



## **Iroquois Central School District Counseling Plan**

Our vision for the Iroquois Central School District Counseling Plan is for all K-12 students to achieve academic success by acquiring college and career-ready skills. Our students will be healthy and confident through social/emotional development and gain a clear path of purpose and responsibility to their community.



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## About Our District

The Iroquois Central School District embraces approximately 84 square miles within the Towns of Elma, Marilla, Wales, Aurora, Lancaster and Bennington. We offer a unique blend of suburban/rural living which combines residential and agricultural areas. It is located approximately 14 miles southeast of Buffalo in Erie County. The District has a population of 22,000 with a limited industrial base.

The District serves 2,264 students in five schools. Our main campus encompasses the High School, Middle School/Intermediate School. Our Primary Schools are located in the surrounding towns of Elma, Marilla, and Wales.

There are 21 churches in the district and many active service clubs. The State University of New York at Buffalo, The State University College at Buffalo, Canisius, Daemen, D'Youville, Trocaire and Erie Community Colleges are all located in the immediate area. In addition, the City of Buffalo offers nearly every type of cultural and recreational activity including a renowned Philharmonic Orchestra, a National Football League Team, National Hockey League Team, a minor league baseball team, and the world-famous Albright-Knox Art Gallery. The area also boasts an excellent range of live theater and entertainment opportunities, including Shea's Performing Arts Center and Art Park.

The Iroquois Central School District enjoys a high level of parent and community involvement. Residents participate in Site-Based Management Teams, volunteer programs and school advisory committees. Parents and community members participate in monthly meetings with the Superintendent and are encouraged to attend board of education meetings. The Board of Education stresses the importance of shared decision-making at all levels of district operation.

## Committee Members

Name	Building	Position
James Weiss	Wales Primary	Physical Education
Heather Ross	Elma Primary	Physical Education
Jacqueline Ginter	Wales Primary	School Nurse
Janice Cheney	Marilla Primary	School Counselor
Amy Stanfield	Marilla Primary	Principal
Mary Langl	ICSD Intermediate/Middle School	School Counselor
Dave Carstensen	ICSD Intermediate/Middle School ICSD High School	Social Worker
Ross Esslinger	ICSD Intermediate/Middle School	Principal
David Uhl	ICSD High School	School Psychologist
Renee Reedhardt	ICSD High School	Health Teacher
Bette Dehr	ICSD High School	School Counselor
Antonio Perry	ICSD High School	Assistant Principal
Kristin Kendall-Jakus	ICSD	Director of Student Services
Mary Jo Dudek Ed.D.	ICSD	Assistant Superintendent

## About the Plan

### Vision

Our vision for the Iroquois Central School District Counseling Plan is for all K-12 students to achieve academic success by acquiring college and career ready skills. Our students will be healthy and confident through social/emotional development and gain a clear path of purpose and responsibility to one's community.

### Mission

The mission of the Iroquois Central School District Counseling Plan is to recognize the uniqueness and personal worth of each student. Services provided will empower students to be confident, productive, life-long learners who make positive contributions to their community.

## Philosophy and Belief Statements

The student support services team at Iroquois Central School District is a collaboration of school counselors, psychologists, social workers, administration, nurses and teachers. Together, we provide an atmosphere to ensure the well-being of all students. Our program addresses the academic, career, and social and emotional needs of the students. Our ultimate goal is to enable all students to achieve success in school and to be responsible and productive.

We believe:

- We are a community where families are encouraged to take an active supportive role in their education and basic human needs are met.
- All students have dignity and worth.
- All students have the right to be educated in a safe, secure, and respectful learning environment.
- All students can learn and grow intellectually and personally.
- All students have the right to participate in a comprehensive school counseling program implemented by certified personnel and designed to ensure student academic, college/career, and social/emotional growth.
- All students have the right to access school counseling services to fulfill their academic career and social/emotional potential.
- Personal responsibility for learning is cultivated and developed.

The student support services program will:

- Advocate for all students
- Be based on specified goals and developmental student competencies for all students K-12.
- Be planned and coordinated with all stakeholders [students, parents, faculty, administration and the community]
- Consider the ethical, racial and cultural differences as well as sexual orientation and special needs when planning and implementing the school counseling program
- Promote collaboration among school counselors, administration and teachers in order to best support students and coordinate with parents and community effectively.
- Use data and research to drive the school counseling program development and evaluation

