

San Mateo Union High School District

Minutes

Regular Meeting

December 14, 2023 6:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Greg Land

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

E. CLOSED SESSION

1. () **Public Employee Evaluation pursuant to Government Code Section 54957 - Title:**
2. () **Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
3. () **Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of Case:**
4. (*) **Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - (2) Two Cases**
5. () **Liability Claims pursuant to Government Code Section §54957 - () Case**
6. (*) **Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
7. () **Conference with Real Property Negotiator - - Randall Booker, Superintendent**
8. (*) **Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
9. () **Confidential Student Discipline - () Cases**
10. () **Confidential Student Matters - () Cases**

F. OPEN SESSION

G. ROLL CALL

H. PLEDGE OF ALLEGIANCE TO THE FLAG

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

In closed session, the board upon the motion of Trustee Andrade Zuniga and seconded by Trustee Jacobson moved to approve two Special Education settlements with a vote of 5 to 0.

J. ORGANIZATION OF THE BOARD OF TRUSTEES

1. Designation of New Officers: President, Vice President, Clerk, Appoint Secretary and Appoint a District Representative for the County Committee on School District Organization

Upon the motion of Greg Land and seconded by Robert Griffin, the board moved to approve the designation of the new officers with a vote of 4 to 1.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

No Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

K. PUBLIC COMMENTS - 7:00 pm

Online:

Mar Hudson

In-Person:

Shira Mendelench- Ethnic Studies

Ofer Yizhar Barnea- Ethnic Studies

Ofer Yehudai- Hate-free environment in Schools

Adam Taub- Non agenda item

Irina Fayngersh- Objective unbiased teaching

Ram Patel- Antisemitism

Lisa Wright- open comment

Menat- Palestine and Palestinian students in SMUHSD

L. GOVERNING BOARD COMMENTS - 7:10pm

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

N. RECOGNITION

O. CONSENT AGENDA

Upon the motion of Greg Land and seconded by Robert Griffin, the board moved to approve the consent agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Bianca Santos

Yes- Student board member Jaime Lozaro

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Upon the motion of Trustee Jacobson and seconded by Teri Chavez, Trustee Jacobson is removing item X1

No Ligia Andrade Zuniga

No Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

No Greg Land

- 1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**
- 2. Acceptance of Gifts to the District**
- 3. Confirmation of Bills and Salaries for November 2023**
- 4. Approval to Dispose of Obsolete Property/Equipment**
- 5. Ratification of the Closing of a Charles Schwab Brokerage Account**
- 6. Adopt Resolution 23-24-13 to Authorize the Opening of Bank of America Checking Account for Secure Credit Card Processing with Square for Bridge**
- 7. Approval of BHM Construction, Inc. Change Order No.1 For The Aragon High School Baseball and Flexfield Project**
- 8. Authorization to Advertise and Solicit Bids For The Burlingame High School Press Box Facilities Project**
- 9. Adoption of Resolution 23-24-09 Authorizing The Use of Lease-Leaseback Delivery Method and Issue A Request For Proposals For Lease Leaseback Construction Services For Phase II of The Mills High School Transite Encapsulation - Site Improvements Project**
- 10. Adoption of Resolution 23-24-10 Authorizing The Use of Lease-Leaseback Delivery Method and Issue A Request For Proposals For Lease Leaseback Construction Services For Increment I of The Burlingame High School Music Classroom Renovation and Increment II of The Burlingame High School HVAC Replacement Project**
- 11. Adoption of Resolution 23-24-11 Authorizing The Use of Lease-Leaseback Delivery Method and Issue A Request For Proposals For Lease Leaseback Construction Services For The HVAC Controls Replacement Project At Aragon and Capuchino High Schools**
- 12. Approval of BHM Construction Inc. Change Order No.3 For The Pool Competition Lighting Project At Aragon, Hillsdale, and San Mateo High Schools**
- 13. Approval To Authorize The Superintendent or Designee To Award Contract For The Capuchino High School Theatre Cable Removal CUPCCAA Project**
- 14. Approval of CA+SA Studios Work Plan and Proposal For The DistrictWide**

