



**Capuchino High School  
School Site Council Meeting MINUTES  
Monday, September 23, 2019**



Time: 3:30-4:45 pm

Location: Community Conference Room

**Participants:**

<p><b>Administration</b></p> <ol style="list-style-type: none"> <li>1. Jesse Boise - Principal</li> <li>2. Nancy Kuei - AP</li> <li>3. Monique de Brito Guedes - AP (non-voting)</li> </ol> <p><b>Certificated Staff:</b></p> <ol style="list-style-type: none"> <li>1. Alison Block</li> <li>2. Martee Lopez-Schmitt</li> <li>3. Stacy Kratochvil - absent</li> <li>4. Scott Kuchenig - absent</li> <li>5. Alicia Vosberg</li> </ol> <p><b>Classified Staff:</b></p> <ol style="list-style-type: none"> <li>1. Yoana Rodriguez</li> </ol>	<p><b>Parent/Guardian Representatives:</b></p> <ol style="list-style-type: none"> <li>1. Martha Acacio</li> <li>2. Claire Gagas</li> <li>3. Vita Romanovska</li> <li>4. Zulma Tamayo</li> </ol> <p><b>Student Representatives:</b></p> <ol style="list-style-type: none"> <li>1. Lena Feldman (9)</li> <li>2. Meilani Lee-Murphy (10)</li> <li>3. Anthony Leong (11)</li> <li>4. Anthony Padilla (12)</li> </ol> <p><b>Guests:</b></p>
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**Ideas for Norms:**

<p><b>2018-2019 Norms</b></p> <ol style="list-style-type: none"> <li>1. Let every attendee's voice be heard.</li> <li>2. Be mindful of start and end time: 3:30-4:30 (last year's end time).</li> <li>3. Communicate and disseminate information with others in the school community.</li> <li>4. Keep the focus on students.</li> </ol>	<p><b>2019-2020 Proposed Norms</b></p> <ul style="list-style-type: none"> <li>● Honor all voices as equals, make time for different perspectives to better inform decisions.</li> <li>● Recognize when items don't need to be discussed at length.</li> <li>● Decisions are based on everyone's input.</li> <li>● Agenda and goals are shared prior to each meeting.</li> <li>● Keep the focus on the school community.</li> <li>● Start and end on time.</li> </ul>
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Agenda:

Agenda Items	Speaker/Time	Notes
1. Call to Order: Introduction of elected SSC Members	Kuei/5 min	Introduced newly elected parent representatives
2. Approve <a href="#">8/26 SSC Minutes</a> <ul style="list-style-type: none"> <li>● Vote on proposed norms</li> <li>● Vote on <a href="#">SSC Bylaw edits (p. 5)</a></li> </ul>	Kuei/5 min	Last month's meeting minutes unanimously approved.  Reviewed and unanimously approved proposed norms.  Article V by law changes unanimously approved.
3. Review of Agenda	Kuei/2 min	
4. Reports: <ul style="list-style-type: none"> <li>● Student Report</li> <li>● Parent Report</li> <li>● Teacher/Staff Report</li> <li>● Principal Report</li> </ul>	15 min - Student Rep, Parent Rep, Staff Rep, Boise	Student Report- <ul style="list-style-type: none"> <li>● 10/16 College and Career day</li> <li>● Seniors focused on College applications</li> </ul> Parent Report - <ul style="list-style-type: none"> <li>● Capuchino Clean Up Day is Saturday 28 @ 9:30               <ul style="list-style-type: none"> <li>○ Meet at Library</li> <li>○ PTO will provide lunch at 11:30</li> </ul> </li> <li>● 9/26 L</li> <li>● 9/28 Adelante Conference at SMHS               <ul style="list-style-type: none"> <li>○ 8-1pm</li> </ul> </li> <li>● 10/2 - ELAC               <ul style="list-style-type: none"> <li>○ Cap Library</li> <li>○ 6:30-7:30</li> </ul> </li> <li>● 10/9 PIQE program starts</li> </ul>