## District Goals for the Guidance Program [From the Croton-Harmon School District Guidance Plan, December 2015]

- DG1. To work with teachers and other building-level professionals to provide resources and support the delivery of a comprehensive guidance curriculum.
- DG2. To provide an age-appropriate preventative guidance curriculum through the use of small and large group activities.
- DG3. To assist all students with developing academic, career, and personal/social skills, goals and plans.
- DG4. To utilize student data on an ongoing basis to appropriately shape and guide student academic planning.
- DG5. To collaborate and communicate with parents, guardians and educators to assist students with educational and career planning.
- DG6. To identify and provide individual and group social-emotional supports to students in need.
- DG7. To consult and collaborate with all stakeholders, including community providers, regarding students with identified concerns and needs.
- DG8. To maintain a preventative and responsive referral and follow-up process for students with identified needs.
- DG9. To maintain assessment procedures for determining and structuring levels of support for individual students.
- DG10. To provide appropriate information to staff about the comprehensive school counseling program, and how to access programs and services.
- DG11. To assist all stakeholders in interpreting and understanding student data.
- DG12. To maintain current best practices and professional knowledge for all support staff.
- DG13. To integrate appropriate technology resources to support and enhance the school counseling program and conduct program evaluation.
- DG14. To maintain the highest legal and ethical professional standards for the school counseling program.
- DG15. To maintain evaluation of the school counseling program.



## District Level

### Iroquois Central School District Mission

The Iroquois Central School District, in being responsive to the students and parents it serves, will promote innovation and change in a continuous search for more effective and efficient ways of meeting our mission as an institution of teaching and learning.

<b>IROQUOIS CENTRAL SCHOOL DISTRICT</b>							
<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, Activity or Service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
K-12 Collaboration	CC AC SEL	Monthly department meetings to ensure consistency of plan implementation	1x per month	K-12	School Counselor Social worker	DG14	Observational data, monthly meeting minutes
School Transition and Orientation	AC SEL CC	Primary/Intermediate level for Grades 4-5 MS/HS for Grades 8-9 HS for Grades 12-College/Career	EOY, BOY and as needed for new students	Grades where students are changing schools	Administration, teachers, nurses, counselors, social workers, psychologists, student leadership groups	DG2 DG3	Student performance Survey results
Culture and Norming	AC SEL CC	Provide framework for building-wide expectations	1 x/year: [BOY] Primary and II/MS 2x/year: HS [Semester]	K-12	Administration, Faculty, Staff and Students	DG2 DG3 DG6	Student Performance, Attendance and Behavior
MTSS	AC SEL CC	Monitor interventions put in progress for academic, attendance behavioral and social/ emotional effectiveness Data team meetings, Student success meetings, Post benchmark meetings, Progress monitoring meetings, Committee on Special Education Meetings	Each group has its own meeting schedule that includes multiple dates	K-12 students for Academic, Behavioral, or Social/Emotional concerns	Administration, teachers, nurses, counselors, social workers, psychologists	DG4 DG6 DG9	Benchmark, surveys, progress monitoring, grades, attendance, observational notes
Counseling	AC SEL CC	Assists students with social emotional /crisis situations, academic concerns, college and career planning	Individual/Group as needed or directed by IEP Whole Group as planned with classroom	<ul style="list-style-type: none"> <li>• Individual</li> <li>• Small Group</li> <li>• Whole Group/Classroom</li> </ul>	Administration, teachers, counselors, social workers, psychologists	DG2 DG3	Benchmark, surveys, progress monitoring, grades, attendance, observational notes

# IROQUOIS CENTRAL SCHOOL DISTRICT

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, Activity or Service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
			teacher or administrator				
Parent Conferences	AC SEL CC	Identify student needs, assess, and create interventions	As needed	K-12	Administration, teachers, nurses, counselors, social workers, psychologists, SRO	DG5 DG7 DG8	Benchmark, surveys, progress monitoring, grades, attendance, observational notes
Character Education	AC SEL	Instruction on monthly themed words to support SEL and behavior	Monthly	K-12	Teachers Administrators	DG14	Observation of themed words being embedded daily
Career Planning	AC CC	Encouraging students to explore career interests using career exploration software and creating electronic portfolio	1 x/year min.	K-12	School Counselor Teachers	DG3	Student portfolio
End of Year Recognitions and Awards	CC AC SEL	Celebration of student accomplishments during the school year	EOY	4 <sup>th</sup> , 8 <sup>th</sup> , 12 <sup>th</sup> Others as determined	Administration, teachers, nurses, counselors, social workers	DG5	# and quality of awards given
Crisis Response Team	SEL	Coordinate Building and District Level Responses to Crisis	As Needed	K-12	Administration, teachers, nurses, counselors, social workers, psychologists	DG8	Conforms to the district-wide Crisis Plan in place
School Resource Officer [SRO]	SEL	Provide information regarding positive decision making	As needed	K-12	Administrator SRO School Social Worker School Counselor	DG6 DG7	Student Performance Student Survey
School/Community Outreach	AC SEL CC	Collaboration and support provided by outside organizations to increase the District's capabilities for meeting student needs	As Needed	K-12	EMW Boys and Girls Club Helping Hands ITAC [It Takes a Community] Gateway	DG7	Benchmark, surveys, progress monitoring, grades, attendance, observational notes
Professional Development	AC SEL CC	Attend conferences and workshops that enhance goals and objectives of the district. Faculty meeting presentations as needed.	Ongoing	K-12	Administration, teachers, nurses, counselors, social workers, psychologists	DG12	Faculty and Staff Needs Assessment and Survey
Area it Addresses:		CC: College and Career	SEL: Social and Emotional Learning			AC: Academics	

