

San Mateo Union High School District

Minutes

Regular Meeting

January 18, 2024 5:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

E. CLOSED SESSION

- 1. (*) Public Employee Evaluation pursuant to Government Code Section 54957 - Title: Superintendent**
- 2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. (*) Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of Case: Leininger vs. SMUHSD et al, San Mateo County Superior Court. Case number is 21-CIV-02487**
- 4. (*) Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - () Cases**
- 5. (*) Liability Claims pursuant to Government Code Section §54957 - (1) One Case SMSIG 2023-01544**
- 6. (*) Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 7. (*) Conference with Real Property Negotiator - - Randall Booker, Superintendent Yancy Hawkins, Associate Superintendent, Sean Absher Stradling Yocca Carlson & Rauth, Property-, 880 Hinckley Rd, Burlingame, CA 94010, Under Negotiation: Price and Terms, pursuant to Government Code Section 54956.8**
- 8. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. () Confidential Student Discipline - () Cases**
- 10. () Confidential Student Matters - () Cases**

F. OPEN SESSION

G. ROLL CALL

All Present 7pm

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Student Representatives Jaslene Lai and Darren Lo

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

In closed session, the Board unanimously approved action to grant an application to submit a late claim #2023-01544

In closed session, the Board unanimously approved to deny claim, #2023-01544.

J. ADOPT THE AGENDA

Upon the motion of Greg land and seconded by Robert Griffin, the Board moved to adopt the agenda with an amendment to pulling item X3, with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

K. BOARD OPERATIONS -

1. Approval of Board Policy 1313 - Civility and Consequences for Inappropriate Behavior

Upon the motion of Jennifer Jacobson and seconded by Greg Land, the board moved to approve the Board Policy 1313 Civility and consequences for inappropriate behavior with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Approval of Board Policies and Administrative Regulations- June 2023 Updates Part 2

Upon the motion of Robert Griffin and seconded by Teri Chavez, the board moved to approve Board Policies and Administrative Regulations- June 2023 Updates Part 2 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

3. Approval of Policy 5117 - Interdistrict Attendance

Upon the motion of Robert Griffin and seconded by Jennifer Jacobson, the board moved to approve Policy 5117- Interdistrict attendance with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

M. GOVERNING BOARD COMMENTS -

N. COMMUNICATIONS TO THE BOARD OF TRUSTEES

O. RECOGNITION

1. Black History Month Proclamation

Read by Student Board Council Member from San Mateo High School Kaya Jimenez

Upon the motion of Robert Griffin and seconded by Greg Land, the board moved to approve the Black History Month proclamation with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Jaslene Lai

Yes- Student board member Darren Lo

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

P. CONSENT AGENDA -

Upon the motion of Greg Land and seconded by Robert Griffin, the board moved to approve the consent agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Jaslene Lai

Yes- Student board member Darren Lo

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

- 1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**
- 2. Acceptance of Gifts to the District**
- 3. Confirmation of Bills and Salaries for October 2023**
- 4. Approval to Dispose of Obsolete Property/Equipment**
- 5. Ratify the Bay Area Air Quality Management District (BAAQMD), Carl Moyer Program, Grant Agreement for Electric Buses and Infrastructure**
- 6. Approval of Updated 457(b) Plan Adoption Agreement**
- 7. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the Peninsula High School Expansion Project at 870 Hinkley Road, Burlingame**
- 8. Approval of Architectural Master Agreement With LPA Design Studios For Deferred Maintenance Projects**
- 9. Approval to Issue A Request For Proposals To Increase The District's Approved Pool Of Architects For Capital Facilities "Measure L" Project**
- 10. Approval Of FieldTurf USA, Inc. Change Order No.3 For The Burlingame High School Turf Replacement Project Approval Of FieldTurf USA, Inc. Change Order No.3 For The Burlingame High School Turf Replacement Project**
- 11. Approval of Incompli, Inc. Proposals for SWPPP QSP Monitoring for The Gymnasium Projects at Burlingame and San Mateo High Schools**

- 12. Approval of Field Trip - Environmental Club Camping (Middle College)**
- 13. Approval of Field Trip - Varsity Cheer (Aragon)**
- 14. Approval of Field Trip - Arizona East Regional (Burlingame)**
- 15. Approval of Field Trip - First World Championships (Burlingame)**
- 16. Approval of Field Trip - AVID College Tour (Burlingame)**
- 17. School Accountability Report Cards (SARC)**
- 18. Quarterly Report on Williams Uniform Complaints**
- 19. Location and Dates for Summer School 2024**

Q. REGULAR REPORTS -

- 1. Report of the Superintendent**
- 2. Report of Student Board Representatives**
- 3. Report of the District Teachers Association Representative**
- 4. Report of the CSEA Chapter 519 Representative**
- 5. Report of the San Mateo Adult School Teachers Association**

R. SPECIAL REPORTS AND APPEARANCES -

- 1. Academic Data: Class of 2023**

Presented by Brian Simmons, Director of Curriculum & Assessment

2. Projected Enrollment and Intradistrict Transfer Lottery

Presented by Yancy Hawkins and Don Scatena.

Upon the motion of Robert Griffin and seconded by Greg Land, the board moved to approve the projected enrollment and intradistrict transfer lottery with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

S. CONSTRUCTION -

1. Approval of Phase III For The Hillsdale High School Transite Encapsulation Project

Upon the motion of Robert Griffin and seconded by Greg Land, the board moved to approve phase III for the Hillsdale high school transite encapsulation project with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Approval of Finney Architects Architectural Services Proposal For The Hillsdale High School Transite Encapsulation Project - Phase 3 Project

Upon the motion of Teri Chavez and seconded by Greg Land, the board moved to approve Finney Architects architectural services with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

T. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

1. Personnel Actions

Upon the motion of Jennifer Jacobson and seconded by Teri Chavez, the board moved to approve the personnel actions with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

U. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Greg Land and seconded by Robert Griffin, the board moved to approve the personnel actions addendum with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Declaration of Need for Fully Qualified Educators

Upon the motion of Robert Griffin and seconded by Greg Land, the board moved to approve the declaration of need for fully qualified educators with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

V. DIVISION OF STUDENT SERVICES

W. DIVISION OF INSTRUCTIONAL SERVICES -

1. CDS Code- Bridge

Upon the motion of Greg Land and seconded by Teri Chavez, the board moved to approve the CDS Code-Bridge with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

X. DIVISION OF BUSINESS SERVICES -

1. Governor's Proposed 2024-2025 State Budget Update

2. Approval of 2024-2025 Budget Development Calendar

Motion to Table to next meeting

Upon the motion of Robert Griffin and seconded by Greg Land, The board moved to approve the 2024-2025 budget development calendar with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

3. Presentation and Acceptance of the Independent Auditors Report for the Fiscal Year Ended June 30, 2023

Y. FUTURE BOARD AGENDA ITEMS -

1. Future Requested Board Agenda Items

Update on PE Athletics

Bridge Soccer Program

Z. ADJOURNMENT -

The meeting adjourned at 9:31pm