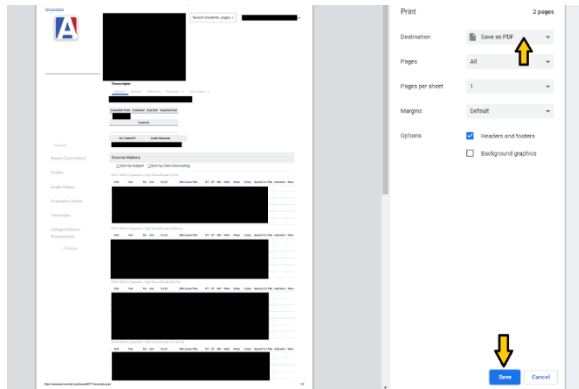
(You can also right-click and select "Print")



11/10/2020

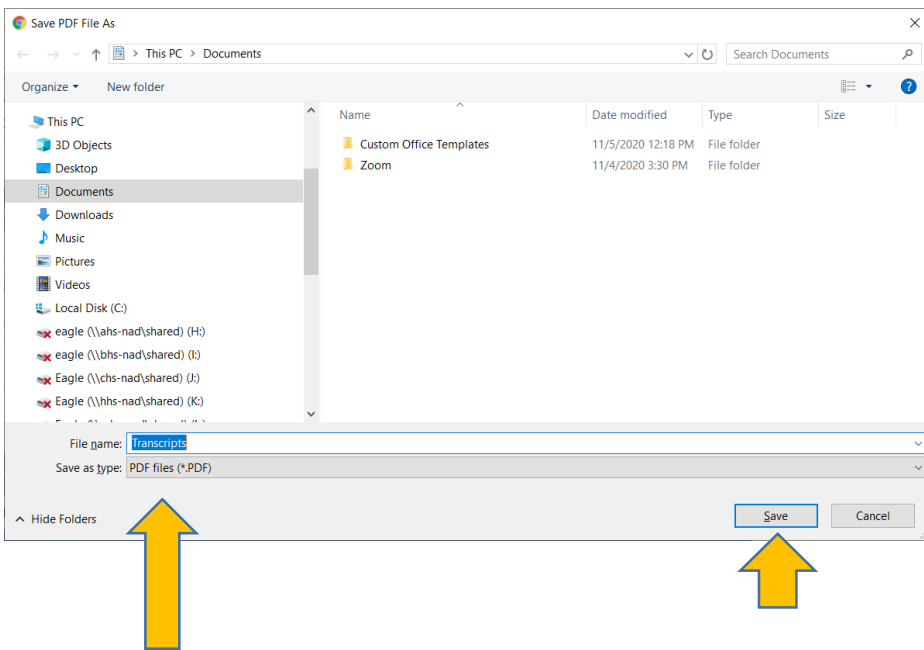
# San Mateo Union High School District

## 4. Save your transcript:



A. For Destination select “Save as PDF”

B. Click “Save” at the bottom



C. Name your transcript – include your full name

D. Confirm: Save as Type: PDF file (\*.PDF)

E. Click “Save” to save your transcript to your computer

Success!



**REMEMBER:** This is NOT your official transcript - this is an unofficial copy

Your official transcript comes from your school, not AERIES



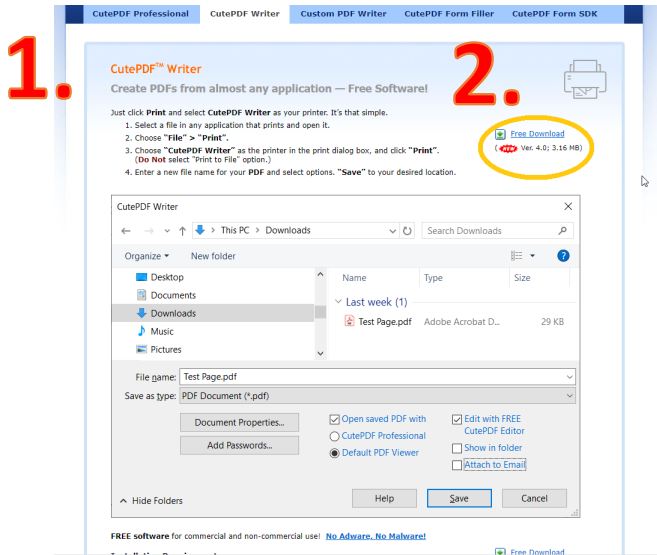
**Help! I don't see “Save as PDF”**

**No problem! Continue →**

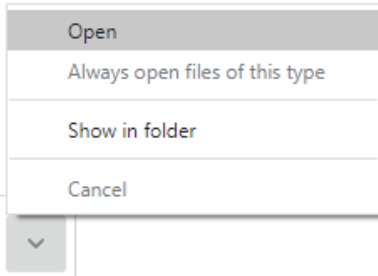
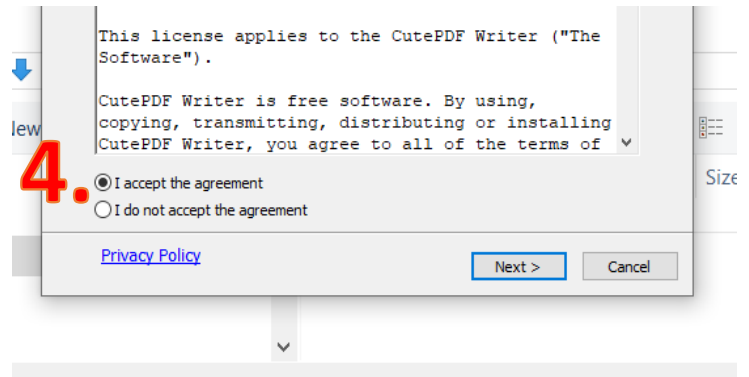
# San Mateo Union High School District

If you don't see "Save as PDF" :

5. Use CutePDF to download PDF files: <https://www.cutepdf.com/Products/CutePDF/writer.asp>



1. Go to:  
<https://www.cutepdf.com/Products/CutePDF/writer.asp>
2. Select "Free Download"
3. Go to "CuteWriter.exe", Click "Open"
4. Click "Yes", "I accept", "Next >", "Next >", "Install", "Yes"
5. Go to Transcript, Right-click, Select Print
6. From Destination, Select "See More", Select CutePDFWriter
7. "Save"



Sort by Subject   Sort by Date Descending

Schl	Year	Tm	Grd	Crs ID	Std Course Title	RT	CP	N/H	Mark	Atmp	Comp	Special Crs Title	Indicators	More
2017-2018   ██████████ High School   Grade 9   Fall														
4	2017-2018	1	9	██████████	██████████		P		██████████	5.00	5.00			More
4	2017-2018	1	9	██████████	██████████		P		██████████	5.00	5.00			More
4	2017-2018	1	9	██████████	██████████		P		██████████	5.00	5.00			More
4	2017-2018	1	9	██████████	██████████		P		██████████	5.00	5.00			More
4	2017-2018	1	9	██████████	██████████		N		██████████	5.00	5.00			More
2017-2018   ██████████ High School   Grade 9   Spring														
4	2017-2018	2	9	██████████	██████████		P		██████████	5.00	5.00			More