# ICSD High School

## Description

### VISION:

Iroquois High School, as a globally-aware community, is built on high expectations that encourages a positive environment. This environment inspires students to develop the skills to think critically, creatively and take ownership of their own learning. The opportunities will be provided by teachers, staff and administration through innovative, engaging and rigorous instruction that promotes a culture that is safe, respectful and effective.

### We Believe That:

- **ALL** Iroquois students are capable of meeting high expectations.
- The culture, systems and communication at Iroquois are positive and collaborative.
- Iroquois students are the center of the learning environment.
- Iroquois teachers facilitate, inspire, engage, and support student-centered learning.
- Learning is rigorous, relevant and engaging at Iroquois.

### Slice Committee Members

Name	Building	Position
Renee Reedhardt	ICSD High School	Health Teacher
Antonio Perry		Assistant Principal
Rachel Ford		School Counselor
Jennifer John		School Counselor
Tana Yount		School Social Worker
Dave Uhl		School Psychologist
Bette Dehr		School Counselor

## IROQUOIS CENTRAL SCHOOL DISTRICT: High School

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, activity, or service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
HS/MS Transition & Orientation Programs	CC AC SEL	Set of activities, workshops, orientation to prepare students that are entering and exiting the high school, bridging SSS meeting. welcome packets, new student protocol and norming meetings	As needed and ongoing	8—12  9-12 specific to HS building	9-12 Staff	DG1 DG2 DG3	Student Performance
Culture Building /Norming	AC SEL CC	Provide a culture of success for all students and staff	9-12	9-12	HS School Wide Community, HS Students	DG2 DG3 DG6	Student success/performance
MTSS- SSS- and SST Meetings	SEL AC CC	Counselors, SW, Psy & Administration to meet weekly to identify dept. Concerns, and identify students that are struggling, SEL, Academically, etc.	1x week all year	9-12	Administration, Psychologist, Social Worker, Counselors, SRO	DG6 DG7 DG8 DG9 DG11	Minutes
Counseling	SEL AC	Assists students with social emotional /crisis situations and academic concerns; includes individual and group counseling	As needed	<ul style="list-style-type: none"> <li>• Individual</li> <li>• Small Group</li> <li>• Whole Group/Classroom</li> </ul>	School Counselor, School Social Worker, School Psychologist	DG2 DG6 DG8	Update Guidance Journal
Parent Conferences	AC SEL CC	Identify student needs, assess, and create interventions	As needed	9-12	9-12 Staff	DG5 DG7 DG8	Review of Student records
Career Planning/Counseling	AC CC	O'Net interest inventory, Military rep visits, internship opportunities, career speakers, job fairs	1x a year	9-12	School Counselor	DG3 DG7 DG13	Student portfolio, Guidance Journal,
End of year recognitions and awards assemblies	AC CC SEL	Scholarship recognition ceremonies	June	11 & 12	School Counselors Administration Teachers	DG5	Celebration of student accomplishments during the school year
School/Community Outreach	SEL	Collaboration and support provided by outside organizations to increase the District's capabilities for meeting student needs	Ongoing As needed	9-12	ITAC, Gateway, CPS PINS, ECDOH, EC Sheriffs, DV, SRO, EMW Boys and Girls Club	DG7	Benchmark surveys, progress monitoring, attendance, grades, observational notes
Professional Development Conferences & Membership	AC SEL CC	SSS team to attend conferences and workshops that would enhance their ability to fulfil the goals and objectives of the district. Faculty meeting presentations as needed.	Ongoing	9-12	SSS Team	DG12 DG14 DG15	Share information with SSS Dept. And utilize information for the benefit of staff, students and families
College Preparation	CC AC	College Rep visits, National College Fair, WNY Consortium, classroom lessons, evening parent presentations,	Ongoing	9-12	Counselors, College reps,	DG3 DG4 DG5	Guidance Journal update

