

San Mateo Union High School District

Minutes

Regular Meeting

April 21st , 2022 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

CLOSED SESSION - 5:00 PM

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Attendance Taken at 7:00 PM:

Present

Greg Land

Linda Lees Dwyer

Peter Hanley

Robert Griffin

Ligia Andrade Zuniga

D. CLOSED SESSION

**D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957-
Title: Superintendent**

**D.2. [*] Public Employee Appointment/Discussion pursuant to Government Code Section
54957- Position: Principal, Assistant Principal**

**D.3. [] Conference with Legal Counsel Regarding Existing Litigation pursuant to
paragraph (1) of subdivision (d) of Government Code section 54956.9.**

**D.4. [*] Conference with Legal Counsel - Anticipated Litigation: Initiation of Litigation
Pursuant to Government Code Section 54956.9(d)(4) - One matter.**

**D.5. [*] Conference with Legal Counsel - Potential Litigation; Significant Exposure to
Litigation Pursuant to Government Code 54956.9(d)(2) - (2) Two Cases**

D.6. [] Liability Claims pursuant to Government Code Section 54957-

**D.7. [*] Conference with Real Property Negotiator - - Kevin Skelly, Superintendent, Yancy
Hawkins, Associate Superintendent Chief Business Officer, Harold Freiman , Lozano
Smith, Landis Graden, DCG Strategies, property - Crestmoor, 300 Piedmont Avenue, San
Bruno, CA 94066, negotiating parties - San Mateo Union High School District and
SummerHill Homes, LLC, under negotiation - price and terms of payment, pursuant to
Government Code section 54956.8**

**D.8. [*] Conference with Labor Negotiators pursuant to Government Code Section
54957.6**

**D.9. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to
Government Code Section 54957**

D.10. [*] Confidential Student Discipline - seven (7) case(s)

D.11. [] Confidential Student Matters () case(s)

E. OPEN SESSION

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Superintendent Skelly

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

President Hanley communicated that in closed session, under anticipated litigation, the Board unanimously approved a tolling agreement with the City of San Bruno in relation to the Crestmoor property.

President Hanley communicated in Closed Session the Board upon motion of Trustee Lees Dwyer and seconded by Trustee Griffin moved to approve a Special Ed Settlement with a vote of 5 to 0.

President Hanley communicated In Closed Session the Board upon motion of Trustee Lees Dwyer and seconded by Trustee Griffin moved to approve the Stipulated expulsion _with a vote of 5 to 0.

President Hanley communicated In Closed Session the Board upon motion of Trustee Lees Dwyer and seconded by Trustee Land moved to postpone the expulsion hearing of three cases with a vote of 5 to 0 .

President Hanley communicated that the Consent Item K.7. Approval of Field Trip for Burlingame High School to Participate in Italian Exchange Trip March 18 to April 1, 2023 is being pulled by staff and will be brought to the May 5, 2022 meeting

J. RECOGNITION

J.1. Autism Awareness Month

Upon the motion of Linda Lees Dwyer and seconded by Greg Land the Board moved to approve J.1. Approval of Autism Awareness Month proclamation, with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

K. CONSENT AGENDA

Upon the motion of Linda Lees Dwyer and seconded by Ligia Andrade Zuniga, the Board moved to approve The consent agenda with item K7 being pulled by staff with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

K.1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

K.2. Acceptance of Gifts to the District

K.3. Acceptance of Quarterly Report on Williams Uniform Complaints

K.4. Conference Attendance for Yvonne Shiu and Pamela Duszynski, to attend the ACSA Equity Institute in Pasadena, California

K.5. Approval of Field Trip for Capuchino High School to Participate in UCA Cheer Camp at Sonoma State University

K.6. Approval of Field Trip for Aragon High School to Participate in Pearl Harbor Anniversary Ceremony Performance in Honolulu, Hawaii

K.7. Approval of Field Trip for Burlingame High School to Participate in Italian Exchange Trip March 18 to April 1, 2023

K.8. Approve the Minutes from the January 20, February 10, 22 and 24, March 10 and 24th Board Meetings.

K.9. Resolution 21-22-27 to Adopt Findings pursuant to AB 361 to Continue Fully Teleconferenced Board Meetings Due to Health Risks Posed by In-Person Meetings.

K.10. Declaration of and Authorization to Donate Surplus Property

K.11. Confirmation of Bills and Salaries for March 2022

K.12. Declaration of and Authorization to E-Waste Surplus Property - Aragon High School

K.13. Authorize the Superintendent to award, upon DSA approval of construction documents, a GMP Contract for Lease-Leaseback Construction Services for the Hillsdale High School Transite Encapsulation Project to E.F. Brett and Company, Inc. (backup documents - Amendment #1 to the LLB Contract Documents, GMP Sheet)

K.14. Authorize the Superintendent to award, upon DSA approval of construction documents, a GMP Contract for Lease-Leaseback Construction Services for the Aragon High School Transite Encapsulation Project to BHM Construction, Inc. (backup documents - Amendment #1 to the LLB Contract Documents, GMP Sheet)

K.15. Approval of Student Transfers to the Adult School

K.16. Approve the Agreement Between the San Mateo Adult & Career Education and the First Baptist Church in San Bruno

K.17. Approval of Architectural Additional Services Proposal from Quattrocchi Kwok Architects for Additional Architectural Services on the San Mateo High School Gymnasium Project

