

SAN MATEO UNION HIGH SCHOOL DISTRICT
PENINSULA HIGH SCHOOL

*Providing the Very Best in Alternative Education
 300 Piedmont Ave
 San Bruno CA 94066*

School Site Council Meeting
November 05, 2018
 2:45-3:45
 College and Career Center

SSC Meeting Norms and Protocols

- ✓ Begin and end on time; be mindful of agenda times.
- ✓ Come prepared and participate actively.
- ✓ Use a consensus model for decision-making.
- ✓ Keep agendas decision/action based; begin with most critical items; identify informational vs. discussion vs. action items; use email for announcement/information whenever possible.

Objectives

1. Review Agenda and norms
2. SSC Budget Allocations Update
3. Vote on Funding Requests
4. Begin Discussing and drafting PHS School Site Council Bylaws 2019/2020
5. Begin Discussing Student Data Reporting/Processes
6. Timeline for SPSA 2019/2020

SSC GOALS 18/19

- (Approved 04/12/2018)
1. Provide academic rigor for all students to increase social emotional growth, post secondary success and attendance growth through interventions and SEL.
 2. Strengthen school, family and community engagement to support social emotional growth.
 3. Preparing all students to be self directed and persistent learners through the use of culturally responsive curriculum.

AGENDA

Time	Purpose	Activity	NOTES
2:45:-2:50	Inform, Discuss	<ul style="list-style-type: none"> ● Norms ● Agenda Overview ● Attendees 	<ul style="list-style-type: none"> ● Meeting began @ 2:56
2:50- 2:55	Inform	<ul style="list-style-type: none"> ● Updates on Budget Allocations ● Health and Wellness (Insights) 	<ul style="list-style-type: none"> ● budget allocations: not many changes since last meeting. ~\$6200 remaining in that allocation (field trips). ●
2:55-3:00	Inform/ Discuss Vote	<ul style="list-style-type: none"> ● REQUESTS: <ul style="list-style-type: none"> ○ Lara Martial Arts 	<ul style="list-style-type: none"> ● Ms. Montoya: For 2nd trimester, proposing martial arts class. twice per week. separate genders. outsourced instructor. he has his own insurance. ● Mr. Campana encouraged Ms. Montoya to get the request to the next board meeting. ● tabled until next meeting
3:00- 3:10	Vote, Discuss	<ul style="list-style-type: none"> ● PHS School Site Council Bylaws (Draft) ● Student Data Reporting/ Processes ● SPSA 2019/2020 	<ul style="list-style-type: none"> ● duties of SSC document. <ul style="list-style-type: none"> ○ attendees were instructed to read over this document.

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			<ul style="list-style-type: none"> • Q: should we publish notes? A: SSC meeting notes are already shared with members in an SSC google drive folder. • Q: language over Quorum: Parents are not always present at meetings. A: Notes will be shared with a student & a parent and absentee ballots provided. • Q: do we have interested parents? A: Yes. • clarification was made about various terms/ language on document.
3:10-3:15	Inform	<ul style="list-style-type: none"> • Community needs • Staff/Student/Parent input • Wrap Up/Recap • Snacks/Notetaker for 12/10 	<ul style="list-style-type: none"> • Staff/Student/Parent input SSPI • Community needs?

Meeting Dates, Snack Provider & Note Taker Sign Ups:

Date:	Snacks:	Note Taker:
9/10/2018	Marlo	Lara
10/15/2018 (3rd Monday)	Kyra (Marlo Subbed)	Caroline
11/05/2018 (1st monday)	Lara	Anthony
12/10/2018	Ron	Karen
1/14/2019		
2/11/2019		
3/11/2019		
4/15/2019 (3rd Monday)		
5/13/2019		