## IROQUOIS CENTRAL SCHOOL DISTRICT: High School

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
<b>Program Activity or Service</b>	<b>Area it Addresses</b>	<b>Program, activity, or service Description</b>	<b>Timeline</b>	<b>Student Focus</b>	<b>Staff &amp; Resources</b>	<b>District Goal</b>	<b>Assessment</b>
Career & Technical Education BOCES introduction	CC AC	Introductory presentation to 10 <sup>th</sup> graders to introduce students to BOCES Tech presentation and program opportunities, includes field trip to Ormsby in December	1x/yr	9-12 10 <sup>th</sup> registration and tour	HS counselors BOCES staff	DG3 DG5 DG7 DG10	Scheduling of meetings Submit 10 <sup>th</sup> grade registration forms
PSAT/SAT/ACT/AP/ASVAB Test center	CC AC	Iroquois serves as a test center; Provide information to students and parents	As scheduled by testing organization	9-12	HS counselor/TBD ASVAB rep College Board	DG4 DG5 DG11	Schedule of testing at Iroquois
Annual Individual Academic Review	CC SEL AC	Counselors meet individually with students with regards to possible career interests as well academic concerns, course planning, behaviors and personal concerns. Senior transition/graduation requirements meeting; this includes the SED mandated meeting	1x per year	9-12	HS counselors	DG2 DG3 DG4 DG5	Student progress reports, attendance and report cards
Communication/SSS Website/Remind, One Note Push out	AC SEL CC	Publication to provide information to all stakeholders about comprehensive guidance program at Iroquois including Scholarship Directory, New Student packet	Ongoing; revised yearly and on an as-needed basis	8-12	HS Guidance Guidance Secretary	DG1 DG5 DG13	Student and parent log in
Attendance Committee	SEL AC	Meetings with at-risk students who have demonstrated struggles with attendance	4x's/yr	9-12	Teachers HS administrators Psychologist HS counselor HS Social Worker	DG7 DG8 DG9 DG10	e-School generated letters sent home
Academic Intervention	AC	HS Counselors, SW, Psy, Administrators to meet with identified students needing academic support- identify students that may need AIS, or additional support, Summer Academy Registration,	Ongoing	9-12	SSS team with Administration	DG3 DG4 DG6 DG8 DG11	Report cards, progress reports, failure report,
Scheduling/eSchool data	AC CC SEL	HS Counselors continue to monitor student schedules, creation of the master schedule, updating the course book, conversing with chairs, marketing new courses, working with local colleges to create and/or update articulation agreements.	Ongoing	9-12	HS Counselors Administration Teachers Sch Psychologist HS Clerical/Registrar	DG5 DG11 DG13	Coursebook and requests are in, master schedule is complete, sections created, and students have filled sections evenly. Articulation agreements have been approved.
CSE/504 Meetings	AC SEL	SSS Team, Administration are part of the committee to determine appropriateness of the recommendation of services- could be from the recommendation of SST	Ongoing	9-12	SSS Team and teachers	DG3 DG5 DG7	IEP or 504 determination and services and/or accommodations are approved
Area it Addresses:		CC: College and Career	SEL: Social and Emotional Learning			AC: Academics	

## High School Calendar

August/September	
Date	Activity
	New Student Group/Group Counseling
	College Procedure Night
	College Planning and Financial Aid Night
	Open House
	9 <sup>th</sup> Grade Orientation
	Norming Meetings
	New Student Registration/new student packet
	Senior Reviews
	Summer Academy grading/scheduling updates
	SSS/SST Meetings College Rep visits
	College Board/ACT/SUNY Professional Development
	Gateway Collaboration
	Web update/ ongoing each month
	eSchool student and parent portal openings

October	
Date	Activity
	Ormsby Presentation Open House
	PSAT/SAT/ACT Presentations
	SSS/SST Meetings WNY Consortium College Fair
	Initiate new courses/begin course catalog
	Military Representatives
	5-week progress reports review
	College Application Processing/Letters of recommendation
	CSE Meetings
	College Representative Visits
	Gateway Collaboration
	Common AP workshop for students
	Update Scholarship Directory- update ongoing
	Professional Development

November	
Date	Activity
	SSS/SST Meetings SAT/ACT
	Ormsby Staff Presentation
	College Application Processing/Letters of recommendation
	10 week-report cards
	CSE Meetings
	College Representative Visits
	SUNY ECC instant admissions workshop
	Gateway Collaboration

December	
Date	Activity
	SSS/SST Meetings
	Ormsby Tour
	15-week progress reports
	CSE Meetings
	Gateway Collaboration
	ACCESS VR senior meetings
	Senior at risk meetings

January	
Date	Activity
	Freshman College Exchange
	ASVAB Administration
	SSS/SST Meetings
	Junior Progress Reviews and Group presentation
	End of semester scheduling and grade reporting
	8 <sup>th</sup> gr. CSE Reviews
	Gateway Collaboration
	Norming Meetings

February	
Date	Activity
	Sophomore Progress Reviews - Interest Inventory
	Military Representatives
	Master Schedule building
	College mid-year reports
	20-week report cards
	Gateway Collaboration
	Professional Development

