

San Mateo Union High School District

Minutes

Regular Meeting

February 8, 2024 6:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

E. CLOSED SESSION

- 1. (*) Public Employee Evaluation pursuant to Government Code Section 54957 - Title: Superintendent**
- 2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. () Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of Case:**
- 4. () Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - () Case**
- 5. () Liability Claims pursuant to Government Code Section §54957 - () Case**
- 6. (*) Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 7. () Conference with Real Property Negotiator - - Randall Booker, Superintendent**
- 8. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. (*) Confidential Student Discipline - (2) Cases**
- 10. () Confidential Student Matters - () Cases**

F. OPEN SESSION

G. ROLL CALL

All Present

H. PLEDGE OF ALLEGIANCE TO THE FLAG

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

In Closed Session the Board upon the motion of Trustee Griffin and seconded by Trustee Land moved to approve to postpone the expulsion hearing of case 23/24-1 with a vote of 5 to 0

In Closed Session the Board upon the motion of Trustee Jacobson and seconded by Trustee Griffin moved to approve to postpone the expulsion hearing of case 23/24-2 with a vote of 5 to 0

J. ADOPT THE AGENDA

Upon the motion of Greg Land and seconded by Teri Chavez, the board moved to adopt the agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Jose Sanchez

Yes- Student board member Araceli Aguilar

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

K. PUBLIC COMMENTS - 7:00 pm

No comments

L. GOVERNING BOARD COMMENTS - 7:10pm

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

N. RECOGNITION

O. CONSENT AGENDA -

Upon the motion of Teri Chavez and seconded by Greg Land, the board moved to approve the consent agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Jose Sanchez

Yes- Student board member Araceli Aguilar

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

2. Acceptance of Gifts to the District

3. Confirmation of Bills and Salaries for December 2023

4. Approval to Dispose of Obsolete Property/Equipment

5. School Bus Purchases: Two Type II Passenger Buses from Model 1 Commercial Vehicles, Inc.

6. Approval of Cleary Consultants, Inc. Proposal For Geotechnical Soils Engineering Services For Increment 2 of The Burlingame High School Gym Replacement Project

7. Approval To Award “Best-Value” Lease-Leaseback Contract To Coulter Construction, Inc. For Phase 2 of The Mills High School Transite Encapsulation - Site Improvements Project

8. Approval To Award “Best-Value” Lease-Leaseback Contract To BHM Construction, LLC. For The Burlingame High School Music Classroom and Building “C” HVAC Replacement Project

- 9. Approval To Authorize The Superintendent or Designee To Enter Into Contract Negotiations With Quattrocchi Kwok Architects For Architectural Services On The District Wide Classroom Refresh Project**
- 10. Approval of International Field Trip (HHS Trip to Spain)**
- 11. Approval of Field Trip (SMHS ELD Club)**
- 12. Approval of Field Trip (CHS Sojourn to the Past)**
- 13. Approval of Board Minutes for November, December 2023 and January 18,2024**

P. REGULAR REPORTS -

1. Report of the Superintendent

-Trustee Greg Land left at 7:50 pm sick

2. Report of Student Board Representatives

3. Report of the District Teachers Association Representative

4. Report of the CSEA Chapter 519 Representative

5. Report of the San Mateo Adult School Teachers Association

Q. SPECIAL REPORTS AND APPEARANCES -

1. Spotlight on Student Learning - Unified PE

Upon the motion of Teri Chavez and seconded by Robert Griffin, the board moved to approve the spotlight on student learning Unified PE with a vote of 4 to 0.

Preferential vote:

Yes- Student board member Jose Sanchez

Yes- Student board member Araceli Aguilar

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Absent Greg Land

**** Trustee Land left the meeting ill at 7:53 pm****

2. Spotlight on Student Learning - 1st Semester Highlights

R. CONSTRUCTION -

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Teri Chavez and Seconded by Jennifer Jacobson, the board moved to approve the human resources personnel consent agenda with a vote of 4 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Absent Greg Land

1. Personnel Actions

2. Approval of Students Transfers to the Adult School

3. Approval of the Memorandum of Understanding between San Mateo Union High School District and San Mateo Union High School District Teachers' Association (SMUHSDTA) Regarding Advisory Program Coverage for the Hillsdale Bay Academy Program

T. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Jennifer Jacobson and seconded by Teri Chavez, the board moved to approve the personnel actions addendum with a vote of 4 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Absent Greg Land

2. Updated California Department of Public Health Isolation and Return to School Guidance Materials

Info only

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

1. LCAP Mid Year Report

Bring back attached to the next meeting agenda.. It is on the planning doc not the agenda..

W. DIVISION OF BUSINESS SERVICES -

1. Presentation and Acceptance of the Independent Auditor Report for the Fiscal Year Ended June 30, 2023

Upon the motion of Robert Griffin and seconded by Teri Chavez, the board moved to approve the presentation of the Independent auditor report for the fiscal year ended on June 30,2023 with a vote of 4 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Absent Greg Land

2. Approval of 2024-2025 Budget Development Calendar

Upon the motion of Robert Griffin and seconded by Jennifer Jacobson, the board moved to approve the 2024-2025 budget development calendar with a vote of 4 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Absent Greg Land

X. BOARD OPERATIONS -

1. Established Graduation Dates and Time, May/June 2024

Upon the motion of Teri Chavez and seconded by Jennifer Jacobson, the board moved to approve the Graduation dates/times, May/June 2024 with a vote of 4 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Absent Greg Land

2. Review and Discuss the Specific Board Policies and Administrative Regulations- December 2023 Updates Part 1

ok to Consent Agenda next meeting

Y. FUTURE BOARD AGENDA ITEMS -

1. Future Requested Board Agenda Items

Academic Counseling Update

Environmental Justice Students .

Board Study - Civil Discourse on agenda request.

Z. ADJOURNMENT -

The meeting adjourned at 9:26 pm