

**San Mateo Union High School District**

**Minutes**

**Regular Meeting**

January 20th , 2022 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

CLOSED SESSION - 5:00 PM

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Attendance Taken at 7:00 PM:

Present

Greg Land

Linda Lees Dwyer

Peter Hanley

Robert Griffin

Ligia Andrade Zuniga

## **D. CLOSED SESSION**

**D.1. [ ] Public Employee Evaluation pursuant to Government Code Section 54957- Title:**

**D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957- Title:**

**D.3. [ ] Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of Case:**

**D.4. [\*] Conference with Legal Counsel - Anticipated Litigation; Significant exposure to litigation pursuant to Section 54956.9(d)(2) (1 Case: Receipt of correspondence on December 9 and 10, 2021, from attorney Scott Rafferty, threatening litigation regarding the Brown Act; written threat of litigation available at the Superintendent's Office upon request).**

**D.5. [\*] Conference with Legal Counsel - Anticipated Litigation; Significant exposure to litigation pursuant to Section 54956.9(d)(2) (1 Case: Receipt of correspondence on November 1, 2021, from attorney Scott Rafferty, threatening litigation regarding the California Voting Rights Act; written threat of litigation available at the Superintendent's Office upon request).**

**D.6. [ \* ] Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code 54956.9(d)(2) - ( 1) one Case**

**D.7. [ ] Liability Claims pursuant to Government Code Section 54957**

**D.8. [ \* ] Conference with Labor Negotiators pursuant to Government Code Section 54957.6**

**D.9. [ \* ]Conference with Real Property Negotiator - - Kevin Skelly, Superintendent, Yancy Hawkins, Associate Superintendent Chief Business Officer, Harold Freiman, Lozano Smith, Landis Graden, DCG Strategies, property - Crestmoor, 300 Piedmont Avenue, San Bruno, CA 94066, negotiating parties - San Mateo Union High School District and SummerHill Homes, LLC, under negotiation - price and terms of payment, pursuant to Government Code section 54956.8**

**D.10. [\* ] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957**

**D.11. [ ] Confidential Student Discipline**

**D.12. [ \* ] Confidential Student Matters (6 ) six cases**

## **F. PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Superintendent Skelly

## **G. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Public Comments on Non - Agenda items were made by the following people:

Danielle Perry - Safety for students and teachers

Laura Maychrowitz - Peninsula High School

Franco Sacdalan - Peninsula High School

Zoe Steinberger - District Covid Policies

Rachel Lauderdale - Covid / Peninsula High School

Christie Ricci - Peninsula High School

## **H. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

President Hanley communicated that in closed session the Board upon motion of Trustee Land and seconded by Trustee Andrade Zuniga moved to approve a Special Education Settlement with a vote of 5 to 0.

President Hanley communicated that in closed session the Board upon motion of Trustee Lees Dwyer and seconded by Trustee Griffin moved to approve a stipulated expulsion with a vote of 5 to 0.

President Hanley communicated that in closed session the Board upon motion of Trustee Land and seconded by Trustee Lees Dwyer moved to postpone the expulsion hearing of one case with a vote of 5 to 0 .

## **I. RECOGNITION**

### **I.1. Sports Team Recognition Aragon Football 2021 CCS Champions**

## **I.2. Proclamations for Ed Roberts Day and School Board Appreciation Month**

Upon the motion of Greg Land and seconded by Ligia Andrade - Zuniga the Board moved to approve Proclamation for Ed Roberts Day with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve School Board Appreciation Month with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

## **J. CONSENT AGENDA**

President Hanley communicated that the following items will be pulled:

J.17 - Racial Equity Board Policy and Administrative Regulations as public comments will be made

J.22 - Approval of Student Transfers to the Adult School - Staff will bring this item back to the next meeting.

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve

Consent Items J.1- J.16 and J.19 - J.21 pulling items J.17 and J. 22 with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**J.1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

**J.2. Acceptance of Gifts to the District**

**J.3. Confirmation of Bills and Salaries for December 2021**

**J.4. Declaration of and Authorization to Donate Surplus Property - San Mateo High School and Mills High School**

**J.5. Approval to Advertise for Competitive Bids for Hillsdale High School Domestic Water Pipe Replacement Project**

**J.6. Approval to Advertise for Competitive Bids for the Mills High School 300 Wing HVAC Project**

**J.7. Approval to Advertise for Competitive Bids for the District-Wide Path of Travel Lighting Upgrades Project**

**J.8. Consider Adopting and Approving the Second Addendum to the Final Mitigated Negative Declaration for the Mills High School Athletics Complex Project**

