

# San Mateo Union High School District Minutes

## Regular Meeting

August 08, 2019 7:00 PM

San Mateo Union High School District Office

650 N. Delaware Street

San Mateo, CA 94401

Capuchino Mustang Room 129

CLOSED SESSION - 5:30 PM

District Office Conference Room 204

### Attendance Taken at 7:00 PM:

#### Present:

Linda Lees Dwyer  
Marc Friedman  
Robert Griffin  
Peter Hanley  
Greg Land

#### A. CALL TO ORDER

##### Minutes:

President Land called the Closed Session to order at 5:30 p.m.

#### B. ROLL CALL

##### Minutes:

In attendance, Trustee Dwyer, Trustee Hanley, Clerk Griffin, Vice-President Friedman and President Land.

#### C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

##### Minutes:

none

#### D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [\*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [\* ] Public Employee Evaluation pursuant to Government Code Section 54957-Superintendent

D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [\* ] Conference with Legal Counsel-Existing Litigation;-pursuant to Government Code Section 54956.9-one (1) case

D.4. [ ] Conference with Legal Counsel-Potential Litigation pursuant to Government Code Section 54956.9(d)(1)

D.5. [ ] Liability Claims pursuant to Government Code Section 54957

D.6. [\* ] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [ ] Conference with Real Property Negotiator-pursuant to Government Code Section 54956

D.8. [\* ] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [ ] Confidential Student Discipline

D.10. [ ] Confidential Student Matters

#### **E. OPEN SESSION (SMART CENTER)**

Minutes:

President Land called the Open Session to order at 7:00 p.m.

In Closed Session the Board upon the motion of Vice-President Friedman, and seconded by Clerk Griffin, moved to approve one Special Ed Settlement with a vote of 5 to 0.

#### **F. ROLL CALL**

Minutes:

In attendance, Trustee Linda Lees Dwyer, Trustee Peter Hanley, Clerk Robert Griffin, Vice-President Marc Friedman and President Greg Land.

#### **G. PLEDGE OF ALLEGIANCE TO THE FLAG**

Minutes:

The pledge of allegiance to the flag was led by Capuchino Principal Jesse Boise.

#### **H. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Minutes:

Public Comment:

Norman Epstein addressed the Board on the Burlingame High School graduation ceremony and the commencement speech made by Vice-President Friedman.

Trustee Dwyer-passed

Trustee Hanley-passed

Clerk Griffin-passed

Vice-President Friedman reported he led a group of four Burlingame High School students sponsored by the Burlingame Rotary Club to Japan. The students were exceptional and they represented Burlingame High School very well. He went to the San Mateo High School Biotech building. Students gave a presentation on their summer internships.

President Land thanked Dr. Skelly and the Administrative staff for inviting him to the retreat. President Land had a moment of silence for the people in El Paso and Dayton after the murders that took place there.

#### **I. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

#### **J. CONSENT AGENDA**

Minutes:

The Board upon the motion of Trustee Hanley, and seconded by Clerk Griffin, moved to approve the consent agenda with a vote of 5 to 0.

**J.1. Approval of Field Trip for Capuchino High School Girls Varsity Basketball to Participate in the Nike Tournament of Champions in Phoenix, Arizona**

**J.2. Approve the Specific Board Policies - March 2019 Updates - Part Three**

**J.3. Approval of Agreement for Legal Services with Stradling Yocca Carlson and Rauth**

**J.4. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

**J.5. Approve the Minutes from the June 6, 2019 and June 20, 2019 Regular Board Meeting**

**J.6. Approve the Memorandum of Understanding San Mateo Middle College High School, operated by the San Mateo Union High School District and the Cabrillo Unified School District**

**J.7. Approval of the Agreement Between the County of San Mateo and the San Mateo Union High School District**

**J.8. Approve the Revised Job Description for the CTE Coordinator at the San Mateo Adult School**

**J.9. Approval to File Notice of Completion for Capital Facilities Projects**

**J.10. Approval of the Addendum for the California Environmental Quality Act Mitigated Negative Declaration for the Alternative New High School Project #0063.**

**J.11. Declaration of and Authorization to Dispose of Surplus Property**

#### **K. REGULAR REPORTS**

**K.1. Report of the Superintendent**

Minutes:

Superintendent Skelly reported the district is gearing up for the first day of school. There have been many meetings in the district office. The district has 58 new teachers who attended the New Teacher Orientation meeting. Board Members Dwyer and Hanley said a few words to welcome the new teachers. The enrollment seems to be what the district has expected but there are a fewer number of students at Aragon. He acknowledged the attendance of the County Superintendent of Schools Nancy McGee at the board meeting. He stated we had a nice retreat.

**K.2. Report of the Student Board Member**

**K.3. Report of the District Teachers' Association Representative**

**K.4. Report of the San Mateo Adult School Teachers Association**

Minutes:  
no report

**L. SPECIAL REPORTS AND APPEARANCES**

**L.1. District 2019-2020 Goals**

Minutes:  
Superintendent Skelly reviewed the 2019-2020 District Goals with the Board of Trustees.

