

**San Mateo Union High School District**

**Minutes**

**Regular Meeting**

May 18, 2023 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

CLOSED SESSION - 6:00 PM

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Greg Land

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

## **E. CLOSED SESSION**

- 1. ( ) Public Employee Evaluation pursuant to Government Code Section 54957 - Title:**
- 2. ( ) Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. ( ) Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of Case:**
- 4. ( \* ) Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - ( 3 ) Three Cases**
- 5. ( \* ) Liability Claims pursuant to Government Code Section §54957 - ( 1 ) One Case**
- 6. ( \* ) Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 7. ( ) Conference with Real Property Negotiator - - Randall Booker, Superintendent**
- 8. ( \* ) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. ( ) Confidential Student Discipline - ( ) Case**
- 10. ( ) Confidential Student Matters - ( ) Cases**

## **E. OPEN SESSION**

### **G. ROLL CALL**

All Present

### **H. PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Superintendent

### **I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

President Land communicated that in closed session The board, upon motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, moved to approve three Special Education settlements with a vote of 5 to 0.

President Land communicated that in closed session, The Board denied a liability claim with a vote of 5 to 0.

President Land communicated that staff has requested to pull item Q1 and bring it back to a future meeting.

### **J. PUBLIC COMMENTS**

Tiffany Beltran - Online

Dan Varela- True and total Equity

Jenese Sieben- Public comment

Paul Sieben- Drama Teachers

Stephanie Wozniak- Drama Director

Irina Lib- Drama Teachers

## **K. GOVERNING BOARD COMMENTS**

## **L. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

### **M. RECOGNITION**

#### **1. Spotlight on Student Learning: AVID Program Highlights Senior Standouts**

#### **2. LGBTQIA+ Pride Month Proclamation**

Upon the motion of Ligia Andrade Zuniga and seconded by Robert Griffin, The board moved to approve the LGBTQIA pride month proclamation with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

#### **3. Jewish American Heritage Month**

Upon the motion of Teri Chavez and seconded by Ligia Andrade Zuniga, the Board moved to approve M.3 Jewish American Heritage month with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

### **N. CONSENT AGENDA - 8:00pm**

Upon the motion of Robert Griffin and seconded by Ligia Andrade Zuniga, the board moved to approve consent items N.1- N.15 with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

- 1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**
- 2. Acceptance of Gifts to the District**
- 3. 2023-2024 Facilities Use Rates**
- 4. Declaration of and Authorization to E-waste Surplus Property**
- 5. Approval to Dispose of Obsolete Property/Equipment**
- 6. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the San Mateo High School Tree Removal Project**
- 7. Confirmation of Bills and Salaries for April 2023**
- 8. Ratification of Carl Moyer Grant Agreement for Electric Buses and Infrastructure**
- 9. Approval of FieldTurf USA, Inc. Change Order No.1 for The Burlingame High School Turf Replacement Project**
- 10. Approval To Award Contract To Airteks.com, Inc. For The Hillsdale High School HVAC Controls Project**
- 11. Approval To Award GMP Contract For Lease-Leaseback Construction Services For The Burlingame High School Gym Replacement Project Increment 1 To BHM Construction, Inc.**
- 12. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the Burlingame High School Turf Replacement Project**
- 13. Approval of Field Trip for Burlingame High School Students in Action (SIA) Service Club to Participate in the Multiplying Good National Competition/Ceremony at Howard University**
- 14. Authorize Acceptance of WorkAbility Funding for 2023-24 School Year**
- 15. Approve the Specific Board Policies and Administrative Regulations- March 2023 Updates Part 1**

## **O. REGULAR REPORTS**

- 1. Report of the Superintendent**
- 2. Report of the District Teachers Association Representative**
- 3. Report of the CSEA Chapter 519 Representative**
- 4. Report of the San Mateo Adult School Teachers Association**

## **P. SPECIAL REPORTS AND APPEARANCES**

- 1. Equity Advisory Committee Update**

Rachel Lauderdale  
April Torres  
Francisco

## **2. The Governance Core - Book Study - Chapters 5-6**

Presented by Trustee Andrade Zuniga

### **Q. CONSTRUCTION**

#### **1. Approval To Award Contract For The District Wide Solar Photovoltaic Deployment Project To Engie Services, Inc.**