**J.9. Consider Adopting and Approving the Addendum to the Final Mitigated Negative Declaration for the Capuchino High School Athletics Complex Project**

**J.10. Approval of Field Trip for Burlingame High School Robotics Team to Participate in FIRST Ventura Regional Tournament**

**J.11. Approval of Field Trip for Burlingame High School Robotics Team to Participate in FIRST Monterey Regional Tournament**

**J.12. Approval of Field Trip for Burlingame High School Robotics Team to Participate in FIRST World Championships in Houston, Texas**

**J.13. Approval of Field Trip for San Mateo High School to Participate in Sojourn to the Past**

**J.14. Approval of School Accountability Report Cards (SARC)**

**J.15. Acceptance of Quarterly Report on Williams Uniform Complaints**

**J.16. Approval of Location and Dates for Summer School**

**J.17. Racial Equity Board Policy and Administrative Regulations**

The following people made public comments regarding Item J.17 Racial Equity Board Policy and Administrative Regulations

Cecilia Lunapara

Cali Palma

Natalie Delahunt

Katie Borgeson

Erika Duscha

Emily Steinberger

Jennifer Wei

Pamela Garfield-Jaeger

Melissa Poblete

Letitia Kim

Serena Arge

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve

Consent Items J.17 with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

#### **J.18. Flag Display Procedures**

**J.19. Resolution 21-22-19 to Adopt Findings pursuant to AB 361 to Continue Fully Teleconferenced Board Meetings Due to Health Risks Posed by In-Person Meetings.**

**J.20. Approve the Minutes from the September 9, and 23, October 28th, November 18th, December 9 and December 13, 2021 Board Meetings**

**J.21. Conference Attendance for Samia Shoman, Manager of English Learner and Academic Support Programs, and Jacqueline Rogers, Teacher at Capuchino High, to Attend the CA Council of Social Science Conference**

**J.22. Approval of Student Transfers to the Adult School - This item was pulled and will be brought back to the next meeting**

#### **K. REGULAR REPORTS**

**K.1. Report of the Superintendent**

**K.2. Report of the Student Board Member**

**K.3. Report of the District Teachers' Association Representative**

**K.4. Report of the CSEA Chapter 519 Representative**

**K.5. Report of the San Mateo Adult School Teachers' Association Representative**

#### **L. SPECIAL REPORTS AND APPEARANCES**

**L.1. Presentation On the Process to Create Trustee Areas and Public Hearing Regarding the Content of Trustee Area Maps**

Presented by Dr. Douglas Johnson

President Hanley opened the public hearing at 9:37pm. The following people made public comment on Item L.1 - Presentation On the Process to Create Trustee Areas and Public Hearing Regarding the Content of Trustee Area Maps :

Karen Bettuchi

Scott Rafferty

President closed the public hearing at 9:40pm

## **L.2. District Goal 3 Update: Inclusive and Relevant Learning**

The Board requested that this item be postponed to a future meeting

## **M. CONSTRUCTION**

### **M.1. Consider Award of RFQ/P for "Best-Value" Lease-Leaseback Delivery to BHM Construction, Inc. for the Aragon High School Transite Panel Encapsulation Project ("Project")**

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve M.1. Consider Award of RFQ/P for "Best-Value" Lease-Leaseback Delivery to BHM Construction, Inc. for the Aragon High School Transite Panel Encapsulation Project ("Project") with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin



**M.2. Consider Award of RFQ/P for "Best-Value" Lease-Leaseback Delivery to EF Brett and Company, Inc. for the Hillsdale High School Transite Panel Encapsulation Project ("Project")**

Upon the motion of Greg Land and seconded by Linda Lees Dwyer the Board moved to approve M.2. Consider Award of RFQ/P for "Best-Value" Lease-Leaseback Delivery to EF Brett and Company, Inc. for the Hillsdale High School Transite Panel Encapsulation Project ("Project")

with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**M.3. Consider Award of RFQ/P for "Best-Value" Lease-Leaseback Delivery to Coulter Construction for the Mills High School Transite Panel Encapsulation Project ("Project")**

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve M.3. Consider Award of RFQ/P for "Best-Value" Lease-Leaseback Delivery to Coulter Construction for the Mills High School Transite Panel Encapsulation Project ("Project") with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**M.4. Consider Selection of Quattrocchi Kwok Architects for Architectural Services for the Burlingame High School and San Mateo High School Gymnasium Projects and Authorization to Commence Contract Negotiations**