Trustee Hanley would like to see the Instructional Coaching Program as permanently part of the district. He stated it is time to conduct an audit/evaluation of the program and get an assessment of what works and where can we improve. He suggested maybe come up with a program that provides online training for the coaches to develop a core of Instructional Coaches. He would like some quantification on Goal 2 and have these goals follow from the goals from 17, 18 and 19 and also incorporate the LCAP goals around AP improvement. On goal 3.3 Increasing Family Engagement, he asked for more detail. The board was provided with a number of specific recommendations from the DELAC committee. He would like to see those recommendations as part of the district goals.

Clerk Griffin recommended changing Goal 1 to read "Provide a Consistent, Rigorous and Engaging Educational Experience for all Students."

President Land stated Goal 1 talks about access. The line refers to having quality teachers in the classroom but has the district given them the tools and resources they need? Goal 2-thinking outside the box. What can we do differently with dealing with the achievement gap? This needs to be data driven. He would like to see one of the key points in Goal 4 about transparency and open communication.

Trustee Dwyer stated on Goal 3.2 the disciplinary disposition. She would like to understand what is the direction the district is going? She would like to have a report on discipline, what is going on at each site with alternative means and how are they benefiting the students? Goal 4 she feels the district could do a better job with the communication. Reaching out to the newspapers and advertising the good things that are happening at the schools to the community.

Vice-President Friedman stated on Goal 1 the professional development for all staff members is important. All staff needs to have appropriate training and all students need to have appropriate training. Goal 3 he would like to see the wellness program made a permanent part of the budget and not dependent on one-time funding or grants.

## **L.2. Crestmoor Sale - Board Direction**

Minutes:

Public Addressed the Board on the sale of Crestmoor:

Billy Brush

Robert Uy

Nathan Chan

Paul Ko

Scott Curtner

**Motion Passed:** Recommendation for the Board of Trustees to direct the San Mateo Union High School District administration to pursue the sale of the Crestmoor property in San Bruno. The Board also directs the administration to identify real estate, legal and public relations/communications individuals and or firms who will (upon Board approval) drive the multi-faceted process for selling the Crestmoor property. In providing this direction the Board recognizes and acknowledges: The sale of the Crestmoor property will not happen quickly it is likely a multi-year process involving complex real estate, legal and communication issues and decisions. The Board during this sale process will receive periodic updates on the process providing the opportunity to provide input to those driving the process. Both legal and transparent process requirements will require the Board to evaluate and approve interim steps during the sales process. Any final decision to sell the Crestmoor property will require the Board to approve the sale per Board bylaws and state law Passed with a motion by Marc Friedman and a second by Peter Hanley.

Yes Linda Lees Dwyer

Yes Marc Friedman

Yes Robert Griffin

Yes Peter Hanley

Yes Greg Land

## **M. CONSTRUCTION**

### **N. DIVISION OF HUMAN RESOURCES**

#### **N.1. Approval of Personnel Actions**

**Motion Passed:** Approve the attached personnel actions, including the addendum. Passed with a motion by Robert Griffin and a second by Linda Lees Dwyer.

Yes Linda Lees Dwyer

Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**O. DIVISION OF INSTRUCTIONAL SERVICES**

**P. DIVISION OF STUDENT SERVICES**

**Q. DIVISION OF BUSINESS SERVICES**

**R. BOARD OPERATIONS**

**R.1. Approve changing the September 26, 2019 board meeting to Thursday, September 19, 2019**

**Motion Passed:** Recommendation for the Board to approve changing the September 26, 2019 board meeting date to Thursday, September 19, 2019 due to a scheduling conflict. Passed with a motion by Linda Lees Dwyer and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**R.2. Board Members School, Committees and Designation of City Representatives assignments for the 2019-2020 School Year**

Minutes:

The Board Member Assignments for 2019-2020 is:

Greg Land-City-San Bruno, Schools, Middle College and Capuchino, Committee, Property

Marc Friedman-City San Mateo & Hillsborough, Schools, Aragon and Adult School, Committee, Citizen Oversight Committee

Robert Griffin, City-Foster City, Schools, San Mateo High School and Hillside, Committee, Budget Advisory Committee and Citizen Oversight Committee

Peter Hanley-City, Millbrae, Schools, Mills High School and Design Tech

Linda Lees Dwyer-City, Burlingame, Schools, Burlingame High School and Peninsula High School, Committee, Property

**R.3. Board Meeting Location**

Minutes:

The Board of Trustees has approved the change to the board meeting location to be held in the District Office, 650 N. Delaware Street, San Mateo, Capuchino Mustang Conference room. If there is a need for a bigger space for the board meetings the district will look for another location.

**R.4. Review and Discuss the Specific Board Policies - May 2019 Updates - Part One**

Minutes:

The Board of Trustees approved moving the Specific Board Policies - May 2019 Updates - Part One to the August 22nd board agenda under the consent agenda.

**S. REQUESTED BOARD ITEM**


Minutes:

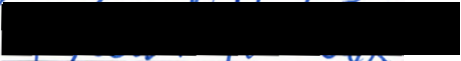
Vice-President Friedman asked to add to the Request Board Item list a report on discipline on all the schools for 18/19.

**T. ADJOURNMENT**

Minutes:

There being no further business the meeting was adjourned at 8:47 p.m.

  
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Board President

  
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Board Clerk