



## Capuchino High School School Site Council Meeting MINUTES Monday, September 24, 2018



Time: 3:30-4:30pm

Location: Community Conference Room

**Participants:**

<p><b>Administration</b></p> <ol style="list-style-type: none"> <li>1. Jesse Boise - Principal</li> <li>2. Nancy Kuei - AP</li> <li>3. Monique de Brito Guedes - AP (non-voting)</li> </ol> <p><b>Teachers:</b></p> <ol style="list-style-type: none"> <li>1. Andrea Gould</li> <li>2. Scott Kuchenig</li> <li>3. Martee Lopez-Schmitt</li> </ol> <p><b>Classified Staff:</b></p> <ol style="list-style-type: none"> <li>1. Health Aide</li> </ol>	<p><b>Parent/Guardian Representatives:</b></p> <ol style="list-style-type: none"> <li>1. Leticia Martinez</li> <li>2. Alison Mazzola</li> </ol> <p><b>Student Representatives:</b></p> <ol style="list-style-type: none"> <li>1. Nancy Ross (9)</li> <li>2. Aleyda Villalobos Rivera (10)</li> <li>3. Anthony Padilla (11)</li> <li>4. Tony Fukuta (12)</li> </ol> <p><b>Guests:</b> Tanya Fish, Priya Singh</p>
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**Norms:**

<ol style="list-style-type: none"> <li>1. Let every attendee's voice be heard.</li> <li>2. Be mindful of start and end time: 3:30-4:30.</li> <li>3. Communicate and disseminate information with others in the school community.</li> <li>4. Keep the focus on student.</li> </ol>
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**Agenda:**

Agenda Items	Speaker/Time	Notes
1. Call to Order	Gould/1 min	
2. Review of Agenda Approve <a href="#">SSC 8/27/18 Minutes</a>	Gould/2 min	Motion to approve student Second approve Unanimous approval
3. Officer Elections and Members' Term of Office	Kuei/10 min	Vice Chairperson: Nancy Parliamentarian: Aleda Villalobos Rivera  Other officers on 2nd-year term - Chairperson - Ms. Gould Secretary - Mr. Kuchenig  Members' Term of Office: 1st year:

		<p>2nd year:</p> <p>Extension of term:</p>
<p>4. Reports:</p> <ul style="list-style-type: none"> <li>● Student Report</li> <li>● Parent Report</li> <li>● Teacher/Staff Report</li> <li>● Principal Report</li> </ul>	<p>17 min - Student Rep, Parent Rep, Staff Rep, Boise</p>	<p><b>Students Report:</b></p> <ul style="list-style-type: none"> <li>● Concerns about the fire drill. It will be rescheduled</li> <li>● Sojourn to the Past presentations were today.</li> <li>● Could provide students with information through Canvas.</li> <li>● PSAT on 10-10-18</li> <li>● 10-25 is 8th grade parent night</li> </ul> <p><b>Principal Report:</b></p> <ul style="list-style-type: none"> <li>● The threats were bomb threats, with vandalism. The person was caught. Student and staff information helped with resolving the issue and allowing for the restrooms to be opened in a more timely manner.</li> <li>● Officials from the Utah checking out our restorative justice practices at our school</li> <li>● 10-10 College and Career day</li> <li>● Mindfulness space is opening the the first week Oct</li> </ul> <p><b>Parent Meeting</b></p> <ul style="list-style-type: none"> <li>● Service event to help clean.</li> <li>● Newsletter is now available through the CAP and PTO website 11-13-18 meeting 630-8</li> <li>● LPO was past thurs.</li> <li>● Sept 20 meeting</li> <li>● 9-27 training on CANVAS for Spanish speakers</li> <li>● 10-9 DLAC meeting</li> <li>● 10-10 ELAC meeting</li> <li>● Pozole night 11-2 tickets available on 9-20</li> </ul> <p><b>Teacher report</b></p> <ul style="list-style-type: none"> <li>● Registering students for exams</li> <li>● IB school visiting us to see how we do it.</li> <li>●</li> </ul>

<p>5. Review 2018-2019 Budget</p>	<p>Boise/15 min</p>	<p><a href="#">CHS Financial Framework Proposal</a></p> <ul style="list-style-type: none"> <li>● Would like to streamline fundraising</li> <li>● Create transparency with fundraising.</li> <li>● Growth Fund could be integrated to PTO raising <ul style="list-style-type: none"> <li>○ Shift from current model.</li> <li>○ Now everyone is a member and can donate more money.</li> <li>○ We have over 800 families only 25 donated.</li> </ul> </li> <li>● Maybe streamline some fundraising (ie sports)</li> </ul> <p><b>CHS Professional Development Request Form</b></p> <ul style="list-style-type: none"> <li>● Have a group to oversee professional development and spending <ul style="list-style-type: none"> <li>○ Similar to years past</li> </ul> </li> </ul> <p>Administration allocation budget <b>108,108.00</b></p> <ul style="list-style-type: none"> <li>● Principal went over how the money is currently spent</li> <li>● We have 27,141.26 left over would like to carry over 15000</li> <li>● <b>All approved</b></li> </ul>
<p>6. Review SPSA Goals and Create Plan for Data Analysis</p>	<p>Kuei/10 min</p>	<p>Tabled to next meeting</p>
<p>7. Agenda Items for Next Meeting (Oct 29)</p>	<p>Gould/2 min</p>	<ol style="list-style-type: none"> <li>1. Analyze SBAC results</li> <li>2. SPSA goals</li> </ol>
<p>8. Open Forum &amp; Announcements</p>	<p>All/2 min</p>	
<p>9. Adjournment</p>	<p>Gould/1 min</p>	<p>2018-2019 Monday Meeting Dates:</p> <ul style="list-style-type: none"> <li>● <del>August 27, 2018</del></li> <li>● <del>September 24, 2018</del></li> <li>● October 29, 2018</li> </ul>

		<ul style="list-style-type: none"> <li>● November 26, 2018</li> <li>● December 17, 2018</li> <li>● January 28, 2019</li> <li>● February 25, 2019</li> <li>● March 25, 2019</li> <li>● April 29, 2019</li> <li>● May 20, 2019</li> </ul> <p>Time: 3:30-4:30 PM Location: Community Conference Room</p>
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**Reminders/Announcements:**

- 9/24, 6:30 pm: Grad Night Committee @ CCR
- 9/27, 6:30 pm: Aeries/Canvas Workshop in Spanish @ Library
- 10/1, 6 pm: Music Boosters @ Music Room
- 10/2, 7:30 pm: Sports Boosters @ Library
- 10/3, 6:30 pm: Senior Family Night @ Little Theater
- 10/4, 10/11, 10/18, 10/25, 6:30 pm: PIQE @ Cafeteria
- 10/6: SAT
- 10/10: PSAT/College & Career Minimum Day
- 10/10, 6:30 pm: ELAC @ Library
- 10/12: Homecoming Game; 10/13: Homecoming Dance
- 10/22, 6:30 pm: Financial Aid Presentation
- 10/25, 6:30 pm: 8th Grade Family Night
- 10/27: Fall Dance Show

**To Do:**

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**Parking Lot and Unresolved:**

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