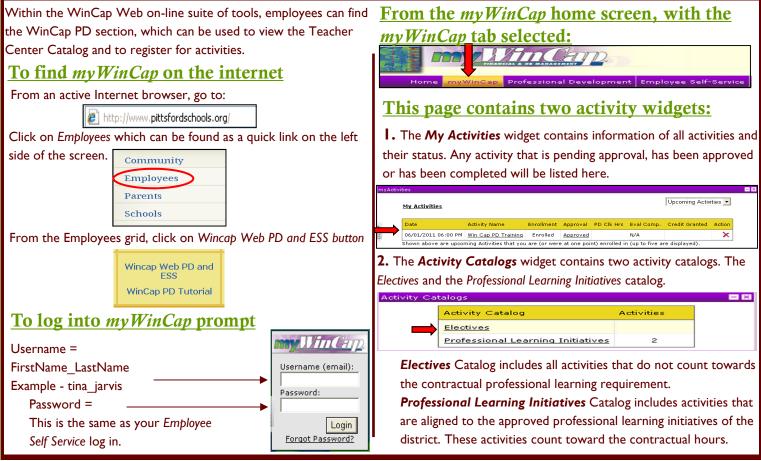
WinCap PD



WinCap PD

<u>To enroll in an activity</u>

From the **Activity Catalogs** widget, click on either the **Electives** Catalog or the **Professional Learning Initiatives** Catalog to view a list of available activities.

itle:			
Win Cap PD Training			
escription: viev/hide			
This activity is included as a test cour	se for PCSD staff training purposes	. Please do not	register for this class.
Contact the Teacher Center if you ha	ve any questions.		
lotes: view/hide			
All PCSD staff			
ctivity Detail		Location:	
Activity Type:	Electives		BEGINS: 04/12/2011 12:00 AM
Activity Catalog:	Win Cap PD Training Catalog		ENDS: 06/01/2011 12:00 AM
Activity Number:	E12.001.001	Class Times:	DATE: TIME: New
Professional Development Clock Hours:			06/01/2011 04:00 PM - 06:00 PM
Recertification Hours:	Yes		District Meeting Room 1 (Barker Road Administrative Offices) *
Host Organization:	Pittsford Central School District	* Facility is Ha	ndicap Accessible
nrollment:		Contact Info	rmation:
instructor(s):		Name:	Pittsford Teacher Center
Minimum Enrollment: 10		Email:	pittsfordteachercenter@pittsford.monroe.edu
		Phone Numbe	
faximum Enrollment: 40			r: 585-267-1070
		Fax Number:	r: 585-267-1070
Maximum Enrollment: 40 Cost/Fees:	the audience i	Fax Number:	
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To withdraw from an activity

From the **My Activities** widget, find the activity that you wish to withdraw from and click on the red X under the action tab.

m	yActivities					
	My Activities					
	Date Activity Name Enrollment Approval PD Clk Hrs Eval Comp. Credit Granted Action					
	06/01/2011 06:00 PM Win Cap PD Training Enrolled Approved N/A					
┞└	Shown above are upcoming Activities that you are (or were at one point) enrolled in (up to five are displayed).					
Orfrom the list of your activities under My Activities within the Pro-						
fessional Development tab, find the activity that you wish to withdraw						
	rom and click on the red \mathbf{X} under the action tab.					
I	Ition: Professional Development, Employee Self-Service Timesheets CAPITAL COMPUTER ASSOCIATES					
W	VinCap Web > Professional Development > My Profile > My Activities					
	myActivities Calendar					
	My Activities					
	1-2 of 2 First Previous Next Last					
	Activity Name Date Wait List Completed Activity Catalog Credit Granted Action New Teacher Seminar Series #7 approx 2008-2009 New Teacher					
	Open Control Section Description Description <thdescription< t<="" th=""></thdescription<>					
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	Click in the confirmation (disclaimer)					
box. A checkmark will appear. Click						
on the Confirm tab.						
Suntary Industry Advanced Conference of Several Conference of Several Conference of Several Conference Advanced						
You will see the "Successfully Deleted"						
r	message and the activity will be removed					
f	from your My Activities list.					
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