Kitchen Upgrades Project

15. Approval of Field Trip - CMEA State Performance & Southern CA Trip (CHS)

16. Approval of Field Trip - State Leadership conference (MHS)

17. Approval of Field Trip - Spring Leadership Meeting FCCLA (MHS)

18. Approval of Field Trip - Forum Music Festival (CHS)

P. REGULAR REPORTS -

1. Report of the Superintendent

2. Report of Student Board Representatives

3. Report of the District Teachers Association Representative

4. Report of the CSEA Chapter 519 Representative

5. Report of the San Mateo Adult School Teachers Association

Q. SPECIAL REPORTS AND APPEARANCES -

1. Spotlight on Student Learning: Instructional Leadership Initiative

Presentation- Spotlight on Student Learning

R. CONSTRUCTION -

1. Approval of Carducci Associates Contract Modification Requests For Capital Facilities Measure L and Deferred Maintenance Projects

Upon the motion of Robert Griffin and seconded by Greg Land, The board moved to approve Carducci Associates Contract Modification Requests For Capital Facilities Measure L and Deferred Maintenance Projects with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Bianca Santos

Yes- Student board member Jaime Lozaro

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Greg Land and seconded by Teri Chavez, the board moved to approve the Division of Human Resources personnel consent agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

1. Personnel Actions

2. Approval of Students Transfers to the Adult School

3. Approval of the Memorandum of Understanding With San Mateo Union High School District and San Mateo Union High School District Teachers' Association for Change in Prior Years' of Service

4. Approval of Memorandum of Understanding With San Mateo Union High School District and San Mateo Union High School District Teachers' Association for Health and Welfare Opt Outs for 2023-2024

T. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Jennifer Jacobson and seconded by Teri Chavez, the board moved to approve the personnel actions addendum with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Approval of the Condom Access Program Written Materials

Upon the motion of Robert Griffin and seconded by Jennifer Jacobson, the board moved to approve the Condom access program written materials with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

3. Approval of the Updated Confidential and Classified Salary Schedule

Upon the motion of Greg Land and seconded by Robert Griffin, the board moved to approve the updated confidential and classified salary schedule with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

4. Approval of the CBEST Waiver for Ed Ed Specialist and EL Authorization

Upon the motion of Robert Griffin and seconded by Teri Chavez, the board moved to approve the CBEST waiver for Ed specialist and EL authorization with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

5. Approval of the Updated Athletic Director Manual

Upon the motion of Greg Land and seconded by Robert Griffin the board moved to approve the updated athletic director manual with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

1. Approval of 3D Advanced Art Course Proposal

Upon the motion of Greg Land and seconded by Teri Chavez, the board moved to approve the 3D advanced art course proposal with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Bianca Santos

Yes- Student board member Jaime Lozaro

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Approval of Photoshop Fundamentals Course Proposal

Upon the motion of Greg Land and seconded by Teri Chavez the board moved to approve the Photoshop fundamentals course proposal with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Bianca Santos

Yes- Student board member Jaime Lozaro

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

W. DIVISION OF BUSINESS SERVICES -

1. Approval of Annual and Five Year Requirement Report For Developer Fees – Fiscal Year 2022-2023 And Adoption of Resolution 23-24-12, Adopting Accounting Regarding Capital Facilities Fees For The 22-23 Fiscal Year and Regarding Capital Facilities Fees For The 2022-2023 Fiscal Years and Findings Thereon, Pursuant To Government Code Sections 66001 and 66006

Upon the motion of Robert Griffin and seconded by Greg Land, the board moved to approve the Annual and Five year report for Developer fees with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Bianca Santos

Yes- Student board member Jaime Lozaro

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Presentation and Approval of Positive Certification of the 2023-2024 First Interim Fiscal Report

Upon the motion of Robert Griffin and seconded by Greg Land, the board moved to approve the positive certification of the 2023-2024 first interim fiscal report with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Bianca Santos

Yes- Student board member Jaime Lozaro

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

X. BOARD OPERATIONS -

- 1. Employee Issue Regarding November 16,2023 Board Meeting**
- 2. Review and Discuss the Clarification and Summary of Board Policy 5117**
- 3. Review and Discuss the Specific Board Policies and Administrative Regulations- October Updates Part**

Y. FUTURE BOARD AGENDA ITEMS -

1. Future Requested Board Agenda Items
 - Bridge Soccer
 - Students Climate

Z. ADJOURNMENT -

The meeting adjourned at 10:26 pm