

**San Mateo Union High School District**

**Minutes**

**Regular Meeting**

November 18th , 2021 6:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

CLOSED SESSION - 5:00 PM

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Attendance Taken at 6:00 PM:

Present

Greg Land

Linda Lees Dwyer

Peter Hanley

Robert Griffin

Ligia Andrade Zuniga

## **D. CLOSED SESSION**

**D.1. [ ] Public Employee Evaluation pursuant to Government Code Section 54957- Title:**

**D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957- Title:**

**D.3. [ ] Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9.**

**Name of Case:**

**D.4. [\* ] Conference with Legal Counsel - Anticipated Litigation; Significant exposure to litigation pursuant to Section 54956.9(d)(2) (1 Case: Receipt of correspondence on November 1, 2021, from attorney Scott Rafferty, threatening litigation regarding the California Voting Rights Act; written threat of litigation available at the Superintendent's Office upon request).**

**D.5. [ ] Liability Claims pursuant to Government Code Section 54957**

**D.6. [\* ] Conference with Labor Negotiators pursuant to Government Code Section 54957.6**

**D.7. [\* ] Conference with Real Property Negotiator - - Kevin Skelly, Superintendent, Yancy Hawkins, Associate Superintendent Chief Business Officer, Harold Freiman , Lozano Smith, Landis Graden, DCG Strategies, property - Crestmoor, 300 Piedmont Avenue, San Bruno, CA 94066, negotiating parties - San Mateo Union High School District and SummerHill Homes, LLC, under negotiation - price and terms of payment, pursuant to Government Code section 54956.8**

**D.8. [\* ] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957**

**D.9. [ ] Confidential Student Discipline**

**D.10. [\* ] Confidential Student Matters (2) two cases**

**E. RECOGNITION OF NATIONAL MERIT SEMIFINALIST 2022 - Expected at 6:00 PM**

**G. PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Superintendent Skelly

## **H. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

President Griffin communicated that in closed session, the Board approved a Second Amendment to Exclusive Negotiating Agreement with SummerHill Homes, LLC, regarding the Crestmoor site located at 300 Piedmont Avenue in San Bruno, California. This amendment extends the prior November 19, 2021, end date of the agreement to December 10, 2021. During that time period, the District will not negotiate with any party other than SummerHill for the sale of the Crestmoor site. The Agreement was approved by a vote of 5-0

President Griffin asked to you to join me in a moment of silence for a former employee Maria del Rosario Anguiano who passed away at age 74 on October 11. She retired from the District in 2013 after nearly 33 years of service. She held various positions including school community worker, bilingual teacher's aide, after school latchkey, and adult ESL educator at our Adult School.

And now I ask you to please join me in a moment of silence for Maria and for all those in our District community who have passed away recently. Thank you.

## **I. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

### **J. RECOGNITION**

#### **J.1. Recognition of Citizen's Oversight Committee (COC) Members on the Measure M & O Bond Program**

#### **J.2. Recognition and Introduction of Incoming Members to the Measures O & L Citizens' Oversight Committee**

#### **J.3. PROCLAMATION National Native American Heritage Month**

Upon the motion of Linda Lees Dwyer and seconded by Ligia Andrade Zuniga the Board moved to approve Item J.3. PROCLAMATION National Native American Heritage Month with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

## **K. CONSENT AGENDA**

Upon the motion of Linda Lees Dwyer and seconded by Greg Land the Board moved to approve Consent Items K.1 - K.20 with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

### **K.1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

### **K.2. Acceptance of Gifts to the District**

### **K.3. Consider adopting a Resolution 21-22-13 Authorizing the Use of Lease-Leaseback Delivery Method, Lease-Leaseback Request for Qualifications/Proposals, and Best-Value Selection Method for the Construction of the Aragon High School, Mills High School, and Hillsdale High School Transite Encapsulation Project**

### **K.4. Consider for Approval for Alternative Education High School Project: Rodan Builders, Inc. Proposed Change Order No. 8**

### **K.5. Consider Resolution 21-22-14 Authorizing Design-Build Delivery of the District-Wide Public Address System Upgrade Project and Approval of First Amendment to Agreement for Architectural Services for Design-Build Delivery of the Project**

### **K.6. Accept the Report of Investments**

### **K.7. Approve the Revised Job Description for the District Receptionist/HR Technician Position**

**K.8. Consider Approval of Resolution 21-22-12 to Become Subject to the Uniform Public Construction Cost Accounting Procedures**