May	
Date	Activity
	HS/MS Bridging Meeting
	8 <sup>th</sup> Grade Shadow Day
	SSS/SST Meetings
	AP Testing
	ACCESS VR exit interviews
	504 Plan reviews
	Gateway Collaboration

March	
Date	Activity
	SSS/SST Meetings
	Freshmen Progress Reviews and Interest Inventory
	National College Fair
	Master Schedule Development
	25-week progress report
	Gateway Collaboration
	Professional Development

June	
Date	Activity
	SSS Calendar
	Summer Academy Registration/Failures/Enrichment
	Graduation/Rehearsal
	SSS/SST Meetings
	Junior/Senior Awards Ceremonies
	Gateway Collaboration

April	
Date	Activity
	Master Schedule Development
	SSS/SST Meetings
	30-week report cards and Val/Sal ranking
	Gateway Collaboration
	Junior Awards Selection Committee

# ICSD Middle/Intermediate School

## Description

### VISION STATEMENT

Together with the community, we at Iroquois Middle School aim to inspire, motivate, and empower students to excel both academically and socially, while preparing them to be productive citizens and future leaders.

### MISSION STATEMENT

We, the faculty, staff and administrators of Iroquois Middle School, are dedicated to providing a safe and nurturing environment for student success. To that end, we will:

- Provide a kind, accepting, and respectful culture for all students
- Utilize modern educational technology in preparing the 21<sup>st</sup> Century learner
- Establish positive partnerships with home and community
- Implement daily instructional strategies to meet the needs of all students
- Strive to incorporate rigorous programs and activities that enhance academic achievement, as well as each student's social and emotional growth

### Slice Committee Members

Name	Building	Position
Ross Esslinger	MS	Principal
Mary Langl	MS	School Counselor
David Carstensen	MS	School Social Worker



## IROQUOIS CENTRAL SCHOOL DISTRICT: Middle/Intermediate School

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, activity, or service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
Transition and Orientation Programs	AC SEL CC	Preparing students for entering and exiting the Middle school	Multiple times	5 & 8	Administrators School Counselor School Social Worker	DG1 DG2 DG3	Student Performance
Norming Meetings	AC SEL CC	Provide framework for building-wide expectations	1 x/year	5 - 8	Administrators School Counselor Nurse, Librarian	DG2 DG3 DG6	Student Performance
MTSS meetings	AC SEL CC	Monitor interventions put in progress for Academic, attendance Behavioral and social/ emotional effectiveness Data team meetings Student success meetings Post benchmark meetings Progress monitoring meetings Committee on Special Education Meetings	Ongoing	5-8	Administrators School Counselor School Social Worker School Psychologist Reading Specialist Math Specialist	DG6 DG7 DG8 DG10 DG11	Review of pertinent information entered into One Note file
Counseling	AC SEL Cc	Assists students with social/emotional/behavioral concerns/Crisis situations, academic concerns and career planning	As needed	5 – 8 Individual Small Group Whole Group/ Classroom	School Counselor School Social Worker School Psychologist	DG1 DG2 DG3 DG4 DG5 DG6 DG7 DG8 DG15	Update student records
Parent Conferences	AC SEL CC	Identify student needs, assess and create interventions	As needed	5-8	Administrators School Counselor School Social Worker School Psychologist Reading Specialist Math Specialist	DG5 DG7 DG8	Review of student records
Character Ed. Theme of the month	AC SEL	Recognition of students who exemplify monthly theme	1 x/month	5-8	Teachers Administrators	DG1 DG2 DG3 DG5 DG6 DG7 DG8 DG9 DG15	Recognition award to students

## IROQUOIS CENTRAL SCHOOL DISTRICT: Middle/Intermediate School

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, activity, or service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
Career Planning	AC CC	Encouraging students to explore career interests using career exploration software and creating electronic portfolio	1 x/year min.	6-8	School Counselor Tech/STREAM teacher	DG3 DG7 DG13	Student portfolio
8 <sup>th</sup> Grade Recognition Ceremonies	AC	Recognizing 8 <sup>th</sup> grade students for their many accomplishments during their II/MS Career	8 <sup>th</sup> grade year	8	Administrator School Counselor Team Leaders	DG5	Presidential Achievement Award and distinguished medal Awarded
Crisis Team/Response	SEL	Coordinate Building and District Level Responses to Crisis	As Needed	5-8	Administrators Counselors Social Workers School Psychologist SRO Nurse	DG12	Conforms to the district-wide Crisis Plan in place
SRO presentations/interventions	SEL	Provide information regarding positive decision making	As needed	5-8	Administrator SRO School Social Worker School Counselor	DG7	Student Performance Student Survey
School/ Community Outreach	AC SEL CC	Providing information to families Initiating Referrals Initiating Resources into building ITAC Presentations on positive decision making Helping Hands	As Needed	5-8	Administrator Counselors Social Workers School Psychologist SRO Nurse	DG7	Parent/ Community feedback
Professional Development for staff	AC SEL CC	Provide trainings for staff that would enhance their ability to fulfill the goals and objectives of the District	Ongoing	5 - 8	School Social Worker	DG12 DG14 DG15	
Annual Individual Progress Review	AC SEL CC	Assists students with academic concerns e.g. attendance and behavior	1 x/year min. ongoing	6-8	School Counselor	DG3 DG4 DG5	Student progress reports, report cards and attendance records
eSchool Data	AC SEL CC	Counselors maintain database of courses, guidance journal entries, report cards, progress reports scheduling and portal monitoring	ongoing	5-8	Administrators School Counselors	DG5 DG11 DG13	Updated and complete database
Team Meetings	AC SEL	Identify student needs, assess and create Tier 1 interventions	As needed	5 - 8	Teachers Student Support Services Team	DG6 DG7 DG8 DG10 DG11	Review of student Performance and student records