This item was pulled

### **R. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA**

Upon the motion of Jennifer Jacobson and seconded by Ligia Andrade Zuniga, the Board moved to approve the Personnel consent agenda with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

#### **1. Personnel Actions**

#### **2. Approval of Athletic Trainers to attend National Athletic Trainers' Association (NATA) Conference in Indianapolis, Indiana June 21-24, 2023**

#### **3. Approval MOU Skyline Middle College**

#### **4. American Fidelity Renewal Agreement 2023-24**

#### **5. Approval of Student Transfers to the Adult School**

### **S. DIVISION OF HUMAN RESOURCES**

#### **1. Personnel Actions Addendum**

Upon the motion of Robert Griffin and seconded by Ligia Andrade Zuniga, the board moved to approve S.1 Personnel actions addendum with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

## **2. Condom Access Program**

Upon the motion of Ligia Andrade Zuniga and seconded by Robert Griffin, the board moved to approve S.2 Condom access program with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

## **3. Approval of CTC Grant Disbursement Process and Living Stipend**

Upon the motion of Greg Land and seconded by Ligia Andrade Zuniga, the Board moved to approve S.3 CTC grant disbursement process and living stipend with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

## **4. Emergency Supply Coordinator Position Stipend**

Upon the motion of Teri Chavez and seconded by Jennifer Jacobson, The board moved to approve S.4 Emergency supply coordinator position stipend with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

### **5. Funding Mental Health Therapist**

Upon the motion of Robert Griffin and seconded by Teri Chavez, The board moved to approve S.5 Funding Mental Health Therapist with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

### **6. Approval of Certificated WASC Coordinator Job Descriptions**

Upon the motion of Jennifer Jacobson and seconded by Ligia Andrade Zuniga, the Board moved to approve S.6 Approval of Certificated WASC coordinator job descriptions with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

### **7. Approval of Revised Teacher on Special Assignment (TOSA) Roles**

Upon the motion of Ligia Andrade Zuniga and seconded by Robert Griffin, The board moved to approve S.7 Revised teacher on Special assignment (TOSA) roles with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

## **T. DIVISION OF STUDENT SERVICES**

## **U. DIVISION OF INSTRUCTIONAL SERVICES**

### **1. US History Textbook Adoption Public Hearing**

President Land opened the public hearing at 9:05 pm. President Land closed the hearing at 9:06 pm.  
Will come on June 8th

## **2. Approval of Pre-IB Math 2 Course of Study**

Upon the motion of Ligia Andrade Zuniga and seconded by Teri Chavez, The board moved to approve U.2 Pre-IB Math 2 course of study with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

## **V. DIVISION OF BUSINESS SERVICES**

### **1. Adoption of Resolution 22-23-28 Authorizing The Issuance of 2023-24 Tax and Revenue Anticipation Notes and Requesting the Board of Supervisors of San Mateo County to Issue Said Notes**

Upon the motion of Robert Griffin and seconded by Teri Chavez, The board moved to approve V.1 Adoption of Resolution 22-23-28 Authorizing The Issuance of 2023-24 Tax and Revenue Anticipation Notes and Requesting the Board of Supervisors of San Mateo County to Issue Said Notes, with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

### **2. Adoption of Resolution 22-23-27 Authorizing Changing Signatures of Bank of America Checking Accounts**

Upon the motion of Ligia Andrade Zuniga and seconded by Robert Griffin, The board moved to approve V.2 Adoption of Resolution 22-23-27 Authorizing Changing Signatures of Bank of America Checking Accounts, with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga



Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

**3. Adoption of Resolution 22-23-26 Authorizing The Establishment of a Bank Clearing Account**

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve the Adoption of Resolution 22-23-26 Authorizing The Establishment of a Bank Clearing Account with a vote of 5 to 0.

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Jennifer Jacobson

Yes Teri Chavez

**4. Governor's 2023-2024 Budget - May Revise**

Info only

**W. BOARD OPERATIONS -**

Meet and Greet hosts with sister districts at the beginning of the year. State of the district, get to know each other and kick off- partner district first offsite

**X. FUTURE BOARD AGENDA ITEMS -**

**1. Future Requested Board Agenda Items**

Committee June 8 to Greg

Bring June 22

Student Board Rep June 8th

LGBTQ what we do at the district in a weekly

**Y. ADJOURNMENT -**

The meeting adjourned at 9:35 pm