Upon the motion of Linda Lees Dwyer and seconded by Ligia Andrade Zuniga the Board moved to approve M.4. Consider Selection of Quattrocchi Kwok Architects for Architectural Services for the Burlingame High School and San Mateo High School Gymnasium Projects and Authorization to Commence Contract Negotiations with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**N. DIVISION OF HUMAN RESOURCES**

**N.1. Approval of Personnel Actions**

Upon the motion of Linda Lees Dwyer and seconded by Greg Land the Board moved to approve personnel actions and addendum with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**N.2. Review, Discuss and Approve the Job Description for the New Position of School Social Worker - Peninsula High School**

Upon the motion of Linda Lees Dwyer and seconded by Greg Land the Board moved to approve N.2. Job Description for the New Position of School Social Worker - Peninsula High School with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**N.3. Approval of the Manager of Teacher Induction and Professional Learning,  
Non-Represented Administrator Contract for the Remainder of the 2021-2022 School Year**

President Hanley communicated that the following are the compensation terms for Manager of Teacher Induction and Professional Learning, a non-represented certificated administrator position at an annual salary of \$169,999 and prorated for 7 months in 2021-2022 to \$97,710. This certificated administrator will receive prorated health and welfare benefits up to \$25,343, transportation and cell phone reimbursements of \$275/month, various subscriptions and memberships, and reimbursements for approved District expenses.

Sabarijah Hopkins, Manager of Teacher Induction and Professional Learning, salary\$97,710, 123 work days

Upon the motion of Robert Griffin and seconded by Linda Lees Dwyer the Board moved to approve N.3. Approval of the Manager of Teacher Induction and Professional Learning, Non-Represented Administrator Contract for the Remainder of the 2021-2022 School Year with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**N.4. Approve the Revised Miscellaneous Salary Schedule**

Upon the motion of Greg Land and seconded by Robert Griffin the Board moved to approve N.4. Approve the Revised Miscellaneous Salary Schedule with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**N.5. Approve the Memorandum of Understanding and Side Letters Between the California School Employees Association, Chapter 519 (CSEA) and the San Mateo Union High School District (SMUHSD)**

Upon the motion of Ligia Andrade Zuniga and seconded by Robert Griffin the Board moved to approve N.5. Approve the Memorandum of Understanding and Side Letters Between the California School Employees Association, Chapter 519 (CSEA) and the San Mateo Union High School District (SMUHSD) with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

**O. DIVISION OF INSTRUCTIONAL SERVICES**

**O.1. Approve the 2021-22 Single Plans for Student Achievement (SPSA)**

Upon the motion of Linda Lees Dwyer and seconded by Robert Griffin the Board moved to approve O.1. Approve the 2021-22 Single Plans for Student Achievement (SPSA) with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

## **P. DIVISION OF STUDENT SERVICES**

## **Q. DIVISION OF BUSINESS SERVICES**

### **Q.1. Resolution No. 21-22-18: Resolution of the Board of Trustees of the San Mateo Union High School District Designating a Citizens' Bond Oversight Committee for Measure L and Measure O and Approving Amended and Restated Bylaws Therefore**

Upon the motion of Linda Lees Dwyer and seconded by Robert Griffin the Board moved to approve Q.1. Resolution No. 21-22-18: Resolution of the Board of Trustees of the San Mateo Union High School District Designating a Citizens' Bond Oversight Committee for Measure L and Measure O and Approving Amended and Restated Bylaws Therefore with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

## **R. BOARD OPERATIONS**

### **R.1. Amendment to Purchase and Sale Agreement and Joint Escrow Instructions for Sale of Crestmoor School Site to SummerHill Homes, LLC.**

Upon the motion of Robert Griffin and seconded by Greg Land the Board moved to approve R.1. Amendment to Purchase and Sale Agreement and Joint Escrow Instructions for Sale of Crestmoor School Site to SummerHill Homes, LLC. with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

## **R.2. Approve the Established Graduation Dates and Time, May/June 2022**

Upon the motion of Linda Lees Dwyer and seconded by Robert Griffin the Board moved to approve R.2. Approve the Established Graduation Dates and Time, May/June 2022 . with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

## **R.3. Superintendent Search**

The Board requested that the RFP Process being for a search firm. The Board requested that at the February 10th meeting staff get the process rolling. The Board requested a wide search.

## **S. REQUESTED BOARD ITEMS**

The Board requested that staff take off flag discussions item from the list

## **T. ADJOURNMENT**

The meeting adjourned at 11:00 pm

