

San Mateo Union High School District

Minutes

Regular Meeting

March 14, 2024 5:45 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

B. ROLL CALL

Trustee Chavez and Trustee Jacobson were absent at roll call 5:45pm

Trustee Jacobson arrived at 5:56 pm

Trustee Chavez arrived at 6:07 pm

E. CLOSED SESSION

1. (*) **Public Employee Evaluation pursuant to Government Code Section 54957 - Title: Superintendent**
2. () **Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
3. () **Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of Case:**
4. (*) **Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - () Cases**
5. () **Liability Claims pursuant to Government Code Section §54957 - () Case**
6. (*) **Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
7. (*) **Conference with Real Property Negotiator Randall Booker, Superintendent, Yancy Hawkins Associate Superintendent, :Harold Freiman, Lozano Smith, property - Crestmoor, 300 Piedmont Avenue, San Bruno, CA 94066 negotiating parties - San Mateo Union High School District and SummerHill Homes, LLC, under negotiation - price and terms of payment pursuant to Government Code section 54956.8**
8. (*) **Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
9. () **Confidential Student Discipline - () Cases**
10. () **Confidential Student Matters - () Cases**

F. OPEN SESSION

Call to Order at 7:07

G. ROLL CALL

All Present

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Student Representatives Jaslene Lai and Darren Lo

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

J. ADOPT THE AGENDA

Upon the motion of Greg Land and seconded by Robert Griffin, The Board moved to adopt the agenda, with the exception of item T-12, with a vote of 5 to 0.

Preferential vote:

Yes- Student Board member Jaslene Lai

Yes- Student Board member Darren Lo

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

K. PUBLIC COMMENTS

Shin Hsieh- Issue with SATs

Peyton Higa- Issue with SATs

Kaitlin Tan- Issue with SATs

L. GOVERNING BOARD COMMENTS

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

1. 2023-2024 First Interim Financial Report Design Tech High School

2. 2023 - 24 San Mateo Union High School First Interim Report

N. RECOGNITION

1. EL Soccer Championship Team

2. Cesar Chavez Day Proclamation

Upon the motion of Teri Chavez and seconded by Greg Land, the Board moved to approve the Cesar Chavez Day Proclamation with a vote of 5 to 0.

Preferential vote:

Yes- Student Board member Jaslene Lai

Yes- Student Board member Darren Lo

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

O. CONSENT AGENDA -

Upon the motion of Robert Griffin and seconded by Greg Land, The Board moved to approve the consent agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student Board member Jaslene Lai

Yes- Student Board member Darren Lo

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

2. Acceptance of Gifts to the District

3. Approval to Dispose of Obsolete Property/Equipment

4. Confirmation of Bills and Salaries for February 2024

5. Approval of Quattrocchi Kwok Architects Additional Architectural Service Proposal For The Burlingame High School Gym Replacement Project

6. Approval of BHM Construction LLC. Change Order NO.2 For The Aragon High School Baseball and FlexField Project

7. Approval of Measure L Inspector of Record Master Agreement Amendment No 4

8. Authorization To Advertise And Solicit Bids For The San Mateo High School Kiln Project

9. Approval of Selected Architectural Firms To Be Added To The District's Approved Pool Of Architects for Capital Facilities "Measure L" Projects

10. Approval To Reverse Funding Sources For The Burlingame High School Building C HVAC Replacement and DistrictWide HVAC Controls Replacement Project

**11. Approval to Issue A Request For Qualifications and Proposals To Increase The District’s Approved Pool Of Specialty Services for Capital Facilities
“Measure L” Bond Projects**

12. Approval of Field Trip (MHS Robotics)

13. Approval of Field Trip (MHS Robotics)

14. Approval of Field Trip (MHS Outdoor Ed)

15. Approval of Field Trip (BHS UC Davis)

16. Approval of Field Trip (BHS Camping)

17. Board Meeting Minutes for February 8, 2024 and February 22, 2024

18. Approval of the Memorandum of Understanding with the San Mateo Union High School District and the California School Employees Association (CSEA) regarding the Athletic PE Supervision Program

P. REGULAR REPORTS -

1. Report of the Superintendent
2. Report of Student Board Representatives
3. Report of the District Teachers Association Representative
4. Report of the CSEA Chapter 519 Representative
5. Report of the San Mateo Adult School Teachers Association

Q. SPECIAL REPORTS AND APPEARANCES -

1. Spotlight on Student Learning PE/Athletics Study Hall
2. Spotlight on Student Learning: Professional Learning - Certificated

R. CONSTRUCTION -

1. Approval To Authorize The Superintendent or Designee To Award Contract For The Fleet Charging Infrastructure Project To Bockmon Woody Electric Company Inc

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve to Authorize the Superintendent or Designee to Award Contract for the Fleet Charging Infrastructure Project to Bockmon Woody Electric company with a vote of 5 to 0.

