

*SAN MATEO UNION HIGH SCHOOL DISTRICT*  
**PENINSULA HIGH SCHOOL**

*Providing the Very Best in Alternative Education  
 300 Piedmont Ave  
 San Bruno CA 94066*

School Site Council Meeting  
**September 10, 2018**  
 2:15-3:15  
 College and Career Center

**SSC Meeting Norms and Protocols**

- ✓ Begin and end on time; be mindful of agenda times.
- ✓ Come prepared and participate actively.
- ✓ Use a consensus model for decision-making.
- ✓ Keep agendas decision/action based; begin with most critical items; identify informational vs. discussion vs. action items; use email for announcement/information whenever possible.

**Objectives**

1. Nominate and vote on President and Vice President of SSC
2. Review Agenda, norms and note taking process
3. SSC Overview/ 2017/2018 Recap
4. Discuss funding and funding allocations 2018/2019 Funding

**SSC GOALS 18/19**

(Approved 04/12/2018)

1. Provide academic rigor for all students to increase social emotional growth, post secondary success and attendance growth through interventions and SEL.
2. Strengthen school, family and community engagement to support social emotional growth.
3. Preparing all students to be self directed and persistent learners through the use of culturally responsive curriculum.

**AGENDA**

<b>Time</b>	<b>Purpose</b>	<b>Activity</b>	<b>NOTES</b>
2:15-2:20	Nomination /vote/ Welcome	<ul style="list-style-type: none"> <li>• <b>Nominate/Vote President and Vice President of SSC</b></li> </ul> <b>Attendees: Lara Montoya, Elaine Llaguno, Vili Dauwe, Karen Ho, Matt Gallegos, Carlos Nolasco, Jose Bareera, David Pinedo, Marlo Bagsik, Anthony Dilemne, Carlee Rasmussen, Caroline Wisecarver, Kyra Bejeera, Fred Wolfgramm, Ron Campana, Jesse Warhauser</b>	<ul style="list-style-type: none"> <li>• Carlee nominated Marlo Bagsik as President, Lara seconded</li> <li>• Carolline nominated Carlos Nolasco as Vice-President, Karen seconded</li> <li>• All present voted unanimously</li> </ul>
2:20:-2:25	Inform, Discuss	<ul style="list-style-type: none"> <li>• <b>Agenda Overview</b></li> <li>• <b>Norms</b></li> <li>• <b>Note Taking sign-up/Snack Time Sign up</b></li> </ul>	
2:25- 2:35	Inform	<ul style="list-style-type: none"> <li>• <b>SSC Overview (See Goals)</b></li> <li>• <b>Identification of at-risk students</b></li> <li>• <b>2017/2018 Recap</b></li> </ul>	<ul style="list-style-type: none"> <li>• reclassified at risk students as those who have d's and f's or deficient in credits</li> <li>• each student needs to be identified that are using services</li> </ul>

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		<p>SSC 2017/2018 Goals:</p> <ol style="list-style-type: none"> <li>1. Provide academic rigor for all students to increase post-secondary success in college/career</li> <li>2. Prepare all students to be self directed and persistent learners. Improve calibration of the assignments of credits and grades to ensure consistency and maintenance of high standards school wide.</li> <li>3. Strengthen school, family, and community engagement. Increase the # of extra/co-curricular activities offered to all students at PHS. In addition, continue to expand career technical pathways.</li> </ol>	<p>Questions regarding Wellness budget                  Reassess allocation of wellness and health funds</p> <p>Norms around field trip request?                  CTE field trips are funded through Skyline Van is more cost effective-holds 10 - 15 students, All field trips need to be requested prior to April. Assess field trip funds and norms at next meeting. Put field trips on school calendar ASAP, no more than 2 teachers out                  Get admin approval for field trips prior to SSC meeting for approval                  How to get parent permission for field trips - discuss at next meeting</p>
2:35- 2:45	Inform	<ul style="list-style-type: none"> <li>● <b>2018/2019 Funding</b></li> <li>● <b>Format for funding requests</b></li> </ul>	●
2:45- 3:10	Vote, Discuss	<ul style="list-style-type: none"> <li>● <b>REQUESTS:</b> <ul style="list-style-type: none"> <li>○ <b>David</b></li> <li>○ <b>Caroline</b></li> <li>○ <b>Lara</b></li> </ul> </li> <li>● <b>Open forum</b></li> <li>● <b>Community needs</b> <ul style="list-style-type: none"> <li>○ <b>Staff/Student/Parent input</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● David - \$1000 request for online personal finance curriculum; Fred motioned to approve, Carlee second, All approved</li> <li>● Caroline - \$420 organizational tools for SEL; David motioned to approve, Marlo second, all approved</li> <li>● \$230 Lara, Jose motioned to approve, All approved</li> </ul>
3:05-3:15	Inform	<ul style="list-style-type: none"> <li>● <b>Wrap Up/Recap</b></li> </ul>	<ul style="list-style-type: none"> <li>● Student and parent involvement in SSC meetings - arrange for transportation? change meeting times?</li> <li>●</li> </ul>

**Meeting Dates, Snack Provider & Note Taker Sign Ups:**

<b>Date:</b>	<b>Snacks:</b>	<b>Note Taker:</b>
9/10/2018	Marlo	Lara
10/15/2018 (3rd Monday)	Kyra (Marlo Subbed)	
11/05/2018 (1st monday)	Lara	
12/10/2018		
1/14/2019		
2/11/2019		

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3/11/2019		
4/15/2019 (3rd Monday)		
5/13/2019		