## IROQUOIS CENTRAL SCHOOL DISTRICT: Middle/Intermediate School

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, activity, or service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
Foundations/PBS	AC SEL CC	Provide a culture of success for all students and staff	ongoing	5-8	School-wide community All Middle School	DG2 DG3 DG6	Student Performance
Course Presentations	AC	Defining course curriculum and expectations for new academic courses taken: World Languages Enriched/Accelerated HS Program Planning & visitation BOCES Program information and Building tour	1 x/year	6-8	School Counselor Teachers	DG3 DG5 DG7 DG10	Student Performance
After School Service Groups	SEL	Provide opportunities for community engagement	Ongoing	5 - 8	Faculty advisors	DG7	
New Student Orientation	AC SEL CC	Preparing students for transition into Iroquois Middle school	August New student Orientation  Ongoing Meetings with students	5-8	School Counselor Administrator	DG1 DG2 DG3	Student Progress
Social Skills Instruction	SEL	Provide in-class skill instruction and practice	1x/week	5-8	School Social Worker Speech/Language Teacher	DG2 DG6 DG8	Student Performance/Progress
Academic Advisement	AC SEL	Assess areas of deficiency and plan with student program for success	Ongoing	5-8	School Counselor Teacher Administrator	DG3 DG4 DG5	Student Performance/Progress
Area it Addresses:		CC: College and Career	SEL: Social and Emotional Learning			AC: Academics	

## Middle/Intermediate School Calendar

August/September	
Date	Activity
	New Student Registration/New student Packets
	Receive Summer School grades & update Records
	New Student Orientation/ New student Groups
	Student Locker drop off
	School Eve 5 & 6 <sup>th</sup> grades
	Norming Meetings per team
	ESchool student and parent portal opening
	Team meetings
	MTSS meetings
	Gateway Collaboration
	K-12 Department Meeting

October	
Date	Activity
	MTSS Meetings
	Private School Applications
	5 Week Progress Reports review
	Academic Interim Counseling
	Professional Development
	K-12 Department Meeting
	Gateway Collaboration

November	
Date	Activity
	MTSS Meetings
	10 Week Report Cards
	Gateway Collaboration
	K-12 Department Meeting

December	
Date	Activity
	MTSS Meetings
	15 Week Progress Reports
	Gateway Collaboration
	K-12 Department Meeting

January	
Date	Activity
	MTSS Meetings
	8 <sup>th</sup> Grade CSE Meetings
	Gateway Collaboration
	Professional Development
	K-12 Department Meeting
	Presentation of HS Planning – 8 <sup>th</sup> Grade
	UB Math Nominations

February	
Date	Activity
	MTSS Meetings
	8 <sup>th</sup> Grade HS Scheduling
	Gateway Collaboration
	7 <sup>th</sup> Grade CSE Meetings
	6 <sup>th</sup> Grade CSE Meetings
	Professional Development
	K-12 Department Meeting
	20 Week Report Cards
	Academic Counseling

March	
Date	Activity
	MTSS Meetings
	25 Week Progress Reports
	Gateway Collaboration
	Professional Development
	Help with Master Schedule
	World Language Presentation –6 <sup>th</sup> Grade
	World Language Letter Collection
	K-12 Department Meeting
	5 <sup>th</sup> Grade CSE Meetings
	Establish Dates for 4 <sup>th</sup> Grade Transition Program

April	
Date	Activity
	MTSS Meetings
	30 Week Report Cards
	Gateway Collaboration
	Acceleration Program Selections
	K-12 Department Meeting
	4 <sup>th</sup> Grade CSE Meetings

May	
Date	Activity
	MTSS Meetings
	8 <sup>th</sup> Grade Shadow Day
	MS/HS Bridging
	504 Annual Review Meetings
	Gateway Collaboration
	K-12 Department Meeting
	4 <sup>th</sup> Grade Parent Orientation
	Establish Marking Period Dates