**K.9. Approval of Field Trip for Mills High School Robotics Team**

**K.10. Approval of Field Trip for Mills High School Music Department**

**K.11. Resolution 21-22-11 to Adopt Findings pursuant to AB 361 to Continue Fully Teleconferenced Board Meetings Due to Health Risks Posed by In-Person Meetings.**

**K.12. Approve the Revised Executive Assistant Job Description**

**K.13. Approve the Minutes from the August 5, August 12 and August 26, 2021 Board Meetings**

**K.14. Approval of the Specific Board Policies and Administrative Regulations - September 2021 Updates**

**K.15. Approve the Memorandum of Understanding Between the San Mateo Union High School District (SMUHSD) and the California School Employees Association (CSEA)**

**K.16. Approval of Field Trip for San Mateo High School AVID Southern California College Visit**

**K.17. Approval of Field Trip for Aragon High School Girls Varsity Basketball Tournament**

**K.18. Approve the Revised Job Description for the Manager of Teacher Induction and Professional Learning**

**K.19. Change of Board Policy Number for Student COVID-19 Vaccination or Testing Requirement for Participation in Extracurricular Activities The Board Policy number 6145.1 is already being used by another district.**

**K.20. Approve the Revised Memorandum of Understanding Between the San Mateo Union High School District (SMUHSD) and the San Mateo Union High School District's Teachers' Association (SMUHSDTA)**

## **L. REGULAR REPORTS**

**L.1. Report of the Superintendent**

**L.2. Report of the Student Board Member**

**L.3. Report of the District Teachers' Association Representative**

**L.4. Report of the CSEA Chapter 519 Representative**

**L.5. Report of the San Mateo Adult School Teachers' Association Representative**

**M. SPECIAL REPORTS AND APPEARANCES**

**M.1. Report of the Educator Effectiveness Grant**

**Presented by Dr. Julia Kempkey**

**M.2. Burlingame High School Italian Program**

**Presented by Antonella Wemple and Paul Belzer**

**N. CONSTRUCTION**

**N.1. Solar Photovoltaic (PV) Feasibility Study**

**Presented by Todd Lee - Greystone West**

**Ryan Satterlee - Sage**

**N.2. Appointment of Member to the Measures O & L Citizens' Oversight Committee**

Upon the motion of Linda Lees Dwyer and seconded by Greg Land the Board moved to approve Item N.2. Appointment of Member to the Measures O & L Citizens' Oversight Committee with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**N.3. Resolution No. 21-22-15: Resolution of the Board of Trustees of the San Mateo Union High School District Designating a Citizens' Bond Oversight Committee for Measure L, Measure M and Measure O and Approving Amended and Restated Bylaws Therefore**

Upon the motion of Peter Hanley and seconded by Greg Land the Board moved to approve Item N.3 Resolution No. 21-22-15: Resolution of the Board of Trustees of the San Mateo Union High School District Designating a Citizens' Bond Oversight Committee for Measure L, Measure M and Measure O and Approving Amended and Restated Bylaws Therefore with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**O. DIVISION OF HUMAN RESOURCES**

**O.1. Approval of Personnel Actions**

Upon the motion of Greg Land and seconded by Linda Lees Dwyer it was moved to approve the Personnel Actions with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**O.2. Review, Discuss and Approve the New Position and Job Description for the Leadership Community of Practice Co-Facilitator**

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve Item O.2. Review, Discuss and Approve the New Position and Job Description for the Leadership Community of Practice Co-Facilitator with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

## **P. DIVISION OF INSTRUCTIONAL SERVICES**

## **Q. DIVISION OF STUDENT SERVICES**

## **R. DIVISION OF BUSINESS SERVICES**

### **R.1. Approval of James Marta & Company as Independent Auditor for the 2022 Fiscal Year**

Upon the motion of Linda Lees Dwyer and seconded by Greg Land the Board moved to approve Item R.1. Approval of James Marta & Company as Independent Auditor for the 2022 Fiscal Year with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

### **R.2. Approval of Engagement Letter for Financial and Performance Audit for Measure O & L Bond for the 2022 Fiscal Year**

Upon the motion of Linda Lees Dwyer and seconded by Greg Land the Board moved to approve Item R.2. Approval of Engagement Letter for Financial and Performance Audit for Measure O & L Bond for the 2022 Fiscal Year with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer



Yes Peter Hanley

Yes Robert Griffin

## **S. BOARD OPERATIONS**

### **S.1. Discussion of Design of the Memorial Wall at the District Office**

The Board requested that this item be brought back to the consent agenda for the next meeting.

## **T. REQUESTED BOARD ITEMS**

## **U. ADJOURNMENT**

The meeting adjourned at 9:37 pm.

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**Board President**

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**Board Clerk**