		<ul style="list-style-type: none"> <li>○ 6:30 - 8:00pm</li> <li>○ Cap Cafeteria</li> <li>● 10/15 DLAC meeting at district office</li> </ul> <p>Staff Report</p> <ul style="list-style-type: none"> <li>● Students have until 9/26 to register for Free and Reduced Lunch</li> </ul> <p>Teacher Report:</p> <ul style="list-style-type: none"> <li>● Reminder for students to turning contracts and fees</li> <li>● Reminder for students to take Senior portraits <ul style="list-style-type: none"> <li>○ Still have 100 seniors who have not taken senior pics</li> <li>○ 10/31 is deadline!</li> </ul> </li> </ul> <p>Principal Report:</p> <ul style="list-style-type: none"> <li>● Progress Reports</li> <li>● 8th Grade Parent Night coming soon</li> <li>● Free admission to sporting events is working! <ul style="list-style-type: none"> <li>○ More students attending</li> </ul> </li> <li>● District is moving forward on bond measure to improve athletic fields <ul style="list-style-type: none"> <li>○ Contingent on a 55% or more vote</li> </ul> </li> <li>● Staff PD on 10/7</li> </ul>
<p>5. Elect Officers</p> <ul style="list-style-type: none"> <li>● Chairperson - facilitator <ul style="list-style-type: none"> <li>○ Meilani Lee-Murphy</li> <li>○</li> </ul> </li> <li>● Vice Chairperson - timekeeper/co-facilitator <ul style="list-style-type: none"> <li>○ Anthony Leong</li> <li>○</li> </ul> </li> </ul>	<p>Kuei/10 min</p>	<p>Meilani Lee-Murphy is unanimously elected</p> <p>Anthony Leong is unanimously elected</p> <p>Scott Kuchenig is unanimously elected</p> <p>Martha Acacio is unanimously elected</p>

<ul style="list-style-type: none"> <li>● Secretary - note-taker <ul style="list-style-type: none"> <li>○ Scott Kuchenig</li> <li>○</li> </ul> </li> <li>● Parliamentarian - process monitor <ul style="list-style-type: none"> <li>○ Martha Acacio</li> <li>○</li> </ul> </li> </ul>		<p>Officers will assume roles starting at our October meeting</p>
<p>6. Review <a href="#">SPSA Goals and Plans</a></p>	<p>Kuei/10 min</p>	<p>These were approved by last year's council. We want to revisit goals with our new council this year and revise as deemed necessary. Easier to read version.</p> <p>We will have time in future meetings to go in depth with each goal.</p> <p>"Backwards mapping" - Use IB teacher assessments to help 9th graders build skills to smooth out transitions. (i.e. jump from 10th - 11th grade)</p> <p>Does Brave Spaces cohort fall under more than one goal?</p> <p>Math department has reduced class sizes this year; English classes are somewhat reduced</p> <p>"What is <a href="#">A-G</a>?"</p> <p>Another <a href="#">A-G resource</a></p>
<p>7. Review Growth Fund Requests</p> <ul style="list-style-type: none"> <li>● <a href="#">PE and Athletics</a></li> <li>● <a href="#">CTE Media Arts</a></li> <li>● <a href="#">Robotics (Drone) Club</a></li> </ul>	<p>Boise/15 min</p>	<p>3 sections</p> <p>Three staff members asking for money</p>

		<p>We have \$5000 for the year</p> <p>PE request is approved (75% passing)</p> <p>CTE request (not eligible for CTE funds) unanimously approved.</p> <p>Robotics request is unanimously approved.</p>
7. Agenda Items for Next Meeting (Oct 28)	All/3 min	<ol style="list-style-type: none"> <li>1. Review PD Request(s)</li> <li>2.</li> </ol>
8. Open Forum & Announcements	All/5 min	
9. Adjournment	Kuei/2 min	<p>2019-2020 Monday Meeting Dates:</p> <ul style="list-style-type: none"> <li>● <del>August 26, 2019</del></li> <li>● <del>September 23, 2019</del></li> <li>● October 28, 2019</li> <li>● November 25, 2019</li> <li>● December 16, 2019</li> <li>● January 27, 2020</li> <li>● February 24, 2020</li> <li>● March 23, 2020</li> <li>● April 27, 2020</li> <li>● May 18, 2020</li> </ul> <p>Time: 3:30-4:45 PM Location: Community Conference Room</p>

**Reminders/Announcements:**

- Wednesday, 9/23: Makeup Picture Day
- Thursday, 9/26, 6:30 PM: LPO @ Cafeteria
- Saturday, 9/28: Adelante Conference
- Saturday, 9/28: PTO -- Family/Student School Beautification Project

- Wednesday, 10/2, 6:30 PM: ELAC @ Library
- Thursday, 10/3, 6:30 PM: 12th Grade Family Night @ Little Theater
- Wednesday, 10/16: PSAT/College & Career Day
- Thursday, 10/24, 6:30 PM: 8th Grade Family Night @ Main Theater

**To Do:**

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**Parking Lot and Unresolved:**