



## Capuchino High School School Site Council Meeting Monday, August 26, 2019



Time: 3:30-4:45 pm

Location: Community Conference Room

**Participants:**

<p><b>Administration</b></p> <ol style="list-style-type: none"> <li>1. Jesse Boise - Principal</li> <li>2. Nancy Kuei - AP</li> <li>3. Monique de Brito Guedes - AP (non-voting) - absent</li> </ol> <p><b>Certificated Staff:</b></p> <ol style="list-style-type: none"> <li>1. Alison Block</li> <li>2. Martee Lopez-Schmitt</li> <li>3. Stacy Kratochvil</li> <li>4. Scott Kuchenig</li> <li>5. Alicia Vosberg - absent</li> </ol> <p><b>Classified Staff:</b></p> <ol style="list-style-type: none"> <li>1. Yoana Rodriguez</li> </ol>	<p><b>Parent/Guardian Representatives:</b></p> <ol style="list-style-type: none"> <li>1. TBD</li> <li>2. TBD</li> <li>3. TBD</li> <li>4. TBD</li> </ol> <p><b>Student Representatives:</b></p> <ol style="list-style-type: none"> <li>1. Lena Feldman (9)</li> <li>2. Meilani Lee-Murphy (10)</li> <li>3. Anthony Leong (11)</li> <li>4. Anthony Padilla (12) - absent</li> </ol> <p><b>Guests:</b> Martha Acacio, Claire Gagas, Melody Jenkins, Shannon Paras, Vita Romanovska, Zulma Tamayo, Jaisa Gamble (11)</p>
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**Ideas for Norms:**

<p><b>2018-2019 Norms</b></p> <ol style="list-style-type: none"> <li>1. Let every attendee's voice be heard.</li> <li>2. Be mindful of start and end time: 3:30-4:30 (last year's end time).</li> <li>3. Communicate and disseminate information with others in the school community.</li> <li>4. Keep the focus on students.</li> </ol>	<p><b>2019-2020 Norms</b></p>
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**Agenda:**

Agenda Items	Speaker/Time	Notes
1. Call to Order: Introduction of SSC Members; overview of family representative election on Back to School Night	Kuei/8 min	<p>“My favorite food to cook or eat is...”</p> <p>Family representative statement of interest - please email <a href="mailto:nkuei@smuhsd.org">nkuei@smuhsd.org</a> by the end of 8/26.</p>
2. Review of Agenda	Kuei/2 min	
3. Setting Norms	Kuei/10 min	<ul style="list-style-type: none"> <li>● Honor all voices as equals, make time for different perspectives to better inform decisions.</li> <li>● Recognize when items don't need to be discussed at length.</li> <li>● Decisions are based on everyone's input.</li> <li>● Agenda and goals are shared prior to each meeting.</li> <li>● Keep the focus on the school community.</li> <li>● Start and end on time. <ul style="list-style-type: none"> <li>○ These norms will need to be voted on at our Sept. meeting when all members are “official.”</li> </ul> </li> </ul>
4. Reports: <ul style="list-style-type: none"> <li>● Student Report</li> <li>● Parent Report</li> <li>● Teacher/Staff Report</li> <li>● Principal Report</li> </ul>	15 min - Student Rep, Parent Rep, Staff Rep, Boise	Student Report: XC scrimmage this week Spirit Week dress up days all this week - Rally on Friday Parent Report: Registration went smoothly 9th graders with “not at school” periods - parents unhappy when their student does

		<p>not have 7 classes  Freshmen without electives is concerning  Band camp was fantastic, students had fun  When are info nights for IB? (Jan./Feb.)  Staff Report:  Yohana joining LPO, 9/29 @ 6pm  9 IB Diploma students in 11th &amp; 12th  Registration for IB exams starts in Sept.  (200+ students)  Principal Report:  9th grade welcome day was great  Enrollment is large (staffed for 1135  student, 1185 actually enrolled at the high  point, plus special programs)  Bond Measure probably coming in spring  to support safety/wellness (turf on all  fields!)  BTSN, Thursday 9/5  Growth Fund Grants - funding special  projects teachers apply for  SSC will vote on PD requests as well</p>
<p>5. SSC Bylaws</p>	<p>Kuei/10 min</p>	<p>Sept. meeting - determine if last sentence  of Article V, Section C needs to be  removed or ammended.  Share agenda with community members  before the meeting (linked to bulletin)  How can parents provide feedback or  share opinions with the SSC?  (Communicate with the SSC  representatives)  *Add to agenda how parents/students can  contribute and communicate with  representatives</p>

6. SSC Responsibilities and Officers for 2019-2020	Kuei/10 min	Officers will be voted on at our 2nd meeting
7. Agenda Items for Next Meeting (Sept 23)	All/3 min	<ol style="list-style-type: none"> <li>1. Elect officers</li> <li>2. Review SPSA Goals and Plans</li> <li>3. Review Growth Fund Request(s)</li> </ol>
8. Open Forum & Announcements	All/5 min	Family representative statement of interest - please email <a href="mailto:nkuei@smuhdsd.org">nkuei@smuhdsd.org</a> by the end of 8/26.
9. Adjournment	Kuei/2 min	<p>2019-2020 Monday Meeting Dates:</p> <ul style="list-style-type: none"> <li>● <del>August 26, 2019</del></li> <li>● September 23, 2019</li> <li>● October 28, 2019</li> <li>● November 25, 2019</li> <li>● December 16, 2019</li> <li>● January 27, 2020</li> <li>● February 24, 2020</li> <li>● March 23, 2020</li> <li>● April 27, 2020</li> <li>● May 18, 2020</li> </ul> <p>Time: 3:30-4:45 PM Location: Community Conference Room</p>

**Reminders/Announcements:**

- Thurs, Aug 29, 6:30 PM - LPO @ Cafe
- Thurs, Sept 5, 6-8 PM - Back to School Night starts @ Main Theater (SSC Family Representative Election)
- Fri, Sept 6 - Minimum Day
- Tue, Sept 10, 6:30-7:30 PM - PTO Welcome @ Library
- Tue, Sept 17, 6 PM - Alumni Association Meeting

**To Do:**

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**Parking Lot and Unresolved:**

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