Preferential vote:

Yes- Student Board member Jaslene Lai

Yes- Student Board member Darren Lo

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Approval To Authorize The Superintendent or Designee To Award “Best-Value” E-Rate Contract Once Finalized and Within Budget For The District Technology Infrastructure Project

Upon the motion of Greg Land and seconded by Teri Chavez, the Board moved to authorize The Superintendent or Designee To Award “Best-Value” E-Rate Contract Once Finalized and Within Budget For The District Technology Infrastructure Project with a vote of 5 to 0.

Preferential vote:

Yes- Student Board member Darren Lo

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve the Personnel Consent Agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

1. Personnel Actions

2. Approval of Memorandum of Understanding between San Mateo Union High School District and SMCOE Adler Graduate School of Education’s Teacher Residency Program 24-25

3. Approval of the 2024-2025 Management and Classified Holiday Schedule

T. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Greg Land and seconded by Teri Chavez, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. The San Mateo Union High School District's Teachers' Association and San Mateo Union High School District's Reopener Contract Proposals for 2024-2025 for Information and Discussion

Information only no vote required

3. California School Employees' Association- Chapter 519 and San Mateo Union High School District's Contract Reopeners for 2024-2025 for Information and Discussion

Information only no vote required

4. American Federation of Schools, Colleges and Municipal Employees and San Mateo Union High School District's Contract Reopeners for 2024-2025 for Information and Discussion

Information only no vote required

5. Public Hearing and Public Comment Regarding Contract Reopeners with the San Mateo Union High School District's Teachers' Association, California School Employees' Association- Chapter 519 and American Federation of Schools, Colleges and Municipal Employees for 2024-2025

President Andrea Zuniga opened the public hearing at 9:09pm. President Andrea Zuniga closed the hearing at 9:10pm.

6. Approval of the Contract Reopeners with the San Mateo Union High School District's Teachers' Association, California School Employees' Association-Chapter 519 and American Federation of Schools, Colleges and Municipal Employees for 2024-2025

Upon the motion of Greg Land and seconded by Teri Chavez, the Board moved to approve the Contract Reopeners with the San Mateo Union High School District's Teachers' Association, California School Employees' Association-Chapter 519 and American Federation of Schools, Colleges and Municipal Employees for 2024-2025 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

7. Approval of the Resolution of Non-Reemployment of Probationary Certificated Employees- #23-24-19

Upon the motion of Robert Griffin and seconded by Ligia Andrade Zuniga, the Board moved to approve the Resolution of Non-Reemployment of Probationary Certificated Employees- #23-24-19 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

8. Approval of the Resolution of Non-Reemployment of Temporary Certificated Employees- #23-24-18

Upon the motion of Greg Land and seconded by Ligia Andrade Zuniga, the Board moved to approve the resolution of Non-Reemployment of Temporary certificated employees- #23-24-18 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

9. Enhancing Behavior Support Programming

Upon the motion of Robert Griffin and seconded by Greg Land, the Board moved to approve the enhancing behavior support programming with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

10. School Psychologist Intern Stipend

Upon the motion of Greg Land and seconded by Teri Chavez, the Board moved to approve the school Psychologist Intern Stipend with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

11. Site Sustainability Facilitator Stipend

Upon the motion of Teri Chavez and seconded by Greg Land, The Board moved to approve the Site Sustainability Facilitator Stipend with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

12. Approval of Student Success Coordinator for the Adult School Job Description

Staff requested this item be pulled and brought to a future meeting

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

W. DIVISION OF BUSINESS SERVICES -

1. Presentation and Approval of Positive Certification of the 2023-2024 Second Interim Fiscal Report

Upon the motion of Greg Land and seconded by Teri Chavez, the Board moved to approve the Positive Certification of the 2023-2024 Second Interim Fiscal Report with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

X. BOARD OPERATIONS -

1. 2024-2025 Proposed Board Meeting Dates

Upon the motion of Robert Griffin and seconded by Ligia Andrade Zuniga, the Board moved to approve the 2024-2025 Proposed Board Meeting dates with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Updated Graduation Dates and Times

Upon the motion of Greg Land and seconded by Robert Griffin, the Board moved to approve the updated Graduation Dates and Times with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

3. Review and Discuss the Specific Board Policies and Administrative Regulations- December 2023 Updates Part 2

Approve to Consent for March 28th

4. Review and Discuss Administrative Regulation and Exhibit 3320- Claims and Actions Against the District

Approved to Consent March 28th

Y. FUTURE BOARD AGENDA ITEMS -

1. Future Requested Board Agenda Items
Update Principals and Instructional Leaders
Gateway Update - Later in Spring

Z. ADJOURNMENT -

The meeting adjourned at 9:50 pm