

SAN MATEO UNION HIGH SCHOOL DISTRICT
PENINSULA HIGH SCHOOL

*Providing the Very Best in Alternative Education
 300 Piedmont Ave
 San Bruno CA 94066*

School Site Council Meeting
October 15 , 2018
 2:15-3:15
 College and Career Center

SSC Meeting Norms and Protocols

- ✓ Begin and end on time; be mindful of agenda times.
- ✓ Come prepared and participate actively.
- ✓ Use a consensus model for decision-making.
- ✓ Keep agendas decision/action based; begin with most critical items; identify informational vs. discussion vs. action items; use email for announcement/information whenever possible.

Objectives

1. Nominate and vote on President and Vice President of SSC
2. Review Agenda and norms
3. SSC Budget Allocations Update
4. Vote on Funding Requests
5. Begin Discussing and drafting PHS School Site Council Bylaws 2018/2019

SSC GOALS 18/19

- (Approved 04/12/2018)
1. Provide academic rigor for all students to increase social emotional growth, post secondary success and attendance growth through interventions and SEL.
 2. Strengthen school, family and community engagement to support social emotional growth.
 3. Preparing all students to be self directed and persistent learners through the use of culturally responsive curriculum.

AGENDA

Time	Purpose	Activity	NOTES
2:15:-2:20	Inform, Discuss	<ul style="list-style-type: none"> ● Norms ● Agenda Overview ● Attendees 	●
2:20- 2:25	Inform	<ul style="list-style-type: none"> ● 2018/2019 Funding Review <ul style="list-style-type: none"> ○ SSC Budget Allocations ○ \$2350 Remaining in SEL Funding ● 9/14/18 Meeting with Samia Shoman ● Music Program was approved as an additional \$3,100 to our allocated yearly funds. ● Insights P.O. Update (Ron/Karen) 	<ul style="list-style-type: none"> ● Meeting with Samia about new Wellness role/music group- approved an additional \$3,100 ● Title I money being monitored by Samia at the district level ● Eyeglass/vision check needs a total of 25 students (40 max-including bridge) cannot book a date until we have that many. <ul style="list-style-type: none"> ○ Free exam/2 pairs of glasses ○ Promote with flyers ● Insights <ul style="list-style-type: none"> ○ Approved to not exceed \$25,000 with \$10,000 coming from SSC-all in use.

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			<ul style="list-style-type: none"> ○ Scatena/Simmons agreeing to pay the additional \$15,000-hoping to be a recurring plan. ○ Do we have data around insights to evidence the amount being paid for now? <ul style="list-style-type: none"> ■ More groups-LBGTO, Grief, Anger Management ■ Also sees students individually now. ■ 20 hrs a day (Dan) ■ Counseling Dept. will oversee
2:25-2:35	Inform/ Discuss Vote	<ul style="list-style-type: none"> ● REQUESTS: <ul style="list-style-type: none"> ○ Lara ○ Joey (Fly) ○ Kyra and Anthony 	<p>Lara:</p> <ul style="list-style-type: none"> ● KMEL tour of the station ● Need buses ● Motioned: Caroline ● Second: Jesse ● Unanimous approval <p>Joey (Fly)</p> <ul style="list-style-type: none"> ● 1) Field Trip once a semester ● Going to CSM, lunch, mock-trial ● Funding- room reservation, supplies ● \$465 for both fall and spring field trips ● Motioned: Karen ● Second: Jesse ● Unanimous approval ● 2) SEL ● Offset the cost of the program over the course of the program ● Concerns about not being able to service SEL/Intervention courses ● Table this until a later date? ● Use unused funds at the end of the year to allocate a portion to donate toward Fly <p>Kyra/Anthony</p> <ul style="list-style-type: none"> ● Exploratorium Field Trip Request ● November 7th ● Free tickets- just need cost for bus & subs (\$500 at max for the bus, \$180 for sub) ● 2 Subs- additional teacher would be a non-teacher so sub is not needed ● Motioned: Karen ● Second: Jesse ● Unanimous Approval <p>***New field trip approval forms that will work for the entire school year- to keep on file and was approved by Dr. Black***</p>

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2:35- 3:10	Vote, Discuss	<ul style="list-style-type: none"> • PHS School Site Council Bylaws 	<ul style="list-style-type: none"> • Teacher/admin approval still needed • Reviewing CHS Bylaws • Change absentee voting rights, especially for parents • Who is a voting member? <ul style="list-style-type: none"> ○ Who is the deciding member? • Initial Observations <ul style="list-style-type: none"> ○ 1 year membership ○ Dept Chairs, 2 staff, financial persons, counselor ○ 2 parents, 2 students (leadership)
3:10-3:15	Inform	<ul style="list-style-type: none"> • Community needs • Staff/Student/Parent input • Wrap Up/Recap 	<ul style="list-style-type: none"> • Student and parent involvement in SSC meetings - arrange for transportation? change meeting times? •

Meeting Dates, Snack Provider & Note Taker Sign Ups:

Date:	Snacks:	Note Taker:
9/10/2018	Marlo	Lara
10/15/2018 (3rd Monday)	Kyra (Marlo Subbed)	Caroline
11/05/2018 (1st monday)	Lara	
12/10/2018		
1/14/2019		
2/11/2019		
3/11/2019		
4/15/2019 (3rd Monday)		
5/13/2019		