June	
Date	Activity
	MTSS Meetings
	MS/Primary Bridging Meetings
	Finalize Accelerated Students
	Honor Award Ceremony
	Moving on Day Ceremony
	Final Report Card
	Gateway Collaboration
	K-12 Department Meeting

## Elementary [Elma, Marilla and Wales Primaries]

### Description

At Elma, Marilla, Wales Primary Schools, the guidance curriculum is delivered by school counselors. The program supports the emotional and social well-being of students in all primary buildings. Student Success Team (SST) and Response to Intervention (RtI) is implemented throughout the buildings. Meetings are held on a regular basis with classroom teachers, special education teachers, and support staff. Working collaboratively to identify students at-risk either academically or emotionally. An array of support services is provided as deemed necessary. For students who exhibit challenging behaviors, a district behavior consultant provides proactive, positive strategies when working with teams of teachers and support staff.

### Slice Committee Members

Name	Building	Position
Amy Stanfield	Marilla Primary	Principal
Heather Ross	Elma Primary	Physical Education Teacher
Janice Cheney	Marilla Primary	School Counselor
Jackie Ginter	Wales Primary	Nurse/District Nurse Coordinator
James Weiss	Wales Primary	Physical Education Teacher

## IROQUOIS CENTRAL SCHOOL DISTRICT: Primary Schools

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, activity, or service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
Kindergarten Screening	SEL AC	Kindergarten team identifies student needs proactively	Spring	Pre-K	Kindergarten Screening Team	DG4 DG5	Dial 4 parent form Parent input form
SST (Student Success Team)	SEL AC	Identifies students demonstrating needs that impacts their academics	Monthly	K-4	Administrators General Ed Teacher Special Ed Teacher School Counselor Speech Therapist, OT, PT, Nurse	DG4 DG5 DG6 DG7 DG8 DG9	SST referral form
Data Team Meetings	AC	On-going, data driven team meetings to identify students with academic needs and to develop intervention plans as needed	Trimester: Fall/Winter/Spring	K-4	Administration RTI teachers Classroom teachers Special Ed Teachers	DDG1 DG4 DG8 DG9 DG11	Review of records data generated from interventions, staff feedback, benchmark screenings
Character Ed / Social Skills	SEL AC CC	Classroom lessons	September - June	K-4	School counselors Classroom teachers speech teacher	DG1 DG2 DG3 DG5 DG6 DG7 DG8 DG9 DG15	Formal and informal assessments Student behavior
Counseling	SEL AC CC	Assist students with social/emotional/behavioral concerns, crisis situations, academic concerns and career future	Ongoing	K-4 Individual Small group Whole group/ classroom	School counselors Resource Room teachers	DG1 DG2 DG3 DG4 DG5 DG6 DG7 DG8 DG15	Student behavior Teacher observation Data collection
School/Community Outreach	SEL AC CC	Providing information to families Initiating agency referrals Introducing resources to building ITAC Helping Hands	September - June	School	Administrators School Counselors School Resource Officer Nurse	DG1 DG3 DG5 DG6 DG7 DG8 DG9 DG10	Parent feedback Community feedback

## IROQUOIS CENTRAL SCHOOL DISTRICT: Primary Schools

<i>Delivery</i>		<i>Foundation</i>	<i>Management</i>			<i>Accountability</i>	
Program Activity or Service	Area it Addresses	Program, activity, or service Description	Timeline	Student Focus	Staff & Resources	District Goal	Assessment
						DG15	
Crisis Team/Response	SEL	Coordinate Building and District level Responses to Crisis	As needed	K-4	Administrators School Counselors School Resource Officer Nurse	DG6 DG7 DG8 DG14	Conforms to district-wide Crisis Plan
Transition to Middle School 4/5th	AC SEL	Tour and Presentation to prepare students for next year	May/June	4 <sup>th</sup>	School Counselors Teachers/ MS Administration	DG1 DG3 DG5 DG6 DG7	Student Feedback
Area it Addresses:		CC: College and Career	SEL: Social and Emotional Learning			AC: Academics	



**Primary Schools Calendar**

August	
Date	Activity
	Kindergarten supply drop off

September	
Date	Activity
	Open House
	SST Meeting
	Fall Benchmark Assessments

October	
Date	Activity
	SST Meeting
	Data Team Meeting

November	
Date	Activity
	SST Meeting
	Parent/Teach Conferences
	1 <sup>st</sup> Trimester Progress Reports

December	
Date	Activity
	SST Meeting
	Parent/Teacher Conferences

January	
Date	Activity
	SST Meeting
	Winter Benchmark Assessments

February	
Date	Activity
	SST Meeting
	Data Team Meeting

March	
Date	Activity
	SST Meeting
	2nd Trimester Progress Reports
	Kindergarten Registration

April	
Date	Activity
	SST Meeting

May	
Date	Activity
	SST Meeting
	Spring Benchmark Assessments
	Kindergarten Screening

June	
Date	Activity
	Grade 4 – Middle School Transition
	Data Team Meetings
	3rd Trimester Progress Reports

## Resources and References

### A. NYSED Regulation 100.2(j)

#### **Guidance programs.**

##### 1. Public schools.

Each school district shall have a guidance program for all students.