K.18. Approval of Architectural Additional Services Proposal from Quattrocchi Kwok Architects for Additional Architectural Services on the Burlingame High School Gymnasium Project

K.19. Memorandum of Understanding Between the San Mateo-Foster City School District and the San Mateo Union High School District

K.20. Approve the Memorandum of Understanding for the Practicum Agreement with San Jose State University

K.21. Approval of Job Description for School Site MTSS Coordinator

K.22. Approval of Job Description for School Instructional Technology Coach

K.23. Review, Discuss and Approve the Job Description for the New Position of AVID Coordinator

K.24. Review, Discuss and Approve the Job Description for the New Position of Ethnic Studies Coordinator

K.25. Approval of Updated Job Descriptions for Instructional Leads (Social Science, Science, English, Math, ELD)

K.26. Approval of Updated Job Descriptions for Content Leads (PE, World Language, Health, On-site Independent Learning, VAPA)

L. REGULAR REPORTS

L.1. Report of the Superintendent

L.2. Report of the Student Board Member

L.3. Report of the District Teachers' Association Representative

L.4. Report of the CSEA Chapter 519 Representative

L.5. Report of the San Mateo Adult School Teachers' Association Representative

M. SPECIAL REPORTS AND APPEARANCES

M.1. Mask Mandate Direction

Upon the motion of Robert Griffin and seconded by Ligia Andrade Zuniga, the Board agreed to follow the recommendation for 2 weeks with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

M.2. DELAC Annual Update

M.3. Presentation of 2020-21 Measure O & L Citizen's Oversight Committee Annual Report and 2020-2021 Measure O & L Annual Financial and Performance Audit

N. CONSTRUCTION

O. DIVISION OF HUMAN RESOURCES

O.1. Approval of Personnel Actions

Upon the motion of Linda Lees Dwyer and seconded by Robert Griffin, the Board moved to approve personnel actions and addendum with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

O.2. Adoption of Declaration of Need for Fully-Qualified Educators

Upon the motion of Robert Griffin and seconded by Greg Land the Board moved to approve O.2. Adoption of Declaration of Need for Fully-Qualified Educators with a vote of 5 to 0

Yes Ligia Andrade Zuniga

Yes Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

O.3. Review, Discuss and Approve the Job Description for the New Position of Behavior Program Manager

Upon the motion of Linda Lees Dwyer and seconded by Robert Griffin, the Board made a Motion to approve O.3. as amended to add education qualifications with a vote of 4-1

Yes Ligia Andrade Zuniga

(Absent) Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

O.4. Approve the Partnership Agreement with Latinos for Education

Upon the motion of Linda Lees Dwyer and seconded by Ligia Andrade Zuniga, the Board moved to approve O.4. Approve the Partnership Agreement with Latinos for Education with a vote of 4 to 0

Yes Ligia Andrade Zuniga

(Absent) Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

O.5. Approve Kirk Black to Represent the San Mateo Union High School District on the Advisory Council for the Transformative Leadership in Disruptive Times Certificate Program

Upon the motion of Linda Lees Dwyer and seconded by Robert Griffin, the Board made a Motion to approve O.5. Kirk Black to represent the San Mateo Union High school district on the Advisory Council for the Transformative Leadership in Disruptive times Certificate program

Yes Ligia Andrade Zuniga

(Absent) Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

O.6. Approve the Revised Job Description for the District Professional Learning Coordinator Position

Upon the motion of Linda Lees Dwyer and seconded by Ligia Andrade Zuniga , the Board made a Motion to approve O.6. as amended to Approve the revised job description for the District Professional learning Coordinator position

Yes Ligia Andrade Zuniga

(Absent) Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

P. DIVISION OF INSTRUCTIONAL SERVICES

P.1. 2021-2026 A-G Completion Improvement Grant Plan

Upon the motion of Linda Lees Dwyer and seconded by Ligia Andrade Zuniga , the Board made a Motion to approve P.1 A-G Completion Improvement Grant plan

Yes Ligia Andrade Zuniga

(Absent) Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

P.2. Review, Discuss and Approve the Job Description for the New Position of District Long-Term English Learner (LTEL) Coordinator -Teacher On Special Assignment (TOSA)

Upon the motion of Linda Lees Dwyer and seconded by Ligia Andrade Zuniga , the Board made a Motion to approve P.2. as amended to Review, Discuss and Approve the Job Description for the new position of District Long-Term English Learner (LTEL) Coordinator- Teacher on Special Assignment (TOSA)

Yes Ligia Andrade Zuniga

(Absent) Greg Land

Yes Linda Lees Dwyer

Yes Peter Hanley

Yes Robert Griffin

Q. DIVISION OF STUDENT SERVICES

R. DIVISION OF BUSINESS SERVICES

S. BOARD OPERATIONS

S.1. Review and Discuss the Specific Board Policies and Administrative Regulations - March 2022 - Part One Updates

T. REQUESTED BOARD ITEMS

The Board requested the following items for future agenda items:

Student Board Reps

Equity Advisory Committee - Trustee Andrade Zuniga requests to be represented on this committee

Student Voices YCLL and Advanced Ethnic Studies students wait until the end of school - Bring back a recommended date and check student interest.

U. ADJOURNMENT

The meeting adjourned at 10:46 PM