- i. In grades K-6, the program shall be designed in coordination with the teaching staff to prepare students to participate effectively in their current and future educational programs, to help students who exhibit any attendance, academic, behavioral or adjustment problems, to educate students concerning avoidance of child sexual abuse, and to encourage parental involvement.
- ii. In grades 7-12, the guidance program shall include the following activities or services:
  - a. an annual review of each student's educational progress and career plans, with such reviews to be conducted with each student individually or with small groups by personnel certified or licensed as school counselors;
  - b. instruction at each grade level to help students learn about various careers and about career planning skills conducted by personnel certified or licensed as school counselors, or by classroom teachers in cooperation with school counselors;
  - c. other advisory and individual or group counseling assistance to enable students to benefit from the curriculum, to help students develop and implement postsecondary education and career plans, to help students who exhibit any attendance, academic, behavioral or adjustment problems and to encourage parental involvement, provided that advisory assistance shall be provided by teachers or counselors, or by certified teaching assistants under the supervision of counselors or teachers, and that such individual or group counseling assistance shall be provided by certified or licensed school counselors or by certified or licensed school psychologists or certified or licensed school social workers in cooperation with school counselors; and

- d. the services of personnel certified or licensed as school counselors.
- iii. Each school district shall develop a district plan which sets forth the manner in which the district shall comply with the requirements of this subdivision. The City School District of the City of New York shall submit a separate plan for each community school district, for the High School Division and for the Special Education Division. Such plan shall be filed in the district offices and shall be available for review by any individual. The plan shall present program objectives, which describe expectations of what students will learn from the program; activities to accomplish the objectives; specification of staff members and other resources assigned to accomplish the objectives; and provisions for the annual assessment of program results. The plan shall be reviewed annually by the school districts, and revisions shall be made as necessary.

## **B. NYSED CDOS**

### **New York State Career Development and Occupational Studies Commencement Credential (available only to students with disabilities)**

The NYS CDOS Commencement Credential is a credential recognized by the NYS Board of Regents as a certificate that the student has the knowledge and skills necessary for entry level employment. There are two options available for students to earn this credential.

#### **OPTION 1:**

- The student must have developed a Career Plan that includes documentation of the student's self-identified career interests; career-related strengths and needs; career goals; and career and technical coursework and work-based learning experiences that the student plans to engage in to achieve those goals; and
- The student must have demonstrated achievement of the commencement level CDOS learning standards in the areas of career exploration and development; integrated learning; and universal foundation skills; and
- The student must have successfully completed at least 216 hours of CTE coursework and/or work-based learning experiences (of which at least 54 hours must be in work-based learning experiences); and
- The student must have at least one completed employability profile that documents the student's employability skills and experiences; attainment of each of the commencement level CDOS learning standards; and, as appropriate, attainment of technical knowledge and work-related skills, work experiences, performance on industry-based assessments and other work-related and academic achievements.

## OPTION 2:

In lieu of a student meeting the requirements of option 1 to be awarded the NYS CDOS Commencement Credential, a district may award a student this credential if the student has met the requirements for one of the nationally recognized work readiness credentials, including but not limited to:

- National Work Readiness Credential
- SkillsUSA Work Force Ready Employability Assessment
- National Career Readiness Certificate WorkKeys - (ACT); and
- Comprehensive Adult Student Assessment Systems Workforce Skills Certification System.

Although a school district may provide individual students the option of earning the NYS CDOS Commencement Credential by meeting the requirements for one of the nationally recognized work readiness credentials, the national credential option should not be the only option available to students in the district to earn the Credential.

## **NY State Skills and Achievement Commencement Credential**

This credential will recognize each individual student's preparation and skills for post-school employment. The CDOS Commencement Credential is a credential recognized by the NYS Board of Regents as a certificate that the student has the knowledge and skills necessary for entry level employment. Most students with disabilities will be able to graduate with the CDOS Commencement Credential as a supplement to their regular diploma (Regents or local diploma). Students who are unable to earn a regular diploma because of their disability may graduate with the CDOS Commencement Credential as a student's only exiting credential, provided they meet the requirements for award of the credential and have attended school for at least 12 years, excluding Kindergarten. Please note that this credential is not an option for students who take the NYS Alternate Assessment.

C. [ASCA National Standards for Students](#) (click here)

D. [NYSSCA Guidance Plan Development document](#) (click here)